

City of Wooster, Ohio



Employer's Return of Tax Withheld

Who Must File:

Each employer who has employees within The City of Wooster, Ohio is required to withhold a 1.5% tax on all compensation paid. Any employer who deducts \$500.00 or more in the 1st and 2nd month of a calendar quarter shall, or before the last day of the following month, pay to the Director of Finance the amount of taxes withheld. Any employer who deducts tax of less than \$500.00 in a calendar year may pay the Director of Finance the amount of taxes withheld on the last day of January following the tax year end.

Interest and Penalties:

Effective 1/1/1981, any money withheld, or required to be withheld, and remaining unpaid after it has become due will be subject to assessments of interest and penalties. Interest shall be assessed at the rate of .5% per month or fraction thereof. Penalties shall be assessed at the rate of 3% per month or fraction thereof, with a minimum penalty of \$25.00 per installment.

How to Prepare this Form:

Line 1: Enter total compensation subject to Wooster tax during the period indicated. If no compensation was paid, enter zero (-0-) and attach explanation.

Line 2: Enter total actual tax withheld during the period indicated. If this amount is not 1.5% of line 1, attach explanation.

Line 3: Enter adjustment and attach explanation.

Line 4: .5% per month or fraction thereof; if applicable.

Line 5: 3% per month, \$25 minimum; if applicable.

Line 6: Enter the total of Tax (line 2), Interest (line 4) and Penalty (line 5).

Withholder's Copy

Fed ID/File #	Due on or Before	Period Ending
1. Wages Subject to Wooster Tax		
2. Wooster Tax Withheld 1.5%		
3. Adjustments		
4. Interest (.5% per month)		
5. Penalty (3% per month, minimum \$25.00)		
6. Total Enclosed		

Retain top portion for your records. Complete and return the bottom portion with remittance to:
City of Wooster, PO BOX 1088, Wooster, OH 44691-7081

DETACH HERE

City of Wooster, Ohio- Return of Tax Withheld

Fed ID/ File #	Due on or Before	For Period Ending	1. Taxable Wages	
			2. Wooster Tax Withheld 1.5%	
			3. Adjustments	
			4. Interest	
			5. Penalty	
			6. Total enclosed	

Checks Payable: City of Wooster- Income Tax

Name & Address:

I hereby certify that the information and statements contained herein are true and correct.

Signature: _____

Print Name: _____

Title: _____