Wooster Soccer Complex Usage Policy

Implemented August 1, 2025

The Wooster Soccer Complex is a community facility dedicated to providing safe, high-quality fields for recreational and competitive soccer programs. This policy outlines the rules and procedures for fair and responsible field usage.

1. Field Reservation & Scheduling

- All field usage must be scheduled and approved in advance through the Wooster Recreation Department.
- Field assignments will be prioritized as follows:
  1. City of Wooster Recreation Department programming & City of Wooster sponsored events
  2. Wooster Edge Travel (U9-U15) practices and games (per contract agreement)
  3. Ohio Strikers United (OSU) (U9-U15) practices and games (per contract agreement)
  4. Other leagues and club activities
- Teams and organizations must submit requests at least **2 weeks** in advance. Requests for seasonal use (Spring/Fall) must be submitted prior to the scheduling deadline each season. All field requests are to be made at woosteroh.com/recreation/soccer.

2. General Rules

Not allowed at the Wooster Soccer Complex	Unauthorized vehicles, metal cleats, alcohol, tobacco, and illegal substances, exchange of cash or collection of money on-site (other than concessions/food trucks), moving goals, nets, trash cans, whiskers or bleachers.
Allowed at the Wooster Soccer Complex	City of Wooster vehicles, approved vehicles to maintain the fields, popup goals, field equipment that will not damage the grass, approved signage, canopy that cannot be up for more than 8 hours at a time.

3. Payment

- Renter is required to pay for field usage according to their contract.
- All usage outside of the approved agreement must be requested in advance and is subject to the facility's fee policy.
  - Any use of fields or courts beyond the scope of a signed lease or contract agreement (including usage not communicated to the City by lease-holding or contract groups, or use during periods when facilities are closed due to weather or other restrictions) may be subject to a fee of $75 per field or court, per day. This fee is intended to offset costs exceeding regular maintenance

funded by the City. All usage must comply with City ordinances and Recreation Department guidelines and will be invoiced accordingly.

4. Field Conditions & Weather Policy

All field closures will be communicated to representative of each club or team via email or text by the Recreation Coordinator.

- The Wooster Recreation Department reserves the right to close fields at any time due to weather or safety concerns.
- Representatives are responsible for directing coaches and players off of fields in the case of severe weather.
  - If thunder or lightning is heard or seen all teams, parents and spectators are required to be off of the soccer complex for at least 30 minutes.
  - Every thunder or lightning will restart the 30 minute timer.
- If an organization is found on the Wooster Soccer Complex after it has been closed or severe weather has occurred and play is currently on a delay, there will be a $50 fine.

5. Maintenance & Field Care

- No unauthorized lining, painting, or marking of fields.
- All trash must be picked up after games and practices.
- When goal areas are designated as closed, use of the goals is strictly prohibited.

6. Enforcement

- Field usage privileges may be revoked for failure to comply with this policy.
- Continuous violations may result in suspension of future scheduling opportunities.

7. Contract

- Any and all organizations that would like to use the Wooster Soccer Complex are required to have a signed contract with the City of Wooster.
- Organizations must abide by their contract accordingly.

ENTRY OF THE DIRECTOR OF ADMINISTRATION

EFFECTIVE August 1, 2025

Taxicab Regulations:

In accordance with the recreational usage agreement with the Wayne County Commissioners dated March 28, 2017, and exercising the authority granted therein, the attached Wooster Soccer Complex Usage Policy hereby adopted for the purposes of managing soccer programs and maintaining the facilities associated with those programs. All entities desiring use of the facilities must be approved in advance by the Wooster Recreation Division, and abide the rules and guidelines outlined therein. This journal entry formalizes the policies already being enacted, and is effective immediately.

Joel Montgomery, PE, CM
Director of Administration

8-01-2025
Date