

CITY COUNCIL AGENDA

June 5, 2023

7:30p.m.

The meeting convenes at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

- I. ROLL CALL & ORDERING OF AGENDA**
- II. APPROVAL OF MINUTES**
- III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**
- IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**
- V. COMMITTEE REPORTS; PUBLIC HEARINGS**
Public Hearing – Annual Tax Budget (Sanders)
Utility Committee Report – (Ansel)
- VI. UNFINISHED BUSINESS -**
 1. Third Reading – ORDINANCE 2023-18
AN ORDINANCE AMENDING CHAPTER 1351.04, AMENDMENTS OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER (Reynolds)
 2. Third Reading – RESOLUTION NO. 2023-32
A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE WOOSTER TAX INCENTIVE REVIEW COUNCIL WITH RESPECT TO EXISTING ENTERPRISE ZONE AGREEMENTS, COMMUNITY REINVESTMENT AREA AGREEMENTS, AND TAX INCREMENT FINANCING PROJECTS (Myers)
 3. Third Reading – RESOLUTION NO. 2023-33
A RESOLUTION PETITIONING THE BOARD OF COUNTY COMMISSIONERS OF WAYNE COUNTY, OHIO, FOR A CHANGE OF TOWNSHIP LINES TO CONFORM WITH THE CORPORATION LIMITS OF THE CITY OF WOOSTER AND ALLOWING FOR IMMEDIATE ENACTMENT (Reynolds)
 4. Second Reading – RESOLUTION NO. 2023-34
A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS. ((Ansel)
 5. Second Reading – RESOLUTION NO. 2023-35
A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS. (Ansel)
 6. Second Reading – RESOLUTION NO. 2023-36
A RESOLUTION PROVIDING FOR THE ANNUAL TAX BUDGET FOR FISCAL YEAR BEGINNING JANUARY 1, 2024 (Sanders)
- VII. NEW BUSINESS**
 1. First Reading – RESOLUTION NO. 2023-37

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION TO ACCEPT GRANT MONIES FOR IMPROVEMENTS OF TRAFFIC SIGNALS AND ALLOWING FOR IMMEDIATE ENACTMENT (Warden)

2. First Reading – RESOLUTION NO. 2023-38

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH AXON FOR THE PURCHASE OF AXON BODY CAMERAS AND ALLOWING FOR IMMEDIATE ENACTMENT (Cavin)

3. First Reading – RESOLUTION NO. 2023-39

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PARTNERSHIP AGREEMENT WITH WAYNE COUNTY AND THE CITY OF ORRVILLE FOR MAKING AN APPLICATION TO THE OHIO DEPARTMENT OF DEVELOPMENT FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) FUNDS, FOR IMMEDIATE ENACTMENT (Sanders)

4. First Reading – RESOLUTION NO. 2023-40

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WAYNE METROPOLITAN HOUSING AUTHORITY FOR ADMINISTRATIVE CONSULTING SERVICES FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR A COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM AND FOR IMMEDIATE ENACTMENT (Sanders)

5. First Reading – RESOLUTION NO. 2023-41

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR UTILITY PREVENTATIVE MAINTENANCE AND REPAIR ITEMS FOR UTILITY INFRASTRUCTURE AND ALLOWING FOR IMMEDIATE ENACTMENT (Ansel)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

ORDINANCE NO. 2023-18

AN ORDINANCE AMENDING CHAPTER 1351.04,
AMENDMENTS OF THE CODIFIED ORDINANCES OF
THE CITY OF WOOSTER

WHEREAS, the Planning and Zoning Manager recommends the amendment of the code in order to regulate expanded manufactured home parks.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Chapter 1351.04, of the Codified Ordinances of the City of Wooster, Ohio is hereby amended to read as follows:

1351.04 AMENDMENTS.

The International Property Maintenance Code adopted in Section 1351.01 shall be modified by the adoption of the following provisions set forth herein:

- (a) 101.1 Title shall be amended by the insertion of the words [the City of Wooster].
- (b) 103.5 Fees shall be amended by the insertion of the words [the Building Standards Division fee schedule].
- (c) 112.4 Failure to comply shall be amended by the insertion of the words [100 dollars] and [500 dollars].
- (d) 302.4 Weeds shall be amended by the insertion of the words [twelve inches].
- (e) 304.14 Insect screens shall be amended by the insertion of the words [April 1] and [October 30].
- (f) 504.3 Plumbing system hazards shall be amended by the addition of the following: All backflow prevention assemblies shall be tested at least annually. The owner or owner's representative shall cause the applicable test and keep records of the tests and shall submit such records to the building official upon request.
- (g) 602.3 Heat supply shall be amended by the insertion of the words [January 1] and [December 31].
- (h) 602.4 Occupiable work spaces shall be amended by the insertion of the words [January 1] and [December 31].
- (i) Appendix A Boarding Standard is adopted under this chapter.
(Ord. 2014-30. Passed 12-1-14.)
- (j) 101.2 Scope shall be amended to read: The provisions of this code shall apply to all existing residential and nonresidential structures, all manufactured homes, and all existing premises and constitute minimum requirements and standards for premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, a reasonable level of safety from fire and other hazards, and for a reasonable level of sanitary maintenance; the responsibility of owners, an owner's authorized agent, operators and occupants; the occupancy of existing structures and premises, and for administration, enforcement and penalties.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees in compliance with the law.

SECTION 3. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 5-1-23 2nd reading 5-15-23 3rd reading _____

Passed: _____, 2023 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2023
Mayor

Introduced by: Bob Reynolds

#2
 OKD
 2023-18

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Building Standards	Meeting Date Requested May 1, 2023
Project Name 1351 revision	Estimated Total Funds/Costs N/A
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? <p style="text-align: center;">N/A</p>	
Description of Request <small>(replacing original text at letter j with the text below. This text includes manufactured homes)</small> 1351.04 AMENDMENTS. The International Property Maintenance Code adopted in Section 1351.01 shall be modified by the adoption of the following provisions set forth herein: (a) 101.1 Title shall be amended by the insertion of the words [the City of Wooster]. (b) 103.5 Fees shall be amended by the insertion of the words [the Building Standards Division fee schedule]. (c) 112.4 Failure to comply shall be amended by the insertion of the words [100 dollars] and [500 dollars]. (d) 302.4 Weeds shall be amended by the insertion of the words [twelve inches]. (e) 304.14 Insect screens shall be amended by the insertion of the words [April 1] and [October 30]. (f) 504.3 Plumbing system hazards shall be amended by the addition of the following: All backflow prevention assemblies shall be tested at least annually. The owner or owner's representative shall cause the applicable test and keep records of the tests and shall submit such records to the building official upon request. (g) 602.3 Heat supply shall be amended by the insertion of the words [January 1] and [December 31]. (h) 602.4 Occupiable work spaces shall be amended by the insertion of the words [January 1] and [December 31]. (i) Appendix A Boarding Standard is adopted under this chapter. <small>(Ord. 2014-30. Passed 12-1-14.)</small> (j) 101.2 Scope shall be amended to read: The provisions of this code shall apply to all existing residential and nonresidential structures, all manufactured homes, and all existing premises and constitute minimum requirements and standards for premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, a reasonable level of safety from fire and other hazards, and for a reasonable level of sanitary maintenance; the responsibility of owners, an owner's authorized agent, operators and occupants; the occupancy of existing structures and premises, and for administration, enforcement and penalties.	
Justification / Benefits Adding manufactured homes to the scope of the code allows the use of this code to establish minimum property maintenance standards for manufactured homes that do not conflict with State and Federal Codes for manufactured homes.	
Will this Project affect the City's Operating Costs N/A	
What Alternatives Exist and what are the Implications of the Alternatives The alternative would be not enforcing the maintenance code for manufactured homes.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: N/A	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Tim Monea	Date: 4/25/23

Approved for Agenda Yes No

RESOLUTION NO. 2023-32

A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE WOOSTER TAX INCENTIVE REVIEW COUNCIL WITH RESPECT TO EXISTING ENTERPRISE ZONE AGREEMENTS, COMMUNITY REINVESTMENT AREA AGREEMENTS, AND TAX INCREMENT FINANCING PROJECTS

WHEREAS, Ohio Revised Code 5709.85 provides that the legislative authority, upon receipt of the written recommendations of the municipal tax incentive review council (TIRC), must vote to accept, reject or modify all or any part of the TIRC’s recommendations as to existing enterprise zone (EZ) agreements, community reinvestment area (CRA) agreements, and Tax Increment Finance (TIF) projects; and

WHEREAS, the Wooster TIRC, after issuance of the statutorily-required public notice, met on April 25, 2023, and after reviewing existing city EZ and CRA agreements coming within its jurisdiction as of December 31, 2022, has recommended that all such agreements should be continued in effect; and

WHEREAS, the Wooster TIRC has reviewed tax increment financing projects coming within its jurisdiction as of December 31, 2023, and has recommended a finding that all projects are in compliance with TIF Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. This City Council, after reviewing the recommendations of the Wooster TIRC (as per the TIRC minutes attached hereto) as to existing EZ and CRA agreements, and tax increment financing projects coming within its jurisdiction, hereby indicates its acceptance of such recommendations.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

1st reading 5-1-23 2nd reading 5-15-23 3rd reading _____

Passed: _____, 2023 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2023
Mayor

Introduced by: Craig Sanders

4
100
2023-32

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Development	Meeting Date Requested April 26, 2023
Project Name TIRC Recommendations 2023	Estimated Total Funds/Costs \$0.00
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? N/A - Non-Capital	
Description of Request The City's Tax Incentive Review Council (TIRC) convened on 4/25/2023 at 12:00pm to review the performance of each active Enterprise Zone (EZ) and Community Reinvestment Area (CRA) agreement, along with approved Tax Increment Financing (TIF) projects, as of 12/31/2022. The TIRC meets annually per ORC 5709.85 to recommend Continuation, Modification, or Termination of commercial tax-exemption agreements to Wooster City Council and to evaluate conformity of TIF projects with statutes. Council is required to "vote to accept, reject, or modify all or any portion of the recommendations" within 60 days. These recommendations will then inform the City's State report for 2022 (due by 3/31/2024). The TIRC reviewed. Please see attached summary and meeting minutes for additional information.	
Justification / Benefits Legislation allows the City to remain compliant with state and local laws as required to operate its EZ, CRA, and TIF programs. The program allows the City to address market failures, protect against blight, and to enable basic sector job creation.	
Will this Project affect the City's Operating Costs Action is necessary to continue CRA, EZ, and TIF programming, which serve to enhance revenues.	
What Alternatives Exist and what are the Implications of the Alternatives Council may accept, reject, or modify all or any part of the recommendations, and make a determination for continuance, modification, or termination of any affected agreement(s).	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Passage before 6/26/2023 is required	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea	Date: April 25, 2023

Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No
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538 N. Market Street * P.O. Box 1128
Wooster, Ohio 44691-3406



Jonathan S. Millea, AICP CEcD

Development Coordinator

Phone : (330) 263-5250

Fax: (330) 263-5247

Email: jmillea@woosteroh.com

MEMO

To: Wooster City Council
From: Administration & Economic Development
Date: 4/27/2023
Re: **Wooster Tax Incentive Review Council Summary**

Dear Members of Wooster City Council,

On April 25, 2023, the Wooster City Tax Incentive Review Council convened at 12:00pm to review the City's commercial tax exemption agreements and also exempted projects. Exemptions for agreements totaled \$982,895 in 2022 (with about 20% being reimbursed directly by the City). At the same time, total taxes paid on projects **directly construed through these programs** amounted to **\$1,049,945** in 2022, constituting approximately **five percent** of the City's **entire** commercial real estate valuation.

To date, the EZ and CRA programs have enabled 51 unique projects leveraging \$274 MM in private investment. 37 Agreements were actively exempted with five others committed. This has led to the creation of 306 jobs with \$19.2 MM in payroll, while protecting 3,184 existing jobs with \$181.4 MM in payroll.

Below is a summary of the Tax Incentive Review Council's findings:

Post-Exemption Enterprise Zone Projects

- 1) Agreement 389-05-01 - United Titanium Inc. - *Continue*
- 2) Agreement 389-06-01 - Eldorado Stone LLC & Chesterland Estates - *Continue*
- 3) Agreement 389-06-04 - COMPAK Inc. - *Continue*
- 4) Agreement 389-07-01 - Bosch Rexroth Corporation & Chesterland Estates - *Continue*

Actively-Exempted Enterprise Zone Projects

- 1) Agreement 389-12-01 - Seaman Corporation - *Continue*
- 2) Agreement 389-13-02 - McConnell Wooster Properties dba Bauer Corporation - *Continue*
- 3) Agreement 389-14-01 - Daisy Brand LLC - *Continue*
- 4) Agreement 115C-14-01 - Daisy Brand LLC - *Continue*
- 5) Agreement 115C-17-01 Daisy Brand LLC - *Continue*
- 6) Agreement 389-13-01 - Luk USA, Inc - *Continue*
- 7) Agreement 389-15-01 - Luk USA, Inc - *Continue*
- 8) Agreement 389-16-01 - Luk USA, Inc - *Continue*
- 9) Agreement 389-15-03 - Wooster Growth/Tekfor USA - *Continue*
- 10) Agreement 389-14-02 - Certified Angus Beef LLC - *Continue*
- 11) Agreement 115C-17-01 Certified Angus Beef LLC - *Continue*
- 12) Agreement 389-18-01 Baker Properties Mt Vernon Ltd. & COMPAK - *Continue*
- 13) Agreement 389-20-01 KV Management LLC & Krupp Moving & Storage LLC - *Continue*
- 14) Agreement 389-21-01 Pittsburgh Ave / E-PAK - *Continue*

Community Reinvestment Area Agreements

- 1) Agreement 10-001 - Coyote Group LLC - *Continue*
- 2) Agreement 10-002 - Merchants Block LLC - *Continue*
- 3) Agreement 11-001 - CM Properties-Wooster LLC - *Continue*
- 4) Agreement 12-003 - S & D Realty, LLC - *Continue*
- 5) Agreement 12-004 - G&G Properties of Ohio - *Continue*
- 6) Agreement 13-001 - Condor Pacific Properties, dba Gomoplast Machinery - *Continue*
- 7) Agreement 13-002 - Palm House Apartments II LLC - *Continue*
- 8) Agreement 14-001 - C&C Wellert Properties LLC - *Continue*
- 9) Agreement 14-002 - Ekho Kole LLC - *Continue*
- 10) Agreement 14-003 - Wootown Properties LLC - *Continue*
- 11) Agreement 15-002 - Liberty Street Partners LLC - *Continue*
- 12) Agreement 15-001 - Morrison Enterprises LLC - *Continue*
- 13) Agreement 16-001 - JAS LLC - *Continue*
- 14) Agreement 16-002 - North Pole Holdings LLC - *Continue*
- 15) Agreement 16-003 - Brian Polen & Tammy Polen - *Continue*
- 16) Agreement 16-004 - Wooster Fit Holdings - *Continue*
- 17) Agreement 17-001 - iAlexo LLC - *Continue*
- 18) Agreement 19-002 - Wooster Lofts LLC - *Continue*
- 19) Agreement 20-001 - Rea & Associates Inc. & Rea Real Estate - *Continue*
- 20) Agreement 21-003 - D Freeman Corporation and Wolf Creek Land and Cattle Company LLC - *Continue*
- 21) Agreement 21-000 - Centerra Co-Op - *Continue*
- 22) Agreement 21-001 - Liberty Beall Ltd & Mariola - *Continue*
- 23) Agreement 21-002 - The Wooster Brush Company - *Continue*

Tax Increment Financing Districts

A. Oak Hill TIF Incentive District Plan

- 1) Oak Hill TIF Incentive District #1 - *In Compliance*
- 2) Oak Hill TIF Incentive District #2 - *In Compliance*
- 3) Oak Hill TIF Incentive District #3 - *In Compliance*
- 4) Oak Hill TIF Incentive District #4 - *In Compliance*
- 5) Oak Hill TIF Incentive District #5 - *In Compliance*

In summary, the City of Wooster had 11 actively exempted Enterprise Zone Agreements (14 including out-of-zone City agreements) employing 2,447 persons. Since 2004, the program has resulted in \$201 MM in real property investments across 22 different projects. Among exempted projects, \$686,611 in local taxes were foregone and \$258,905 were paid. Total Program projects created \$811,876 in property taxes for 2022, directly impacting all Wayne County taxpayers in the form of lower overall tax rates.

The City also had 23 active commercial Community Reinvestment Area agreements at the end of 2022, which combined with 16 post-abatement projects secured \$73MM in property investment while retaining 739 jobs and creating an additional 107 positions. Total program projects created \$238,069 in new property taxes, with \$296,285 foregone.

Thank you!

Sincerely,
Jonathan Millea

RESOLUTION NO. 2023-33

A RESOLUTION PETITIONING THE BOARD OF COUNTY COMMISSIONERS OF WAYNE COUNTY, OHIO, FOR A CHANGE OF TOWNSHIP LINES TO CONFORM WITH THE CORPORATION LIMITS OF THE CITY OF WOOSTER AND ALLOWING FOR IMMEDIATE ENACTMENT

WHEREAS, the City Council of Wooster, in Ordinance No. 2023-16, a copy of which is attached hereto, has accepted the annexation to the City of Wooster of the area described therein; and

WHEREAS, the said 32.24-acre area so annexed presently extends into portions of Wayne Township; and

WHEREAS, this Council desires to petition the Board of Wayne County Commissioners to include this annexed area as a part of Killbuck Township, thereby making the limits of Killbuck Township identical to and completely contiguous with the present corporation limits of the City of Wooster.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The City Council of Wooster hereby petitions the Board of Wayne County Commissioners, in accordance with ORC 503.07 of the Revised Code, for a change of township lines of the area described in Ordinance No. 2023-16 to make the township lines of Killbuck Township identical to and completely contiguous with the new and present corporation limits of the City of Wooster.

SECTION 2. The Clerk of Council is hereby directed to forthwith deliver to the Board of Wayne County Commissioners a certified copy of this Resolution. A copy of the ordinance, together with a legal description of the annexation, is attached hereto and incorporated herein by reference.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution is hereby declared to be necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that time is of the essence in making a timely application for the funds described above; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 5-1-23 2nd reading 5-15-23 3rd reading _____

Passed: _____, 2023

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2023

Mayor

Introduced by: Bob Reynolds

Request for Agenda Item

#5
100
2023-23

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Development	Meeting Date Requested April 26, 2023
Project Name Conformity of Boundary	Estimated Total Funds/Costs \$0
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? N/A	
Description of Request This resolution provides a formal request by Council to the Wayne County Commissioners to conform the boundaries of its recently annexed 32.24-acre Melrose site. The newly annexed area exists in both Wayne Township and Wooster City at the same time until boundaries are conformed, meaning that residents in this area pay taxes to each entity and also vote for council members and township trustees at the same time (despite no services being provided by the Township). The resolution instructs the County Commissioners to amend the township boundary, which will remove township millage while adding City millage to properties, overall slightly lowering tax rates (about -1%, of an overall -6% reduction), while simplifying processes for the Board of Elections. Such conformity is necessary to ensure financial stability for the City in general. The previously-passed revenue sharing agreement will provide Wayne Township all of the revenues it would have received absent of annexation for the first 12 years.	
Justification / Benefits Economic Development staff RECOMMENDS approval as it 1.) lowers property tax rates for future residents in the district to the same level as most other places in the City, 2.) enables long-term property tax revenue sustainability.	
Will this Project affect the City's Operating Costs No direct cost impact anticipated. Long-term, 68 homes may add ~\$27K annually to City revenues.	
What Alternatives Exist and what are the Implications of the Alternatives No action, which would leave the territory remaining in Wayne Township and the City of Wooster, with residents paying an elevated tax rate, but contributing less to the City than other households.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Approval the day of June 5, 2023 is necessary to match previous statutory notices.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea Date: 9/28/2022	

Approved for Agenda Yes No

EXHIBIT B
Annexation Petition

PPN: 53-01231.000
MORRISON FAMILY, LLC
O.R. 887; P.C. 2709

N89°18'19"E 2534.05'

32.24 AC.
PPN: 53-01219.000
SEPP PROPERTIES, LLC
O.R. 538; P.C. 1274

PPN: 67-01168.000
MARY E. BROCKEN, TRUSTEE
O.R. 571; P.C. 1498

- ① 0.041 AC.
PPN: 53-01219.002
CITY OF WOOSTER
O.R. 534; P.C. 235
- ② 0.021 AC.
PPN: 53-01219.001
CITY OF WOOSTER
O.R. 534; P.C. 234

LINE	BEARING	DISTANCE
L1	N07°08'11"W	75.33'
L2	S89°23'17"W	60.00'
L3	N00°52'40"W	271.14'
L4	S89°05'41"W	200.00'
L5	N89°16'11"E	200.00'
L6	S89°05'41"W	200.00'
L7	N00°52'40"W	30.00'

32.240 AC.
**EXTENSION OF THE CORPORATION
LIMITS OF THE CITY OF WOOSTER**
TOWNSHIP OF WAYNE
T-16N ; R-13W
S.W. QTR. OF SEC. 23
COUNTY OF WAYNE
STATE OF OHIO

Approved by Wayne County Commissioners:
this ___ day of _____, 20__.

BECKY FOSTER _____ RON AMSTUTZ _____ SUE SMAL _____
Approved by Wayne County Commissioners:
this ___ day of _____, 20__.

Mayor _____
ROBERT F. BRENDJMAN _____ Clerk

Approved for Recording:
this ___ day of _____, 20__.

Transferred:
this ___ day of _____, 20__.

Wayne County Map Office
STACY PEPPARD

Wayne County Auditor's Office

Filed for record in Wayne Co., Ohio

JANE CARMICHAEL, RECORDER

AUDITOR: _____
RECORDER: _____
TOTAL: _____

DATE: _____ AT _____
INSTRUMENT # _____ PAGE _____
PLAT VOL. _____ FEE \$ _____

Distances shown hereon are expressed in feet and decimal parts thereof, bearings are used to express angles only, from pins or monuments were found or set as indicated hereon. All of which I believe to be correct to the best of my knowledge.

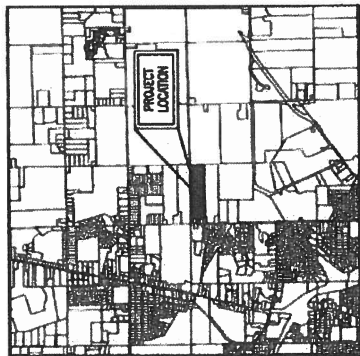
By: *Mark E. Purdy*
Mark E. Purdy, P.S. #7307 Date: 1-17-23

SHAFFER, JOHNSTON, LICHTENWALTER & ASSOCIATES, INC.
Consulting Engineers & Surveyors
3477 Cambridge Parkway, Suite C
Wooster, Ohio 44691
TEL: (330) 345-4377 FAX: (330) 345-4723 EMAIL: g@shafinc.com



REFERENCE SURVEY: 'XC-089

The bearings as shown hereon are relative to GRID NORTH of the OHIO STATE PLANE COORDINATE SYSTEM, NAD 83 DATUM.



MELROSE DR. (60')

LOCATION MAP

ORDINANCE NO. 2023-16

AN ORDINANCE ACCEPTING APPLICATION FOR THE ANNEXATION OF TERRITORY LOCATED ON MELROSE DRIVE, AND CONTIGUOUS TO THE CORPORATION LIMITS (Jonathan Millea, Agent for Petitioners)

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the proposed annexation, consisting of approximately 32.24 acres along Melrose Drive, with parcel numbers PN: 53-01219.000, as applied for in the petition described above, and as approved for annexation to the City of Wooster by the Board of County Commissioners of Wayne County on February 8, 2023, is accepted. The territory to be annexed is described in the petition, a copy of which is attached and incorporated by reference.

The certified transcript of the proceedings for annexation, together with an accurate map of the territory, the petition for annexation and other papers relating to the proceedings of the Wayne County Commissioners, are on file with the Clerk of this Council, and have been for more than sixty (60) days.

SECTION 2. The Clerk of Council is directed to make three (3) copies of this Ordinance, to each of which shall be attached a copy of the map accompanying the petition for annexation, a copy of the transcript of proceedings of the Board of County Commissioners of Wayne County relating hereto, and a certificate as to the correctness. The Clerk shall then deliver one copy of these documents to the Wayne County Auditor, one copy to the Wayne County Recorder and one copy to the Secretary of State, and shall file notice of this annexation with the Wayne County Board of Elections within thirty (30) days after it becomes effective; and the Clerk shall do all other things required by law.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees in compliance with the law.

SECTION 4. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

I hereby certify this is a true and correct copy of the original as filed
Lynne DePaulo
Clerk, Wooster City Council

1st reading 4-17-23 2nd reading → 3rd reading 4-17-23

Passed: 4-17, 2023

Vote: 6-0

Attest: *Lynne DePaulo*
Clerk of Council

Michael B. Boyd
President of Council

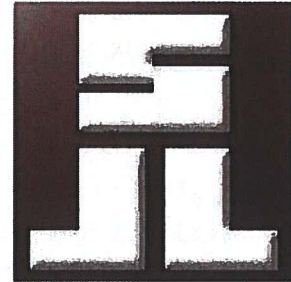
Approved: April 18, 2023

R. F. Bracciano
Mayor

Introduced by: Bob Reynolds

EXHIBIT A
Annexation Petition

**SHAFFER, JOHNSTON, LICHTENWALTER
& ASSOCIATES, INC.
ENGINEERS & SURVEYORS**



BOUNDARY DESCRIPTION OF 32.240 ACRE PARCEL

EW-2756

Situated in the Township of Wayne, T-16N; R-13W, Southeast Quarter of Section 23, County of Wayne and State of Ohio:

Known as being part of lands conveyed to Seipp Properties, LLC in O.R. 936; Page 1274 of Wayne County Official Records and further bounded and described as follows;

Beginning at the northeast corner of said Southeast Quarter:

THENCE WITH THE FOLLOWING TWELVE (12) COURSES:

1. **S 01° 06' 23" E, 594.99 feet along the east line of said Quarter Section to City of Wooster corp. limits;**
2. **S 89° 16' 27" W, 2276.98 feet along the City of Wooster corp. limits to a point;**
3. **N 00° 09' 11" W, 75.33 feet along the City of Wooster corp. limits to a point;**
4. **S 89° 25' 12" W, 60.40 feet along the City of Wooster corp. limits to a point;**
5. **N 00° 52' 40" W, 221.14 feet along the City of Wooster corp. limits to a point;**
6. **S 89° 04' 21" W, 200.00 feet along the City of Wooster corp. limits to the east line of lands conveyed to City of Wooster as recorded in Volume 934; Page 235 of said Official Records and an east right-of-way line of Melrose Drive (60');**
7. **N 00° 52' 40" W, 60.15 feet along the east line of said City of Wooster lands and an east right-of-way line of said Melrose Drive to the City of Wooster corp. limits;**
8. **N 89° 10' 11" E, 200.00 feet along the City of Wooster corp. limits to a point;**

Continued on Page 2

3477 Commerce Parkway, Suite C □ Wooster, Ohio 44691
Ph. (330) 345-6377 □ Fax (330) 345-6725 □ Email: sjl@sjl-inc.com

Page 2 (Description 32.240 ac.)

9. N 00° 52' 40" W, 210.00 feet along the City of Wooster corp. limits to a point;
10. S 89° 09' 53" W, 200.00 feet along the City of Wooster corp. limits to the east line of lands conveyed to City of Wooster as recorded in Volume 934; Page 232 of said Official Records and an east right-of-way line of said Melrose Drive;
11. N 00° 52' 40" W, 30.30 feet along the east line of said City of Wooster lands and an east right-of-way line of said Melrose Drive to the north line of said Quarter Section;
12. S 89° 18' 19" W, 2534.05 feet along the north line of said Quarter Section to the place of beginning and containing within said bounds 32.240 acres of land.

This description was prepared from a survey made by Mark E. Purdy, P.S. #7307 of Shaffer, Johnston, Lichtenwalter & Associates, Inc. in January of 2023.

April 26, 2023

NOTICE OF PETITION FOR CHANGE OF TOWNSHIP LINES

In Accordance with Ohio Revised Code 503.07 & Previous Mutual Compensation Agreement

To:

Ms. Tammy E. Polen

*Clerk/Fiscal Officer of the township with land
included in petition for annexation*

**6842 Cleveland Road
Wooster, Ohio 44691**

Sent Via: US Regular Mail, UPS Overnight, and electronic tammy.polen5@yahoo.com

Dear Ms. Polen, Fiscal Office for Wayne Township of Wayne County, Ohio,

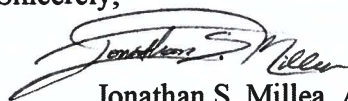
The Wayne Township Trustees and the Mayor of the City of Wooster signed a mutual annexation and compensation agreement effective January 10, 2023 concerning 32.24 acres in the vicinity of Melrose Drive. Following formal legislative action by the City of Wooster to accept the annexation on April 17, 2023, the proposed annexation will be effective May 18, 2023.

As such, in accordance with Ohio Revised Code 503.07 and the previous annexation compensation agreement, the legislative authority of the municipal corporation, by an affirmative majority vote of its members, now intends to petition the Board of Wayne County Commissioners for a change of township lines in order to make them identical, in whole or in part, with the limits of the municipal corporation, or to erect a new township out of the portion of such township included within the limits of the municipal corporation.

Specifically, the City of Wooster intends to meet to vote on the proposed petition for conformity at its regularly scheduled meeting on June 5, 2023, at 7:30pm at Wooster City Hall, located at 538 N. Market Street, Wooster, Ohio 44691. We understand that the effective date of the legislation will be the effective start date to the Wayne Township and City of Wooster compensation agreement.

Should you have any questions, please feel free to contact me by phone at 330.263.5250, or via email at jmillea@woosteroh.com. *Thank you* and the Wayne Township Trustees for this continued partnership which will benefit the wellbeing and health of our communities for years to come.

Sincerely,



Jonathan S. Millea, AICP, CEcD

RESOLUTION NO. 2023-34

A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS.

WHEREAS the Ohio legislature has enacted electric deregulation legislation which authorizes the legislative authorities of cities, villages, townships and counties to aggregate the retail electrical loads located within the respective jurisdictions and to enter into service agreements to facilitate for those loads the purchase and sale of electricity; and

WHEREAS, governmental aggregations provide an opportunity for residential and small business consumers to participate collectively in the potential benefits of electricity deregulation through lower electricity rates which would not otherwise be available to those electricity customers individually, and

WHEREAS, the City of Wooster seeks to establish a governmental aggregation program with opt-out provisions pursuant to Section 4928.20 of the Ohio Revised Code for the residents, businesses and other electric consumers in the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

Section 1. BEST INTERESTS OF THE CITY

The City Council of Wooster has concluded that it is in the best interest of the City, its residents and businesses located within the corporate limits of the City to establish this aggregation program in the city.

Section 2. APPROVAL BY THE ELECTORATE

The aggregation program must be approved by the electors of the city pursuant to Section 3 of this Resolution. Upon approval by the electorate the City is hereby authorized to automatically aggregate, in accord with Section 4928.20 of the Ohio Revised Code, the retail electric loads (customers) located within the City and enter into service agreements to facilitate for those loads the purchase and sale of electricity. The City may exercise such authority jointly with any other municipal corporation, township, or county or other political subdivision of the State of Ohio. The City Council authorizes the Director of Administration to enter into any agreements contemplated by this section.

Section 3. BALLOT LANGUAGE

The Board of Elections of Wayne County is hereby directed to submit the following question to the electors of the City of Wooster at the general election on November 7th, 2023:

Shall the City Council of the City of Wooster have the authority to aggregate the retail electric customers located in the City, and for that purpose, enter into services agreements to facilitate for those customers the sale and purchase of electricity, conversion to the aggregation program will occur automatically unless the customers choose to opt out of the program.

The Clerk of the City of Wooster is instructed to immediately file a certified copy of this Resolution and the proposed form of the ballot question with the Wayne County Board of Elections not less than ninety days prior to the general election. The aggregation program shall not take effect unless approved by a majority of the electors voting upon this Resolution and the aggregation program provided for herein at the election held pursuant to this Section 3 and Section 4928.20 of the Ohio Revised Code.

Section 4. PROCEDURE AFTER AN AFFIRMATIVE VOTE; HEARINGS AND NOTICE OF HEARINGS; OPT-OUT RIGHTS.

Upon approval of a majority of the electors voting at the general election provided for in Section 3 of this Resolution, the City Council of the City of Wooster, individually or jointly with any other political subdivision, may develop a plan of operation for the aggregation program. The City Council of the City of Wooster authorizes the Director of Administration to develop the plan of operation. Before adopting this plan, the City Council of the City of Wooster shall hold at least two public hearings on the plan.

Notice of the hearings shall be published once a week for two consecutive weeks in a newspaper of general circulation in the City prior to the first hearing. The notice will summarize the plan and state the date, time and place of each hearing. No plan adopted by the City Council shall aggregate the electric load of any electric load center within the City unless it, in advance, clearly discloses to the person owning, occupying, controlling or using the load center that the person will be enrolled automatically in the Aggregation Program and will remain so enrolled unless the person affirmatively elects, by a stated procedure, not to be enrolled. The disclosure shall state prominently the rates, charges, and other terms and conditions of enrollment. The stated procedure shall allow any person enrolled in the Aggregation Program the opportunity to opt-out of the program at least once every three years without paying a switching fee. Any person that opts out of the Aggregation Program pursuant to the state procedure shall default to the standard service offer provided under division (a) of Section 4928.35 of the Ohio Revised Code until the person choose an alternative supplier.

Section 5. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees in compliance with the law.

Section 6. This Resolution shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 5-15-23 2nd reading _____ 3rd reading _____

Passed: _____, 2023

Vote: _____

Attest: _____

Clerk of Council

President of Council

Approved: _____, 2023

Mayor

Introduced by: Jon Ansel

RESOLUTION 2023-35

A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS.

WHEREAS, the Ohio legislature has enacted natural gas deregulation legislation which authorizes the legislative authorities of counties to aggregate the retail natural gas loads located within the respective jurisdictions and to enter into service agreements to facilitate for those loads the purchase and sale of natural gas; and

WHEREAS, governmental aggregations provide an opportunity for residential and small business consumers to participate collectively in the potential benefits of natural gas deregulation through lower natural gas rates which would not otherwise be available to those natural gas customers individually, and

WHEREAS, the City of Wooster seeks to establish a governmental aggregation program with opt-out provisions pursuant to Section 4929.26 of the Ohio Revised Code for the residents, businesses and other natural gas consumers in the City of Wooster

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

Section 1. BEST INTERESTS OF THE CITY

The City Council of the City of Wooster has concluded that it is in the best interest of the City, its residents and businesses located within the incorporated areas of the City of Wooster to establish this aggregation program.

Section 2. APPROVAL BY THE ELECTORATE

The aggregation program must be approved by the electors of the city pursuant to Section 3 of this Resolution. Upon approval by the electorate, the City Council is hereby authorized to automatically aggregate, in accord with Section 4929.26 of the Ohio Revised Code, the retail natural gas loads (customers) located within the City and enter into service agreements to facilitate for those loads the purchase and sale of natural gas. The City may exercise such authority jointly with any other municipal corporation, village, township, or county or other political subdivision of the State of Ohio. The City Council authorizes the Director of Administration to enter into any agreements contemplated by this section.

Section 3. BALLOT LANGUAGE

The Board of Elections of Wayne County is hereby directed to submit the following question to the electors of the City of Wooster at the general election on November 7, 2023.

Shall the City Council of City of Wooster have the authority to aggregate the retail natural gas customers located in the incorporated areas of the City, and for that purpose, enter into services agreements to facilitate for those customers the sale and purchase of natural gas, conversion to the aggregation program will occur automatically unless the customers choose to opt out of the program.

The Clerk of Council of the City of Wooster is instructed to immediately file a certified copy of this Resolution and the proposed form of the ballot question with the Wayne County Board of Elections not less than ninety days prior to the primary election. The aggregation program shall not take effect unless approved by a majority of the electors voting upon this Resolution and the aggregation program provided for herein at the election held pursuant to this Section 2 of this Resolution and Section 4929.26 of the Ohio Revised Code.

Section 4. PROCEDURE AFTER AN AFFIRMATIVE VOTE; HEARINGS AND NOTICE OF HEARINGS; OPT-OUT RIGHTS.

Upon approval of a majority of the electors voting at the election provided for in Section 3 of this Resolution, the City of Wooster, individually or jointly with any other political subdivision, may develop a plan of operation for the aggregation program. The City Council authorizes the Director of Administration to develop the plan of operation for the aggregation program. Before adopting this plan, the City of Wooster City Council shall hold at least two public hearings on the plan.

Notice of the hearings shall be published once a week for two consecutive weeks in a newspaper of general circulation in the City prior to the first hearing. The notice will summarize the plan and state the date, time and place of each hearing. No plan adopted by the City Council shall aggregate the natural gas load of any natural gas load center within the City unless it, in advance, clearly discloses to the person owning, occupying, controlling or using the load center that the person will be enrolled automatically in the Aggregation Program and will remain so enrolled unless the person affirmatively elects, by a stated procedure, not to be enrolled. The disclosure shall state prominently the rates, charges, and other terms and conditions of enrollment. The stated procedure shall allow any person enrolled in the Aggregation Program the opportunity to opt-out of the program at least once every two years without paying a switching fee. Any person that opts out of the Aggregation Program pursuant to the state procedure shall default to the standard service offer provided under division (a) of Section 4929.26 of the Ohio Revised Code until the person chooses an alternative supplier.

Section 5. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees in compliance with the law.

Section 6. This Resolution shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 5-15-23 2nd reading _____ 3rd reading _____

Passed: _____, 2023

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2023

Mayor

Introduced by: Jon Ansel

Exhibit A - Resolution 2023 - 36

City of Wooster
Wayne County, Ohio
May 15, 2023

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To Auditor of said County:

The following Budget year beginning January 1, 2024, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed: 
 Andrei A. Dordea
 Title: Director of Finance

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND <small>(Include only those funds which are requesting general property tax revenue)</small>	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND - 001	\$ 2,347,200				
PROPRIETARY FUNDS					
POLICE PENSION - 111	200,889				
FIRE PENSION - 112	200,889				
FIDUCIARY FUNDS					
TOTAL ALL FUNDS	\$ 2,748,978				

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	\$ 2,386,112	\$ 2,408,976	\$ 2,347,200	\$ 2,347,200
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	21,968,544	20,506,498	22,060,000	22,446,050
Other Local Taxes	155,078	179,809	174,250	208,000
Total Local Taxes	24,509,734	23,095,282	24,581,450	25,001,250
Intergovernmental Revenues				
State Shared Taxes And Permits				
Local Government	760,343	759,639	854,611	854,611
Local Government State	121,629	124,585	122,000	122,000
Estate Tax	908	86,848	-	-
Cigarette Tax	1,242	1,114	1,100	1,100
Liquor and Beer Permits	27,574	60,628	25,000	25,000
Total State Shared Taxes & Perm	911,695	1,032,813	1,002,711	1,002,711
Federal Grants or Aid	-	29,878	-	-
State Grants or Aid	26,610	18,617	-	-
Other Grants or Aid	11,112	24,916	4,500	8,000
Total Intergovernmental Revenues	949,417	1,106,225	1,007,211	1,010,711
Special Assessments	-	-	-	-
Charges for Services	1,628,441	1,788,981	1,685,000	1,731,338
Fines, Licenses, and Permits	874,441	986,186	786,700	808,334
Miscellaneous	112,334	(411,065)	446,300	446,300
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	-	-	-	-
Advances	-	-	-	-
Other Sources	1,489,367	1,500,000	1,300,000	1,300,000
TOTAL REVENUE	\$ 29,563,735	\$ 28,065,609	\$ 29,806,661	\$ 30,297,933

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	\$ 11,590,157	\$ 12,788,397	\$ 13,760,698	\$ 13,347,877
Operations and Maintenance	1,886,987	2,159,659	2,446,200	2,372,814
Capital Outlay	-	18,439	703,000	630,000
Total Security of Persons and Property	13,477,145	14,966,495	16,909,898	16,350,691
Public Health Services				
Operations and Maintenance	116,600	125,208	130,000	133,900
Total Public Health Services	116,600	125,208	130,000	133,900
Leisure Time Activities				
Personal Services	883,631	849,548	1,074,085	1,041,862
Operations and Maintenance	1,035,828	1,193,555	1,395,248	1,353,391
Capital Outlay	-	-	40,000	150,000
Total Leisure Time Activities	1,919,459	2,043,104	2,509,333	2,545,253
Community Environment				
Personal Services	873,025	978,456	976,200	946,914
Operations and Maintenance	177,020	205,059	451,690	438,139
Capital Outlay	-	-	50,000	51,500
Total Community Environment	1,050,045	1,183,514	1,477,890	1,436,553
Basic Utility Services				
Personal Services	-	-	-	-
Operations and Maintenance	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	-	-	-	-
Transportation				
Personal Services	583,921	758,633	781,385	757,943
Operations and Maintenance	449,411	337,600	500,000	485,000
Capital Outlay	-	-	-	-
Total Transportations	1,033,332	1,096,233	1,281,385	1,242,943
General Government				
Personal Services	2,801,734	3,111,828	3,622,245	3,513,578
Operations and Maintenance	1,530,712	1,317,215	1,927,399	1,869,577
Capital Outlay	-	-	80,000	150,000
Total General Government	4,332,446	4,429,043	5,629,644	5,533,155
Debt Service				
Redemption Principal	280,000	290,000	310,000	580,000
Interest	150,000	136,000	122,000	495,963
Other Debt Service	-	-	-	-
Total Debt Service	430,000	426,000	432,000	1,075,963
Other Uses of Funds				
Transfers	7,131,149	4,659,800	3,500,000	3,000,000
Other Uses of Funds	-	-	-	-
Total Other Use Funds	7,131,149	4,659,800	3,500,000	3,000,000
TOTAL EXPENDITURES	\$ 29,490,174	\$ 28,929,396	\$ 31,870,150	\$ 31,318,458
Revenues over/(under) Expenditures	\$ 73,560	\$ (863,788)	\$ (2,063,489)	\$ (1,020,525)
Beginning Unencumbered Balance	18,341,246	18,414,807	17,551,019	15,487,530
Ending Cash Fund Balance	18,414,807	17,551,019	15,487,530	14,467,005
Estimated Encumbrances (outstanding at year end)	2,183,236	2,439,805	2,512,999	2,588,389
Estimated Ending Unencumbered Fund Balance	\$ 16,231,570	\$ 15,111,214	\$ 12,974,531	\$ 11,878,616

FUND NAME: POLICE PENSION FUND - 111

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 201,630	\$ 204,133	\$ 198,900	\$ 200,889
Tangible Personal Property	-	-	-	-
Miscellaneous	(877)	(3,655)	2,500	2,525
TOTAL REVENUE	200,753	200,478	201,400	203,414
EXPENDITURES				
(PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	179,850	199,000	215,000	210,000
Contractual Services	3,120	3,203	5,000	3,500
TOTAL EXPENDITURES	\$ 182,970	\$ 202,203	\$ 220,000	\$ 213,500
Revenue Over (Under) Expenditures	\$ 17,783	\$ (1,725)	\$ (18,600)	\$ (10,086)
Beginning Unencumbered Fund Balance	23,440	41,224	39,499	20,899
Ending Cash Fund Balance	41,224	39,499	20,899	10,813
Estimated Encumbrances (outstanding at end of year)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	\$ 41,224	\$ 39,499	\$ 20,899	\$ 10,813

FUND NAME: FIRE PENSION FUND - 112

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 201,630	\$ 204,133	\$ 198,900	\$ 200,889
Tangible Personal Property	-	-	-	-
Miscellaneous	(887)	(3,710)	2,200	2,250
TOTAL REVENUE	200,743	200,423	201,100	203,139
EXPENDITURES				
(PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	179,850	199,000	215,000	210,000
Contractual Services	3,120	3,203	5,000	3,500
TOTAL EXPENDITURES	\$ 182,970	\$ 202,203	\$ 220,000	\$ 213,500
Revenue Over (Under) Expenditures	\$ 17,773	\$ (1,780)	\$ (18,900)	\$ (10,361)
Beginning Unencumbered Fund Balance	25,366	43,139	41,359	22,459
Ending Cash Fund Balance	43,139	41,359	22,459	12,098
Estimated Encumbrances (outstanding at end of year)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	\$ 43,139	\$ 41,359	\$ 22,459	\$ 12,098

FUND	Estimated Unencumbered Fund Balance 1/1/2024	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/2024
				Personal Services	Other	Total	
GOVERNMENTAL:							
SPECIAL REVENUE							
Street Const. Maint. & Repair - 101	\$ 22,587	\$ 1,350,000	\$ 1,372,587	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 72,587
State Highway - 102	21,968	110,000	131,968	-	120,000	120,000	11,968
Permissive Tax - 103	241,492	270,000	511,492	-	235,000	235,000	276,492
Enforcement & Education - 104	70,951	1,500	72,451	-	70,000	70,000	2,451
Mandatory Drug Fines - 105	31,354	2,400	33,754	-	30,000	30,000	3,754
Community Development Block Grant - 107	70,253	-	70,253	-	70,253	70,253	-
Economic Development - 108	87,150	195,000	282,150	-	195,000	195,000	87,150
Law Enforcement Trust - 110	16,690	500	17,190	-	15,000	15,000	2,190
Federal Equitable Sharing Fund - 113	9,213	10	9,223	-	8,000	8,000	1,223
CDBG Chip Home RLF Fund - 115	9,245	30	9,275	-	9,275	9,275	-
CDBG Econ. Dev. Loan - 118	1,957	25	1,982	-	1,982	1,982	-
Law Enforcement Training Fund - 120	16,447	125	16,572	-	16,500	16,500	72
Recreation Supplement - 122	5,188	80	5,268	-	5,200	5,200	68
Park Reforestation - 123	24,031	275	24,306	-	24,000	24,000	306
COVID-19 Response - 124	-	-	-	-	-	-	-
American Recovery Plan Act - 125	-	-	-	-	-	-	-
OneOhio Opioid Settlement - 126	16,475	80,000	96,475	-	80,000	80,000	16,475
Oak Hill Incentive District TIF - 130	-	350,000	350,000	-	350,000	350,000	-
Guarantee Deposit - 702	86,380	25,000	111,380	-	100,000	100,000	11,380
TOTAL SPECIAL REVENUE FUNDS	731,381	2,384,945	3,116,326	-	2,630,210	2,630,210	486,116
DEBT SERVICE FUNDS							
Debt Service - 401	960,738	55,000	1,015,738	-	165,000	165,000	850,738
TOTAL DEBT SERVICE FUNDS	960,738	55,000	1,015,738	-	165,000	165,000	850,738
CAPITAL PROJECTS FUNDS							
Capital Improvements - 301	4,054,380	4,000,000	8,054,380	-	4,536,000	4,536,000	3,518,380
TOTAL CAPITAL PROJECTS	4,054,380	4,000,000	8,054,380	-	4,536,000	4,536,000	3,518,380
PROPRIETARY:							
ENTERPRISE FUNDS							
Water - 501	4,886,518	7,460,000	12,346,518	2,350,000	5,450,000	7,800,000	4,546,518
Water Pollution Control - 502	6,359,644	9,300,000	15,659,644	2,100,000	9,825,000	11,925,000	3,734,644
Hospital - 503	12,231,306	184,000,000	196,231,306	80,000,000	104,000,000	184,000,000	12,231,306
Hospital Plant - 504	71,254,141	22,000,000	93,254,141	-	18,000,000	18,000,000	75,254,141
Hospital Beaverson EMS - 505	172,449	2,000	174,449	-	170,000	170,000	4,449
Hospital Endowment - 506	821,875	20,000	841,875	-	820,000	820,000	21,875
Storm Drainage - 507	800,041	1,650,000	2,450,041	650,000	990,000	1,640,000	810,041
Water Capital Fund - 511	41,801	267,000	308,801	-	300,000	300,000	8,801
Sewer Capital Fund - 512	37,710	303,000	340,710	-	330,000	330,000	10,710
Refuse Collection - 514	75	1,859,000	1,859,075	-	1,859,000	1,859,000	75
TOTAL ENTERPRISE FUNDS	96,605,560	226,861,000	323,466,560	85,100,000	141,744,000	226,844,000	96,622,560

FUND	Estimated Unencumbered Fund Balance 1/1/2024	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/2024
				Personal Services	Other	Total	
INTERNAL SERVICE FUNDS							
Garage - 601	3	758,000	758,003	450,000	300,000	750,000	8,003
Employee Benefits - 602	2,087,220	5,200,000	7,287,220	5,230,000	-	5,230,000	2,057,220
Investment - 620	-	175,000	175,000	-	175,000	175,000	-
TOTAL INTERNAL SERVICE FUNDS	2,087,223	6,133,000	8,220,223	5,680,000	475,000	6,155,000	2,065,223
FIDUCIARY:							
AGENCY FUNDS							
Clearing - 705	17,164	35,000	52,164	-	35,000	35,000	17,164
Wooster Growth Corporation - 719	1,520,829	49,000	1,569,829	-	35,000	35,000	1,534,829
Wooster Ashland Regional COG - 725	288,033	1,925,000	2,213,033	1,655,210	270,000	1,925,210	287,823
TOTAL TRUST AND AGENCY FUNDS	105,620,307	239,083,000	344,703,307	92,435,210	147,360,000	239,795,210	104,908,097
TOTAL FOR MEMORANDUM ONLY	\$ 106,265,308	\$ 241,442,945	\$ 347,708,253	\$ 92,435,210	\$ 149,890,210	\$ 242,325,420	\$ 105,382,833

STATEMENT OF PERMANENT IMPROVEMENTS
 (Do Not Include Expense to be Paid from Bond Issues)
 (Section 7505.29 Revised Code)

DESCRIPTION	Estimated Cost of Permanent Improvement	Amount to be Budgeted During Current Year	Name of Paying Fund
Water Line Replacement Projects	\$ 950,000	\$ 950,000	Water - 501
WTP - Full Plant Generator	1,000,000	1,000,000	Water - 501
WPCP - Sludge Dewatering	260,000	260,000	Water Pollution Control - 502
Sanitary Sewer Lines	450,000	450,000	Water Pollution Control - 502
Storm Sewer Projects	580,000	580,000	Storm Sewer Fund - 507
Police - Vehicles	230,000	230,000	General Fund - 100
Fire - Replace Medic 1307 & Power Cot	325,000	325,000	General Fund - 100
Fire - 2-Hydraulic Cots	75,000	75,000	General Fund - 100
DBS - HVAC City Hall	150,000	150,000	General Fund - 100
Eng. - Bike Path Phase 3	1,136,000	1,136,000	Capital Improvements Fund - 301
Eng. - Downtown Streetscape	850,000	850,000	Capital Improvements Fund - 301
Eng. - Road Resurfacing	2,000,000	2,000,000	Capital Improvements Fund - 301
PPM - Tree Chipper Truck	125,000	125,000	Capital Improvements Fund - 301
PPM - Replace 16 Ton Double Axle Dump	225,000	225,000	Capital Improvements Fund - 301
PPM - Traffic Bucket Truck	200,000	200,000	Capital Improvements Fund - 301
Rec. - Community Center Roof	150,000	150,000	General Fund - 100
TOTAL	\$ 8,706,000	\$ 8,706,000	

City of Wooster, Ohio
Debt Schedule Excluding Compensated Absences
For the Budget Year Ending December 31, 2024

EXHIBIT VI

<i>City of Wooster, Ohio</i>	BUDGET YEAR		
DEBT SCHEDULE: PURPOSE OF BONDS AND NOTES	Rate of Interest	Amounts Outstanding at Beginning of Budgeted Year January 1, 2024	Amount Required for Principal and Interest 1/1/2024 - 12/31/2024
Various Purpose Bonds, Series 2010			
2010 Beall Avenue Reconstruction	2.00% - 3.75%	\$ 1,185,000	\$ 191,206
Sanitary Sewerage Improvement Bonds, Series 2018			
2018 Sanitary Sewage System Improvement Bonds	2.85%	3,550,000	313,831
Various Purpose Refunding Bonds, Series 2020			
2020 Refunding 2010 Beal Ave	1.79%	1,010,000	156,800
2020 Refunding 2014 Water Bond	1.79%	1,725,000	197,350
2020 Refunding 2014 Sewer Bonds	1.79%	2,960,000	218,488
2020 Refunding 2015 Safety Center	1.79%	4,485,000	426,000
2020 Street Improvements	1.79%	1,090,000	116,400
2020 Park Improvements	1.79%	305,000	32,350
2020 Parking Lot Improvements	1.79%	165,000	19,050
Various Purpose Improvement Bonds, Series 2023			
Fire Station #1 Renovation	3.70%	3,420,000	234,725
Sanitary Sewer System Improvements	3.70%	10,575,000	649,963
Ohio Public Works Commission			
2003 Storm Mulberry Street Storm Sewer	0.00%	1,197	1,197
2007 Storm Grant, Clark, Walnut Storm Sewer	0.00%	37,350	8,300
2009 Sewer Larwill Street Sewer Separation	0.00%	37,046	2,179
2009 Storm Larwill Street Sewer Separation	0.00%	82,456	4,850
2009 Water Cleveland and Portage Road Waterline	0.00%	9,564	6,376
2010 Water Intermediate Water Tank	0.00%	235,939	13,879
2012 Water Burbank Road Waterline	0.00%	237,500	25,000
2013 Storm Market and Spruce Sewer Separation	0.00%	101,652	9,681
2014 Sewer Spink Street North Sewer Line	0.00%	89,583	4,167
2014 Sewer WWTP Wet Stream Improvements	0.00%	571,082	23,795
2014 Storm Spink Street North Storm Sewer	0.00%	268,750	12,500
2019 Sunset Lane & W. Highland Reconstruction	0.00%	70,219	4,131
Ohio Water Development Authority			
2005 Sewer WWTP Improvements Construction	2.67%	2,552,186	768,651
2009 Water Mindy Lane/Mechanicsburg and Buckeye Booster Station	3.36%	308,556	67,556
2009 Water Tank and Booster Station	3.36%	53,983	108,319
2010 Sewer Biotower and Sewer Line for Frito-Lay	1% (5) - 3% (11)	726,198	311,681
2010 Water Secondary Transmission Line	3.70%	93,904	17,596
2010 Water Waterline	4.14%	149,841	28,460
Ohio Dept. of Transportation State Infrastructure Bank			
2023 Oak Hill & Oldman Roundabout	3.00%	1,406,000	-
General Obligation Notes			
2023 Melrose Drive Reconstruction Special Assessments	4.00%	560,000	582,400
2023 Oak Hill Sanitary Sewer	4.00%	1,800,000	1,872,000
TOTAL		\$ 39,863,006	\$ 6,428,880

Request for Agenda Item

#1
Rec.
2023-37

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Economic Development	Meeting Date Requested 6-5-23
Project Name: Traffic Signals – SR 83/SR 585 – Acceptance of grant funding	Estimated Total Funds/Costs \$55,000
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? The money is to be used for a future signal upgrade at the SR 83 Off-ramp to SR 585 intersection by GOJO. The project is scheduled for and will be budgeted in 2024.	
Description of Request This is a request for the Director of Administration to enter into a Grant Agreement with the Ohio Department of Transportation (ODOT) associated with the Jobs & Commerce Economic Development Program (JCED). The project consists of upgrading the signalization at the SR 585 and GOJO intersection with an estimated cost of \$189,346. This grant provides a maximum of \$55,000 (29%) for the project. These signals are some of the oldest in our system, and are on our list to be replaced within the next few years. ODOT funding became available due to the high traffic volume and industrial usage of this intersection.	
Justification / Benefits The current signal is outdated and modernization is required.	
Will this Project affect the City's Operating Costs This project should <i>lower</i> the City's operating costs due to reduced maintenance and new equipment.	
What Alternatives Exist and what are the Implications of the Alternatives We could turn down the grant funding and do nothing.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Due to council's upcoming break and ODOT's timeline, we are requesting a suspension of the rules.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Joel Montgomery	Date: 5/31/23

Approved for Agenda Yes No

RESOLUTION NO. 2023-38

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH AXON FOR THE PURCHASE OF AXON BODY CAMERAS AND ALLOWING FOR IMMEDIATE ENACTMENT

WHEREAS, it is necessary to purchase new body cameras to replace the City’s older and obsolete body cameras.

WHEREAS, it is necessary to use Axon for this purchase so the cameras can work with the City’s Axon equipment.

WHEREAS, the purchase has been budgeted for 2023 and will be budgeted for the remaining years.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The Director of Administration is authorized to enter into a five-year contract with Axon for the purchase of in-car cameras commencing in 2023.

SECTION 2. The cost of such contract/project will not exceed the amount budgeted. The cost for the remaining contract years will be included in the respective year’s budget.

SECTION 3. This purchase is exempt from competitive bidding pursuant to W.C.O. 160.03(c)(1).

SECTION 4. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees in compliance with the law.

SECTION 4. This Resolution is hereby declared to be necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st Reading _____ 2nd Reading: _____ 3rd Reading: _____

Passed: _____, 2023 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2023
Mayor

Introduced by: Mark Cavin

2
W 2023-38

Request for Agenda Item Non-Capital

Division Meeting Date Requested

Project Name Approved for Agenda

Description (be as descriptive as possible, given space limitations)

As of the beginning of the beginning of July 2023, our budgeted contract with the company we utilize to store our body camera footage, Axon/Evidence.com is up. Moreover, our current body cameras were purchased in 2018 and as they are arguably the most used piece of equipment our officers have, they have been intermittently malfunctioning and are at the end of their useful lives. Of equal significance, Axon has indicated they will likely stop supporting the second generation camera's we currently have within the contract period. We would like to stay with Axon for several reasons. Among them are the quality of product and service, and because our entire infrastructure, including our in car system is all through Axon. Additionally, based on my research, these costs are similar, and in some cases less expensive per unit than other systems. As such, terms were negotiated with them in an effort to renew our contract to ensure we have storage for the actual recordings and have the functional equipment we need. The terms are as follows:

YEAR 1 (2023-2024) \$26,000.06 (budgeted)
YEAR 2 (2024-2025) \$44,048.47
YEAR 3 (2025-2026) \$44,048.44
YEAR 4 (2026-2027) \$44,048.44
YEAR 5 (2027-2028) \$44,048.44
TOTAL 5 YEAR CONTRACT COST- \$202,193.85

Note: Total contract cost include 49 new HD body cameras, storage, two new docking stations, and accessories. All items are basic necessities.
Year 1 fees were budgeted for in the Police Department 2023 operating budget. Additional years will be budgeted in subsequent year PD operating budgets.

Is there a need for rules suspension or time limitation when this must be passed?

As our contract is up at the beginning of July, we would respectfully ask for a suspension of the rules.

Manager Requesting

Date

Approved for Agenda

3
Rec. 2023-39

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Development	Meeting Date Requested 5 June 2023
Project Name 2023 CHIP Partnership Program	Estimated Total Funds/Costs \$1,045,000
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? General Fund - Reimbursed by Grant through ODSA	
Description of Request Requested is Council's authorization to allow the Mayor to renew its CHIP Partnership Agreement with Wayne County and the City of Orrville. Additionally requested is that Council's authorization allowing the Mayor to submit a COMPETITIVE application to Ohio Development Services Agency on behalf of the Partnership for the 2023-2025 CHIP funding cycle. Grant applications are extremely competitive and scored on a myriad of criteria which changes from year to year. For the current funding cycle, Ohio Department of Development (DOD) continues to encourage communities to form partnerships when filing applications. As the lead, the City would apply to DOD for an estimated \$1,045,000 in CHIP funds, expend these funds for projects countywide, and then be reimbursed through the grant. \$350,000 of these funds would be spent in Wooster city limits. Allocations are flexible and may be, and historically have been, shared between the partners. Wooster is the best-positioned of all partners to secure and maintain the grant.	
Justification / Benefits The Partnership projects 35 homes may be saved for LMI households countywide through this program, including 13 or more in the City of Wooster. The grant program preserves housing for low-income households while enhancing neighborhood aesthetics and improving the real estate tax base. Over 677 homes have been repaired County-wide since the programs inception.	
Will this Project affect the City's Operating Costs City staff time required. Stabilization of homes will maintain and potentially grow tax base.	
What Alternatives Exist and what are the Implications of the Alternatives City may forgo a partnership and accept a lower grant amount, or forgo the grant altogether. Both options limit housing repair opportunities for Wooster and its neighbors.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Application, with agreement, must be submitted with application by June 21, 2023.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea	Date: 5/26/2023

Approved for Agenda Yes No

RESOLUTION NO. 2023-40

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WAYNE METROPOLITAN HOUSING AUTHORITY FOR ADMINISTRATIVE CONSULTING SERVICES FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR A COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM AND FOR IMMEDIATE ENACTMENT

WHEREAS, the State of Ohio Development Services Agency provides financial assistance to local governments for the purpose of addressing local housing needs for low and moderate-income persons; and

WHEREAS, this City Council desires to authorize an agreement with the Wayne Metropolitan Housing Authority for administrative consulting services for the city's share of an application to be filed by Wooster for a Small Cities Community Development Block Grant Community Housing Impact and Preservation (CHIP) Program for PY 2023, such application being made on behalf of Wooster's partnership with Wayne County and the City of Orrville (as authorized by this Council's adoption of Res. No. 2023-39).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The Mayor is hereby authorized to enter into an agreement on behalf of the City of Wooster with the Wayne Metropolitan Housing Authority for administrative consulting services in connection with a grant application filed by Wooster, on behalf of its partnership with Wayne County and City of Orrville, for a Small Cities Community Development Block Grant for the CHIP Program.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees in compliance with law.

SECTION 3. This Resolution is hereby declared to be necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary in order that the application to the State of Ohio Department of Development for a Small Cities Community Development Block Grant may be submitted by the June 21, 2023 deadline; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2023 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2023
Mayor

Introduced by: Craig Sanders

Request for Agenda Item

4
New 2023-40

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Development	Meeting Date Requested June 5, 2023
Project Name WMHA CHIP Service Contract	Estimated Total Funds/Costs \$125,400
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? General Fund - Reimbursed by Grant through ODSA	
Description of Request Requested is Council's authorization allowing the Mayor to enter into an agreement with the Wayne Metropolitan Housing Authority (WMHA) for consulting services in administering a proposed \$1,045,000 Community Housing Impact and Preservation (CHIP) Program grant on behalf of a proposed Wooster-Wayne County-Orrville Partnership. A resolution authorizing a service contract and a copy of a service contract itself is required as part of the documentation for filing the PY 2023CHIP Application, to run through April 30, 2026. The maximum total cost of these services is anticipated to be \$125,400, completely reimbursed through the grant, and will cover the cost for general administration activities, including project management, counseling program participants, monitoring, marketing, environmental reviews, legal work, and monitoring, among other performing other CHIP-required tasks. City staff will provide oversight for the program and process financials, as in previous years. Staff, which participates in the State's CHIP Advisory Committee, advises that the City and County receive an exceptionally high level of service through WMHA that is not available through private consultants.	
Justification / Benefits The City of Wooster and Wayne County have historically contracted with the non-profit WMHA to administer the CHIP program, which has been repeatedly cited as a very high-performing consultant in reviews by ODSA. WMHA is uniquely equipped to cost-effectively provide the intensive grant administration required of the program and best able to assist residents with housing needs.	
Will this Project affect the City's Operating Costs No. Utilizing a local, non-profit consultant will save City staff time in grant administration.	
What Alternatives Exist and what are the Implications of the Alternatives 1. Procure another consultant (likely to increase cost commitments.), 2., Perform the work in-house (allow 1.5 FTEs with required licenses), 3. forgo the grant opportunity.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: WMHA is a nonprofit with special status allowing for direct contracting per ODOD	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Contract must be submitted with application by June 21, 2023.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea	Date: 5/26/2021

Approved for Agenda Yes No

RESOLUTION NO. 2023-41

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR UTILITY PREVENTATIVE MAINTENANCE AND REPAIR ITEMS FOR UTILITY INFRASTRUCTURE AND ALLOWING FOR IMMEDIATE ENACTMENT

WHEREAS, the Utility Division has been contracting with Core and Main for various necessary parts and supplies to be used in preventative maintenance work or repairs on city utility infrastructure and;

WHEREAS, since January 1, 2023, the Distribution and Collection Department solicited a quote and encumbered funds below the \$50,000 limit for services with Core and Main, but the accumulation of expenditures will exceed \$50,000 before the end of the year, requiring legislative authority under WCO 160.03; and

WHEREAS, it is now necessary to seek legislative authority to exceed the \$50,000 threshold, which will come from budgeted funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The City is authorized to exceed the \$50,000 threshold with Core and Main for utility preventative maintenance and repair items for utility infrastructure within the City of Wooster.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees in compliance with the law.

SECTION 3. This Resolution is hereby declared to be necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2023
Mayor

Introduced by: Jon Ansel

5
New 2023-41

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Utilities/Distribution & Collection	Meeting Date Requested June 5, 2023
Project Name Core & Main	Estimated Total Funds/Costs
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? 	
Description of Request Core & Main provides various necessary parts and supplies for preventative maintenance and repairs to water and sewer line infrastructure. The accumulation of expenditures for the current year is expected to exceed \$50,000.	
Justification / Benefits Cost of repair parts & materials has increased. It's necessary to maintain inventory at sufficient levels for emergency repairs.	
Will this Project affect the City's Operating Costs No	
What Alternatives Exist and what are the Implications of the Alternatives Use vendors that are higher priced, further away and not as reliable.	
Is this a Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: There are no comparable suppliers.	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Need to get a purchase order in place so parts can be purchased when needed.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Mike Fritz	Date: 5/26/23

Approved for Agenda Yes No