

CITY COUNCIL AGENDA

June 20, 2023

7:30p.m.

The meeting convenes at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

- I. ROLL CALL & ORDERING OF AGENDA**
- II. APPROVAL OF MINUTES**
- III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**
- IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**
Liquor Control – Downtown Arts Theater Inc.
DBA The Lyric Theater
116 E. South Street
Wooster OH 44691
- V. COMMITTEE REPORTS; PUBLIC HEARINGS**
Public Health & Leisure Committee Report –(Myers)
Finance Committee Report – (Sanders)
- VI. UNFINISHED BUSINESS -**
 1. Third Reading – RESOLUTION NO. 2023-34
A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS. ((Ansel)
 2. Third Reading – RESOLUTION NO. 2023-35
A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS (Ansel)
 3. Third Reading – RESOLUTION NO. 2023-36
A RESOLUTION PROVIDING FOR THE ANNUAL TAX BUDGET FOR FISCAL YEAR BEGINNING JANUARY 1, 2024 (Sanders)
 4. Second Reading – RESOLUTION NO. 2023-41
A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR UTILITY PREVENTATIVE MAINTENANCE AND REPAIR ITEMS FOR UTILITY INFRASTRUCTURE AND ALLOWING FOR IMMEDIATE ENACTMENT (Ansel)
- VII. NEW BUSINESS**
 1. First Reading – RESOLUTION NO. 2023-42
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF THREE PUMPS AND VARIABLE FREQUENCY DRIVES TO INCREASE

CAPACITY AT THE MELROSE BOOSTER STATION AND ALLOWING FOR IMMEDIATE ENACTMENT (Ansel)

2. First Reading – RESOLUTION NO. 2023-43

A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO ISSUE PAYMENT FOR SERVICES RENDERED PRIOR TO THE FISCAL OFFICER’S CERTIFICATION OF AVAILABILITY OF FUNDS AND PROVIDING FOR IMMEDIATE ENACTMENT (Sanders)

3. First Reading – AMENDED RESOLUTION NO. 2023-39

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PARTNERSHIP AGREEMENT WITH WAYNE COUNTY AND THE CITY OF ORRVILLE FOR MAKING AN APPLICATION TO THE OHIO DEPARTMENT OF DEVELOPMENT FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) FUNDS, FOR IMMEDIATE ENACTMENT (Sanders)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

2292010 PERMIT NUMBER		NEW TYPE	DOWNTOWN ARTS THEATER INC DBA THE LYRIC THEATER 116 E S ST WOOSTER OH 44691	
05 10 2023 ISSUE DATE				
05 10 2023 FILING DATE				
D5H PERMIT CLASSES				
85 TAX DISTRICT	165	B	D83651 RECEIPT NO.	

FROM 05/30/2023

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT			RECEIPT NO.	



MAILED 05/30/2023

RESPONSES MUST BE POSTMARKED NO LATER THAN. 06/30/2023

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES **B NEW 2292010**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF WOOSTER CITY COUNCIL
538 N MARKET ST
PO BOX 1128
WOOSTER OHIO 44691

RESOLUTION NO. 2023-34

A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS.

WHEREAS the Ohio legislature has enacted electric deregulation legislation which authorizes the legislative authorities of cities, villages, townships and counties to aggregate the retail electrical loads located within the respective jurisdictions and to enter into service agreements to facilitate for those loads the purchase and sale of electricity; and

WHEREAS, governmental aggregations provide an opportunity for residential and small business consumers to participate collectively in the potential benefits of electricity deregulation through lower electricity rates which would not otherwise be available to those electricity customers individually, and

WHEREAS, the City of Wooster seeks to establish a governmental aggregation program with opt-out provisions pursuant to Section 4928.20 of the Ohio Revised Code for the residents, businesses and other electric consumers in the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

Section 1. BEST INTERESTS OF THE CITY

The City Council of Wooster has concluded that it is in the best interest of the City, its residents and businesses located within the corporate limits of the City to establish this aggregation program in the city.

Section 2. APPROVAL BY THE ELECTORATE

The aggregation program must be approved by the electors of the city pursuant to Section 3 of this Resolution. Upon approval by the electorate the City is hereby authorized to automatically aggregate, in accord with Section 4928.20 of the Ohio Revised Code, the retail electric loads (customers) located within the City and enter into service agreements to facilitate for those loads the purchase and sale of electricity. The City may exercise such authority jointly with any other municipal corporation, township, or county or other political subdivision of the State of Ohio. The City Council authorizes the Director of Administration to enter into any agreements contemplated by this section.

Section 3. BALLOT LANGUAGE

The Board of Elections of Wayne County is hereby directed to submit the following question to the electors of the City of Wooster at the general election on November 7th, 2023:

Shall the City Council of the City of Wooster have the authority to aggregate the retail electric customers located in the City, and for that purpose, enter into services agreements to facilitate for those customers the sale and purchase of electricity, conversion to the aggregation program will occur automatically unless the customers choose to opt out of the program.

The Clerk of the City of Wooster is instructed to immediately file a certified copy of this Resolution and the proposed form of the ballot question with the Wayne County Board of Elections not less than ninety days prior to the general election. The aggregation program shall not take effect unless approved by a majority of the electors voting upon this Resolution and the aggregation program provided for herein at the election held pursuant to this Section 3 and Section 4928.20 of the Ohio Revised Code.

Section 4. PROCEDURE AFTER AN AFFIRMATIVE VOTE; HEARINGS AND NOTICE OF HEARINGS; OPT-OUT RIGHTS.

Upon approval of a majority of the electors voting at the general election provided for in Section 3 of this Resolution, the City Council of the City of Wooster, individually or jointly with any other political subdivision, may develop a plan of operation for the aggregation program. The City Council of the City of Wooster authorizes the Director of Administration to develop the plan of operation. Before adopting this plan, the City Council of the City of Wooster shall hold at least two public hearings on the plan.

Notice of the hearings shall be published once a week for two consecutive weeks in a newspaper of general circulation in the City prior to the first hearing. The notice will summarize the plan and state the date, time and place of each hearing. No plan adopted by the City Council shall aggregate the electric load of any electric load center within the City unless it, in advance, clearly discloses to the person owning, occupying, controlling or using the load center that the person will be enrolled automatically in the Aggregation Program and will remain so enrolled unless the person affirmatively elects, by a stated procedure, not to be enrolled. The disclosure shall state prominently the rates, charges, and other terms and conditions of enrollment. The stated procedure shall allow any person enrolled in the Aggregation Program the opportunity to opt-out of the program at least once every three years without paying a switching fee. Any person that opts out of the Aggregation Program pursuant to the state procedure shall default to the standard service offer provided under division (a) of Section 4928.35 of the Ohio Revised Code until the person choose an alternative supplier.

Section 5. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees in compliance with the law.

Section 6. This Resolution shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 5-15-23 2nd reading 6-5-23 3rd reading _____

Passed: _____, 2023

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2023

Mayor

Introduced by: Jon Ansel

RESOLUTION 2023-35

A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS.

WHEREAS, the Ohio legislature has enacted natural gas deregulation legislation which authorizes the legislative authorities of counties to aggregate the retail natural gas loads located within the respective jurisdictions and to enter into service agreements to facilitate for those loads the purchase and sale of natural gas; and

WHEREAS, governmental aggregations provide an opportunity for residential and small business consumers to participate collectively in the potential benefits of natural gas deregulation through lower natural gas rates which would not otherwise be available to those natural gas customers individually, and

WHEREAS, the City of Wooster seeks to establish a governmental aggregation program with opt-out provisions pursuant to Section 4929.26 of the Ohio Revised Code for the residents, businesses and other natural gas consumers in the City of Wooster

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

Section 1. BEST INTERESTS OF THE CITY

The City Council of the City of Wooster has concluded that it is in the best interest of the City, its residents and businesses located within the incorporated areas of the City of Wooster to establish this aggregation program.

Section 2. APPROVAL BY THE ELECTORATE

The aggregation program must be approved by the electors of the city pursuant to Section 3 of this Resolution. Upon approval by the electorate, the City Council is hereby authorized to automatically aggregate, in accord with Section 4929.26 of the Ohio Revised Code, the retail natural gas loads (customers) located within the City and enter into service agreements to facilitate for those loads the purchase and sale of natural gas. The City may exercise such authority jointly with any other municipal corporation, village, township, or county or other political subdivision of the State of Ohio. The City Council authorizes the Director of Administration to enter into any agreements contemplated by this section.

Section 3. BALLOT LANGUAGE

The Board of Elections of Wayne County is hereby directed to submit the following question to the electors of the City of Wooster at the general election on November 7, 2023.

Shall the City Council of City of Wooster have the authority to aggregate the retail natural gas customers located in the incorporated areas of the City, and for that purpose, enter into services agreements to facilitate for those customers the sale and purchase of natural gas, conversion to the aggregation program will occur automatically unless the customers choose to opt out of the program.

The Clerk of Council of the City of Wooster is instructed to immediately file a certified copy of this Resolution and the proposed form of the ballot question with the Wayne County Board of Elections not less than ninety days prior to the primary election. The aggregation program shall not take effect unless approved by a majority of the electors voting upon this Resolution and the aggregation program provided for herein at the election held pursuant to this Section 2 of this Resolution and Section 4929.26 of the Ohio Revised Code.

Section 4. PROCEDURE AFTER AN AFFIRMATIVE VOTE; HEARINGS AND NOTICE OF HEARINGS; OPT-OUT RIGHTS.

Upon approval of a majority of the electors voting at the election provided for in Section 3 of this Resolution, the City of Wooster, individually or jointly with any other political subdivision, may develop a plan of operation for the aggregation program. The City Council authorizes the Director of Administration to develop the plan of operation for the aggregation program. Before adopting this plan, the City of Wooster City Council shall hold at least two public hearings on the plan.

Notice of the hearings shall be published once a week for two consecutive weeks in a newspaper of general circulation in the City prior to the first hearing. The notice will summarize the plan and state the date, time and place of each hearing. No plan adopted by the City Council shall aggregate the natural gas load of any natural gas load center within the City unless it, in advance, clearly discloses to the person owning, occupying, controlling or using the load center that the person will be enrolled automatically in the Aggregation Program and will remain so enrolled unless the person affirmatively elects, by a stated procedure, not to be enrolled. The disclosure shall state prominently the rates, charges, and other terms and conditions of enrollment. The stated procedure shall allow any person enrolled in the Aggregation Program the opportunity to opt-out of the program at least once every two years without paying a switching fee. Any person that opts out of the Aggregation Program pursuant to the state procedure shall default to the standard service offer provided under division (a) of Section 4929.26 of the Ohio Revised Code until the person chooses an alternative supplier.

Section 5. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees in compliance with the law.

Section 6. This Resolution shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 5-15-23 2nd reading 6-5-23 3rd reading _____

Passed: , 2023

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2023

Mayor

Introduced by: Jon Ansel


Exhibit A - Resolution 2023 - 36

City of Wooster
Wayne County, Ohio
May 15, 2023

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To Auditor of said County:

The following Budget year beginning January 1, 2024, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed: 
 Andrei A. Dordea
 Title: Director of Finance

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND <small>(Include only those funds which are requesting general property tax revenue)</small>	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND - 001	\$ 2,347,200				
PROPRIETARY FUNDS					
POLICE PENSION - 111	200,889				
FIRE PENSION - 112	200,889				
FIDUCIARY FUNDS					
TOTAL ALL FUNDS	\$ 2,748,978				

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	\$ 2,386,112	\$ 2,408,976	\$ 2,347,200	\$ 2,347,200
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	21,968,544	20,506,498	22,060,000	22,446,050
Other Local Taxes	155,078	179,809	174,250	208,000
Total Local Taxes	24,509,734	23,095,282	24,581,450	25,001,250
Intergovernmental Revenues				
State Shared Taxes And Permits				
Local Government	760,343	759,639	854,611	854,611
Local Government State	121,629	124,585	122,000	122,000
Estate Tax	908	86,848	-	-
Cigarette Tax	1,242	1,114	1,100	1,100
Liquor and Beer Permits	27,574	60,628	25,000	25,000
Total State Shared Taxes & Perm	911,695	1,032,813	1,002,711	1,002,711
Federal Grants or Aid	-	29,878	-	-
State Grants or Aid	26,610	18,617	-	-
Other Grants or Aid	11,112	24,916	4,500	8,000
Total Intergovernmental Revenues	949,417	1,106,225	1,007,211	1,010,711
Special Assessments	-	-	-	-
Charges for Services	1,628,441	1,788,981	1,685,000	1,731,338
Fines, Licenses, and Permits	874,441	986,186	786,700	808,334
Miscellaneous	112,334	(411,065)	446,300	446,300
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	-	-	-	-
Advances	-	-	-	-
Other Sources	1,489,367	1,500,000	1,300,000	1,300,000
TOTAL REVENUE	\$ 29,563,735	\$ 28,065,609	\$ 29,806,661	\$ 30,297,933

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	\$ 11,590,157	\$ 12,788,397	\$ 13,760,698	\$ 13,347,877
Operations and Maintenance	1,886,987	2,159,659	2,446,200	2,372,814
Capital Outlay	-	18,439	703,000	630,000
Total Security of Persons and Property	13,477,145	14,966,495	16,909,898	16,350,691
Public Health Services				
Operations and Maintenance	116,600	125,208	130,000	133,900
Total Public Health Services	116,600	125,208	130,000	133,900
Leisure Time Activities				
Personal Services	883,631	849,548	1,074,085	1,041,862
Operations and Maintenance	1,035,828	1,193,555	1,395,248	1,353,391
Capital Outlay	-	-	40,000	150,000
Total Leisure Time Activities	1,919,459	2,043,104	2,509,333	2,545,253
Community Environment				
Personal Services	873,025	978,456	976,200	946,914
Operations and Maintenance	177,020	205,059	451,690	438,139
Capital Outlay	-	-	50,000	51,500
Total Community Environment	1,050,045	1,183,514	1,477,890	1,436,553
Basic Utility Services				
Personal Services	-	-	-	-
Operations and Maintenance	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	-	-	-	-
Transportation				
Personal Services	583,921	758,633	781,385	757,943
Operations and Maintenance	449,411	337,600	500,000	485,000
Capital Outlay	-	-	-	-
Total Transportations	1,033,332	1,096,233	1,281,385	1,242,943
General Government				
Personal Services	2,801,734	3,111,828	3,622,245	3,513,578
Operations and Maintenance	1,530,712	1,317,215	1,927,399	1,869,577
Capital Outlay	-	-	80,000	150,000
Total General Government	4,332,446	4,429,043	5,629,644	5,533,155
Debt Service				
Redemption Principal	280,000	290,000	310,000	580,000
Interest	150,000	136,000	122,000	495,963
Other Debt Service	-	-	-	-
Total Debt Service	430,000	426,000	432,000	1,075,963
Other Uses of Funds				
Transfers	7,131,149	4,659,800	3,500,000	3,000,000
Other Uses of Funds	-	-	-	-
Total Other Use Funds	7,131,149	4,659,800	3,500,000	3,000,000
TOTAL EXPENDITURES	\$ 29,490,174	\$ 28,929,396	\$ 31,870,150	\$ 31,318,458
Revenues over/(under) Expenditures	\$ 73,560	\$ (863,788)	\$ (2,063,489)	\$ (1,020,525)
Beginning Unencumbered Balance	18,341,246	18,414,807	17,551,019	15,487,530
Ending Cash Fund Balance	18,414,807	17,551,019	15,487,530	14,467,005
Estimated Encumbrances (outstanding at year end)	2,183,236	2,439,805	2,512,999	2,588,389
Estimated Ending Unencumbered Fund Balance	\$ 16,231,570	\$ 15,111,214	\$ 12,974,531	\$ 11,878,616

FUND NAME: POLICE PENSION FUND - 111

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 201,630	\$ 204,133	\$ 198,900	\$ 200,889
Tangible Personal Property	-	-	-	-
Miscellaneous	(877)	(3,655)	2,500	2,525
TOTAL REVENUE	200,753	200,478	201,400	203,414
EXPENDITURES (PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	179,850	199,000	215,000	210,000
Contractual Services	3,120	3,203	5,000	3,500
TOTAL EXPENDITURES	\$ 182,970	\$ 202,203	\$ 220,000	\$ 213,500
Revenue Over (Under) Expenditures	\$ 17,783	\$ (1,725)	\$ (18,600)	\$ (10,086)
Beginning Unencumbered Fund Balance	23,440	41,224	39,499	20,899
Ending Cash Fund Balance	41,224	39,499	20,899	10,813
Estimated Encumbrances (outstanding at end of year)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	\$ 41,224	\$ 39,499	\$ 20,899	\$ 10,813

FUND NAME: FIRE PENSION FUND - 112

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 201,630	\$ 204,133	\$ 198,900	\$ 200,889
Tangible Personal Property	-	-	-	-
Miscellaneous	(887)	(3,710)	2,200	2,250
TOTAL REVENUE	200,743	200,423	201,100	203,139
EXPENDITURES (PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	179,850	199,000	215,000	210,000
Contractual Services	3,120	3,203	5,000	3,500
TOTAL EXPENDITURES	\$ 182,970	\$ 202,203	\$ 220,000	\$ 213,500
Revenue Over (Under) Expenditures	\$ 17,773	\$ (1,780)	\$ (18,900)	\$ (10,361)
Beginning Unencumbered Fund Balance	25,366	43,139	41,359	22,459
Ending Cash Fund Balance	43,139	41,359	22,459	12,098
Estimated Encumbrances (outstanding at end of year)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	\$ 43,139	\$ 41,359	\$ 22,459	\$ 12,098

FUND	Estimated Unencumbered Fund Balance 1/1/2024	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/2024
				Personal Services	Other	Total	
GOVERNMENTAL:							
SPECIAL REVENUE							
Street Const. Maint. & Repair - 101	\$ 22,587	\$ 1,350,000	\$ 1,372,587	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 72,587
State Highway - 102	21,968	110,000	131,968	-	120,000	120,000	11,968
Permissive Tax - 103	241,492	270,000	511,492	-	235,000	235,000	276,492
Enforcement & Education - 104	70,951	1,500	72,451	-	70,000	70,000	2,451
Mandatory Drug Fines - 105	31,354	2,400	33,754	-	30,000	30,000	3,754
Community Development Block Grant - 107	70,253	-	70,253	-	70,253	70,253	-
Economic Development - 108	87,150	195,000	282,150	-	195,000	195,000	87,150
Law Enforcement Trust - 110	16,690	500	17,190	-	15,000	15,000	2,190
Federal Equitable Sharing Fund - 113	9,213	10	9,223	-	8,000	8,000	1,223
CDBG Chip Home RLF Fund - 115	9,245	30	9,275	-	9,275	9,275	-
CDBG Econ. Dev. Loan - 118	1,957	25	1,982	-	1,982	1,982	-
Law Enforcement Training Fund - 120	16,447	125	16,572	-	16,500	16,500	72
Recreation Supplement - 122	5,188	80	5,268	-	5,200	5,200	68
Park Reforestation - 123	24,031	275	24,306	-	24,000	24,000	306
COVID-19 Response - 124	-	-	-	-	-	-	-
American Recovery Plan Act - 125	-	-	-	-	-	-	-
OneOhio Opioid Settlement - 126	16,475	80,000	96,475	-	80,000	80,000	16,475
Oak Hill Incentive District TIF - 130	-	350,000	350,000	-	350,000	350,000	-
Guarantee Deposit - 702	86,380	25,000	111,380	-	100,000	100,000	11,380
TOTAL SPECIAL REVENUE FUNDS	731,381	2,384,945	3,116,326	-	2,630,210	2,630,210	486,116
DEBT SERVICE FUNDS							
Debt Service - 401	960,738	55,000	1,015,738	-	165,000	165,000	850,738
TOTAL DEBT SERVICE FUNDS	960,738	55,000	1,015,738	-	165,000	165,000	850,738
CAPITAL PROJECTS FUNDS							
Capital Improvements - 301	4,054,380	4,000,000	8,054,380	-	4,536,000	4,536,000	3,518,380
TOTAL CAPITAL PROJECTS	4,054,380	4,000,000	8,054,380	-	4,536,000	4,536,000	3,518,380
PROPRIETARY:							
ENTERPRISE FUNDS							
Water - 501	4,886,518	7,460,000	12,346,518	2,350,000	5,450,000	7,800,000	4,546,518
Water Pollution Control - 502	6,359,644	9,300,000	15,659,644	2,100,000	9,825,000	11,925,000	3,734,644
Hospital - 503	12,231,306	184,000,000	196,231,306	80,000,000	104,000,000	184,000,000	12,231,306
Hospital Plant - 504	71,254,141	22,000,000	93,254,141	-	18,000,000	18,000,000	75,254,141
Hospital Beaverson EMS - 505	172,449	2,000	174,449	-	170,000	170,000	4,449
Hospital Endowment - 506	821,875	20,000	841,875	-	820,000	820,000	21,875
Storm Drainage - 507	800,041	1,650,000	2,450,041	650,000	990,000	1,640,000	810,041
Water Capital Fund - 511	41,801	267,000	308,801	-	300,000	300,000	8,801
Sewer Capital Fund - 512	37,710	303,000	340,710	-	330,000	330,000	10,710
Refuse Collection - 514	75	1,859,075	1,859,075	-	1,859,000	1,859,000	75
TOTAL ENTERPRISE FUNDS	96,605,560	226,861,000	323,466,560	85,100,000	141,744,000	226,844,000	96,622,560

FUND	Estimated Unencumbered Fund Balance 1/1/2024	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/2024
				Personal Services	Other	Total	
INTERNAL SERVICE FUNDS							
Garage - 601	3	758,000	758,003	450,000	300,000	750,000	8,003
Employee Benefits - 602	2,087,220	5,200,000	7,287,220	5,230,000	-	5,230,000	2,057,220
Investment - 620	-	175,000	175,000	-	175,000	175,000	-
TOTAL INTERNAL SERVICE FUNDS	2,087,223	6,133,000	8,220,223	5,680,000	475,000	6,155,000	2,065,223
FIDUCIARY:							
AGENCY FUNDS							
Clearing - 705	17,164	35,000	52,164	-	35,000	35,000	17,164
Wooster Growth Corporation - 719	1,520,829	49,000	1,569,829	-	35,000	35,000	1,534,829
Wooster Ashland Regional COG - 725	288,033	1,925,000	2,213,033	1,655,210	270,000	1,925,210	287,823
TOTAL TRUST AND AGENCY FUNDS	105,620,307	239,083,000	344,703,307	92,435,210	147,360,000	239,795,210	104,908,097
TOTAL FOR MEMORANDUM ONLY	\$ 106,265,308	\$ 241,442,945	\$ 347,708,253	\$ 92,435,210	\$ 149,890,210	\$ 242,325,420	\$ 105,382,833

STATEMENT OF PERMANENT IMPROVEMENTS
 (Do Not Include Expense to be Paid from Bond Issues)
 (Section 7505.29 Revised Code)

DESCRIPTION	Estimated Cost of Permanent Improvement	Amount to be Budgeted During Current Year	Name of Paying Fund
Water Line Replacement Projects	\$ 950,000	\$ 950,000	Water - 501
WTP - Full Plant Generator	1,000,000	1,000,000	Water - 501
WPCP - Sludge Dewatering	260,000	260,000	Water Pollution Control - 502
Sanitary Sewer Lines	450,000	450,000	Water Pollution Control - 502
Storm Sewer Projects	580,000	580,000	Storm Sewer Fund - 507
Police - Vehicles	230,000	230,000	General Fund - 100
Fire - Replace Medic 1307 & Power Cot	325,000	325,000	General Fund - 100
Fire - 2-Hydraulic Cots	75,000	75,000	General Fund - 100
DBS - HVAC City Hall	150,000	150,000	General Fund - 100
Eng. - Bike Path Phase 3	1,136,000	1,136,000	Capital Improvements Fund - 301
Eng. - Downtown Streetscape	850,000	850,000	Capital Improvements Fund - 301
Eng. - Road Resurfacing	2,000,000	2,000,000	Capital Improvements Fund - 301
PPM - Tree Chipper Truck	125,000	125,000	Capital Improvements Fund - 301
PPM - Replace 16 Ton Double Axle Dump	225,000	225,000	Capital Improvements Fund - 301
PPM - Traffic Bucket Truck	200,000	200,000	Capital Improvements Fund - 301
Rec. - Community Center Roof	150,000	150,000	General Fund - 100
TOTAL	\$ 8,706,000	\$ 8,706,000	

City of Wooster, Ohio
Debt Schedule Excluding Compensated Absences
For the Budget Year Ending December 31, 2024

EXHIBIT VI

<i>City of Wooster, Ohio</i>		BUDGET YEAR	
DEBT SCHEDULE: PURPOSE OF BONDS AND NOTES	Rate of Interest	Amounts Outstanding at Beginning of Budgeted Year January 1, 2024	Amount Required for Principal and Interest 1/1/2024 - 12/31/2024
Various Purpose Bonds, Series 2010			
2010 Beall Avenue Reconstruction	2.00% - 3.75%	\$ 1,185,000	\$ 191,206
Sanitary Sewerage Improvement Bonds, Series 2018			
2018 Sanitary Sewage System Improvement Bonds	2.85%	3,550,000	313,831
Various Purpose Refunding Bonds, Series 2020			
2020 Refunding 2010 Beal Ave	1.79%	1,010,000	156,800
2020 Refunding 2014 Water Bond	1.79%	1,725,000	197,350
2020 Refunding 2014 Sewer Bonds	1.79%	2,960,000	218,488
2020 Refunding 2015 Safety Center	1.79%	4,485,000	426,000
2020 Street Improvements	1.79%	1,090,000	116,400
2020 Park Improvements	1.79%	305,000	32,350
2020 Parking Lot Improvements	1.79%	165,000	19,050
Various Purpose Improvement Bonds, Series 2023			
Fire Station #1 Renovation	3.70%	3,420,000	234,725
Sanitary Sewer System Improvements	3.70%	10,575,000	649,963
Ohio Public Works Commission			
2003 Storm Mulberry Street Storm Sewer	0.00%	1,197	1,197
2007 Storm Grant, Clark, Walnut Storm Sewer	0.00%	37,350	8,300
2009 Sewer Larwill Street Sewer Separation	0.00%	37,046	2,179
2009 Storm Larwill Street Sewer Separation	0.00%	82,456	4,850
2009 Water Cleveland and Portage Road Waterline	0.00%	9,564	6,376
2010 Water Intermediate Water Tank	0.00%	235,939	13,879
2012 Water Burbank Road Waterline	0.00%	237,500	25,000
2013 Storm Market and Spruce Sewer Separation	0.00%	101,652	9,681
2014 Sewer Spink Street North Sewer Line	0.00%	89,583	4,167
2014 Sewer WWTP Wet Stream Improvements	0.00%	571,082	23,795
2014 Storm Spink Street North Storm Sewer	0.00%	268,750	12,500
2019 Sunset Lane & W. Highland Reconstruction	0.00%	70,219	4,131
Ohio Water Development Authority			
2005 Sewer WWTP Improvements Construction	2.67%	2,552,186	768,651
2009 Water Mindy Lane/Mechanicsburg and Buckeye Booster Station	3.36%	308,556	67,556
2009 Water Tank and Booster Station	3.36%	53,983	108,319
2010 Sewer Biotower and Sewer Line for Frito-Lay	1% (5) - 3% (11)	726,198	311,681
2010 Water Secondary Transmission Line	3.70%	93,904	17,596
2010 Water Waterline	4.14%	149,841	28,460
Ohio Dept. of Transportation State Infrastructure Bank			
2023 Oak Hill & Oldman Roundabout	3.00%	1,406,000	-
General Obligation Notes			
2023 Melrose Drive Reconstruction Special Assessments	4.00%	560,000	582,400
2023 Oak Hill Sanitary Sewer	4.00%	1,800,000	1,872,000
TOTAL		\$ 39,863,006	\$ 6,428,880

RESOLUTION NO. 2023-41

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR UTILITY PREVENTATIVE MAINTENANCE AND REPAIR ITEMS FOR UTILITY INFRASTRUCTURE AND ALLOWING FOR IMMEDIATE ENACTMENT

WHEREAS, the Utility Division has been contracting with Core and Main for various necessary parts and supplies to be used in preventative maintenance work or repairs on city utility infrastructure and;

WHEREAS, since January 1, 2023, the Distribution and Collection Department solicited a quote and encumbered funds below the \$50,000 limit for services with Core and Main, but the accumulation of expenditures will exceed \$50,000 before the end of the year, requiring legislative authority under WCO 160.03; and

WHEREAS, it is now necessary to seek legislative authority to exceed the \$50,000 threshold, which will come from budgeted funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The City is authorized to exceed the \$50,000 threshold with Core and Main for utility preventative maintenance and repair items for utility infrastructure within the City of Wooster.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees in compliance with the law.

SECTION 3. This Resolution is hereby declared to be necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Introduced: 6-5-23 Passed: _____ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2023
Mayor

Introduced by: Jon Ansel

5
New 2023-41

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Utilities/Distribution & Collection	Meeting Date Requested June 5, 2023
Project Name Core & Main	Estimated Total Funds/Costs
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request Core & Main provides various necessary parts and supplies for preventative maintenance and repairs to water and sewer line infrastructure. The accumulation of expenditures for the current year is expected to exceed \$50,000.	
Justification / Benefits Cost of repair parts & materials has increased. It's necessary to maintain inventory at sufficient levels for emergency repairs.	
Will this Project affect the City's Operating Costs No	
What Alternatives Exist and what are the Implications of the Alternatives Use vendors that are higher priced, further away and not as reliable.	
Is this a Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: There are no comparable suppliers.	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Need to get a purchase order in place so parts can be purchased when needed.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Mike Fritz	Date: 5/26/23

Approved for Agenda Yes No

RESOLUTION NO. 2023-42

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF THREE PUMPS AND VARIABLE FREQUENCY DRIVES TO INCREASE CAPACITY AT THE MELROSE BOOSTER STATION AND ALLOWING FOR IMMEDIATE ENACTMENT

WHEREAS it is necessary to increase capacity, by replacing pumps and variable frequency drives at the Melrose Booster Station because of increased demand, and the cost thereof is budgeted for 2023; and;

WHEREAS, this City Council hereby determines that prompt action is necessary to begin the process of implementing this improvement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The Director of Administration is hereby authorized to advertise for bids and enter into a contract with the lowest and best bidder for the above-described improvements.

SECTION 2. Such contract will not exceed the amount appropriated.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council, in compliance with the law.

SECTION 4. This Resolution is declared to be necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2023

Mayor

Introduced by: Jon Ansel

#1
Res
2023-42

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Utilities - Water Production	Meeting Date Requested June 20, 2023
Project Name Melrose Booster Station Upgrade	Estimated Total Funds/Costs \$80,000
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request Replacement of three pumps, motors and VFDs to increase capacity of booster station. The existing 15hp pumps will be replaced with 30hp pumps to increase pump capacity from 600 gpm to 1,000 gpm.	
Justification / Benefits Increased demands for water from Daisy Brand and other industrial users in the City's industrial park.	
Will this Project affect the City's Operating Costs	
What Alternatives Exist and what are the Implications of the Alternatives No alternatives to increase capacity.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Mike Fritz	Date: June 1, 2023

Approved for Agenda Yes No

RESOLUTION NO. 2023-43

A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO ISSUE PAYMENT FOR SERVICES RENDERED PRIOR TO THE FISCAL OFFICER'S CERTIFICATION OF AVAILABILITY OF FUNDS AND PROVIDING FOR IMMEDIATE ENACTMENT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That in accordance with ORC 5705.41(D), the following payment for services rendered prior to the Fiscal Officer's certification of availability of funds shall be and is hereby approved:

Vendor: Autozone Investment Corporation
Description: Air conditioning charging Station for new vehicles using r1234yf refrigerant
Invoice Date: 4/24/2023
Invoice No.: 0777102445
Amount: \$6799.99
Purchase Order No.: 2023-0509 & 2023-1384

SECTION 2. The cost of this equipment is appropriated in the 2023 appropriations budget.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees in compliance with the law.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division; wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2023

Mayor

Introduced by: Craig Sanders

