

CITY COUNCIL AGENDA

May 15, 2023

7:30p.m.

The meeting convenes at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

- I. ROLL CALL & ORDERING OF AGENDA**
- II. APPROVAL OF MINUTES**
- III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**
- IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**
- V. COMMITTEE REPORTS; PUBLIC HEARINGS**
- VI. UNFINISHED BUSINESS - NONE**
 1. Second Reading – ORDINANCE 2023-17
AN ORDINANCE AMENDING CHAPTER 1107.05 DISTRICT-SPECIFIC PURPOSE STATEMENTS AND REGULATIONS (Reynolds)
 2. Second Reading – ORDINANCE NO. 2023-18
AN ORDINANCE AMENDING CHAPTER 1351.04, AMENDMENTS OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER (Reynolds)
 3. Second Reading – RESOLUTION NO. 2023-32
A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE WOOSTER TAX INCENTIVE REVIEW COUNCIL WITH RESPECT TO EXISTING ENTERPRISE ZONE AGREEMENTS, COMMUNITY REINVESTMENT AREA AGREEMENTS, AND TAX INCREMENT FINANCING PROJECTS (Myers)
 4. Second Reading – RESOLUTION NO. 2023-33
A RESOLUTION PETITIONING THE BOARD OF COUNTY COMMISSIONERS OF WAYNE COUNTY, OHIO, FOR A CHANGE OF TOWNSHIP LINES TO CONFORM WITH THE CORPORATION LIMITS OF THE CITY OF WOOSTER AND ALLOWING FOR IMMEDIATE ENACTMENT (Reynolds)
- VII. NEW BUSINESS**
 1. First Reading – RESOLUTION NO. 2023-34
A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS. ((Ansel)
 2. First Reading – RESOLUTION NO. 2023-35
A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS. (Ansel)

3. First Reading – RESOLUTION NO. 2023-36
A RESOLUTION PROVIDING FOR THE ANNUAL TAX BUDGET FOR FISCAL
YEAR BEGINNING JANUARY 1, 2024 (Sanders)

4. First Reading – ORDINANCE NO. 2023-19
AN ORDINANCE AMENDING CHAPTER 303.08 IMPOUNDING OF VEHICLES,
REDEMPTION OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER,
OHIO AND ALLOWING FOR IMMEDIATE ENACTMENT (Reynolds)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

ORDINANCE NO. 2023-17

AN ORDINANCE AMENDING CHAPTER 1107.05
DISTRICT-SPECIFIC PURPOSE STATEMENTS AND
REGULATIONS

WHEREAS, the Planning and Zoning Manager recommends the amendment of the code in order to regulate expanded manufactured home parks.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Chapter 1107.05, of the Codified Ordinances of the City of Wooster, Ohio is hereby amended to read as follows:

1107.05 DISTRICT-SPECIFIC PURPOSE STATEMENTS AND REGULATIONS.

(a) General Requirements. The following subsection establishes the purpose statement for each of the base zoning districts as well as any district specific requirements.

(1) The purpose statement and district-specific standards for Planned Development (PD) Districts are located in Chapter 1111: Planned Developments.

(2) In addition to all standards established within this chapter, development within the zoning districts shall also be subject to any other applicable standards of this code including, but not limited to, site development standards, architectural standards, open space requirements, landscaping, parking, signs, etc.

(b) Single-Family Residential Zoning Districts (R-1, R-2, and R-T). The single-family residential zoning districts are established in order to achieve, among other things, the following purposes:

(1) To regulate the bulk and location of dwellings, accessory buildings and other structures to obtain proper privacy and useable open spaces on each lot appropriate for the various districts;

(2) To regulate the density and distribution of population to avoid congestion and the overburdening of existing and proposed community facilities and public services;

(3) To foster a variety of residential living unit types while protecting the character of the City;

(4) To provide for proper location of dwellings in relationship to multi-family, commercial and industrial uses so as to increase the general convenience, safety and amenities within the community and to protect residents from nuisances;

(5) To provide for limited small-scale community facilities when such uses are designed and located to be compatible with the residential neighborhood;

(6) To provide proper spacing between buildings to ensure adequate access for fire and other emergency vehicles and equipment;

(7) To protect the desirable characteristics and promote the stability of existing residential development;

(8) To promote the most desirable and beneficial use of the land in accordance with the objectives of the City of Wooster's Comprehensive Plan; and

(9) To carry out the following specific district purposes:

A. The R-1 Suburban Single-Family Residential District is established to encourage the creation and preservation of low-density single-family residential neighborhoods and to limit the establishment of nonresidential uses to those that are compatible with the intended low-density neighborhood character. The stipulated density is intended to provide for areas of suburban character in the community. Suburban areas are typically located at the outer periphery of the city and are characterized by curvilinear streets, cul-de-sacs, and attached garages.

B. The R-2 Single-Family Residential District is established to promote, preserve and protect medium-low density predominantly single-family neighborhoods in the City. Two-family dwellings are restricted to locations where they are designed and located in a manner that is compatible with the existing or proposed residential neighborhood.

C. The R-T Traditional Residential District is established to preserve and protect neighborhoods with traditional urban character. Traditional residential areas are the oldest, close-to-downtown residential areas in the City. Small, dense lots were generally developed before 1940 in a regular grid street pattern, with houses constructed with detached garages. As set forth in the Wooster Comprehensive Plan, traditional residential development will encourage historic preservation and construction/reconstruction that is single-family development and conversions of multi-family dwellings back to the original single-family uses.

(c) Multi-Family Residential Zoning Districts (R-3 and R-4). The multi-family residential zoning districts regulations are established in order to achieve, among other things, the following purposes:

(1) To regulate the bulk and location of dwellings to obtain proper privacy and useable open spaces appropriate for the various districts;

(2) To regulate the density and distribution of population to avoid congestion and the overburdening of existing and proposed community facilities and public services;

(3) To preserve the character of differing neighborhoods by providing different districts with different densities and development standards;

(4) To enable the development of attached single-family and multi-family dwellings in appropriate locations and with a minimum project size to ensure the creation of sustainable higher density neighborhoods;

(5) To promote the most desirable and beneficial use of the land in accordance with the objectives of the City of Wooster's Comprehensive Plan; and

(6) To carry out the following specific purposes:

A. The R-3 Attached Residential District is established to provide, preserve and protect medium density residential areas for small-scale attached dwellings arranged to provide good building site design and effective open space in areas adequately served by City sewer, water and streets.

B. The R-4 Multi-Family Residential District is established to provide, preserve and protect locations for high density apartment development in areas with appropriate levels of service.

(d) Manufactured Home Park District (R-5).

(1) Purpose. The Manufactured Home Park District and its regulations are established in order to achieve the following purposes:

A. To provide for orderly growth and development in the City of

Wooster;

B. To preserve the character of differing neighborhoods by

providing for the location of mobile homes and manufactured homes in manufactured home communities;

C. To regulate the bulk and location of dwellings to maintain privacy, safety and open spaces for each unit appropriate for the district; and

D. To provide certainty to property owners, developers and neighbors about the limits of what is allowed in a manufactured home park zoning district.

(2) Discontinued District. The R-5 District is a discontinued district and is maintained in this code to minimize the creation of nonconformities. Applications for amendments to the zoning map to create additional R-5 Districts shall be prohibited after the effective date of this code, or amendment thereto.

(3) R-5 District Standards. While new R-5 Districts may not be established after the effective date of this code, existing manufactured home parks may continue without being subject to the nonconformity standards of Chapter 1131: Nonconformities provided the existing uses comply with the following standards:

A. All manufactured homes, mobile homes, or accessory buildings shall be set back a minimum of 50 feet from any lot or right-of-way line bounding the manufactured home community. See Section 1115.01 for permitted obstructions within required setbacks.

B. The existing number of lots within any manufactured home park may be maintained and expanded in conformity with the requirements of this code within existing R-5 Districts unless a reduction is required by Wayne County or State of Ohio officials for the purposes of health and safety. **Review shall be in compliance with section 1105.07.**

C. Existing manufactured homes or mobile homes may be replaced with new homes provided such homes comply with any applicable standard of this section. Additional manufactured homes and mobile homes shall be allowed on any additional lots created pursuant to Section 1107.05(d)(3)(B). Such replacement or addition shall require a zoning certificate approval. **The maximum density shall not exceed eleven (11) manufactured or mobile homes per acre.**

D. Streets may be maintained and new streets or drives, other than driveways accessing individual lots, may be created within a manufactured home park to serve new lots created pursuant to Section 1107.05(d)(3)(B). **No street, including associated drainage facilities, shall be located closer than ten (10) feet to any property boundary of a manufactured home community. Private access drives built to the following specifications shall be permitted, provided they are constructed to conform to the City's street construction specifications:**

(1) One-way private access drive:

a. Twelve (12) foot minimum width with no parking allowed; or,

b. Eighteen (18) foot minimum width with parking allowed on one side.

(2) Two-way private access drive:

a. Twenty-foot (20) minimum width with no parking allowed; or,

b. Twenty-eight (28) foot minimum width with parking allowed on one side of the private access drive.

c. Thirty-four (34) foot minimum width with parking allowed on both sides of the private access drive.

All manufactured home communities shall have paved sidewalks at least three (3) feet in width on one side of interior streets. A private sidewalk, with a minimum width of two (2) feet, that provides a walkway from the manufactured home to a roadway or the common sidewalk system, shall be required. Additional sidewalks that connect service buildings and recreational areas to the common sidewalk system shall be provided.

E. Existing permitted commercial, office, and recreational accessory uses may be maintained provided the uses and buildings are designed and located to protect the character of the district and surrounding residential uses and additional such uses may be created to serve new lots created pursuant to Section 1107.05(d)(3)(B). Such facilities shall be screened and landscaped so as to be compatible with adjoining manufactured home lots.

F. **Not less than two (2) off-street parking spaces shall be provided for each dwelling unit on the same lot as the manufactured/mobile home.** A minimum of 15 percent of the total number of required parking spaces for any manufactured home park shall be maintained for guest parking.

G. All existing open spaces and recreational areas shall be maintained for such uses as long as the manufactured home park continues to operate and additional such spaces and areas ~~may~~ **shall** be created to serve new lots created pursuant to Section 1107.05(d)(3)(B).

(1) A safe, usable recreation area of at least ten percent (10%) of the gross land area of the manufactured home community, shall be reserved for recreational and open space uses. This figure is in addition to any other open areas required by minimum setback requirements or other sections of this Planning and Zoning Code. The recreation area(s) shall conform to the regulations set forth below:

(a) At least one-half of the required recreation and open space shall be developed as one recreation area. This recreation area shall be of a location, condition, size, and shape to be usable for a specific recreation activity. Safety buffers shall be provided for users of recreational facilities using recognized engineering and recreation standards.

H. All individual home lots/pads shall maintain a minimum area of 3,600 square feet and a minimum width of 35 feet. Such width shall be increased to 50 feet for any individual home lots that are classified as corner lots.

I. There shall be a minimum clearance of 20 feet between individual manufactured or mobile homes.

J. All principal buildings shall have a maximum height of 35 feet. Any accessory structure shall be subject to the standards of Section 1113.01.

K. All manufactured and mobile homes shall meet or exceed federal and state manufactured and mobile home codes, including OAC Ch-3701-27 inclusive, Ohio Sanitary Code, and any amendments or changes thereof.

L. All mobile homes within the park shall be served by the City water supply system and City sanitary sewer system. These utilities shall conform to all City, County, and State Health Department requirements.

M. Each manufactured or mobile home shall be securely skirted, entirely enclosing the bottom section at the time of occupancy. The skirting shall be of an impervious material and consistent with the characteristics of the manufactured home.

N. The outer boundaries of the manufactured home park shall contain a buffer zone planted and maintained by the park operator. The buffer zone shall be composed of a green strip, not less than 10 feet in width, planted and maintained with a continuous, evergreen hedge of densely planted evergreen trees and shrubs not less than six feet in height, located along all park boundaries, including the boundaries abutting a public right-of-way. This densely planted buffer zone shall completely obscure the manufactured home parking community within two years of its planting.

O. All uses and operations, except off-street parking, shall be performed wholly within enclosed buildings, unless specifically permitted otherwise.

P. Within each manufactured home community, storm

drainage shall be provided in accordance with the City's applicable codes.

Q. The storage and collection of garbage and refuse within each manufactured home community shall be conducted as to create no health hazards, rodent harborage, insect breeding areas, fire hazards, or air pollution. All garbage shall be stored in fly-tight, rodent-proof containers. Any building, container, or dumpster used to dispose of garbage or refuse shall be screened in accordance with the provisions set forth in Chapter 1123.07.

R. Within each manufactured home community, adequate water mains, fire hydrants, gaited connections, and other fire prevention and fire safety facilities shall be installed. Standard fire hydrants shall be located in accordance with the City's applicable codes. Portable fire extinguishers, smoke detectors, and carbon monoxide detectors shall be required in each manufactured home by the park management.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 3. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 5-1-23 2nd reading _____ 3rd reading _____

Passed: _____, 2023 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2023
Mayor

Introduced by: Bob Reynolds

1
ORD
2023-17

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Planning and Zoning	Meeting Date Requested May 1, 2023
Project Name Standards for manufacture home	Estimated Total Funds/Costs \$0.00
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request Amending Chapter 1107 of the Wooster Planning and Zoning code establishing minimum standards for the development of manufactured home parks. The proposed standards address the following development issues; density, setbacks, access design, parking, open space and basic health and safety needs. The Planning Commission held a public hearing on the proposed amendment on April 6, 2023. The findings and recommendations are detailed on the attached memo. The application will also require a public hearing before City Council.	
Justification / Benefits In February of 2023 Chapter 1107 of the Wooster Planning and Zoning Code was amended to allow for the development/expansion of manufactured home parks. The current amendment establishes minimum development standards.	
Will this Project affect the City's Operating Costs No	
What Alternatives Exist and what are the Implications of the Alternatives Leaving the text as is will permit manufactured home parks to develop/expand without minimum standards addressing density, setbacks, access design, parking, open space and basic health and safety needs.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Vince Marion	Date: April 17, 2023

Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No
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ORDINANCE NO. 2023-18

AN ORDINANCE AMENDING CHAPTER 1351.04,
AMENDMENTS OF THE CODIFIED ORDINANCES OF
THE CITY OF WOOSTER

WHEREAS, the Planning and Zoning Manager recommends the amendment of the code in order to regulate expanded manufactured home parks.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Chapter 1351.04, of the Codified Ordinances of the City of Wooster, Ohio is hereby amended to read as follows:

1351.04 AMENDMENTS.

The International Property Maintenance Code adopted in Section 1351.01 shall be modified by the adoption of the following provisions set forth herein:

- (a) 101.1 Title shall be amended by the insertion of the words [the City of Wooster].
- (b) 103.5 Fees shall be amended by the insertion of the words [the Building Standards Division fee schedule].
- (c) 112.4 Failure to comply shall be amended by the insertion of the words [100 dollars] and [500 dollars].
- (d) 302.4 Weeds shall be amended by the insertion of the words [twelve inches].
- (e) 304.14 Insect screens shall be amended by the insertion of the words [April 1] and [October 30].
- (f) 504.3 Plumbing system hazards shall be amended by the addition of the following: All backflow prevention assemblies shall be tested at least annually. The owner or owner's representative shall cause the applicable test and keep records of the tests and shall submit such records to the building official upon request.
- (g) 602.3 Heat supply shall be amended by the insertion of the words [January 1] and [December 31].
- (h) 602.4 Occupiable work spaces shall be amended by the insertion of the words [January 1] and [December 31].
- (i) Appendix A Boarding Standard is adopted under this chapter.
(Ord. 2014-30. Passed 12-1-14.)
- (j) 101.2 Scope shall be amended to read: The provisions of this code shall apply to all existing residential and nonresidential structures, all manufactured homes, and all existing premises and constitute minimum requirements and standards for premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, a reasonable level of safety from fire and other hazards, and for a reasonable level of sanitary maintenance; the responsibility of owners, an owner's authorized agent, operators and occupants; the occupancy of existing structures and premises, and for administration, enforcement and penalties.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees in compliance with the law.

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 OK'd
 2023-18

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Building Standards	Meeting Date Requested May 1, 2023
Project Name 1351 revision	Estimated Total Funds/Costs N/A
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? N/A	
Description of Request (replacing original text at letter j with the text below. This text includes manufactured homes) 1351.04 AMENDMENTS. The International Property Maintenance Code adopted in Section 1351.01 shall be modified by the adoption of the following provisions set forth herein: (a) 101.1 Title shall be amended by the insertion of the words [the City of Wooster]. (b) 103.5 Fees shall be amended by the insertion of the words [the Building Standards Division fee schedule]. (c) 112.4 Failure to comply shall be amended by the insertion of the words [100 dollars] and [500 dollars]. (d) 302.4 Weeds shall be amended by the insertion of the words [twelve inches]. (e) 304.14 Insect screens shall be amended by the insertion of the words [April 1] and [October 30]. (f) 504.3 Plumbing system hazards shall be amended by the addition of the following: All backflow prevention assemblies shall be tested at least annually. The owner or owner's representative shall cause the applicable test and keep records of the tests and shall submit such records to the building official upon request. (g) 602.3 Heat supply shall be amended by the insertion of the words [January 1] and [December 31]. (h) 602.4 Occupiable work spaces shall be amended by the insertion of the words [January 1] and [December 31]. (i) Appendix A Boarding Standard is adopted under this chapter. (Ord. 2014-30. Passed 12-1-14.) (j) 101.2 Scope shall be amended to read: The provisions of this code shall apply to all existing residential and nonresidential structures, all manufactured homes, and all existing premises and constitute minimum requirements and standards for premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, a reasonable level of safety from fire and other hazards, and for a reasonable level of sanitary maintenance; the responsibility of owners, an owner's authorized agent, operators and occupants; the occupancy of existing structures and premises, and for administration, enforcement and penalties.	
Justification / Benefits Adding manufactured homes to the scope of the code allows the use of this code to establish minimum property maintenance standards for manufactured homes that do not conflict with State and Federal Codes for manufactured homes.	
Will this Project affect the City's Operating Costs N/A	
What Alternatives Exist and what are the Implications of the Alternatives The alternative would be not enforcing the maintenance code for manufactured homes.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: N/A	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Tim Monea	Date: 4/25/23

Approved for Agenda Yes No

4
100
2023-32

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Development	Meeting Date Requested April 26, 2023
Project Name TIRC Recommendations 2023	Estimated Total Funds/Costs \$0.00
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? N/A - Non-Capital	
Description of Request The City's Tax Incentive Review Council (TIRC) convened on 4/25/2023 at 12:00pm to review the performance of each active Enterprise Zone (EZ) and Community Reinvestment Area (CRA) agreement, along with approved Tax Increment Financing (TIF) projects, as of 12/31/2022. The TIRC meets annually per ORC 5709.85 to recommend Continuation, Modification, or Termination of commercial tax-exemption agreements to Wooster City Council and to evaluate conformity of TIF projects with statutes. Council is required to "vote to accept, reject, or modify all or any portion of the recommendations" within 60 days. These recommendations will then inform the City's State report for 2022 (due by 3/31/2024). The TIRC reviewed. Please see attached summary and meeting minutes for additional information.	
Justification / Benefits Legislation allows the City to remain compliant with state and local laws as required to operate its EZ, CRA, and TIF programs. The program allows the City to address market failures, protect against blight, and to enable basic sector job creation.	
Will this Project affect the City's Operating Costs Action is necessary to continue CRA, EZ, and TIF programming, which serve to enhance revenues.	
What Alternatives Exist and what are the Implications of the Alternatives Council may accept, reject, or modify all or any part of the recommendations, and make a determination for continuance, modification, or termination of any affected agreement(s).	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Passage before 6/26/2023 is required	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea	Date: April 25, 2023

Approved for Agenda Yes No



538 N. Market Street • P.O. Box 1128
Wooster, Ohio 44691-3406



Jonathan S. Millea, AICP CEcD
Development Coordinator
Phone : (330) 263-5250
Fax: (330) 263-5247
Email: jmillea@woosteroh.com

MEMO

To: Wooster City Council
From: Administration & Economic Development
Date: 4/27/2023
Re: **Wooster Tax Incentive Review Council Summary**

Dear Members of Wooster City Council,

On April 25, 2023, the Wooster City Tax Incentive Review Council convened at 12:00pm to review the City's commercial tax exemption agreements and also exempted projects. Exemptions for agreements totaled \$982,895 in 2022 (with about 20% being reimbursed directly by the City). At the same time, total taxes paid on projects **directly construed through these programs** amounted to **\$1,049,945** in 2022, constituting approximately **five percent** of the City's **entire** commercial real estate valuation.

To date, the EZ and CRA programs have enabled 51 unique projects leveraging \$274 MM in private investment. 37 Agreements were actively exempted with five others committed. This has led to the creation of 306 jobs with \$19.2 MM in payroll, while protecting 3,184 existing jobs with \$181.4 MM in payroll.

Below is a summary of the Tax Incentive Review Council's findings:

Post-Exemption Enterprise Zone Projects

- 1) Agreement 389-05-01 - United Titanium Inc. - *Continue*
- 2) Agreement 389-06-01 - Eldorado Stone LLC & Chesterland Estates - *Continue*
- 3) Agreement 389-06-04 - COMPAK Inc. - *Continue*
- 4) Agreement 389-07-01 - Bosch Rexroth Corporation & Chesterland Estates - *Continue*

Actively-Exempted Enterprise Zone Projects

- 1) Agreement 389-12-01 - Seaman Corporation - *Continue*
- 2) Agreement 389-13-02 - McConnell Wooster Properties dba Bauer Corporation - *Continue*
- 3) Agreement 389-14-01 - Daisy Brand LLC - *Continue*
- 4) Agreement 115C-14-01 - Daisy Brand LLC - *Continue*
- 5) Agreement 115C-17-01 Daisy Brand LLC - *Continue*
- 6) Agreement 389-13-01 - Luk USA, Inc - *Continue*
- 7) Agreement 389-15-01 - Luk USA, Inc - *Continue*
- 8) Agreement 389-16-01 - Luk USA, Inc - *Continue*
- 9) Agreement 389-15-03 - Wooster Growth/Tekfor USA - *Continue*
- 10) Agreement 389-14-02 - Certified Angus Beef LLC - *Continue*
- 11) Agreement 115C-17-01 Certified Angus Beef LLC - *Continue*
- 12) Agreement 389-18-01 Baker Properties Mt Vernon Ltd. & COMPAK - *Continue*
- 13) Agreement 389-20-01 KV Management LLC & Krupp Moving & Storage LLC - *Continue*
- 14) Agreement 389-21-01 Pittsburgh Ave / E-PAK - *Continue*

RESOLUTION NO. 2023-33

A RESOLUTION PETITIONING THE BOARD OF COUNTY COMMISSIONERS OF WAYNE COUNTY, OHIO, FOR A CHANGE OF TOWNSHIP LINES TO CONFORM WITH THE CORPORATION LIMITS OF THE CITY OF WOOSTER AND ALLOWING FOR IMMEDIATE ENACTMENT

WHEREAS, the City Council of Wooster, in Ordinance No. 2023-16, a copy of which is attached hereto, has accepted the annexation to the City of Wooster of the area described therein; and

WHEREAS, the said 32.24-acre area so annexed presently extends into portions of Wayne Township; and

WHEREAS, this Council desires to petition the Board of Wayne County Commissioners to include this annexed area as a part of Killbuck Township, thereby making the limits of Killbuck Township identical to and completely contiguous with the present corporation limits of the City of Wooster.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The City Council of Wooster hereby petitions the Board of Wayne County Commissioners, in accordance with ORC 503.07 of the Revised Code, for a change of township lines of the area described in Ordinance No. 2023-16 to make the township lines of Killbuck Township identical to and completely contiguous with the new and present corporation limits of the City of Wooster.

SECTION 2. The Clerk of Council is hereby directed to forthwith deliver to the Board of Wayne County Commissioners a certified copy of this Resolution. A copy of the ordinance, together with a legal description of the annexation, is attached hereto and incorporated herein by reference.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution is hereby declared to be necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that time is of the essence in making a timely application for the funds described above; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 5-1-23 2nd reading _____ 3rd reading _____

Passed: _____, 2023 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2023
Mayor

Introduced by: Bob Reynolds

Request for Agenda Item

#5
1000
2023-23

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Development	Meeting Date Requested April 26, 2023
Project Name Conformity of Boundary	Estimated Total Funds/Costs \$0
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? N/A	
Description of Request This resolution provides a formal request by Council to the Wayne County Commissioners to conform the boundaries of its recently annexed 32.24-acre Melrose site. The newly annexed area exists in both Wayne Township and Wooster City at the same time until boundaries are conformed, meaning that residents in this area pay taxes to each entity and also vote for council members and township trustees at the same time (despite no services being provided by the Township). The resolution instructs the County Commissioners to amend the township boundary, which will remove township millage while adding City millage to properties, overall slightly lowering tax rates (about -1%, of an overall -6% reduction), while simplifying processes for the Board of Elections. Such conformity is necessary to ensure financial stability for the City in general. The previously-passed revenue sharing agreement will provide Wayne Township all of the revenues it would have received absent of annexation for the first 12 years.	
Justification / Benefits Economic Development staff RECOMMENDS approval as it 1.) lowers property tax rates for future residents in the district to the same level as most other places in the City, 2.) enables long-term property tax revenue sustainability.	
Will this Project affect the City's Operating Costs No direct cost impact anticipated. Long-term, 68 homes may add ~\$27K annually to City revenues.	
What Alternatives Exist and what are the Implications of the Alternatives No action, which would leave the territory remaining in Wayne Township and the City of Wooster, with residents paying an elevated tax rate, but contributing less to the City than other households.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Approval the day of June 5, 2023 is necessary to match previous statutory notices.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea	Date: 9/28/2022

Approved for Agenda Yes No

EXHIBIT B
Annexation Petition

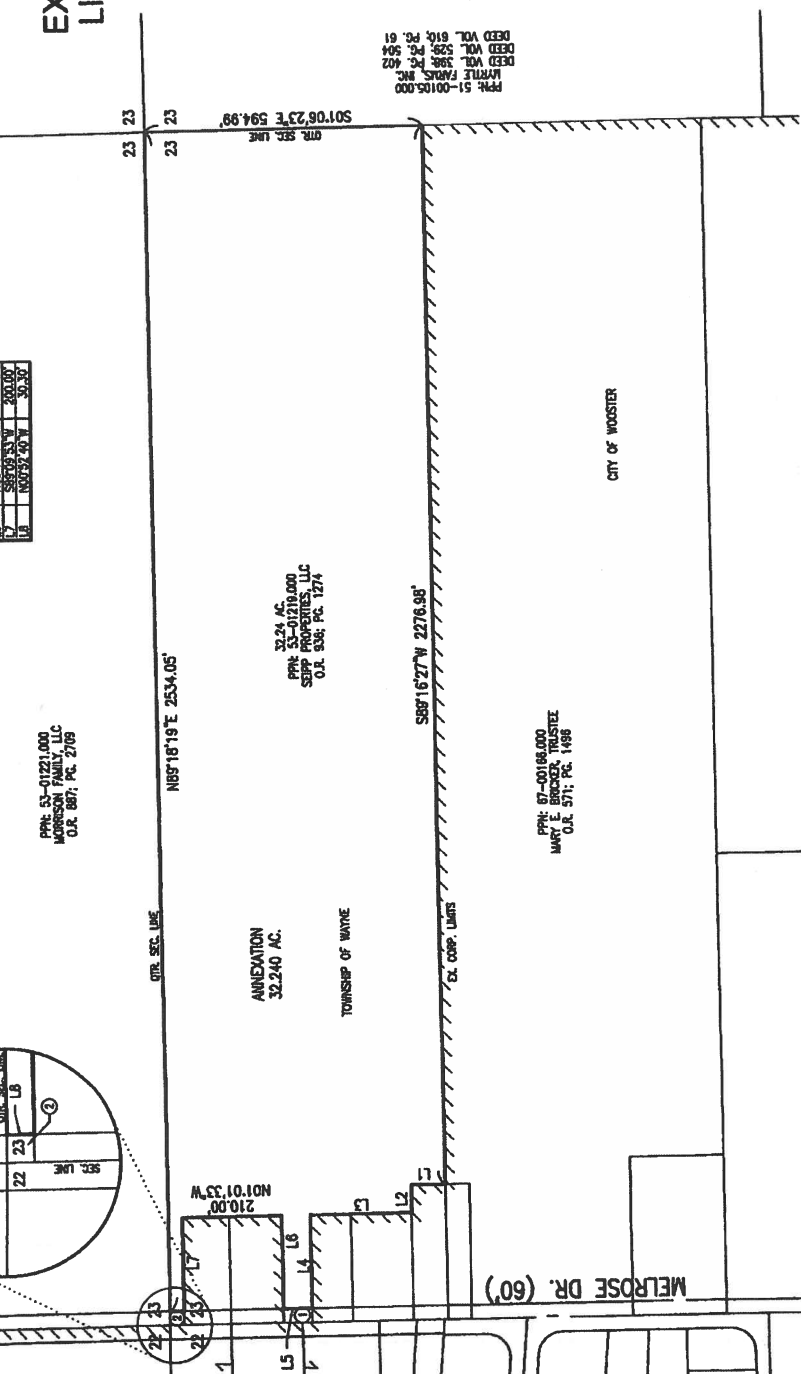
PN: 53-0121.000
MORRISON FAMILY LLC
O.R. 887; PG. 2789

32.24 AC.
PN: 53-01219.000
SEPP PROPERTIES, LLC
O.R. 938; PG. 1274

0.041 AC.
PN: 53-01219.002
CITY OF WOOSTER
O.R. 934; PG. 235

0.021 AC.
PN: 53-01219.001
CITY OF WOOSTER
O.R. 934; PG. 232

LINE NO.	BEARING	DISTANCE
1	N07°09'11"W	75.33
2	S89°25'12"W	60.40
3	N00°52'40"W	21.18
4	S89°09'21"W	20.00
5	N85°27'41"W	200.00
6	S89°16'41"W	200.00
7	S89°16'41"W	200.00
8	N89°59'40"W	30.30



32.240 AC.
EXTENSION OF THE CORPORATION
LIMITS OF THE CITY OF WOOSTER
TOWNSHIP OF WAYNE
T-16N ; R-13W
S.W. QTR. OF SEC. 23
COUNTY OF WAYNE
STATE OF OHIO

Approved by Wayne County Commissioners:
this ___ day of ___ 20__

BECKY FOSTER
Approved by Wayne County Commissioners:
this ___ day of ___ 20__

MAYOR
ROBERT F. BRENNAN
Approved for Recording:
this ___ day of ___ 20__

Transferred:
this ___ day of ___ 20__

SUE SHARL

CLERK

Wayne County Map Office
STACY PEPARD

Wayne County Auditor's Office

Filed for record in Wayne Co., Ohio

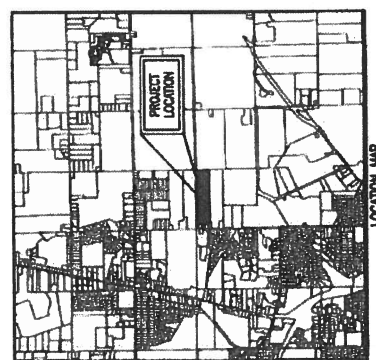
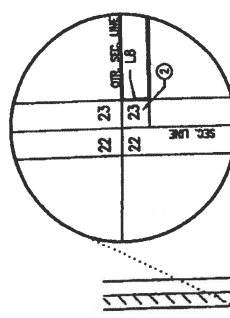
AUDITOR: _____
RECORDER: _____
TOTAL: _____

JANE CARMICHAEL, RECORDER
DATE: _____ AT _____
INSTRUMENT / _____ PAGE _____
PLAT VOL. _____ FEE \$ _____

Distances shown hereon are expressed in feet and decimal parts thereof, bearings are used to excess angles only, iron pins or monuments were found or set as indicated hereon. All of which I believe to be correct to the best of my knowledge.

By: *Mark E. Purdy*
Mark E. Purdy, P.S. #7307 Date: 1-17-23

SHAFER, JOHNSTON, LICHTENWALTER & ASSOCIATES, INC.
Consulting Engineers & Surveyors
3477 Commerce Parkway, Suite C
Wooster, Ohio 44691
TEL: (330) 346-0277 FAX: (330) 346-0278 EMAIL: gshop@shaf.com



ORDINANCE NO. 2023-16

AN ORDINANCE ACCEPTING APPLICATION FOR THE ANNEXATION OF TERRITORY LOCATED ON MELROSE DRIVE, AND CONTIGUOUS TO THE CORPORATION LIMITS (Jonathan Millea, Agent for Petitioners)

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the proposed annexation, consisting of approximately 32.24 acres along Melrose Drive, with parcel numbers PN: 53-01219.000, as applied for in the petition described above, and as approved for annexation to the City of Wooster by the Board of County Commissioners of Wayne County on February 8, 2023, is accepted. The territory to be annexed is described in the petition, a copy of which is attached and incorporated by reference.

The certified transcript of the proceedings for annexation, together with an accurate map of the territory, the petition for annexation and other papers relating to the proceedings of the Wayne County Commissioners, are on file with the Clerk of this Council, and have been for more than sixty (60) days.

SECTION 2. The Clerk of Council is directed to make three (3) copies of this Ordinance, to each of which shall be attached a copy of the map accompanying the petition for annexation, a copy of the transcript of proceedings of the Board of County Commissioners of Wayne County relating hereto, and a certificate as to the correctness. The Clerk shall then deliver one copy of these documents to the Wayne County Auditor, one copy to the Wayne County Recorder and one copy to the Secretary of State, and shall file notice of this annexation with the Wayne County Board of Elections within thirty (30) days after it becomes effective; and the Clerk shall do all other things required by law.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees in compliance with the law.

SECTION 4. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

I hereby certify this is a true and correct copy of the original on file.
Lynne DePaulo
Clerk, Wooster City Council

1st reading 4-17-23 2nd reading → 3rd reading 4-17-23

Passed: 4-17, 2023

Vote: 6-0

Attest: *Lynne DePaulo*
Clerk of Council

Michelle Boyd
President of Council

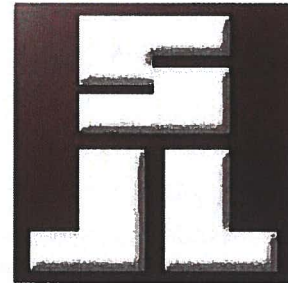
Approved: April 18, 2023

R F Braccione
Mayor

Introduced by: Bob Reynolds

EXHIBIT A
Annexation Petition

**SHAFFER, JOHNSTON, LICHTENWALTER
& ASSOCIATES, INC.
ENGINEERS & SURVEYORS**



BOUNDARY DESCRIPTION OF 32.240 ACRE PARCEL

EW-2756

Situated in the Township of Wayne, T-16N; R-13W, Southeast Quarter of Section 23, County of Wayne and State of Ohio:

Known as being part of lands conveyed to Seipp Properties, LLC in O.R. 936; Page 1274 of Wayne County Official Records and further bounded and described as follows;

Beginning at the northeast corner of said Southeast Quarter:

THENCE WITH THE FOLLOWING TWELVE (12) COURSES:

1. **S 01° 06' 23" E, 594.99 feet** along the east line of said Quarter Section to City of Wooster corp. limits;
2. **S 89° 16' 27" W, 2276.98 feet** along the City of Wooster corp. limits to a point;
3. **N 00° 09' 11" W, 75.33 feet** along the City of Wooster corp. limits to a point;
4. **S 89° 25' 12" W, 60.40 feet** along the City of Wooster corp. limits to a point;
5. **N 00° 52' 40" W, 221.14 feet** along the City of Wooster corp. limits to a point;
6. **S 89° 04' 21" W, 200.00 feet** along the City of Wooster corp. limits to the east line of lands conveyed to City of Wooster as recorded in Volume 934; Page 235 of said Official Records and an east right-of-way line of Melrose Drive (60');
7. **N 00° 52' 40" W, 60.15 feet** along the east line of said City of Wooster lands and an east right-of-way line of said Melrose Drive to the City of Wooster corp. limits;
8. **N 89° 10' 11" E, 200.00 feet** along the City of Wooster corp. limits to a point;

Continued on Page 2

*3477 Commerce Parkway, Suite C □ Wooster, Ohio 44691
Ph. (330) 345-6377 □ Fax (330) 345-6725 □ Email: sjl@sjl-inc.com*

Page 2 (Description 32.240 ac.)

9. **N 00° 52' 40" W, 210.00 feet along the City of Wooster corp. limits to a point;**
10. **S 89° 09' 53" W, 200.00 feet along the City of Wooster corp. limits to the east line of lands conveyed to City of Wooster as recorded in Volume 934; Page 232 of said Official Records and an east right-of-way line of said Melrose Drive;**
11. **N 00° 52' 40" W, 30.30 feet along the east line of said City of Wooster lands and an east right-of-way line of said Melrose Drive to the north line of said Quarter Section;**
12. **S 89° 18' 19" W, 2534.05 feet along the north line of said Quarter Section to the place of beginning and containing within said bounds 32.240 acres of land.**

This description was prepared from a survey made by Mark E. Purdy, P.S. #7307 of Shaffer, Johnston, Lichtenwalter & Associates, Inc. in January of 2023.



CITY OF WOOSTER
538 N. Market Street
P.O. Box 1128
Wooster, Ohio 44691-7082

Jonathan S. Millea, AICP, CEcD
Development Coordinator
Phone: (330) 263-5250
Fax: (330) 263-5247
Email: jmillea@woosteroh.com

April 26, 2023

NOTICE OF PETITION FOR CHANGE OF TOWNSHIP LINES

In Accordance with Ohio Revised Code 503.07 & Previous Mutual Compensation Agreement

To:

Ms. Tammy E. Polen

*Clerk/Fiscal Officer of the township with land
included in petition for annexation*

6842 Cleveland Road

Wooster, Ohio 44691

Sent Via: US Regular Mail, UPS Overnight, and electronic tammy.polen5@yahoo.com

Dear Ms. Polen, Fiscal Office for Wayne Township of Wayne County, Ohio,

The Wayne Township Trustees and the Mayor of the City of Wooster signed a mutual annexation and compensation agreement effective January 10, 2023 concerning 32.24 acres in the vicinity of Melrose Drive. Following formal legislative action by the City of Wooster to accept the annexation on April 17, 2023, the proposed annexation will be effective May 18, 2023.

As such, in accordance with Ohio Revised Code 503.07 and the previous annexation compensation agreement, the legislative authority of the municipal corporation, by an affirmative majority vote of its members, now intends to petition the Board of Wayne County Commissioners for a change of township lines in order to make them identical, in whole or in part, with the limits of the municipal corporation, or to erect a new township out of the portion of such township included within the limits of the municipal corporation.

Specifically, the City of Wooster intends to meet to vote on the proposed petition for conformity at its regularly scheduled meeting on June 5, 2023, at 7:30pm at Wooster City Hall, located at 538 N. Market Street, Wooster, Ohio 44691. We understand that the effective date of the legislation will be the effective start date to the Wayne Township and City of Wooster compensation agreement.

Should you have any questions, please feel free to contact me by phone at 330.263.5250, or via email at jmillea@woosteroh.com. *Thank you* and the Wayne Township Trustees for this continued partnership which will benefit the wellbeing and health of our communities for years to come.

Sincerely,

Jonathan S. Millea, AICP, CEcD

RESOLUTION NO. 2023-34

A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS.

WHEREAS the Ohio legislature has enacted electric deregulation legislation which authorizes the legislative authorities of cities, villages, townships and counties to aggregate the retail electrical loads located within the respective jurisdictions and to enter into service agreements to facilitate for those loads the purchase and sale of electricity; and

WHEREAS, governmental aggregations provide an opportunity for residential and small business consumers to participate collectively in the potential benefits of electricity deregulation through lower electricity rates which would not otherwise be available to those electricity customers individually, and

WHEREAS, the City of Wooster seeks to establish a governmental aggregation program with opt-out provisions pursuant to Section 4928.20 of the Ohio Revised Code for the residents, businesses and other electric consumers in the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

Section 1. BEST INTERESTS OF THE CITY

The City Council of Wooster has concluded that it is in the best interest of the City, its residents and businesses located within the corporate limits of the City to establish this aggregation program in the city.

Section 2. APPROVAL BY THE ELECTORATE

The aggregation program must be approved by the electors of the city pursuant to Section 3 of this Resolution. Upon approval by the electorate the City is hereby authorized to automatically aggregate, in accord with Section 4928.20 of the Ohio Revised Code, the retail electric loads (customers) located within the City and enter into service agreements to facilitate for those loads the purchase and sale of electricity. The City may exercise such authority jointly with any other municipal corporation, township, or county or other political subdivision of the State of Ohio. The City Council authorizes the Director of Administration to enter into any agreements contemplated by this section.

Section 3. BALLOT LANGUAGE

The Board of Elections of Wayne County is hereby directed to submit the following question to the electors of the City of Wooster at the general election on November 7th, 2023:

Shall the City Council of the City of Wooster have the authority to aggregate the retail electric customers located in the City, and for that purpose, enter into services agreements to facilitate for those customers the sale and purchase of electricity, conversion to the aggregation program will occur automatically unless the customers choose to opt out of the program.

The Clerk of the City of Wooster is instructed to immediately file a certified copy of this Resolution and the proposed form of the ballot question with the Wayne County Board of Elections not less than ninety days prior to the general election. The aggregation program shall not take effect unless approved by a majority of the electors voting upon this Resolution and the aggregation program provided for herein at the election held pursuant to this Section 3 and Section 4928.20 of the Ohio Revised Code.

Section 4. PROCEDURE AFTER AN AFFIRMATIVE VOTE; HEARINGS AND NOTICE OF HEARINGS; OPT-OUT RIGHTS.

Upon approval of a majority of the electors voting at the general election provided for in Section 3 of this Resolution, the City Council of the City of Wooster, individually or jointly with any other political subdivision, may develop a plan of operation for the aggregation program. The City Council of the City of Wooster authorizes the Director of Administration to develop the plan of operation. Before adopting this plan, the City Council of the City of Wooster shall hold at least two public hearings on the plan.

Notice of the hearings shall be published once a week for two consecutive weeks in a newspaper of general circulation in the City prior to the first hearing. The notice will summarize the plan and state the date, time and place of each hearing. No plan adopted by the City Council shall aggregate the electric load of any electric load center within the City unless it, in advance, clearly discloses to the person owning, occupying, controlling or using the load center that the person will be enrolled automatically in the Aggregation Program and will remain so enrolled unless the person affirmatively elects, by a stated procedure, not to be enrolled. The disclosure shall state prominently the rates, charges, and other terms and conditions of enrollment. The stated procedure shall allow any person enrolled in the Aggregation Program the opportunity to opt-out of the program at least once every three years without paying a switching fee. Any person that opts out of the Aggregation Program pursuant to the state procedure shall default to the standard service offer provided under division (a) of Section 4928.35 of the Ohio Revised Code until the person choose an alternative supplier.

Section 5. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees in compliance with the law.

Section 6. This Resolution shall take effect and be in full force from and after the earliest date allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2023

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2023

Mayor

Introduced by: Jon Ansel

RESOLUTION 2023-35

A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO AFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26 OF THE OHIO REVISED CODE, DIRECTING THE WAYNE COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS.

WHEREAS, the Ohio legislature has enacted natural gas deregulation legislation which authorizes the legislative authorities of counties to aggregate the retail natural gas loads located within the respective jurisdictions and to enter into service agreements to facilitate for those loads the purchase and sale of natural gas; and

WHEREAS, governmental aggregations provide an opportunity for residential and small business consumers to participate collectively in the potential benefits of natural gas deregulation through lower natural gas rates which would not otherwise be available to those natural gas customers individually, and

WHEREAS, the City of Wooster seeks to establish a governmental aggregation program with opt-out provisions pursuant to Section 4929.26 of the Ohio Revised Code for the residents, businesses and other natural gas consumers in the City of Wooster

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

Section 1. BEST INTERESTS OF THE CITY

The City Council of the City of Wooster has concluded that it is in the best interest of the City, its residents and businesses located within the incorporated areas of the City of Wooster to establish this aggregation program.

Section 2. APPROVAL BY THE ELECTORATE

The aggregation program must be approved by the electors of the city pursuant to Section 3 of this Resolution. Upon approval by the electorate, the City Council is hereby authorized to automatically aggregate, in accord with Section 4929.26 of the Ohio Revised Code, the retail natural gas loads (customers) located within the City and enter into service agreements to facilitate for those loads the purchase and sale of natural gas. The City may exercise such authority jointly with any other municipal corporation, village, township, or county or other political subdivision of the State of Ohio. The City Council authorizes the Director of Administration to enter into any agreements contemplated by this section.

Section 3. BALLOT LANGUAGE

The Board of Elections of Wayne County is hereby directed to submit the following question to the electors of the City of Wooster at the general election on November 7, 2023.

Shall the City Council of City of Wooster have the authority to aggregate the retail natural gas customers located in the incorporated areas of the City, and for that purpose, enter into services agreements to facilitate for those customers the sale and purchase of natural gas, conversion to the aggregation program will occur automatically unless the customers choose to opt out of the program.

The Clerk of Council of the City of Wooster is instructed to immediately file a certified copy of this Resolution and the proposed form of the ballot question with the Wayne County Board of Elections not less than ninety days prior to the primary election. The aggregation program shall not take effect unless approved by a majority of the electors voting upon this Resolution and the aggregation program provided for herein at the election held pursuant to this Section 2 of this Resolution and Section 4929.26 of the Ohio Revised Code.

Section 4. PROCEDURE AFTER AN AFFIRMATIVE VOTE; HEARINGS AND NOTICE OF HEARINGS; OPT-OUT RIGHTS.

Upon approval of a majority of the electors voting at the election provided for in Section 3 of this Resolution, the City of Wooster, individually or jointly with any other political subdivision, may develop a plan of operation for the aggregation program. The City Council authorizes the Director of Administration to develop the plan of operation for the aggregation program. Before adopting this plan, the City of Wooster City Council shall hold at least two public hearings on the plan.

Notice of the hearings shall be published once a week for two consecutive weeks in a newspaper of general circulation in the City prior to the first hearing. The notice will summarize the plan and state the date, time and place of each hearing. No plan adopted by the City Council shall aggregate the natural gas load of any natural gas load center within the City unless it, in advance, clearly discloses to the person owning, occupying, controlling or using the load center that the person will be enrolled automatically in the Aggregation Program and will remain so enrolled unless the person affirmatively elects, by a stated procedure, not to be enrolled. The disclosure shall state prominently the rates, charges, and other terms and conditions of enrollment. The stated procedure shall allow any person enrolled in the Aggregation Program the opportunity to opt-out of the program at least once every two years without paying a switching fee. Any person that opts out of the Aggregation Program pursuant to the state procedure shall default to the standard service offer provided under division (a) of Section 4929.26 of the Ohio Revised Code until the person chooses an alternative supplier.

Section 5. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees in compliance with the law.

Section 6. This Resolution shall take effect and be in full force from and after the earliest date allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2023

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2023

Mayor

Introduced by: Jon Ansel

Exhibit A - Resolution 2023 - 36

City of Wooster
Wayne County, Ohio
May 15, 2023

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To Auditor of said County:

The following Budget year beginning January 1, 2024, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed: 
 Andrei A. Dordea
 Title: Director of Finance

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND <small>(Include only those funds which are requesting general property tax revenue)</small>	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND - 001	\$ 2,347,200				
PROPRIETARY FUNDS					
POLICE PENSION - 111	200,889				
FIRE PENSION - 112	200,889				
FIDUCIARY FUNDS					
TOTAL ALL FUNDS	\$ 2,748,978				

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	\$ 2,386,112	\$ 2,408,976	\$ 2,347,200	\$ 2,347,200
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	21,968,544	20,506,498	22,060,000	22,446,050
Other Local Taxes	155,078	179,809	174,250	208,000
Total Local Taxes	24,509,734	23,095,282	24,581,450	25,001,250
Intergovernmental Revenues				
State Shared Taxes And Permits				
Local Government	760,343	759,639	854,611	854,611
Local Government State	121,629	124,585	122,000	122,000
Estate Tax	908	86,848	-	-
Cigarette Tax	1,242	1,114	1,100	1,100
Liquor and Beer Permits	27,574	60,628	25,000	25,000
Total State Shared Taxes & Perm	911,695	1,032,813	1,002,711	1,002,711
Federal Grants or Aid	-	29,878	-	-
State Grants or Aid	26,610	18,617	-	-
Other Grants or Aid	11,112	24,916	4,500	8,000
Total Intergovernmental Revenues	949,417	1,106,225	1,007,211	1,010,711
Special Assessments	-	-	-	-
Charges for Services	1,628,441	1,788,981	1,685,000	1,731,338
Fines, Licenses, and Permits	874,441	986,186	786,700	808,334
Miscellaneous	112,334	(411,065)	446,300	446,300
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	-	-	-	-
Advances	-	-	-	-
Other Sources	1,489,367	1,500,000	1,300,000	1,300,000
TOTAL REVENUE	\$ 29,563,735	\$ 28,065,609	\$ 29,806,661	\$ 30,297,933

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	\$ 11,590,157	\$ 12,788,397	\$ 13,760,698	\$ 13,347,877
Operations and Maintenance	1,886,987	2,159,659	2,446,200	2,372,814
Capital Outlay	-	18,439	703,000	630,000
Total Security of Persons and Property	13,477,145	14,966,495	16,909,898	16,350,691
Public Health Services				
Operations and Maintenance	116,600	125,208	130,000	133,900
Total Public Health Services	116,600	125,208	130,000	133,900
Leisure Time Activities				
Personal Services	883,631	849,548	1,074,085	1,041,862
Operations and Maintenance	1,035,828	1,193,555	1,395,248	1,353,391
Capital Outlay	-	-	40,000	150,000
Total Leisure Time Activities	1,919,459	2,043,104	2,509,333	2,545,253
Community Environment				
Personal Services	873,025	978,456	976,200	946,914
Operations and Maintenance	177,020	205,059	451,690	438,139
Capital Outlay	-	-	50,000	51,500
Total Community Environment	1,050,045	1,183,514	1,477,890	1,436,553
Basic Utility Services				
Personal Services	-	-	-	-
Operations and Maintenance	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	-	-	-	-
Transportation				
Personal Services	583,921	758,633	781,385	757,943
Operations and Maintenance	449,411	337,600	500,000	485,000
Capital Outlay	-	-	-	-
Total Transportations	1,033,332	1,096,233	1,281,385	1,242,943
General Government				
Personal Services	2,801,734	3,111,828	3,622,245	3,513,578
Operations and Maintenance	1,530,712	1,317,215	1,927,399	1,869,577
Capital Outlay	-	-	80,000	150,000
Total General Government	4,332,446	4,429,043	5,629,644	5,533,155
Debt Service				
Redemption Principal	280,000	290,000	310,000	580,000
Interest	150,000	136,000	122,000	495,963
Other Debt Service	-	-	-	-
Total Debt Service	430,000	426,000	432,000	1,075,963
Other Uses of Funds				
Transfers	7,131,149	4,659,800	3,500,000	3,000,000
Other Uses of Funds	-	-	-	-
Total Other Use Funds	7,131,149	4,659,800	3,500,000	3,000,000
TOTAL EXPENDITURES	\$ 29,490,174	\$ 28,929,396	\$ 31,870,150	\$ 31,318,458
Revenues over/(under) Expenditures	\$ 73,560	\$ (863,788)	\$ (2,063,489)	\$ (1,020,525)
Beginning Unencumbered Balance	18,341,246	18,414,807	17,551,019	15,487,530
Ending Cash Fund Balance	18,414,807	17,551,019	15,487,530	14,467,005
Estimated Encumbrances (outstanding at year end)	2,183,236	2,439,805	2,512,999	2,588,389
Estimated Ending Unencumbered Fund Balance	\$ 16,231,570	\$ 15,111,214	\$ 12,974,531	\$ 11,878,616

FUND NAME: POLICE PENSION FUND - 111

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 201,630	\$ 204,133	\$ 198,900	\$ 200,889
Tangible Personal Property	-	-	-	-
Miscellaneous	(877)	(3,655)	2,500	2,525
TOTAL REVENUE	200,753	200,478	201,400	203,414
EXPENDITURES				
(PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	179,850	199,000	215,000	210,000
Contractual Services	3,120	3,203	5,000	3,500
TOTAL EXPENDITURES	\$ 182,970	\$ 202,203	\$ 220,000	\$ 213,500
Revenue Over (Under) Expenditures	\$ 17,783	\$ (1,725)	\$ (18,600)	\$ (10,086)
Beginning Unencumbered Fund Balance	23,440	41,224	39,499	20,899
Ending Cash Fund Balance	41,224	39,499	20,899	10,813
Estimated Encumbrances (outstanding at end of year)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	\$ 41,224	\$ 39,499	\$ 20,899	\$ 10,813

FUND NAME: FIRE PENSION FUND - 112

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2021 Actual (2)	For 2022 Actual (3)	Current Year Budget For 2023 (4)	Budget Year Estimate for 2024 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 201,630	\$ 204,133	\$ 198,900	\$ 200,889
Tangible Personal Property	-	-	-	-
Miscellaneous	(887)	(3,710)	2,200	2,250
TOTAL REVENUE	200,743	200,423	201,100	203,139
EXPENDITURES (PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	179,850	199,000	215,000	210,000
Contractual Services	3,120	3,203	5,000	3,500
TOTAL EXPENDITURES	\$ 182,970	\$ 202,203	\$ 220,000	\$ 213,500
Revenue Over (Under) Expenditures	\$ 17,773	\$ (1,780)	\$ (18,900)	\$ (10,361)
Beginning Unencumbered Fund Balance	25,366	43,139	41,359	22,459
Ending Cash Fund Balance	43,139	41,359	22,459	12,098
Estimated Encumbrances (outstanding at end of year)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	\$ 43,139	\$ 41,359	\$ 22,459	\$ 12,098

FUND	Estimated Unencumbered Fund Balance 1/1/2024	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/2024
				Personal Services	Other	Total	
GOVERNMENTAL:							
SPECIAL REVENUE							
Street Const. Maint. & Repair - 101	\$ 22,587	\$ 1,350,000	\$ 1,372,587	\$ -	\$ 1,300,000	\$ 1,300,000	\$ 72,587
State Highway - 102	21,968	110,000	131,968	-	120,000	120,000	11,968
Permissive Tax - 103	241,492	270,000	511,492	-	235,000	235,000	276,492
Enforcement & Education - 104	70,951	1,500	72,451	-	70,000	70,000	2,451
Mandatory Drug Fines - 105	31,354	2,400	33,754	-	30,000	30,000	3,754
Community Development Block Grant - 107	70,253	-	70,253	-	70,253	70,253	-
Economic Development - 108	87,150	195,000	282,150	-	195,000	195,000	87,150
Law Enforcement Trust - 110	16,690	500	17,190	-	15,000	15,000	2,190
Federal Equitable Sharing Fund - 113	9,213	10	9,223	-	8,000	8,000	1,223
CDBG Chip Home RLF Fund - 115	9,245	30	9,275	-	9,275	9,275	-
CDBG Econ. Dev. Loan - 118	1,957	25	1,982	-	1,982	1,982	-
Law Enforcement Training Fund - 120	16,447	125	16,572	-	16,500	16,500	72
Recreation Supplement - 122	5,188	80	5,268	-	5,200	5,200	68
Park Reforestation - 123	24,031	275	24,306	-	24,000	24,000	306
COVID-19 Response - 124	-	-	-	-	-	-	-
American Recovery Plan Act - 125	-	-	-	-	-	-	-
OneOhio Opioid Settlement - 126	16,475	80,000	96,475	-	80,000	80,000	16,475
Oak Hill Incentive District TIF - 130	-	350,000	350,000	-	350,000	350,000	-
Guarantee Deposit - 702	86,380	25,000	111,380	-	100,000	100,000	11,380
TOTAL SPECIAL REVENUE FUNDS	731,381	2,384,945	3,116,326	-	2,630,210	2,630,210	486,116
DEBT SERVICE FUNDS							
Debt Service - 401	960,738	55,000	1,015,738	-	165,000	165,000	850,738
TOTAL DEBT SERVICE FUNDS	960,738	55,000	1,015,738	-	165,000	165,000	850,738
CAPITAL PROJECTS FUNDS							
Capital Improvements - 301	4,054,380	4,000,000	8,054,380	-	4,536,000	4,536,000	3,518,380
TOTAL CAPITAL PROJECTS	4,054,380	4,000,000	8,054,380	-	4,536,000	4,536,000	3,518,380
PROPRIETARY:							
ENTERPRISE FUNDS							
Water - 501	4,886,518	7,460,000	12,346,518	2,350,000	5,450,000	7,800,000	4,546,518
Water Pollution Control - 502	6,359,644	9,300,000	15,659,644	2,100,000	9,825,000	11,925,000	3,734,644
Hospital - 503	12,231,306	184,000,000	196,231,306	80,000,000	104,000,000	184,000,000	12,231,306
Hospital Plant - 504	71,254,141	22,000,000	93,254,141	-	18,000,000	18,000,000	75,254,141
Hospital Beaverson EMS - 505	172,449	2,000	174,449	-	170,000	170,000	4,449
Hospital Endowment - 506	821,875	20,000	841,875	-	820,000	820,000	21,875
Storm Drainage - 507	800,041	1,650,000	2,450,041	650,000	990,000	1,640,000	810,041
Water Capital Fund - 511	41,801	267,000	308,801	-	300,000	300,000	8,801
Sewer Capital Fund - 512	37,710	303,000	340,710	-	330,000	330,000	10,710
Refuse Collection - 514	75	1,859,000	1,859,075	-	1,859,000	1,859,000	75
TOTAL ENTERPRISE FUNDS	96,605,560	226,861,000	323,466,560	85,100,000	141,744,000	226,844,000	96,622,560

FUND	Estimated Unencumbered Fund Balance 1/1/2024	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/2024
				Personal Services	Other	Total	
INTERNAL SERVICE FUNDS							
Garage - 601	3	758,000	758,003	450,000	300,000	750,000	8,003
Employee Benefits - 602	2,087,220	5,200,000	7,287,220	5,230,000	-	5,230,000	2,057,220
Investment - 620	-	175,000	175,000	-	175,000	175,000	-
TOTAL INTERNAL SERVICE FUNDS	2,087,223	6,133,000	8,220,223	5,680,000	475,000	6,155,000	2,065,223
FIDUCIARY:							
AGENCY FUNDS							
Cleaning - 705	17,164	35,000	52,164	-	35,000	35,000	17,164
Wooster Growth Corporation - 719	1,520,829	49,000	1,569,829	-	35,000	35,000	1,534,829
Wooster Ashland Regional COG - 725	288,033	1,925,000	2,213,033	1,655,210	270,000	1,925,210	287,823
TOTAL TRUST AND AGENCY FUNDS	105,620,307	239,083,000	344,703,307	92,435,210	147,360,000	239,795,210	104,908,097
TOTAL FOR MEMORANDUM ONLY	\$ 106,265,308	\$ 241,442,945	\$ 347,708,253	\$ 92,435,210	\$ 149,890,210	\$ 242,325,420	\$ 105,382,833

STATEMENT OF PERMANENT IMPROVEMENTS
 (Do Not Include Expense to be Paid from Bond Issues)
 (Section 7505.29 Revised Code)

DESCRIPTION	Estimated Cost of Permanent Improvement	Amount to be Budgeted During Current Year	Name of Paying Fund
Water Line Replacement Projects	\$ 950,000	\$ 950,000	Water - 501
WTP - Full Plant Generator	1,000,000	1,000,000	Water - 501
WPCP - Sludge Dewatering	260,000	260,000	Water Pollution Control - 502
Sanitary Sewer Lines	450,000	450,000	Water Pollution Control - 502
Storm Sewer Projects	580,000	580,000	Storm Sewer Fund - 507
Police - Vehicles	230,000	230,000	General Fund - 100
Fire - Replace Medic 1307 & Power Cot	325,000	325,000	General Fund - 100
Fire - 2-Hydraulic Cots	75,000	75,000	General Fund - 100
DBS - HVAC City Hall	150,000	150,000	General Fund - 100
Eng. - Bike Path Phase 3	1,136,000	1,136,000	Capital Improvements Fund - 301
Eng. - Downtown Streetscape	850,000	850,000	Capital Improvements Fund - 301
Eng. - Road Resurfacing	2,000,000	2,000,000	Capital Improvements Fund - 301
PPM - Tree Chipper Truck	125,000	125,000	Capital Improvements Fund - 301
PPM - Replace 16 Ton Double Axle Dump	225,000	225,000	Capital Improvements Fund - 301
PPM - Traffic Bucket Truck	200,000	200,000	Capital Improvements Fund - 301
Rec. - Community Center Roof	150,000	150,000	General Fund - 100
TOTAL	\$ 8,706,000	\$ 8,706,000	

City of Wooster, Ohio
Debt Schedule Excluding Compensated Absences
For the Budget Year Ending December 31, 2024

EXHIBIT VI

<i>City of Wooster, Ohio</i>	BUDGET YEAR		
DEBT SCHEDULE: PURPOSE OF BONDS AND NOTES	Rate of Interest	Amounts Outstanding at Beginning of Budgeted Year January 1, 2024	Amount Required for Principal and Interest 1/1/2024 - 12/31/2024
Various Purpose Bonds, Series 2010			
2010 Beall Avenue Reconstruction	2.00% - 3.75%	\$ 1,185,000	\$ 191,206
Sanitary Sewerage Improvement Bonds, Series 2018			
2018 Sanitary Sewerage System Improvement Bonds	2.85%	3,550,000	313,831
Various Purpose Refunding Bonds, Series 2020			
2020 Refunding 2010 Beal Ave	1.79%	1,010,000	156,800
2020 Refunding 2014 Water Bond	1.79%	1,725,000	197,350
2020 Refunding 2014 Sewer Bonds	1.79%	2,960,000	218,488
2020 Refunding 2015 Safety Center	1.79%	4,485,000	426,000
2020 Street Improvements	1.79%	1,090,000	116,400
2020 Park Improvements	1.79%	305,000	32,350
2020 Parking Lot Improvements	1.79%	165,000	19,050
Various Purpose Improvement Bonds, Series 2023			
Fire Station #1 Renovation	3.70%	3,420,000	234,725
Sanitary Sewer System Improvements	3.70%	10,575,000	649,963
Ohio Public Works Commission			
2003 Storm Mulberry Street Storm Sewer	0.00%	1,197	1,197
2007 Storm Grant, Clark, Walnut Storm Sewer	0.00%	37,350	8,300
2009 Sewer Larwill Street Sewer Separation	0.00%	37,046	2,179
2009 Storm Larwill Street Sewer Separation	0.00%	82,456	4,850
2009 Water Cleveland and Portage Road Waterline	0.00%	9,564	6,376
2010 Water Intermediate Water Tank	0.00%	235,939	13,879
2012 Water Burbank Road Waterline	0.00%	237,500	25,000
2013 Storm Market and Spruce Sewer Separation	0.00%	101,652	9,681
2014 Sewer Spink Street North Sewer Line	0.00%	89,583	4,167
2014 Sewer WWTP Wet Stream Improvements	0.00%	571,082	23,795
2014 Storm Spink Street North Storm Sewer	0.00%	268,750	12,500
2019 Sunset Lane & W. Highland Reconstruction	0.00%	70,219	4,131
Ohio Water Development Authority			
2005 Sewer WWTP Improvements Construction	2.67%	2,552,186	768,651
2009 Water Mindy Lane/Mechanicsburg and Buckeye Booster Station	3.36%	308,556	67,556
2009 Water Tank and Booster Station	3.36%	53,983	108,319
2010 Sewer Biotower and Sewer Line for Frito-Lay	1% (5) - 3% (11)	726,198	311,681
2010 Water Secondary Transmission Line	3.70%	93,904	17,596
2010 Water Waterline	4.14%	149,841	28,460
Ohio Dept. of Transportation State Infrastructure Bank			
2023 Oak Hill & Oldman Roundabout	3.00%	1,406,000	-
General Obligation Notes			
2023 Melrose Drive Reconstruction Special Assessments	4.00%	560,000	582,400
2023 Oak Hill Sanitary Sewer	4.00%	1,800,000	1,872,000
TOTAL		\$ 39,863,006	\$ 6,428,880

ORDINANCE NO. 2023-19

AN ORDINANCE AMENDING CHAPTER 303.08 IMPOUNDING
OF VEHICLES, REDEMPTION OF THE CODIFIED
ORDINANCES OF THE CITY OF WOOSTER, OHIO AND
ALLOWING FOR IMMEDIATE ENACTMENT

WHEREAS, illegally parked cars interfere with road construction projects.

WHEREAS, the City wishes to be able to remove such cars if they ignore posted "No
Parking " warning signs.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER,
OHIO:

SECTION 1. That Chapter 303.08, Impounding of Vehicles; Redemption, of the Codified Ordinances
of the City of Wooster, Ohio is hereby amended to read as follows:

303.08 IMPOUNDING OF VEHICLES; REDEMPTION.

(a) Police officers are authorized to provide for the removal of a vehicle under the following
circumstances:

(1) When any vehicle is left unattended upon any street, bridge or causeway and is so illegally
parked so as to constitute a hazard or obstruction to the normal movement of traffic, or so as to unreasonably
interfere with street cleaning, **construction of streets or roads**, or snow removal operations.

(2) When any vehicle or "abandoned junk motor vehicle" as defined in Ohio R.C. 4513.63(B) to
(E) is left on private property for more than forty- eight consecutive hours without the permission of the person
having the right to the possession of the property, or on a public street or other property open to the public for
purposes of vehicular travel or parking, or upon or within the right of way of any road or highway, for seventy-
two consecutive hours or longer, without notification to the Police Chief of the reasons for leaving such vehicle
in such place. Prior to disposal of an "abandoned junk motor vehicle" as defined in Ohio R.C. 4513.63, it shall
be photographed by a law enforcement officer.

(3) When any vehicle has been stolen or operated without the consent of the owner and is located
upon either public or private property.

(4) When any vehicle displays illegal license plates or fails to display the current lawfully
required plates and is located upon any public street or other property open to the public for purposes of
vehicular travel or parking.

(5) When any vehicle has been used in or connected with the commission of a felony and is
located upon either public or private property.

(6) When any vehicle has been damaged or wrecked so as to be inoperable or violates equipment
provisions of this Traffic Code whereby its continued operation would constitute a condition hazardous to life,
limb or property, and is located upon any public street or other property open to the public for purposes of
vehicular travel or parking.

(7) When any vehicle is left unattended either on public or private property due to the removal of
an ill, injured or arrested operator, or due to the abandonment thereof by the operator during or immediately
after pursuit by a law enforcement officer.

(8) When any vehicle has been operated by any person who has failed to stop in case of an
accident or collision and is located either on public or private property.

(9) When any vehicle has been operated by any person who is driving without a lawful license or
while his license has been suspended or revoked and is located upon a public street or other property open to the
public for purposes of vehicular travel or parking.

(10) When any vehicle is found for which two or more citation tags for violations of this Traffic
Code have been issued and the owner or operator thereof has failed to respond to such citation tags as lawfully

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Law	Meeting Date Requested May 15, 2023
Project Name None	Estimated Total Funds/Costs \$0.00
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? <p style="text-align: center;">N/A</p>	
Description of Request The Law Department is requesting changes to W.C.O. 303.08. The change would allow the City to identify individuals illegally parked in road construction areas, so that they may be notified to move their vehicle. The amendment would also allow for such vehicles to be impounded if the owners/drivers are unable to be contacted and/or uncooperative.	
Justification / Benefits Delays caused by illegally parked vehicles can cause costly construction delays. This amendment would address that issue.	
Will this Project affect the City's Operating Costs <p style="text-align: center;">N/A</p>	
What Alternatives Exist and what are the Implications of the Alternatives We may have delayed construction and increased costs for the delays.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: <p style="text-align: center;">N/A</p>	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: John Scavelli	Date: May 10, 2023

Approved for Agenda Yes No