

CITY OF WOOSTER

DIVISION OF FIRE



Annual Report
2022

Executive Summary

Honorable Mayor Breneman, City Council, and the Citizens of Wooster:

I am honored to submit the 2022 Annual Report for the City of Wooster, Division of Fire. This document provides a snapshot of last year's accomplishments and provides an overview of the all-hazard emergency service organization that serves our great City.

After a few chaotic years battling the COVID-19 pandemic, the Fire Division began to see some normalcy in 2022. Operationally, our staff continued to work hard daily, responding to emergency calls and reducing the risk of



Core Values:

fires and medical emergencies within our community.

In conjunction with the core values of the City of Wooster:

Accountability, Continuous Improvement, Leadership & Management, Respect & Communication, Honesty & Integrity, Stewardship & Trust, and Safety, the Division of Fire applies the following additional core values:



Administratively, we were able to finalize numerous labor relations issues that have positioned the organization for long-term success.

From a non-emergency perspective, our staff focused on completing our annual goals & objectives. We worked hard on various special unit projects and continued getting caught up on training previously canceled during the pandemic.

Below is a list of the projects and goals completed in 2022. This list is not all-inclusive and does not depict the daily effort and tasks that our staff performs to keep our community safe.

The Fire Division, with the support of City Administration and City Council, was able to:

- Completed a confined space and haz-mat refresher, an ice rescue specialist class, and numerous company officer classes (ICS, 300, ICS 400, Decision Making for CO, Blue Card, and Live-Fire Tactics for CO).
- The apparatus committee finalized specifications and provided a recommendation for the purchase of a new 100-foot ladder truck. ** Contract executed on Dec. 20th, 2022, funded in 2023, tentative completion in 2025.*
- The fire station renovation committee continued to work with our design team for the fire station #1 renovation project. At the end of 2022, the design team completed design development drawings while simultaneously working on construction documents. Additionally, a temp. Station #1 location and building was selected (1171 Mechanicsburg Rd.) and prepped for re-occupancy.
- Awarded promotions to Lieutenant and Lateral FF.
- Obtained donations from local businesses to purchase an updated Drone for the drone program/unit.

As we look forward to 2023, the Fire Division is committed to continuous improvement and accomplishing our goals and objectives. This includes starting construction on the Station #1 renovation project and modifying operations with the temp. station location, equipment updates, and investing in our staff's professional development.

Thank you, and be safe.
Barry Saley, Fire Chief



WFD MISSION AND MOTTO

The Mission of the Wooster Division of Fire is:

To prepare for, respond to, and mitigate all calls for duty, in an efficient and cost-effective manner. This will occur by providing an all-hazards approach to emergency services requested by the citizens, businesses, and visitors of the City of Wooster.

To meet this mission, we will aggressively provide fire suppression, emergency medical services, rescue operations, training activities, emergency preparedness, and community risk reduction.

Fire Division Motto:



"SAVE LIVES - FIGHT FIRES"

WFD CORE VALUES AND VISION

Core Values:

In conjunction with the core values of the City of Wooster: *Accountability, Continuous Improvement, Leadership & Management, Respect & Communication, Honesty & Integrity, Stewardship & Trust, and Safety*, the Division of Fire applies the following additional core values:

Professionalism
Service Excellence
Customer Service
Hard Work
Trust
Tradition
Valor

Vision Statement:

The Wooster Division of Fire strives to be a professional, efficient, community-oriented, all-hazards emergency service provider, which preserves tradition as part of its future, by learning from those that served before us; as we embrace technology, research, data and innovation to become a nationally recognized leader in the fire service.

THE FIRE DIVISION

The Wooster Division of Fire is a career fire department staffed 24 hours a day/365 days a year, with forty-six (46) uniformed and one (1) civilian personnel.

The Wooster Division of Fire provides emergency services to the City of Wooster and a portion of Wayne Twp. via a contractual agreement with Central Fire. Our primary services include fire suppression, emergency medical services, rescue operations, training, emergency preparedness, and community risk reduction.

For effective management, the Fire Division is broken down into divisions, subdivisions, and specialty units that fire officers and firefighters manage. The three functional divisions are the: Administration Division, Operations & Training Division, and Community Risk Reduction Division. Administrative functions are carried out by the Fire Chief and the civilian office coordinator. An Asst. Fire Chief oversees Community Risk Reduction functions in conjunction with the Fire Inspector. An Asst. Chief oversees the Operations and Training Division. The Operations Division is the largest functional area and is divided into three (3) shifts. Each shift consists of one (1) Captain, three (3) Lieutenants, and ten (10) firefighters, for a total of forty-two (42) operational personnel. Each Captain is assigned a subdivision to coordinate operations, including Fire, EMS, and Logistics.

The Fire Division currently operates out of three fire stations. Fire St. 1 is located at 510 N. Market St., Fire St. 2 is located at 3333 Burbank Rd. (aka Wooster Safety Center, including FD Administration), and Fire St. 3 is located at 2255 Gateway Dr.

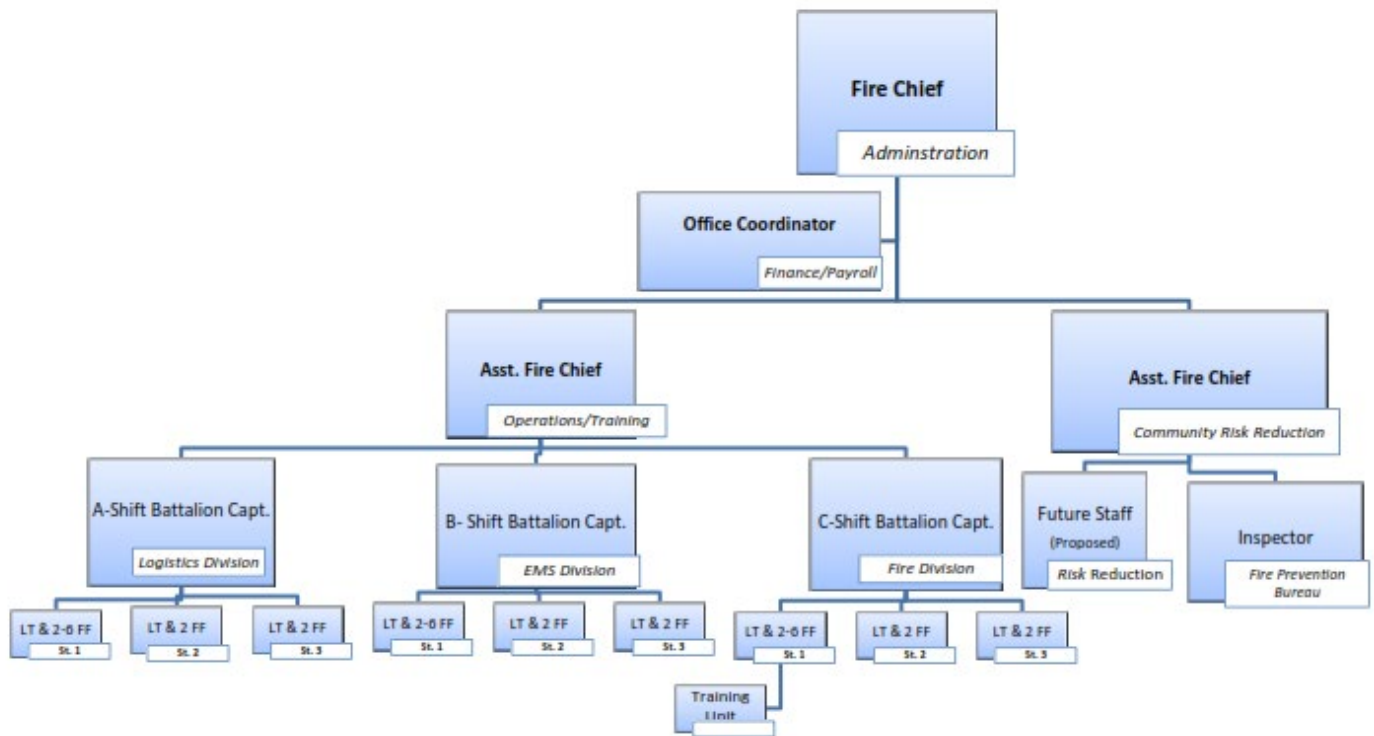
The Fire Division is the primary emergency service responder to all emergency incidents within the City of Wooster. As the scope of the fire service has changed, so has the fire division. We have transformed into an all-hazards emergency service organization.

What does this mean? It means that the fire division does more than respond to fire and medical incidents. Our scope of responsibilities to the community and citizens includes the following:

- Fire Suppression
- Emergency Medical Service
- Community Risk Reduction
- Special Rescue (Confined Space, Water, Ice, Industrial)
- Terrorism / Civil Unrest
- Severe Weather
- Emergency Preparedness
- Radiological
- Health / Infectious Disease



THE FIRE DIVISION



ADMINISTRATION

The Administrative Division is led by the Fire Chief and supported by the Division's Office Coordinator. The Administrative Division provides general oversight of the Fire Division by defining and delivering divisional direction, planning for the future, monitoring the effectiveness of current programs, and developing plans of action to achieve Divisional goals and objectives.

The day-to-day activities include personnel management, financial management & accountability, labor relations, policy & procedure creation and approval, purchasing, strategic planning, and carrying out the general business plan of the Division.

The Fire Chief provides direct oversight of the Asst. Chiefs and their respective functional divisions. Every month the Command Staff (Chief, Asst. Chiefs, and Captains) meet to discuss, collaborate, and address Divisional concerns.

The Fire Chief's additional responsibility is as the City's safety coordinator. This responsibility will provide the City with a single point of contact to facilitate any safety-related issue. Additionally, working directly with our other division managers and insurance risk manager, we will evaluate, mitigate, and prevent any potential safety concerns and meet our PERRP requirements.



OPERATIONS

The Operations Division is the largest functional area within the Fire Division. It encompasses all emergency operations and the management of three fire stations and 42 staff members. Assistant Fire Chief Murphy provides a direct report to three fire captains responsible for the effective supervision and leadership of their respective shifts.

The Operations Division is the "boots on the ground," providing emergency services to every call for duty. The Fire Division responds to any call for duty from one of the City's three fire stations. Each fire station is strategically positioned to provide the most efficient and effective response by its crews. To facilitate the emergency response, the Operations Division utilizes a run card system to send its emergency response staff and apparatus to calls for service. This system is based on the incident's call type, location, and hazard. This method keeps more emergency response crews in service by sending the appropriate resources to the emergency based on its potential danger and historical data.

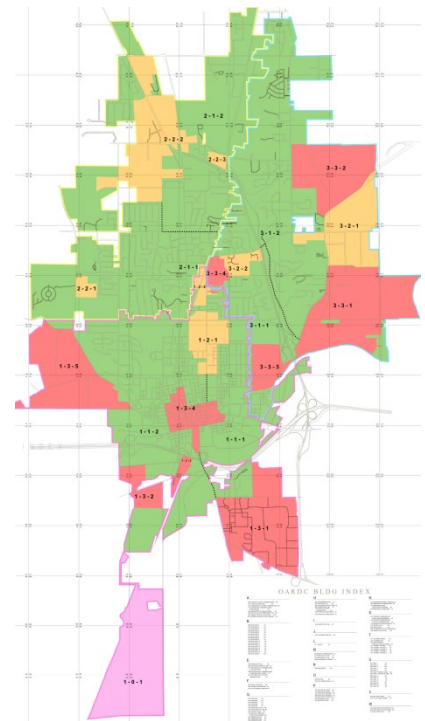
A partner to the Fire Division's emergency response is our emergency communication dispatch center. The Wooster-Ashland Regional Council of Governments (WAR COG) has provided dispatching services to the Fire Division since 2016. As a partner in the Council of Government, the City has a voice at the executive and operational levels. This governance structure has allowed the safety services leaders to provide input and directly impact the dispatch center's service quality to the Fire Division and the Citizens of Wooster. The computer-aided dispatch (CAD) system, which is integrated into our record management system (IMS), has enabled the Fire Division to conduct more specific data analytics on our emergency response system, allowing the fire administration to evaluate the performance of the Operations Division. The Fire

Administration evaluates the time of call, time of tone, travel times, total response times, and committed time. These evaluations have provided baseline standards and helped us identify improvement areas.

The Operations Division is further broken down into specialty units to facilitate effective operations. These units include Special Operations, Breathing Air Maintenance, Station Supplies, Communications, Training, EMS Supplies, and Occupational Safety & Health.

The response data (as demonstrated by the below graphs) indicates that the fire division provides an efficient and effective service to the community. The fire division continuously monitors opportunities and challenges affecting service delivery and conveys those concerns to the City Administration. This open dialog and ability to document service delivery needs based on objective data have allowed the Fire Division to plan for the future strategically.

**The tables & charts provided below detail a visual representation of WFD Operations and the diversity of services provided to the community.*

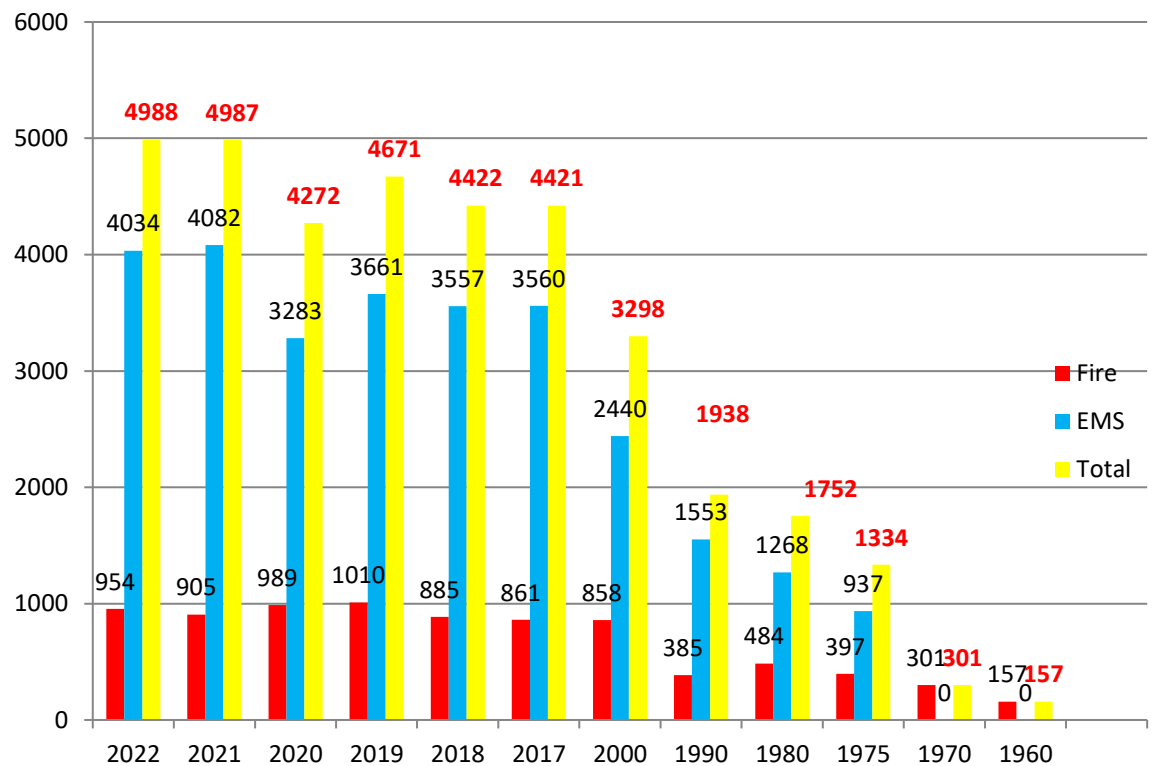


OPERATIONS

The Fire Division breaks down our incidents into EMS and Non-EMS (FIRE) calls.

Each call represented a specific request for service and ran through our dispatch center.

In 2022, the Division's call volume held steady at 4988 calls annually.



TOTAL CALLS FOR DUTY

The number of EMS incidents in 2022 was 4034 (81%). The number of non-EMS incidents was 954 (19%). The trend line shows a slight decrease in EMS incidents and a slight increase in non-EMS alarms.



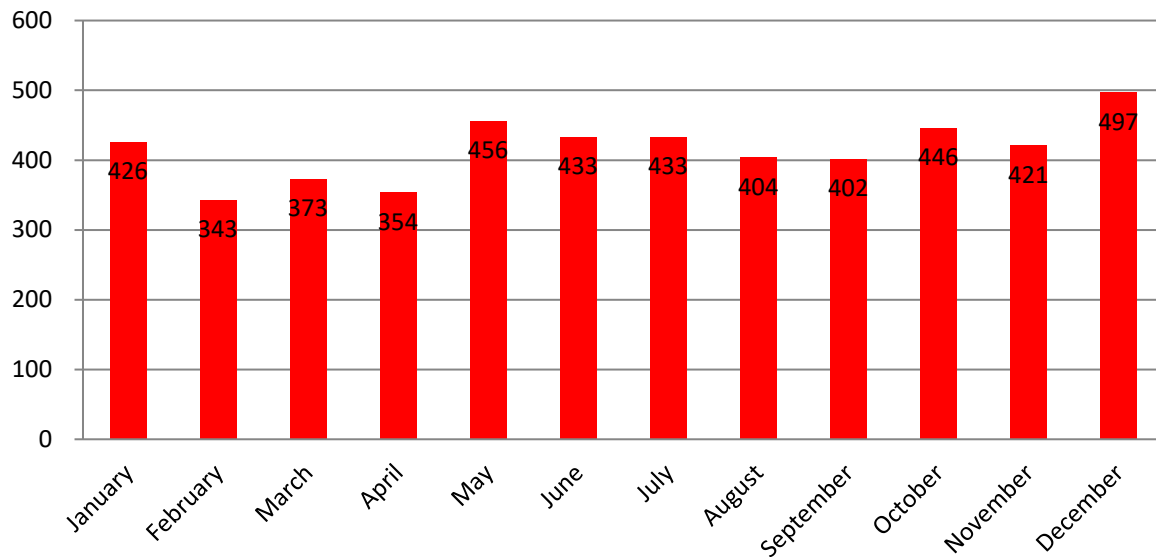
Our Community Risk Reduction Division has worked with our medically fragile citizens and super-utilizers to obtain alternative medical assistance or social services. These efforts directly impact our emergency calls for services, which can be seen by the slight decrease in EMS calls in 2022.

On the other hand, non-ems fire calls had a slight increase. Based on our data, we can contribute this increase in unintentional fire alarm activation. Our CRR staff has been working with our local building owners and businesses to reduce unwanted fire alarm activations.

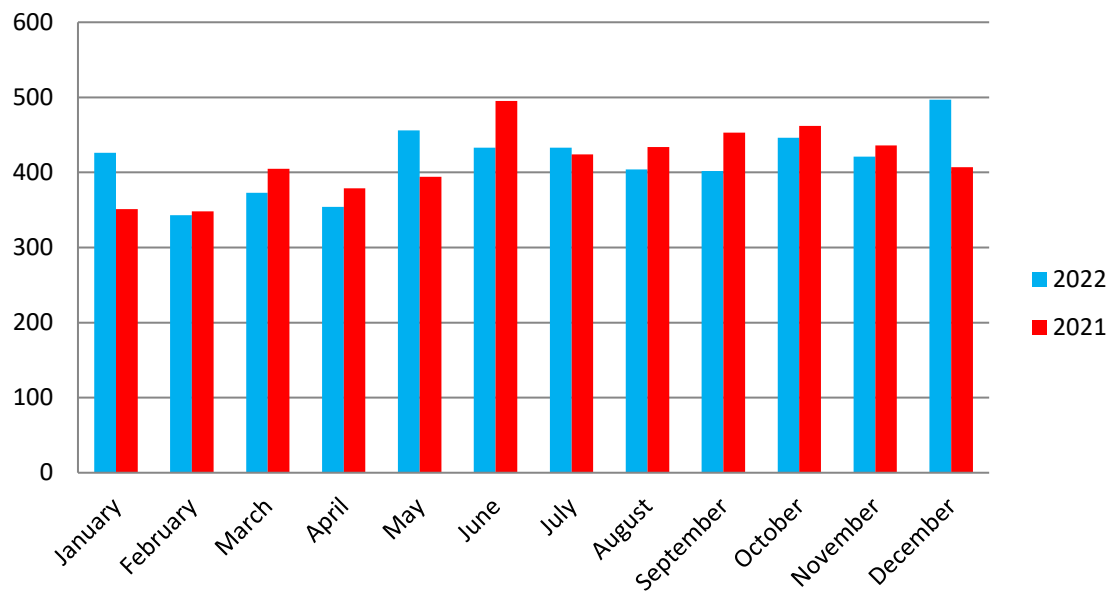
A more detailed view of calls for service is below. Our Operations and CRR Divisions continuously review it for operational effectiveness and opportunities to minimize gaps in service levels.

OPERATIONS

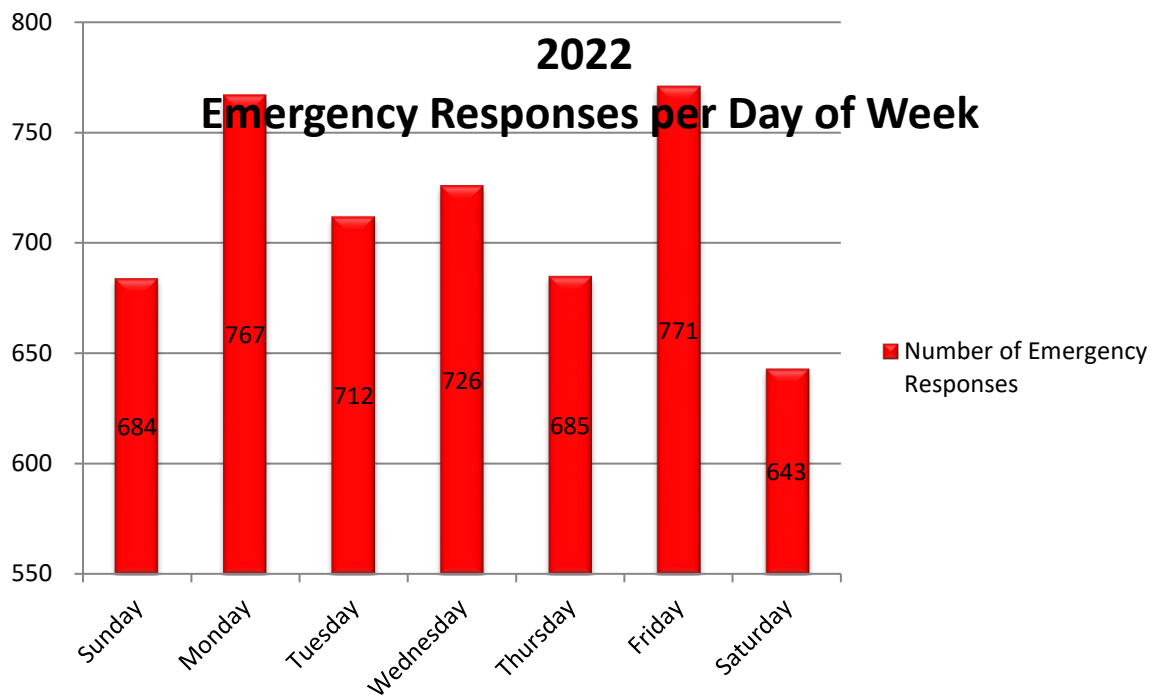
2022 Monthly Call Volume



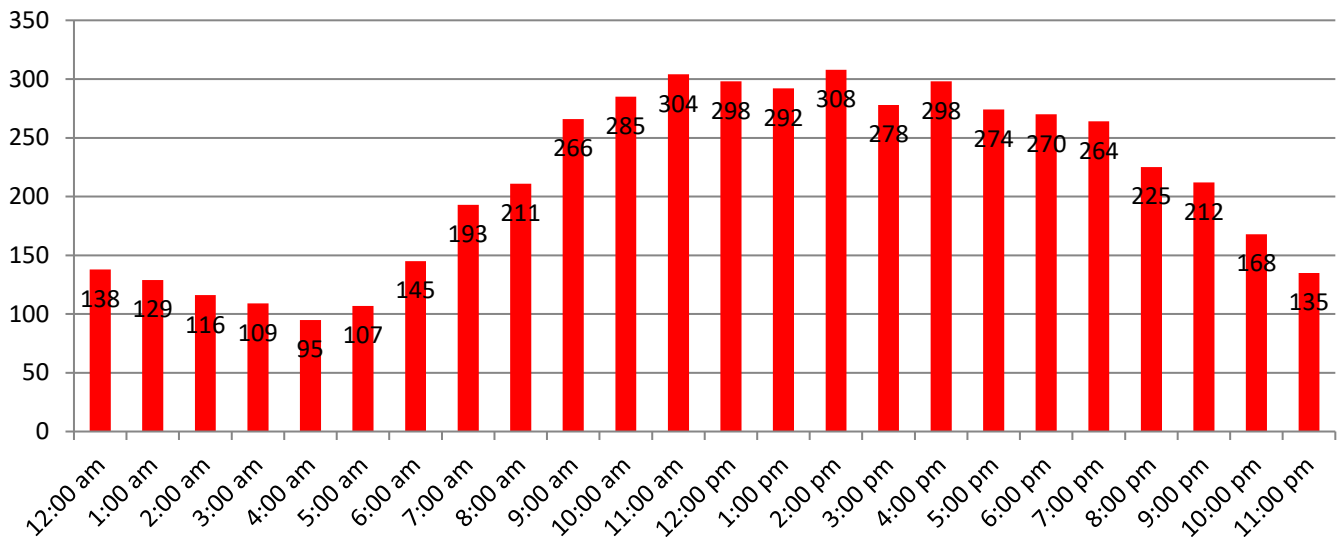
2022 vs. 2021 Monthly Call Volume



OPERATIONS

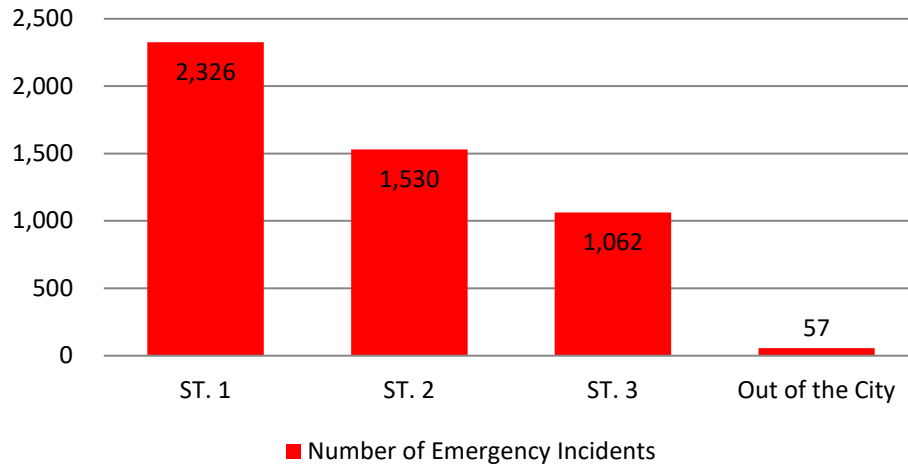


2022 Total Emergency Responses Per Hour

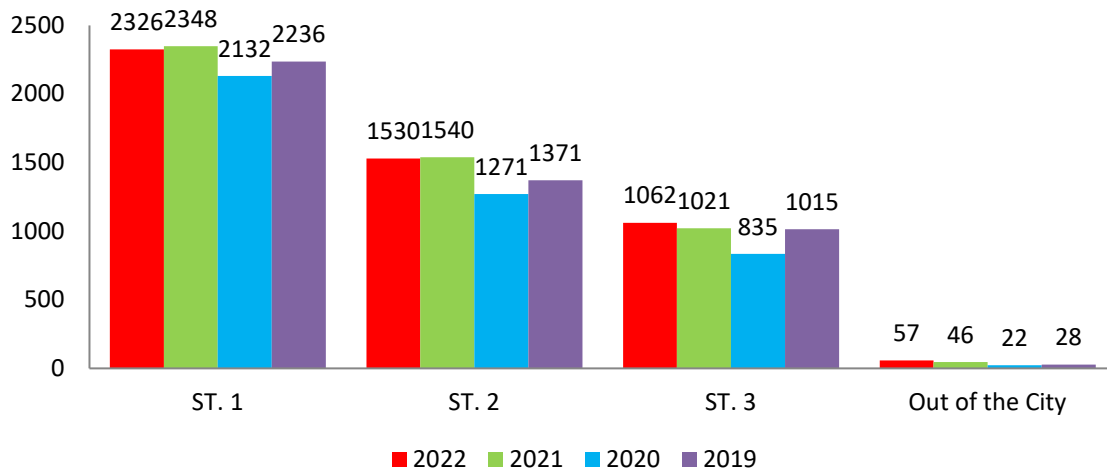


OPERATIONS

2022 Emergency Responses per District

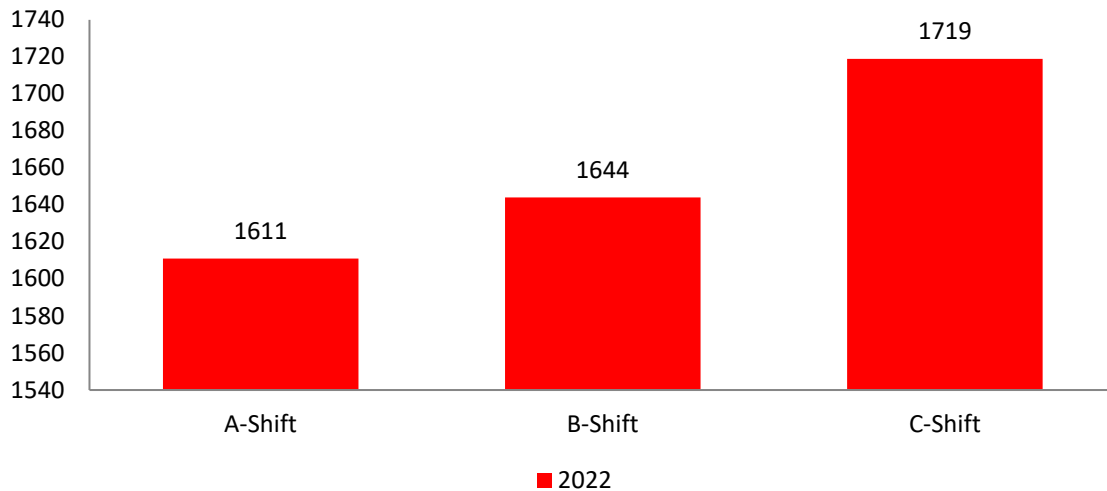


Emergency Response per District- 4 Year Trend

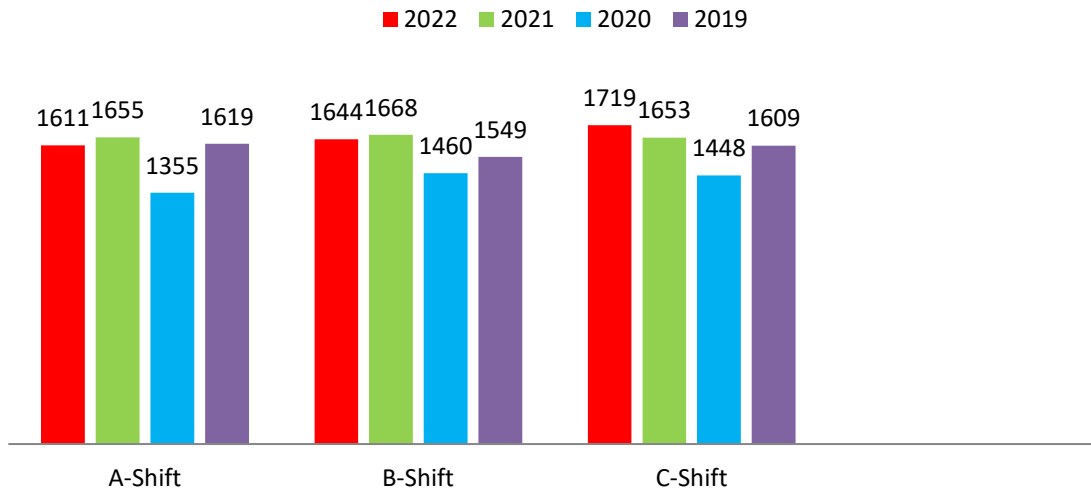


OPERATIONS

Emergency Response Per Shift 2022



Emergency Response Per Shift 4 Year Trend



OPERATIONS



EMS	EMS Call Non-MVA	3,951
	Motor vehicle accident with injuries	65
	Public service	16
	Police matter	1
	Rescue, EMS incident, other	1
Non-EMS	Public service	346
	Alarm / smoke system activation, no fire	206
	Dispatched & canceled en route	99
	EMS Call Assist	71
	Building fire	26
	Carbon monoxide incident	24
	Gas leak (natural gas or LPG)	23
	Unauthorized burning	23
	Electrical wiring/equipment problem,	19
	Smoke scare, odor of smoke	15
	Motor vehicle accident	14
	Dumpster / trash fire	12
	at dispatch address	11
	Natural vegetation fire	9
	Assist police or other governmental agency	8
	Cooking fire, confined to container	7
	Good intent call, other	6
	Passenger vehicle fire	6
	Power line down	5
	Removal of victim(s) from stalled elevator	5
	Oil or other combustible liquid spill	3
	Hazardous condition, other	3
	Chimney or flue fire	3
	Extrication, rescue, other	3
	Water problem, other	2
	Fire, other	2
	Steam, other gas mistaken for smoke, other	1
	Building or structure weakened or collapsed	1
	Gasoline or other flammable liquid spill	1

OPERATIONS

The Fire Division collaborates with our CAD provider (Sundance) and records management provider (IPad Mobile Solutions) to create an interface between the two technologies. This new interface has allowed the Fire Division crews to import the CAD run data and times into the electronic run reporting software. This solution has provided efficiencies to the crews and provided more accurate data for the fire administration to run statistical analyses at a more detailed level. This enhanced data analytic capability will assist in our goal of becoming an accredited agency through the Center for Public Safety Excellence.

2022 WFD Emergency Incident Response Times

<u>Total Incidents</u>	Time of Tone	Turnout Time	Travel Time	Response Time	Committed Time	2022
Lower	0:00:01	0:00:01	0:00:01	0:01:00	0:01:00	EMS
Upper	0:05:00	0:05:00	0:15:00	0:20:00	6:00:00	
Count	4035	3980	4053	4041	4012	
Average	0:01:09	0:01:36	0:03:33	0:06:18	0:32:31	
Max	0:04:57	0:04:59	0:14:37	0:19:52	1:44:55	
Min	0:00:02	0:00:01	0:00:01	0:01:05	0:01:47	
Range	0:04:55	0:04:58	0:14:36	0:18:47	1:43:08	
Stdev	0:00:35	0:00:44	0:01:47	0:02:06	0:12:39	

<u>Total Incidents</u>	Time of Tone	Turnout Time	Travel Time	Response Time	Committed Time	2022
Lower	0:00:01	0:00:01	0:00:01	0:01:00	0:01:00	Non-EMS
Upper	0:05:00	0:05:00	0:15:00	0:20:00	6:00:00	
Count	844	806	781	783	832	
Average	0:01:20	0:01:37	0:04:04	0:07:01	0:22:29	
Max	0:05:00	0:04:48	0:14:47	0:18:47	4:21:49	
Min	0:00:02	0:00:01	0:00:01	0:01:14	0:01:15	
Range	0:04:58	0:04:47	0:14:46	0:17:33	4:20:34	
Stdev	0:00:43	0:00:55	0:02:27	0:02:52	0:25:02	

<u>Total Incidents</u>	Time of Tone	Turnout Time	Travel Time	Response Time	Committed Time	2022
Lower	0:00:01	0:00:01	0:00:01	0:01:00	0:01:00	Structure Fire
Upper	0:05:00	0:05:00	0:15:00	0:20:00	6:00:00	
Count	21	21	21	21	21	
Average	0:00:48	0:01:51	0:03:11	0:05:50	1:43:49	
Max	0:02:51	0:03:34	0:07:03	0:09:09	4:13:15	
Min	0:00:09	0:00:21	0:01:12	0:02:34	0:13:34	
Range	0:02:42	0:03:13	0:05:51	0:06:35	3:59:41	
Stdev	0:00:34	0:00:50	0:01:29	0:01:46	1:11:38	

OPERATIONS

Wooster Fire

Apparatus Call Volume

1/1/2022 - 12/31/2022

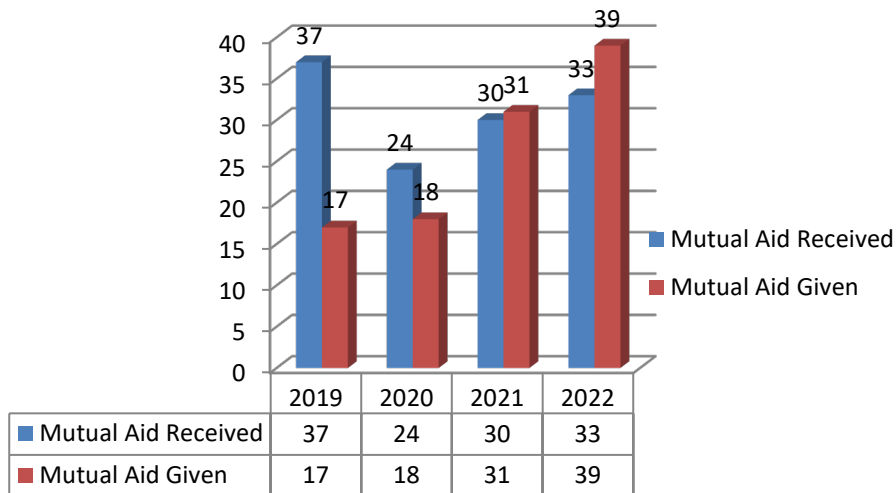
MEDIC 1	1,893
MEDIC 2	1,489
BATTALION 1	1,173
MEDIC 3	1,161
ENGINE 2	320
ENGINE 1	185
ENGINE 3	181
LADDER 1	172
Chief 3	42
UTILITY 1	25
UTILITY 2	20
CHIEF 2	20
UTILITY 4	19
UTILITY 3	16
CHIEF 1	15
MEDIC 4	7
ENGINE 4	2
BRUSH 1	2
FIRE	1
	0
Total	6,743



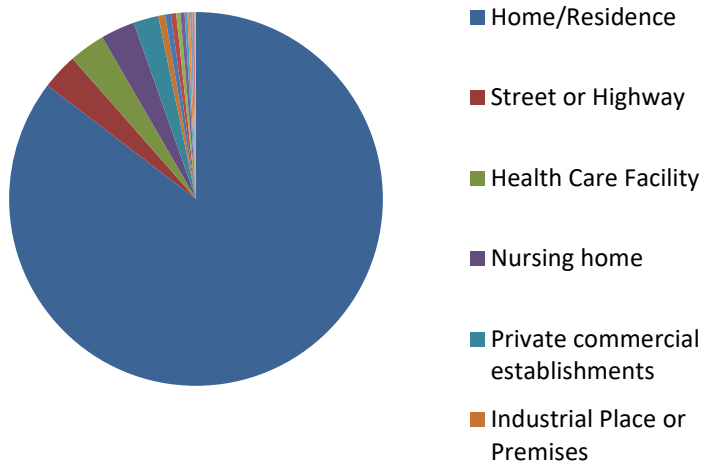
** Apparatus Call Volume represents a unit that responds to a call. The increase compared to annual call volume is due to a multi-unit response to an incident**

OPERATIONS

Mutual Aid Summary



2022 Location Type Summary



Home/Residence	4,371
Street or Highway	160
Health Care Facility	160
Nursing home	151
Private commercial establishment	111
Industrial Place or Premises	30
Residential Institution	26
Religious institution	23
College	19
Other specified public building	18
Factory	12
School(s)	12
Prison	10
Public park	10
Swimming pool (public)	2
Daycare center	2
Campsite	1
Building [any] under construction	1

OPERATIONS

Emergency Responses Per Fire Management Zones

Fire Management Zone	Calls For Service
112	739
111	633
212	555
134	525
312	479
211	462
222	332
121	192
122	180
322	152
221	133
321	119
311	84
331	68
313	63
WTF	62
332	43
334	41
135	40
131	40
223	38
333	37
CEN	18
242	10
CAN	6
133	6
213	2
132	2

OPERATIONS

EMS Division

Wooster Fire

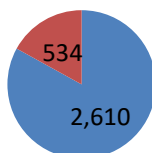
EMS Level of Service Summary

1/1/2022 - 12/31/2022

BLS Emergency	2,819
ALS Level I Emergency	1,259
ALS Level II	29
Specialty Care Transport	1
Total:	4,108



2022 Patient Resident vs. Non-Resident



■ Resident
■ Non-Resident

EMS Pt. Age

1/1/2022 - 12/31/2022

A. < 10 Years Old	83
B. 10-20 Years Old	222
C. 20-30 Years Old	318
D. 30-40 Years Old	333
E. 40-50 Years Old	354
F. 50-60 Years Old	477
G. 60-70 Years Old	681
H. 70-80 Years Old	842
I. 80-90 Years Old	570
J. 90-100 Years Old	221
K. 100-110 Years Old	11
L. >110 Years Old	8
Grand Total:	4,120

* EMS levels of service totals represent all patients served, including multiple patients per incident.

OPERATIONS

Medicount Management Inc. is the Fire Division's third-party EMS transport billing company. The graphs below provide a snapshot of the Division's account. EMS transport billing is a cost recovery system that more equitably disperses the cost of providing EMS to its users. The data shows increasing revenue due to an increase in call volume and revenue per transport, which is a better representation of our billing company's effectiveness and the Bat Captain's quality assurance activities. To streamline billing activities, we ensure an electronic interface between our EPCR software and Wooster Community Hospital's medical records software.

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1/1/2021 to 12/31/2021 & 1/1/2022 to 12/31/2022

1/1/2021 to 12/31/2021

Total Charges	\$2,393,307.05
Total Payments	\$846,377.92
Total Adjustments	\$1,163,441.11
Total Write-offs	\$184,960.04
Total Refunds	\$4,487.60

Collection Rate	83.8%
Revenue Per Transport	\$262.76

1/1/2022 to 12/31/2022

Total Charges	\$2,344,835.58
Total Payments	\$1,042,017.80
Total Adjustments	\$1,369,482.32
Total Write-offs	\$245,228.21
Total Refunds	\$1,930.85

Collection Rate	102.8%
Revenue Per Transport	\$331.66

Charge Detail

ALS	\$1,013,076.00	1,284	40.1%
ALS 2	\$21,926.00	19	0.6%
ALS NE	\$0.00	0	0.0%
BLS	\$1,275,571.00	1,901	59.3%
BLS NE	\$0.00	0	0.0%
Mileage	\$82,734.05	1.8	
Non Transport	\$0.00	0	0.0%
Total	\$2,393,307.05	3,204	

Charge Detail

ALS	\$1,020,177.00	1,293	41.2%
ALS 2	\$20,772.00	18	0.6%
ALS NE	\$0.00	0	0.0%
BLS	\$1,224,575.00	1,825	58.2%
BLS NE	\$0.00	0	0.0%
Mileage	\$79,311.58	1.8	
Non Transport	\$0.00	0	0.0%
Total	\$2,344,835.58	3,136	

Payment Detail

Auto Insurance	\$2,984.20	0.4%
Commercial Insurance	\$260,742.17	30.8%
Facility	\$0.00	0.0%
Medicaid	\$7,475.47	0.9%
Medicaid HMO	\$115,339.59	13.6%
Medicare	\$239,508.63	28.3%
Medicare HMO	\$126,704.41	15.0%
Patient Pays	\$64,851.80	7.7%
Veteran Affairs	\$22,370.16	2.6%
Workers' Comp Insurance	\$6,401.49	0.8%
Total	\$846,377.92	

Payment Detail

Auto Insurance	\$2,009.54	0.2%
Commercial Insurance	\$290,038.78	27.8%
Facility	\$1,339.79	0.1%
Medicaid	\$9,585.11	0.9%
Medicaid HMO	\$145,021.70	13.9%
Medicare	\$258,620.83	24.8%
Medicare HMO	\$224,428.49	21.5%
Patient Pays	\$83,266.02	8.0%
Veteran Affairs	\$18,971.12	1.8%
Workers' Comp Insurance	\$8,736.42	0.8%
Total	\$1,042,017.80	

Adjustment Detail

Auto Insurance	\$0.00	0.0%
Commercial Insurance	\$235,222.62	20.2%
Facility	\$0.00	0.0%
Medicaid	\$49,641.12	4.3%
Medicaid HMO	\$435,665.76	37.4%
Medicare	\$253,466.37	21.8%
Medicare HMO	\$185,893.13	16.0%
Miscellaneous	\$1,635.15	0.1%
Patient Pays	\$260.00	0.0%
Veteran Affairs	(\$3.64)	0.0%
Workers' Comp Insurance	\$1,660.60	0.1%
Total	\$1,163,441.11	

Adjustment Detail

Auto Insurance	\$0.00	0.0%
Commercial Insurance	\$257,139.18	18.8%
Facility	\$323.17	0.0%
Medicaid	\$58,213.56	4.3%
Medicaid HMO	\$547,255.02	40.0%
Medicare	\$252,362.72	18.4%
Medicare HMO	\$244,648.50	17.9%
Miscellaneous	\$0.00	0.0%
Patient Pays	\$7,314.69	0.5%
Veteran Affairs	(\$1.32)	0.0%
Workers' Comp Insurance	\$2,226.80	0.2%
Total	\$1,369,482.32	

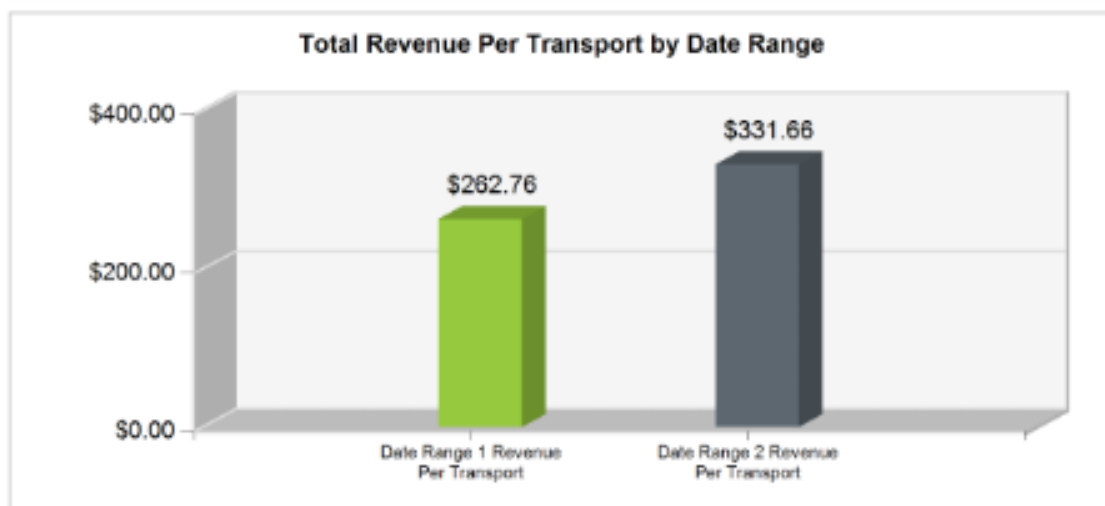
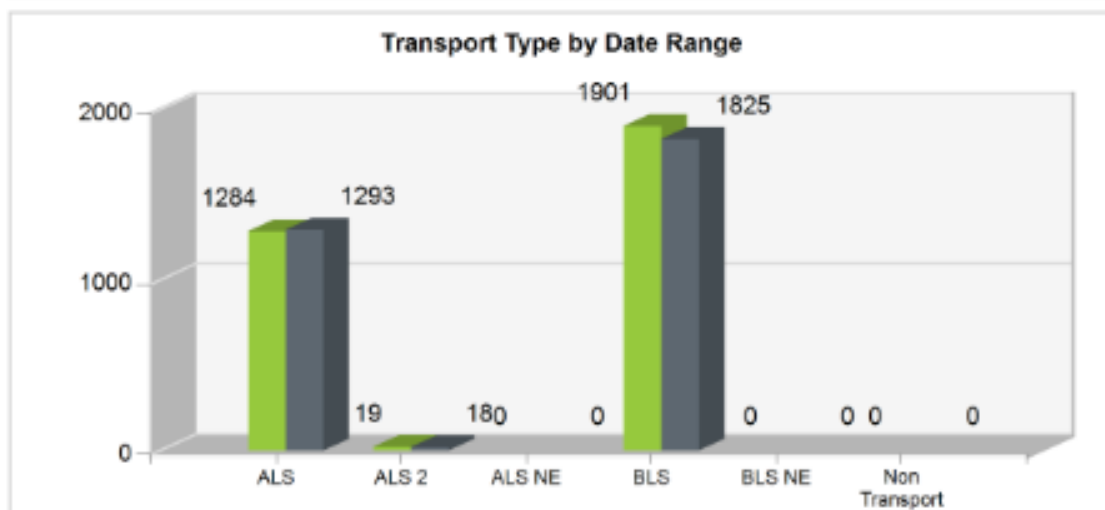
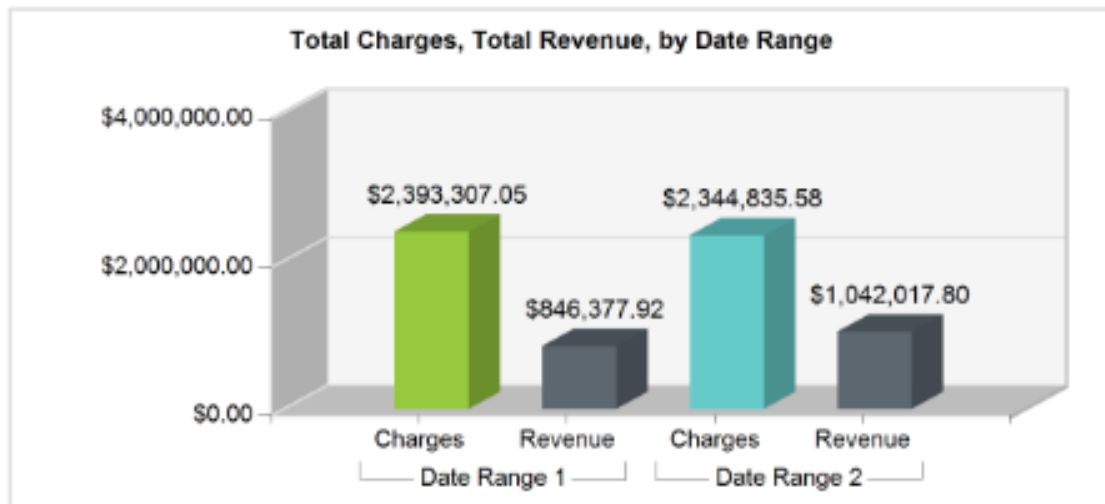
OPERATIONS

CITY OF WOOSTER - 102

1/1/2021 to 12/31/2021 & 1/1/2022 to 12/31/2022

|----- Date Range 1 -----|

|----- Date Range 2 -----|



OPERATIONS

2022 Top Medical Procedures Performed

Procedure Summary

1/1/2022 - 12/31/2022

Assessment Adult	3,576
SpO2	2,842
BG level	994
IV	967
Temp	622
12 Lead Transmitted	493
12 Lead	487
4 Lead	387
Contact Med Control	312
Blood Draw	246
Pain Measurement	215
Assessment Ped	118
Wound Care	108
BV/Mask	75
Splinting	47
Capnography	44
Cervical Collar	41
Cold Pack	33
CPR-Automatic Thumper	26
i-gel Supraglottic Airway	26
Spinal Immobilization	25
IO Adult	24
CPR-Manual	21
Defibrillation-Placement for Monitoring/Analysis	15
Suctioning	8



2022 Top Medication Distributed

Medication Summary

1/1/2022 - 12/31/2022

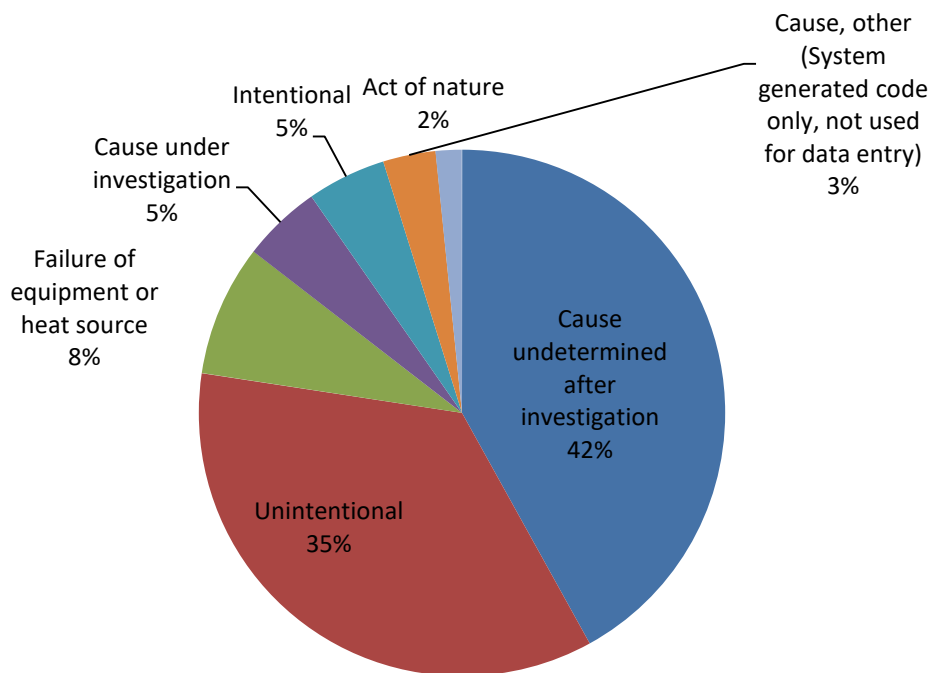
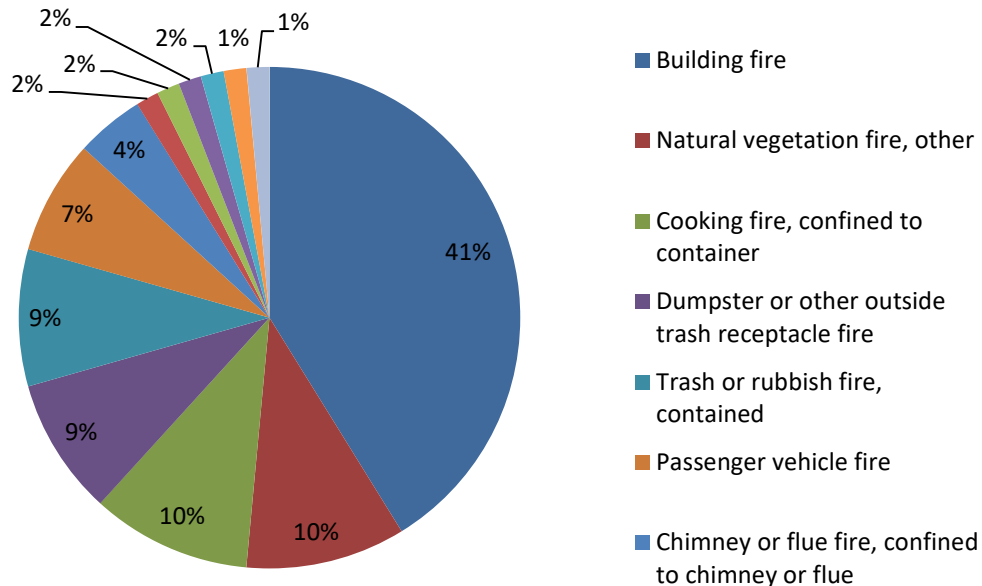
Oxygen	502
Normal Saline	236
Narcan (Naloxone)	154
Epi	108
Aspirin	108
Nitroglycerin	94
Zofran	73
DuoNeb	72
Fentanyl	29
D10 (Dextrose 10%)	29
Oral Glucose	22
Versed	6
Adenocard	6
Epi 1:1,000	5
Sodium Bi-Carb	5
Benadryl	5
Oxymetazoline (Afrin)	5
Albuterol	4
D50 (Dextrose 50%)	3
Morphine	3
Glucagon	3
Geodon (Ziprasidone)	2
Ketorolac (Toradol)	2
Solu-Medrol	2
Amiodarone	2



OPERATIONS

Fire Division

2022 Working Fire Type Summary



2022 Cause of Ignition Summary

OPERATIONS

2022 Total Property Loss and Saved from Fire

Incident Number	Date	Property Value	Property Loss	Contents Value	Contents Loss	Total_Loss
22-00146-N	01/11/2022	\$30,000	-\$30,000	\$50,000	-\$50,000	-\$80,000
22-00160-N	01/12/2022	\$180,000	-\$3,000	\$15,000	-\$0	-\$3,000
22-00228-N	01/17/2022	\$150,000	-\$250	\$20,000	-\$250	-\$500
22-00286-N	01/21/2022	\$200,000	-\$100,000	\$50,000	-\$30,000	-\$130,000
22-00416-N	01/31/2022	\$180,000	-\$20,000	\$50,000	-\$10,000	-\$30,000
22-00440-N	02/01/2022	\$80,000	-\$10,000	\$10,000	-\$500	-\$10,500
22-00679-N	02/21/2022	\$350,000	-\$10,000	\$100,000	-\$0	-\$10,000
22-00684-N	02/22/2022	\$5,000	-\$1,000	\$0	-\$0	-\$1,000
22-01495-N	04/30/2022	\$1,020,000	-\$35,000	\$0	-\$0	-\$35,000
22-01499-N	05/01/2022	\$350,000	-\$50,000	\$0	-\$0	-\$50,000
22-01637-N	05/10/2022	\$25,000,000	-\$1,200	\$0	-\$0	-\$1,200
22-01691-N	05/13/2022	\$500,000	-\$50	\$100,000	-\$0	-\$50
22-01723-N	05/15/2022	\$2,000	-\$2,000	\$0	-\$0	-\$2,000
22-01882-N	05/27/2022	\$150,000	-\$100,000	\$25,000	-\$25,000	-\$125,000
22-02176-N	06/17/2022	\$500,000,000	-\$0	\$500,000,000	-\$250,000	-\$250,000
22-02578-N	07/15/2022	\$5,000	-\$2,000	\$0	-\$0	-\$2,000
22-02778-N	07/29/2022	\$1,500	-\$1,500	\$500	-\$500	-\$2,000
22-02855-N	08/03/2022	\$4,000	-\$4,000	\$1,500	-\$1,500	-\$5,500
22-02917-N	08/09/2022	\$160,000	-\$1,200	\$5,000	-\$0	-\$1,200
22-02965-N	08/13/2022	\$70,280	-\$35,000	\$15,000	-\$10,000	-\$45,000
22-03215-N	08/31/2022	\$250,000	-\$50,000	\$0	-\$0	-\$50,000
22-03267-N	09/03/2022	\$549,450	-\$1,000	\$0	-\$0	-\$1,000
22-03472-N	09/18/2022	\$300,000	-\$0	\$100,000	-\$50	-\$50
22-03658-N	10/03/2022	\$400,000	-\$10,000	\$500,000	-\$0	-\$10,000
22-03709-N	10/06/2022	\$1,000	-\$1,000	\$0	-\$0	-\$1,000
22-03911-N	10/20/2022	\$15,000	-\$15,000	\$0	-\$0	-\$15,000
22-04023-N	10/29/2022	\$100,000	-\$25,000	\$50,000	-\$10,000	-\$35,000
22-04160-N	11/07/2022	\$75,000	-\$10,000	\$0	-\$0	-\$10,000
22-04263-N	11/14/2022	\$6,500	-\$100	\$0	-\$0	-\$100
22-04697-N	12/14/2022	\$100,000,000	-\$0	\$100,000,000	-\$50,000	-\$50,000
22-04844-N	12/23/2022	\$165,000	-\$10,000	\$250,000	-\$0	-\$10,000
22-04953-N	12/29/2022	\$80,000	-\$80,000	\$0	-\$0	-\$80,000
Grand Totals		\$630,379,730	-\$608,300	\$601,342,000	-\$437,800	-\$1,046,100
					Total Property Saved	\$1,230,675,630



OPERATIONS

Training

The Fire Division's training unit prepares, provides, and tracks the professional development needs of all personnel.

The training unit is under the direction of Asst. Chief Murphy and the training officer role is filled by LT Mike Springer. Additional fire & ems instructors are assigned to the training unit to provide on-shift company training.

The training unit provides internal training and coordinates external training for each specialty certification (Fire, EMS, Inspector, Officer, Investigator, Health & Safety, Etc.) based on continuing education requirements and ISO schedule. All company training is scheduled via a monthly task book assignment and must be completed by all staff members.

In 2022, we continued to get caught up on training previously canceled during the pandemic.

Additionally, with the promotion of new company officers, the hiring of entry/lateral FFs, and the re-development of special operation(s) units, the training division provided resources to focus on probationary FFs & officer development and additional advanced technician-level training for our confined space unit (Land Based Rescue) and Fire Investigation Unit staff members.

To ensure we maintain operational proficiency & effective time management, the training division utilizes a combination of online digital training, company officer hands-on training, and shift training. In the fall of 2022, the Training Division was able to conduct live-fire training & confined space rescue training at the Wayne County Regional Training Facility. This opportunity allows our members to fight live fire and train on advanced tactics in a controlled setting.



The WC Fire Chiefs Assoc. worked to finalize a special operations program. Under this newly completed program, Wooster Fire would expand our current confined space team into a land-based technical rescue team. This transition will occur over the next 2 to 3 years and require(s) additional specialized rope rescue training.

The training division coordinated the following classes/programs:

- EMS Con. Education Classes & Paramedic Refresher
- Nationally recognized Blue Card incident management training.
- Ohio Fire Chief and Ohio Fire Officer Credentials / Re-credential
- ICS 300 & ICS 400 Command Classes
- NFA Decision Making for Comp. Officers
- FireHouse Expo: Live Fire Tactics
- Haz-Mat Operations Refresher
- Confined Space Refresher
- Ice Rescue Specialist
- IAAI Seminar, Northern Ohio Arson Seminar.
- AHA- ACLS, PALS, BLS Recertification, ASLS
- NFA Special Operations Program Management
- Fire Code Expo

The unit will continue to look for quality training opportunities for our members to provide the highest level of training possible.



Training in Detail

In 2022 the total number of training hours was 5,231.

2022 CE Totals

A-SHIFT	EMS	FIRE
BALAS	32	72
CHRISTIE	20	57
CELLAR	46	84
CUDLIP	25	66
CUTLIP	14	45
DURSTINE	16	69
TANNHOF	24	69
KERMODE	23	53
MARTIN	23	46
MESHEW	21	76
HAWKINS	24	101
EDGELL	24	47
TROYER	22	118
BILANCINI**	3	13.5

C-SHIFT	EMS	FIRE
BROWNSON	14	91
A. MAAG**	6	37
KELLER	21	136
MILLER, N	21	100
SHAFFER	41	132
MAHANEY	21	109
SMITH	13	155
STULL, J	25	122
CALLAHAN	19	114
THOMPSON	21	104
IANNARELLI	23	144
WEBB	23	124
MILLER, J	21	121
KRICHBAUM	11	146

B-SHIFT	EMS	FIRE
SPRINGER	21	94
BUZZARD	11	107
BURKHOLDER	20	161
EBERLY	21	126
KIEFER	26	107
LINDSAY	22	79
M. MAAG	23	83
O'NEAL	21	204
BROCKWAY	15	92.5
SPURLOCK	13	77
STULL, B	18	55
WELLS	33	62
WELTY	21	59
UNIACK	18	88

Chief/FSI	EMS	FIRE
SALEY	30	71
MURPHY	21	58
KIPER	25	75
BERRY	22	103

EMS	978
FIRE	4253
GRAND TOTAL	5231

* Retired / Termed

** New Staff Member



COMMUNITY RISK REDUCTION

The Community Risk Reduction Division is under the direction of Asst. Chief Scott Kiper and includes: fire prevention, code enforcement, fire investigation, plan review, emergency preparedness, traffic commission, mobile integrated healthcare, and city-wide accident safety investigation. Community Risk Reduction is defined by NFPA 1035 as "programs, actions, and services used by a community, which prevent or mitigate the loss of life, property, and resources associated with life safety, fire, and other disasters within a community." The community-based risk reduction model allows us to utilize a data-driven approach to increase public safety because of the collective work to evaluate risk, target hazards, and implement system-wide initiatives to solve community-specific safety problems.



Several large-scale construction projects consumed a significant amount of our CRR staff member's time conducting plan review and onsite inspections and testing. While the overall number of general fire inspections was down slightly from 2021. The total hours spent on inspections and testing were significantly higher due to the significant construction projects.

Our CRR staff investigated and applied mitigation strategies to several super-utilizers of our fire and EMS services. These activities directly help reduce the impact on our operational crews. Our staff members focused on following up with all fire alarm responses to control the rising call volume and ensure the fire alarm systems were functioning correctly. In 2022 we continued to see many fire alarm-related responses to the College of Wooster, and the CRR staff is working with the COW team to minimize our response to these incidents.

In the fall of 2022, the CRR Division coordinated & started a quarterly meeting of area fire inspectors called "The Fire Department Connection." This group was the brainchild of Deputy Fire Marshal Mike Berry. It was developed from discussions with other area fire inspectors that voiced the need for additional inspection training and an arena for the group to discuss items of local concern. Moving into 2023, these meetings will be held in Wooster quarterly as long as it remains relevant and beneficial to all involved. (SK)



COMMUNITY RISK REDUCTION

Plan Review & Environmental Assessments

To increase life safety and reduce fire hazards before they occur, plan review has become an essential regular function of the CRR Asst. Chief.

Plan review ensures proper code enforcement during the building or remodeling process. 2022 was another busy year for plan review. The City of Wooster saw an increase in large construction projects, which involve a significant amount of time during plan review. A total of 95 plan reviews were conducted. The CRR Division staff also held numerous meetings with community partners to address concerns and questions before and during construction. This ensures the Fire Division has the needed protection and access to these properties and businesses to avoid unnecessary changes during construction.

Plan Review & Environmental Assessments	116
Fire Prevention Activities	569



Knox Box installation & maintenance, installation of locking FDC caps, hazard placards, acceptance testing, fire watches, FDC signs, fire prevention week activities, FD gate access, fire extinguisher placement, backflow preventer liaison, fire escape testing, bleacher inspections, and fireworks.

Fire Prevention, Code Enforcement, & Education

The CRR Staff (Asst. Chief & Dep. Fire Marshal) conducted multiple fire prevention and education activities, including



In 2022, the CRR Division again inspected all mobile food units operating in the City of Wooster. These inspections also require a full propane inspection by a State of Ohio-certified plumber for those using LP gas. Eighty (80) mobile food unit inspections were performed. A large portion of these inspections occurred during the Wayne County Fair. With the large crowds present at the fair and other community events utilizing mobile food units. These activities help to ensure the safety of those attending these events and the operators themselves.

In 2022, the CRR staff conducted the following:

- 502 Fire Inspections.
 - 318 regular inspections & 167 re-inspections
 - 10 daycare inspections & 7 foster care inspections
- 569 Fire Prevention Activities.
- 60 adults were provided fire extinguisher training.
- Public education to 188 adults & 446 children.
- Fire station tours for 13 adults & 11 children.
- 15 KNOX boxes and 10 KNOX Locking FDC caps were installed.

The above inspection, prevention, and education activities are in addition to responding to emergencies and required departmental training (NEOFPA, IAAI, Fire Code Expo Etc.). (SK)



COMMUNITY RISK REDUCTION

Mobile Integrated Healthcare

The CRR Division began its initial mobile integrated healthcare activities by focusing efforts on facilitating social services for the "super utilizer" of the EMS system. These MIH efforts will reduce the impact of rising call volumes and help residents control chronic medical conditions in a less restrictive environment.

CRR staff assisted in coordinating: home health assistance, meals on wheels, home cleaning services, medical transportation, placement into nursing or transitional care, and obtaining medical equipment and alerting devices. (SK)



Contact with Super Utilizers

To minimize the number of calls to the same location, a concentrated effort is placed on identifying these super-utilizers and determining the cause(s) of the responses or alarms. In doing so, we have identified the need for additional resources from outside agencies to assist with individual needs. Working with these agencies, we can help residents coordinate other services that minimize or mitigate the demand for emergency services. Some of these services we have assisted in coordinating are:

- ✓ Home Health Assistance
- ✓ Meals on Wheels
- ✓ Home cleaning services
- ✓ Medical Transportation
- ✓ Placement into nursing or transitional care
- ✓ Assistance with physical aids-walkers, canes, etc.
- ✓ Assistance with medical alert devices

In addition to these home needs, we identify frequent responses to fire alarms at the same locations. Identifying alarm issues and ensuring prompt maintenance has reduced or eliminated repeat false alarms to the same location. In 2022, 27 identified super-utilizers or occupancies of concern were addressed. Not all of these have been completely mitigated, but work continues to assist those involved in whatever manner we can.

In 2022, we spent considerable time working with our local nursing homes and the College of Wooster on non-emergency medical calls and fire alarm responses. All our partners collaborated to reeducate staff members and update procedures to minimize unwarranted calls for service. The College of Wooster agreed that their 24-hour-a-day security personnel should be responding first to the majority of fire alarms on the campus, especially those involving alarms from individual dorm rooms. The CRR staff is working with the COW architect to make the necessary changes to their dispatch center, to allow this modification. These changes are anticipated to go into effect in 2023. (SK)



COMMUNITY RISK REDUCTION

Drone (sUAS) Program / Unit

The Wooster Division of Fire sUAS unit, more commonly referred to as a drone program, was called out for 9 missions in 2022. Six calls were for fire scene oversight, two were for missing / endangered persons, and one was to assist WPD with locating a possible shooter in a large area. Asst. Chief Kiper, Deputy Fire Marshal Berry & LT Brownson are the three current pilots for the unit. Between training and missions, the team had approx. 52 hours of flight time.

The Fire Division acquired a new drone in 2022. The DJI M30T was purchased through generous donations from four area businesses. The new drone will expand our capabilities by allowing our unit to fly in virtually any weather condition, which our other drones could not. In addition to its expanded flying capabilities, this unit has the most advanced thermal imaging camera available on the market.



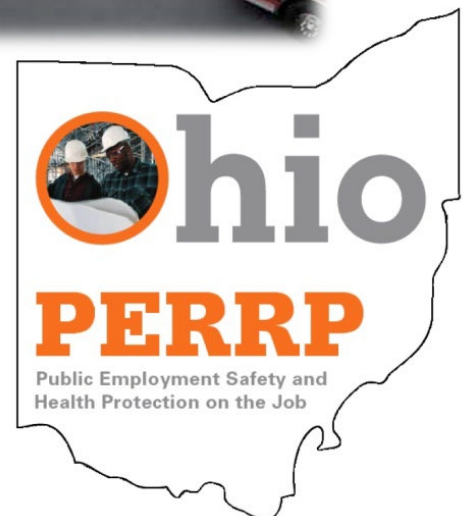
The sUAS unit also joined a newly formed group of public safety drone programs throughout Northeast Ohio. The NEO-PSURT (Northeast Ohio Public Safety Unmanned Response Teams) group meets quarterly and is focused on training, and new technology uses for drone programs. The goal is also to form five groups throughout the State of Ohio in the five FEMA regions to have typed teams available in each region when needed. This should also open up opportunities for funding in the future. (SK)



INCIDENT INVESTIGATIONS

With the support of city administration and the HR Division, the Safety Coordinator identified the need to investigate all accidents and incidents involving city employees to identify accident prevention methods. This safety initiative is based on risk management and incident prevention goals. By reviewing all incidents and investigating those deemed appropriate, we have identified incidents that could have been prevented and stop them from reoccurring by utilizing different procedures or methods.

In 2022, there were a total of 40 incidents reviewed, and none were found to require further investigation. Additional discussions and training were held with appropriate Division heads to minimize future issues. (SK)



SPECIAL UNIT SUMMARY

Fire Investigation Unit:

FIU unit members and fire administration have continuously worked diligently to update and maintain training levels and standard operating procedures for the unit. The unit investigates the cause & origin of all fires within the City of Wooster.

In 2022, the FIU investigated 31 fires. Of those 31 fires:

- 17 were residential structures (single-family & multi-family).
- 2 were vehicles
- 8 were commercial buildings
- 2 was outbuildings
- 2 were trash/rubbish fires

In 2022, The FIU continued to utilize the International Association of Arson Investigators online training IAAI's CFIttrainer to maintain skills. These classes are focused on the JPRs of NFPA 1033- Professional Qualifications of Fire Investigators, as well as NFPA 921- Guide for Fire and Explosion Investigations.

LT Kiefer & FF J. Stull attended the Northern Ohio Arson Seminar in Ashland. Asst. Chief Kiper, LT Springer, Deputy Fire Marshal Berry, J. Stull & FF Buzzard attended the Ohio IAAI Seminar in Reynoldsburg, Ohio.

WFD FIU Unit members and equipment continued to be an available resource for the Wayne County Fire Investigation team as the WC FIU team continues to build out its capabilities.

Our goal continues to determine the cause and origin of every fire. Keep our investigators safe, trained, and up to date with any changes in NFPA 921 and 1033, and continue to show on-the-job professionalism.

WFD-FIU, AC Kiper



SPECIAL UNIT SUMMARY

The FIU-PU recorded all incidents digitally in 2022.

All files/images are now backed up to the shared file on the City server. Per IT, a weekly backup of all Photography Unit files to a standalone hard drive is administered by Fire Inspector Mike Berry and located in the Inspector's office. This hard drive should be swapped out with a new one every couple of years to ensure the greater life expectancy of the unit and the recorded images.

FIU-PU Equipment list that is *current and in use* is as follows:

Canon EOS Digital Rebel T6i camera with a zoom lens, Canon 600 strobe, and accessories:

This was purchased in 2019 and is our first line camera stored on the Battalion 1 vehicle.

Canon EOS Digital Rebel T3i camera with a zoom lens, Canon 430EX Flash, and accessories:

This was purchased in 2013 and is our backup camera stored on the FIU trailer.

Three Canon point-and-shoot cameras;

These are carried on each Medic Unit for incident documentation; the Division's iPads are also being used for this.

3 Fujifilm XP point-and-shoot cameras;

These are carried on each engine and used for: training, recording possible fire safety violations, and as a backup for the first-line camera; **(the cameras can't photograph a fire scene well enough to be used for investigation documentation.)**

The FIU-PU has remained effective by producing quality photographs in a timely and efficient manner for the WFD-FIU, Wooster Police Division, and the State Fire Marshal Investigators.



SPECIAL UNIT SUMMARY

SCBA- Breathing Air Apparatus Unit

The Breathing Air Apparatus Unit oversees all Wooster Division of Fire's breathing air apparatus, which includes: the Division's Self Contained Breathing Apparatus (SCBA), Rapid Intervention Bags (RIT), Confined Space Escape Packs, Confined Space Supplied Air Fill Stations, the Air Compressor/ SCBA Fill Station located at Station #2, the breathing air cylinders on Ladder 1 (138), and the fit testing of all Fire Division personnel.

The Breathing Air Apparatus Unit currently has an inventory of the following portable equipment: thirty-nine (39) SCBAs, seventy-six (76) face pieces, one hundred and eleven (111) air cylinders, five (5) rapid intervention team (RIT) bag systems, six (6) confined space escape packs, two (2) confined space MSA air cart stations.

The unit consists of the following members:

FF Matt Cudlip, OIC; A-Shift

FF Jacob Burkholder; B-Shift

FF Scott Iannarelli; C-Shift

(No unit personnel changes in 2022)

Fill Station/ SCBA Room

The unit's dedicated room/work area at the Safety Center provides ample space for storage and work. The room contains the Scott Revolve Air fill station and compressor. Spare inventory and parts are also stored in this room, allowing the unit members to perform maintenance and minor repairs. The RevolveAir Fill Station has all quarterly maintenance and breathing air quality checks performed by MES Inc.

Training

All fire division members continue receiving hands-on training with the MSA G1 SCBA. During the annual Confined Space Training, members also train with the MSA Escape Packs and MSA Air Carts. The SCBAs were also used throughout 2022 for various training exercises and new FF orientation. In November, members participated in Live Fire Training at the WC Fire Training Facility.

Repairs/ Service

Overall, the fire division's MSA G1 SCBA had minimal to no issues regarding breakdowns or repairs. This equipment receives extensive use during training and incidents. These SCBAs continue to perform exceptionally well for the Fire Division. Fire Safety Services Inc. handles any repairs or service needs that arise. All SCBAs need to be Flow Tested on an Annual basis. This specific test is a national standard set forth by 29 Code of Federal Regulation (CFR) parts 1910.134 and 1910.156 and the National Fire Protection Association (NFPA) 1852, Standard on the Selection, Care, and Maintenance of Open-Circuit Breathing Apparatus and is done every year. The test consists of each SCBA placed on a Sperian Biosystems PosiChek3 breathing machine, ensuring the SCBA meets the manufacturer's specifications. In July 2022, all fire division SCBAs were flow tested by Fire Safety Services Inc.



SPECIAL UNIT SUMMARY

Fit Testing

The Breathing Air Unit conducts in-house Fit Testing of SCBA face pieces. The 8030 TSI Fit Tester was purchased in late 2017 and is currently in use. This unit allows each member to be fit-tested yearly. It also allows new hires to be tested promptly upon start date. This piece of equipment aims to ensure each member has the correct-sized face piece. The test includes several actions and movements that mimic the stresses a face piece would encounter while used by a member during an incident. All fire division members were fit-tested in 2022.

Hydro Testing

Hydrostatic testing is required by the United States Department of Transportation (DOT) on a regular timetable. This requirement is covered under 49 Code of Federal Regulations (CFR) Part 180.205. The NFPA also recognizes the DOT's testing requirements in NFPA 1852 Standard on SCBA care and maintenance. During January and the first half of February 2022, all remaining required SCBA bottles were hydro tested by Environmental Controls Fire Protection Inc. All SCBA cylinders tested passed. No SCBA cylinders were condemned in 2022.

Respectfully submitted,

FF Matt Cudlip

Breathing Air Apparatus Unit

EMS Operations- Supplies and Procurement Unit

The EMS Unit is responsible for licenses and permits, quality assurance, audits, and coordination with the Wooster Community Hospital EMS Coordinator. The EMS Division also works with the training unit concerning EMS training goals and the apparatus committee concerning needs with new vehicle purchases. Overseeing purchases and handling controlled substances is also the responsibility of the EMS Unit.

The Squad Supplies and Equipment Procurement Unit is a subunit of the EMS Division consisting of FF Buzzard (EMS supplies), FF Welty (drug exchange), LT Eberly (power cots and loaders), and FF Spurlock (cardiac monitors and AEDs). The unit strives to keep up with technology and provide the response units with the best equipment while remaining fiscally responsible.



In 2022, Medic 1 demoed a new heart monitor in anticipation of replacing existing equipment in 2023. The unit will continue to research available products, equipment, & techniques to improve EMS services for the City. In the near future, WFD will need to plan for decreased EMS supply replacement previously provided by the Beaverson Fund.

Respectfully submitted,

Capt. Mike Maag

SPECIAL UNIT SUMMARY

Haz-Mat Unit

In 2022, Wooster Fire conducted our annual Hazardous Material refresher course provided by Bad Day Training. All three shifts attended over three days.

Respectfully submitted,

LT Scott Meshew



Confined Space Unit

In 2022, all shifts attended a CSR refresher training with Bad Day training and hands-on exercises at the WC Training Facility. The Division was able to add new equipment. The new equipment included; CMC AZTEC systems, a Ventilation blower, rope clutches, and monitor sensors.

The unit responded to no formal calls for service in 2022 but provided stand-by as the primary emergency response team to multiple local industrial companies conducting permitted CS entry maintenance.

Respectfully submitted,

FF Jared Durstine

Rapid Intervention Team Unit

In 2022, no calls or changes were made to the unit. RIT & self-survival training was conducted on shift, and JPRs were created to streamline operations in the future.

Respectfully submitted,

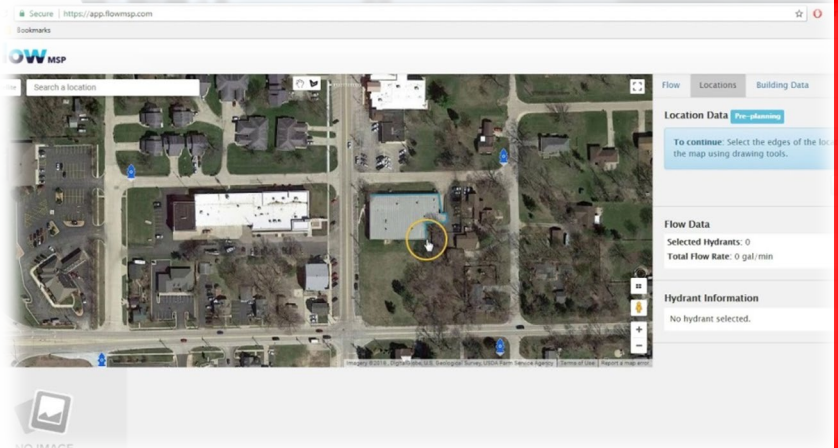
FF Martin

GIS / Pre-Plan Unit

The GIS/Pre-plan Unit completed 117 pre-plans and 76 are in process on different buildings within the City. In 2022, Five staff members on all shifts utilized FlowMSP pre-plan software to complete the above pre-plans. Unit members worked to implement pre-plan and data sharing between our EPCR IPADS and CAD MDTs.

Respectfully submitted,

LT. J. Brownson & LT Meshew



SPECIAL UNIT SUMMARY

Critical Incident Stress Debriefing (CISD) Unit

The Fire Division cooperates with and has two staff members on the TRI County CISD team. The team responds to and helps conduct debriefings, which help minimize the emotional and psychological impact on the emergency responders.

In 2022, unit members attended six debriefings for our region. They included supporting emergency responders in Morrow County, Richland County, and Wayne County.

Respectfully submitted,
LT. Edgell

Station Supply Unit

The station supply unit maintains & acquires the needed supplies and materials to keep the stations operating and in service. In 2022, the unit maintained a central supply at station #1 and a cleaning & truck wash system at St. 2 & 3.

Small power equipment was repaired in-house by unit members.

The station supply unit continued to push for efficiencies as we transitioned to using bulk cleaning systems vs. a more extensive quantity commissary system.

Respectfully submitted,
LT. Shaffer

Communications Unit

In 2022 the Communications Unit was able to facilitate the installation of Link Layer programming and tuning of the Division's portable and mobile radios. Two radios were sent out to Motorola's depot to repair a damaged radio case & blue tooth error. Additionally, the unit coordinated the transfer & installation of six KNOX BOX Keysecure units by Staley Technologies.



Other active units that provide support services:
Infectious Disease Unit, Health & Safety Unit, Juvenile Fire Setter Unit



STAFF

Firefighter of the Year



Suspended

The Wooster Exchange Club's FF of the Year was suspended in 2022. The Division is looking to take this program internally in 2023.

Retired

LT Joe Linz



Joe was hired in August of 1988 as a firefighter and promoted to LT in 2002. During his tenure with the Fire Division, Joe was a company officer on B-shift, functioned as the uniform quartermaster for many years, and helped mentor new staff. Joe retired in Jan. of 2022.

LT Tom Etter



LIEUTENANT LINZ

Tom was hired in April of 1989 as a firefighter and promoted to LT in 2000. During his tenure with the Fire Division, Tom was a company officer on A-shift and was the Fire Investigation Unit Leader. Tom retired in March of 2022.

FF Scott Bertsch



LIEUTENANT ETTER

Scott was hired in September of 1988 as a firefighter. During his tenure with the Fire Division, Scott has been an active member of the Fire Division and a leader in the labor organization. Scott retired in April 2022

F.F. BERTSCH

Promotions

LT John Eberly



John was promoted to Lieutenant in the first pay period of 2022, which was the last week of 2021. LT Eberly serves as a company officer for B-shift.

LT Thomas Tannhof



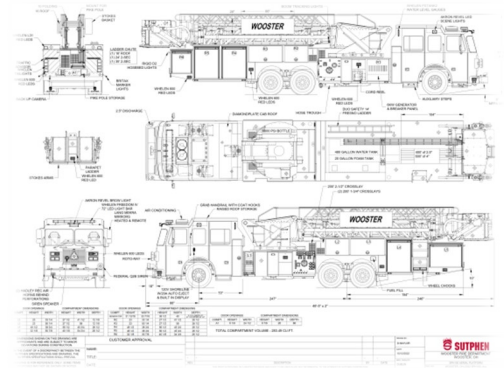
Thomas was promoted to Lieutenant in March of 2022. LT Tannhof serves as a company officer for A-shift.

GOALS & OBJECTIVES ACCOMPLISHED

In 2022, the Division successfully met multiple goals and objectives as we began to exit the COVID-19 pandemic.

Stations, Equipment, and Apparatus:

- The apparatus committee continued their diligent efforts to update the Fire Division's fire and EMS fleet. In 2022, the Unit finalized specifications for a new 100-foot ladder truck. City Admin and Council entered into a contract during the last Council meeting of 2022.
- Completed engine & aerial testing and maintenance.
- The Wooster Walmart awarded the Fire Division a \$5,000 grant & local businesses donated an additional \$5,000 to enable us to purchase a new drone that can be used in more severe weather situations.
- The Fire Division ordered multiple sets of firefighting turn-out gear to ensure they were NFPA compliant, and delivery was delayed till 2023 due to supply chain issues.
- Finalized the design phase of the Fire Station #1 renovation/addition project.
- Identified and prepped a temporary fire station #1 (1171 Mechanicsburg Rd) for re-occupancy.



Administratively, the fire division:

- We worked with City Administration to finalize a 3-year collective bargaining agreement with the Wooster FF L-764.
- We have updated policy & procedures to reflect CBA changes.
- Conducted FF Fitness testing
- Coordinated entry-level, lateral, and promotional testing/selection processes.
- Conducted a Swearing-In Ceremony (Delayed multiple times due to COVID)
- Board member for the Wooster-Ashland Regional Council of Governments regional dispatch center.
- Keller, Hawkins, & Thompson re-credentialed through the Ohio Fire Chiefs Assoc. as a credentialed Ohio Fire Officer (OFO).
- Acquired the 2022 EMS Grant
- Completed departmental training for professional development.
 - Confined Space & Haz-Mat refresher,
 - Fire Investigation- Arson seminars.
 - Incident Command Training and Cont. Education: Blue Card & ICS 300 & 400
- Installation of KNOX BOX Key Secure devices in 6 front-line units.
- Fire training tasks competition & analysis.



LOOKING FORWARD...

The Fire Division continues to work toward the goals of continuous improvement and advanced training by:

- Updating the Fire Division's policy and procedure manual and crafting language to maximize operational effectiveness.
- Continued data collection and working towards becoming accredited by the Center for Public Excellence by completing the Self-Assessment Evaluation.
- Continuing to develop the Division's staff for succession planning purposes.
- Updating and monitoring response data to address operational and staffing issues.

All the above goals are living documents and ongoing projects that will need continuous attention and development.



In 2023, the Fire Division plans to:

- Continue to work and develop the above ongoing document goals.
- Start the construction of the Station #1 renovation.
- Enhance WFD's confined space training and work towards finalizing the county-wide special operations land-based rescue team.
- Modify operations with the Temp. Fire station #1.
- Focus on health and wellness initiatives.
- Encourage company training and provide competitive task analysis between crews.
- Conduct a 360 on the organization's special units.



By the end of 2022, the weight of the pandemic and organizational / personnel issues had been lifted, and a new energy for Wooster Fire's future had moved in. The renovation of fire station #1 and purchasing of a new ladder truck brings personal and organizational excitement as the decisions we make today are crafting how we will be able to serve the community for years to come.

Our staff has continued to work very hard in 2022. Their dedication and professionalism as public servants is inspiring. As we continue our hard work, we need to continue to learn from our past and invest in our future.

As we look forward to 2023, the Fire Division will continue to identify service-level gaps so we can take proactive measures to correct them. This methodology will help us achieve our vision of being a nationally recognized leader in the fire service.

The fire division personnel and I look forward to the opportunity to continue to serve this community and the citizens of Wooster!

Thank you and be safe,
Barry Saley-Fire Chief