

  
**WOOSTER CITY COUNCIL MINUTES**  
**11/21/2022**

**I. ROLL CALL & ORDERING OF AGENDA**

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. Clerk Lynne DePaulo called roll with the following members present; Craig Sanders, Mark Cavin, Scott Myers, Jon Ansel, Bob Reynolds and Jennifer Warden. Barb Knapic was absent. City Administration present: Mayor Bob Breneman, Finance Director Andrei Dordea, Director of Administration Joel Montgomery and Law Director John Scavelli.

**II. EXECUTIVE SESSION – ORC 121.22(G)(3)**

Councilman Reynolds motioned to enter Executive Session, seconded by Councilman Ansel. Upon roll call, the motion passed 6-0. (Myers – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel- yes; Reynolds-yes; Knapic - absent)

Councilman Cavin motioned to exit Executive Session, seconded by Councilman Sanders. Upon roll call, the motion passed 6-0. (Myers – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel- yes; Reynolds-yes; Knapic - absent)

**III. APPROVAL OF MINUTES**

Councilwoman Warden moved to approve the minutes of the November 7, 2022 regular meeting, seconded by Councilman Cavin. Upon voice vote, the minutes were approved.

**IV. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**

Mayor Breneman stated that the Wooster Community Hospital budget information is included in the 2023 Appropriations Notebook that was distributed to City Council this evening.

The Mayor thanked Mike Mariola and company for bringing Caribou Coffee to Wooster.

Mr. Montgomery reviewed some of the contents of the 2023 budget proposal. As of the end of the 2022 third quarter, revenues continue to be greater than expenses. A comprehensive plan update is in the works and looking ahead there will be a lot of capital projects. Inflation is also affecting the Operations & Maintenance expenses with significant increases.

Mr. Dordea talked about the increase in capital projects. In the period that runs 2007-2022, the highest amount budgeted was \$22.7M for capital projects. In 2023, the amount proposed is \$38.3M, the highest ever. Grants will cover \$6.2M, local funds \$8.9M, and \$23M will be debt funded.

**V. PETITIONS/COMMUNICATIONS FROM PUBLIC - NONE**

**VI. COMMITTEE REPORTS; PUBLIC HEARINGS**

Councilman Reynolds gave an update on the Law and Ordinance meeting held at 6:30 p.m. The meeting was held to discuss the issue of R5 zoning. Attorney Doug Drushal spoke in support of expanding the R5 zoning to include mobile home parks.

**VII. UNFINISHED BUSINESS - NONE**

**VIII. NEW BUSINESS**

1. First Reading – ORDINANCE NO. 2022-33

AN ORDINANCE APPROPRIATING FROM VARIOUS FUNDS TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF WOOSTER FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023, AND ALLOWING FOR IMMEDIATE ENACTMENT (Sanders)

Councilman Sanders said that council had received their 2023 Appropriations notebook this evening. A Finance Committee meeting is scheduled for December 5<sup>th</sup> at 6:30 p.m. to discuss the proposed budget. The legislation is considered to have its first reading.

2. First Reading – RESOLUTION NO. 2022-51  
A RESOLUTION AUTHORIZING AGREEMENTS WITH VARIOUS APPLICANTS FOR THE USE OF ECONOMIC DEVELOPMENT MONIES (Sanders)

Councilman Sanders said this is an annual request. Directors for Main Street, Wooster Chamber and Wayne County Convention and Visitor’s Bureau all spoke and thanked council for their generosity and are grateful for the funding received.

Councilman Sanders moved to suspend the rules, seconded by Councilman Myers. Upon roll call, motion to suspend passed 6-0 (Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-yes, Cavin-yes; Knapic - absent)

Councilman Sanders moved to adopt, seconded by Councilman Ansel. Upon roll call, motion to adopt passed 6-0 (Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-yes, Cavin-yes; Knapic - absent)

3. First Reading – ORDINANCE NO. 2022-34  
AN ORDINANCE TO APPROVE AND ADOPT THE RECOMMENDATIONS OF THE PLANNING COMMISSION AND AMEND THE CODIFIED ORDINANCES IN ACCORDANCE WITH THOSE RECOMMENDATIONS (Reynolds)

Councilman Reynolds said this legislation was the subject of the committee meeting. There is a public hearing scheduled for December 5<sup>th</sup>. This legislation is considered to have its first reading.

4. First Reading – RESOLUTION NO. 2022-52  
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH W.W. WILLIAMS FOR THE SUPPLY AND INSTALLATION OF EMERGENCY GENERATOR CONTROLS AND SWITCH GEAR UPGRADES FOR THE WASTE RECOVERY RESOURCE FACILITY AND ALLOWING FOR IMMEDIATE ENACTMENT (Ansel)

Councilman Ansel said this is an ongoing service and maintenance contract for upgrading the controls and gears for a backup emergency generator at the WRRF. The cost exceeds the \$50,000 contract limit and is a sole source vendor which is why it needs councils approval. The lead time is 60 weeks for the upgrade. Councilwoman Warden asked how reliable is the current generator? Mr. Montgomery said the current generator is running fine, the upgrade is to the backup unit.

Councilman Ansel moved to adopt, seconded by Councilman Cavin. Upon roll call, motion to adopt passed 6-0 (Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-yes, Cavin-yes; Knapic - absent)

5. First Reading – RESOLUTION NO. 2022-53  
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO RENEW A PROFESSIONAL OR TECHNICAL SERVICES CONTRACT FOR THE PURCHASE OF A FINANCIAL MANAGEMENT INFORMATION SYSTEM AND ALLOWING FOR IMMEDIATE ENACTMENT (Sanders)

Councilman Sanders stated this is a renewal of financial software with Tyler Technologies. It is for a one-year renewal with a 3% increase. This is the first increase in 6 years.

Councilman Sanders moved to suspend the rules, seconded by Councilwoman Warden. Upon roll call, motion to suspend passed 6-0 (Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-yes, Cavin-yes; Knapic - absent)

Councilman Sanders moved to adopt, seconded by Councilwoman Warden. Upon roll call, motion to adopt passed 6-0 (Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-yes, Cavin-yes; Knapic - absent)

6. First Reading – RESOLUTION NO. 2022-55

A RESOLUTION INITIATING THE AMENDMENT OF CHAPTER 1107, ZONING DISTRICTS, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO BY SUBMITTING SAID AMENDMENT TO PLANNING COMMISSION FOR REVIEW AND RECOMMENDATION (Myers)

Councilman Myers said this is a request for the Planning and Zoning Commission to review the recommendations for the issue of R5 zoning. Council would like the Commission to devise creative solutions to the issue and take into consideration some of the ideas discussed during the committee meeting.

Councilman Myers moved to suspend the rules, seconded by Councilman Ansel. Upon roll call, motion to suspend passed 6-0 (Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-yes, Cavin-yes; Knapic - absent)

Councilman Myers moved to adopt, seconded by Councilwoman Warden. Upon roll call, motion to adopt passed 5-1 (Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-yes, Cavin-no; Knapic - absent)

**IX. MISCELLANEOUS**

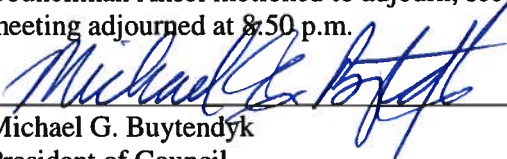
Several council members wished Marty Starkey the best on her retirement from the Wayne County Visitor and Conventions Bureau and thanked her for her years of service.

Councilman Sanders reminded council the Finance Committee will meet at 6:30 p.m. on December 5, 2022 to discuss the 2023 proposed budget.

Councilman Reynolds stated that a Public Hearing would be held on Ordinance 2022-34, changes to the zoning code, on December 5<sup>th</sup> during the city council meeting.

**X. ADJOURNMENT**

Councilman Ansel motioned to adjourn, seconded by Councilman Myers. Upon voice vote, the motion passed. The meeting adjourned at 8:50 p.m.

  
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Michael G. Buytendyk  
President of Council

  
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Lynne DePaulo  
Clerk of Council

