

WOOSTER CITY COUNCIL MINUTES
10/17//2022

I. ROLL CALL & ORDERING OF AGENDA

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. Clerk Lynne DePaulo called roll with the following members present; Craig Sanders, Barb Knapic, Mark Cavin, Scott Myers, Jon Ansel and Jennifer Warden. Bob Reynolds was absent. City Administration present: Mayor Bob Breneman, Finance Director Andrei Dordea, Director of Administration Joel Montgomery and Law Director John Scavelli.

II. APPROVAL OF MINUTES

Councilman Ansel moved to approve the minutes of the October 3, 2022 regular meeting, seconded by Councilwoman Warden. Upon voice vote, the minutes were approved.

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

Mayor Breneman announced that Marty Starkey retired from the Wayne County Visitors Bureau and thanked her for her many years of promoting the area.

The Administration team attended the Wayne County Community Foundation dinner that honored Mr. and Mrs. Seaman.

Mayor Breneman announced that the City Newsletter would be published electronically on Tuesday and the public should look for it on social media and our city website.

Andrei Dordea presented City Council with a 3rd Quarter Financial Update. The City's finances are currently 3.7% under budget.

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

Councilman Myers requested a meeting to be held on November 7th at 7:00 p.m. for him to do a presentation on the Stark-Tuscarawas-Wayne Joint Solid Waste Management District.

VI. UNFINISHED BUSINESS

1. Third Reading – Ordinance No. 2022-25
CREATING THE OAK HILL TAX INCREMENT FINANCING INCENTIVE DISTRICTS; DECLARING IMPROVEMENTS TO THE PARCELS WITHIN EACH INCENTIVE DISTRICT TO BE A PUBLIC PURPOSE AND EXEMPT FROM REAL PROPERTY TAXATION; REQUIRING THE OWNERS OF THOSE PARCELS TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES; ESTABLISHING A MUNICIPAL PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF THOSE SERVICE PAYMENTS; SPECIFYING THE PUBLIC INFRASTRUCTURE IMPROVEMENTS THAT BENEFIT OR SERVE PARCELS IN THE INCENTIVE DISTRICT; AND PROVIDING FOR COMPENSATION PAYMENTS (Reynolds)

Councilwoman Knapic said this legislation has been reviewed twice already. It will establish districts to recover costs associated with infrastructure improvements.

Councilwoman Knapic moved to adopt, seconded by Councilman Sanders. Upon roll call, motion to adopt passed 6-0 (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel- yes; Reynolds-absent)

2. Second Reading – RESOLUTION NO. 2022-44

A RESOLUTION PETITIONING THE BOARD OF COUNTY COMMISSIONERS OF WAYNE COUNTY, OHIO, FOR A CHANGE OF TOWNSHIP LINES TO CONFORM WITH THE CORPORATION LIMITS OF THE CITY OF WOOSTER AND ALLOWING FOR IMMEDIATE ENACTMENT (Reynolds)

Councilwoman Knapic said this legislation is necessary due to the recent annexation. It will conform boundaries and Wayne County has requested this legislation be passed tonight.

Councilwoman Knapic moved to suspend the rules, seconded by Councilman Ansel. Upon roll call, motion to suspend passed 6-0 (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel- yes; Reynolds-absent)

Councilwoman Knapic moved to adopt, seconded by Councilman Myers. Upon roll call, motion to adopt passed 6-0 (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel – yes; Reynolds-absent)

VII. NEW BUSINESS

1) First Reading – ORDINANCE NO. 2022-27

AN ORDINANCE TO ADOPT THE UPDATED 2023 SOLID WASTE MANAGEMENT PLAN FOR THE STARK-TUSCARAWAS-WAYNE JOINT SOLID WASTE MANAGEMENT DISTRICT AND ALLOWING FOR IMMEDIATE ENACTMENT (Myers)

Councilman Myers would like to pass the legislation this evening. The City is part of the Stark-Tuscarawas-Wayne Joint Solid Waste Management District and has an obligation to approve the plan for the district. Ohio EPA requires 25% as the minimum for recycling; our district complies with 30%. Councilman Cavin left the meeting due to an emergency.

Councilman Myers moved to suspend the rules, seconded by Councilwoman Knapic. Upon roll call, motion to suspend passed 5-0 (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

Councilman Myers moved to adopt, seconded by Councilwoman Knapic. Upon roll call, motion to adopt passed 5-0 (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

2) First Reading – ORDINANCE NO. 2022-28

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE IMPROVEMENT OF SIDEWALKS ON PORTIONS OF LIBERTY STREET AND ALLOWING FOR IMMEDIATE ENACTMENT (Warden)

Councilwoman Warden stated this is the authorization to bill for the special assessments on the downtown streetscape project. City Council had approved the Resolution of Necessity in 2019. The final costs for the project were higher than the original assessment estimate; however, the residents are locked in at the 2019 rate and are not responsible for the increase.

Councilwoman Warden moved to suspend the rules, seconded by Councilman Ansel. Upon roll call, motion to suspend passed 5-0 (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

Councilwoman Warden moved to adopt, seconded by Councilman Sanders. Upon roll call, motion to adopt passed 5-0 (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

3) First Reading – RESOLUTION NO. 2022-46

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH JONES AND HENRY FOR DESIGN SERVICES AND ALLOWING FOR IMMEDIATE ENACTMENT (Ansel)

Councilman Ansel stated that Jones & Henry were the original designers at the water treatment plant in the 1990's with the foresight to have the plant be able to handle additional industrial needs as the City grew. The industrial needs have continued to increase. Jones and Henry will design the upgrades to double the capacity. It is a long-term solution to the ever-increasing needs of the City. The contract for Jones & Henry will be for design, bidding and construction management. The amount is fully budgeted.

Councilman Ansel moved to adopt, seconded by Councilman Myers. Upon roll call, motion to adopt passed 5-0 (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

4) First Reading – RESOLUTION NO. 2022-47

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR IMPROVEMENTS TO CLARIFIERS AND THE VLR SYSTEM AND ALLOWING FOR IMMEDIATE ENACTMENT (Ansel)

Councilman Ansel said this is a budgeted item. It is a request for updates to the vertical loop reactor and the clarifiers. The VLR system adds air to the waste stream to minimize the ammonia. The project should be completed in 2023.

Councilman Ansel moved to adopt, seconded by Councilwoman Warden. Upon roll call, motion to adopt passed 5-0 (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

5) First Reading – RESOLUTION NO. 2022-48

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH CYREBRO FOR NETWORK SECURITY SERVICES AND ALLOWING FOR IMMEDIATE ENACTMENT (Sanders)

Councilman Sanders said the current provider wanted an 18% increase. The IT Department obtained quotes from other vendors and wants to contract with Cyrebro for a two-year contract locked in at \$33,000 annually.

Councilman Sanders moved to suspend the rules, seconded by Councilwoman Knapic. Upon roll call, motion to suspend passed 5-0. (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

Councilman Sanders moved to adopt, seconded by Councilman Ansel. Upon roll call, motion to adopt passed 5-0 (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

6) First Reading – ORDINANCE NO. 2022-29

AN ORDINANCE AMENDING CHAPTER 1351- MINIMUM HOUSING STANDARDS AND PROPERTY MAINTENANCE CODE OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO TO ALLOW THE CITY TO ABATE VIOLATIONS OF THE PROPERTY MAINTENANCE CODE WHEN PROPERTY OWNERS REFUSE TO MAKE NECESSARY REPAIRS TO PROPERTY (Knapic)

Councilwoman Knapic said the City already has the language in the property maintenance code to cover the costs of services provided to abate violations. Adding it to the codified ordinances will close any potential loophole in being able to collect the fees.

Councilwoman Knapic moved to suspend the rules, seconded by Councilman Myers. Upon roll call, motion to suspend passed 5-0. (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

Councilwoman Knapic moved to adopt, seconded by Councilman Ansel. Upon roll call, motion to adopt passed 5-0. (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

7) First Reading – ORDINANCE NO. 2022-30

AN ORDINANCE AMENDING CHAPTER 113, CLERK OF COUNCIL, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO TO ALLOW THE CLERK TO CORRECT SCRIVENER'S ERRORS IN ORDINANCES, RESOLUTIONS AND MINUTES ADOPTED BY CITY COUNCIL OR OTHER PUBLIC BODIES (Knapic)

Councilwoman Knapic said this will give the Clerk the power to correct minor errors in grammar, numbering, etc. without having to amend the legislation and bringing it before council for approval. This would be for legislation already passed by council.

Councilwoman Knapic moved to suspend the rules, seconded by Councilman Myers. Upon roll call, motion to suspend passed 5-0. (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

Councilwoman Knapic moved to adopt, seconded by Councilwoman Warden. Upon roll call, motion to adopt passed 5-0. (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

8) First Reading – AMENDED RESOLUTION NO. 2022-49

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE A COMPACT TRACK LOADER AND ALLOWING FOR IMMEDIATE ENACTMENT (Knapic)

Councilwoman Knapic said the Maintenance Division is requesting a track loader to replace a 1975 tractor that is at the end of its useful life. It is budgeted.

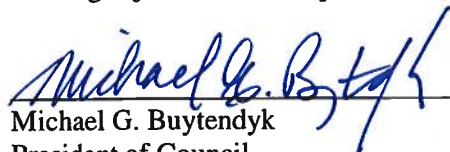
Councilwoman Knapic moved to adopt, seconded by Councilman Myers. Upon roll call, motion to adopt passed 5-0 (Knapic-yes; Myers – yes; Sanders – yes, Warden – yes, Ansel- yes; Reynolds-absent, Cavin-absent)

IX. MISCELLANEOUS

Councilman Sanders and Councilwoman Knapic thanked Mr. Dordea for the 3rd Quarter Financial Update.

X. ADJOURNMENT

Councilman Ansel motioned to adjourn, seconded by Councilman Myers. Upon voice vote, the motion passed. The meeting adjourned at 8:30 p.m.



Michael G. Buytendyk
President of Council



Lynne DePaulo
Clerk of Council