

MINUTES
City of Wooster Design and Review Board
September 1, 2022

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Susan Bates, John Campbell, Dick Deffenbaugh, Louise Keating, Dick Kinder, and Keith Speirs were present at the meeting. Board member Sandra Hull was absent. Vincent Marion, Planning and Zoning Manager, represented the City of Wooster.

II. APPROVAL OF MINUTES

Louise Keating moved to approve the Minutes of the August 4, 2022, regular meeting of the Design and Review Board. Dick Kinder seconded the motion. The motion carried 6-0.

III. APPLICATIONS

DR-22-9.

Josh Funderburk requested an approval recommendation for a mixed use consisting of automotive fuel sales, restaurant, and retail building at the property located at the southeast corner of South Market Street and East Henry Street with parcel numbers 64-01740.000, 64-0126.000, 64-01739.000, 64-01741.000, and 64-00149.000 in the C-4 (Central Business) zoning district.

The applicant withdrew the application.

Louise Keating moved to approve the withdrawal of the application. Susan Bates seconded the motion. The motion carried 6-0.

DR-22-29.

Paul Magee of LetterGraphics requested approval of wall, hanging, and window signs at 217 East Liberty Street in a C-4 (Central Business) zoning district (non-landmark).

Paul Magee, 400 West Market, Orrville, stated that the letters on the face of the building were non-illuminated acrylic letters. Mr. Magee explained that the signs on the windows were made of vinyl. Mr. Magee continued that the ends of the existing awnings would be replaced with an endcap and logo.

Louise Keating moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 6-0.

IV. ADJOURNMENT

Louise Keating moved to adjourn the meeting. Susan Bates seconded the motion. The motion carried 6-0.

John Campbell, Chairman

Carla Jessie, Administrative Assistant