

## WOOSTER CITY COUNCIL MINUTES

9/19/2022

### I. ROLL CALL & ORDERING OF AGENDA

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. Clerk Lynne DePaulo called roll with the following members present; Craig Sanders, Barb Knapic, Bob Reynolds, Mark Cavin, Scott Myers and Jennifer Warden. Jon Ansel was absent. City Administration present: Mayor Bob Breneman, Finance Director Andrei Dordea, Director of Administration Joel Montgomery and Law Director John Scavelli.

### II. APPROVAL OF MINUTES

Councilman Sanders moved to approve the minutes of the September 6, 2022 regular meeting, seconded by Councilwoman Knapic. Upon voice vote, the minutes were approved.

### III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

Mayor Breneman thanked the Wayne County Fair Board for all their time and efforts in making the Wayne County Fair such a great event.

Mayor Breneman announced that the Noble Foundation is hosting a 20<sup>th</sup> anniversary celebration at the Alice Noble Ice Arena on Sunday, September 25, 2022 from 2p.m. to 4p.m. Open skating, free skate rental and refreshments will be provided.

Woosterfest will be held in downtown Wooster on September 30<sup>th</sup> and October 1<sup>st</sup>.

Mayor Breneman encouraged support of legislation on the agenda, particularly the Fire Station #1, Brownfield Grant and TIF district legislation.

### IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

Councilman Meyers motioned to waive the liquor control hearing for Montavino LLC, seconded by Councilwoman Knapic. Upon roll call, the motioned passed unanimously.

### V. COMMITTEE REPORTS; PUBLIC HEARINGS

### VI. UNFINISHED BUSINESS - NONE

### VII. NEW BUSINESS

- 1) First Reading – RESOLUTION NO. 2022-33

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR ANNUAL BRIDGE INSPECTIONS WITHIN THE CITY OF WOOSTER, AND ALLOWING FOR IMMEDIATE ENACTMENT (Warden)

Councilwoman Warden said this is the opportunity for ODOT to provide bridge inspections for the City of Wooster at no cost to the city. There are five bridges within the city limits that ODOT would inspect.

Councilwoman Warden moved to suspend the rules, seconded by Councilman Cavin. Upon roll call, motion to suspend passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel absent)

Councilwoman Warden moved to adopt, seconded by Councilman Cavin. Upon roll call, motion to adopt passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel- absent)

2) First Reading – RESOLUTION NO. 2022-34

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE STATE OF OHIO PUBLIC WORKS COMMISSION FOR A GRANT TO FUND THE HEADWORKS IMPROVEMENT PROJECT; TO ACCEPT SUCH MONIES, IF AWARDED; TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH, AND ALLOWING FOR IMMEDIATE ENACTMENT ( Sanders)

Councilman Sanders stated council has been informed of the necessary improvements and upkeep to Water Resource Recovery Facility. This legislation allows us to apply for a \$500,000 grant through Ohio Public Works to help defray the costs of the improvements.

Councilman Sanders moved to suspend the rules, seconded by Councilwoman Knapic. Upon roll call, motion to suspend passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel-absent)

Councilman Sanders moved to adopt, seconded by Councilwoman Warden. Upon roll call, motion to adopt passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel- absent)

3) First Reading – RESOLUTION NO. 2022-35

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A TECHNICAL SERVICES CONTRACT WITH MEDICOUNT OF CINCINNATI, OHIO FOR BILLING SERVICES RELATED TO THE CITY EMS SERVICE (Cavin)

Councilman Cavin said that normally council does not need to be involved in this request because the services are below the \$50,000 threshold. This year due to an increase in call volume and transports the Fire Division will exceed the \$50,000 threshold and needs approval to continue the contract with Medicount. It is a budgeted item.

Councilman Cavin moved to adopt, seconded by Councilman Sanders. Upon roll call, motion to adopt passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel - absent)

4) First Reading – RESOLUTION NO. 2022-36

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE A DUMP TRUCK, AND ALLOWING FOR IMMEDIATE ENACTMENT (Warden)

Councilwoman Warden said this is a request from the Utility Division to purchase a dump truck for their Distribution and Collection department. It is a budgeted item.

Councilwoman Warden moved to adopt, seconded by Councilwoman Knapic. Upon roll call, motion to adopt passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel absent)

5) First Reading – RESOLUTION NO. 2022-37

A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO ISSUE PAYMENT FOR SERVICES RENDERED PRIOR TO THE FISCAL OFFICER'S CERTIFICATION OF AVAILABILITY OF FUNDS, AND PROVIDING FOR IMMEDIATE ENACTMENT (Sanders)

Councilman Sanders said the purchase order was not in place prior to receiving the invoice. This is an annual renewal for software utilized by the Building Standards and Planning/Zoning Divisions. It is a budgeted item.

Councilman Sanders moved to adopt, seconded by Councilwoman Knapic. Upon roll call, motion to adopt passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel absent)

6) First Reading – RESOLUTION NO. 2022-38

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR UTILITY PREVENTATIVE MAINTENANCE AND REPAIR ITEMS FOR UTILITY INFRASTRUCTURE AND ALLOWING FOR IMMEDIATE ENACTMENT (Sanders)

Councilman Sanders this is another situation where a division is nearing the \$50,000 contract threshold. The Distribution and Collection department uses Core and Main for parts and supplies for maintenance of the city's sewer and water lines. They are requesting approval from council to go over the \$50,000 threshold. It is a budgeted item.

Councilman Sanders moved to adopt, seconded by Councilwoman Knapic. Upon roll call, motion to adopt passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel - absent)

7) First Reading – RESOLUTION NO. 2022-39

A RESOLUTION APPROPRIATING ADDITIONAL CAPITAL FUNDS FOR THE FIRE STATION ONE RENOVATION AND ALLOWING FOR IMMEDIATE ENACTMENT (Cavin)

Councilman Cavin said council had received information previously on the Fire Station #1 improvements. He would like Jon Ansel in attendance before making this decision. Councilman Cavin requested a Safety Committee meeting to be held on October 3, 2022 at 6:30 p.m. The legislation is considered to have its first reading.

8) First Reading – ORDINANCE NO. 2022-24

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENT WITH THE WOOSTER GROWTH CORPORATION TO MAKE AN APPLICATION TO THE OHIO BROWNFIELD REMEDIATION PROGRAM ROUND II AND TO EXECUTE ALL DOCUMENTS THEREWITH ON BEHALF OF THE CITY OF WOOSTER TO EFFECT THE REMEDIATION OF THE PROPERTY KNOWN AS 517 E. LIBERTY STREET, WOOSTER, OHIO THROUGH THE OHIO EPA VOLUNTARY ACTION PROGRAM AND ACQUIRE THE PROPERTY, FOR IMMEDIATE ENACTMENT (Myers)

Councilman Myers stated that this request is to clean up the vacant property on E. Liberty Street that has been a problem for several years. The remediation is a joint effort with funding coming from the Brownfield Grant and Wooster Growth. Mr. Millea, Economic Development Coordinator, said this grant application is the only project in Wayne County. This ordinance needs to go along with the grant application. This is a great opportunity to get this site cleaned up and then used for future economic development. The grant will provide funding of \$775,000 with Wooster Growth funding equaling \$115,000.

Councilman Myers moved to suspend the rules, seconded by Councilman Cavin. Upon roll call, motion to suspend passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel absent)

Councilman Myers moved to adopt, seconded by Councilman Cavin. Upon roll call, motion to adopt passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel absent)

9) First Reading – ORDINANCE NO. 2022-25

CREATING THE OAK HILL TAX INCREMENT FINANCING INCENTIVE DISTRICTS; DECLARING IMPROVEMENTS TO THE PARCELS WITHIN EACH INCENTIVE DISTRICT TO BE A PUBLIC PURPOSE AND EXEMPT FROM REAL PROPERTY TAXATION; REQUIRING THE OWNERS OF THOSE PARCELS TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES; ESTABLISHING A MUNICIPAL PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF THOSE SERVICE PAYMENTS; SPECIFYING THE PUBLIC INFRASTRUCTURE

**IMPROVEMENTS THAT BENEFIT OR SERVE PARCELS IN THE INCENTIVE DISTRICT; AND PROVIDING FOR COMPENSATION PAYMENTS (Reynolds)**

Councilman Reynolds said this legislation is tying together all the work city council has been working on for the last nine months. Council has approved expenses, approved the annexation of the property and created the TIF. This legislation needs to remain on first reading because the annexation has to wait thirty days until it is recorded. He reminded council that the Wooster City Schools highly supports the creation of the TIF and these districts. The development of the property could provide up to 500 housing units.

**10) First Reading – ORDINANCE NO. 2022-26  
AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE AND ALLOWING FOR IMMEDIATE ENACTMENT (Sanders)**

Councilman Sanders said that the memo from Andrei stated this is a federal requirement to transfer the funds to the appropriate accounts.

Councilman Sanders moved to suspend the rules, seconded by Councilwoman Knapic. Upon roll call, motion to suspend passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel absent)

Councilman Sanders moved to adopt, seconded by Councilman Myers. Upon roll call, motion to adopt passed 6-0 (Knapic-yes; Myers – yes; Reynolds – yes; Sanders – yes, Warden – yes, Cavin-yes; Ansel absent)

**IX. MISCELLANEOUS**

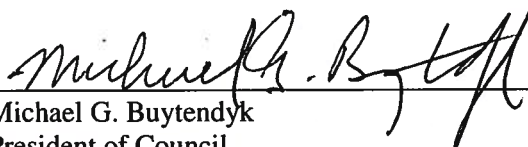
Several Council members thanked the administration and staff for all the efforts made to improve the City and continue to look for funding opportunities.

Councilman Myers reminded everyone of the 20<sup>th</sup> anniversary at the Alice Noble Ice Arena being held on Sunday, September 25<sup>th</sup>.

Councilman Cavin said the cleanup of the TCI site is a long time coming. He stated that the Safety Committee will meet on October 3<sup>rd</sup> at 6:30 p.m. to discuss the renovation of Fire Station #1.

**X. ADJOURNMENT**

Councilman Cavin motioned to adjourn, seconded by Councilman Myers. Upon voice vote, the motion passed. The meeting adjourned at 8:15 p.m.

  
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Michael G. Buytendyk  
President of Council

  
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Lynne DePaulo  
Clerk of Council