

WOOSTER CITY COUNCIL MINUTES
9/20/2021

I. ROLL CALL & ORDERING OF AGENDA

Council Clerk Lynne DePaulo called the regular meeting of Wooster City Council to order at 7:30 p.m. Ms. DePaulo explained that President Buytendyk and pro tempore President Jon Ansel were both unavailable for the council meeting and council members would need to select an acting President for the meeting. Ms. DePaulo called roll with the following members present; Craig Sanders, Jennifer Warden, David Silvestri, Mark Cavin, Bill Bostancic, and Scott Myers. City Administration present: Mayor Bob Breneman, Director of Administration Joel Montgomery, Finance Director Andrei Dordea and Law Director John Scavelli.

Councilwoman Warden motioned to appoint Councilman Sanders as the acting President, seconded by Councilman Silvestri. Upon roll call, the motion passed 6-0. (Bostancic – yes, Cavin – yes, Myers – yes, Sanders – yes, Silvestri – yes, Warden – yes)

II. APPROVAL OF MINUTES

Councilman Myers moved to approve the minutes of the September 7, 2021 special meeting, seconded by Councilman Cavin. Upon voice vote, the minutes were approved unanimously.

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

Mayor Breneman congratulated both the Wayne County Fair Board and Wooster Rotary for their work during fair week and honoring the 20th anniversary of 9/11.

Mayor Breneman announced that Rhode Walter had announced his retirement from the dispatch center and thanked him for his service.

Mayor Breneman introduced Ben Maibach, Wooster Brush President, to announce exciting news. Mr. Maibach announced Wooster Brush's expansion with a new facility in the industrial park. He thanked various city organizations for their partnership and cooperation in moving this project forward. This new project will be called Wooster North, the building will handle manufacturing and distribution under one roof. Freeman Construction has been hired for the construction project breaking ground on October 20th.

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC - NONE

V. COMMITTEE REPORTS; PUBLIC HEARINGS

Councilman Sanders opened the public hearing for rezoning of parcel 67-01307.002 on Melrose Drive. Jonathan Millea, Economic Development, spoke on the benefits of rezoning the parcel to I1. No one spoke against the rezoning. Councilman Sanders closed the hearing.

VI. UNFINISHED BUSINESS

1. Second Reading - ORDINANCE NO. 2021-26

AN ORDINANCE AMENDING PART ELEVEN, ZONING, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, SO AS TO AMEND THE ZONING MAP AT CERTAIN PARCELS ON OAK HILL ROAD (Sanders)

Councilman Sanders reviewed the legislation stating this is a request to rezone to R2. Councilman Silvestri thanked Andrew Dutton for providing further explanation via email. Councilwoman Warden believes that traffic will be an issue with this development, but understands that tonight they are voting on whether to rezone, nothing else.

Councilman Sanders motioned to suspend the rules, seconded by Councilman Silvestri. Upon roll call, motion to suspend passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

Councilman Sanders moved to adopt the legislation, seconded by Councilman Myers. Upon roll call, motion to adopt passed 6-0. (Bostancic – yes, Cavin – yes, Myers – yes, Sanders – yes, Silvestri – yes, Warden – yes)

VII. NEW BUSINESS

1. First Reading - RESOLUTION NO. 2021-49
A RESOLUTION APPROPRIATING ADDITIONAL FUNDS FOR DIX EXPRESSWAY REHABILITATION AND ALLOWING FOR IMMEDIATE ENACTMENT (Bostancic)

Councilman Bostancic stated this is a project that has already been approved by council; unfortunately, ODOT has come back to ask for additional money from the city to fund the project. Councilwoman Warden asked if the bids had come in higher than anticipated; Mr. Kobilarcsik said yes, which is why our costs have risen. Councilman Cavin mentioned that fencing along the Dix was in disrepair. Mr. Kobilarcsik said it would be replaced during the project.

Councilman Bostancic motioned to suspend, seconded by Councilman Myers. Upon roll call, motion to suspend passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

Councilman Bostancic motioned to adopt, seconded by Councilwoman Warden. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

2. First Reading – RESOLUTION NO. 2021-50
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PLACEMENT OF SANITARY SEWER MAIN ON NORTH WALNUT STREET, AND ALLOWING FOR IMMEDIATE ENACTMENT (Silvestri)

Councilman Silvestri reviewed the legislation request and thanked Mr. Kobilarcsik and his staff for managing the project in-house to save taxpayer dollars.

Councilman Silvestri motioned to adopt, seconded by Councilman Cavin. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

3. First Reading – RESOLUTION NO. 2021-51
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR CONCRETE REPAIRS, APPROPRIATING THE NECESSARY FUNDS, AND ALLOWING FOR IMMEDIATE ENACTMENT (Bostancic)

Councilman Bostancic said this legislation will allocate \$1.5M to improve concrete streets. The funding is available because bids have been running 14% estimated and revenues are up 10% and expenses have been running under 3%. There is extra money in the general fund to use towards these types of projects. There is still time in 2021 for the project to start. Councilman Myers thanked city administration for the use of the general funds to continue improving our streets.

Councilman Bostancic motioned to suspend the rules, seconded by Councilman Myers. Upon roll call, motion to suspend passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

Councilman Bostancic motioned to adopt, seconded by Councilman Silvestri. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

4. **First Reading – ORDINANCE NO. 2021-33
AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE IMPROVEMENT OF WEST
HIGHLAND AVENUE AND ALLOWING FOR IMMEDIATE ENACTMENT (Bostancic)**

Councilman Bostancic said this legislation is to assess for the improvements on West Highland since the project was completed. The project costs came in 13% lower than the bid which has lowered the estimated assessments to the property owners.

Councilman Bostancic motioned to suspend the rules, seconded by Councilwoman Warden. Upon roll call, motion to suspend passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

Councilman Bostancic motioned to adopt, seconded by Councilwoman Warden. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

5. **First Reading – RESOLUTION NO. 2021-52
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A
COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR
THE CONSTRUCTION OF A MULTI-USE PATH ALONG MILLTOWN ROAD FROM
FRIENDSVILLE ROAD TO MELROSE DRIVE AND FOR SHORT DISTANCES NORTH AND
SOUTH ON MELROSE, AND PROVIDING FOR IMMEDIATE ENACTMENT (Bostancic)**

Councilman Bostancic stated this is legislation is to accept funding from ODOT for bike path construction which will close the loop for the bike paths. ODOT is funding \$836,000 of the project which is slated for construction in 2024.

Councilman Bostancic motioned to suspend the rules, seconded by Councilman Silvestri. Upon roll call, motion to suspend passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

Councilman Bostancic motioned to adopt, seconded by Councilman Myers. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

6. **First Reading – RESOLUTION NO. 2021-53
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE FOR
BIDS AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE
REPLACEMENT OF THE WATERLINE ON EAST SOUTH STREET AND ALLOWING FOR
IMMEDIATE ENACTMENT (Silvestri)**

Councilman Silvestri said that this project will replace a waterline on E. South Street. A 4” line will be replaced with a 12” ductile iron pipe along with water services and hydrants. It is a budgeted item.

Councilman Silvestri motioned to adopt, seconded by Councilman Bostancic. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

7. **First Reading – RESOLUTION NO. 2021-54
A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO PARTICIPATE
IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR
LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), TO ACCEPT AND APPLY SUCH
FUNDS IF AWARDED, AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION
THEREWITH, AND ALLOW FOR IMMEDIATE ENACTMENT (Silvestri)**

Councilman Silvestri said this legislation will allow the city to submit an application and accept the funding from OPWC. The project being submitted for the application will eliminate the Walmart lift station and build a gravity sanitary sewer.

Councilman Silvestri motioned to suspend the rules, seconded by Councilman Myers. Upon roll call, motion to suspend passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

Councilman Silvestri motioned to adopt, seconded by Councilwoman Warden. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

8. First Reading – ORDINANCE NO. 2021-34
AN ORDINANCE AMENDING PART ELEVEN, ZONING, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, TO RE-ZONE LAND TO I-1 (OFFICE /LIMITED INDUSTRIAL) FOR PROPERTY LOCATED ON MELROSE DRIVE (Sanders)

Councilman Sanders stated the public hearing for the rezoning of this property had been held. The request is to zone 13.9 acres to I-1 which is the same zoning as the property directly to its south. Councilman Cavin wanted to know if there will be access from Melrose Drive to the property. Access for traffic will be from Old Airport Road. Approximately 7 acres of this parcel are considered wetlands/greenspace and will be used as a buffer.

Councilman Sanders motioned to suspend the rules, seconded by Councilman Silvestri. Upon roll call, motion to suspend passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

Councilman Sanders motioned to adopt, seconded by Councilman Myers. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes)

VII. MISCELLANEOUS –

Resident Linda Houston, 1823 Burbank Road, requested information on the President of Council’s role/power. Mr. Scavelli will provide that information.

Various council members thanked Wooster Brush for their continued support and investment in the future within the city.

IX. ADJOURNMENT

Councilman Myers motioned to adjourn, seconded by Councilwoman Warden. The meeting adjourned at 8:35 p.m.



Michael G. Buytendyk
President of Council



Lynne DePaulo
Clerk of Council