

MINUTES
City of Wooster Design and Review Board
August 5, 2021

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Susan Bates, John Campbell, Dick Deffenbaugh, Sandra Hull, Louise Keating, Dick Kinder, and Keith Speirs were present at the meeting. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF MINUTES

Louise Keating moved to approve the Minutes of the July 8, 2021, regular meeting of the Design and Review Board. Dick Kinder seconded the motion. The motion carried 7-0.

III. APPLICATIONS

DR-21-22.

Matthew Long requested Certificate of Appropriateness approval for changes in paint color and awning alterations at 115 South Market Street in the Public Square Landmark District.

Matthew Long, 225 North Market Street, stated that the future tenant of the Quinby Building would be E & H Hardware. Mr. Long explained that there would be offices on the fourth floor and a hardware store on floors on the first, second, and third floors. Mr. Long continued that the exterior of the building would get a much overdue paint job. Mr. Long stated that the last time the building was painted was in the early 1990's, when Rubbermaid renovated the building.

Mr. Long continued that the selection of Benjamin Moore's historic colors for the building was consistent with National Parks Service guidelines for historic buildings. Mr. Long stated that the computer rendering was slightly different than the color cards. He explained that the windows and awnings would be a darker gray. Mr. Long continued that the building would be ready to paint before winter and ready to open by next spring.

Sandra Hull moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 7-0.

DR-21-23.

Dan Fought requested Certificate of Appropriateness approval for a wall sign at 102 South Market Street in the Public Square Landmark District.

Dan Fought, 514 East South Street, stated that Malcuit Jewelers had been at the location for several years and wanted to install a sign above the windows on the storefront. Mr. Fought explained that the sign would have a black background, gold lettering, and a blue diamond. Mr. Fought continued that the sign was 32 in. by 108 in. with black edges.

Dick Kinder moved to approve the application as submitted. Susan Bates seconded the motion. The motion carried 7-0.

DR-21-24.

Tim Monea of The City of Wooster requesting Certificate of Appropriateness approval for a trash enclosure at 140 South Walnut Street in the Public Square Landmark District.

Andrew Dutton, 538 North Market Street, stated that the proposed dumpster enclosure was part of the City's public trash collection program for downtown. Mr. Dutton explained that the dumpster was located just south of the Local Roots building and Wayne County and had agreed to allow the enclosure placement. He continued that there would be a concrete surface, bollards for protection, and a six foot tall chain link fence with black vinyl coating and black slats.

Mr. Dutton stated that the intent was to install an enclosure that was visually pleasing and durable. He Dutton explained that the wood and the vinyl fencing did not hold up very well. Mr. Dutton continued that if the proposal worked, it would be the model for downtown public trash enclosures.

Dick Deffenbaugh moved to approve the application as submitted. Sandra Hull seconded the motion. The motion carried 7-0.

DR-21-25.

Christian Butdorf requested Sign Approval for a hanging sign and a window sign at 230 South Market Street in the C-4 Zoning District.

Chris Butdorf, 400 West Market Street, Orrville, stated that the canopy reduced the square footage available for a typical wall sign. Mr. Butdorf indicated that the hanging sign would have letters that lit up. He explained that the window sign would be two-tone with gold lettering and a black outline. Mr. Butdorf continued that a variance was requested to the Board of Building and Zoning Appeals to allow an internally illuminated hanging sign within an increased size.

Mr. Campbell asked if the window sign would be removed if the hanging sign was installed after the Board of Building and Zoning Appeals approval. Mr. Butdorf responded that the window sign would be removed if the hanging sign was installed.

Sandra Hull moved to approve the application as submitted. Susan Bates seconded the motion. The motion carried 7-0.

DR-21-26.

Brad Robinson requested Certificate of Appropriateness approval for a fence at 356 North Market Street in the North Market Street Landmark District.

Brad Robinson, 1248 Sterling Road, Creston, Ohio stated that the North Market Street Inn would like to extend the existing fence 30 feet to provide more privacy in the backyard. Mr. Robinson explained that an existing six foot fence would also be replaced and 30 feet would be added.

Sandra Hull moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 7-0.

IV. ADJOURNMENT

Susan Bates moved to adjourn the meeting. Dick Kinder seconded the motion. The motion carried 7-0.

John Campbell, Chairman

Carla Jessie, Administrative Assistant