

WOOSTER CITY COUNCIL MINUTES
6/7/2021

City Council met in person for the first time since March 16, 2020.

I. ROLL CALL & ORDERING OF AGENDA

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. Lynne DePaulo, Council Clerk, called roll with the following members present; Craig Sanders, Jennifer Warden, David Silvestri, Mark Cavin, Bill Bostancic, and Scott Myers. Jon Ansel was absent. City Administration present: Mayor Bob Breneman and Law Director John Scavelli.

II. APPROVAL OF MINUTES

Councilman Sanders moved to approve the minutes of the May 17, 2021 meeting, seconded by Councilwoman Warden. Upon voice vote, the minutes were approved unanimously.

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

Mayor Breneman announced that with the lifting of the State's Health Order, all city facilities are open to the public and are in full operation.

The Land Bank Committee met to designate properties recommended for sale. The Land Bank group helps clean up properties and keep control over housing stock.

The Mayor thanked George Grande, PPM, for his years of service and congratulated him on his recent retirement.

Mayor Breneman read an email from Tom Marting of GOJO thanking Wooster Fire and the city as a whole for their help and cooperation over the years.

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

Councilman Myers opened the public hearing to discuss the annual tax budget for fiscal year beginning January 1, 2022; Resolution No. 2021-26. He asked for anyone to speak in favor and/or opposed to the legislation. No one commented. Councilman Myers closed the public hearing.

VI. UNFINISHED BUSINESS

1. Second Reading – RESOLUTION 2021-26
A RESOLUTION PROVIDING FOR THE ANNUAL TAX BUDGET FOR FISCAL YEAR BEGINNING JANUARY 1, 2022 (Ansel)

Councilman Myers introduced the legislation and asked council members if anyone had questions. Councilman Silvestri asked if there was anything significantly different between this budget and the current. Saralyn Lash, Finance, said that personnel services were raised 3% and O & M was raised 2.75%. Income tax received was also estimated to increase by 2.75% as well.

Councilman Cavin asked if the budget for Fire Station #1 was being split into separate years and where did the \$3M figure come from. Chief Saley explained that the \$3M was held out as a possible estimate from several years ago when a feasibility study was done. A design team has now been hired and will have a more firm estimate that will be included in budget projects this fall.

Councilman Myers said the legislation is considered to have had its second reading.

VII. NEW BUSINESS

1. First Reading - RESOLUTION NO. 2021-29

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH POGGEMEYER DESIGN GROUP FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE CITY'S PROPOSED OAK HILL/OLDMAN ROAD ROUNDABOUT PROJECT AND ALLOWING FOR IMMEDIATE ENACTMENT (Bostancic)

Councilman Bostancic stated that Poggemeyer will design the roundabout in expectation of upcoming new development in the area. Engineering has the money budgeted for the design work. Construction will be budgeted for 2023. Councilman Cavin wanted to know if the roundabout would be like the others. Roger Kobilarcsik, City Engineer, said yes, it will be similar.

Councilman Bostancic motioned to adopt, seconded by Councilman Cavin. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes; Ansel-absent)

2. First Reading – RESOLUTION NO. 2021-30

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE AND INSTALLATION OF TRAFFIC SIGNALS AND RELATED EQUIPMENT AND ALLOWING FOR IMMEDIATE ENACTMENT (Bostancic)

Councilman Bostancic said that the traffic signals at the Bever Street intersection of Henry Street and South Street will be replaced along with the traffic signals at the Market Street intersection of Henry Street and South Street. It is a \$600,000 project and is budgeted. Councilman Silvestri asked if any of the materials could be salvaged. Mr. Kobilarcsik stated they were past useful life.

Councilwoman Warden asked how the increase in material costs might affect the project. Mr. Kobilarcsik stated that he won't know until the project is bid, but for right now, the biggest obstacle is the lead time for the steel poles of nine months.

Councilman Bostancic moved to adopt the legislation, seconded by Councilman Cavin. Upon roll call, motion to table passed 6-0. (Bostancic – yes, Cavin – yes, Myers – yes, Sanders – yes, Silvestri – yes, Warden – yes, Ansel-absent)

3. First Reading – RESOLUTION NO. 2021-31

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REHABILITATION OF SANITARY SEWER LINES AND ALLOWING FOR IMMEDIATE ENACTMENT (Silvestri)

Councilman Silvestri said there are a number of streets throughout the city that will benefit from relining the sanitary sewer lines. The project entails relining 8" and 10" clay sanitary lines.

Councilman Silvestri motioned to adopt, seconded by Councilman Sanders. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes; Ansel-absent)

4. First Reading – RESOLUTION NO. 2021-32

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PARTNERSHIP AGREEMENT WITH WAYNE COUNTY AND THE CITY OF ORRVILLE FOR MAKING AN APPLICATION TO THE OHIO DEVELOPMENT SERVICES AGENCY FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) FUNDS, AND ALLOWING FOR IMMEDIATE ENACTMENT (Sanders)

Councilman Sanders stated this is not a new program and not the first time this has been before council. OSDA likes to see partnerships between governmental entities. Allocations are flexible and may be shared between the entities.

Councilman Sanders motioned to suspend the rules, seconded by Councilman Myers. Upon roll call, motion to suspend passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes; Ansel-absent)

Councilman Sanders motioned to adopt, seconded by Councilman Bostancic. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes; Ansel-absent)

5. First Reading - RESOLUTION NO. 2021-33

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WAYNE METROPOLITAN HOUSING AUTHORITY FOR ADMINISTRATIVE CONSULTING SERVICES FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR A COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM, AND ALLOWING FOR IMMEDIATE ENACTMENT (Sanders)

Councilman Sanders said that the city had utilized WMHA for consulting services with the CHIP program for years and they do a fantastic job of administrating. Stan Popp, WMHA, spoke on the CHIP program. They have been involved in the program since 1994, with approximately 650 homes they have attended to over the years. He is hopeful the grant will be for more money this year. They seldom have a problem finding applicants to use the funding to fix up their homes.

Councilman Sanders motioned to suspend the rules, seconded by Councilman Silvestri. Upon roll call, motion to suspend passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes; Ansel-absent)

Councilman Sanders motioned to adopt, seconded by Councilwoman Warden. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes; Ansel-absent)

6. First Reading – ORDINANCE NO. 2021- 22

AN ORDINANCE VACATING AN UNNAMED ALLEY RUNNING IN A SOUTHEAST DIRECTION IN THE CITY OF WOOSTER FROM GLENN AVENUE TO THE NORTHWEST CORNER OF LOT 3627 (Bostancic)

Councilman Bostancic introduced the legislation and said that no city divisions have a problem with vacating the alley. Attorney Matt Long gave a brief description of the location of the alley. His client is hoping to resurvey the property and will do a lot consolidation as part of a long-term plan to revitalize this area of town.

Councilman Bostancic motioned to suspend the rules, seconded by Councilman Silvestri. Upon roll call, motion to suspend passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes; Ansel-absent)

Councilman Bostancic motioned to adopt, seconded by Councilwoman Warden. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes; Ansel-absent)

7. First Reading – ORDINANCE NO. 2021- 23

AN ORDINANCE VACATING AN UNNAMED ALLEY RUNNING IN A SOUTHWEST DIRECTION IN THE CITY OF WOOSTER FROM MARKET STREET TO THE SOUTHEAST CORNER OF LOT EPT 503 (Bostancic)

Councilman Bostancic said this alley vacate request had come from Chief Saley. Fire Station #1 is looking at being renovated. This will give the designers an opportunity to be creative in their ideas for the transformation. All abutting parcels are owned by the city. Having the alley open is a safety concern for vehicles exiting the station.

Councilwoman Warden asked if the alley would remain a roadway for staff. Chief Saley said it could be developed, it will depend on the design team.

Councilman Bostancic motioned to suspend the rules, seconded by Councilman Cavin. Upon roll call, motion to suspend passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes; Ansel-absent)

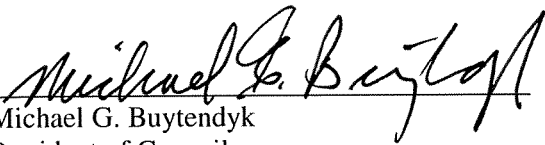
Councilman Bostancic motioned to adopt, seconded by Councilman Myers. Upon roll call, motion to adopt passed 6-0 (Bostancic-yes; Warden – yes; Silvestri – yes; Myers – yes; Cavin – yes; Sanders – yes; Ansel-absent)

VII. MISCELLANEOUS –

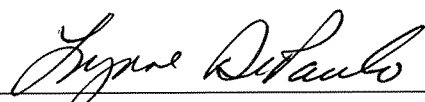
Council members stated they were glad to be back to in-person meetings.

IX. ADJOURNMENT

Councilman Myers motioned to adjourn, seconded by Councilman Sanders. The meeting adjourned at 8:35 p.m.



Michael G. Buytendyk
President of Council



Lynne DePaulo
Clerk of Council