

**CITY COUNCIL AGENDA**  
**October 5, 2020**  
**Zoom Videoconference meeting**  
**7:30p.m.**

**The council meeting will be conducted via Zoom Videoconferencing with public access through YouTube.**

- I. ROLL CALL & ORDERING OF AGENDA**
- II. APPROVAL OF MINUTES**
- III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**
- IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**
  - Liquor Control – SNOSAM LLC
  - 1931 Portage Road & Patio
  - Wooster, Ohio 44691
- V. COMMITTEE REPORTS; PUBLIC HEARINGS**
- VI. UNFINISHED BUSINESS**
- VII. NEW BUSINESS**
  - 1. First Reading – RESOLUTION NO. 2020-49  
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE TWO WATER PRODUCTION SOFTENER GEAR DRIVE UNITS, INCLUDING BEARINGS AND INSTALLATION LABOR, AND DECLARING AN EMERGENCY (Silvestri)
  - 2. First Reading – RESOLUTION NO. 2020-50  
A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO ISSUE PAYMENT FOR SERVICES RENDERED PRIOR TO THE FISCAL OFFICER'S CERTIFICATION OF AVAILABILITY OF FUNDS, AND DECLARING AN EMERGENCY (Ansel)
  - 3. First Reading – ORDINANCE NO. 2020-38  
AN ORDINANCE AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO GRANT A UTILITY EASEMENT OVER THE INTERSECTION OF HIGHLAND AVENUE AND OAK HILL ROAD TO OHIO POWER COMPANY, AND DECLARING AN EMERGENCY (Warden)
  - 4. First Reading – ORDINANCE NO. 2020-39  
AN ORDINANCE AUTHORIZING THE CITY OF WOOSTER TO ACCEPT A GIFT OF LAND FROM THE BOARD OF WAYNE COUNTY COMMISSIONERS (Warden)
  - 5. First Reading – RESOLUTION NO. 2020-51  
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE A DUMP TRUCK (Warden)
- VIII. MISCELLANEOUS**
- IX. ADJOURNMENT**

NOTICE TO LEGISLATIVE  
AUTHORITY

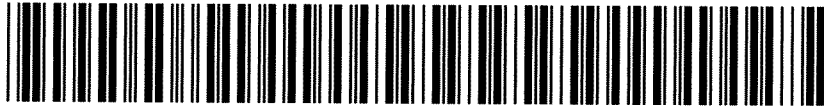
OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

8334162		STCK		SNOSAM LLC	
PERMIT NUMBER		TYPE		1931 PORTAGE ROAD & PATIO	
ISSUE DATE				WOOSTER OH 44691	
01 02 2020					
FILING DATE					
D1 D2 D3 D3A					
PERMIT CLASSES					
85	165	B	F24066		
TAX DISTRICT			RECEIPT NO.		

FROM 09/23/2020

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 09/23/2020

RESPONSES MUST BE POSTMARKED NO LATER THAN. 10/26/2020

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

**B STCK 8334162**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF WOOSTER CITY COUNCIL  
538 N MARKET ST  
PO BOX 1128  
WOOSTER OHIO 44691

RESOLUTION NO. 2020-49

A RESOLUTION AUTHORIZING THE DIRECTOR OF  
ADMINISTRATION TO PURCHASE TWO WATER  
PRODUCTION SOFTENER GEAR DRIVE UNITS, INCLUDING  
BEARINGS AND INSTALLATION LABOR, AND DECLARING  
AN EMERGENCY

WHEREAS, this City Council adopted an annual budget and capital plan for 2020, and such capital plan includes the purchase of two gear drive units, bearings, and labor to install from WesTech for the Water Production Softener units;

WHEREAS, the current units will require replacement in kind as the tanks are currently scheduled for blasting and recoating of metal surfaces;

WHEREAS, the new coatings, new drives, and bearings will provide another 20 years of useful life.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF  
WOOSTER, OHIO:

SECTION 1. That in accordance with the capital plan, the Director of Administration is authorized to purchase two gear drive units, bearings, and labor from WesTech for the Water Production Softener units.

SECTION 2. This purchase is exempt from the requirements of competitive bidding pursuant to section 160.03 of the Wooster Codified Ordinances because only a single sole source for the purchase exists.

SECTION 3. The cost of such purchase will not exceed the amount budgeted.

SECTION 4. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 5. This Resolution is declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary in order to complete such purchases as it is a necessary for operations; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Introduced: \_\_\_\_\_ Passed: \_\_\_\_\_ Vote: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk of Council President of Council

Approved: \_\_\_\_\_, 2020  
Mayor

Introduced by: David Silvestri

2020-49

#1

## Request for Agenda Item

**Authorization for Bid**

☐

**Purchase Capital Item**

☒

**Non-Capital**

☐

<b>Division</b> Utilities Water Production	<b>Meeting Date Requested</b> September 21, 2020
<b>Project Name</b> Water Production Softener Units	<b>Estimated Total Funds/Costs</b> \$76,436
<b>Is Full Amount Budgeted?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
<b>If No, How is the Purchase to be Funded?</b>  	
<b>Description of Request</b> To authorize the additional of purchase of 2 gear drive units, bearings and labor to install from WesTech for the Water Production Softener units. The current units require replacement in kind, thus the request for sole source purchase and waive of the competitive bidding process. The tanks are currently scheduled for blasting and recoating of metal surfaces with paint under the capital improvement project. It is expected that the blast material will foul the current bearings and given the age and unit shut down for the work it is appropriate to replace apart of this project. The new coatings and new drive and bearings will provide another 20 years of useful life.  This purchase was identified and approved under the 2020 Utilities capital budget.  The quote is for a single unit - we are replacing two.	
<b>Justification / Benefits</b> Request is to waive all competitive bidding requirements as the \$50,000 bid threshold will be exceeded to purchase this used unit. This is a sole purchase request. This is a great time to replace these parts after each tank is painted.	
<b>Will this Project affect the City's Operating Costs</b> No	
<b>What Alternatives Exist and what are the Implications of the Alternatives</b> No other alternatives.	
<b>Is this a Sole Source Bid or Non-Bid Situation</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>If Yes, Explain The Circumstances:</b> We have to replace components in line with the manufacturer.	
<b>Is there a need for Suspension of the Rules or a Time Frame when this must be passed?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>If Yes, Note Reasons</b> Ability to purchase components and schedule installation in line with painting.	
<b>NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.</b>	
<b>Manager Requesting:</b> Nathan W. Coey <span style="float: right;"><b>Date:</b> 9-17-20</span>	

**Approved for Agenda** ☐ Yes ☐ No

RESOLUTION NO. 2020-50

A RESOLUTION AUTHORIZING THE DIRECTOR OF  
FINANCE TO ISSUE PAYMENT FOR SERVICES  
RENDERED PRIOR TO THE FISCAL OFFICER'S  
CERTIFICATION OF AVAILABILITY OF FUNDS, AND  
DECLARING AN EMERGENCY

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That in accordance with ORC 5705.41(D), the following payment for services rendered prior to the Fiscal Officer's certification of availability of funds shall be and is hereby approved:

Vendor: Bonded Chemicals, Inc.  
Description: Soda Ash  
Invoice Date: 07/27/2020  
Invoice No.: 3147859  
Amount: \$7,384.98  
Purchase Order No.: 2020-00002288

SECTION 2. The cost of this chemical is budgeted.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: \_\_\_\_\_ Passed: \_\_\_\_\_ Vote: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk of Council President of Council

Approved: \_\_\_\_\_, 2020  
Mayor

Introduced by: Jon Ansel

ORDINANCE NO. 2020-38

AN ORDINANCE AUTHORIZING THE DIRECTOR OF  
ADMINISTRATION TO GRANT A UTILITY EASEMENT  
OVER THE INTERSECTION OF HIGHLAND AVENUE  
AND OAK HILL ROAD TO OHIO POWER COMPANY,  
AND DECLARING AN EMERGENCY

WHEREAS, Ohio Power Company requires an easement in the area more fully described in Exhibit A in order to improve service in the area; and

WHEREAS, trees located within this right of way may be trimmed and maintained as may be needed for utility maintenance and public safety purposes; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The Director of Administration is authorized to grant a utility easement as more fully described in Exhibit A.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 3. This Ordinance is declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that time is of the essence in enabling the utility company to continue its work; wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading \_\_\_\_\_ 2nd reading \_\_\_\_\_ 3rd reading \_\_\_\_\_

Passed: \_\_\_\_\_, 2020      Vote: \_\_\_\_\_

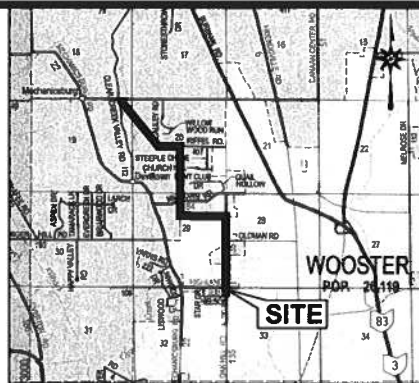
Attest: \_\_\_\_\_  
                    Clerk of Council                      President of Council

Approved: \_\_\_\_\_, 2020      \_\_\_\_\_  
                                                                                 Mayor

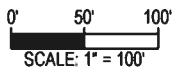
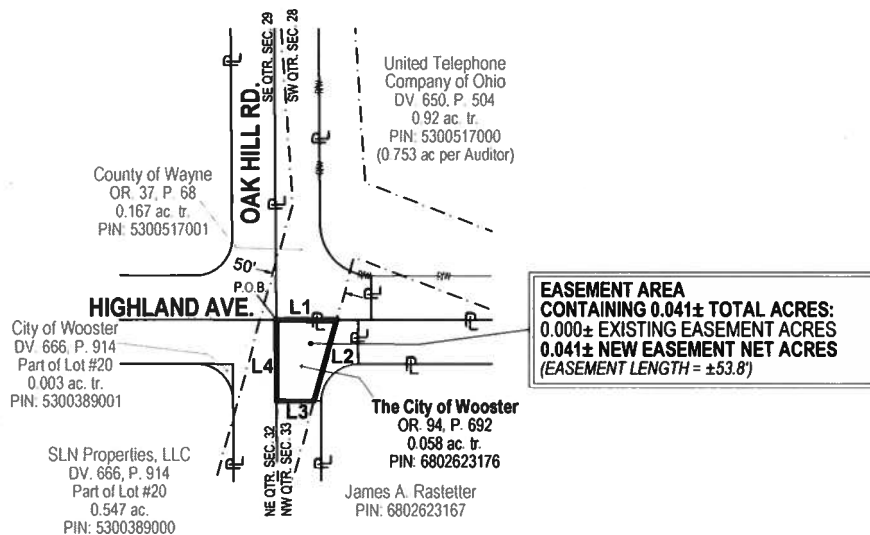
Introduced by: Jennifer Warden

# EXHIBIT "A"

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S 89°54'03" E	40.50'
L2	S 15°30'51" W	57.15'
L3	N 89°30'45" W	25.03'
L4	N 00°11'40" W	54.93'



Vicinity Map (NTS)



## NOTES

-This drawing is for easement purposes only and has been created using existing public records and field collected data. -Bearings are oriented to the Ohio State Plane Coordinate System (NAD 83).

## LEGEND

	Easement Area
	Right-of-Way Line
	Road Right-of-Way Line
	Property Line
	Point of Beginning

**BAIR, GOODIE AND ASSOCIATES, INC.**  
153 North Broadway, New Philadelphia, Ohio  
Email: ktoukonen@baigoodie.com  
Telephone: 330.343.3499 | Fax: 330.343.9505

Line Name: West Wooster - East Wooster  
Line Number: TLN160:02163

Revised: 08.21.2020 (MDS)

## OHIO POWER COMPANY

EASEMENT ACROSS THE LANDS OF  
THE CITY OF WOOSTER  
CONTAINING 0.041± ACRES

Situated in the State of Ohio, County of Wayne, and City of Wooster.  
Located in the Northwest Quarter of Section 33, T-16, R-13.

Scale: 1" = 100' | Date: 01.07.2020 | File: AEP-ONW105 | Sheet: 1 of 1

ORDINANCE NO. 2020-39

AN ORDINANCE AUTHORIZING THE CITY OF  
WOOSTER TO ACCEPT A GIFT OF LAND FROM THE  
BOARD OF WAYNE COUNTY COMMISSIONERS

WHEREAS, the Board of Wayne County Commissioners is the owner of several parcels of undeveloped real estate currently used as road right-of-way or potential road right-of-way (approx. 1.9 acres) along or in the area of Old Mansfield Road, Old Lincoln Way, and McAfee Rd; and

WHEREAS, the Board desires to make a gift to the City of Wooster of said land as such land is within the corporate limits of the City of Wooster and is road right-of-way; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
WOOSTER, OHIO:

SECTION 1. The gift of real estate from the Board of Wayne County Commissioners is hereby accepted and approved.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 3. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

1st reading \_\_\_\_\_ 2nd reading \_\_\_\_\_ 3rd reading \_\_\_\_\_

Passed: \_\_\_\_\_, 2020

Vote: \_\_\_\_\_

Attest: \_\_\_\_\_

Clerk of Council

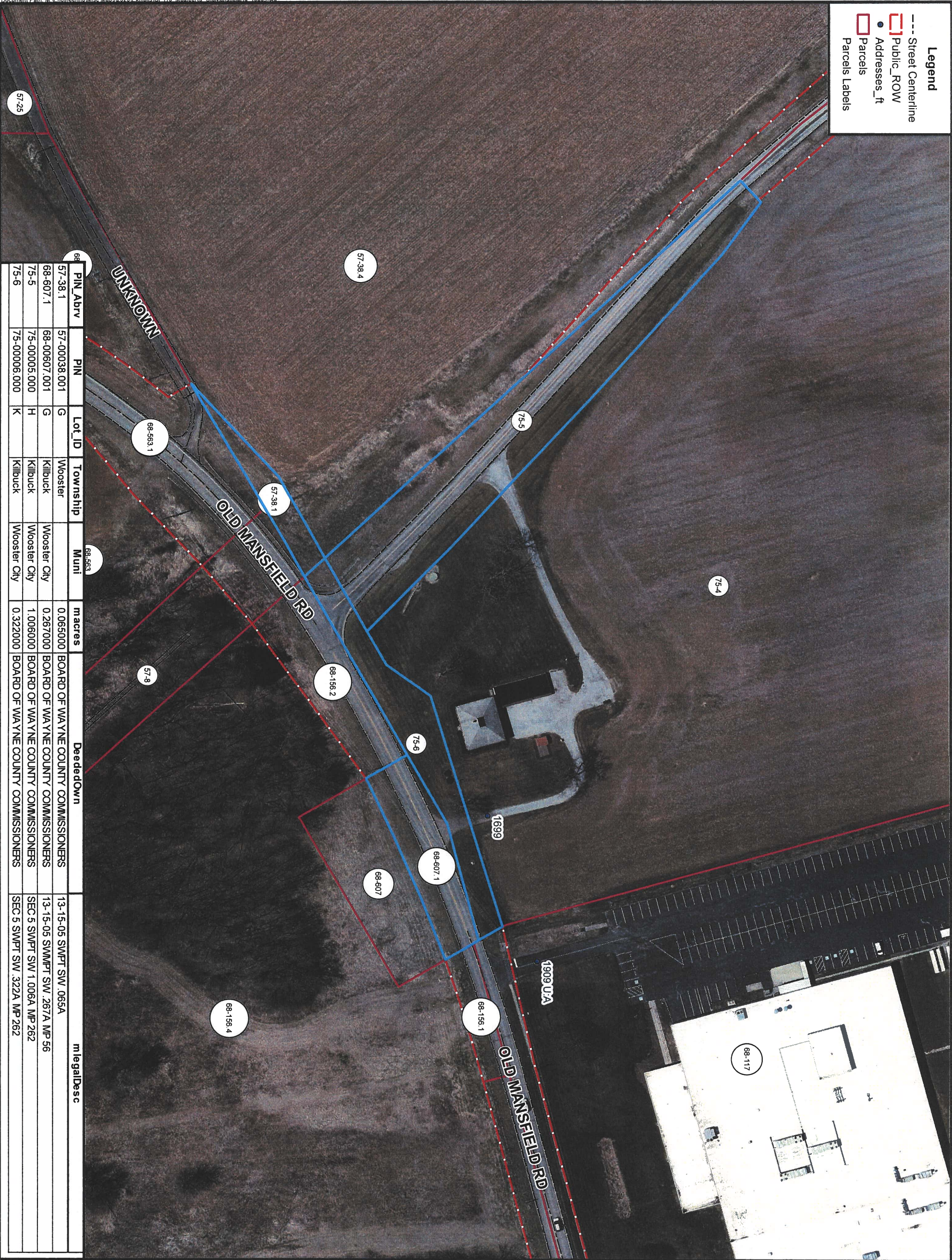
President of Council

Approved: \_\_\_\_\_, 2020

Mayor

Introduced by: Jennifer Warden





Legend

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Street Centerline

Public ROW

•

Addresses\_ft

Parcels

Parcels Labels

68	PIN_Abrv	PIN	Lot_ID	Township	Muni	macres	DeededOwn	m legalDesc
	57-38.1	57-00038.001	G	Wooster		0.065000	BOARD OF WAYNE COUNTY COMMISSIONERS	13-15-05 SWPT SW .065A
	68-607.1	68-00607.001	G	Kilbuck	Wooster City	0.267000	BOARD OF WAYNE COUNTY COMMISSIONERS	13-15-05 SWMPT SW .267A MP 56
	75-5	75-00005.000	H	Kilbuck	Wooster City	1.006000	BOARD OF WAYNE COUNTY COMMISSIONERS	SEC 5 SWPT SW 1.006A MP 262
	75-6	75-00006.000	K	Kilbuck	Wooster City	0.322000	BOARD OF WAYNE COUNTY COMMISSIONERS	SEC 5 SWPT SW .322A MP 262

N

W

E

S

5025050100 Feet

CITY OF WOOSTER - SITE PLAN

Date: 9/8/2020

All boundaries shown ARE NOT survey quality and are for reference only.

CITY OF WOOSTER

DIVISION OF ENGINEERING

900 E. Main St., Suite 200

Wooster, OH 44691

740.233.1234

www.woosterohio.gov

442.333.1234

www.woosterohio.gov



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Situated in the Township of Wooster, County of Wayne, State of Ohio, and in Section 5, Town 15N, Range 13W and being more fully described as follows:

## PARCEL NO. 3 WD

Commencing at an iron pin at the southwest corner of the southwest quarter of Section 5, said point being at Station 3 + 96.16 on the centerline of a survey made in 1988 of existing S. R. 302, 103.84 feet to a point on the centerline of S. R. 302 at Station 5 + 00.00, said point being at the intersection of the centerline of relocated T. R. 46 at Station 18 + 49.77; thence N 4° 36' 57" E along the centerline of relocated T. R. 46, 244.83 feet to relocated T. R. 46 centerline Station 20 + 94.60 and the P. C. of a curve; thence northeasterly along the centerline of relocated T. R. 46 and along the arc of a curve deflecting to the right a distance of 819.25 feet, said curve having a radius of 954.93 feet and a chord which bears N 29° 13' 36" E, 794.36 feet to a point at relocated T. R. 46 centerline Station 29 + 13.89 and a point on the westerly property line of the Chesapeake and Ohio Railway; thence N 38° 04' 03" W, along said westerly property line, 30.13 feet to its intersection with the centerline of existing T. R. 46 and the southeast corner of the lands of the owner, said point being 30.12 feet north of and radially to relocated T. R. 46 centerline Station 29 + 12.89 and the true place of beginning of the herein described parcel; thence S 64° 37' 57" W along the southerly property line of the lands of the owner and the centerline of existing T. R. 46, 162.24 feet to a point 73.17 feet north of and radially to relocated T. R. 46 centerline Station 27 + 64.31; thence N 51° 41' 06" E, 133.88 feet to a point on the existing northerly right of way line of T. R. 46, said point being 65.89 feet north of and radially to relocated T. R. 46 centerline Station 28 + 91.79; thence N 64° 37' 57" E along the existing northerly right of way line of T. R. 46, 25.00 feet to a point on the easterly line of the lands of the owner and the westerly line of the lands of the Chesapeake and Ohio Railway at a point 60.85 feet northerly and radially to relocated T. R. 46 centerline Station 29 + 11.97; thence S 38° 04' 03" E along the westerly line of the Chesapeake and Ohio Railway and the easterly property line of the lands of the owner 30.75 feet to the place of beginning and containing 0.065 acres, more or less, including the present road which occupies 0.065 acres, more or less,

54.

## PARCEL NO. 3 AWD

Commencing at an Iron pin at the southwest corner of the southwest quarter of Section 5, said point being at Station 3 + 96.16 on the centerline of a survey made in 1988 of existing S. R. 302 and relocated T. R. 46; thence S 85° 21' 33" E along the centerline of S. R. 302, 103.84 feet to a point on the centerline of S. R. 302 at Station 5 + 00.00, said point being at the intersection of the centerline of relocated T. R. 46 at Station 18 + 49.77; thence N 04° 38' 57" E along the centerline of relocated T. R. 46, 244.83 feet to relocated T. R. 46 centerline Station 20 + 94.60 and the P. C. of a curve; thence northeasterly along the centerline of relocated T. R. 46 and along the arc of a curve deflecting to the right a distance of 899.49 feet, said curve having a radius of 954.93 feet and a chord which bears N 31° 38' 04" E, 866.63 feet to a point at relocated T. R. 46 centerline Station 29 + 94.09 and a point on the easterly property line of the Chesapeake and Ohio Railway; thence N 38° 04' 03" W along said easterly property line 18.09 feet to its intersection with the centerline of existing T. R. 46 and the southwest corner of the lands of the owner, said point being 17.97 feet north of and radially to relocated T. R. 46 centerline Station 29 + 92.03; thence continuing N 38° 04' 03" W along said easterly line of the Chesapeake and Ohio Railway and said westerly line of the lands of the owner 30.75 feet to its intersection with the northerly line of the existing right of way of existing T. R. 46 at a point 48.52 feet north of and radially to relocated T. R. 46 centerline Station 29 + 88.68 and 47.97 feet west of and at right angles to Station 67 + 52.37 on the centerline of T. R. 192 according to said 1988 survey of the centerline of relocated T. R. 46 and T. R. 192 and the true place of beginning of the herein described parcel; thence continuing along said westerly property line of the lands of the owner N 38° 04' 03" W, 627.58 feet to a point on the centerline of existing T. R. 192 at Station 61 + 25.03 where the centerline of relocated T. R. 192 begins with a curve; thence N 51° 29' 02" E, 33.55 feet to a point on the existing easterly right of way line of T. R. 192 at a point 33.55 feet east of and at right angles to T. R. 192 centerline Station 61 + 25.03; thence S 49° 09' 44" E, 73.35 feet to a point 44.74 feet east of and radially to relocated T. R. 192 centerline Station 62 + 00.10; thence S 43° 30' 58" E, 200.00 feet to a point 45.00 feet east of and at right angles to relocated T. R. 192 centerline Station 64 + 01.08; thence S 42° 32' 51" E, 244.34 feet to a point 43.01 feet east of and at right angles to relocated T. R. 192 centerline Station 66 + 43.48; thence S 40° 45' 58" E, 134.07 feet to a point on the existing northerly

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right of way line of existing T. R. 46, said point being 43.00 feet east of and at right angles to relocated T. R. 192 centerline Station 67 + 77.42, the same being 42.52 feet north of and radially to relocated T. R. 46 centerline Station 30 + 78.59; thence S 64° 37' 57" W along the existing northerly right of way line of T. R. 46, 94.35 feet to the place of beginning and containing 1.006 acres, more or less, including the present road which occupies 0.418 acres, more or less.

## PARCEL NO. 3 AWD-I

Commencing at an iron pin at the southwest corner of the southwest quarter of Section 5, said point being at S. R. 302 centerline Station 3 + 96.16 of a survey made in 1988 of S. R. 302, relocated T. R. 46 and relocated T. R. 192; thence S 85° 21' 33" E 103.84 feet along the S. R. 302 centerline to a point on the centerline at Station 5 + 100; said point being the intersection of relocated T. R. 46 at centerline Station 18 + 49.77; thence N 4° 38' 57" E, 244.83 feet along relocated T. R. 46 centerline to P. C. Station 20 + 94.60; thence by a curve to the right having a radius of 954.93 feet, an arc distance of 986.19 feet and whose chord is N 34° 14' 06" E, 942.95 feet to a point on relocated T. R. 46 centerline at P. C.C. Station 30 + 80.79; thence by a curve to the right having a radius of 1,909.86 feet, an arc distance of 139.43 feet and whose chord is N 65° 54' 43" E, 139.40 feet to a point on relocated T. R. 46 centerline Station 32 + 20.22; thence N 25° 22' 03" W, 15.60 feet to a northwest property corner of the lands of the owner, said property corner being 15.57 feet north of and radial to relocated T. R. 46 centerline Station 32 + 19.31 and being the true place of beginning for the herein described parcel; thence S 64° 37' 57" W, 229.86 feet along a southerly property line of the lands of the owner to a point at the southwest property corner of the lands of the owner being 17.97 feet north of and radial to relocated T. R. 46 centerline Station 29 + 92.03; thence N 38° 04' 03" W, 30.75 feet along the westerly property line of the lands of the owner to a point 48.52 feet north of and radial to relocated T. R. 46 centerline Station 29 + 88.68, said point also being 47.97 feet west of and at right angles to relocated T. R. 192 centerline Station 67 + 52.37 and the existing northerly T. R. 46 right of way line; thence N 64° 37' 57" E, 137.63 feet along the existing T. R. 46 right of way line to a point 42.34 feet north of and radial to T. R. 46 centerline Station 31 + 20.88; thence N 39° 55' 37" E, 60.41 feet to a point on the existing northerly T. R. 46 right of way line 68.52 feet north of and radial to relocated T. R. 46 centerline Station 31 +

+ 00.00

-5-

73.70; thence N 77° 13' 20" E, 270.94 feet along the existing northerly T. R. 46 right of way line to a point on the easterly property line of the lands of the owner 37.11 feet north of and radial to relocated T. R. 46 centerline Station 34 + 35.74; thence S 25° 22' 03" E, 68.15 feet along the easterly property line of the lands of the owner to a point 30.00 feet south of and radial to relocated T. R. 46 centerline Station 34 + 47.55; thence by a curve to the left having a radius of 1,879.86 feet, an arc distance of 221.99 feet and whose chord is S 71° 26' 25" W, 221.86 feet to a point on a westerly property line of the lands of the owner 30.00 feet south of and radial to relocated T. R. 46 centerline Section 32 + 22.01; thence N 25° 22' 03" W, 45.65 feet along a westerly property line of the lands of the owner to the place of beginning containing 0.589 acres, more or less, including the present road which occupies 0.517 acres, more or less.

PARCEL NO. 3 T

Beginning at the intersection of the easterly property line of the lands of the owner and the existing northerly right of way line of T. R. 46, said intersection being 60.58 feet north of and radial to relocated T. R. 46 centerline Station 29 + 11.97 of a survey made in 1988 and being the true place of beginning of the herein described parcel; thence S 64° 37' 57" W, 25.00 feet along the existing northerly right of way line to a point 65.89 feet north of and radial to relocated T. R. 46 centerline Station 28 + 91.79; thence N 21° 11' 33" E, 28.38 feet to a point on the easterly property line of the lands of the owner, said point being 80.84 feet north of and radial to relocated T. R. 46 centerline Station 29 + 11.41; thence S 38° 04' 03" E 20.00 feet along the easterly property line of the lands of the owner to the place of beginning containing 0.006 acres, more or less.

PARCEL NO. 3 AT

Commencing at a northwest corner of a 0.67 acre parcel of the lands of the owner, said point being 15.57 feet north of and radial to relocated T. R. 46 centerline Station 32 + 19.31 in a survey made in 1988; thence S 25° 22' 03" E, 45.65 feet along the westerly property line of the lands of the owner to a point 30.00 feet south of and radial to T. R. 46 centerline Station 32 + 22.01 and being the true place of beginning of the herein described parcel; thence to a point 30.00 feet south of and radial to relocated T. R. 46 centerline Station 34 + 47.55 by a curve to the right having a radius of 1,879.86 feet, an arc distance of

## EXHIBIT A

JCL-3 P82

SITUATED in the Wooster Township, Wayne County, Ohio, Section 5, Town 15N, Range 13W and being more fully described as follows:

## PARCEL NO. 4 (HIGHWAY)

## PERPETUAL EASEMENT FOR HIGHWAY PURPOSES.

Commencing at an iron pin at the southwest corner of the southwest quarter of Section 5, said point being at S. R. 302 centerline Station 3 + 96.16 of a survey made in 1988 of S. R. 302, relocated T. R. 46 and relocated T. R. 192; thence S 85° 21' 33" E, 103.84 feet along the S. R. 302 centerline to a point on the centerline of Station 5 + .00, said point being the intersection of relocated T. R. 46 centerline Station 18 + 49.77; thence N 4° 38' 57" E, 244.83 feet along relocated T. R. 46 centerline to P. C. Station 20 + 94.60; thence by a curve to the right having a radius of 954.93 feet, an arc distance of 819.25 feet and whose chord is N 29° 13' 36" E, 794.36 feet to a point on relocated T. R. 46 centerline at Station 29 + 13.85, said point being the intersection of a westerly property line of the lands of the owner; thence N 38° 04' 03" W, 60.88 feet along the westerly property line of the lands of the owner to a point on the existing northerly right of way line of T. R. 46 and being 60.85 feet north of and radial to relocated T. R. 46 centerline Station 29 + 11.97 and being the true place of beginning of the herein described parcel; thence N 64° 37' 57" E, 82.01 feet along the existing northerly right of way line of T. R. 46 to a point on the easterly property line of the lands of the owner, said point being 48.52 feet north of and radial to relocated T. R. 46 centerline Station 29 + 88.68 and also being 47.97 feet west of relocated T. R. 192 centerline Station 67 + 52.37; thence S 38° 04' 03" E, 48.84 feet along the easterly property line of the lands of the owner to a point on relocated T. R. 46 centerline Station 29 + 94.09; thence continuing S 38° 04' 03" E, 65.48 feet along the easterly property line of the lands of the owner to a point 65.00 feet south of and radial to relocated T. R. 46 centerline Station 30 + 02.27; thence S 56° 31' 30" W, 80.26 feet to a point on the westerly property line of the lands of the owner, said point being 65.00 feet south of and radial to relocated T. R. 46 centerline Station 29 + 16.12; thence N 38° 04' 03" W, 125.92 feet along the westerly property line of the lands of the owner to the place of beginning containing 0.221 acres, more or less, including the present road which occupies 0.113 acres, more or less.

Grantor claims title by instrument of record in D. B. 119, Page 396 County Recorder's Office.

## PARCEL NO. 4 - 1 (HIGHWAY)

## PERPETUAL EASEMENT FOR HIGHWAY PURPOSES.

Commencing at an iron pin at the southwest corner of the southwest quarter of Section 5, said point being at S. R. 302 centerline Station

RESOLUTION NO. 2020-51

A RESOLUTION AUTHORIZING THE DIRECTOR OF  
ADMINISTRATION TO PURCHASE A DUMP TRUCK

WHEREAS, the City is in need of a new dump truck for road maintenance, leaf collection, as well as snow and ice removal throughout the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The Director of Administration is authorized to purchase a new dump truck for general maintenance uses (for road maintenance, leaf collection, as well as snow and ice removal throughout the City), with payment to originate from the Capital Improvements Fund, Fund 301.

With respect to such purchase, the Director of Administration will advertise according to law and enter into a purchase contract with the lowest and best bidder, except that if the item is available through a state-sponsored cooperative purchasing program or can be accomplished through a vendor upon equivalent terms, conditions and specifications, but at a price which is equal to or lower than that which is available from the state-sponsored program, s/he may make such purchase therefrom if s/he determines that the price and availability is more advantageous to the City.

SECTION 2. The cost of such purchase is included in the 2020 Appropriations Budget.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: \_\_\_\_\_ Passed: \_\_\_\_\_ Vote: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
President of Council

Approved: \_\_\_\_\_, 2020

\_\_\_\_\_  
Mayor

Introduced by: Jennifer Warden

### Request for Agenda Item

Authorization for Bid

☐

Purchase Capital Item

☒

Non-Capital

☐

Division PPM	Meeting Date Requested 10/5/2020
Project Name Capital – Dump Truck Purchase	Estimated Total Funds/Costs \$160,000
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
<b>Description of Request</b> Purchase of a new dump truck to be used for road maintenance, leaf collection, as well as snow and ice removal throughout the City. The new truck will be equipped with a dump bed, snowplow and salt spreader with deicing equipment.  Capital Improvement Fund – 2020 Budget Approximate Cost: \$160,000	
<b>Justification / Benefits</b> <small>With a purchase of a new dump truck, a 1998 International dump truck will be taken off line and sold. The 1998 International dump truck will be sold using GovDeals.com once the new truck is delivered. The auction site that the truck will be sold on is how many City vehicles and equipment have been sold in the past and historically brings the most value back to the City. Currently, the 1998 International dump truck has many deficiencies that would need to be addressed in order to keep it in good operational standards. A few of the major deficiencies include rusted through cab supports, rusted frame rails causing the dump bed to not rest evenly, and a new dump bed installed to eliminate materials and debris from falling off the truck.  The new truck is available to be purchased now and it is built to our current specifications. The price of the new truck has been determined by Sourcewell (a cooperative purchasing agency) which meets City Ordinance, Chapter 160.03 Bidding Procedures. PPM planned to purchase a new dump truck in 2021 but will not need to with this purchase and in doing so the City will be saving approximately \$10,000. Funding for this purchase are being used from balances not used in the PPM Division and other City Capital Projects.</small>	
<b>Will this Project affect the City's Operating Costs</b> N/A	
<b>What Alternatives Exist and what are the Implications of the Alternatives</b> Continue to operate with an aging fleet will require additional maintenance and potentially more frequent down times.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Curt Denning	Date: 9/29/2020

Approved for Agenda ☐ Yes ☐ No