

**CITY COUNCIL AGENDA**  
**September 21, 2020**  
**Zoom Videoconference meeting**  
**7:30p.m.**

**The council meeting will be conducted via Zoom Videoconferencing with public access through YouTube.**

**I. ROLL CALL & ORDERING OF AGENDA**

**II. APPROVAL OF MINUTES**

**III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**

Discussion of acceptance of property from the county (Scavelli)

**IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**

**V. COMMITTEE REPORTS; PUBLIC HEARINGS**

Public Hearing - Annexation of Oak Hill Property (Sanders)

**VI. UNFINISHED BUSINESS**

1. Third Reading – ORDINANCE NO. 2020-31 AMENDED  
AN ORDINANCE AMENDING CHAPTER 351, PARKING GENERALLY, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, BY ADOPTING A PROHIBITION AGAINST PARKING, OR ABANDONING UPON ANY STREET A RECREATIONAL OR COMMERCIAL VEHICLE. (Sanders)
2. Second Reading - ORDINANCE NO. 2020-35 AMENDED  
AN ORDINANCE ACCEPTING THE ANNEXATION OF TERRITORY ON OAK HILL ROAD COMPRISING OF PARCELS 53-01626.000, 53-00145.000, **53-00145.002 AND 53-01626.001** BOTH OF WHICH ARE CONTIGUOUS TO THE CORPORATION LIMITS. (Robert Reynolds, Esq., Agent for Petitioners Wooster City Schools and the City of Wooster)

**VII. NEW BUSINESS**

1. First Reading – ORDINANCE NO. 2020-36  
AN ORDINANCE STATING TO THE WAYNE COUNTY COMMISSIONERS, PURSUANT TO REVISED CODE SECTION 709.03, THE SERVICES WHICH THE CITY OF WOOSTER WOULD BE ABLE TO PROVIDE FOR PARCEL 53-01283.000, AND CONTIGUOUS TO THE CORPORATION LIMITS, AND DECLARING AN EMERGENCY. (Matthew A. Long, Esq., Agent for Petitioner Stephanie Campbell) (Sanders)
2. First Reading – ORDINANCE NO. 2020-37  
AN ORDINANCE AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO AN AGREEMENT EXTENDING THE COLLECTIVE BARGAINING AGREEMENT FOR ONE YEAR WITH REPRESENTATIVES OF THE OHIO WOOSTER EMPLOYEE ASSOCIATION, AND DECLARING AN EMERGENCY (Ansel)

**VIII. MISCELLANEOUS**

**IX. ADJOURNMENT**

AMENDED  
ORDINANCE NO. 2020-31

AN ORDINANCE AMENDING CHAPTER 351, PARKING GENERALLY, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, BY ADOPTING A PROHIBITION AGAINST PARKING, OR ABANDONING UPON ANY STREET A RECREATIONAL OR COMMERCIAL VEHICLE.

WHEREAS, the public rights of way within the municipality are intended to be utilized principally for the purpose of facilitating vehicular travel among points within the municipality; and

WHEREAS, health, safety and sanitary considerations dictate that the public rights of way should not be utilized to provide a place upon which recreational or commercial vehicles of any description are parked for lengthy periods of time.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Chapter 351, Parking Generally, of the Codified Ordinances of the City of Wooster, Ohio is hereby amended by the adoption of new Section 351.21, PARKING OF RECREATIONAL OR COMMERCIAL VEHICLES, to read as follows:

**351.21 PARKING OF RECREATIONAL OR COMMERCIAL VEHICLES**

**(a) A person who is the owner, agent, operator, or other person in charge of any recreational or commercial vehicle as defined herein may permit such vehicle to remain parked upon the street in front of their residence for a period of time not to exceed \_\_\_ hours. This section only applies to commercial vehicles parking between the hours of 10:00 p.m. and 8:00 a.m. pursuant to Section 351.16 of this code. Any other parking, standing or abandoning of a recreational or commercial vehicle on any other City street or highway is prohibited under this section.**

(b) For the purposes of this section, certain terms shall be defined as follows:

(1) "Recreational vehicle" includes, but is not limited to:

A. Camper Trailer - A folding or collapsible vehicular structure, mounted on wheels but without its own power, designed as a temporary living quarters for travel, camping, recreation and vacation uses, which is not encompassed in the definition of travel trailer.

B. Motor Bus - Any motor vehicle having motor power designed and used for carrying more than 15 passengers.

C. Motor Home - A self-propelled recreational vehicle constructed with permanently installed facilities for cold storage, cooking and consuming of food and for sleeping.

D. Travel Trailer - A non-self-propelled recreational vehicle as defined in Ohio R.C. 4501.01(Q), including a tent type fold out camping trailer as defined in Ohio R.C. 4517.01.

F. Recreational Trailers - Any form of device, equipment, or machinery on wheels, or a single wheel, that is intended to be pulled by a motor vehicle, whether or not attached to a motor vehicle. This shall include every vehicle designed and utilized for the sole purpose of transporting any boat, auto, snowmobile, recreational habitation, and the like, which does not have motive power, but is designed to be drawn by another vehicle.

1. A boat operated by machinery either permanently or temporarily affixed.

3. An inflatable, manually propelled boat having a hull identification number meeting the requirements of the United States Coast Guard.

(2) "Commercial Vehicles" has the same meaning as defined in Wooster Codified Ordinance 341.01(c).

**SECTION 3.** This Ordinance is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary in order to address urgent health, safety and sanitary concerns; wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor, provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed: \_\_\_\_\_, 2020      Vote: \_\_\_\_\_

Approved: \_\_\_\_\_, 2020

\_\_\_\_\_  
Mayor

Introduced by: Craig Sanders

## Request for Agenda Item

**Authorization for Bid**

☐

**Purchase Capital Item**

☐

**Non-Capital**

☒

<b>Division</b> Administration	<b>Meeting Date Requested</b> 8-17-20
<b>Project Name</b> Chapter 351 Amendment – Commercial & Recreational Vehicle Parking on Streets	<b>Estimated Total Funds/Costs</b> \$0
<b>Is Full Amount Budgeted?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED <span style="border: 1px solid black; padding: 0 5px;">N/A</span>	
<b>If No, How is the Purchase to be Funded?</b>	
<b>Description</b>  This is a request to amend chapter 351, Parking Generally, of the codified ordinances to limit the parking of commercial and recreational vehicles on City streets. This change would prohibit parking of commercial vehicles and large recreational vehicles such as campers, motor homes, trailers and water craft, and for more than 24 hours, to accommodate loading and unloading.  Commercial vehicles are currently defined in chapter 341.01 of the codified ordinances, and include large vehicles designed or used for the transport of persons (buses) or property (tractor trailers, box trucks, etc).	
<b>Justification / Benefits</b>  The City's property maintenance and police divisions have received numerous complaints over the years about these large vehicles parking on residential streets. Current property maintenance and zoning codes limit the parking of these vehicles on private property, but those codes do not apply to public road rights of way. A survey of other city's codes indicated that these parking prohibitions are not uncommon.	
<b>Will this Project affect the City's Operating Costs</b>  This change should have little effect on the City's operating costs.	
<b>What Alternatives Exist and what are the Implications of the Alternatives</b>  Alternatives include leaving the code as is, and allowing large commercial and recreational vehicles to park on residential streets; or completely banning all parking, with no allowance for temporary parking, loading or unloading.	
<b>Is this a Sole Source Bid or Non-Bid Situation</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: <span style="border: 1px solid black; padding: 0 5px;">N/A</span>	
<b>Is there a need for Suspension of the Rules or a Time Frame when this must be passed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons  Immediate passage is not needed, but approving now would allow these provisions to be enacted as soon as possible.	
<b>NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.</b>	
<b>Manager Requesting:</b> Administration/Police/BSD/Planning 8-11-20	<b>Date:</b>
<b>Approved for Agenda</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Below are recent issues with parking of trailers, RV's and commercial vehicles in the street or right of way. We have received complaints on most of them. I've attached a couple of pictures from our files.

- Trailer on Pittsburgh Ave.
- Tow Truck at Bardon Street and Rebecca St.
- Camper on McKinley St.
- Semi at Hamilton St. and Oak Hill Rd.
- Camper at Spring St. and Bever St.

Andrew

**Andrew Dutton, AICP**





05.20.2019

McKinley St





Pittsburgh Ave.

AMENDED  
ORDINANCE NO. 2020-35

AN ORDINANCE ACCEPTING THE ANNEXATION OF  
TERRITORY ON OAK HILL ROAD COMPRISING OF  
PARCELS 53-01626.000, 53-00145.000, **53-00145.002 AND 53-  
01626.001** BOTH OF WHICH ARE CONTIGUOUS TO THE  
CORPORATION LIMITS. (Robert Reynolds, Esq., Agent for  
Petitioners Wooster City Schools and the City of Wooster)

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO

SECTION 1. The proposed annexation (PPN 53-01626.000, PPN 53-00145.000, **PPN 53-00145.002 AND PPN 53-01626.001**), as agreed, and as approved by the City of Wooster and by the Board of County Commissioners of Wayne County on June 22, 2020, is accepted. The territory to be annexed is described in the agreement, a copy of which is hereto and incorporated by reference.

The certified transcript of the proceedings for annexation, together with an accurate map of the territory, the petition for annexation, the annexation agreement, and other papers relating to the proceedings of the Wayne County Commissioners, are on file with the Clerk of this Council and have been for more than sixty (60) days.

SECTION 2. The Clerk of Council is directed to make three (3) copies of this Ordinance, to each of which shall be attached a copy of the map accompanying the annexation agreement, a copy of the transcript of proceedings of the Board of County Commissioners of Wayne County, and a certificate as to the correctness. The Clerk shall then deliver one copy to the Wayne County Auditor, one copy to the Wayne County Recorder, and one copy to the Secretary of State, and shall file notice of this annexation with the Wayne County Board of Elections within thirty (30) days after it becomes effective; and the Clerk shall do all other things required by law.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 9-8-20      2nd reading \_\_\_\_\_      3rd reading \_\_\_\_\_

Passed: \_\_\_\_\_, 2020      Vote: \_\_\_\_\_

Attest: \_\_\_\_\_  
                         Clerk of Council      President of Council

Approved: \_\_\_\_\_, 2020      \_\_\_\_\_  
   Mayor

Introduced by: Craig Sanders



## NOTICE OF PETITION FOR ANNEXATION

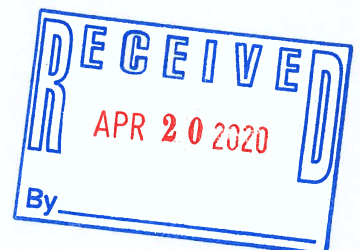
To: Tammy E. Polen, Clerk  
Wayne Township  
2463 Oak Hill Rd.  
Wooster, OH 44691

Lynne DePaulo, Clerk  
Wooster City Council  
538 N. Market St.  
Wooster, OH 44691

Please take notice that on April 8, 2020 at 11:14 A.M., a Petition for Annexation was filed with the Wayne County Commissioners. A copy of that Petition is attached, together with a copy of all other documents that accompanied the petition.

A hearing on this petition will take place before the Wayne County Commissioners on June 10, 2020, at 9:00 A.M., in the 2<sup>nd</sup> Floor Meeting Room, Wayne County Administration Building, 428 W. Liberty Street, Wooster, Ohio 44691.

**Robert J. Reynolds, Agent for Petitioners**



*Bob Reynolds -  
certified  
mail*

**PETITION FOR ANNEXATION**

ONE OF USERS  
2020/03/01  
We, the undersigned, being a majority of the owners of real estate in the territory hereinafter described, hereby petition for the annexation of the following described territory to the City of Wooster, Wayne County, Ohio, in the manner provided for by Sections 709.02 to 709.11 of the Revised Code of Ohio.

Petitioners have attached hereto and made a part of this petition a legal description of the perimeter of the territory sought to be annexed, marked as Exhibit "A".

The described territory is contiguous with the City of Wooster, Ohio.

Petitioners have attached hereto and made a part of this petition, an accurate map or plat of the territory sought to be annexed, marked Exhibit "B".

Robert J. Reynolds is hereby appointed agent for the undersigned Petitioners as required by Revised Code Section 709.02(C)(3), with full power and authority hereby granted to said agent to amend, alter, change, correct, withdraw, refile, substitute, compromise, increase or delete the area, to do any and all things essential thereto, and to take any action necessary for obtaining the granting of this Petition. Said amendment, alteration, change, correction, withdrawal, refiling, substitution, compromise, increase or deletion or other things or action for granting of this Petition shall be made in the Petition, description and plat by said agent without further expressed consent of the Petitioners.



**Robert J. Reynolds, Agent**  
441 W. Liberty Street  
Wooster, OH 44691  
(330) 264-1150  
breynolds@reynoldslaw.org

**WOOSTER CITY SCHOOL DISTRICT**

By:   
**Michael Tefs, Superintendent**

Date: 3/23/2020

**CITY OF WOOSTER**

By:   
**Robert F. Breneman, Mayor**

Date: 3-5-2020

EXHIBIT

A

**SHAFFER, JOHNSTON, LICHTENWALTER  
& ASSOCIATES, INC.  
ENGINEERS & SURVEYORS**



Boundary description of 25.345 acres for annexation to Wooster City EW 2149C

Situated in the Township of Wayne, T-16N; R-13W, Northwest and Southwest Quarters of Section 28, County of Wayne, and State of Ohio:

Known as being lands conveyed to The Wooster City School District in O.R. 845; Page 1675 and O.R. 891; Page 1276 of Wayne County Official Records, lands conveyed to County of Wayne in Volume 696; Page 571, Volume 709; Page 372 and Volume 709; Page 383 of Wayne County Deed Records and lands conveyed to City of Wooster in Volume 695; Page 751 of said deed records and further bounded and described as follows:

Beginning at the southwest corner of the Northwest Quarter of Section 28, also being in Oak Hill Road:

THENCE WITH THE FOLLOWING SEVEN (7) COURSES:

1. N 00° 23' 48" W, 365.00 feet along the section line and in Oak Hill Road to a point on the Wooster City corporation line;
2. S 89° 52' 24" E, 575.00 feet along said corporation line to a point;
3. S 00° 23' 49" E, 365.00 feet along said corporation line to a point in Oldman Road;
4. S 89° 52' 24" E, 494.53 feet along said corporation line and in Oldman Road to a point;
5. S 00° 22' 01" E, 838.12 feet along said corporation line to a point;

Continued on Page 2



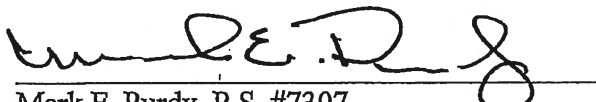
Page 2 (Description of 25.345 ac.).

6. N 89° 40' 59" W, 1068.83 feet along said corporation line, the north line of lands conveyed to Kyle W. Oswald in O.R. 836; Page 781 of Wayne County Official Records, and the north line of lands conveyed to County of Wayne in Volume 709; Page 391 of Wayne County Deed Records to a point at the northwest corner of said Wayne County lands and in Oak Hill Road;
7. N 00° 25' 01" W, 834.58 feet in Oak Hill Road to the place of beginning and containing within said bounds 25.345 acres of land, more or less, and subject to all legal highways and easements of record.

This description was prepared from a survey made by Mark E. Purdy, P.S. #7307 of Shaffer, Johnston, Lichtenwalter & Associates, Inc. in July of 2019.

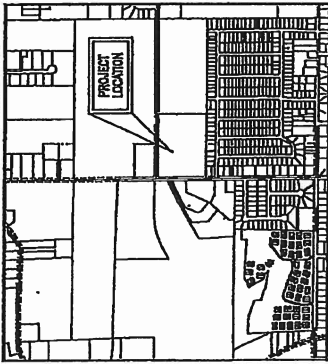
Basis of bearing: The bearings as shown hereon are relative to GRID NORTH of the OHIO STATE PLANE COORDINATE SYSTEM, NAD 83 DATUM.

See Wayne County Survey Records Volume \_\_\_\_; Page \_\_\_\_ for survey.

  
Mark E. Purdy, P.S. #7307



**EXHIBIT**



Resolution No. \_\_\_\_\_

BECKY FOSTER \_\_\_\_\_ RON ANSTUTZ \_\_\_\_\_ SUE SWAIL \_\_\_\_\_  
Approved: this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Ordinance No. \_\_\_\_\_

Approved for Recording:  
this \_\_\_ day of \_\_\_\_\_

Transferred;  
this \_\_\_ day of

PPH: 53-01825.000  
1A.575 AC  
THE WOODSTER-CITY SCHOOL DISTRICT  
O.R. 843; PG. 1975

PPN: 53-01824.002  
0.537 AC.  
COUNTY OF WAYNE  
DEED VOL. 708; PG. 372

N 89°40'59" W 1068.83'

COUNTY OF WAYNE  
DEED VOL. 709;  
PG. 391

CITY OF WABSTER

Distances shown hereon are expressed in feet and decimal parts thereof, bearings are used to express angles only, iron pins or monuments were found or set as indicated hereon. All of which I believe to be correct to the best of my knowledge.

By: Mark E. Purdy Date: 8-13-19  
Mark E. Purdy, P.S. #7307

**SHAFER, JOHNSTON, LICHTENWALTER  
& ASSOCIATES, INC.**  
Consulting Engineers & Surveyors  
347 Commerce Parkway, Suite C  
Monterey, Ohio 44691

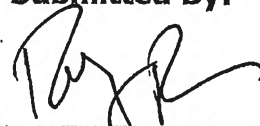
DRAWN B. FCB	CHECKED	1" SCALE	DATE 08/06/19
DWG NO: FW-2149C		JOB NO: FW-2149C	
		SHEET 1 OF 1	

DWG NO:	EW-2149C	JOB NO: EW-2149C	SHEET 1 OF 1
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**SCHEDULE OF ADJOINING PARCELS**  
**O.R.C. Section 709.02(D)**

<b>Name of Property Owner</b>	<b>Mailing Address</b>	<b>Permanent Parcel No.</b>
Board of Education Wooster City	144 N. Market Street, Wooster, OH 44691	67-02873.603 67-02515.000
Kyle W. Oswald	2583 Oak Hill Rd, Wooster, OH 44691	53-01148.000
Suzanne Rumbaugh TOD etal	231 Kinney Drive, Wooster, OH 44691	53-01060.000
Suzanne Rumbaugh TOD etal	1500 S. Honeytown Road, Wooster, OH 44691	67-00781.000
T. Snyder Properties LLC	2058 Autumn Run, Wooster, OH 44691	67-00767.000
Craig A. Herzog Successor Trustee	727 Skylark Drive, Wooster, OH 44691	67-01711.000
Midnight Holdings LLC	4255 Huntington Woods, Wooster, OH 44691	67-00891.000
Terrance J. & Christine D. Carrabine	711 Skylark Drive, Wooster, OH 44691	67-00831.000
Matthew W. Giordano	801 Skylark Drive, Wooster, OH 44691	67-01717.000
Donna L. Gerber	6220 Secrest Road, Wooster, OH 44691	67-01207.000
Super Veal, Inc.	964 Greensview Dr., Wooster, OH 44691	67-01793.000
Donald S. & Cheryl A. Ackerman	657 Skylark Drive, Wooster, OH 44691	67-00431.000
Karen Archer	649 Skylark Drive, Wooster, OH 44691	67-00591.000
Dianna L. & William R. Kauf	637 Skylark Drive, Wooster, OH 44691	67-01360.000
Gregory D. Wilcox	3419 Tamarack Lane, Wooster, OH 44691	67-01355.000
Neil R. & Dawn M. Topovski	2586 Oak Hill Road, Wooster, OH 44691	53-00881.003
Joel A. & Marlane L. Kennedy	2650 Oak Hill Road, Wooster, OH 44691	53-00881.006
John E. & Carolyn F. Amiet	2660 Oak Hill Road, Wooster, OH 44691	53-00881.005
Kenneth E. Shafer & Christine Kovach Co-Trustees	2670 Oak Hill Road, Wooster, OH 44691	53-00881.000
The City of Wooster	538 N. Market St., P.O. Box 1128, Wooster, OH 44691	67-02942.000
Wooster Church of the Nazarene	3100 Oak Hill Road, Wooster, OH 44691	67-02942.001

**Submitted By:**



**Robert J. Reynolds, Agent**



**SCHEDULE OF PARCELS FOR ANNEXATION  
O.R.C. Section 709.02(D)**

<b>Name of Property Owner</b>	<b>Mailing Address</b>	<b>Permanent Parcel No.</b>
The Wooster City School District	144 N. Market Street, Wooster, OH 44691	53-01626.000 53-00145.000
City of Wooster	P.O. Box 1128, Wooster, OH 44691	53-00145.002 53-01626.001

**Submitted By:**



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**Robert J. Reynolds, Agent for The  
Wooster City School District and City of  
Wooster**

ORDINANCE NO. 2020-36

AN ORDINANCE STATING TO THE WAYNE COUNTY COMMISSIONERS, PURSUANT TO REVISED CODE SECTION 709.03, THE SERVICES WHICH THE CITY OF WOOSTER WOULD BE ABLE TO PROVIDE FOR PARCEL 53-01283.000, AND CONTIGUOUS TO THE CORPORATION LIMITS, AND DECLARING AN EMERGENCY. (Matthew A. Long, Esq., Agent for Petitioner Stephanie Campbell)

WHEREAS, Matthew A. Long, Esq., agent for Petitioner, has, pursuant to Revised Code Section 709.02, filed a petition with the Wayne County Commissioners seeking annexation of .234 acres of land owned by the petitioner in Wooster Township, adjacent to the City of Wooster (a map of said area is attached hereto); and

WHEREAS, Wooster City Council approved Ordinance No. 2020-24 on July 6, 2020 authorizing the Mayor to enter into a pre-annexation agreement with certain owners; and

WHEREAS, Revised Code Section 709.03 provides that upon the clerk of the municipal legislative authority receiving notice of a proposed annexation, the municipal legislative authority shall, by ordinance or resolution, adopt a statement indicating what services, if any, the municipal corporation will be able to provide upon annexation of the territory proposed for annexation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1: Upon annexation to the City of Wooster, parcel 53-01283.000 as presented in the petition for annexation would receive the following services from the City of Wooster:

- A. Police protection from the full-time police department of the City of Wooster; and fire protection and emergency squad services from the full-time fire department of the City of Wooster. The projected response time for fire and emergency squad is 4 minutes from Station 2, first-in unit; and 6 minutes from Station 1, second-in unit. These services would be immediately available.
- B. A twelve-inch water line is located on the South side of Highland, approximately 50 feet from the property line of the territory proposed for annexation, and immediately accessible for extension thereto. The water plant and water resources of the City of Wooster have sufficient capacity to serve this property. This service would be immediately available.

- C. There is an 8 inch sewer main line 20 feet from the property line of the proposed annexed property. The water pollution control plant has sufficient capacity to serve this property. This service is immediately available.
- D. The City would also provide miscellaneous other city services, including, but not limited to, residential solid waste pickup, maintenance of dedicated streets and access to parks and recreation facilities. These services would be immediately available.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City or providing for the usual daily operation of a municipal department or division, and for the further reason that it is necessary to act pursuant to statute to provide timely notice to the Wayne County Commissioners of services which the City would provide in order to facilitate the orderly process of annexation; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading \_\_\_\_\_ 2nd reading \_\_\_\_\_ 3rd reading \_\_\_\_\_

Passed: \_\_\_\_\_, 2020                      Vote: \_\_\_\_\_

Attest: \_\_\_\_\_  
                    Clerk of Council                      President of Council

Approved: \_\_\_\_\_, 2020                      \_\_\_\_\_  
   Mayor

Introduced by: Craig Sanders



**NOTICE OF FILING OF ANNEXATION PETITION**

TO: Clerk, Wooster City Council  
FROM: Matthew A. Long, Agent for Petitioners  
RE: Annexation of 0.234 Acres  
DATE: September 14, 2020

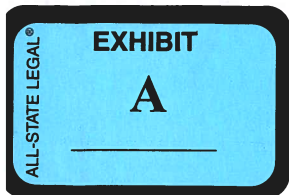
Please take notice that an Annexation Petition, a copy of which is attached hereto as *Exhibit A*, was filed with the Wayne County Commissioners on September 8, 2020 at 2:45 p.m. The Wayne County Commissioners have set the hearing to consider this Petition for November 12, 2020 at 11:00 a.m. The hearing shall be held at the Wayne County Administration Building, 428 W. Liberty Street, Wooster, Ohio, in the Commissioners' Meeting Room.

**RECEIPT**

The undersigned hereby acknowledges receipt of this Notice of Filing.

  
\_\_\_\_\_  
Clerk, Wooster City Council

Date: 9-14, 2020



## PETITION FOR ANNEXATION

**To the Board of Commissioners of Wayne County, State of Ohio**

The undersigned, being a majority of the owners of real estate in the following described territory within the County of Wayne and adjacent to the City of Wooster, Ohio, petitions the Board of Commissioners of Wayne County, Ohio, to annex the territory described below to the City of Wooster. The territory to be annexed is fully described as follows:

See attached **Exhibit A**.

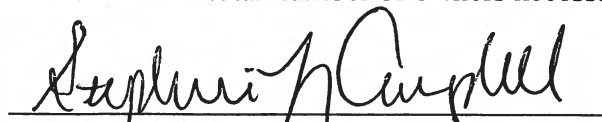
The Tax Account Number is 53-01283.000.

This parcel is described herein for annexation consist of 0.234 acres.

An accurate map of this territory is attached hereto and incorporated herein as a part of this Petition as **Exhibit B**.

Matthew A. Long, 225 North Market Street, Wooster, Ohio, is hereby appointed and authorized to act as agent for the undersigned petitioners in securing such annexation with full power and authority hereby granted to said agent to amend, alter, change, correct, withdraw, refile, substitute, compromise, increase or delete the area; to substitute an agent; to do any and all things essential thereto and to take any action necessary for obtaining the granting of this petition. Said amendment, alteration, change, correction, withdrawal, refiling, substituting, compromise, increase or deletion, or other actions for granting of this petition shall be made in the petition, description and/or plat by said agent without further expressed consent of petitioners.

The total number of owners of real estate in the above-described territory is one (1). Pursuant to Ohio Revised Code Section 709.02(E), the City of Wooster is not considered an "owner" and has not been included in the total number of owners necessary to file this petition.

  
Stephanie Campbell

Date: 9/4/2020

2020 SEP 8 PM 2:45  
THE CO. COMMISSIONERS

**LIST OF ALL TRACTS, LOTS AND PARCELS IN THE  
TERRITORY PROPOSED FOR ANNEXATION AND ADJACENT  
TO THAT TERRITORY OR DIRECTLY ACROSS THE ROAD FROM IT**

<b>Owner Name</b>	<b>Mailing Address</b>	<b>Permanent Parcel Number</b>	<b>Parcel Location</b>
Stephanie Campbell	903 W. Highland Avenue Wooster, OH 44691	53-01283.000	Territory Proposed
Julie Louis	911 W. Highland Avenue Wooster, OH 44691	53-00648.000	Adjacent
Daniel J. Armstrong	887 W. Highland Avenue Wooster, OH 44691	53-00851.000	Adjacent
EIB Holdings, LLC	9878 Steiner Road Rittman, OH 44270	67-00634.000	Adjacent
James Barnard	1604 Wildwood Drive Wooster, OH 44691	67-00635.00	Adjacent
Mary Lou Campbell, Trustee	719 Woodmere Drive Wooster, OH 44691	68-02623.025	Directly Across The Road
Anthony Calabretta	685 Woodmere Drive Wooster, OH 44691	68-02623.192	Across The Road



## **Exhibit A**

### **Boundary Description 0.234 Acres**

#### **Parcel 4WD**

Situated in the State of Ohio, County of Wayne, Township of Wayne in the southwest quarter of Section 28, T-16N, R-13W.

Being part of the land described in a deed to **Stephanie Campbell** recorded in official record volume 882, page 2358 of the Wayne County records.

Described as follows:

**Commencing** at a one inch diameter steel pin found at the intersection of Oak Hill Road (Township Road 135) and Highland Avenue marking the southwest corner of Section 28.

Thence S 89° 54' 06" E 439.47 feet, along the south line of the quarter section and the centerline of Highland Avenue, to the southeast corner of Julie Louis as described in official record volume 869, page 2590.

Thence N 00° 21' 48" W 30.00 feet, along the east line of the Louis, to a capped pin set at the **Point of Beginning** for the parcel herein described.

Thence with the following **FOUR** courses:

- 1) N 00° 21' 48" W 170.04 feet, along the east line of Louis, to a capped pin set on the south line of Lot 5569 of the Hills and Dale's Inc., Woodland Subdivision No. 6 as recorded in plat volume 9, pages 2 and 3.
- 2) S 89° 56' 00" E 60.01 feet, along the south line of Lot 5569 and Lot 5568, to a capped pin marked "Rudolph 6449" found.
- 3) S 00° 20' 25" E 170.07 feet, along the west line of Daniel J. and Jayne R. Armstrong as described in official record volume 629, page 1407, to a capped pin set on the north right-of-way line of Highland Avenue.
- 4) N 89° 54' 06" W 59.94 feet, along the north right-of-way line of Highland Avenue, to the **Point of Beginning**.

**This parcel contains 0.234 acres.**

**Prior Instrument: official record volume 882 page 2358.**

**Permanent Parcel #: all of 53-01283.000**

This description was prepared by Edward A. Gasbarre, P.S. 7036, from information contained in a survey made under his direction, in October 2019, on behalf of R.W. Gasbarre & Associates, Inc.

A copy of that survey is on file at the Wayne County map office. See survey volume \_\_\_, page \_\_\_.

All bearings are related and based on Grid North of the Ohio State Plane Coordinate System.

All capped pins, both set and found, are 5/8 inch diameter solid steel rods with identification caps marked "GASBARRE WOOSTER, OHIO" unless otherwise noted.

---

Edward A. Gasbarre, P.S. 7036

\* For Map Office Review \*

Sheet 140

0.234 Ac Total to be Annexed

CERTIFIED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020 BY THE WAYNE COUNTY COMMISSIONERS.

BY: \_\_\_\_\_

RESOLUTION No. \_\_\_\_\_

BY: \_\_\_\_\_

BECKY FOSTER

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020 BY THE WOOSTER CITY COUNCIL. ORDINANCE No. \_\_\_\_\_

BY: \_\_\_\_\_

RON AMSTUTZ

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020 BY THE CITY OF WOOSTER

BY: \_\_\_\_\_

ROBERT F. BRENNEMAN, MAYOR

RECEIVED FOR RECORDING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020 BY THE WAYNE COUNTY MAP OFFICE.

BY: \_\_\_\_\_

STACY PEPPARD

RECEIVED FOR TRANSFER THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020 BY THE WAYNE COUNTY AUDITOR.

BY: \_\_\_\_\_

JANE CARMICHAEL

Filed for record in  
WAYNE COUNTY, OHIO  
JANE CARMICHAEL, RECORDER  
DATE \_\_\_\_\_ AT \_\_\_\_\_  
INSTRUMENT # \_\_\_\_\_  
PLAT VOL. \_\_\_\_\_ PAGE \_\_\_\_\_  
FEE \$ \_\_\_\_\_

Oak Hill Rd. T.R. 135 (60')

SURVEY FINAL CHECK  
Math/Dwg \_\_\_\_\_ TMH 8/27/20  
Spell Check \_\_\_\_\_ TMH 8/27/20  
Dwg/Desc \_\_\_\_\_ n/a  
Proof Dwg \_\_\_\_\_ EAG 9/02/20  
Proof Desc \_\_\_\_\_ n/a  
Deeds Checked \_\_\_\_\_ TMH 8/27/20

I believe this survey to be correct  
to the best of my knowledge.

Draft

Edward A. Gasbarre, P.S. 7036 Date \_\_\_\_\_

Note: the subject parcel is part of the  
Highland Avenue improvement project.  
Property corner monuments will be set  
after final grading.

Sta. 20+00  
1" pin in  
monument box

29

28

33

N 0°05'54" E  
30.00'  
64.41'

S 89°54'06" E

439.47'

Sec. Line

R/W

R/W

Highland Ave. 60'

City of Wooster

City of Wooster TM 140

Corp. Line

"Rudolph 6449"  
pin

S 89°56'00" E

Tax Map Parcel F  
0.156 Ac  
PP# 53-00648.000  
Julie Louis OR 869/2590

#911

N 0°21'48" W 170.04'

Tax Map Parcel V-1

0.234 Ac.

PP# 53-01283.000

Stephanie Campbell

OR 882/2358

(See N-37)

S 0°20'25" E 170.07'

Tax Map Parcel W-1

0.234 Ac

PP# 53-00851.000

Daniel J. & Jayne R. Armstrong OR 629/1407

#887

N 0°21'48" W 170.04'

Tax Map Parcel V-1

0.234 Ac.

PP# 53-01283.000

Stephanie Campbell

OR 882/2358

(See N-37)

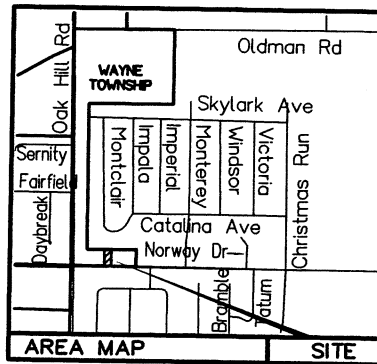
S 0°20'25" E 170.07'

Tax Map Parcel W-1

0.234 Ac

PP# 53-00851.000

Daniel J. & Jayne R. Armstrong OR 629/1407



Corp. Line

5571

5570

5569

5568

5567

5566

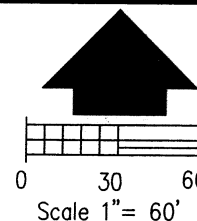
Hills & Dale's Inc.  
Woodland Subdivision #6  
P.V. 9, Pg. 2-3

## Annexation Plat to the City of Wooster

Wayne Township  
SW Qtr. Sec. 28, T-16N, R-13W  
Wayne County, Ohio

### Legend

- set
- ⊗ set previously
- found
- 5/8"x30" Steel Rod W/Yellow I.D. Cap Marked "Gasbarre Wooster, Ohio"
- - Iron/Steel monument found Described in Drawing
- - Stone monument found
- △ - Spike or magnail set
- ▲ - Spike or magnail found
- ✕ ✕ - Fence Line Evident
- R - Record Dimension
- M - Measured Dimension
- U - Used Record Dimension



Basis of Bearings: Common with record survey WW-507.

Drawing 220116.dwg

September 1, 2020

R.W.

**Gasbarre**

& Associates, Inc.

Professional Land Surveying  
401 South Market St. - P.O. Box 44  
Wooster, Ohio 44691  
PH 330-264-9499

Exhibit B

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT EXTENDING THE COLLECTIVE BARGAINING AGREEMENT FOR ONE YEAR WITH REPRESENTATIVES OF THE OHIO WOOSTER EMPLOYEE ASSOCIATION, AND DECLARING AN EMERGENCY

**Introduced by: Jon Ansel**