

CITY COUNCIL AGENDA

January 6, 2020

7:30p.m.

The meeting convenes at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

Charter Commission Appointments

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

VI. UNFINISHED BUSINESS

1. Second Reading – ORDINANCE NO. 2019-28

AN ORDINANCE AMENDING PART ELEVEN, ZONING, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, TO RE-ZONE LAND TO I-2 (GENERAL INDUSTRIAL), FOR PROPERTY LOCATED ON WEST HENRY STREET (Sanders)

VII. NEW BUSINESS

1. First Reading – RESOLUTION NO. 2020-01

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A PROFESSIONAL OR TECHNICAL SERVICES CONTRACT WITH THE WOOSTER SOCCER ASSOCIATION FOR SOCCER-RELATED ACTIVITIES SERVICES (Myers)

2. First Reading – RESOLUTION NO. 2020-02

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE RESURFACING OF OLD MANSFIELD ROAD, WEST BOWMAN STREET, AND GRANT STREET (HENRY STREET TO LARWILL STREET), WITHIN THE CITY OF WOOSTER, AND DECLARING AN EMERGENCY (Bostancic)

3. First Reading – RESOLUTION NO. 2020-03

A RESOLUTION DECLARING IT NECESSARY TO IMPROVE WEST HIGHLAND FROM OAK HILL ROAD EAST OF TATUM LANE AND TO DETERMINE ASSESSMENTS FOR AFFECTED PROPERTY OWNERS, AND DECLARING AN EMERGENCY (Bostancic)

4. First Reading – RESOLUTION NO. 2020-04

A RESOLUTION DECLARING IT NECESSARY TO IMPROVE SUNSET LANE FROM ARMSTRONG DRIVE TO MELROSE DRIVE AND TO DETERMINE ASSESSMENTS FOR AFFECTED PROPERTY OWNERS, AND DECLARING AN EMERGENCY (Bostancic)

5. First Reading – RESOLUTION NO. 2020-05

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR PAVEMENT REPAIRS, AND DECLARING AN EMERGENCY (Bostancic)

6. First Reading – RESOLUTION NO. 2020-06

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR MICRO-SURFACING OF CERTAIN STREETS IN THE CITY OF WOOSTER (Bostancic)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

Robert F. Breneman
Mayor



Andrei A. Dordea, CPA
Director of Finance
Phone (330) 263-5225
Fax: (330) 263-5262
Email: adordea@woosteroh.com

CITY OF WOOSTER
538 N. Market Street, P.O. Box 1128
Wooster, Ohio 44691-7082

INTEROFFICE MEMORANDUM

TO: MAYOR BRENEMAN & CITY COUNCIL
FROM: ANDREI DORDEA 
SUBJECT: LINKED DEPOSIT PROGRAM ACTIVITY 2019
DATE: JANUARY 2, 2020
CC: JOEL MONTGOMERY – DIRECTOR OF ADMINISTRATION, JOHN SCAVELLI – LAW
DIRECTOR, LYNNE DEPAULO – CLERK OF COUNCIL

Pursuant to Section 159.06 (b) of the Codified Ordinances of the City of Wooster, I am required to report to the Mayor and Council on the Linked Deposit Program for the preceding calendar year. In accordance with this section, I hereby report that there was no activity relating to the City's Linked Deposit Program during the year ended December 31, 2019.

Please do not hesitate to call me should you have any questions (Work: 330.263.5225 or Cell: 330.845.0130).

MEMO FROM THE LAW DEPARTMENT

TO: City Council
CC: Bob Breneman, Mayor, Joel Montgomery, Director of Administration
FROM: Director of Law, John Scavelli
DATE: January 2, 2019
RE: Charter Review Commission

Section 8.03 of the Charter of the City of Wooster states that the Charter “review board shall consist of at least nine members of the electorate appointed by Council with representation from each ward.”

After requesting and receiving potential candidates from the members of City Council, the following individuals were invited to be members of the 2020 Charter Review Committee. They have accepted pending Council’s approval. The members represent at least two members from each ward. There are currently eleven potential committee members, which also satisfies the requirements of the Charter.

1. Ray Leisy
2. Jennifer Shatzer
3. Mark Weaver
4. Martha Bollinger
5. Beth Patton
6. Jolene Dyer
7. Carol McKiernan
8. Matt Long
9. Stewart Fitzgibbon
10. Stu Webster
11. Louise Keating

Should the candidates be approved on January 6, 2020, we anticipate the first meeting will be held the week of January 19, 2020.

If you have any further questions, I will be happy to answer them.

ORDINANCE NO. 2019-28

AN ORDINANCE AMENDING PART ELEVEN, ZONING, OF THE
CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO,
TO RE-ZONE LAND TO I-2 (GENERAL INDUSTRIAL), FOR
PROPERTY LOCATED ON WEST HENRY STREET

WHEREAS, an application has been duly filed by John Long with the Planning Commission of the City of Wooster requesting the re-zoning of 15 properties, with the following parcel numbers, 64-00161.000, 64-00162.000, 64-00558.000, 64-00559.000, 64-00839.000, 64-00948.000, 64-00949.000, 64-01217.000, 64-01218.000, 64-01261.000, 64-01262.000, 64-01411.000, 64-02051.000, 64-02052.000, and 64-02172.000, composed of 1.882 acres on the south side of West Henry Street, west of South Grant Street, from R-T (Traditional Residential) to I-2 (General Industrial); and

WHEREAS, at its November 20, 2019, meeting, and after a public hearing in accordance with law, the Planning Commission voted unanimously to recommend to the City Council that the proposed re-zoning of the property from an R-T (Traditional Residential) to I-2 (General Industrial) be approved; and

WHEREAS notice of a public hearing by the City Council on this re-zoning has been duly given, and a public hearing has been held, all in accordance with law; and

WHEREAS, this City Council deems that the proposed zoning designation for the land should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Part Eleven, Planning and Zoning Code, of the Codified Ordinances of the City of Wooster, known as the Zoning Ordinance, is amended so as to re-zone land, 15 properties composed of 1.882 acres on the south side of West Henry Street, west of South Grant Street, from R-T (Traditional Residential) to I-2 (General Industrial) as it appears on the attached map.

SECTION 2. The Planning Division is directed to change the official zoning map to conform to the above-described amendment.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this ordinance occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 12-16-19 2nd reading _____ 3rd reading _____

Passed: _____, 2019 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2019
Mayor

Introduced by: Craig Sanders

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division Planning and Zoning	Meeting Date Requested 12/16/19
Project Name West Henry Street Rezoning	Estimated Total Funds/Costs NA
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? 	
Description of Request John Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 15 properties composed of 1.882 acres on the South Side of West Henry Street, west of South Grant Street, from R-T (Traditional Residential) to I-2 (General Industrial) The Planning Commission held a public hearing on the application on 10/23/19 and voted unanimously (5-0) at the 11/20/19 meeting to recommend approval of the rezoning application to City Council. The application will also require a public hearing before City Council.	
Justification / Benefits As found by both Planning and Zoning Division Staff and the Planning Commission, the proposed zoning classification is compatible with the area and direct impacts of future development will be sufficiently addressed by the Development Plan process. In addition, the proposed zoning is consistent with the Comprehensive Plan and provides an opportunity for targeted economic development in an area that has seen the removal of many residential structures which were in poor condition.	
Will this Project affect the City's Operating Costs No.	
What Alternatives Exist and what are the Implications of the Alternatives If the current zoning is left unchanged, the properties could be utilized as permitted in the R-T zoning district, which predominantly allows single-family residential uses.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Andrew Dutton	Date: 11/21/19
Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No	



**PLANNING COMMISSION
APPLICATION INFORMATION SHEET**

Application Number

PC-19-21

Scheduled Meeting Date

10-23-2019

Application Type

Zoning Amendment - Map

Property Location

346 W HENRY ST

Property Information

Acreage: 0.14

Zoning: R-T

Property Owners

Bogner Construction Company and Mulberry Equipment Company

Applicant

John Long

Applicant's Project Description

Change Parcels from R-T to I-2 Zoning

Agenda Text

John Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 15 properties composed of 1.882 acres on the South Side of West Henry Street, west of South Grant Street, from R-T (Traditional Residential) to I-2 (General Industrial)



CITY OF WOOSTER
Planning and Zoning Division
538 North Market Street Wooster, OH 44691
Phone: 330-263-5238

November 21, 2019

Dear John Long,

At the 11-20-2019 meeting of the City of Wooster Planning Commission, a motion was made to recommend approval of application PC-19-21, John Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 15 properties composed of 1.882 acres on the South Side of West Henry Street, west of South Grant Street, from R-T (Traditional Residential) to I-2 (General Industrial), to City Council.

The motion received the necessary votes and the application will be forwarded to City Council with a recommendation of approval from the Planning Commission.

Please feel free to contact me at (330) 263-5238 or adutton@woosteroh.com if you have any questions or need any further information.

Sincerely,

Andrew Dutton
Planning and Zoning Manager



CITY OF WOOSTER
Planning and Zoning Division
538 North Market Street Wooster, OH 44691
Phone: 330-263-5238

October 24, 2019

Dear John Long,

At the 10-23-2019 meeting of the City of Wooster Planning Commission, a motion was made and carried to table application PC-19-21, John Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 15 properties composed of 1.882 acres on the South Side of West Henry Street, west of South Grant Street, from R-T (Traditional Residential) to I-2 (General Industrial), to the next Planning Commission meeting on 11-20-2019, 5:30 pm at City Hall (538 North Market Street).

Please feel free to contact me at (330) 263-5238 or adutton@woosteroh.com if you have any questions or need any further information.

Sincerely,

Andrew Dutton
Planning and Zoning Manager

PC-19-21
West Henry Street Rezoning

- Property Owners: Bogner Construction Company and Mulberry Equipment Company
- Applicant: John Long
- Location: South Side of West Henry Street with the following Parcel Numbers:
64-00161.000, 64-00162.000, 64-00558.000, 64-00559.000, 64-00839.000,
64-00948.000, 64-00949.000, 64-01217.000, 64-01218.000, 64-01261.000,
64-01262.000, 64-01411.000, 64-02051.000, 64-02052.000, and 64-02172.000
- Existing Zoning: R-T (Traditional Residential)
- Proposed Zoning: I-2 (General Industrial)
- Request: An approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning from R-T (Traditional Residential) to I-2 (General Industrial)

LOCATION AND SURROUNDING USES

The subject site consists of 15 properties encompassing 1.882 acres located on the South Side of West Henry Street between Grant Street and the railroad tracks. Adjacent properties include the following uses and zoning:

- North – Commercial & Vacant Industrial (I-2)
- East – Single-Family Residential (R-T)
- West – Industrial (I-2)
- South – Industrial (I-2)



PROPOSED APPLICATION/BACKGROUND

The applicant's request is to change the zoning of the subject properties from R-T (Traditional Residential) to I-2 (General Industrial). The subject properties previously contained a number of single-family homes that have been demolished in recent years. Currently, the lots are predominantly vacant and contain one single-family home and two outbuildings. No plans have been submitted at this time for development of the site.

ZONING DISTRICT INTENT

The R-T District is established as follows, per Section 1107.05(b)(9)(C.):

The R-T Traditional Residential District is established to preserve and protect neighborhoods with traditional urban character. Traditional residential areas are the oldest, close-to-downtown residential areas in the City. Small, dense lots were generally developed before 1940 in a regular grid street pattern, with houses constructed with detached garages. As set forth in the Wooster Comprehensive Plan, traditional residential development will encourage historic preservation and construction/reconstruction that is similar in nature to the established pattern and character of development with a focus on single-family development and conversions of multi-family dwellings back to the original single-family uses.

The I-2 District is established as follows, per Section 1107.05(f)(6)(B.):

The purpose of the I-2 General Industrial District is to provide for industrial and other uses that by virtue of their external effects, noise, glare, fumes, smoke, dust, odors, truck and/or rail traffic, should be isolated from residential and commercial uses. These uses perform essential functions for the City, including employment, and should be provided for in areas that are best suited for industrial development by reason of location, utilities and transportation systems.

PERMITTED USES AND STANDARDS

Table 1109-1 includes a list of all Permitted (P), Permitted with Standards (PS), Conditional (C) and Prohibited (X or not included in the table) principal uses in the subject zoning district:

R-T & I-2 PRINCIPALLY PERMITTED USES		
Use Type	R-T	I-2
Agricultural Uses		
Agriculture (Raising of Crops)	P	P
Agriculture (Livestock)	X	X
Community Gardens	PS	PS
Greenhouses and Nurseries	X	P
Residential Uses		
Cluster Residential Development	X	X
Convent, Monastery, or Other Housing for Places of Worship	X	X
Dormitories	X	X
Dwellings, Multi-Family	X	X
Dwellings, Single-Family Attached	C	X
Dwellings, Single-Family Detached	P	X
Dwellings, Two-Family	X	X
Dwellings, Two-Family Conversion from a Single-Family Dwelling	X	X
Fraternities and Sororities	X	X

R-T & I-2 PRINCIPALLY PERMITTED USES		
Use Type	R-T	I-2
Group Homes or Residential Facilities	Section 1109.03	X
Manufactured Home	X	X
Mobile Home	X	X
Skilled Nursing or Personal Care Facilities	X	X
Transitional Housing	X	X
Commercial and Offices Uses		
Adult Uses	X	C
Agriculture/Farm Supplies & Sales	X	P
Animal Day Care/Animal Grooming	X	X
Assembly Halls, Membership Clubs, and Conference Centers	X	X
Automated Teller Machine (Stand-Alone)	X	X
Automotive Fuel Sales	X	X
Automotive Repair (Heavy)	X	X
Automotive Sales and Leasing	X	C



R-T & I-2 PRINCIPALLY PERMITTED USES		
Use Type	R-T	I-2
Automotive Service Station & Parts Sales	X	PS
Bars and Taverns	X	X
Bed and Breakfast Establishments	C	X
Business and Professional Offices	X	X
Business Service Establishments	X	P
Campgrounds	X	C
Financial Institutions	X	X
Funeral Homes and Mortuaries	X	X
Hotels or Motels	X	X
Kennels/Animal Boarding	X	C
Live/Work Units	X	X
Medical or Dental Clinics/Offices & 24-Hour Urgent Care	X	X
Medical Marijuana Dispensaries	X	X
Microbrewery, Microdistillery, or Microwinery	X	X
Mixed Use Building (with Residential Uses)	X	X
Mobile Home, Commercial Truck, & Recreational Vehicle Sales, Leasing, Service, or Storage	X	C
Parking Garages	X	X
Parking Lots (Principal Use)	X	C
Personal Service Establishments	X	X
Recreation Facilities	X	C
Restaurants	X	X
Retail Commercial Uses	X	X
Service Commercial Uses	X	X
Theaters	X	X
Vehicle Washing Establishment	X	X
Veterinarian Offices/Animal Hospital	X	P
Industrial Uses		
Bulk Storage of Liquids or Grain	X	P
Contractor Offices	X	P
Crematorium	X	PS
Data Center	X	P
Machinery & Heavy Equipment Sales, Leasing, and Storage	X	C

R-T & I-2 PRINCIPALLY PERMITTED USES		
Use Type	R-T	I-2
Manufacturing and Production (Heavy or Outdoors)	X	C
Manufacturing and Production (Indoors)	X	P
Medical Marijuana Testing & Processing	X	P
Outdoor Storage and Bulk Sales	X	C
Printing and Publishing	X	P
Radio and Television Stations	X	P
Recycling Collection/Processing Fac.	X	C
Research and Development Facilities	X	P
Self-Storage Facilities	X	C
Soil and Mineral Extraction Activities	X	C
Warehouses	X	P
Wholesale Sales & Distribution Centers (Indoors)	X	P
Wholesale Sales & Distribution Centers (Outdoors)	X	P
Public and Institutional Uses		
Active Recreational Uses	C	P
Cemeteries	X	X
Colleges and Higher Educational Institutions	X	X
Community Recreation Facility	C	X
Cultural Facilities and Structures	C	X
Educational Institutions (K-12)	C	X
Essential Services	Exempt per Section 1101.05(b)	
Government Facilities	C	P
Government Offices	C	P
Hospitals	X	X
Nursery Schools or Day Care Centers (Children or Adults)	C	X
Passive Parks, Open Space, & Natural Areas	P	P
Places of Worship	C	PS
Utility Facilities & Buildings	C	P
Wireless Telecommunication Facilities	See Section 1109.03(f)(10)	

Table 1115-4 includes development standards for the proposed I-2 zoning district:

TABLE 1115-4: SITE DEVELOPMENT STANDARDS FOR INDUSTRIAL AND SPECIAL ZONING DISTRICTS	
Minimum Lot Area	2 acres
Minimum Lot Width at the Building Line	200 ft.
Minimum Front Yard Building Setback [1]	40 ft.
Minimum Side/Rear Yard Building Setback - Nonresidential District	30 ft.
Minimum Side/Rear Yard Building Setback - Residential District	75 ft.
Maximum Lot Coverage by Buildings	50%
Maximum Building Height	60 ft.
[1] Additional setback requirements may also be required to accommodate landscaping and buffers as may be required by Chapter 1123: Landscaping and Buffering.	

COMPREHENSIVE PLAN (2014)

Chapter 3 - Land Use, Demographics and Housing

Action LU.7.1 - Extend the City boundary only when the expansion will result in new targeted economic growth, or serve to accomplish other goals and objectives of the Comprehensive Plan or other City policies. One of the clear themes from the public outreach conducted as part of this plan is to put a priority on infill and redevelopment before outward expansion of city boundaries. The City should put a priority on inward growth prior to outward growth to avoid sprawl development and place unnecessary stress on the existing infrastructure.

The proposed rezoning would result in a site suitable for small scale redevelopment capable of providing an opportunity to expand the city's industrial base. The site is located on the edge of an existing industrial area on three sides and has access to existing city infrastructure.

REVIEW CRITERIA

Recommendations and decisions on zoning map amendment applications shall be based on consideration of the following review criteria. Not all criteria may be applicable in each case, and each case shall be determined on its own facts.

- A. The proposed amendment is consistent with the comprehensive plan, other adopted City plans, and the stated purposes of this code;
- B. The proposed amendment is necessary or desirable because of changing conditions, new planning concepts, or other social or economic conditions;
- C. The proposed amendment will promote the public health, safety, and general welfare;
- D. The uses that would be permitted on the property if it were reclassified would be compatible with the uses permitted on other property in the immediate vicinity;
- E. The proposed amendment follows lot lines or the centerlines of streets, railroads, or other rights-of-way;
- F. Adequate utility, sewer, and water facilities, and all other needed public services exist or can be provided to serve the uses that would be permitted on a property if it were reclassified;
- G. The proposed amendment is not likely to result in significant adverse impacts upon the natural environment, including air, water, noise, storm water management, wildlife, and vegetation, or such impacts will be substantially mitigated;
- H. The proposed amendment will not constitute an instance where special treatment is given to a particular property or property owner that would not be applicable to a similar property, under the same circumstances;

- I. The proposed amendment is not likely to result in significant adverse impacts upon other property in the vicinity of the subject tract; and
- J. The proposed amendment would correct an error in the application of this Planning and Zoning Code as applied to the subject property.

PLANNING AND ZONING DIVISION STAFF RECOMMENDATION

Staff recommends approval of application PC-19-21 to change the zoning from R-T (Traditional Residential) to I-2 (General Industrial), as submitted.

Staff's recommendation is based on the appropriateness of the proposed zoning classification for the property in relation to the subject review criteria and does not include the consideration of any specific use or plan for the site. It is staff's assessment that:

- The proposed zoning is consistent with the Comprehensive Plan and provides an opportunity for targeted industrial redevelopment.
- There have been changing conditions in the area due to the demolition of residential structures resulting in a site suitable for industrial development.
- The proposed zoning is largely compatible with the surrounding area and will not result in adverse effects.
- Impacts of development in the proposed zoning district would be sufficiently addressed by the Development Plan process.



CITY OF WOOSTER

Planning and Zoning Division

538 North Market Street Wooster, OH 44691
Phone: 330-263-5235 Fax: 330-263-5274

October 9, 2019

Dear Property Owner,

You are receiving this notice because you are an owner of property within 200 ft. of an application that has been submitted to The City of Wooster Planning Commission. The Commission will hold a public hearing at their next regular meeting regarding the subject application, as described below. The meeting will take place at City Hall, 1st floor Council Chambers, 538 North Market Street and will begin at 5:30 pm on Wednesday, October 23rd, 2019.

PC-19-21. John Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 15 properties composed of 1.882 acres from R-T (Traditional Residential) to I-2 (General Industrial). The subject properties are located on the South Side of West Henry Street between Grant Street and the railroad tracks and include the following parcel numbers: 64-00161.000, 64-00162.000, 64-00558.000, 64-00559.000, 64-00839.000, 64-00948.000, 64-00949.000, 64-01217.000, 64-01218.000, 64-01261.000, 64-01262.000, 64-01411.000, 64-02051.000, 64-02052.000, and 64-02172.000.

All interested parties are welcome to attend and will be given the opportunity to address the Board during the public hearing portion of the meeting and submit evidence and written comments with respect to the application. Special auxiliary aids for disabled persons are available upon request with at least five days notice prior to the meeting.

For further information, to submit written comments prior to the meeting, or to request special auxiliary aids please contact:

Andrew Dutton
Planning and Zoning Manager
538 North Market Street, Wooster, Ohio
adutton@woosteroh.com
(330) 263-5238

Owner Name	Address	City
COMMUNITY CROSSROADS INC	104 SPINK ST	WOOSTER OH 44691
HYDE ANDREW C & JAYLA R S/T	303 S GRANT ST	WOOSTER OH 44691
II B HOLDINGS LLC	3472 TRIWAY LN	WOOSTER OH 44691
JRB OF WOOSTER II LLC	PO BOX 1852	WOOSTER OH 44691
LENSVELT GARY P	319 S GRANT ST	WOOSTER OH 44691
LLR DEVELOPMENT LLC	4175 W OLD LINCOLN WAY	WOOSTER OH 44691
LOWENSTERN BETH A	2973 CLEVELAND RD	WOOSTER OH 44691
MORITZ KATHLEEN ANN	315 S GRANT ST	WOOSTER OH 44691
TRUSTEES OF SECOND BAPTIST	245 S GRANT ST	WOOSTER OH 44691
WOOSTER EQUITY COMPANY INC	813 CLARK AVE	ASHLAND OH 44805

PC-19-21 Property Owners List 10-9-19



CITY OF WOOSTER

Planning and Zoning Division

538 North Market Street Wooster, OH 44691
Phone: 330-263-5235 Fax: 330-263-5274

October 9, 2019

DAILY RECORD

PLEASE PUBLISH October 13, 2019

The City of Wooster Planning Commission will hold their Regular Meeting at 5:30 pm on Wednesday, October 23rd, 2019. The meeting will be held at City Hall, 1st floor Council Chambers, 538 North Market Street, Wooster, Ohio. At the meeting, the Commission will hold a public hearing for the following application:

PC-19-21. John Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 15 properties composed of 1.882 acres from R-T (Traditional Residential) to I-2 (General Industrial). The subject properties are located on the South Side of West Henry Street between Grant Street and the railroad tracks and include the following parcel numbers: 64-00161.000, 64-00162.000, 64-00558.000, 64-00559.000, 64-00839.000, 64-00948.000, 64-00949.000, 64-01217.000, 64-01218.000, 64-01261.000, 64-01262.000, 64-01411.000, 64-02051.000, 64-02052.000, and 64-02172.000.

All interested parties are welcome to attend and will be given the opportunity to address the Commission during the public hearing portion of the meeting and submit evidence and written comments with respect to the applications. Special auxiliary aids for disabled persons are available upon request with at least five days notice prior to the meeting. For further information, to submit written comments prior to the meeting, or to request special auxiliary aids please contact Andrew Dutton, Planning and Zoning Manager, at adutton@woosteroh.com, (330) 263-5238 or 538 North Market Street, Wooster, Ohio.

EXISTING R-T ZONING

MIN. LOT AREA.....	4,350 SF.
MIN. LOT WIDTH AT B/L [1].....	40 FT.
MIN. LOT FRONTRAGE FOR CUL-DE-SAC LOTS [1].....	40 FT.
MIN. FRONT YARD BUILDING SETBACK.....	20 FT.
MIN. SIDE YARD BUILDING SETBACK (EACH).....	5 FT.
MIN. SIDE YARD BUILDING SETBACK (TOTAL).....	10 FT.
MIN. REAR YARD BUILDING SETBACK.....	20 FT.
MAX. LOT COVERAGE BY BUILDINGS [2].....	35%
MAX. TOTAL LOT COVERAGE [2].....	45%
MAX. BUILDING HEIGHT.....	35 FT.

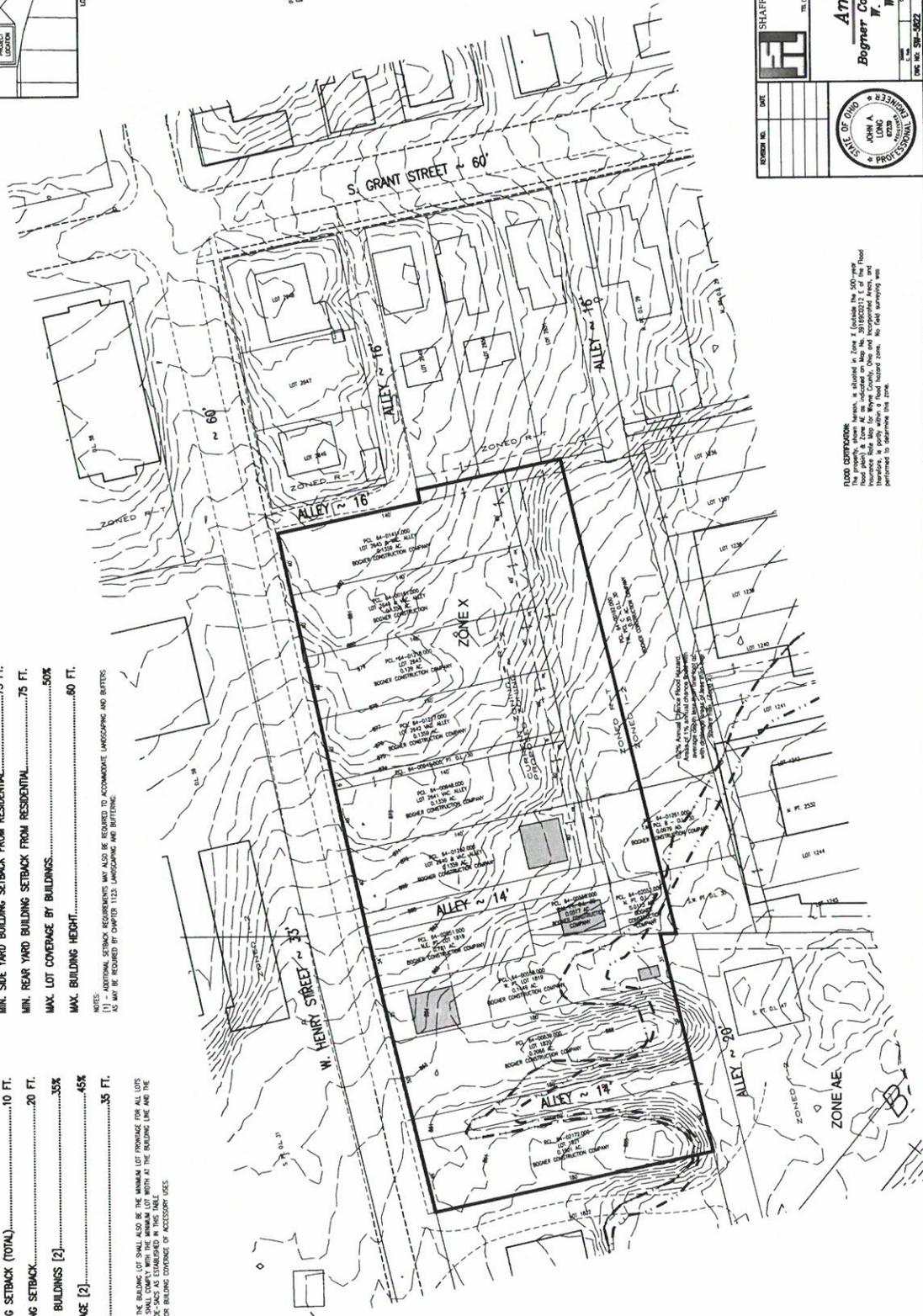
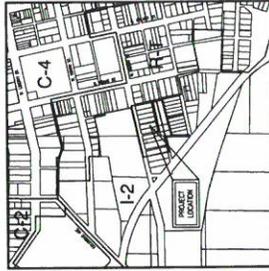
NOTES:
 (1) - THE MINIMUM LOT WIDTH AT THE BUILDING LOT SHALL ALSO BE THE MINIMUM LOT FRONTRAGE FOR ALL LOTS EXCEPT CUL-DE-SAC LOTS, WHICH SHALL COMPLY WITH THE MINIMUM LOT WIDTH AT THE BUILDING LINE AND THE MINIMUM LOT FRONTRAGE FOR CUL-DE-SAC LOTS AS GOVERNED BY ACCESSORY USES.
 (2) - SEE SECTION 113.03(B) FOR BUILDING COVERAGE OF ACCESSORY USES.

PROPOSED I-2 ZONING

MIN. LOT AREA.....	2 AC.
MIN. LOT WIDTH AT B/L.....	200 FT.
MIN. FRONT YARD BUILDING SETBACK.....	40 FT.
MIN. SIDE YARD BUILDING SETBACK FROM NONRESIDENTIAL.....	30 FT.
MIN. REAR YARD BUILDING SETBACK FROM NONRESIDENTIAL.....	30 FT.
MIN. SIDE YARD BUILDING SETBACK FROM RESIDENTIAL.....	75 FT.
MIN. REAR YARD BUILDING SETBACK FROM RESIDENTIAL.....	75 FT.
MAX. LOT COVERAGE BY BUILDINGS.....	50%
MAX. BUILDING HEIGHT.....	60 FT.

NOTES:
 (1) - ADDITIONAL SETBACK REQUIREMENTS MAY ALSO BE REQUIRED TO ACCOMMODATE LANDSCAPING AND BUFFERS AS MAY BE REQUIRED BY CHAPTER 113. LANDSCAPING AND BUFFERS.

ZONING CHANGE
 1,882 AC.



FLOOD INFORMATION:
 The property shown is situated in Flood Hazard Zone X-100 and Zone AE. The Flood Insurance Rate Map for Wayne County, Ohio and incorporated Areas and Unincorporated Areas of Wayne County, Ohio is available for purchase at the following address: 10000 State Street, Dayton, Ohio 45424. The Flood Insurance Rate Map is available for purchase at the following address: 10000 State Street, Dayton, Ohio 45424.

SHAFFER, JOHNSTON, LICHTENWALTER & ASSOCIATES, INC.
 CONSULTING ENGINEERS
 2977 University Avenue, Suite C
 Dayton, Ohio 45424
 TEL: (513) 247-4477 FAX: (513) 247-4478 EMAIL: shafer@shaffer.com

Zoning Amendment
Bogner Construction Company
W. Henry Street
Dayton, Ohio

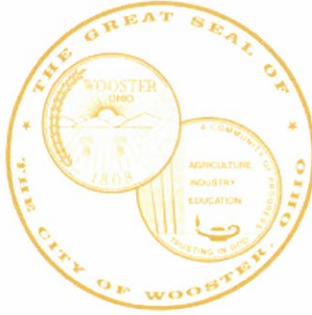
EXHIBIT NO. _____ DATE _____

NO. 53-5222 JOB NO. 53-5222 SHEET 1 OF 1



Owner Name	Address	City
COMMUNITY CROSSROADS INC	104 SPINK ST	WOOSTER OH 44691
HYDE ANDREW C & JAYLA R S/T	303 S GRANT ST	WOOSTER OH 44691
II B HOLDINGS LLC	3472 TRIWAY LN	WOOSTER OH 44691
JRB OF WOOSTER II LLC	PO BOX 1852	WOOSTER OH 44691
LENSVELT GARY P	319 S GRANT ST	WOOSTER OH 44691
LLR DEVELOPMENT LLC	4175 W OLD LINCOLN WAY	WOOSTER OH 44691
LOWENSTERN BETH A	2973 CLEVELAND RD	WOOSTER OH 44691
MORITZ KATHLEEN ANN	315 S GRANT ST	WOOSTER OH 44691
TRUSTEES OF SECOND BAPTIST	245 S GRANT ST	WOOSTER OH 44691
WOOSTER EQUITY COMPANY INC	813 CLARK AVE	ASHLAND OH 44805

PC-19-21 Property Owners List 10-9-19



WOOSTER CITY COUNCIL
538 N. Market Street * P.O. Box 1128
Wooster, Ohio 44691-7082
Phone 330-263-5200 * www.woosteroh.com

November 26, 2019

Dear Resident:

The Wooster City Council will hold a public hearing on a request by John Long requesting approval for a Zoning Map amendment to change the zoning of 15 properties composed of 1.882 acres on the south side of West Henry Street, west of South Grant Street, from R-T (Traditional Residential) to I-2 (General Industrial).

The hearing will be held on Monday, December 16, 2019 at 7:30 p.m., at City Hall, in Council Chambers at 538 North Market Street, Wooster, Ohio. All interested parties are welcome to attend and will be given the opportunity to be heard by City Council and submit evidence and written comments with respect to the proposed amendment.

Special auxiliary aids for handicapped persons are available upon request with appropriate notice. For further information, to submit written comments before the meeting or to request special auxiliary aids, contact the Clerk of Council at (330) 263-5242 or at ldepaulo@woosteroh.com.

Lynne DePaulo
Clerk of Council



WOOSTER CITY COUNCIL
538 N. Market Street * P.O. Box 1128
Wooster, Ohio 44691-7082
Phone 330-263-5200 * www.woosteroh.com

PUBLIC HEARING

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Lynne DePaulo
Clerk of Council

Publish: Monday, December 2, 2019

#1 2020-01

Request for Agenda Item Non-Capital

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

The Wooster Recreation Dept. wishes to contract with the Wooster Soccer Association, who provides Referees, Coaches, Supervisors and Administration of 2020 soccer programs at the Soccer Complex. We will spend approximately \$75,000 with WSA. Please note that this is a budgeted O & M amount for 2020. These expenditures are funded through user fees. The budgeted expenditures are offset by budgeted revenue.

Is there a need for rules suspension or time limitation when this must be passed?

No

Manager Requesting

Date

Approved for Agenda

#2
2020-02

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division: Engineering	Meeting Date Requested January 6, 2020
Project Name Resurfacing Old Mansfield Road, W. Bowman Street, Grant Street (Henry Street to Larwill Street)	Estimated Total Funds/Costs \$590,000 (ODOT \$428,241.00)(Capital Fund \$161,759)
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? Funding for this project will be included in the 2021 Appropriation Budget.	
Description of Request This is a request to authorize the Director of Administration to enter into a cooperative agreement with the Ohio Department of Transportation (ODOT) for the resurfacing of Old Mansfield Road, W. Bowman Street and Grant Street (Henry Street to Larwill Street). Engineering design, contract administration and inspection will be performed in-house by the engineering staff.	
Justification / Benefits The Ohio Department of Transportation has committed to funding 73% of the construction costs for this project in their FY 2021.	
Will this Project affect the City's Operating Costs This project should lower operation and maintenance costs.	
What Alternatives Exist and what are the Implications of the Alternatives We could do nothing and turn down the grant funds. We could proceed with the project using other interest accruing financing methods.	
Is this a Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: This is a request to simply accept the funds already awarded for this project, and is a requirement of the funding process.	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not required but earlier passage would allow the return of the signed agreement to ODOT in a timely fashion per their request. ODOT's plan approval process cannot begin until the LPA agreement is signed.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Roger Kobilarcsik	Date: December 18, 2019
Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No	

RESOLUTION NO. 2020-03

A RESOLUTION DECLARING IT NECESSARY TO IMPROVE WEST HIGHLAND FROM OAK HILL ROAD EAST OF TATUM LANE AND TO DETERMINE ASSESSMENTS FOR AFFECTED PROPERTY OWNERS, AND DECLARING AN EMERGENCY

WHEREAS, Council previously passed Resolution 2018-56 authorizing application for funding from the OPWC on September 17, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO, three-fourths of all members elected or appointed thereto concurring, that:

SECTION 1. It is declared necessary to improve W. Highland Avenue from Oak Hill Road to just east of Tatum Lane and begin the process of determining assessments to affected property owners.

SECTION 2. The plans, specifications, profiles and estimate of cost of the improvement, which the City Engineer has prepared and filed in the office of the Clerk of Council, are hereby approved. The improvement shall be constructed in accordance with the plans, specifications and profiles for the improvement.

SECTION 3. This Council finds and determines that (i) the improvement is conducive to the public health, convenience and welfare of this city and its inhabitants, and (ii) the lots and lands to be assessed as described in Section 6 are specially benefited by the improvement.

SECTION 4. This Council finds that the costs are budgeted for 2020.

SECTION 5. The cost of the improvement shall include the cost of preliminary and other surveys, plans, specifications, profiles and estimates and of printing, serving and publishing notices, resolutions and ordinances, the amount of damages resulting from the improvement and the interest thereon, the costs incurred in connection with the preparation, levy and collection of the special assessments, the cost of purchasing, appropriating, and otherwise acquiring therefore any required real estate or interests therein, expenses of legal services including obtaining legal opinions, cost of labor and material, and interest on securities issued in anticipation of the levy and collection of the special assessments, or, if securities in anticipation of the levy of the special assessments are not issued, interest at a rate not to exceed 6% per year on monies advanced by this City for the cost of the improvement in anticipation of the levy of the special assessments, together with all other necessary expenditures.

SECTION 6. The City Engineer is authorized and directed to prepare and file in the office of the Clerk of Council the estimated special assessments of the cost of the improvement described in this resolution. Those estimated special assessments shall be based upon the estimate of cost now on file in the office of the Clerk of Council and shall be prepared pursuant to the provisions of this resolution. When the estimated special

#3
2020-03

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division: Engineering	Meeting Date Requested January 6, 2020
Project Name W. Highland Avenue Resolution of Necessity for Improvements	Estimated Total Funds/Costs \$1,285,000 (\$361,218 OPWC)(\$130,000 Water Fund)(\$100,000 Sanitary Sewer Fund)(\$125,000 Storm Sewer Fund)(\$453,132 Capital Improvement Fund)(\$115,650 Assessments)
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request This is a request to declare the necessity of improving W. Highland Avenue from Oak Hill Road to just east of Tatum Lane and begin the process of determining assessments to affected property owners.	
Justification / Benefits The design of this project is completed and has been awarded funds through OPWC for construction. Design drawings, cost estimate and assessment roll are on file with the clerk of council. Council previously passed Resolution 2018-56 authorizing application for funding from the OPWC on September 17, 2018.	
Will this Project affect the City's Operating Costs This project will reduce the City's operating budget by reducing ongoing maintenance.	
What Alternatives Exist and what are the Implications of the Alternatives We can do nothing and forfeit the grant money and continue maintenance of the existing road.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons The assessment process needs to begin as soon as possible to remain on schedule for construction in 2020.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Roger Kobilarcsik	Date: December 20, 2019
Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No	

RESOLUTION NO. 2020-04

A RESOLUTION DECLARING IT NECESSARY TO IMPROVE SUNSET LANE FROM ARMSTRONG DRIVE TO MELROSE DRIVE AND TO DETERMINE ASSESSMENTS FOR AFFECTED PROPERTY OWNERS, AND DECLARING AN EMERGENCY

WHEREAS, Council previously passed Resolution 2018-56 authorizing application for funding from the OPWC on September 17, 2018 and Resolution 2019-08 entering a contract with ODOT for construction of sidewalks on January 7, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO, three-fourths of all members elected or appointed thereto concurring, that:

SECTION 1. It is declared necessary to improve Sunset Lane from Armstrong Drive to Melrose Drive and begin the process of determining assessments to affected property owners.

SECTION 2. The plans, specifications, profiles and estimate of cost of the improvement, which the City Engineer has prepared and filed in the office of the Clerk of Council, are hereby approved. The improvement shall be constructed in accordance with the plans, specifications and profiles for the improvement.

SECTION 3. This Council finds and determines that (i) the improvement is conducive to the public health, convenience and welfare of this city and its inhabitants, and (ii) the lots and lands to be assessed as described in Section 6 are specially benefited by the improvement.

SECTION 4. This Council finds that the costs are budgeted for 2020.

SECTION 5. The cost of the improvement shall include the cost of preliminary and other surveys, plans, specifications, profiles and estimates and of printing, serving and publishing notices, resolutions and ordinances, the amount of damages resulting from the improvement and the interest thereon, the costs incurred in connection with the preparation, levy and collection of the special assessments, the cost of purchasing, appropriating, and otherwise acquiring therefore any required real estate or interests therein, expenses of legal services including obtaining legal opinions, cost of labor and material, and interest on securities issued in anticipation of the levy and collection of the special assessments, or, if securities in anticipation of the levy of the special assessments are not issued, interest at a rate not to exceed 6% per year on monies advanced by this City for the cost of the improvement in anticipation of the levy of the special assessments, together with all other necessary expenditures.

SECTION 6. The City Engineer is authorized and directed to prepare and file in the office of the Clerk of Council the estimated special assessments of the cost of the improvement described in this resolution. Those estimated special assessments shall be based upon the estimate of cost now on file in the office of the Clerk of Council and shall be

#4 2020-04

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division: Engineering	Meeting Date Requested January 6, 2020
Project Name Sunset Lane Resolution of Necessity for Improvements	Estimated Total Funds/Costs \$790,000 (\$221,392 OPWC)(\$25,000 Water Fund)(\$125,000 Sanitary Sewer Fund)(\$175,000 Storm Sewer Fund)(\$180,408 Capital Improvements Fund)(\$63,200 Assessments)
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request This is a request to declare the necessity of improving Sunset Lane from Armstrong Drive to Melrose Drive and begin the process of determining assessments to affected property owners.	
Justification / Benefits The design of this project is completed and has been awarded funds through OPWC for roadway construction and ODOT for sidewalk construction. Design drawings, cost estimate and assessment roll are on file with the clerk of council. Council previously passed Resolution 2018-56 authorizing application for funding from OPWC on September 17, 2018, Resolution 2018-014 to apply and accept funds for SRTS for Sunset on February 20, 2018 and Resolution 2019-08 to enter into a cooperative agreement with ODOT for construction of sidewalks on January 7, 2019.	
Will this Project affect the City's Operating Costs This project will reduce the City's operating budget by reducing ongoing maintenance.	
What Alternatives Exist and what are the Implications of the Alternatives We can do nothing and forfeit the grant money and continue maintenance of the existing road.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons The assessment process needs to begin as soon as possible to remain on schedule for construction in 2020.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Roger Kobilarcsik	Date: December 20, 2019
Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No	

RESOLUTION NO. 2020-05

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR PAVEMENT REPAIRS, AND DECLARING AN EMERGENCY

WHEREAS, the Director of Administration, in consultation with the City Engineer, has recommended repairs to North Street (Beall to Spink), Maple Street, Callowhill Street, Prospect Street, Maiden Lane, Hancock Street, Christmas Run Blvd. (Highland to Skylark), Victoria Street, Windsor Avenue and Montclair Avenue, for the safety of vehicular traffic traveling through that area.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The Director of Administration is hereby authorized to advertise according to law and enter into a contract with the lowest and best bidder for pavement repairs to North Street (Beall to Spink), Maple Street, Callowhill Street, Prospect Street, Maiden Lane, Hancock Street, Christmas Run Blvd. (Highland to Skylark), Victoria Street, Windsor Avenue and Montclair Avenue., in accordance with final plans and specifications on file in the office of the Director of Administration.

SECTION 2. The cost of such contract will not exceed the amount budgeted.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary to improve the pavement of City Streets for the safety of vehicular traffic; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Passed: _____, 2020 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2020
Mayor

Introduced by: Bill Bostancic

#5

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division: Engineering	Meeting Date Requested January 6, 2020
Project Name 2020 Asphalt Pavement Repairs	Estimated Total Funds/Costs \$725,000 (Capital Improvement Fund)
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request This is a request to authorize the advertisement and award of a contract to the lowest and best bidder for asphalt pavement repairs on North Street (Beall to Spink), Maple Street, Callowhill Street, Prospect Street, Maiden Lane, Hancock Street, Christmas Run Blvd. (Highland to Skylark), Victoria Street, Windsor Avenue and Montclair Avenue. The project consists of pavement planning, adjustment of manholes and water valve boxes to grade, and placement of asphalt and pavement markings. All engineering design, construction administration and inspection will be performed by the engineering staff.	
Justification / Benefits These streets are at the top of the road priority list for streets needing resurfacing. The existing pavement has deteriorated and pavement repairs are necessary to maintain and upgrade the streets.	
Will this Project affect the City's Operating Costs This project will reduce the City's operating costs by repairing deteriorating roads.	
What Alternatives Exist and what are the Implications of the Alternatives We can do nothing and continue to patch holes as best as possible.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not necessary but earlier passage would allow the opportunity to bid this project as early as possible in order to obtain the best possible bids and to schedule the paving as soon as possible.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Roger Kobilarcsik	Date: December 20, 2019
Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No	

RESOLUTION NO. 2020-06

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR MICRO-SURFACING OF CERTAIN STREETS IN THE CITY OF WOOSTER

WHEREAS, it is necessary to resurface Burbank Road (Diller Point to Elm), W. Milltown Road (SR 83 to Cleveland), Melrose Drive (Wildwood to Portage) and Portage (Cleveland to the Dix), and the cost thereof has been budgeted for 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The Director of Administration is hereby authorized to advertise according to law and enter into a contract with the lowest and best bidder for micro-surfacing Burbank Road (Diller Point to Elm), W. Milltown Road (SR 83 to Cleveland), Melrose Drive (Wildwood to Portage) and Portage (Cleveland to the Dix), in accordance with specifications on file in the Office of the Director of Administration.

SECTION 2. The cost of such contract/project will not exceed the amount budgeted.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____

Clerk of Council

President of Council

Approved: _____, 2020

Mayor

Introduced by: Bill Bostancic

#16

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division: Engineering	Meeting Date Requested January 6, 2020
Project Name 2020 Micro Surfacing Project	Estimated Total Funds/Costs \$250,000 (Capital Improvement Fund)
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request This is a request to authorize the advertisement and award of a contract to the lowest and best bidder for micro surfacing the pavements on Burbank Road (Diller Point to Elm), W. Milltown Road (SR 83 to Cleveland), Melrose Drive (Wildwood to Portage) and Portage (Cleveland to the Dix). The project consists of placing micro surfacing an asphalt emulsion used as a pavement maintenance tool to extend the life of the pavement. The treatment seals the pavement surface, promotes skid resistance and corrects minor rutting. All engineering design, construction administration and inspection will be performed by the engineering staff.	
Justification / Benefits The existing pavement on these streets have started to deteriorate and the micro surfacing treatment would help to extend the life of the pavement. Micro surfacing seals the pavement preventing water intrusion which is the main cause of pot holes. This is a cost effective tool to extend the City's pavement resurfacing budget.	
Will this Project affect the City's Operating Costs This project will reduce the City's operating costs by extending the life of the existing pavement. This will reduce the occurrence of potholes and the need for their repair.	
What Alternatives Exist and what are the Implications of the Alternatives We can do nothing and continue to patch holes as best as possible.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not necessary but earlier passage would allow the opportunity to bid this project as early as possible in order to obtain the best possible bids and to schedule the paving as soon as possible.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Roger Kobilarcsik	Date: December 20, 2019
Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No	