

CITY COUNCIL AGENDA

January 21, 2020

7:30p.m.

The meeting convenes at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

Public Infrastructure

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

1. First Reading – RESOLUTION NO. 2020-07

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR WATER TREATMENT PLANT CLARIFIER TANK IMPROVEMENTS AND DECLARING AN EMERGENCY (Silvestri)

2. First Reading – RESOLUTION NO. 2020-08

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PLACEMENT OF A SANITARY SEWER MAIN LINE ON PROSPECT STREET, AND DECLARING AN EMERGENCY (Silvestri)

VIII. EXECUTIVE SESSION - ORC 121.22(G)(2)

Purchase of property

IX. NEW BUSINESS - CONTINUED

3. First Reading – RESOLUTION NO. 2020-09

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH FIVE L FARM LLC FOR THE PURCHASE OF LAND, AND DECLARING AN EMERGENCY (Warden)

X. MISCELLANEOUS

XI. ADJOURNMENT

RESOLUTION NO. 2020-07

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR WATER TREATMENT PLANT CLARIFIER TANK IMPROVEMENTS AND DECLARING AN EMERGENCY.

WHEREAS, this is a request to authorize advertising and award of a contract to the lowest and best bidder for Water Treatment Plant (WTP) Clarifier Tanks Improvements, the costs of which are budgeted for 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The Director of Administration is authorized to advertise according to law and enter into a contract with the lowest and best bidder for the above-referenced improvements.

SECTION 2. The cost of the contract will not exceed the amount budgeted.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary to improve the WTP Clarifier Tank; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2020
Mayor

Introduced by: David Silvestri

#1
2020-07

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division: Engineering	Meeting Date Requested January 21, 2020
Project Name WTP Clarifiers Improvements	Estimated Total Funds/Costs \$250,000 Water Fund
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request This is a request to authorize advertisement for bids and to enter into a contract with the lowest and best bidder for the WTP Clarifier Tanks Improvements. This project will sand blast the surfaces of the tank and apply a new coating. The new coating should last over 20 years. Engineering design and construction administration will be performed in-house by the engineering staff.	
Justification / Benefits The tanks were last painted in the year 1996 and were currently inspected and the study recommended that the paint system be improved to extend the life of both tanks.	
Will this Project affect the City's Operating Costs This project should lower operation and maintenance costs.	
What Alternatives Exist and what are the Implications of the Alternatives We could do nothing and the tank will continue to deteriorate and require increased maintenance.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not necessary but earlier passage would allow the opportunity to bid this project as early as possible in order to obtain the best possible bids.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Roger Kobilarcsik	Date: January 14, 2020
Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No	

RESOLUTION NO. 2020-08

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PLACEMENT OF A SANITARY SEWER MAIN LINE ON PROSPECT STREET, AND DECLARING AN EMERGENCY

WHEREAS, it is necessary to make improvements to the sanitary sewer at Prospect Street, and the cost is included in the capital plan for 2020; and

WHEREAS, this City Council deems that prompt action is necessary to complete the project prior to the scheduled 2020 paving of Prospect Street.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The Director of Administration is hereby authorized to advertise according to law and enter into a contract with the lowest and best bidder for the improvement of the Prospect Street sanitary sewer.

SECTION 2. The cost of such contract will not exceed the amounts budgeted.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary to provide for the continued functionality of the sanitary sewer system wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Introduced _____ Passed _____ Vote _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2020

Mayor

Introduced by: David Silvestri

#2
2020-08

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division: Engineering	Meeting Date Requested January 21, 2020
Project Name Prospect Sanitary Sewer Replacement Project	Estimated Total Funds/Costs \$75,000 Water Fund
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request This is a request to authorize the advertisement for bids and to enter into a contract with the lowest and best bidder for the placement of a sanitary sewer main on Prospect Street. This project involves the placement of approximately 260 linear feet of 8" PVC sanitary sewer pipe, 6" of PVC sanitary sewer lateral pipe and 3 sanitary manholes. The project is being proactive to prevent possible sanitary sewer backups in the future because of shared laterals in an under sized sewer conduit. We need to complete this project before the 2020 paving of Prospect Street. All of the engineering design, construction administration and inspection will be performed in-house by the engineering staff.	
Justification / Benefits The project will replace existing shared laterals with a new 8" main sanitary sewer including new manholes. We have been working on eliminating shared laterals throughout the City when they are located.	
Will this Project affect the City's Operating Costs This project should lower operation and maintenance costs.	
What Alternatives Exist and what are the Implications of the Alternatives We could do nothing and continue to perform maintenance as needed on the undersized shared lateral.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not necessary but earlier passage would allow the opportunity to bid this project as early as possible in order to obtain the best possible bids.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Roger Kobilarcsik	Date: January 14, 2020
Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No	

RESOLUTION NO. 2020-09

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH FIVE L FARM LLC FOR THE PURCHASE OF LAND, AND DECLARING AN EMERGENCY

WHEREAS, it is necessary to enter into an agreement with Five L Farm LLC for the acquisition of 138.6558 acres of land, for the sum of \$2,000,026.00 for future economic development; the costs of which will be provided from funds previously appropriated for 2020; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The Director of Administration is hereby authorized to enter into a contract for the purchase of 138.6558 acres of land, for the sum of \$2,000,026.00.

SECTION 2. That the amount expended has previously been appropriated for 2020.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary to preserve future opportunities for economic development; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st : _____ 2nd reading: _____ 3rd reading: _____

Passed: _____, 2020 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2020
Mayor

Introduced by: Jennifer Warden