

**WOOSTER CITY COUNCIL MINUTES**  
**September 3, 2019**

**I. ROLL CALL & ORDERING OF AGENDA**

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. in council chambers. Lynne DePaulo, Council Clerk, called roll with the following members present; Scott Myers, Craig Sanders, Dave Silvestri, Jon Ansel, Bill Bostancic, Jennifer Warden and Mark Cavin. City Administration present: Mayor Bob Breneman, Director of Administration Joel Montgomery, Finance Director Andrei Dordea, Law Director John Scavelli, City Engineer Roger Kobilarcsik, Utilities Manager Nathan Coey and Chief Matt Fisher.

**II. APPROVAL OF MINUTES**

Councilman Silvestri moved to approve the minutes of the August 19, 2019 meeting, seconded by Councilman Myers. Upon voice vote, the minutes were approved unanimously.

**III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**

Mayor Breneman stated that the City had received two requests for proposals for the old Horn Nursing Home property and they were under review. A meeting will be scheduled with the Wayne County CIC and an announcement will be made afterward regarding the proposals.

Mr. Montgomery gave a summary of the sidewalk project which was the city's contribution towards the Wayne County Fair Board's improvement project. The sidewalk has been installed in time for the fair opening on September 7<sup>th</sup>.

Chief Fisher gave an update on the incident involving two officers and their exposure to fentanyl during an arrest. The officers were decontaminated and are fine. The vehicle still needs decontaminated which will cost around \$1900.

Mr. Dordea provided council with the financial status information for the first half of 2019.

**IV. PETITIONS/COMMUNICATIONS FROM PUBLIC - NONE**

**V. COMMITTEE REPORTS; PUBLIC HEARINGS**

The Public Health & Leisure Committee met before council to hear David Griffith present on the progress the Buckeye Street Neighborhood has made over the years and ideas on how other neighborhoods could benefit.

**VI. UNFINISHED BUSINESS - NONE**

**VII. NEW BUSINESS**

1. First Reading – RESOLUTION NO. 2019-043

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (Ansel)

Councilman Ansel stated this is an annual request and is a summary provided by the county. He would like to keep it on first reading, but due to time constraints council should be ready to vote at the September 16<sup>th</sup> council meeting.

2. First Reading – RESOLUTION NO. 2019-044

A RESOLUTION DECLARING IT NECESSARY TO IMPROVE THE STREETScape ALONG LIBERTY STREET FROM MARKET STREET EAST TO THE FIRST ALLEY, THE SOUTHWEST QUAD, THE SOUTHEAST QUAD, AND THE AREA ALONG LIBERTY STREET WEST OF MARKET STREET SOUTHSIDE TO THE FIRST ALLEY AND TO DETERMINE ASSESSMENTS FOR AFFECTED PROPERTY OWNERS, AND DECLARING AN EMERGENCY (Bostancic)

Councilman Bostancic said this is a resolution of necessity needed in order to assess for Phase 2 of the Downtown Streetscape project. The owners will be assessed approximately 7% of the improvement cost for the linear footage in front of their businesses. Mr. Kobilarcsik stated that the owners will be assessed for the sidewalk area directly in front of the businesses, not for the improvements to the public area. Mr. Montgomery explained how Phase 1 owners were not assessed because the whole quadrant was redone and was considered to be public space. The city has already had an information meeting with the owners and had a good response back. Councilman Bostancic requested this resolution be considered to have its first reading.

3. First Reading – RESOLUTION NO. 2019-045

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO AN EMERGENCY REPAIR CONTRACT FOR THE HENRY STREET LIFT STATION REHABILITATION PROJECT AND DECLARING AN EMERGENCY (Silvestri)

Councilman Silvestri stated this repair was urgent in nature. During routine maintenance it was discovered that the submersible pumps and pipes were damaged and so lodged in place the work could not be done without re-routing the waste. Councilwoman Warden wanted to know if the repairs could be done before the fair. Mr. Coey said they were in a hold pattern at the moment because of the fair. They want to have as little disruption to the event as possible since the lift station is located at the corner of Henry Street and Columbus Avenue and there were concerns with parking and pedestrians during the fair. The station will be improved with new pipes and pumps and will be upgraded to three-phase to bring it up to current standards.

Councilman Silvestri moved to adopt, seconded by Councilman Bostancic. Upon roll call motion to adopt carried 7-0. (Ansel-yes; Myers – yes; Sanders – yes; Bostancic-yes; Silvestri-yes; Cavin -yes; Warden - yes)

4. First Reading – RESOLUTION NO. 2019-046

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT TO PURCHASE A NEW CHASSIS AND EXERCISING SKID VALVE IN ACCORDANCE WITH THE CAPITAL PLAN FOR 2019 (Silvestri)

Councilman Silvestri said this piece of equipment is used to exercise the valves of the main water lines which is required by the EPA. It is a budgeted item. Mr. Coey explained that this machine provides a slow and specific torque to move the valves and minimizes the chance of breakage. There are over 5000 valves to turn; the city is on a four-year cycle for valve turning and divided into four quadrants. The crew works through one quadrant each year.

Councilman Silvestri moved to adopt, seconded by Councilwoman Warden. Upon roll call motion to adopt carried 7-0. (Ansel-yes; Myers – yes; Sanders – yes; Bostancic-yes; Silvestri-yes; Cavin -yes; Warden - yes)

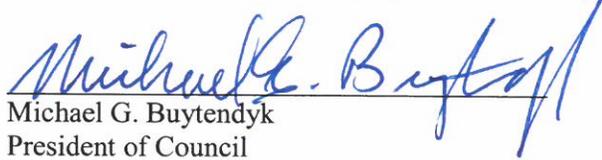
**VIII. MISCELLANEOUS**

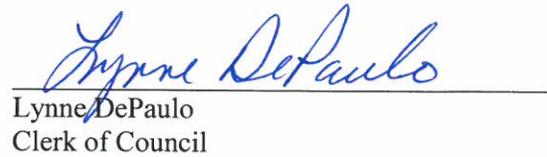
Various council members thanked the community for attending the committee and council meeting and Mr. Griffith for his presentation.

Mr. Ansel reviewed a few of the financial statistics stating that the numbers are showing great fiscal control.

**IX. ADJOURNMENT**

Councilman Ansel moved to adjourn, seconded by Councilman Silvestri. By voice vote, the motion passed unanimously. Meeting adjourned at 8:15 p.m.

  
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Michael G. Buytendyk  
President of Council

  
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Lynne DePaulo  
Clerk of Council

