

CITY COUNCIL AGENDA

April 15, 2019

7:30p.m.

The meeting convenes at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

Infrastructure Committee

Public Hearing: Jonathan Millea – Wooster Bike Loop Phase III

VI. UNFINISHED BUSINESS

1. Second Reading – ORDINANCE NO. 2019-08
AN ORDINANCE AMENDING PART ELEVEN, ZONING, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, TO RE-ZONE LAND TO I-3 (URBAN INDUSTRIAL), FOR PROPERTY LOCATED ON THE EAST VINE STREET (Sanders)

VII. NEW BUSINESS

1. First Reading – RESOLUTION NO. 2019-27
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT(S) WITH THE LOWEST AND BEST BIDDER FOR LIME AND BIOSOLIDS RESIDUAL MANAGEMENT (Silvestri)
2. First Reading – RESOLUTION NO. 2019-28
A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PARTNERSHIP AGREEMENT WITH WAYNE COUNTY FOR MAKING AN APPLICATION TO THE OHIO DEVELOPMENT SERVICES AGENCY FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) FUNDS, AND DECLARING AN EMERGENCY (Ansel)
3. First Reading – RESOLUTION NO. 2019-29
A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WAYNE METROPOLITAN HOUSING AUTHORITY FOR ADMINISTRATIVE CONSULTING SERVICES FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR A COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM, AND DECLARING AN EMERGENCY (Ansel)
4. First Reading – RESOLUTION NO. 2019-30
A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANT MONIES; TO APPLY SUCH FUNDS, IF AWARDED; AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH, AND DECLARING AN EMERGENCY (Myers)
5. First Reading – RESOLUTION NO. 2019-31
A RESOLUTION AUTHORIZING THE POLICE CHIEF TO UTILIZE A LOCAL VENDOR AT BELOW OHIO STATE BID PRICING AND ENTER INTO A CONTRACT FOR THE PURCHASE OF THREE FORD INTERCEPTORS (Cavin)

6. First Reading – RESOLUTION NO. 2019-32
A RESOLUTION AUTHORIZING THE POLICE CHIEF TO ENTER INTO A CONTRACT WITH
AXON FOR THE PURCHASE OF AXON FLEET 2 IN CAR CAMERAS (Cavin)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

ORDINANCE NO. 2019-08

AN ORDINANCE AMENDING PART ELEVEN, ZONING, OF THE
CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO,
TO RE-ZONE LAND TO I-3 (URBAN INDUSTRIAL), FOR
PROPERTY LOCATED ON THE EAST VINE STREET

WHEREAS, an application has been duly filed by Matthew Long, with the Planning Commission of the City of Wooster requesting the re-zoning of .124 acres of land with PPN 64-01098.000, from a R-T (Traditional Residential) to I-3 (Urban Industrial); and

WHEREAS, at its February 27, 2019, meeting, and after a public hearing in accordance with law, the Planning Commission voted unanimously to recommend to the City Council that the proposed re-zoning of the property from a R-T (Traditional Residential) to I-3 (Urban Industrial) be approved; and

WHEREAS notice of a public hearing by the City Council on this re-zoning has been duly given, and a public hearing has been held, all in accordance with law; and

WHEREAS, this City Council deems that the proposed zoning designation for the land should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Part Eleven, Planning and Zoning Code, of the Codified Ordinances of the City of Wooster, known as the Zoning Ordinance, is amended so as to re-zone land, .124 acres of land with PPN 64-01098.000, from a R-T (Traditional Residential) to I-3 (Urban Industrial) for property located on East Vine Street as appears on the attached map.

SECTION 2. The Planning Division is directed to change the official zoning map to conform to the above-described amendment.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this ordinance occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

1st reading 4-2-19 2nd reading _____ 3rd reading _____

Passed: _____, 2019 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2019
Mayor

Introduced by: Craig Sanders

Request for Agenda Item

1

Authorization for Bid

☐

Purchase Capital Item

☐

Non-Capital

☒

Division Planning and Zoning	Meeting Date Requested 4/1/19
Project Name 145 East Vine Street Rezoning	Estimated Total Funds/Costs NA
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request Matthew Long requesting an approval for a Zoning Map Amendment to change the zoning of 0.124 acres at 145 East Vine Street with Parcel Number 64-01098.000 from R-T (Traditional Residential) to I-3 (Urban Industrial) The Planning Commission held a public hearing for the application on 2/27/19 and voted unanimously (6-0) to recommend approval of the rezoning application to City Council. No members from the public were present to comment at the public hearing. The application will also require a public hearing before City Council.	
Justification / Benefits The proposed zoning addresses changing conditions in the area due to the demolition of a number of homes on the block. The I-3 zoning is compatible with the area and would not result in adverse effects as nonresidential uses currently exist to the north and south. In addition, impacts of development in the proposed zoning district would be sufficiently addressed by the Development Plan process.	
Will this Project affect the City's Operating Costs No.	
What Alternatives Exist and what are the Implications of the Alternatives The property will remain zoned R-T (Traditional Residential)	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Andrew Dutton Date: 2/28/18	
Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No	



WOOSTER CITY COUNCIL
538 N. Market Street * P.O. Box 1128
Wooster, Ohio 44691-7082
Phone 330-263-5200 * www.woosteroh.com

PUBLIC HEARING

The Wooster City Council will hold a public hearing on a request by Matthew Long requesting approval for a Zoning Map amendment to change the zoning of 0.124 acres at 145 East Vine Street, parcel 67-01098.000 from R-T(Traditional Residential) to I-3 (Urban Industrial).

The hearing will be held on Monday, April 1, 2019 at 7:30 p.m., at City Hall, in Council Chambers at 538 North Market Street, Wooster, Ohio. All interested parties are welcome to attend and will be given the opportunity to be heard by City Council and submit evidence and written comments with respect to the proposed amendment.

Special auxiliary aids for handicapped persons are available upon request with appropriate notice. For further information, to submit written comments prior to the meeting or to request special auxiliary aids, contact the Clerk of Council at (330) 263-5242 or at ldepaulo@woosteroh.com.

Lynne DePaulo
Clerk of Council

Publish: Friday, March 15, 2019



CITY OF WOOSTER

Planning and Zoning Division

538 North Market Street Wooster, OH 44691

Phone: 330-263-5235 Fax: 330-263-5274

February 12, 2019

DAILY RECORD

PLEASE PUBLISH February 17, 2019

The City of Wooster Planning Commission will hold their Regular Meeting at 5:30 pm on Wednesday, February 27th, 2019. The meeting will be held at City Hall, 1st floor Council Chambers, 538 North Market Street, Wooster, Ohio. At the meeting, the Commission will hold a public hearing for the following application:

PC-19-04. Matthew Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 0.124 acres at 145 East Vine Street with Parcel Number 64-01098.000 from R-T (Traditional Residential) to I-3 (Urban Industrial).

All interested parties are welcome to attend and will be given the opportunity to address the Commission during the public hearing portion of the meeting and submit evidence and written comments with respect to the applications. Special auxiliary aids for disabled persons are available upon request with at least five days notice prior to the meeting. For further information, to submit written comments prior to the meeting, or to request special auxiliary aids please contact Andrew Dutton, Planning and Zoning Manager, at adutton@woosteroh.com, (330) 263-5238 or 538 North Market Street, Wooster, Ohio.



**PLANNING COMMISSION
APPLICATION INFORMATION SHEET**

Application Number

PC-19-04

Scheduled Meeting Date

02-27-2019

Application Type

Zoning Amendment - Map

Property Location

145 E VINE ST

Property Information

Acreage: 0.12

Zoning: R-T

Property Owner

BUCKEYE STREET REAL ESTATE COMPANY, LTD.

Applicant

Matthew Long

Applicant's Project Description

Applicant desires to rezone the subject property to match the adjacent real property owned by Applicant. Following the map amendment, Applicant will combine the subject property as proposed in the attached plat.

Agenda Text

Matthew Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 0.124 acres at 145 East Vine Street with Parcel Number 64-01098.000 from R-T (Traditional Residential) to I-3 (Urban Industrial)



CITY OF WOOSTER
Planning and Zoning Division
538 North Market Street Wooster, OH 44691
Phone: 330-263-5238

February 28, 2019

Dear Matthew Long,

At the 02-27-2019 meeting of the City of Wooster Planning Commission, a motion was made to recommend approval of application PC-19-04, Matthew Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 0.124 acres at 145 East Vine Street with Parcel Number 64-01098.000 from R-T (Traditional Residential) to I-3 (Urban Industrial), to City Council.

The motion received the necessary votes and the application will be forwarded to City Council with a recommendation of approval from the Planning Commission.

Please feel free to contact me at (330) 263-5238 or adutton@woosteroh.com if you have any questions or need any further information.

Sincerely,

Andrew Dutton
Planning and Zoning Manager

PC-19-04
East Vine Street Rezoning

Property Owner: Buckeye Real Estate Company Ltd.

Applicant: Matthew Long

Location: 145 East Vine Street (Parcel Number 64-01098.000)

Existing Zoning: R-T (Traditional Residential)

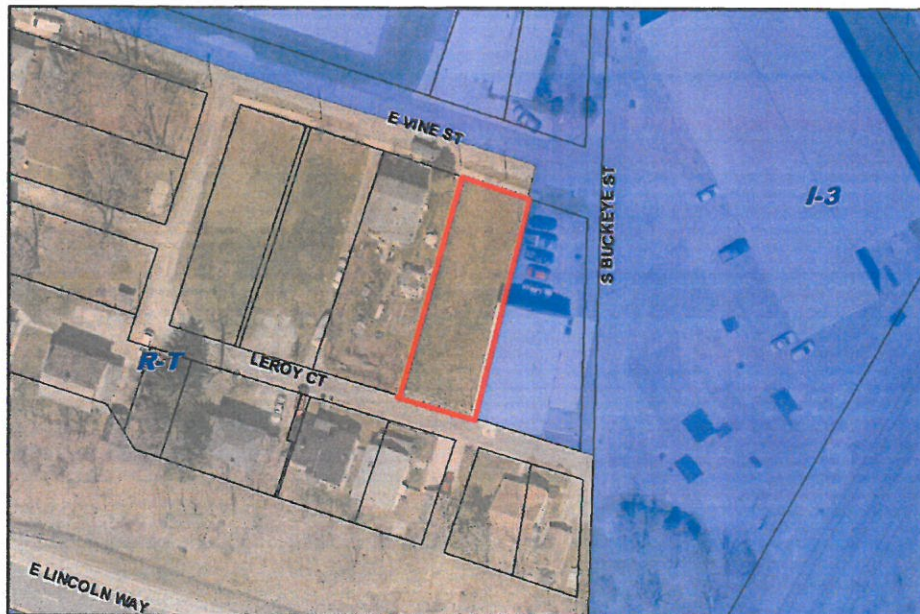
Proposed Zoning: I-3 (Urban Industrial)

Request: An approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning from R-T to I-3

LOCATION AND SURROUNDING USES

The subject property consists of 0.124 acres located on the south side of East Vine Street. Adjacent properties include the following uses and zoning:

- North – Commercial (I-3)
- East – Industrial (I-3)
- South – Single-Family Residential (R-T)
- West – Single-Family Residential (R-T)



PROPOSED APPLICATION

The applicant's request is to rezone the property from R-T (Traditional Residential) to I-3 (Urban Industrial). The applicant has indicated that if the rezoning is approved, the intent is to combine the property with the property to the east, which is under common ownership.

The subject property previously contained a single family home which was demolished approximately seven years ago. Two other properties have been demolished on East Vine Street in the past ten years.

ZONING DISTRICT INTENT

The R-T District is established as follows, per Section 1107.05(b)(9)(C.):

The R-T Traditional Residential District is established to preserve and protect neighborhoods with traditional urban character. Traditional residential areas are the oldest, close-to-downtown residential areas in the City. Small, dense lots were generally developed before 1940 in a regular grid street pattern, with houses constructed with detached garages. As set forth in the Wooster Comprehensive Plan, traditional residential development will encourage historic preservation and construction/ reconstruction that is similar in nature to the established pattern and character of development with a focus on single-family development and conversions of multi-family dwellings back to the original single-family uses.

The I-3 District is established as follows, per Section 1107.05(f)(6)(C.):

The purpose of the I-3 Urban Industrial District is to provide for the continuation and reasonable expansion of existing industries located in proximity to downtown, and to enable the establishment of new industries within the existing industrial area which can locate in the area in compliance with performance and development standards, in ways that are compatible with the existing urban nature of the downtown area.

PERMITTED USES AND STANDARDS

Table 1109-1 includes a list of all Permitted (P), Permitted with Standards (PS), Conditional (C) and Prohibited (X or not included in the table) principal uses in the subject zoning districts:

C-1 & R-4 PRINCIPALLY PERMITTED USES		
Use Type	R-T	I-3
Agricultural Uses		
Agriculture (Raising of Crops)	P	P
Agriculture (Livestock)	X	X
Community Gardens	PS	PS
Greenhouses and Nurseries	X	X
Residential Uses		
Cluster Residential Development	X	X
Convent, Monastery, or Other Housing for Places of Worship	X	X
Dormitories	X	X
Dwellings, Multi-Family	X	X
Dwellings, Single-Family Attached	C	X
Dwellings, Single-Family Detached	P	X
Dwellings, Two-Family	X	X
Dwellings, Two-Family Conversion from a Single-Family Dwelling	X	X
Fraternities and Sororities	X	X
Group Homes or Residential Facilities	Section 1109.03	X
Manufactured Home	X	X
Mobile Home	X	X
Skilled Nursing or Personal Care Facilities	X	X
Transitional Housing	X	X
Commercial and Offices Uses		
Adult Uses	X	X

C-1 & R-4 PRINCIPALLY PERMITTED USES		
Use Type	R-T	I-3
Agriculture/Farm Supplies & Sales	X	X
Animal Day Care/Animal Grooming	X	X
Assembly Halls, Membership Clubs, and Conference Centers	X	X
Automated Teller Machine (Stand-Alone)	X	X
Automotive Fuel Sales	X	X
Automotive Repair (Heavy)	X	PS
Automotive Sales and Leasing	X	X
Automotive Service Station & Parts Sales	X	PS
Bars and Taverns	X	C
Bed and Breakfast Establishments	C	X
Business and Professional Offices	X	P
Business Service Establishments	X	P
Campgrounds	X	X
Financial Institutions	X	X
Funeral Homes and Mortuaries	X	X
Hotels or Motels	X	X
Kennels/Animal Boarding	X	X
Live/Work Units	X	X
Medical or Dental Clinics/Offices & 24-Hour Urgent Care	X	X
Medical Marijuana Dispensaries	X	X
Microbrewery, Microdistillery, or Microwinery	X	X

C-1 & R-4 PRINCIPALLY PERMITTED USES		
Use Type	R-T	I-3
Mixed Use Building (with Residential Uses)	X	X
Mobile Home, Commercial Truck, & Recreational Vehicle Sales, Leasing, Service, or Storage	X	X
Parking Garages	X	X
Parking Lots (Principal Use)	X	X
Personal Service Establishments	X	X
Recreation Facilities	X	X
Restaurants	X	X
Retail Commercial Uses	X	X
Service Commercial Uses	X	X
Theaters	X	X
Vehicle Washing Establishment	X	X
Veterinarian Offices/Animal Hospital	X	X
Industrial Uses		
Bulk Storage of Liquids or Grain	X	X
Contractor Offices	X	P
Crematorium	X	X
Data Center	X	X
Machinery & Heavy Equipment Sales, Leasing, and Storage	X	X
Manufacturing and Production (Heavy or Outdoors)	X	X
Manufacturing and Production (Indoors)	X	P
Medical Marijuana Testing & Processing	X	X
Outdoor Storage and Bulk Sales	X	X
Printing and Publishing	X	P
Radio and Television Stations	X	X
Recycling Collection/Processing Fac.	X	X

C-1 & R-4 PRINCIPALLY PERMITTED USES		
Use Type	R-T	I-3
Research and Development Facilities	X	P
Self-Storage Facilities	X	X
Soil and Mineral Extraction Activities	X	X
Warehouses	X	P
Wholesale Sales & Distribution Centers (Indoors)	X	P
Wholesale Sales & Distribution Centers (Outdoors)	X	X
Public and Institutional Uses		
Active Recreational Uses	C	P
Cemeteries	X	X
Colleges and Higher Educational Institutions	X	PS
Community Recreation Facility	C	X
Cultural Facilities and Structures	C	X
Educational Institutions (K-12)	C	X
Essential Services	Exempt per Section 1101.05(b)	
Government Facilities	C	P
Government Offices	C	P
Hospitals	X	X
Nursery Schools or Day Care Centers (Children or Adults)	C	X
Passive Parks, Open Space, & Natural Areas	P	P
Places of Worship	C	P
Utility Facilities & Buildings	C	C
Wireless Telecommunication Facilities	See Section 1109.03(f)(10)	

Tables 1115-1 and 1115-4 include development standards for the subject zoning districts:

COMPILATION OF TABLES 1115-1 AND 1115-4		
	R-T	I-3
Minimum Lot Area	4,350 sq. ft.	43,560 sq. ft.
Minimum Lot Width at the Building Line	40 ft.	125 ft.
Minimum Front Yard Building Setback	20 ft.	10 ft.
Minimum Side Yard Building Setback - Nonresidential District	5 ft.	15 ft.
Minimum Rear Yard Building Setback - Nonresidential District	20 ft.	15 ft.
Minimum Side Yard Building Setback - Residential District	5 ft.	25 ft.
Minimum Rear Yard Building Setback - Residential District	20 ft.	25 ft.
Maximum Lot Coverage by Buildings	35%	70%
Maximum Total Lot Coverage	45%	None
Maximum Building Height	35 ft.	60 ft.
* To simplify the table, notes have been removed. See Tables 1115-1 and 1115-4 for all notes.		

COMPREHENSIVE PLAN (2014)**Chapter 3 - Land Use, Demographics and Housing**

The Future Land Use map, Figure 3.11, of the Comprehensive Plan categorizes future land use for properties within the City of Wooster Corporation limits. The map indicates the property as "Single Family Residential", though the designation was likely based on its previous use.

Chapter 7 – Priority Development Areas

The property is located within the Downtown Wooster Priority Development Area. The Development Area is broken down into five sections with the subject property located at the eastern edge of the Arts and Cultural District's Commercial/Institutional sector. The District aspires to promote the arts, mixed-use buildings and the preservation of historic structures.

As the Comprehensive Plan encompasses many topics at a larger level, no further detail is provided in the Plan for the subject property.

REVIEW CRITERIA

Recommendations and decisions on zoning map amendment applications shall be based on consideration of the following review criteria. Not all criteria may be applicable in each case, and each case shall be determined on its own facts.

- A. The proposed amendment is consistent with the comprehensive plan, other adopted City plans, and the stated purposes of this code;
- B. The proposed amendment is necessary or desirable because of changing conditions, new planning concepts, or other social or economic conditions;
- C. The proposed amendment will promote the public health, safety, and general welfare;
- D. The uses that would be permitted on the property if it were reclassified would be compatible with the uses permitted on other property in the immediate vicinity;
- E. The proposed amendment follows lot lines or the centerlines of streets, railroads, or other rights-of-way;
- F. Adequate utility, sewer, and water facilities, and all other needed public services exist or can be provided to serve the uses that would be permitted on a property if it were reclassified;
- G. The proposed amendment is not likely to result in significant adverse impacts upon the natural environment, including air, water, noise, storm water management, wildlife, and vegetation, or such impacts will be substantially mitigated;
- H. The proposed amendment will not constitute an instance where special treatment is given to a particular property or property owner that would not be applicable to a similar property, under the same circumstances;
- I. The proposed amendment is not likely to result in significant adverse impacts upon other property in the vicinity of the subject tract; and
- J. The proposed amendment would correct an error in the application of this Planning and Zoning Code as applied to the subject property.

PLANNING AND ZONING DIVISION STAFF RECOMMENDATION

Staff recommends approval of application PC-19-04 to change the zoning of 0.124 acres at 145 East Vine Street with Parcel Number 64-01098.000 from R-T (Traditional Residential) to I-3 (Urban Industrial), as submitted.

Staff's recommendation is based on the appropriateness of the proposed zoning classification for the property in relation to the subject review criteria and does not include the consideration of any specific use or plan for the site. It is staff's assessment that:

- The proposed zoning addresses changing conditions in the area due to the demolition of a number of homes on the block.
- The proposed zoning is compatible with the area and would not result in adverse effects as nonresidential uses currently exist to the north and south.
- Impacts of development in the proposed zoning district would be sufficiently addressed by the Development Plan process.



CITY OF WOOSTER

Planning and Zoning Division

538 North Market Street Wooster, OH 44691
Phone: 330-263-5235 Fax: 330-263-5274

February 12, 2019

Dear Property Owner,

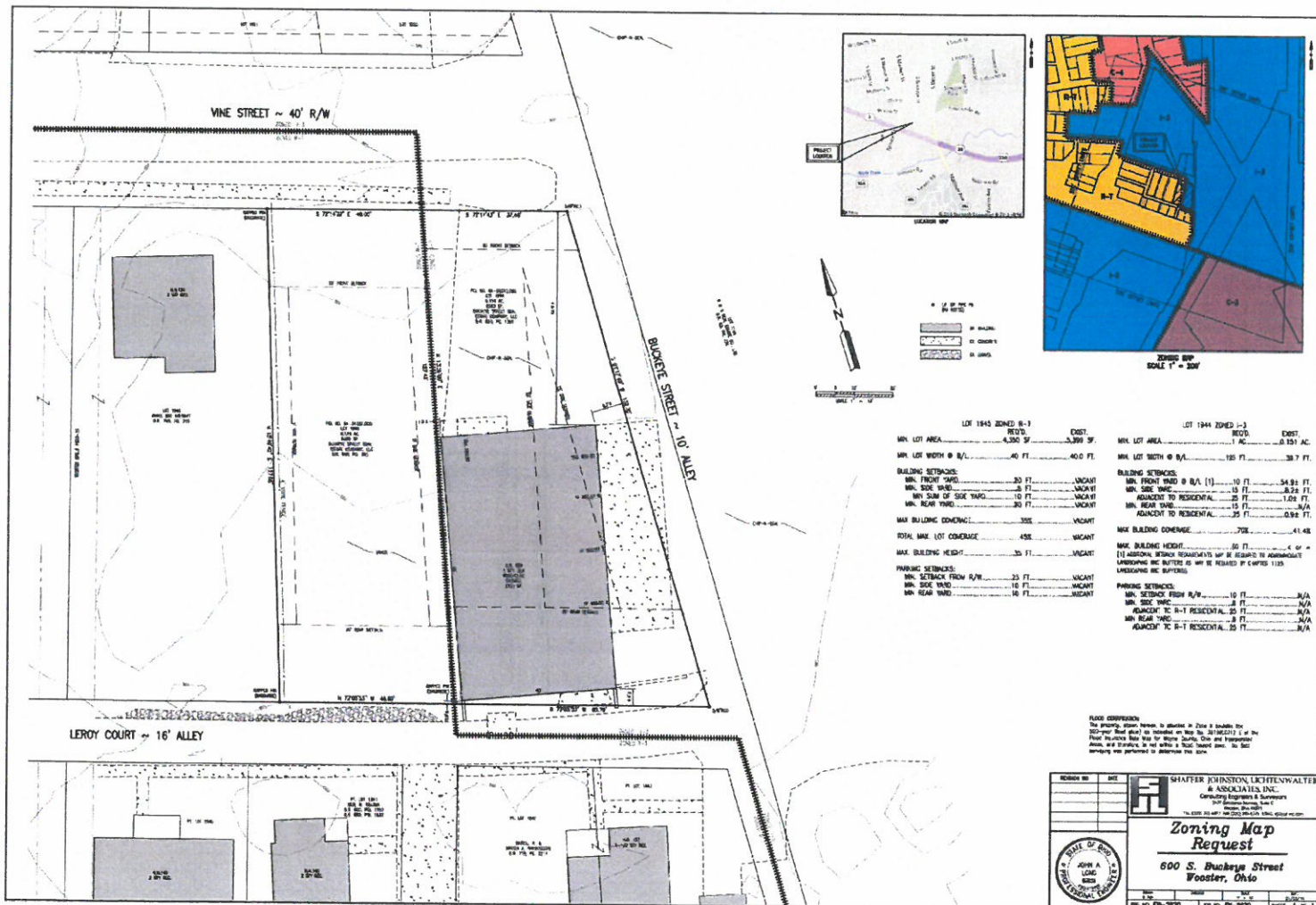
You are receiving this notice because you are an owner of property within 200 ft. of an application that has been submitted to The City of Wooster Planning Commission. The Commission will hold a public hearing at their next regular meeting regarding the subject application, as described below. The meeting will take place at City Hall, 1st floor Council Chambers, 538 North Market Street and will begin at 5:30 pm on Wednesday, February 27th, 2019.

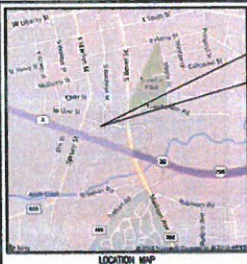
PC-19-04. Matthew Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 0.124 acres at 145 East Vine Street with Parcel Number 64-01098.000 from R-T (Traditional Residential) to I-3 (Urban Industrial).

All interested parties are welcome to attend and will be given the opportunity to address the Board during the public hearing portion of the meeting and submit evidence and written comments with respect to the application. Special auxiliary aids for disabled persons are available upon request with at least five days notice prior to the meeting.

For further information, to submit written comments prior to the meeting, or to request special auxiliary aids please contact:

Andrew Dutton
Planning and Zoning Manager
538 North Market Street, Wooster, Ohio
adutton@woosteroh.com
(330) 263-5238





PROJECT
LOCATION

W.A. UNDERWOOD ADDITION #2

BEING A REPLATTING AND RENUMBERING OF LOTS 1944 & 1945 IN W.A. UNDERWOOD ADDITION AS RECORDED IN VOLUME 2; PAGE 59 OF THE WAYNE COUNTY PLAT RECORDS, SITUATED IN THE CITY OF WOOSTER, T-15N ; R-13W, WAYNE COUNTY OHIO

Sheet 19

NOTE: SIGN ONLY IN BLACK INK. PRINT NAME BELOW ALL SIGNATURES.

Know all men by these presents that We the undersigned Owners of the land shown on this plat have caused the same to be surveyed and plotted as shown and do hereby acknowledge the same to be our own free act and deed. All development wide or site specific permanent stormwater control measures shall be the responsibility of the owners pertaining to general upkeep, routine and non-routine maintenance, performing required inspections and annual reporting requirements.

Witness our hands this ____ day of _____, 20____.
OWNERS: BUCKEYE STREET REAL ESTATE COMPANY, LLC

Sign: _____
Print: _____
Title: _____

STATE OF OHIO SS:
COUNTY OF WAYNE

Before me, a Notary Public, in and for said county and state, personally appeared the above named Owners, who acknowledged that they did sign the foregoing plat and that the same was their own free act and deed.

this ____ day of _____, 20____.

(Sign) _____ My Commission Expires _____
Notary Public (Print) _____

Approved: this ____ day of _____, 20____
Notary Public (Print) _____

Approved: this ____ day of _____, 20____
Notary Public (Print) _____

Approved for Recording: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

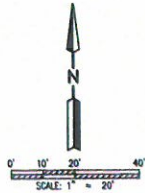
Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

Transferred: this ____ day of _____, 20____
Notary Public (Print) _____

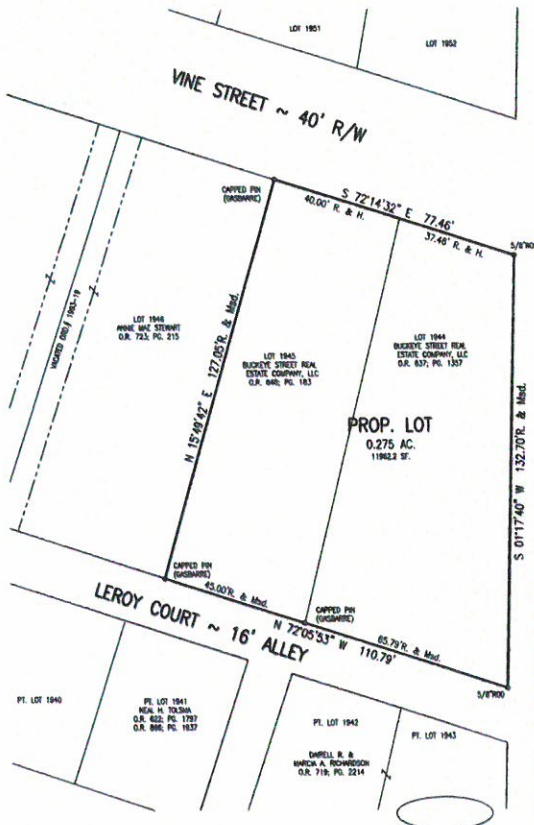


- LP OR PIPE FOUND
- COTTON OR SPIKE SET
- 5/8" REBAR SET WITH L.D. CAP
- MARKED S.S. INC.

R. = RECORD
Mcd. = MEASURED
H. = HELD

REFERENCE SURVEY:
"WV-257
"OJ-458
"TJ-388
"JW-92
"JW-844

BASIS OF BEARING:
The bearings on shown hereon are relative to GRID NORTH of the OHIO STATE PLANE COORDINATE SYSTEM, NAD 83 DATUM



BUCKEYE STREET ~ 10' ALLEY

LOT 1941
S 01°17'40\"/>

LOT 1942
S 01°17'40\"/>

LOT 1943
S 01°17'40\"/>

LOT 1944
S 01°17'40\"/>

LOT 1945
S 01°17'40\"/>

LOT 1946
S 01°17'40\"/>

LOT 1947
S 01°17'40\"/>

LOT 1948
S 01°17'40\"/>

LOT 1949
S 01°17'40\"/>

LOT 1950
S 01°17'40\"/>

LOT 1951
S 01°17'40\"/>

LOT 1952
S 01°17'40\"/>

LOT 1953
S 01°17'40\"/>

LOT 1954
S 01°17'40\"/>

LOT 1955
S 01°17'40\"/>

LOT 1956
S 01°17'40\"/>

LOT 1957
S 01°17'40\"/>

LOT 1958
S 01°17'40\"/>

LOT 1959
S 01°17'40\"/>

LOT 1960
S 01°17'40\"/>

LOT 1961
S 01°17'40\"/>

LOT 1962
S 01°17'40\"/>

LOT 1963
S 01°17'40\"/>

LOT 1964
S 01°17'40\"/>

LOT 1965
S 01°17'40\"/>

LOT 1966
S 01°17'40\"/>

LOT 1967
S 01°17'40\"/>

LOT 1968
S 01°17'40\"/>

LOT 1969
S 01°17'40\"/>

LOT 1970
S 01°17'40\"/>

LOT 1971
S 01°17'40\"/>

LOT 1972
S 01°17'40\"/>

LOT 1973
S 01°17'40\"/>

LOT 1974
S 01°17'40\"/>

LOT 1975
S 01°17'40\"/>

LOT 1976
S 01°17'40\"/>

LOT 1977
S 01°17'40\"/>

LOT 1978
S 01°17'40\"/>

LOT 1979
S 01°17'40\"/>

LOT 1980
S 01°17'40\"/>



By: Mark E. Purdy, P.S. #7307 Date: _____

SHAFFER, JOHNSTON, LICHTENWALTER & ASSOCIATES, INC.	
Consulting Engineers & Surveyors	
3477 Commerce Parkway, Suite C	
Wooster, Ohio 44691	
TEL (330) 345-4377 FAX (330) 345-4373 EMAIL sjl@shafco.com	
DATE	01/20/19
CHD NO.	EW-2620
JOB NO.	EW-2620
SHEET	1 OF 1

Owner Name	Address	City
MARKEL JAMES A	620 SPRUCE ST	WOOSTER OH 44691
MERILLAT DEBRA J	2607 TIMOTHY PL	WOOSTER OH 44691
MILLER DIANE S	263 W MILLTOWN RD	WOOSTER OH 44691
R & G REAL ESTATE COMPANY INC	PO BOX 58	WOOSTER OH 44691
RENIHAN NICK AKA BURTON E RENIHAN	2125 CHRISTMAS RUN BLVD	WOOSTER OH 44691
RICHARDSON DAIRELL R	157 LEROY CT	WOOSTER OH 44691
STATE OF OHIO DEPT OF HIGHWAYS	906 N CLARK ST	ASHLAND OH 44805
STEWART ANNIE MAE	139 E VINE ST	WOOSTER OH 44691
TIRELESS LIMITED PARTNERSHIP	1257 COX AVE	ERLANGER KY 41018
TOLSMA NEAL H	149 LEROY CT	WOOSTER OH 44691

PC-19-04 Property Owners List 2-12-19



CITY OF WOOSTER

Planning and Zoning Division

538 North Market Street Wooster, OH 44691

Phone: 330-263-5235 Fax: 330-263-5274

February 12, 2019

DAILY RECORD

PLEASE PUBLISH February 17, 2019

The City of Wooster Planning Commission will hold their Regular Meeting at 5:30 pm on Wednesday, February 27th, 2019. The meeting will be held at City Hall, 1st floor Council Chambers, 538 North Market Street, Wooster, Ohio. At the meeting, the Commission will hold a public hearing for the following application:

PC-19-04. Matthew Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 0.124 acres at 145 East Vine Street with Parcel Number 64-01098.000 from R-T (Traditional Residential) to I-3 (Urban Industrial).

All interested parties are welcome to attend and will be given the opportunity to address the Commission during the public hearing portion of the meeting and submit evidence and written comments with respect to the applications. Special auxiliary aids for disabled persons are available upon request with at least five days notice prior to the meeting. For further information, to submit written comments prior to the meeting, or to request special auxiliary aids please contact Andrew Dutton, Planning and Zoning Manager, at adutton@woosteroh.com, (330) 263-5238 or 538 North Market Street, Wooster, Ohio.



CITY OF WOOSTER

Planning and Zoning Division

538 North Market Street Wooster, OH 44691

Phone: 330-263-5235 Fax: 330-263-5274

February 12, 2019

Dear Property Owner,

You are receiving this notice because you are an owner of property within 200 ft. of an application that has been submitted to The City of Wooster Planning Commission. The Commission will hold a public hearing at their next regular meeting regarding the subject application, as described below. The meeting will take place at City Hall, 1st floor Council Chambers, 538 North Market Street and will begin at 5:30 pm on Wednesday, February 27th, 2019.

PC-19-04. Matthew Long requesting an approval recommendation from the Planning Commission to City Council for a Zoning Map Amendment to change the zoning of 0.124 acres at 145 East Vine Street with Parcel Number 64-01098.000 from R-T (Traditional Residential) to I-3 (Urban Industrial).

All interested parties are welcome to attend and will be given the opportunity to address the Board during the public hearing portion of the meeting and submit evidence and written comments with respect to the application. Special auxiliary aids for disabled persons are available upon request with at least five days notice prior to the meeting.

For further information, to submit written comments prior to the meeting, or to request special auxiliary aids please contact:

Andrew Dutton
Planning and Zoning Manager
538 North Market Street, Wooster, Ohio
adutton@woosteroh.com
(330) 263-5238

RESOLUTION NO. 2019-27

A RESOLUTION AUTHORIZING THE DIRECTOR OF
ADMINISTRATION TO ADVERTISE ACCORDING TO
LAW AND ENTER INTO A CONTRACT(S) WITH THE
LOWEST AND BEST BIDDER FOR LIME AND
BIOSOLIDS RESIDUAL MANAGEMENT

WHEREAS, this is a request to authorize advertising and award a contract to the lowest and best bidder for lime and biosolids residual management, the costs of which were budgeted for 2019.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER:

SECTION 1. In accordance with the estimated needs of the City of Wooster for the proper treatment of water in 2019, the Director of Administration is authorized to advertise according to law and enter into a contract(s) with the lowest and best bidder for lime and biosolids residual management.

SECTION 2. The cost of said materials shall not exceed the amount appropriated.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2019 _____
Mayor

Introduced by: David Silvestri

#1

Request for Agenda Item

Authorization for Bid



Purchase Capital Item



Non-Capital



Division Utilities	Meeting Date Requested April 15, 2019
Project Name Lime and Biosolids Removal	Estimated Total Funds/Costs \$540,000
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request Authorize the Director of Administration to enter into a contract with lowest and best bidder for lime and biosolids residual management. The expenditures for the last 6 months of 2018 were as follows: Lime hauling \$120,186.29, Biosolids \$276,607.50 The 2019 budget includes \$180,000 for lime removal (est. 800 dry tons) and \$360,000 for biosolids (est. 8,000,000 gallons) in 2019. With the completion of the new final Biosolids Storage Tank (2020), a reduction of hauling cost is expected as the ability to fill trucks directly out of the tank.	
Justification / Benefits Solids management for the water and wastewater facilities are required to ensure proper treatment goals. The residuals require off site hauling and beneficial reuse.	
Will this Project affect the City's Operating Costs No	
What Alternatives Exist and what are the Implications of the Alternatives No alternatives	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Nathan W. Coey	Date: April 1, 2019

Approved for Agenda ☐ Yes ☐ No

RESOLUTION NO. 2019-28

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PARTNERSHIP AGREEMENT WITH WAYNE COUNTY FOR MAKING AN APPLICATION TO THE OHIO DEVELOPMENT SERVICES AGENCY FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) FUNDS, AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio Development Services Agency provides financial assistance to local governments for the purpose of addressing local housing needs for low and moderate income persons, and in conjunction with FY 2019/21, is urging cities and counties to partner for purposes of receiving and administering funds available under the Small Cities Community Development Block Grant Community Housing Impact and Preservation (CHIP) Program; and

WHEREAS, this City Council desires to renew a partnership agreement between the City of Wooster, Wayne County, and the City of Orrville, for purposes of making an application to the Ohio Development Services Agency for the purpose of receiving and administering such grant funds for FY 2019/21.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Mayor is hereby authorized to renew a partnership agreement with Wayne County for purposes of applying to the Ohio Development Services Agency for purposes of receiving and administering funds available under the Small Cities Community Development Block Grant Community Housing Impact and Preservation (CHIP) Program for PY 2019/21.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary in order that the application to the State of Ohio Development Services Agency for a Small Cities Community Development Block Grant must be submitted by the May 3, 2019 deadline; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2019

Vote: _____

Attest: _____

Clerk of Council

President of Council

Approved: _____, 2019

Mayor

Introduced by: Jon Ansel

#3

Request for Agenda Item

Authorization for Bid

☐

Purchase Capital Item

☐

Non-Capital

☒

Division Development	Meeting Date Requested 15 April 2019
Project Name 2019 CHIP Partnership Program	Estimated Total Funds/Costs \$962,500
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? General Fund - Reimbursed by Grant through ODSA	
Description of Request <p>Requested is Council's authorization to allow the Mayor to renew its CHIP Partnership Agreement with Wayne County and the City of Orrville. Additionally requested is that Council's authorization allowing the Mayor to submit an application to Ohio Development Services Agency on behalf of the Partnership for the 2019-2021 CHIP funding cycle. Grant applications are extremely competitive and scored on a myriad of criteria which changes from year to year. For the current funding cycle, ODSA continues to encourage communities to form partnerships when filing applications. As the lead, the City would apply to ODSA for an estimated \$962,500 in CHIP funds, \$612,500 of which would be allocated for use on qualified projects as Wayne County sees fit, while \$350,000 would be dedicated for projects within City limits. Allocations are flexible and may be, and historically have been, shared between the partners.</p>	
Justification / Benefits <p>The Partnership projects 42 homes may be saved for LMI households countywide through this program, including 16 or more in the City of Wooster. The grant program preserves housing for low-income households while enhancing neighborhood aesthetics and improving the real estate tax base. Over 600 homes have been repaired County-wide since the programs inception.</p>	
Will this Project affect the City's Operating Costs <p>The City will invest staff time in managing the grant and its finances.</p>	
What Alternatives Exist and what are the Implications of the Alternatives <p>City may forgo a partnership and accept a lower grant amount, or forgo the grant altogether. Both options limit housing repair opportunities for Wooster and its neighbors.</p>	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons <p>Application, with agreement, must be submitted with application by May 3, 2019.</p>	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea Date: 4/4/2019	

Approved for Agenda ☐ Yes ☐ No

- Other Helpful Information -

COMMUNITY REINVESTMENT AREA

Tax Abatement Program



Residents, **regardless of income**, who own homes in certain older neighborhoods in Wooster, Orrville, Rittman, or Doylestown, may be eligible to receive a tax abatement for rehabilitating their homes as part of the Community Reinvestment Area Program.

For instance, a homeowner making a \$20,000 investment adding on to their home may save up to \$400 in taxes each year for 10 years in some communities, saving \$4,000. To learn more, contact:

City of Wooster: 330.263.5250

City of Orrville: 330.684.5003

City of Rittman: 330.925.2045

Village of Doylestown: 330.603.8841

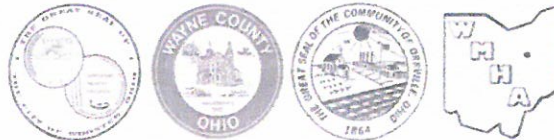
Fair Housing in Wayne County

Wayne County is a welcoming place to all. Please help your community stay this way by reporting illegal discrimination. Our local fair housing programs, specialized for specific areas, are available to answer questions and address concerns:

Wayne County Fair Housing: 330.287.5420

City of Wooster Fair Housing: 330.263.5250
www.woosteroh.com/fair-housing

The Wayne County, City of Wooster, City of Orrville Community Housing Impact and Preservation Program:



*Programs To Help You
Invest in Your Future
And Your Community*

*For the most current information,
please visit our website:*

www.woosteroh.com/chip

Making An Application - Please Contact:

Tanya Sargeant - CHIP Administrator
Wayne Metropolitan Housing Authority
345 N. Market St.
Wooster, Ohio 44691
Phone: 330.264.2727
Email: TSargeant@WayneMHA.org
www.waynemha.org

This program is made possible by the leadership and staff of the City of Wooster, Wayne County, the City of Orrville, the City of Rittman, the Wayne Metropolitan Housing Authority, Ohio Development Services Agency, the Ohio Housing Trust Fund, and the Department of Housing and Urban Development.

Published by the City of Wooster, October 1, 2018 on behalf of the Wayne, Wooster, Orrville CHIP Partnership.



The Wayne County, City of Wooster, City of Orrville CHIP Partnership

Helping Homeowners, Landlords, and First-Time Homebuyers throughout Wayne County Repair their Homes and Neighborhoods.



Four Programs To Revitalize Your Home:

- **Grants** for low-income households for emergency home repairs (including roof, heating, and septic).
- **Interest-free, partially-forgivable loans** for low-to-moderate income households to rehabilitate their homes. (85% of the loan is forgiven after 5 years).
- **Interest-free, 85%-forgivable down payment and repair loans** for aspiring home-buyers purchasing older homes. (85% forgiven over time*).
- **Forgivable 10-year loan** for landlords providing a minimum 25% match in rehabilitating units for low-to-moderate income residents.

Moderate-income for a family of four is **\$54,200** in Wayne County, or **\$36,700** for an individual during the 2018/2019 program.

Visit: www.woosteroh.com/chip

ABOUT CHIP

A Quick Background

CHIP stands for Community Housing Impact and Preservation. The program offers **four grant programs** to repair older homes and apartments for low to moderate-income families.

Our region secured federal funds for the program with the efforts of the City of Wooster (grant lead), Wayne County, the City of Orrville, and Wayne Metropolitan Housing Authority (administrator).

As in past years, the Wayne Metropolitan Housing Authority is the Administrator for the Partnership and is available to help residents, homebuyers, and landlords with any questions they may have about CHIP.

Your Household Qualifies for these Programs if its Annual Income is Under the Following for 2018:

Household Size	Homeownership & Rehabilitation	All Programs + Home Repair
Number	Moderate Income	Low Income*
1 Persons	\$36,700	\$29,800
2 Persons	\$41,950	\$34,000
3 Persons	\$47,200	\$38,300
4 Persons	\$54,200	\$44,000
5 Persons	\$56,600	\$45,900

Moderate income limits represent 80% of the median household income for Wayne County in 2017. Low-Income is considered to be 65% of median household income. For larger families, please consult with CHIP Administrator. Limits may change slightly from year to year. Source: www.huduser.gov. (See Data Sets | Income Limits | Ohio | Wayne County). *Note: Low Income Limits pending approval.

PRIVATE REHABILITATION

For Homeowners Owning Single-Family Homes

This program helps homeowners with rehabilitating single-family homes. A single rehabilitation may entail several projects, such as plumbing upgrades, roof repairs, removal of lead-based paint, repairs to siding, electrical upgrades, and other repairs needed to make a home safe and secure. Homeowners who qualify will receive a 5 to 15 year deferred (no interest) loan to make the repairs. A portion of the loan is forgiven each year over the loan period. The remaining 15% is due once the owner sells or stops residing in the home.

HOMEOWNERSHIP ASSISTANCE

For Moderate-Income Homebuyers

The CHIP Homeownership Program helps aspiring low to moderate homeowners purchase older homes by covering the cost of their mortgage's down-payment and by paying for any repair costs (if needed) to ensure a safe and healthy home for the future. Aside from having a down payment, Buyers must otherwise qualify for a mortgage and be willing to take an educational course. Homes must be in Wayne County, priced under \$136,400, and repairs cannot exceed \$30,000.

HOME REPAIR

For Low-Income Single-Family Homeowners

This grant helps low-income residents who agree to live in their single-family homes for at least five years with health and safety-related repairs. The grant covers one or two projects, such as repairing septic systems, leaking roofs, and heating systems. This grant is available as long as funding allows.

PRIVATE RENTAL REHABILITATION

For Landlords Renting To Low/Mod-Income Tenants

This program is made available to landlords who agree to rent to tenants earning less than 80% area median income. Landlords cover 25% of the project. The remaining 75% is covered by a 10-year forgivable /deferred loan, forgiven 10% yearly until fully forgiven.

Before and After Images of a Recent CHIP Project



A CHIP Rehabilitation Project before (Left) and after (Right)

SPECIAL NOTE: Funding decisions are made solely by the Partnership and not WMHA. Applications will be accepted until funds are exhausted.



A Wayne County Home recently improved with CHIP

GETTING STARTED

The first step is to contact the CHIP Administrator and answer a few pre-qualifying questions. You will then be asked to complete an application. You may also need to provide bank statements, mortgage payment histories, and proof of income in addition to social security cards and/or drivers licenses. The CHIP office will be happy to help guide you through any questions.

By providing an application, you will be agreeing to abide by the program's rules and give permission for the CHIP program to confirm your information. Due to limited funding, it is critical to be responsive and timely to ensure we can process your application and project.

The City of Wooster and Wayne County each have a Project Review Committee that will review applications. Grants/loans are awarded to qualifying projects based on availability. In the case of multiple applications, funds are awarded based on the greatest need.



CHIP Administrator:

Tanya Sargeant

**Consultant for the City of Wooster –
Wayne County CHIP Partnership**

Phone: 330.264.2727

TSargeant@WayneMHA.org

Office: 345 N. Market Street, Wooster, Ohio

For the most current information, please visit:

Visit: www.woosteroh.com/chip

Thank You!

RESOLUTION NO. 2019-29

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WAYNE METROPOLITAN HOUSING AUTHORITY FOR ADMINISTRATIVE CONSULTING SERVICES FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR A COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM, AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio Development Services Agency provides financial assistance to local governments for the purpose of addressing local housing needs for low and moderate income persons; and

WHEREAS, this City Council desires to authorize an agreement with the Wayne Metropolitan Housing Authority for administrative consulting services for the city's share of an application to be filed by Wooster for a Small Cities Community Development Block Grant Community Housing Impact and Preservation (CHIP) Program for PY 2019, such application being made on behalf of Wooster's partnership with Wayne County and the City of Orrville (as authorized by this Council's adoption of Res. No. 2019-28)

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into an agreement on behalf of the City of Wooster with the Wayne Metropolitan Housing Authority for administrative consulting services in connection with a grant application filed by Wooster, on behalf of its partnership with Wayne County and City of Orrville, for a Small Cities Community Development Block Grant for the CHIP Program.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary in order that the application to the State of Ohio Development Services Agency for a Small Cities Community Development Block Grant may be submitted by the May 3, 2019 deadline; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2019

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2019

Mayor

Introduced by: Jon Ansel

#3

Request for Agenda Item

Authorization for Bid

☐

Purchase Capital Item

☐

Non-Capital

☒

Division Development	Meeting Date Requested 15 April 2019
Project Name WMHA CHIP Service Contract	Estimated Total Funds/Costs \$110,000
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? General Fund - Reimbursed by Grant through ODSA	
Description of Request Requested is Council's authorization allowing the Mayor to enter into an agreement with the Wayne Metropolitan Housing Authority (WMHA) for consulting services in administering a proposed \$962,500 Community Housing Impact and Preservation (CHIP) Program grant on behalf of a proposed Wooster-Wayne County-Orrville Partnership. As with previous CHIP applications, a resolution authorizing a service contract, along with a copy of a service contract itself which takes effect if the grant is awarded, is required as part of the documentation for filing the PY 2019 CHIP Application. The maximum total cost of these services is anticipated to be \$110,000, completely reimbursed through the grant, and will cover the cost for general administration activities, including project management, counseling program participants, monitoring, marketing, environmental reviews, legal work, and monitoring, among other performing other CHIP-required tasks. City staff will provide oversight for the program and process financials, as in previous years.	
Justification / Benefits The City of Wooster and Wayne County have historically contracted with the non-profit WMHA to administer the CHIP program, which has been repeatedly cited as a very high-performing consultant in reviews by ODSA. WMHA is uniquely equipped to cost-effectively provide the intensive grant administration required of the program and best able to assist residents with housing needs.	
Will this Project affect the City's Operating Costs No. Utilizing a local, non-profit consultant will save City staff time in grant administration.	
What Alternatives Exist and what are the Implications of the Alternatives 1. Procure another consultant (may increase staff and cost commitments), 2., perform the work in-house (additional hires needed), 3. forgo the grant opportunity.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Contract must be submitted with application by May 3, 2019.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea	Date: 4/4/2019

Approved for Agenda ☐ Yes ☐ No

RESOLUTION NO. 2019-30

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANT MONIES; TO APPLY SUCH FUNDS, IF AWARDED; AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH, AND DECLARING AN EMERGENCY

WHEREAS, the City of Wooster has the opportunity to apply for grant monies through the Ohio Department of Transportation for the construction of 1.5-mile dedicated connector trail along the north side of Milltown and western side of Melrose Drive, through its 2019 Transportation Alternatives Program; and

WHEREAS, the proposed Phase 3 connector entails construction of an approximate 1.5-mile dedicated connector trail along the north side of Milltown and western side of Melrose Drive. (as appears on the map attached hereto); and

WHEREAS, if awarded, the funds will cover approximately eighty percent (80%) of the costs of construction (presently estimated to be \$840,000.00), with the balance to come from State of Ohio Turnpike funds (15%) and 5% from the capital improvements fund; and this project is a part of both the Comprehensive Plan and the 2015 Wooster Bike Path Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Mayor is hereby authorized to apply to the Ohio Department of Transportation for grant monies as described above, and if such funds are awarded, to apply the funds as indicated. He is further authorized to execute any necessary documents in connection therewith for obtaining this financial assistance.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that time is of the essence in making a timely application for the funds described above; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2019 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2019
Mayor

Introduced by: Scott Myers

#4

Request for Agenda Item

Authorization for Bid

☐

Purchase Capital Item

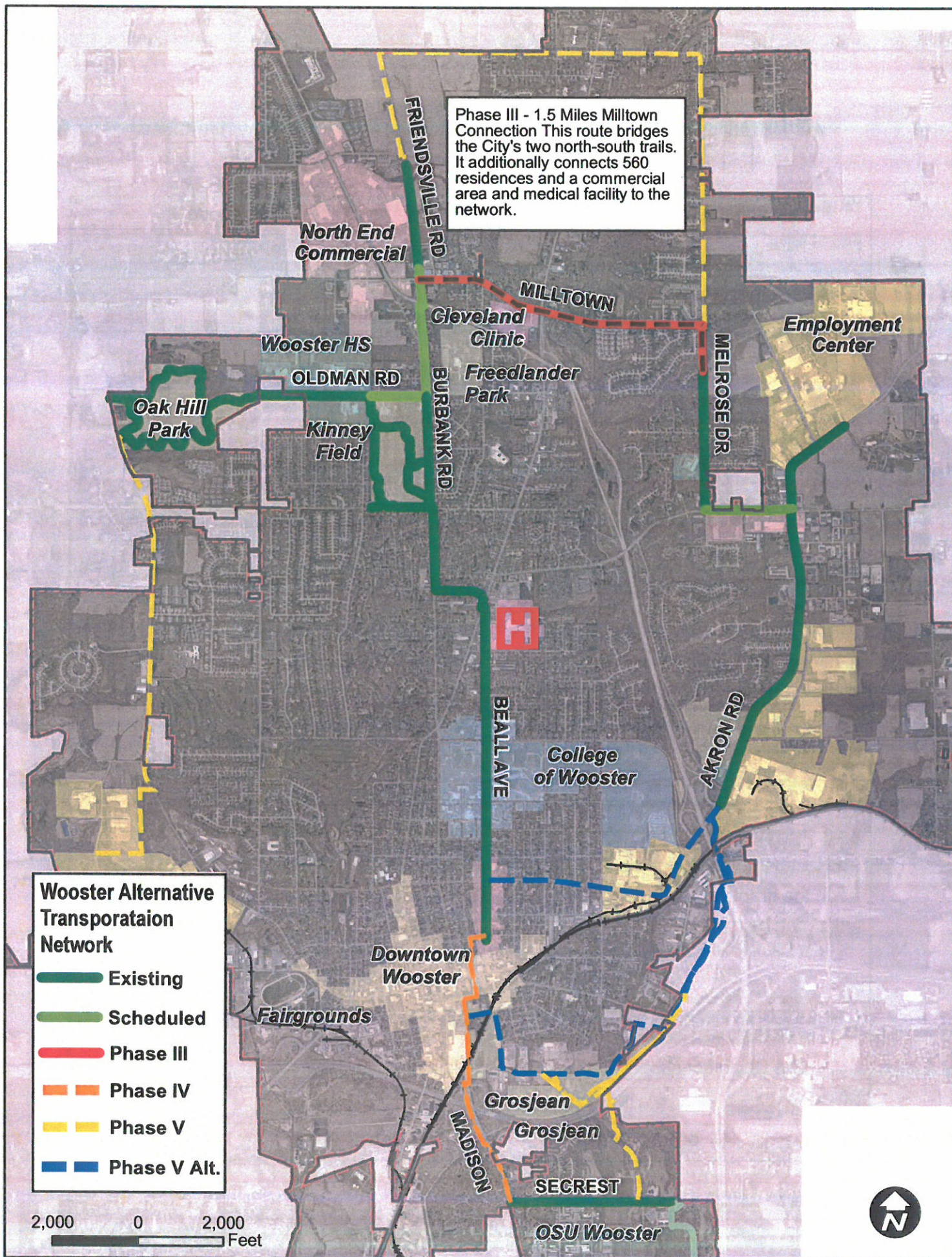
☐

Non-Capital

☒

Division Development	Meeting Date Requested April 15, 2019
Project Name Wooster Loop Phase III	Estimated Total Funds/Costs \$840,000
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? 5% General Fund, 95% Reimbursed by TAP Grant	
Description of Request Phase III is a critical part of the Wooster Loop project that will bridge the City's two major trail systems (still under construction) together, creating a singular 14.6-mile alternative transportation system linking the City's largest employers, educational centers, parks, and residential neighborhoods together with safe, inviting, and easy-to-utilize infrastructure. If awarded, ODOT will provide the City of Wooster with up to \$798,000 or more in Federal Highway Administration (FHWA) funds (80% of project cost) and State of Ohio Turnpike Revenue funds (15% of costs) to complete an estimated \$840,000 1.5-mile dedicated connector trail along the north side of Milltown and western side of Melrose Drive. Council previously secured \$717,600 in funding by passing Resolution 2016-26 for the Phase 2A and 2B projects that will add 1.15-miles to the Wooster Loop in 2019-2020. Prior to that, with its passage of Resolution 2015-35, authorizing an application to the same program, \$712,500 was secured for Phase 1, which will complete construction of a one-mile dedicated trail in early 2019.	
Justification / Benefits 73.8% of residents in the 2014 Comprehensive Plan scientific survey rated trail connectivity as a top priority for the City. 2017 Census data demonstrated that 9% of all working Wooster residents primarily walk or bicycle to their place of work. Building the Wooster Loop will provide a true alternative transportation option that improves the health, safety, and quality of life for residents and visitors.	
Will this Project affect the City's Operating Costs No impacts beyond routine maintenance.	
What Alternatives Exist and what are the Implications of the Alternatives Additional funding support is necessary for this project to move forward. The City may forgo the grant and post-pone the project, with the prospect of applying at a future date.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons The City must submit the TAP Grant no later than May 17, 2019.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea	Date: April 8, 2019

Approved for Agenda ☐ Yes ☐ No



2019 City of Wooster Loop Project - TAP Request for Phase III

RESOLUTION NO. 2019-31

A RESOLUTION AUTHORIZING THE POLICE CHIEF TO
UTILIZE A LOCAL VENDOR AT BELOW OHIO STATE
BID PRICING AND ENTER INTO A CONTRACT FOR THE
PURCHASE OF THREE FORD INTERCEPTORS

WHEREAS, it is necessary to purchase three new Ford Interceptors, to replace the City's older Ford Taurus sedans, utilizing local vendor prices below state bid pricing.

WHEREAS, the purchase has been budgeted for 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Police Chief is authorized to utilize a local vendor below Ohio State bid pricing and enter into a contract for the purchase of three Ford Interceptors.

SECTION 2. The cost of such contract/project will not exceed the amount budgeted.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this ordinance occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Passed: _____, 2019 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2019 _____
Mayor

Introduced by: Mark Cavin

5

Request for Agenda Item

Authorization for Bid

☐

Purchase Capital Item

☒

Non-Capital

☐

Division Police	Meeting Date Requested April 15, 2019
Project Name Vehicle Replacement	Estimated Total Funds/Costs \$125,000
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request Purchase of 3 Ford Interceptor SUV's for use by the Detective Bureau. The new vehicles will replace 3, 2014 Ford Taurus Sedans. Those sedans will be kept for daily use by the department. In addition, they will be used by officers for things like traveling to schools and taking evidence to BCI. Two older vehicles (2005 Taurus, 2007 Taurus) will then be disposed of (sold on Gov. Deals or traded in).	
Justification / Benefits	
Will this Project affect the City's Operating Costs No	
What Alternatives Exist and what are the Implications of the Alternatives	
Is this a Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: Vehicles are being purchased at or below state bid pricing through a local vendor	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Fisher	Date: 4-1-19

Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No
--

RESOLUTION NO. 2019-32

A RESOLUTION AUTHORIZING THE POLICE CHIEF TO
ENTER INTO A CONTRACT WITH AXON FOR THE
PURCHASE OF AXON FLEET 2 IN-CAR CAMERAS

WHEREAS, it is necessary to purchase new in-car cameras, to replace the City's older and obsolete in-car cameras.

WHEREAS, it is necessary to use Axon for this purchase so the cameras can work with the City's Axon body cameras.

WHEREAS, the purchase has been budgeted for 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
WOOSTER, OHIO:

SECTION 1. That the Police Chief is authorized to enter into a contract with Axon for the purchase of in-car cameras.

SECTION 2. The cost of such contract/project will not exceed the amount budgeted.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this ordinance occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Passed: _____, 2019 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2019 _____
Mayor

Introduced by: Mark Cavin

#6

Request for Agenda Item

Authorization for Bid

☐

Purchase Capital Item

☐

Non-Capital

☒

Division Police	Meeting Date Requested 4/15/19
Project Name Axon Fleet 2 in-car camers	Estimated Total Funds/Costs **141, 443.20
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request Our current in-car video is antiquated. Axon is the company/system we brought to council for approval of our body cameras last year. Their storage is cloud based and by utilizing the Axon in-car system, this will maintain consistency in the storage, maintenance, and viewing of ALL video evidence. The first year of the contract was budgeted at a price not to exceed \$32,464.00. The subsequent 4 years of the contract with Axon is \$27,244.80 per year for a 5 year total not to exceed **\$141,443.20. This quote includes all hardware, a train the trainer one time installation cost, warranty, utilization of evidence.com and cloud storage. This breaks down to a cost per vehicle over the course of 5 years of \$1,768.04 per cruiser (16 total cruisers to be outfitted). NOTE that IT is working with Axon on some technical aspects involving modems and the overall contract could drop by several thousand dollars.	
Justification / Benefits As stated above, after looking at other vendors, staying with Axon allows us to have ALL video evidence in one storage area at a cost of around \$1768.04 per cruiser. If we went with another vendor for an in-car system, we would potentially need additional equipment and the systems would not integrate.	
Will this Project affect the City's Operating Costs NO	
What Alternatives Exist and what are the Implications of the Alternatives	
Is this a Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: After researching other options Axon is what we decided upon last year for body cameras with a vision of in-car systems as well.	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Chief Matt Fisher	Date: April 8, 2019

Approved for Agenda ☐ Yes ☐ No