

# 2009 City of Wooster Appropriations Budget

ORDINANCE NO. 2008-32

AN ORDINANCE APPROPRIATING FROM VARIOUS FUNDS  
TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES  
AND OTHER EXPENDITURES FOR THE CITY OF WOOSTER  
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2009, AND  
DECLARING AN EMERGENCY

WHEREAS, the Charter of the City of Wooster provides, at §6.04, that no later than the second regular meeting of November the Mayor will prepare and present to the City Council for adoption an annual Appropriation Ordinance providing for the expenses of the municipal government for the coming fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That to provide for the current expenses and other expenditures of the City of Wooster for the Fiscal Year ending December 31, 2009, the following appropriations (detailed copy attached hereto) are hereby authorized.

SECTION 2. The budget approved by Council and the appropriation of funds to implement the budget represent the estimated expenditures needed to administer programs approved for the coming fiscal year. The budget is a work plan of the estimate of future needs for a given program as determined by Council when the budget is adopted.

In adopting the budget, Council recognizes that conditions may change during the fiscal year that may call for staff reductions or increases depending upon the facts in each instance.

In recognition of this fluid, constantly changing condition, the Mayor shall review requests for additional positions and for filling vacant positions within the limitations of the budget. After making a study of each request, he shall have the authority to approve, disallow or postpone such requests for additional personnel. In addition, he shall be responsible for resolving questions related to the staffing pattern of each department and division as determined by Council action on the annual budget.

Personnel requests in excess of the annual budget shall be studied and recommendations developed for the consideration of Council.

The Mayor shall be responsible for ascertaining that personnel requirements do not exceed those included or implied in the budget and/or Appropriation Ordinances.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary in order to commence and complete the various projects at the earliest possible time for the convenience and enjoyment of the general public; wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading 11-17-08 2nd reading 12-1-08 3rd reading 12-15-08

Passed: December 15, 2008 Vote: 7-0

Attest: Cheyl K. Collins  
Clerk of Council

Dwight J. Sibertis  
President of Council

Approved: December 15, 2008 R. E. Greenman  
Mayor

Introduced by: Jon Ansel

# Section 1

## Budget Information

**CITY OF WOOSTER, OHIO  
MAYOR'S BUDGET DOCUMENT – PREPARED FOR WOOSTER CITY COUNCIL  
FOR THE CALENDAR YEAR 2009**

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**Has this requirement been met for 2009?**

The 2009 budget document for the City of Wooster has been prepared in accordance with the following policies and initiatives:

**Budget Requirements and Accounting for all funds**

- Yes** A. Annual budgets are adopted for all City funds. Under state law, the Mayor submits an annual budget (a preliminary financial plan often referred to as the 'tax budget') to Council for consideration and approval no later than July 15. Such budget is based on expected expenditures by program within a fund and estimated resources by source for all funds.
- Yes** B. By Charter the Mayor must submit an annual appropriation ordinance to City Council (this document). This ordinance builds upon the tax budget of the previous July and is updated for any estimate revisions as well as year-end encumbrances and may include any additional information requested by Council. Council may subsequently amend such ordinance.
- Yes** C. For day-to-day management control, expenditures plus encumbrances may not exceed budget at the expenditure-type (i.e., personal services, operations and maintenance, capital, etc.) level of each cost center (activity within a program within a fund). The Mayor may transfer unencumbered appropriations within programs within funds.
- Yes** D. Appropriation control (City Council appropriated budget) is by program (i.e., safety, leisure, health, etc.) within a fund. City Council may, by ordinance, transfer amounts among programs within and between funds. Budgetary comparison schedules are presented in the Supplemental Section as Required Supplemental Information.

**Financial Policies**

On January 17, 1995, and amended in 1999, Council passed and the Mayor approved new financial policies for the governmental funds of the City. In part, the ordinance states:

- No** (1) The governmental funds shall be budgeted to have a rate of return on all assets greater than or equal to the rate of inflation;
- Yes** (2) Council will not provide new services unless new revenue is available or there is a cost reduction in another service;
- Yes** (3) By 1999, the General Fund shall have an unencumbered cash balance of at least 60 days of expenditures, but no more than 240 days;
- Yes** (4) By 2001, the Capital Improvements Fund shall have a cash balance at least equal to the value of the annual depreciation of the governmental fund assets; and,
- N/A** (5) If the General Fund cash exceeds the 240 day requirement and the Capital Improvements Fund cash requirement is achieved and the return on assets in the governmental funds is greater than the rate of inflation Council will lower either the property tax rate or the income tax

**CITY OF WOOSTER, OHIO  
MAYOR'S BUDGET DOCUMENT – PREPARED FOR WOOSTER CITY COUNCIL  
FOR THE CALENDAR YEAR 2009**

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rate.

In November of 1989, Council passed an ordinance that set forth the following policy regarding all enterprise funds user charges (rates).

- Yes** 1. Sufficient revenue must be generated by the charges to ensure high quality service for an indefinite period of time. Therefore, the return on assets must approximate inflation after consideration of gifts, donations, grants and subsidized loans.
- Yes** 2. Sufficient cash flow must be generated by the charges to ensure all expenditures, including debt service, can be paid in a timely manner.

Investment Policies (summarized)

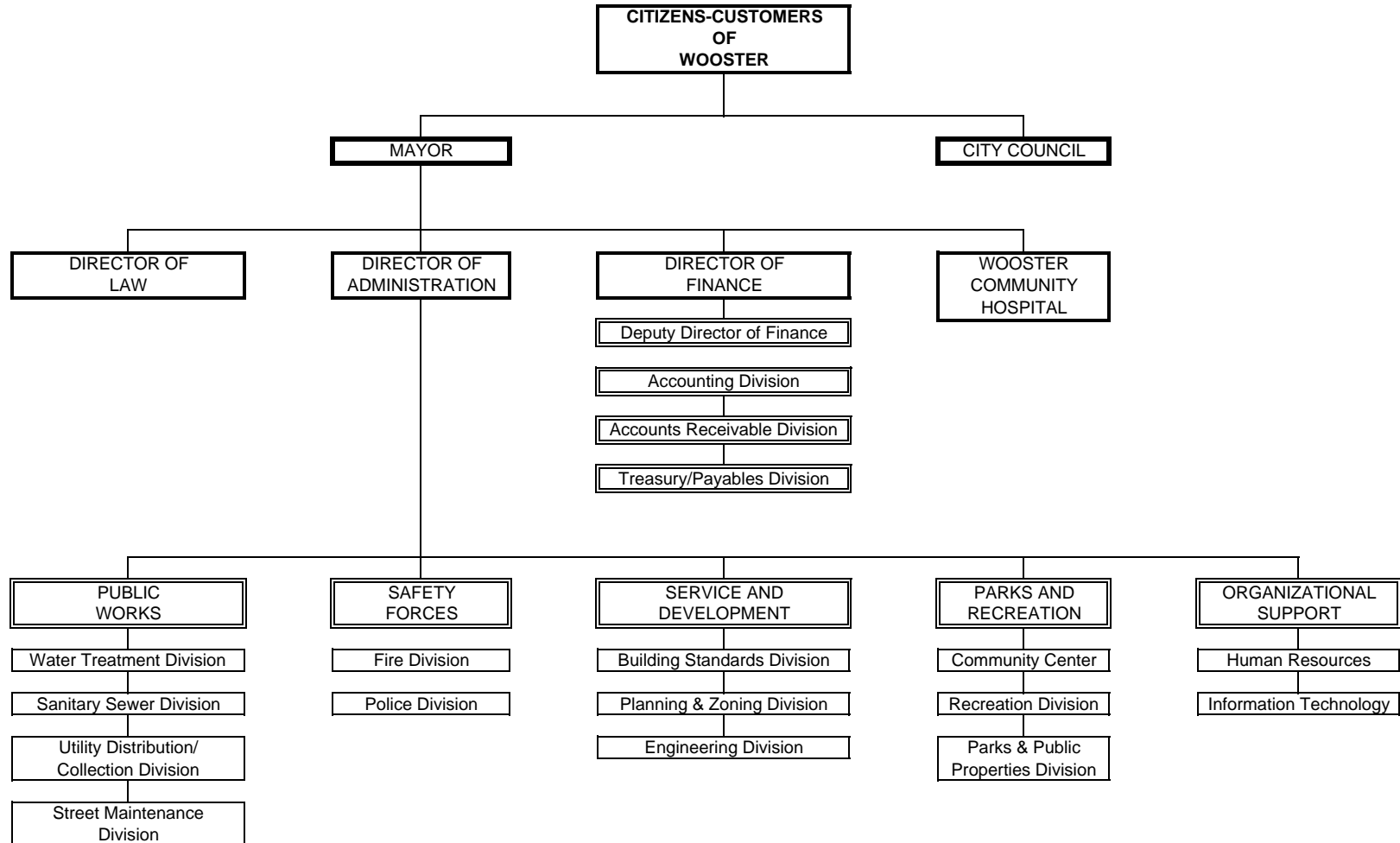
The City of Wooster's policy is to invest public funds in a manner which protects the citizens and the investors from a loss of principal while attaining a competitively high rate of return on investment. The interest revenue included in the 2009 budget has been prepared understanding that the portfolio is continuously analyzed to attain the following objectives:

- A. Preserve capital and protect investment principal in conformance with federal, state and local requirements.
- B. Maintain sufficient liquidity to meet operating requirements.
- C. Diversify the portfolio to avoid incurring unreasonable risks regarding specific security type or individual financial institutions.
- D. Attain a market rate of return throughout budgetary and economic cycles.
- E. Protect the principal of lenders.
- F. Encourage community growth.

**CITY OF WOOSTER, OHIO  
ORGANIZATION CHART**

As of November 2008

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**CITY OF WOOSTER, OHIO  
FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES  
LAST NINE YEARS & 2009 PROJECTED BUDGET**

	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	Projected 2009
Governmental Services:											
Safety services:											
Police Division	44.00	44.00	44.00	49.00	48.00	46.00	44.00	43.00	43.00	44.00	44.00
Fire Division	44.00	43.00	45.00	44.00	43.00	44.00	43.00	43.00	43.00	44.00	43.00
Traffic Control	4.00	4.00	4.00	4.00	4.00	3.00	4.00	4.00	4.00	4.00	4.00
Total Safety Services	92.00	91.00	93.00	97.00	95.00	93.00	91.00	90.00	90.00	92.00	91.00
Leisure services	16.94	15.90	14.90	14.90	13.94	13.81	14.50	14.50	14.50	15.00	15.00
Environment and development	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	8.00	8.33	8.33
Transportation services	19.20	18.40	19.40	19.40	19.60	18.80	18.80	18.80	21.80	20.80	20.80
Administrative services	16.50	16.00	19.88	19.88	19.88	21.88	20.60	20.60	18.60	19.25	19.25 (1)
Total Governmental Services	151.64	148.30	154.18	158.18	155.41	154.49	151.90	150.90	152.90	155.38	154.38
Business-type services (Note 2):											
Wooster Community Hospital	485.60	536.40	556.40	593.10	643.79	656.23	670.90	685.24	687.64	715.00	713.00
Water - Treatment & Distribution	18.80	22.10	21.10	18.10	18.90	19.20	19.20	19.20	19.20	19.20	19.20
Water Pollution Control - Collection & Treatment	19.00	21.80	20.80	17.80	18.50	19.50	19.80	19.80	19.80	18.80	18.80
Storm Drainage - Collection	4.50	4.75	4.80	4.80	5.00	5.25	5.25	5.30	2.30	2.30	2.30
Total Business-type Services	527.90	585.05	603.10	633.80	686.19	700.18	715.15	729.54	728.94	755.30	753.30
TOTAL PRIMARY GOVERNMENT	679.54	733.35	757.28	791.98	841.60	854.67	867.05	880.44	881.84	910.68	907.68

Source: City Human Resources Division and Finance Department payroll office.

**Budget Notes:**

- (1) Through reorganization within the Finance Department, a manager position has been eliminated. To compensate for this position, one account clerk position has been upgraded to an accountant position and one additional account clerk position was added in 2008.

**Other notes:**

Note 1 - Maintenance and Engineering employees are allocated to transportation services, water, water pollution control and storm drainage based on estimated time worked in that activity.

Note 2 - The City contracts with a private waste hauler for refuse collection and disposal and therefore there are no city employees for that service.



# **PROGRAM NARRATIVE 2009 BUDGET**

**This narrative is organized by fund and program. The activities (divisions or departments) under each program include a mission statement, one 2009 objective and significant changes in the personnel and operations portions of the budget. The hospital is not included in this program narrative.**

## **GOVERNMENTAL FUNDS**

### **SAFETY SERVICES**

#### **Fire**

*Mission:* To protect the lives and property of the citizens of Wooster from the hazards of fire and to provide emergency medical assistance when needed.

*2009 Objective:* To implement recommended improvements of the fire division's facilities as needed.

*Personnel:*

\*We expect one or more retirements in 2009. Each vacancy will be filled.

*Operations:*

\*We are in the process of increasing our technology to better service the division.

\*We plan to comply with the "Everyone Goes Home" safety initiative.

#### **Police**

*Mission:* To work in partnership with citizens to provide a safe and secure community and to enhance the quality of life by providing fair and impartial law enforcement services and problem resolution.

We value dignity and respect for all persons.

We value integrity and honesty as the basis for community trust.

We value excellence and professional growth.

We value the highest standards of moral and ethical conduct.

*2009 Objective:* To educate and increase the public's knowledge and awareness of how the community can assist law enforcement in dealing with problems in their neighborhoods.

*Personnel:*

\*Six officers are eligible for retirement. Those positions are expected to be filled if retirements occur and any promotions conducted.

\*An increase in state-mandated training is expected to increase overtime costs. Some costs may be reimbursable.

*Operations:*

\*We will be replacing outdated equipment as well as aging equipment which is not cost-effective to repair.

\*Medical costs are expected to increase with improved medical screening of prisoners.

## LEISURE SERVICES

### **Recreation/Community Center**

*Mission:* To provide quality parks and leisure opportunities for the people of Wooster through diverse and quality leisure programs, services and facilities. These opportunities will be implemented through the most desirable and cost-effective measures in cooperation with other agencies both public and private.

*2009 Objective:* To provide quality programs and services to youth, adults, and senior citizens through existing or new programs that will meet the changing needs of the community.

*Personnel:*

\*Two staff members are eligible to retire. The vacancy will be filled, should that occur.

*Operations:*

\*Incorporate new stage activities and programs for the community.

\*Upgrade our customer service to include online registration.

\*Expand fitness room at the Community Center to accommodate increased usage.

### **Pools**

*Mission:* To provide safe and state of the art aquatic facilities that offer opportunities and features that will attract customers and provide a positive experience at our pools and sprayground.

*2009 Objective:* To increase season pool pass sales by 5% to compensate for increased costs.

*Personnel:*

\* No changes in personnel for 2009.

*Operations:*

\*Provide a family night out, pool side, with a movie on the "Big Screen."

### **Parks**

*Mission:* To provide clean and safe playgrounds, athletic fields and recreation sites so as to improve the quality of life for all citizens through quality recreational opportunities.

*2009 Objective:* To formulate a working plan and implement strategies that will enable us to perform maintenance to our parks and support for recreation services in a more timely and cost effective manner.

*Personnel:*

\*We have no changes to staffing for 2009.

*Operations:*

\*Our goal is to continue the development of the Noble Park properties through the writing of a Clean Ohio Fund Grant proposal.

## SERVICE DEVELOPMENT

### **Building Standards**

*Mission:* To protect the public from unsafe building construction and to ensure the safe and sanitary maintenance of existing buildings through fair and consistent interpretation and enforcement of the related codes while providing open communications, courtesy, respect and assistance to the general public, contractors, developers, coworkers and other public agencies.

*2009 Objective:* To make improvements to the plan review process to benefit all stakeholders.

## **Building Standards, cont.**

*Personnel:* No staffing changes are expected in 2009.

*Operations:* An increase in operating costs is anticipated due to increase in code enforcement activity.

## **Planning and Zoning**

*Mission:* To guide the orderly development and renewal of the community through the most appropriate use and judicious regulation of land in the City.

*2009 Objective:* The Planning and Zoning Manager has announced her retirement in January of 2009. Hiring of her replacement is currently underway. Objectives will be determined after the hiring of the new manager.

## **Engineering**

*Mission:* To plan, advise, administer, oversee implementation of and document all public works improvements and subdivision development with the aim of providing adequate service to residents, sustain development, and allow for intelligent infrastructure planning.

*2009 Objective:* To continue to manage the City's infrastructure construction and documentation in a way that will provide adequate service to residents, sustain development, and allow for intelligent infrastructure planning.

*Personnel:*

\*Training and education costs will increase slightly because four Engineering staff members are professionally licensed and require continuing education for maintenance of Engineering, Surveying and Water System licenses.

*Operations:*

\*The amounts budgeted for overtime and training/education will be offset by the reduction in contractual services due to the performance of surveying, design and construction administration services with in-house staff rather than hiring outside consultants.

## **PUBLIC WORKS**

### **Maintenance**

*Mission:* To provide the best possible services, on time and within budget, to the citizens of Wooster through a trained and knowledgeable staff, with proper use of planning and equipment.

*2009 Objective:* To continue to upgrade streets and traffic systems in Wooster.

*Personnel:*

\*No expected retirements or significant changes for 2009.

*Operations:*

\*We anticipate reduced salt usage and personnel costs in 2009 due to efficiency increases in salting practices and planning.

## **ADMINISTRATIVE SERVICES**

### **Director of Administration**

*Mission:* To assure that the Citizens of Wooster receive all municipal services in the most efficient and cost effective manner.

## **Director of Administration, cont.**

*2009 Objective:* To continue revitalization of Wooster's economy by supporting existing businesses and keeping downtown strong.

*Personnel:*

\*One position may be reclassified pending completion of certification.

*Operations:*

\*The replacement of the Planning and Zoning Manager with the best possible candidate is a top priority prior to the departure of the current manager.

## **Law**

*Mission:* To protect the interest of the citizens of Wooster by providing counsel and advice to the administration, council and hospital board on the proper application of federal, state and local laws, in order to assure that the business of municipal government is conducted in accordance with law.

*2009 Objective:* To review existing ordinances in an effort to comply with state mandates with respect to the retention and disposition of public records, and to update ordinances pertaining to the operation of sexually oriented businesses.

*Personnel:*

\*No changes are anticipated.

*Operations:*

\*No changes are anticipated.

## **Finance**

*Mission:* To safeguard the assets of the citizens by enforcing the applicable federal, state and local laws as well as following the policies set forth by the Mayor and Council.

*2009 Objective:* To increase customer service to Wooster City Services Customers through the acceptance of credit card payments.

*Personnel:*

\*From 2008 to 2009, we have downgraded one management position to an accountant position and added an account clerk. We anticipate these changes to be the most effective and efficient way to serve our internal and external customers.

\*We are emphasizing continuing education for all members of the department.

*Operations:*

\*A mandatory upgrade is planned to the financial accounting software. This change will affect IFAS users throughout the City.

## **ORGANIZATIONAL SUPPORT**

### **Information Technology**

*Mission:* To improve the effectiveness and efficiency of local government by providing leadership, oversight, products and services for activities related to information technology.

*2009 Objective:* To perform a citywide information technologies threat assessment, and begin developing facilities, procedures, and policies to achieve a higher level of fault tolerance and disaster recovery readiness.

## **Information Technology, cont.**

*Personnel:* \*We expect current staffing to be sufficient for 2009.

*Operations:* \*To work more closely with Human Resources and Finance to best support the organization.

## **Human Resources**

*Mission:* To serve the citizens of Wooster by assuring that the most qualified candidates are employed using fair and equitable hiring practices and by maintaining a stable workforce.

*2009 Objective:* To secure more on-line employment testing.

*Personnel:*

\*There is one position which is currently vacant and will be filled.

*Operations:*

\*No changes are anticipated.

## **ENTERPRISE FUNDS**

For all utilities divisions including Water Pollution Control, Water Treatment, and Collection/Distribution:

*Mission:* Excellence in Public Service through the use of “best management practices” to ensure proper treatment, distribution, collection, protection and preservation of the City’s water resources, including the uninterrupted availability of water for fire protection.

*2009 Objective:* Begin developing training on all equipment, processes, SOPs and institutional knowledge to ensure long term reliability of systems and the transfer of information from one “generation” of staff to the next. Revisit missions and visions in lieu of new management structures and capacities.

### **Water Pollution Control Plant**

*Mission:* As a team, efficiently serve the public and protect our natural resources through proper treatment and preservation of our water resources.

*2009 Objective:* Ensure continued compliance, train personnel in the new plant operations, optimize the processes and make preparations to change over to a two-shift operation.

*Personnel:*

\*This department’s stated policy is to review every open position to determine if that position must be filled or if it can be “attrited.” This is an on-going policy and it will continue as we approach a two shift operation.

*Operations:*

\*Complete construction of new pretreatment facility located on Old Lincoln Way.

\*Initiate operation of septage receiving facility, thereby increasing revenues for the WPCP fund.

### **Water Treatment Plant**

*Mission:* As a team, efficiently serve the public and protect our natural resources through proper treatment and preservation of our water resources.

*2009 Objective:* To research and document operations in order to make preparations to change over to a two-shift operation

## **Water Treatment Plant, cont.**

### *Personnel:*

\*This department's stated policy is to review every open position to determine if that position must be filled or if it can be "attrited." This is an on-going policy and it will continue as we approach a two- shift operation.

\*Overtime and training costs are expected to remain unchanged.

### *Operations:*

\*Complete construction of two Water booster Stations, two elevated water storage tanks (one each under construction in 2008).

\*Investigate potential chemical additives that will improve treated water quality and reduce overall treatment costs.

## **Utilities – Water Line, Sewer Line Maintenance and Storm Sewer Maintenance**

*2009 Objective:* To work proactively to prevent disruptions in service, respond to all disruptions in service, and to work with engineering to complete various surveys of the water distribution, sewerage collection and storm sewer conveyance systems.

### *Personnel:*

\*No changes are expected in staffing levels in this group and no retirements are being projected for 2009.

\*Overtime costs and training costs are projected to remain the same. All certified personnel are required to complete no less than twelve hours or more than eighteen hours per license held in each calendar year.

### *Operations:*

\*With supplemental assistance from the Maintenance Division, we will continue to move to a proactive mode of operation by placing more emphasis on preventative rather than reactive maintenance of our infrastructure. This will result in lower unaccounted for water amounts, reduce system failures, phase in of storm water maintenance activities to this division from Maintenance, and overall improved system knowledge.

# Section 2

## 2009 City Budget





CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES, AND BALANCES  
Office of Auditor, Wayne County, Ohio  
Wooster, Ohio 44691

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Projected	Projected	Projected	Projected		Projected		Projected
	Cash Balance	Encumbrances	Advances	Carryover Balance	Projected	Total Amount		Amount
	as of	as of	not	Available for	Revenues	Available plus	Appropriations	Avail. Less
FUND TYPE/CLASSIFICATIONS	31-Dec-08	31-Dec-08	Repaid	Appropriation	2009	Balances	2009	2009 Approp.
GOVERNMENTAL FUND TYPE								
General Fund	11,775,780.18	2,800,000.00	19,700.00	8,995,480.18	17,150,339.00	26,145,819.18	19,520,829.00	6,624,990.18
Special Revenue Funds	2,654,346.29	1,088,481.00	(19,700.00)	1,546,165.29	2,921,678.00	4,467,843.29	3,259,004.00	1,208,839.29
Debt Service Funds	756,981.54	0.00	0.00	756,981.54	233,000.00	989,981.54	989,484.00	497.54
Capital Projects Funds	10,483,374.39	11,380,745.00	0.00	(897,370.61)	13,163,280.00	12,265,909.39	9,190,583.00	3,075,326.39
PROPRIETARY FUND TYPE								
Enterprise Funds	87,051,524.14	11,479,225.33	0.00	75,572,298.80	130,072,123.00	205,644,421.80	151,900,113.00	53,744,308.80
Internal Service Funds	3,081.66	48,000.00	0.00	(44,918.34)	619,733.00	574,814.66	559,558.00	15,256.66
FIDUCIARY FUND TYPE								
Trust and Agency Funds	459,601.32	15,000.00	0.00	444,601.32	526,912.00	971,513.32	1,200.00	970,313.32
TOTAL ALL FUNDS	113,184,689.51	26,811,451.33	0.00	86,373,238.18	164,687,065.00	251,060,303.18	185,420,771.00	65,639,532.18
FUND CLASSIFICATION/NAME-SCC								
GOVERNMENTAL FUND TYPES								
General Fund - 001	11,775,780.18	2,800,000.00	19,700.00	8,995,480.18	17,150,339.00	26,145,819.18	19,520,829.00	6,624,990.18
SPECIAL REVENUE FUNDS								
Street Construction Maintenance & Repair Fund - 101	1,082,842.58	133,525.67	0.00	949,316.92	1,232,526.00	2,181,842.92	1,434,965.00	746,877.92
State Highway Fund - 102	264,686.82	159,165.33	0.00	105,521.48	100,327.00	205,848.48	95,460.00	110,388.48
Permissive Tax Fund - 103	1,009,702.92	650,257.00	0.00	359,445.92	312,650.00	672,095.92	406,379.00	265,716.92
Enforcement and Education Fund - 104	38,265.23	0.00	0.00	38,265.23	3,054.00	41,319.23	35,000.00	6,319.23
Mandatory Drug Fines Fund - 105	28,721.27	0.00	0.00	28,721.27	13,079.00	41,800.27	40,000.00	1,800.27
Local Law Enforcement Block Grant Fund - 106	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Development Block Grant Fund - 107	44,574.07	143,305.00	(19,700.00)	(118,430.93)	731,505.00	613,074.07	590,200.00	22,874.07
Economic Development Fund - 108	12,413.06	0.00	0.00	12,413.06	84,177.00	96,590.06	75,000.00	21,590.06
Law Enforcement Trust Fund - 110	43,295.78	0.00	0.00	43,295.78	3,348.00	46,643.78	40,000.00	6,643.78
Police Pension Fund - 111	33,322.24	0.00	0.00	33,322.24	172,100.00	205,422.24	192,500.00	12,922.24
Fire Pension Fund - 112	26,162.30	0.00	0.00	26,162.30	172,100.00	198,262.30	187,500.00	10,762.30
Federable Equitable Sharing Fund - 113	13,010.87	0.00	0.00	13,010.87	350.00	13,360.87	13,000.00	360.87
Shade Tree Fund - 701	7,478.77	2,228.00	0.00	5,250.77	221.00	5,471.77	5,200.00	271.77
Lillian Long Estate Fund - 704	11,344.21	0.00	0.00	11,344.21	303.00	11,647.21	11,300.00	347.21
Recreation Supplement Fund - 706	5,680.50	0.00	0.00	5,680.50	100.00	5,780.50	5,500.00	280.50
Christmas Run Park Restoration - 715	32,840.68	0.00	0.00	32,840.68	838.00	33,678.68	32,000.00	1,678.68
Investment Fund - 720	5.01	0.00	0.00	5.01	95,000.00	95,005.01	95,000.00	5.01
TOTAL SPECIAL REVENUE FUNDS	2,654,346.29	1,088,481.00	(19,700.00)	1,546,165.29	2,921,678.00	4,467,843.29	3,259,004.00	1,208,839.29
DEBT SERVICE FUNDS								
Debt Service Fund - 401	756,981.54	0.00	0.00	756,981.54	233,000.00	989,981.54	989,484.00	497.54

CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES, AND BALANCES  
Office of Auditor, Wayne County, Ohio  
Wooster, Ohio 44691

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Projected	Projected	Projected	Projected		Projected		Projected
	Cash Balance	Encumbrances	Advances	Carryover Balance	Projected	Total Amount		Amount
	as of	as of	not	Available for	Revenues	Available plus	Appropriations	Avail. Less
FUND TYPE/CLASSIFICATIONS	31-Dec-08	31-Dec-08	Repaid	Appropriation	2009	Balances	2009	2009 Approp.
TOTAL DEBT SERVICE	756,981.54	0.00	0.00	756,981.54	233,000.00	989,981.54	989,484.00	497.54
Capital Project Funds								
Capital Improvements Fund - 301	4,203,574.82	2,222,867.00	0.00	1,980,707.82	5,504,207.00	7,484,914.82	4,448,583.00	3,036,331.82
Economic Development Capital Improvements Fund - 302	195,691.03	0.00	0.00	195,691.03	0.00	195,691.03	195,000.00	691.03
Beall Ave Street - 310	6,096,289.54	6,867,878.00	0.00	(771,588.46)	5,006,892.00	4,235,303.54	4,197,000.00	38,303.54
State Capital Grant Fund - 311	(12,181.00)	2,290,000.00	0.00	(2,302,181.00)	2,652,181.00	350,000.00	350,000.00	0.00
TOTAL CAPITAL PROJECTS	10,483,374.39	11,380,745.00	0.00	(897,370.61)	13,163,280.00	12,265,909.39	9,190,583.00	3,075,326.39
SPECIAL ASSESSMENT FUND								
TOTAL GOVERNMENTAL FUNDS	25,670,482.40	15,269,226.00	0.00	10,401,256.40	33,468,297.00	43,869,553.40	32,959,900.00	10,909,653.40
PROPRIETARY FUND TYPE								
Enterprise Funds								
Water Fund - 501	336,125.62	3,485,694.00	0.00	(3,149,568.38)	9,310,184.00	6,160,615.62	6,103,034.00	57,581.62
Water Pollution Control Fund - 502	6,154,410.43	1,357,201.00	0.00	4,797,209.43	4,201,522.00	8,998,731.43	5,818,234.00	3,180,497.43
Wooster Community Hospital Fund - 503	11,414,445.87	4,676,855.33	0.00	6,737,590.54	100,413,781.00	107,151,371.54	101,940,105.00	5,211,266.54
Wooster Community Hospital Plant Fund - 504	66,842,534.32	1,626,975.00	0.00	65,215,559.32	13,283,183.00	78,498,742.32	33,433,600.00	45,065,142.32
Wooster Community Hospital Beaverson EMS Fund - 505	143,284.86	3,500.00	0.00	139,784.86	80,000.00	219,784.86	207,144.00	12,640.86
Wooster Community Hospital Endowment Fund - 506	1,123,578.29	0.00	0.00	1,123,578.29	40,000.00	1,163,578.29	1,123,578.00	40,000.29
Storm Drainage Fund - 507	348,724.51	14,000.00	0.00	334,724.51	1,255,080.00	1,589,804.51	1,456,367.00	133,437.51
CDBG Economic Development Loan Fund - 508	439,571.10	200,000.00	0.00	239,571.10	51,314.00	290,885.10	290,000.00	885.10
CDBG Downtown Loan Fund - 509	99,180.77	0.00	0.00	99,180.77	7,339.00	106,519.77	100,000.00	6,519.77
Wooster Community Hospital Bevington Fund - 510	51.24	0.00	0.00	51.24	1.00	52.24	51.00	1.24
Refuse Collection Fund - 514	149,617.12	115,000.00	0.00	34,617.12	1,429,719.00	1,464,336.12	1,428,000.00	36,336.12
TOTAL ENTERPRISE FUNDS	87,051,524.14	11,479,225.33	0.00	75,572,298.80	130,072,123.00	205,644,421.80	151,900,113.00	53,744,308.80
INTERNAL SERVICE FUNDS								
Garage Fund - 601	3,081.66	48,000.00	0.00	(44,918.34)	619,733.00	574,814.66	559,558.00	15,256.66
TOTAL INTERNAL SERVICE FUNDS	3,081.66	48,000.00	0.00	(44,918.34)	619,733.00	574,814.66	559,558.00	15,256.66
TOTAL PROPRIETARY FUNDS	87,054,605.80	11,527,225.33	0.00	75,527,380.46	130,691,856.00	206,219,236.46	152,459,671.00	53,759,565.46
FIDUCIARY FUND TYPE								
AGENCY FUNDS								
Guarantee Deposit Fund - 702	196,748.93	0.00	0.00	196,748.93	0.00	196,748.93	1,200.00	195,548.93
Clearing Fund - 705	15,398.35	0.00	0.00	15,398.35	0.00	15,398.35	0.00	15,398.35
Wooster Growth Corporation Fund - 719	247,454.04	15,000.00	0.00	232,454.04	526,912.00	759,366.04	0.00	759,366.04
TOTAL FIDUCIARY FUNDS	459,601.32	15,000.00	0.00	444,601.32	526,912.00	971,513.32	1,200.00	970,313.32
TOTAL ALL FUNDS	113,184,689.51	26,811,451.33	0.00	86,373,238.18	164,687,065.00	251,060,303.18	185,420,771.00	65,639,532.18



City of Wooster, Ohio  
General Fund Budgetary Information

**GENERAL FUND**

<b>EXPENDITURES</b>	<b>Budget 2009</b>	<b>Projected 2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
Budget	19,520,829	20,429,838	18,939,091	18,208,890	17,788,090
Spent		19,012,052	17,805,916	17,195,233	16,449,130
% of Budget Expended		93.06%	94.02%	94.43%	92.47%
<b>RECEIPTS</b>					
Budget	17,150,339	17,825,755	17,419,216	15,957,108	14,832,546
Received		17,765,917	18,100,000	17,528,421	16,491,621
% of Budget Received		99.66%	103.91%	109.85%	111.19%

**2008 Projected Expenditures      19,012,052**

Personal Services	1,095,379
O & M	470,668
Capital Transfer	(995,135)
Debt Service	(62,135)

**2009 Appropriations Budget      19,520,829**

2008 Projected Expenditures	\$ 19,012,052
2009 Appropriations Budget	\$ 19,520,829
% Increase	2.68%

2008 Appropriations Budget	\$ 20,429,838
2009 Appropriations Budget	\$ 19,520,829
% Decrease	-4.45%

2008 Projected Revenues	\$ 17,765,917
2009 Projected Revenues	\$ 17,150,339
% Decrease	-3.46%

## CITY OF WOOSTER, OHIO

## GENERAL FUND

## SCHEDULE OF REVENUES, EXPENDITURES AND

## CHANGES IN FUND BALANCES

## PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED

**GENERAL FUND** – This fund is used to account for all financial resources except those required to be accounted for in another fund.

	General Fund			
	2006	2007	2008	2009
	Actual	Actual	Projected	Budgeted
<b>Revenues :</b>				
Taxes	\$ 11,791,789	\$ 13,131,715	\$ 11,117,817	\$ 10,967,069
Intergovernmental	1,823,415	1,736,840	2,958,416	2,453,052
Charges for services	1,032,895	1,254,071	1,343,889	1,391,650
Fines, licenses, permits	509,163	715,569	310,335	501,446
Interfund services provided	1,504,907	1,443,050	1,201,961	1,201,960
Interest income	584,101	736,882	479,914	321,542
Miscellaneous	282,151	290,913	353,585	313,620
Total Revenues	<u>17,528,421</u>	<u>19,309,040</u>	<u>17,765,917</u>	<u>17,150,339</u>
<b>Expenditures :</b>				
Safety services	8,785,271	8,878,166	9,408,644	10,223,696
Health and social services	142,851	148,884	149,000	150,000
Leisure services	1,834,780	1,860,763	2,016,844	2,059,201
Environment & development	815,132	835,952	846,490	1,053,430
Transportation services	1,173,878	1,417,408	1,538,986	1,630,612
Administrative services	2,995,980	3,221,718	3,452,089	3,816,044
Total Expenditures	<u>15,747,892</u>	<u>16,362,891</u>	<u>17,412,052</u>	<u>18,932,983</u>
<b>Excess revenues over(under)</b>				
<b>expenditures</b>	1,780,529	2,946,149	353,865	(1,782,644)
Transfers out	<u>(1,447,341)</u>	<u>(1,431,473)</u>	<u>(1,600,000)</u>	<u>(587,846)</u>
<b>Net change in fund balance</b>	333,188	1,514,676	(1,246,135)	(2,370,490)
Fund balance at beginning of year	<u>12,143,624</u>	<u>12,476,812</u>	<u>13,991,488</u>	<u>12,745,353</u>
Fund balances at end of year	<u>\$ 12,476,812</u>	<u>\$ 13,991,488</u>	<u>\$ 12,745,353</u>	<u>\$ 10,374,863</u>

The following is a break-down of expenditures by appropriation level within each activity for the General Fund

**GENERAL FUND** – This fund is used to account for all financial resources except those required to be accounted for in another fund.

<b>General Fund</b>				
	<u>2006</u> <u>Actual</u>	<u>2007</u> <u>Actual</u>	<u>2008</u> <u>Projected</u>	<u>2009</u> <u>Budgeted</u>
<b>Expenditures :</b>				
Personnel Services	\$ 7,538,701	\$ 7,481,362	\$ 7,991,162	\$ 8,523,899
Operations and Maintenance	1,130,544	1,296,692	1,314,378	1,584,797
Interfund	116,026	100,112	103,103	115,000
<b>Total Safety services</b>	<u>8,785,271</u>	<u>8,878,166</u>	<u>9,408,644</u>	<u>10,223,696</u>
Operations and Maintenance	142,851	148,884	149,000	150,000
<b>Total Health and social services</b>	<u>142,851</u>	<u>148,884</u>	<u>149,000</u>	<u>150,000</u>
Personnel Services	1,063,119	1,052,320	1,092,951	1,178,282
Operations and Maintenance	744,133	783,726	907,255	860,819
Interfund	27,528	24,717	16,637	20,100
<b>Total Leisure services</b>	<u>1,834,780</u>	<u>1,860,763</u>	<u>2,016,844</u>	<u>2,059,201</u>
Personnel Services	606,503	649,943	662,275	794,886
Operations and Maintenance	205,155	181,988	180,753	254,744
Interfund	3,474	4,021	3,462	3,800
<b>Total Environment &amp; development</b>	<u>815,132</u>	<u>835,952</u>	<u>846,490</u>	<u>1,053,430</u>
Personnel Services	826,444	957,527	1,021,235	1,138,747
Operations and Maintenance	112,970	231,067	288,751	325,000
Interfund	0	0	0	0
Debt Service	234,464	228,814	229,000	166,865
<b>Total Transportation services</b>	<u>1,173,878</u>	<u>1,417,408</u>	<u>1,538,986</u>	<u>1,630,612</u>
Personnel Services	1,879,283	1,980,805	2,006,278	2,233,466
Operations and Maintenance	1,103,628	1,229,122	1,441,932	1,577,378
Interfund	13,069	11,791	3,879	5,200
<b>Total Administrative services</b>	<u>2,995,980</u>	<u>3,221,718</u>	<u>3,452,089</u>	<u>3,816,044</u>
<b>Total Expenditures</b>	<u>\$ 15,747,892</u>	<u>\$ 16,362,891</u>	<u>\$ 17,412,052</u>	<u>\$ 18,932,983</u>

**CITY OF WOOSTER, OHIO**  
**STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**STREET CONSTRUCTION MAINTENANCE AND REPAIR** – This fund is required by the Ohio Revised Code to account for that portion of the state gasoline tax and motor vehicle registration fees, which are to be used for maintenance of streets within the City.

	<b>Street Construction, Maintenance and Repair Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Intergovernmental	\$ 1,113,408	\$ 1,239,814	\$ 1,143,710	\$ 1,150,000
Interest income	45,775	74,344	56,071	37,560
Miscellaneous	58,570	70,657	43,336	44,966
Total Revenues	<u>1,217,753</u>	<u>1,384,815</u>	<u>1,243,117</u>	<u>1,232,526</u>
<b>Expenditures :</b>				
Personal Services	16,215	16,492	17,545	19,477
Operations and Maintenance	743,529	942,644	1,198,350	1,222,413
Capital Outlay	11,386	41,436	47,112	0
Interfund	150,259	199,188	168,843	175,000
Debt Service	19,077	18,763	19,200	18,075
Total Expenditures	<u>940,466</u>	<u>1,218,523</u>	<u>1,451,050</u>	<u>1,434,965</u>
<b>Net change in fund balance</b>	<u>277,287</u>	<u>166,292</u>	<u>(207,933)</u>	<u>(202,439)</u>
Fund balances at beginning of year	<u>1,012,468</u>	<u>1,289,755</u>	<u>1,456,047</u>	<u>1,248,114</u>
Fund balances at end of year	<u>\$ 1,289,755</u>	<u>\$ 1,456,047</u>	<u>\$ 1,248,114</u>	<u>\$ 1,045,675</u>

## CITY OF WOOSTER, OHIO

## STATE HIGHWAY FUND

## SCHEDULE OF REVENUES, EXPENDITURES AND

## CHANGES IN FUND BALANCES

## PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED

**STATE HIGHWAY** – This fund is required by the Ohio Revised Code to account for that portion of the state gasoline tax and motor vehicle registration fees which are to be used for maintenance of state highways within the City.

	<b>State Highway Fund</b>			
	2006	2007	2008	2009
	Actual	Actual	Projected	Budgeted
<b>Revenues :</b>				
Intergovernmental	\$ 90,276	\$ 95,074	\$ 92,733	\$ 93,000
Interest income	8,242	13,409	10,936	7,327
Miscellaneous	0	0	0	0
Total Revenues	<u>98,518</u>	<u>108,483</u>	<u>103,669</u>	<u>100,327</u>
<b>Expenditures :</b>				
Operations and Maintenance	47,688	42,072	75,701	93,744
Capital Outlay	0	0	8,675	0
Debt Service	1,715	1,715	1,716	1,716
Total Expenditures	<u>49,403</u>	<u>43,787</u>	<u>86,092</u>	<u>95,460</u>
<b>Net change in fund balance</b>	<u>49,115</u>	<u>64,696</u>	<u>17,577</u>	<u>4,867</u>
Fund balance at beginning of year	<u>187,257</u>	<u>236,372</u>	<u>301,068</u>	<u>318,645</u>
Fund balance at end of year	<u>\$ 236,372</u>	<u>\$ 301,068</u>	<u>\$ 318,645</u>	<u>\$ 323,512</u>

## CITY OF WOOSTER, OHIO

## PERMISSIVE TAX FUND

## SCHEDULE OF REVENUES, EXPENDITURES AND

## CHANGES IN FUND BALANCES

## PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED

**PERMISSIVE TAX** – This fund is required by the Ohio Revised Code to account for that portion of motor vehicle registration fees allocated to assist in maintaining those city streets designated as contributing to the effective and efficient flow of traffic through and within the county.

	<b>Permissive Tax Fund</b>			
	2006	2007	2008	2009
	Actual	Actual	Projected	Budgeted
<b>Revenues :</b>				
Taxes	\$ 173,622	\$ 176,757	\$ 176,004	\$ 176,000
Intergovernmental	110,323	111,919	108,000	108,000
Interest income	46,216	55,279	42,150	28,250
Miscellaneous	156	264	392	400
Total Revenues	<u>330,317</u>	<u>344,219</u>	<u>326,546</u>	<u>312,650</u>
<b>Expenditures :</b>				
Personal Services	16,090	16,548	17,544	19,476
Operations and Maintenance	0	0	0	600
Capital Outlay	413,414	17,551	226,000	300,000
Debt Service	64,215	78,036	105,796	86,303
Total Expenditures	<u>493,719</u>	<u>112,135</u>	<u>349,340</u>	<u>406,379</u>
<b>Net change in fund balance</b>	<u>(163,402)</u>	<u>232,084</u>	<u>(22,794)</u>	<u>(93,729)</u>
Fund balance at beginning of year	<u>999,594</u>	<u>836,192</u>	<u>1,068,276</u>	<u>1,045,482</u>
Fund balance at end of year	<u>\$ 836,192</u>	<u>\$ 1,068,276</u>	<u>\$ 1,045,482</u>	<u>\$ 951,753</u>



**CITY OF WOOSTER, OHIO**  
**ENFORCEMENT AND EDUCATION FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**ENFORCEMENT AND EDUCATION** – This fund is used to account for monies from the Municipal Court designated to enforce drunk driving laws and related educational programs.

	<b>Enforcement and Education Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Fines, licenses, permits	\$ 3,942	\$ 1,583	\$ 1,698	\$ 2,063
Interest Income	<u>1,381</u>	<u>2,553</u>	<u>1,479</u>	<u>991</u>
Total Revenues	<u>5,323</u>	<u>4,136</u>	<u>3,177</u>	<u>3,054</u>
<b>Expenditures :</b>				
Operations and Maintenance	<u>0</u>	<u>6</u>	<u>0</u>	<u>35,000</u>
Total Expenditures	<u>0</u>	<u>6</u>	<u>0</u>	<u>35,000</u>
<b>Net change in fund balance</b>	5,323	4,130	3,177	(31,946)
Fund balance at beginning of year	<u>26,242</u>	<u>31,565</u>	<u>35,695</u>	<u>38,872</u>
Fund balance at end of year	<u>\$ 31,565</u>	<u>\$ 35,695</u>	<u>\$ 38,872</u>	<u>\$ 6,926</u>

**CITY OF WOOSTER, OHIO**  
**MANDATORY DRUG FINES FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**MANDATORY DRUG FINES** - This fund is used to account for monies from the Municipal Court designated to subsidize each agency's law enforcement efforts that pertain to drug offenses.

	<b>Mandatory Drug Fines Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Fines, licenses, permits	\$ 7,238	\$ 9,849	\$ 18,029	\$ 10,500
Interest Income	<u>1,483</u>	<u>2,309</u>	<u>3,849</u>	<u>2,579</u>
Total Revenues	<u>8,721</u>	<u>12,158</u>	<u>21,878</u>	<u>13,079</u>
<b>Expenditures :</b>				
Operations and Maintenance	<u>0</u>	<u>9,507</u>	<u>32,185</u>	<u>40,000</u>
Total Expenditures	<u>0</u>	<u>9,507</u>	<u>32,185</u>	<u>40,000</u>
<b>Net change in fund balance</b>	8,721	2,651	(10,307)	(26,921)
Fund balance at beginning of year	<u>28,368</u>	<u>37,089</u>	<u>39,740</u>	<u>29,433</u>
Fund balance at end of year	<u>\$ 37,089</u>	<u>\$ 39,740</u>	<u>\$ 29,433</u>	<u>\$ 2,512</u>

**CITY OF WOOSTER, OHIO**  
**LOCAL LAW ENFORCEMENT BLOCK GRANT FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**LOCAL LAW ENFORCEMENT BLOCK GRANT** -- This fund is used to account for receipts and expenditures of Local Law Enforcement Block Grants, funded by the U.S. Department of Justice.  
Grant proceeds are used to fund law enforcement employees.

	<b>Local Law Enforcement Block Grant Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Interest Income	\$ <u>55</u>	\$ <u>70</u>	\$ <u>41</u>	\$ <u>0</u>
Total Revenues	<u>55</u>	<u>70</u>	<u>41</u>	<u>0</u>
<b>Expenditures :</b>				
Operations and Maintenance	<u>0</u>	<u>0</u>	<u>1,305</u>	<u>0</u>
Total Expenditures	<u>0</u>	<u>0</u>	<u>1,305</u>	<u>0</u>
<b>Net change in fund balance</b>	55	70	(1,264)	0
Fund balance at beginning of year	<u>1,139</u>	<u>1,194</u>	<u>1,264</u>	<u>0</u>
Fund balance at end of year	\$ <u><u>1,194</u></u>	\$ <u><u>1,264</u></u>	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**CITY OF WOOSTER, OHIO**  
**ECONOMIC DEVELOPMENT FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

***ECONOMIC DEVELOPMENT (Hotel Tax)*** – This fund is used to account for the portion of the transient occupancy tax tax to be used for promoting economic development within the City.

	<b>Economic Development Fund</b>			
	2006 Actual	2007 Actual	2008 Projected	2009 Budgeted
<b>Revenues :</b>				
Taxes	\$ 45,333	\$ 71,095	\$ 79,375	\$ 84,000
Interest Income	220	364	264	177
Total Revenues	<u>45,553</u>	<u>71,459</u>	<u>79,639</u>	<u>84,177</u>
<b>Expenditures :</b>				
Personal Services	0	0	0	0
Operations and Maintenance	<u>46,386</u>	<u>65,311</u>	<u>74,523</u>	<u>75,000</u>
Total Expenditures	<u>46,386</u>	<u>65,311</u>	<u>74,523</u>	<u>75,000</u>
<b>Excess revenues over(under)</b>				
<b>expenditures</b>	(833)	6,148	5,116	9,177
Transfers In	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Net change in fund balance</b>	(833)	6,148	5,116	9,177
Fund balance at begninnig of year	<u>6,021</u>	<u>5,188</u>	<u>11,336</u>	<u>16,452</u>
Fund balance at end of year	<u>\$ 5,188</u>	<u>\$ 11,336</u>	<u>\$ 16,452</u>	<u>\$ 25,629</u>

**CITY OF WOOSTER, OHIO**  
**COMMUNITY DEVELOPMENT BLOCK GRANT FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**COMMUNITY DEVELOPMENT BLOCK GRANT** – This fund is used to account for monies received from the federal government under the Community Development Block Grant program for providing decent housing and a suitable living environment, and expanded economic opportunities principally for persons of low and moderate income and the allowable administrative costs associated with those projects.

	<b>Community Development Block Grant Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Intergovernmental	\$ 360,639	\$ 295,421	\$ 145,292	\$ 731,505
Total Revenues	<u>360,639</u>	<u>295,421</u>	<u>145,292</u>	<u>731,505</u>
<b>Expenditures :</b>				
Operations and Maintenance	<u>427,162</u>	<u>320,615</u>	<u>137,721</u>	<u>590,200</u>
Total Expenditures	<u>427,162</u>	<u>320,615</u>	<u>137,721</u>	<u>590,200</u>
<b>Net change in fund balance</b>	(66,523)	(25,194)	7,571	141,305
Fund balance at beginning of year	<u>77,370</u>	<u>10,847</u>	<u>(14,347)</u>	<u>(6,776)</u>
Fund balance at end of year	<u>\$ 10,847</u>	<u>\$ (14,347)</u>	<u>\$ (6,776)</u>	<u>\$ 134,529</u>

**CITY OF WOOSTER, OHIO**  
**LAW ENFORCEMENT TRUST FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**LAW ENFORCEMENT TRUST** – This fund is used to account for receipts and expenditures of funds from sale of contraband. These funds can only be expended to pay the costs of protracted or complex investigations or prosecutions, to provide reasonable technical training or expertise, to provide matching funds to obtain federal grants to aid law enforcement, or for such other law enforcement purposes that Council determines to be appropriate.

	<b>Law Enforcement Trust Fund</b>			
	2006 Actual	2007 Actual	2008 Projected	2009 Budgeted
<b>Revenues :</b>				
Interest Income	\$ 958	\$ 1,744	\$ 1,266	\$ 848
Miscellaneous	1,489	17,089	2,319	2,500
Total Revenues	<u>2,447</u>	<u>18,833</u>	<u>3,585</u>	<u>3,348</u>
<b>Expenditures :</b>				
Operations and Maintenance	0	5	0	40,000
Total Expenditures	<u>0</u>	<u>5</u>	<u>0</u>	<u>40,000</u>
<b>Net change in fund balance</b>	2,447	18,828	3,585	(36,652)
Fund balance at beginning of year	<u>19,061</u>	<u>21,508</u>	<u>40,336</u>	<u>43,921</u>
Fund balance at end of year	<u>\$ 21,508</u>	<u>\$ 40,336</u>	<u>\$ 43,921</u>	<u>\$ 7,269</u>

**CITY OF WOOSTER, OHIO**  
**POLICE PENSION FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**POLICE PENSION** – This fund is used to accumulate property taxes levied for the partial payment of the current and accrued liability for police disability and pension.  
Amounts collected for the police disability and pension are periodically remitted to the state operated Police and Firemen's Disability and Pension Fund.

	<b>Police Pension Fund</b>			
	2006 Actual	2007 Actual	2008 Projected	2009 Budgeted
<b>Revenues :</b>				
Taxes	\$ 166,901	\$ 173,324	\$ 154,523	\$ 154,600
Intergovernmental	13,177	13,523	17,098	17,000
Interest Income	4,120	3,891	2,550	500
Total Revenues	<u>184,198</u>	<u>190,738</u>	<u>174,171</u>	<u>172,100</u>
<b>Expenditures :</b>				
Personal Services	171,707	182,497	180,000	190,000
Operations and Maintenance	0	0	2,386	2,500
Total Expenditures	<u>171,707</u>	<u>182,497</u>	<u>182,386</u>	<u>192,500</u>
<b>Net change in fund balance</b>	12,491	8,241	(8,215)	(20,400)
Fund balance at beginning of year	<u>22,248</u>	<u>34,739</u>	<u>42,980</u>	<u>34,765</u>
Fund balance at end of year	<u>\$ 34,739</u>	<u>\$ 42,980</u>	<u>\$ 34,765</u>	<u>\$ 14,365</u>

## CITY OF WOOSTER, OHIO

## FIRE PENSION FUND

## SCHEDULE OF REVENUES, EXPENDITURES AND

## CHANGES IN FUND BALANCES

## PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED

**FIRE PENSION** – This fund is used to accumulate property taxes levied for the partial payment of the current and accrued liability for firemen's disability and pension.  
 Amounts collected for the firemen's disability and pension are periodically remitted to the state operated Police and Firemen's Disability and Pension Fund.

	<b>Fire Pension Fund</b>			
	2006	2007	2008	2009
	Actual	Actual	Projected	Budgeted
<b>Revenues :</b>				
Taxes	\$ 166,901	\$ 173,323	\$ 154,481	\$ 154,600
Intergovernmental	13,177	13,523	17,098	17,000
Interest Income	3,845	3,479	2,550	500
Total Revenues	<u>183,923</u>	<u>190,325</u>	<u>174,129</u>	<u>172,100</u>
<b>Expenditures :</b>				
Personal Services	171,707	182,496	180,000	185,000
Operations and Maintenance	0	0	2,385	2,500
Total Expenditures	<u>171,707</u>	<u>182,496</u>	<u>182,385</u>	<u>187,500</u>
<b>Net change in fund balance</b>	12,216	7,829	(8,256)	(15,400)
Fund balance at beginning of year	<u>15,530</u>	<u>27,746</u>	<u>35,575</u>	<u>27,319</u>
Fund balance at end of year	<u>\$ 27,746</u>	<u>\$ 35,575</u>	<u>\$ 27,319</u>	<u>\$ 11,919</u>



**CITY OF WOOSTER, OHIO**  
**FEDERAL EQUITABLE SHARING FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**FEDERAL EQUITABLE SHARING** – This fund is used to account for the City's portion of federally forfeited property resulting from the Wooster Police Department's participation with a federal agency, which resulted in forfeiture of property.

	<b>Federal Equitable Sharing Fund</b>			
	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Budgeted</b>
<b>Revenues :</b>				
Intergovernmental	\$ 0	\$ 0	\$ 0	\$ 0
Interest Income	557	710	518	350
Total Revenues	557	710	518	350
<b>Expenditures :</b>				
Operations and Maintenance	0	2	0	13,000
Total Expenditures	0	2	0	13,000
<b>Net change in fund balance</b>	557	708	518	(12,650)
Fund balance at beginning of year	11,417	11,974	12,682	13,200
Fund balance at end of year	\$ 11,974	\$ 12,682	\$ 13,200	\$ 550

**CITY OF WOOSTER, OHIO**  
**SHADE TREE PENSION FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**SHADE TREE** – This fund is used to account for financial donations to the City for the purpose of providing trees throughout the City in the public right-of-way.

	<b>Shade Tree Fund</b>			
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Interest Income	\$ 860	\$ 1,053	\$ 0	\$ 0
Miscellaneous	<u>295</u>	<u>325</u>	<u>330</u>	<u>221</u>
Total Revenues	<u>1,155</u>	<u>1,378</u>	<u>330</u>	<u>221</u>
<b>Expenditures :</b>				
Operations and Maintenance	<u>0</u>	<u>12,517</u>	<u>0</u>	<u>5,200</u>
Total Expenditures	<u>0</u>	<u>12,517</u>	<u>0</u>	<u>5,200</u>
<b>Net change in fund balance</b>	1,155	(11,139)	330	(4,979)
Fund balance at beginning of year	<u>17,459</u>	<u>18,614</u>	<u>7,475</u>	<u>7,805</u>
Fund balance at end of year	<u>\$ 18,614</u>	<u>\$ 7,475</u>	<u>\$ 7,805</u>	<u>\$ 2,826</u>

**CITY OF WOOSTER, OHIO**  
**LILLIAN LONG ESTATE FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**LILLIAN LONG ESTATE** – This fund is used to account for a bequest from the estate of Lillian Long for the purpose of acquiring additional land for use as a part of Wooster Memorial Park and/or making improvements to that park.

	<b>Lillian Long Estate Fund</b>			
	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Budgeted</b>
<b>Revenues :</b>				
Interest Income	\$ 523	\$ 620	\$ 452	\$ 303
Total Revenues	<u>523</u>	<u>620</u>	<u>452</u>	<u>303</u>
<b>Expenditures :</b>				
Operations and Maintenance	<u>2,210</u>	<u>2</u>	<u>0</u>	<u>11,300</u>
Total Expenditures	<u>2,210</u>	<u>2</u>	<u>0</u>	<u>11,300</u>
<b>Net change in fund balance</b>	(1,687)	618	452	(10,997)
Fund balance at beginning of year	<u>12,157</u>	<u>10,470</u>	<u>11,088</u>	<u>11,540</u>
Fund balance at end of year	<u>\$ 10,470</u>	<u>\$ 11,088</u>	<u>\$ 11,540</u>	<u>\$ 543</u>

CITY OF WOOSTER, OHIO  
CHRISTMAS RUN PARK RESTORATION FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES  
PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED

**CHRISTMAS RUN PARK RESTORATION** – This fund is used to collect donations intended for the restoration of Christmas Run Park necessitated by the damage done from the November 2003 tornado.

	<b>Christmas Run Park Restoration Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Interest Income	\$ 2,588	\$ 2,288	\$ 1,251	\$ 838
Miscellaneous	<u>1,060</u>	<u>200</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>3,648</u>	<u>2,488</u>	<u>1,251</u>	<u>838</u>
<b>Expenditures :</b>				
Operations and Maintenance	<u>2,007</u>	<u>23,776</u>	<u>0</u>	<u>32,000</u>
Total Expenditures	<u>2,007</u>	<u>23,776</u>	<u>0</u>	<u>32,000</u>
<b>Net change in fund balance</b>	1,641	(21,288)	1,251	(31,162)
Fund balance at beginning of year	<u>51,913</u>	<u>53,554</u>	<u>32,266</u>	<u>33,517</u>
Fund balance at end of year	<u>\$ 53,554</u>	<u>\$ 32,266</u>	<u>\$ 33,517</u>	<u>\$ 2,355</u>

**CITY OF WOOSTER, OHIO**  
**RECREATION SUPPLEMENT FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**I SUPPLEMENT** – This fund is used to account for financial donations from individuals and organizations that wish to specify and donations support recreational opportunities for underprivileged youth in the community

	<b>Recreation Supplement Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Actual/Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Interest Income	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous	<u>577</u>	<u>515</u>	<u>163</u>	<u>100</u>
Total Revenues	<u>577</u>	<u>515</u>	<u>163</u>	<u>100</u>
<b>Expenditures :</b>				
Operations and Maintenance	<u>70</u>	<u>1,085</u>	<u>0</u>	<u>5,500</u>
Total Expenditures	<u>70</u>	<u>1,085</u>	<u>0</u>	<u>5,500</u>
<b>Net change in fund balance</b>	507	(570)	163	(5,400)
Fund balance at beginning of year	<u>5,581</u>	<u>6,088</u>	<u>5,518</u>	<u>5,681</u>
Fund balance at end of year	\$ <u><u>6,088</u></u>	\$ <u><u>5,518</u></u>	\$ <u><u>5,681</u></u>	\$ <u><u>281</u></u>

**CITY OF WOOSTER, OHIO**  
**INVESTMENT FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**INVESTMENT** – This fund is established by statute to accumulate interest earnings from certain pooled investments and to pay expenses incurred in the handling of fiscal matters with third parties until such time as the net proceeds can be distributed to the other funds.

	<b>Investment Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Interest Income	\$ <u>62,384</u>	\$ <u>57,900</u>	\$ <u>60,827</u>	\$ <u>95,000</u>
Total Revenues	<u>62,384</u>	<u>57,900</u>	<u>60,827</u>	<u>95,000</u>
<b>Expenditures :</b>				
Operations and Maintenance	<u>62,389</u>	<u>57,900</u>	<u>60,827</u>	<u>95,000</u>
Total Expenditures	<u>62,389</u>	<u>57,900</u>	<u>60,827</u>	<u>95,000</u>
<b>Net change in fund balance</b>	(5)	0	0	0
Fund balance at beginning of year	<u>5</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund balance at end of year	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**CITY OF WOOSTER, OHIO**  
**CAPITAL IMPROVEMENTS FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**CAPITAL IMPROVEMENTS** – This fund is used to account for various capital projects financed by general fund revenues.

	<b>Capital Improvements Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Intergovernmental	\$ 0	\$ 0	\$ 178,798	\$ 1,052,201
Interest Income	143,125	197,428	133,073	89,160
Miscellaneous	8,400	37,200	19,999	0
Total Revenues	<u>151,525</u>	<u>234,628</u>	<u>331,870</u>	<u>1,141,361</u>
<b>Expenditures :</b>				
Personal Services	0	0	0	0
Operations and Maintenance	0	0	0	0
Capital Outlay	1,164,658	1,147,192	1,380,000	4,448,583
Total Expenditures	<u>1,164,658</u>	<u>1,147,192</u>	<u>1,380,000</u>	<u>4,448,583</u>
<b>Excess revenues over(under)</b>				
<b>expenditures</b>	(1,013,133)	(912,564)	(1,048,130)	(3,307,222)
Proceeds from debt issue	0	0	0	3,775,000
Transfers in	1,447,341	1,516,473	1,600,000	587,846
<b>Net change in fund balance</b>	434,208	603,909	551,870	1,055,624
Fund balance at beginning of year	<u>2,645,200</u>	<u>3,079,408</u>	<u>3,683,317</u>	<u>4,235,187</u>
Fund balance at end of year	\$ <u><u>3,079,408</u></u>	\$ <u><u>3,683,317</u></u>	\$ <u><u>4,235,187</u></u>	\$ <u><u>5,290,811</u></u>

**CITY OF WOOSTER, OHIO**  
**BEALL AVENUE STREETSCAPE FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**BEALL AVENUE STREETSCAPE FUND** - This fund is used to account for the receipt and expenditure of monies associated with the reconstruction of a portion of Beall Avenue. Private donation, and State and Federal grant revenues will finance this project.

	<b>Beall Avenue Streetscape Fund</b>			
	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Budgeted</b>
<b>Revenues :</b>				
Intergovernmental	\$ 0	\$ 0	\$ 0	\$ 1,956,892
Private donations	0	4,300,000	0	0
Interest Income	11,196	157,218	206,409	50,000
Total Revenues	<u>11,196</u>	<u>4,457,218</u>	<u>206,409</u>	<u>2,006,892</u>
<b>Expenditures :</b>				
Capital	70,497	1,321,305	1,189,607	117,000
Debt Service	0	0	1,037,900	4,080,000
Total Expenditures	<u>70,497</u>	<u>1,321,305</u>	<u>2,227,507</u>	<u>4,197,000</u>
<b>Excess revenues over(under)</b>				
<b>expenditures</b>	(59,301)	3,135,913	(2,021,098)	(2,190,108)
Proceeds from debt issue	0	1,000,000	4,000,000	3,000,000
<b>Net change in fund balance</b>	(59,301)	4,135,913	1,978,902	809,892
Fund balance at beginning of year	(6,150)	(65,451)	4,070,462	6,049,364
Fund balance at end of year	<u>\$ (65,451)</u>	<u>\$ 4,070,462</u>	<u>\$ 6,049,364</u>	<u>\$ 6,859,256</u>



## CITY OF WOOSTER, OHIO

## ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT FUND

## SCHEDULE OF REVENUES, EXPENDITURES AND

## CHANGES IN FUND BALANCES

## PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED

**ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT** – This fund is used to account for “one-time” revenues (revenues which are generated only one time and usually in connection with an event such as a sale of major assets, the merger or sale of a company, or insurance proceeds where the asset will not be replaced).

These resources can be appropriated for capital expenditures intended to promote economic development development within the community. Economic development may be defined as

the retention of existing jobs or businesses; the creation of new jobs or businesses; the creation of capital investment through construction of new or the renovation of existing buildings; and the purchase of real estate, buildings or machinery.

	<b>Economic Development Capital Improvement Fund</b>			
	2006 Actual	2007 Actual	2008 Projected	2009 Budgeted
<b>Revenues :</b>				
Interest Income	\$ 7,024	\$ 0	\$ 0	\$ 0
Total Revenues	<u>7,024</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Expenditures :</b>				
Capital Outlay	0	0	0	195,000
Debt Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>195,000</u>
<b>Net change in fund balance</b>	7,024	0	0	(195,000)
Fund balance at beginning of year	<u>188,667</u>	<u>195,691</u>	<u>195,691</u>	<u>195,691</u>
Fund balance at end of year	<u>\$ 195,691</u>	<u>\$ 195,691</u>	<u>\$ 195,691</u>	<u>\$ 691</u>

**CITY OF WOOSTER, OHIO**  
**STATE CAPITAL GRANTS FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**STATE CAPITAL GRANTS FUND** – This fund is used to account for the receipt and expenditure of monies associated with the construction of infrastructure or purchase of capital items  
State grant revenues will finance these projects.

	<b>State Capital Grants Fund</b>			
	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Budgeted</b>
<b>Revenues :</b>				
Intergovernmental	\$ 0	\$ 0	\$ 0	\$ 2,652,181
Interest Income	0	0	0	0
Total Revenues	0	0	0	2,652,181
<b>Expenditures :</b>				
Capital	0	0	12,181	350,000
Debt Service	0	0	0	0
Total Expenditures	0	0	12,181	350,000
<b>Excess revenues over(under)</b>				
<b>expenditures</b>	0	0	(12,181)	2,302,181
Advance from General Fund	0	0	12,181	0
Proceeds from debt issue	0	0	0	0
<b>Net change in fund balance</b>	0	0	0	2,302,181
Fund balance at beginning of year	0	0	0	0
Fund balance at end of year	\$ 0	\$ 0	\$ 0	\$ 2,302,181

## CITY OF WOOSTER, OHIO

## DEBT SERVICE FUND

## SCHEDULE OF REVENUES, EXPENDITURES AND

## CHANGES IN FUND BALANCES

## PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED

**DEBT SERVICE FUND** – This fund is used to accumulate special assessment revenues collected by the County Treasurer and remitted to the City by the County Auditor for payment of special assessment principal and interest. These debt issues were sold to finance construction of various projects that were deemed to benefit only those residents in the immediate area of the projects and are paid for by those residents through assessments against their property.

	<b>Debt Service Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Special Assessments	\$ 197,603	\$ 68,896	\$ 382,435	\$ 210,000
Interest Income	<u>36,429</u>	<u>55,457</u>	<u>34,422</u>	<u>23,000</u>
Total Revenues	<u>234,032</u>	<u>124,353</u>	<u>416,857</u>	<u>233,000</u>
<b>Expenditures :</b>				
Operations and Maintenance	196	35,247	349	780,500
Debt Service	<u>187,087</u>	<u>188,012</u>	<u>218,000</u>	<u>208,984</u>
Total Expenditures	<u>187,283</u>	<u>223,259</u>	<u>218,349</u>	<u>989,484</u>
<b>Net change in fund balance</b>	46,749	(98,906)	198,508	(756,484)
Fund balance at beginning of year	<u>627,779</u>	<u>674,528</u>	<u>575,622</u>	<u>774,130</u>
Fund balance at end of year	<u>\$ 674,528</u>	<u>\$ 575,622</u>	<u>\$ 774,130</u>	<u>\$ 17,646</u>

## CITY OF WOOSTER, OHIO

## WATER FUND

SCHEDULE OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES

## PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED

**WATER** - This fund is used to account for the provision of water treatment and distribution to the residents and commercial users of the City and some residents of the county.

	<b>Water Fund</b>			
	2006 Actual	2007 Actual	2008 Projected	2009 Budgeted
<b>Revenues :</b>				
Intergovernmental	\$ 0	\$ 0	\$ 0	\$ 700,000
Charges for services	3,752,272	3,786,339	3,939,302	4,162,963
Fines, licenses, permits	46,436	45,100	11,439	9,261
Interest income	273,978	152,111	98,529	66,000
Miscellaneous	114,193	88,870	90,207	102,569
Total Revenues	<u>4,186,879</u>	<u>4,072,420</u>	<u>4,139,477</u>	<u>5,040,793</u>
<b>Expenditures :</b>				
Personal Services	1,586,175	1,554,446	1,659,542	1,790,446
Operations and Maintenance	3,023,088	1,104,103	1,115,201	1,345,488
Capital Outlay	2,206,764	694,015	1,205,073	1,319,600
Interfund Services Used	372,689	238,419	273,334	268,000
Debt Service	1,304,523	1,310,748	1,296,000	1,379,500
Total Expenditures	<u>8,493,239</u>	<u>4,901,731</u>	<u>5,549,150</u>	<u>6,103,034</u>
<b>Excess revenues over(under)</b>				
<b>expenditures</b>	(4,306,360)	(829,311)	(1,409,673)	(1,062,241)
Proceeds from debt issue	<u>0</u>	<u>96,553</u>	<u>317,709</u>	<u>4,269,391</u>
<b>Net change in fund balance</b>	(4,306,360)	(732,758)	(1,091,964)	3,207,150
Fund balance at beginning of year	<u>6,875,276</u>	<u>2,568,916</u>	<u>1,836,158</u>	<u>744,194</u>
Fund balances at end of year	<u>\$ 2,568,916</u>	<u>\$ 1,836,158</u>	<u>\$ 744,194</u>	<u>\$ 3,951,344</u>

**CITY OF WOOSTER, OHIO**  
**WATER POLLUTION CONTROL FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**WATER POLLUTION CONTROL** – This fund is used to account for sanitary sewer services provided to the residential and commercial users of the City and some residents of the county.

	<b>Water Pollution Control Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Intergovernmental	\$ 0	\$ 0	\$ 0	\$ 150,000
Charges for services	3,222,654	3,384,781	3,372,284	3,587,489
Fines, licenses, permits	14,056	13,520	4,193	10,552
Interest income	514,141	552,974	286,091	191,700
Miscellaneous	16,573	24,010	44,797	50,436
Total Revenues	<u>3,767,424</u>	<u>3,975,285</u>	<u>3,707,366</u>	<u>3,990,177</u>
<b>Expenditures :</b>				
Personal Services	1,438,777	1,484,494	1,212,966	1,383,671
Operations and Maintenance	1,025,120	1,052,767	965,327	1,550,113
Capital Outlay	11,739,199	6,204,104	2,556,378	883,250
Interfund Services Used	878,727	982,101	731,624	714,700
Debt Service	0	0	1,285,851	1,286,500
Total Expenditures	<u>15,081,823</u>	<u>9,723,467</u>	<u>6,752,146</u>	<u>5,818,234</u>
<b>Excess revenues over(under)</b>				
<b>expenditures</b>	(11,314,399)	(5,748,182)	(3,044,781)	(1,828,057)
Proceeds from debt issue	<u>10,557,135</u>	<u>5,726,099</u>	<u>1,055,694</u>	<u>211,345</u>
<b>Net change in fund balance</b>	(757,264)	(22,083)	(1,989,086)	(1,616,712)
Fund balance at beginning of year	<u>10,505,905</u>	<u>9,748,641</u>	<u>9,726,558</u>	<u>7,737,471</u>
Fund balances at end of year	<u>\$ 9,748,641</u>	<u>\$ 9,726,558</u>	<u>\$ 7,737,471</u>	<u>\$ 6,120,759</u>

**CITY OF WOOSTER, OHIO**  
**STORM DRAINAGE FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**STORM DRAINAGE** – This fund is used to account for the storm drainage runoff service service provided to the residential and commercial users of the City.

	<b>Storm Drainage Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Intergovernmental	\$ 0	\$ 59,000	\$ 0	\$ 0
Charges for services	861,520	885,157	883,434	885,000
Fines, licenses, permits	2,175	1,753	845	1,590
Interest income	49,896	38,234	18,865	12,640
Miscellaneous	3,061	3,475	3,930	3,850
Total Revenues	<u>916,652</u>	<u>987,619</u>	<u>907,074</u>	<u>903,080</u>
<b>Expenditures :</b>				
Personal Services	314,543	166,453	174,605	189,727
Operations and Maintenance	21,856	33,288	76,556	88,990
Capital Outlay	977,064	555,911	543,711	856,750
Interfund Services Used	114,764	95,904	130,000	130,000
Debt Service	192,770	198,920	197,287	190,900
Total Expenditures	<u>1,620,997</u>	<u>1,050,476</u>	<u>1,122,159</u>	<u>1,456,367</u>
<b>Excess revenues over(under)</b>				
<b>expenditures</b>	(704,345)	(62,857)	(215,085)	(553,287)
Proceeds from debt issue	0	166,000	0	352,000
<b>Net change in fund balance</b>	(704,345)	103,143	(215,085)	(201,287)
Fund balance at beginning of year	<u>1,311,809</u>	<u>607,464</u>	<u>710,607</u>	<u>495,522</u>
Fund balances at end of year	<u>\$ 607,464</u>	<u>\$ 710,607</u>	<u>\$ 495,522</u>	<u>\$ 294,235</u>

**CITY OF WOOSTER, OHIO**  
**ECONOMIC/DOWNTOWN DEVELOPMENT LOANS FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

***ECONOMIC/DOWNTOWN DEVELOPMENT LOANS*** – This fund is used to account for the loans, repayments, and subsequent loans provided for economic development purposes and downtown revitalization.

This fund was established as a result of the City's obtaining a federal grant (HUD) with the requirements for establishing the loan program to maintain the contributed capital (grant/loan principal).

	<b>Economic/Downtown Development Loans Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Charges for services	\$ 58,880	\$ 46,628	\$ 42,947	\$ 44,727
Interest income	<u>19,979</u>	<u>27,475</u>	<u>20,785</u>	<u>13,926</u>
Total Revenues	<u>78,859</u>	<u>74,103</u>	<u>63,732</u>	<u>58,653</u>
<b>Expenditures :</b>				
Operations and Maintenance	0	15,777	28,230	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>390,000</u>
Total Expenditures	<u>0</u>	<u>15,777</u>	<u>28,230</u>	<u>390,000</u>
<b>Excess revenues over(under)</b>				
<b>expenditures</b>	78,859	58,326	35,502	(331,347)
Proceeds from debt issue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Net change in fund balance</b>	<u>78,859</u>	<u>58,326</u>	<u>35,502</u>	<u>(331,347)</u>
Fund balance at beginning of year	<u>374,590</u>	<u>453,449</u>	<u>511,775</u>	<u>547,277</u>
Fund balances at end of year	<u>\$ 453,449</u>	<u>\$ 511,775</u>	<u>\$ 547,277</u>	<u>\$ 215,930</u>

**CITY OF WOOSTER, OHIO**  
**REFUSE COLLECTION FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**REFUSE COLLECTION** – This fund is used to account for trash collection services provided to the residential and some commercial users of the City.

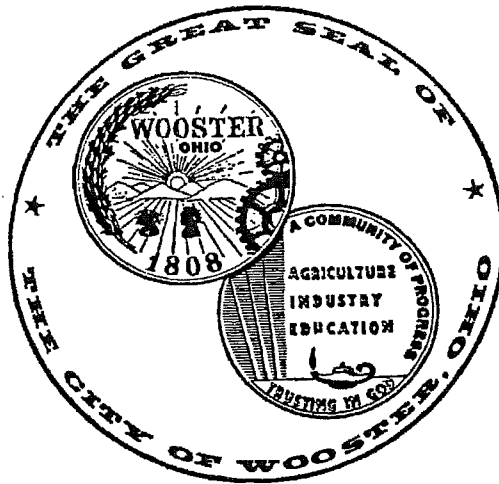
	<b>Refuse Collection Fund</b>			
	2006	2007	2008	2009
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budgeted</u>
<b>Revenues :</b>				
Intergovernmental	\$ 49,000	\$ 25,213	\$ 74,000	\$ 40,000
Charges for services	938,003	1,070,033	1,187,903	1,385,000
Fines, licenses, permits	10,984	3,725	2,533	1,800
Interest income	20,315	15,178	4,865	2,919
Total Revenues	<u>1,018,302</u>	<u>1,114,149</u>	<u>1,269,301</u>	<u>1,429,719</u>
<b>Expenditures :</b>				
Operations and Maintenance	1,003,000	1,142,945	1,288,000	1,368,000
Capital Outlay	0	0	0	0
Interfund Services Used	60,000	60,000	60,000	60,000
Total Expenditures	<u>1,063,000</u>	<u>1,202,945</u>	<u>1,348,000</u>	<u>1,428,000</u>
<b>Net change in fund balance</b>	(44,698)	(88,796)	(78,699)	1,719
Fund balance at beginning of year	<u>438,392</u>	<u>393,694</u>	<u>304,898</u>	<u>226,199</u>
Fund balances at end of year	<u>\$ 393,694</u>	<u>\$ 304,898</u>	<u>\$ 226,199</u>	<u>\$ 227,918</u>



**CITY OF WOOSTER, OHIO**  
**MUNICIPAL GARAGE FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**PREVIOUS TWO YEARS ACTUAL, CURRENT YEAR PROJECTED, NEXT YEAR BUDGETED**

**MUNICIPAL GARAGE** – This fund is used to account for the costs of a maintenance facility for automotive equipment used by various City departments. Costs are billed to the departments for labor and materials at actual cost with the elimination of the effect of internal service fund activity to adjust to break even.

	<b>Municipal Garage Fund</b>			
	2006	2007	2008	2009
	Actual	Actual	Projected	Budgeted
<b>Revenues :</b>				
Interfund	\$ 478,000	\$ 367,056	\$ 383,934	\$ 617,000
Miscellaneous	0	2,405	2,305	2,733
Total Revenues	<u>478,000</u>	<u>369,461</u>	<u>386,239</u>	<u>619,733</u>
<b>Expenditures :</b>				
Personal Services	262,483	205,952	228,490	287,058
Operations and Maintenance	223,173	157,253	202,667	272,500
Capital Outlay	23,000	0		0
Total Expenditures	<u>508,656</u>	<u>363,205</u>	<u>431,157</u>	<u>559,558</u>
<b>Net change in fund balance</b>	(30,656)	6,256	(44,918)	60,175
Fund balance at beginnig of year	<u>40,233</u>	<u>9,577</u>	<u>15,833</u>	<u>(29,085)</u>
Fund balance at end of year	<u>\$ 9,577</u>	<u>\$ 15,833</u>	<u>\$ (29,085)</u>	<u>\$ 31,090</u>



# Section 3

## 2009 City

### Capital Plan

City of Wooster, Ohio  
Capital Budget Summary  
For the year 2009

CAPITAL EQUIPMENT	CAPITAL INFRASTRUCTURE	TOTALS
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**FUND LEVEL SUMMARY**

FUND				
301	Capital Improvements Fund	\$ 4,133,583	\$ 315,000	\$ 4,448,583
102	State Highway Fund	\$ -	\$ -	\$ -
103	Permissive Tax Fund	\$ -	\$ 300,000	\$ 300,000
107	CDBG Fund	\$ -	\$ 162,300	\$ 162,300
310	Beall Avenue Streetscape Fund	\$ -	\$ 117,000	\$ 117,000
311	State Capital Grants Fund	\$ -	\$ 350,000	\$ 350,000
501	Water Fund	\$ 284,600	\$ 1,035,000	\$ 1,319,600
502	Sanitary Sewer Fund	\$ 206,500	\$ 676,750	\$ 883,250
507	Storm Sewer Fund	\$ 10,500	\$ 846,250	\$ 856,750
		<u>\$ 4,635,183</u>	<u>\$ 3,802,300</u>	<u>\$ 8,437,483</u>

**COST CENTER LEVEL SUMMARY**

FUND	COST CENTER			
301	580702	Capital Improvements	\$ 4,133,583	\$ 315,000
102	334603	Street Construction Maintenance & Repair-Eng	\$ -	\$ -
103	334604	Permissive Tax - Street Maintenance-Engineering	\$ -	\$ 300,000
107	380404	CDBG - Formula	\$ -	\$ 162,300
310	534602	Beall Avenue Streetscape	\$ -	\$ 117,000
311	534603	State Capital Grants Fund	\$ -	\$ 350,000
501	734510	Water Lines - Engineering	\$ 12,600	\$ 1,035,000
501	742504	Water Treatment Plant	\$ 243,000	\$ -
501	772505	Utility Billing	\$ -	\$ -
501	742502	Water Line Maintenance (Distribution)	\$ 29,000	\$ -
502	743514	Water Pollution Control Plant	\$ 182,000	\$ -
502	734501	Sewer Lines - Engineering	\$ 10,500	\$ 676,750
502	743502	Sewer Line Maintenance (Collection)	\$ 14,000	\$ -
507	731502	Storm Drainage - Maintenance	\$ -	\$ -
507	734502	Storm Sewer - Engineering	\$ 10,500	\$ 846,250
			<u>\$ 4,635,183</u>	<u>\$ 3,802,300</u>
				<u>\$ 8,437,483</u>

City of Wooster, Ohio  
 Requested Capital Equipment Budget  
 For the year 2009

Priority	Description	New? Replace?	Budget Requested	Funding Source
<u>DEPARTMENT/DIVISION</u>				
<b>Safety</b>				
<b>Police</b>				
High	Patrol Vehicles - 2	Replace	\$ 48,000	301 Capital Improvements Fund
High	Mobile Data Terminals	Replace	\$ 33,683	301 Capital Improvements Fund
High	Evidence Room	New	\$ 10,000	301 Capital Improvements Fund
			<u>\$ 91,683</u>	
<b>Safety</b>				
<b>Fire</b>				
1	Station #2 Replacement	Replace	\$ 3,775,000	301 Capital Improvements Fund
2	Radio Tower Station #1	Repair	\$ 20,000	301 Capital Improvements Fund
3	SCBA Replacement	Replace	\$ 30,000	301 Capital Improvements Fund
			<u>\$ 3,825,000</u>	
<b>Maintenance</b>				
1	Pickup Truck	Replace	\$ 25,000	301 Capital Improvements Fund
			<u>\$ 25,000</u>	
<b>Engineering</b>				
	Large Document Plotter	Replacement	\$ 6,000	301 Capital Improvements Fund
			\$ 9,000	501 Water Fund
			\$ 7,500	502 Sanitary Sewer Fund
			\$ 7,500	507 Storm Sewer Fund
			<u>\$ 30,000</u>	
	GPS Receiver and Equipment	New/Replace	\$ 2,400	301 Capital Improvements Fund
			\$ 3,600	501 Water Fund
			\$ 3,000	502 Sanitary Sewer Fund
			\$ 3,000	507 Storm Sewer Fund
			<u>\$ 12,000</u>	
	Total: Engineering		\$ 42,000	

City of Wooster, Ohio  
 Requested Capital Equipment Budget  
 For the year 2009

Priority	Description	New? Replace?	Budget Requested	Funding Source
<u>DEPARTMENT/DIVISION</u>				
<b>Information Technology</b>				
1	Microsoft Server Upgrades	Upgrade	\$ 24,000	301 Capital Improvements Fund
			\$ 12,000	502 Sanitary Sewer Fund
			\$ 12,000	501 Water Fund
			<u>\$ 48,000</u>	
<b>Parks and Recreation</b>				
<b>Parks</b>				
1	Noble Park Development	New	\$ 100,000	301 Capital Improvements Fund
2	Utility Mower	Replace	\$ 19,500	301 Capital Improvements Fund
			<u>\$ 119,500</u>	
<b>Recreation/Pools</b>				
1	Paint Freedlander Pool Floor	Repair	\$ 30,000	301 Capital Improvements Fund
2	Replace Chemical Control Units (Chemtrols)	Replace	\$ 10,000	301 Capital Improvements Fund
			<u>\$ 40,000</u>	
Total: Parks & Recreation			\$ 159,500	
<b>Utilities Division</b>				
1	360 Water Training Development (33/67 split Water/Sewer)	New	\$ 75,000	502 Sanitary Sewer Fund
			<u>\$ 75,000</u>	
<b>Utilities</b>				
<b>Distribution and Collection</b>				
1	Shoring Shield (50/50 split Water/Sewer)	New	\$ 9,000	501 Water Fund
	Shoring Shield (50/50 split Water/Sewer)	New	\$ 9,000	502 Sanitary Sewer Fund
2	Install Additional Data Collector Units (DCUs)	New	\$ 15,000	501 Water Fund
6	Wireless Rugged Laptop Computers(50/50 split Water/Sewer)	New	\$ 5,000	502 Sanitary Sewer Fund
	Wireless Rugged Laptop Computers(50/50 split Water/Sewer)	New	\$ 5,000	501 Water Fund
			<u>\$ 43,000</u>	

City of Wooster, Ohio  
 Requested Capital Equipment Budget  
 For the year 2009

Priority	Description	New? Replace?	Budget Requested	Funding Source
<u>DEPARTMENT/DIVISION</u>				
<b>Utilities</b>				
<b>Water Pollution Control Plant</b>				
1	Handrail Replacement	Replace	\$ 30,000	502 Sanitary Sewer Fund
2	Replace F250 Pickup with One Ton Truck with Crane	Replace	\$ 55,000	502 Sanitary Sewer Fund
3	Replace Fence	Replace	\$ 10,000	502 Sanitary Sewer Fund
			<u>\$ 95,000</u>	
<b>Utilities</b>				
<b>Water Treatment Plant</b>				
1	Acidize 1, 2, 3, & 4	New	\$ 15,000	501 Water Fund
2	Clean/Maintain Stripper Towers	Replace	\$ 126,000	501 Water Fund
3	North Well Field Work	New	\$ 15,000	501 Water Fund
4	Install Security System	New	\$ 40,000	501 Water Fund
6	Replace Chemical Troughs	Replace	\$ 25,000	501 Water Fund
7	Paint 300 Fire Hydrants	New	\$ 10,000	501 Water Fund
			<u>\$ 231,000</u>	
Totals by Fund:			\$ 260,000	501 Water Fund
			<u>\$ 184,000</u>	502 Sewer Fund
Total: Utilities Divisions			<u>\$ 444,000</u>	
<b>TOTAL ALL CAPITAL REQUESTS - MEMORANDUM ONLY</b>			<b>\$ 4,635,183</b>	

City of Wooster, Ohio  
 Requested Capital Equipment Budget  
 For the year 2009

Priority	Description	New? Replace?	Budget Requested	Funding Source
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DEPARTMENT/DIVISION

<b>FUND LEVEL SUMMARY</b>
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Capital Improvements Fund	\$ 4,133,583
Water Fund	\$ 284,600
Sanitary Sewer Fund	\$ 206,500
Storm Sewer Fund	\$ 10,500
	<u>\$ 4,635,183</u>

<b>COST CENTER LEVEL SUMMARY</b>
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Capital Improvements	580702 -3360	\$ 4,133,583	301 Capital Improvements
Water Treatment Plant	742504 -3360	\$ 243,000	501 Water
Water Lines - Engineering	734510 -3360	\$ 12,600	501 Water
Water Pollution Control Plant	743514 -3360	\$ 182,000	502 Sanitary Sewer
Sewer Lines - Engineering	734501 -3360	\$ 10,500	502 Sanitary Sewer
Storm Drainage	731502 -3360	\$ -	507 Storm Drainage
Storm Sewer - Engineering	734502 -3360	\$ 10,500	507 Storm Drainage
Water Line Maintenance (Distribution)	742502 -3360	\$ 29,000	501 Water
Sewer Line Maintenance (Collection)	743502 -3360	\$ 14,000	502 Sanitary Sewer
		<u>\$ 4,635,183</u>	



MEMO ONLY	Division		Revenue or Project Notations	On-going Project?	Budget Requested	Funding Source	General Ledger
STREETS PROJECTS							
TOTAL	Engineering	Sidewalk Improvements		Yes	\$75,000	301 Capital Improvements	580702
TOTAL	Engineering	Sidewalk Replacement Program		Yes	\$50,000	301 Capital Improvements	580702
TOTAL	Engineering	Miscellaneous			\$50,000	103 Permissive Tax	334604
TOTAL	Engineering	Beall Avenue Streetscape		Yes	\$117,000	310 Beall Avenue Streetscape	534602
TOTAL	Engineering	South Street Reconstruction			\$162,300	107 CDBG	380404
	Engineering	Melrose Dr. - Portage to Milltown					
			Engineering		\$-	301 Capital Improvements	580702
			Right of Way		\$-	103 Permissive Tax	334604
			Water		\$-	501 Water Fund	734510
			Sanitary		\$-	502 Sanitary Sewer Fund	734501
			Storm		\$-	301 Capital Improvements	580702
			Assessments		\$-	311 State Capital Grants	534603
			State Issue II		\$-	311 State Capital Grants	534603
TOTAL					\$-		
TOTAL	Engineering	Akron Rd. - Highland Park to Gateway Dr.	Engineering		\$250,000	103 Permissive Tax	334604
WATER PROJECTS							
TOTAL	Engineering	GIS Modifications & Monumentation Project		Yes	\$25,000	501 Water Fund	734510
TOTAL	Engineering	Water Line Replacements		Yes	\$100,000	501 Water Fund	734510
	Engineering	Secondary Main Transmission Line					
			Easements		\$10,000	501 Water Fund	734510
			Construction		\$900,000	501 Water Fund	734510
TOTAL			\$500,000 OPWC Grant		\$910,000		
			\$400,000 WSRLA Loan				

**City of Wooster, Ohio**  
**Budgeted Capital Infrastructure Projects**  
**For the year 2009**

<b>MEMO ONLY</b>	<b>Division</b>	<b>Revenue or Project Notations</b>	<b>On-going Project?</b>	<b>Budget Requested</b>	<b>Funding Source</b>	<b>General Ledger</b>
<b>SANITARY SEWER PROJECTS</b>						
TOTAL	Engineering	GIS Modifications	Yes	\$ 25,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering	Sanitary Sewer Misc.	Yes	\$ 100,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering	Sanitary Sewer Lining Projects	Yes	\$ 100,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering & Distribution/Collection	Manhole Rehabilitation & Insertion	Yes	\$ 60,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering	Kieffer St. Sewer Replacement		\$ 43,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering	Point of View Lift Station Replacement	<i>JRS Grant</i>	\$ 350,000	311 State Capital Grants	534603
TOTAL	Engineering	Larwill Sewer Separation**		\$ 218,750	502 Sanitary Sewer Fund	734501
TOTAL	Engineering	Gasche Street Area**		\$ 130,000	502 Sanitary Sewer Fund	734501
<b>STORM SEWER PROJECTS</b>						
TOTAL	Engineering	NPDES Storm water Permit Program (OEPA)	Yes	\$ 10,000	507 Storm Sewer Fund	734502
TOTAL	Engineering	GIS Modifications	Yes	\$ 25,000	507 Storm Sewer Fund	734502
TOTAL	Engineering	Larwill Street Area**		\$ 481,250	507 Storm Sewer Fund	734502
	Engineering	Gasche Street Area**		\$ 330,000	507 Storm Sewer Fund	734502
				<u>\$ 190,000</u>	301 Capital Improvements	580702
TOTAL				<u>\$ 520,000</u>		
TOTAL	<b>TOTAL ALL INFRASTRUCTURE REQUESTS - MEMORANDUM ONLY</b>			<b>\$ 3,802,300</b>		

\*\* These projects are part of the City's master plan for sewer separation.

City of Wooster, Ohio  
 Budgeted Capital Infrastructure Projects  
 For the year 2009

MEMO ONLY	Division	Revenue or Project Notations	On-going Project?	Budget Requested	Funding Source	General Ledger
<b>FUND LEVEL SUMMARY</b>						
		Capital Improvements Fund		\$ 315,000		
		Permissive Tax Fund		\$ 300,000		
		State Highway Fund		\$ -		
		CDBG		\$ 162,300		
		State Capital Grants Fund		\$ 350,000		
		Beall Avenue Streetscape Fund		\$ 117,000		
		Water Fund		\$ 1,035,000		
		Sanitary Sewer Fund		\$ 676,750		
		Storm Sewer Fund		\$ 846,250		
		CDBG-RLF		\$ -		
				<u>\$ 3,802,300</u>		

COST CENTER LEVEL SUMMARY						
Capital Improvements	580702 -3360	\$	315,000	301	Capital Improvements	
Street Construction Maintenance & Repair	334603 -3360	\$	-	102	State Highway	
Permissive Tax - Street Maintenance	334604 -3360	\$	300,000	103	Permissive Tax	
CDBG - Formula	380404 -3360	\$	162,300	107	CDBG	
Beall Avenue Streetscape	534602 -3360	\$	117,000	310	Beall Avenue Streetscape	
State Capital Grants Fund	534603 -3360	\$	350,000	311	State Capital Grants Fund	
Water Lines	734510 -3360	\$	1,035,000	501	Water	
Water Treatment Plant	742504 -3360	\$	-	501	Water	
Water Pollution Control Plant	743514 -3360	\$	-	502	Sanitary Sewer	
Sewer Lines - Engineering	734501 -3360	\$	676,750	502	Sanitary Sewer	
Storm Sewer - Engineering	734502 -3360	\$	846,250	507	Storm Drainage	
CDBG - ED RLF	770401 -3360	\$	-	508	CDBG - ED RLF	
		\$	3,802,300			

# Section 4

## City Capital Planning

### 2010-2013

**City of Wooster, Ohio**  
**Planned Equipment Budget Requested**  
**For the years 2010-2013**

	Cut from Budget 2009	2010	2011	2012	2013	Funding Source	Percentage Split
<b>Police</b>							
Command Vehicle	\$ 46,121					301 Capital Improvements Fund	
Mobile Data Terminals	\$ 33,683	\$ 33,683				301 Capital Improvements Fund	
Replace Patrol Cars (4 per year)		\$ 97,000	\$ 99,000	\$ 102,000	\$ 105,060	301 Capital Improvements Fund	
Replace Detective/Admin Cars (3 per year)		\$ 69,000	\$ 69,000			301 Capital Improvements Fund	
	\$ 79,804	\$ 199,683	\$ 168,000	\$ 102,000	\$ 105,060		
<b>Fire</b>							
Replace 1998 Jeep (1310) - Inspector vehicle	\$ 25,000					301 Capital Improvements Fund	
1 SCBA (5) sets		\$ 30,000				301 Capital Improvements Fund	
2 Replace Hurst Tool		\$ 40,000				301 Capital Improvements Fund	
3 Replace Pagers		\$ 30,000				301 Capital Improvements Fund	
4 Repair Parking Lot and Rear Entrance - Station 1		\$ 18,000				301 Capital Improvements Fund	
1 Replace Squad 1306			\$ 220,000			301 Capital Improvements Fund	
2 Replace 132			\$ 40,000			301 Capital Improvements Fund	
3 Replace 1304			\$ 25,000			301 Capital Improvements Fund	
4 Replace Repeater			\$ 30,000			301 Capital Improvements Fund	
1 Station #1 Replacement				\$ 3,000,000		301 Capital Improvements Fund	
2 Replace Firefighter Gear				\$ 80,000		301 Capital Improvements Fund	
3 Replace 135				\$ 500,000		301 Capital Improvements Fund	
1 Replace 1309					\$ 22,000	301 Capital Improvements Fund	
	\$ 25,000	\$ 118,000	\$ 315,000	\$ 3,580,000	\$ 22,000		
<b>Maintenance</b>							
Vacuum Street Sweeper	\$ 190,000					301 Capital Improvements Fund	
Beall/Winter Traffic Control Cabinet, Signal, Preemption System	\$ 65,000					301 Capital Improvements Fund	
Solar-Powered 20 MPH Flashing School Zone Sign-St. Mary's	\$ 15,580					301 Capital Improvements Fund	
Truck-Mounted Attenuator - place on existing truck	\$ 10,500					301 Capital Improvements Fund	
Dump Truck with Snow Plow		\$ 120,000				301 Capital Improvements Fund	
Dump Truck with Snow Plow			\$ 120,000			301 Capital Improvements Fund	
Pickup Truck				\$ 25,000		301 Capital Improvements Fund	
Backhoe				\$ 70,000		301 Capital Improvements Fund	
Pickup Truck					\$ 25,000	301 Capital Improvements Fund	
Tow Motor					\$ 25,000	301 Capital Improvements Fund	
	\$ 281,080	\$ 120,000	\$ 120,000	\$ 95,000	\$ 50,000		
<b>Administration - Municipal Building</b>							
On-going exterior of Municipal Building (lighting, parking lot)	\$ 40,000					301 Capital Improvements Fund	
Council Chambers - Audio Visual Equipment		\$ 20,000				301 Capital Improvements Fund	
<b>Engineering</b>							
Replace 1997 Ford Van (survey vehicle)		\$ 7,000				301 Capital Improvements Fund	20.00%
Replace 1997 Ford Van (survey vehicle)		\$ 10,500				501 Water Fund	30.00%
Replace 1997 Ford Van (survey vehicle)		\$ 8,750				502 Sanitary Sewer Fund	25.00%
Replace 1997 Ford Van (survey vehicle)		\$ 8,750				507 Storm Sewer Fund	25.00%
total		\$ 35,000					
Replace 2000 GMC Van (inspection vehicle)			\$ 7,000			301 Capital Improvements Fund	20.00%
Replace 2000 GMC Van (inspection vehicle)			\$ 10,500			501 Water Fund	30.00%
Replace 2000 GMC Van (inspection vehicle)			\$ 8,750			502 Sanitary Sewer Fund	25.00%
Replace 2000 GMC Van (inspection vehicle)			\$ 8,750			507 Storm Sewer Fund	25.00%
total			\$ 35,000				
Replace 1997 Ford Truck (engineer's vehicle)				\$ 6,000		301 Capital Improvements Fund	20.00%
Replace 1997 Ford Truck (engineer's vehicle)				\$ 9,000		501 Water Fund	30.00%
Replace 1997 Ford Truck (engineer's vehicle)				\$ 7,500		502 Sanitary Sewer Fund	25.00%
Replace 1997 Ford Truck (engineer's vehicle)				\$ 7,500		507 Storm Sewer Fund	25.00%
total				\$ 30,000			

**City of Wooster, Ohio**  
**Planned Equipment Budget Requested**  
**For the years 2010-2013**

	Cut from Budget 2009	2010	2011	2012	2013	Funding Source	Percentage Split
<b>Information Technology</b>							
Phone System Replacement	\$ 55,000					301 Capital Improvements Fund	
Departmental Switch Replacement	\$ 65,000					301 Capital Improvements Fund	
	\$ 120,000						
<b>Parks/Shade Tree</b>							
Emergency Power - Long Road building	\$ 19,000					301 Capital Improvements Fund	
Debris Truck	\$ 60,000					301 Capital Improvements Fund	
Ditch Mower	\$ 70,000					301 Capital Improvements Fund	
	\$ 149,000						
<b>Recreation/Community Center/ Pools</b>							
Additional Vehicle - eliminate summer rental	\$ 15,000					301 Capital Improvements Fund	
Waterpark Study	\$ 20,000					301 Capital Improvements Fund	
1 Generator for Community Center Building		\$ 45,000				301 Capital Improvements Fund	
2 Roof Replacement Community Center (top section)		\$ 65,000				301 Capital Improvements Fund	
3 Expand Offices - Community Center		\$ 45,000				301 Capital Improvements Fund	
4 Upgrade Community Center Building		\$ 100,000				301 Capital Improvements Fund	
1 Replace 1998 Pickup			\$ 25,000			301 Capital Improvements Fund	
1 Replace 2002 Explorer				\$ 20,000		301 Capital Improvements Fund	
1 Carpet Replacement - Community Center					\$ 30,000	301 Capital Improvements Fund	
	\$ 35,000	\$ 255,000	\$ 25,000	\$ 20,000	\$ 30,000		
<b>Utilities</b>							
360 Water Training Development (33/67 split Water/Sewer)	\$ 226,500					502 Sewer Fund	67.00%
360 Water Training Development (33/67 split Water/Sewer)	\$ 148,500					501 Water Fund	33.00%
	\$ 375,000						
<b>Distribution and Collection</b>							
Replace Jetter Truck (50/50 split Sewer/Storm Sewer)	\$ 125,000					507 Storm Sewer Fund	
Replace Jetter Truck (50/50 split Sewer/Storm Sewer)	\$ 125,000					502 Sanitary Sewer Fund	
Backhoe Replacement (50/50 split Water/Sewer)	\$ 42,500					501 Water Fund	
Backhoe Replacement (50/50 split Water/Sewer)	\$ 42,500					502 Sanitary Sewer Fund	
Replace Compressor (50/50 split Water/Sewer)	\$ 9,000					501 Water Fund	
Replace Compressor (50/50 split Water/Sewer)	\$ 9,000					502 Sanitary Sewer Fund	
Repave Driveway and Replace Sidewalks	\$ 25,000					502 Sanitary Sewer Fund	
Wireless Rugged Laptop Computers(50/50 split Water/Sewer)	\$ 7,500					501 Water Fund	
Wireless Rugged Laptop Computers(50/50 split Water/Sewer)	\$ 7,500					502 Sanitary Sewer Fund	
Install New Driveway (50/50 split Water/Sewer)	\$ 4,500					501 Water Fund	
Install New Driveway (50/50 split Water/Sewer)	\$ 4,500					502 Sanitary Sewer Fund	
	\$ 402,000						
<b>Water Pollution Control</b>							
Probe/Meter replacement for operations and lab	\$ 25,000					502 Sewer Fund	
Replace Fence	\$ 40,000					502 Sewer Fund	
Replace various pumps at WPC and Lift Stations	\$ 40,000					502 Sewer Fund	
Vacuator Roof Replacement	\$ 50,000					502 Sewer Fund	
Computer/hardware replacements		5,000	5,000	25,000	5,000	502 Sewer Fund	
Replace various meters and probes		15,000	15,000	15,000	15,000	502 Sewer Fund	
Replace/repair pumps (in plant)		25,000	25,000	25,000	25,000	502 Sewer Fund	
Replace/repair pumps (LS)		25,000	25,000	25,000	25,000	502 Sewer Fund	
Various lab instruments		10,000	10,000	10,000	10,000	502 Sewer Fund	
Lab Electrical Upgrade		35,000	150,000			502 Sewer Fund	
Trailer for excavator (50%)		15000				502 Sewer Fund	50.00%
Mini excavator (50%)		60,000				502 Sewer Fund	50.00%
Concrete breaker for backhoe (50%)			12,000			502 Sewer Fund	50.00%
<b>Water Pollution Control, cont.</b>							

**City of Wooster, Ohio**  
**Planned Equipment Budget Requested**  
**For the years 2010-2013**

	Cut from					Funding	Percentage
	Budget	2010	2011	2012	2013	Source	Split
	2009						
Replace F-150 p/u			30,000			502 Sewer Fund	50.00%
Replace F150 P/U S-1			\$35,000			502 Sewer Fund	
Replace dump truck (50%)			90,000			502 Sewer Fund	50.00%
Design for Lagoon #2			\$100,000			502 Sewer Fund	
Lagoon Cleaning			\$350,000			502 Sewer Fund	
Replace GMC P/U S-8				\$35,000		502 Sewer Fund	
Replace F-250 p/u				45,000		502 Sewer Fund	50.00%
Replace CCTV camera system/software				100,000		502 Sewer Fund	50.00%
Lagoon 2 Rehab				\$750,000		502 Sewer Fund	
Replace F150 P/U S-3					\$35,000	502 Sewer Fund	
NPDES Permit Compliance Upgrades to WPCP					\$2,000,000	502 Sewer Fund	
Pave driveway					30,000	502 Sewer Fund	50.00%
Building addition for equipment storage					250,000	502 Sewer Fund	50.00%
	\$ 155,000	\$ 190,000	\$ 847,000	\$ 1,030,000	\$ 2,395,000		

**Water Treatment**

Replace F150 Pickup	\$ 30,000					501 Water Fund	
Resurface Water Treatment Plant Driveway	\$ 25,000					501 Water Fund	
Clean #-7 Interceptor Well		5,000		25,000		501 Water Fund	
Clean #-6 Interceptor Well		5,000		25,000		501 Water Fund	
Paint fire hydrants- 300 / year		10,000	12,000	14,000		501 Water Fund	
North Well Field-Well work		15,000	15,000		12,000	501 Water Fund	
Trailer for excavator (50%)		15,000				501 Water Fund	50.00%
Refinish & paint floors		20,000				501 Water Fund	
Replace Chemical Troughs		25,000				501 Water Fund	
Mini excavator (50%)		60,000				501 Water Fund	50.00%
Paint Clarifiers		80,000				501 Water Fund	
3rd Clearwell		100,000				501 Water Fund	
Clean & maintain Interceptor towers		130,000	145,000	140,000	145,000	501 Water Fund	
Concrete breaker for backhoe (50%)			12,000			501 Water Fund	50.00%
Acidize #2-3-4 Interceptor Wells			15,000			501 Water Fund	
Replace W-6 Truck - 1/2 T. - 1999			25,000			501 Water Fund	
Clean & Repair S-1 Well			26,000			501 Water Fund	
Clean & Repair S-2 Well			26,000			501 Water Fund	
Replace F-150 p/u (50%)			30,000			501 Water Fund	50.00%
Replace dump truck (50%)			90,000			501 Water Fund	50.00%
Paint Plant Stripping Towers			150,000			501 Water Fund	
Paint Madison Tank			165,000			501 Water Fund	
Clean & Repair #2-3-4 interceptor wells				30,000		501 Water Fund	
Replace F-250 p/u (50%)				45,000		501 Water Fund	50.00%
Paint Plant Chemical Storage Tanks				100,000		501 Water Fund	
Lime Slaker replacement				100,000		501 Water Fund	
Replace CCTV camera system/software				100,000		501 Water Fund	50.00%
Paint Milltown tank				150,000		501 Water Fund	
Replace W-8 Truck - 1/2 T.- 4x4 - 2001					30,000	501 Water Fund	
Paint OARDC Tank					150,000	501 Water Fund	
Filter media replacement					100,000	501 Water Fund	
Pave driveway (50%)					30,000	501 Water Fund	50.00%
Building addition for equipment storage (50%)					250,000	501 Water Fund	50.00%
	\$ 55,000	\$ 465,000	\$ 711,000	\$ 729,000	\$ 717,000		

Totals by Fund (memorandum only)	\$ 729,884	\$ 719,683	\$ 635,000	\$ 3,803,000	\$ 207,060	301 Capital Improvements Fund	
	\$ 267,000	\$ 475,500	\$ 721,500	\$ 738,000	\$ 717,000	501 Water Fund	
	\$ 595,000	\$ 198,750	\$ 855,750	\$ 1,037,500	\$ 2,395,000	502 Sewer Fund	
	\$ 125,000	\$ 8,750	\$ 8,750	\$ 7,500	\$ -	507 Storm Sewer Fund	
	\$ 1,716,884	\$ 1,402,683	\$ 2,221,000	\$ 5,586,000	\$ 3,319,060		





CITY OF WOOSTER 10-YEAR INFRASTRUCTURE STRATEGIC PLAN STREETS										
PRIORITY	DIVISION	DESCRIPTION	TOTAL COST		FUNDING SOURCE	10-YEAR AMOUNT	CURRENT YEAR	2008	2009	2010
11	ENGR.	Melrose - Milltown to Smithville Western	\$ 1,927,000	Engineering	Capital Imp.	\$ 131,000				
				Right of Way	Permissive Tax	\$ 120,000				
					Water	\$ 11,000				
					Sanitary	\$ 8,000				
					Storm	\$ 484,000				
				75%	Assessments	\$ 879,000				
					Permissive Tax	\$ 294,000				
						\$ 1,927,000				
12	ENGR.	Friendsville Rd.- Milltown to Riffel	\$ 1,070,000	Engineering	Capital Imp.	\$ -				
				Right of Way	Permissive Tax	\$ 75,000				
					Water	\$ 110,000				
					Sanitary	\$ 25,000				
					Storm	\$ 260,000				
					Assessments	\$ 172,700				
					State Issue 2	\$ 400,000				
					Permissive Tax	\$ 27,300				
						\$ 1,070,000				
13	ENGR.	Cleveland Rd - SR 83 to Smithville Western	\$ 1,860,000	Engineering	State Highway	\$ 175,000				
				Right of Way	State Highway	\$ 150,000				
					Water	\$ 15,000				
					Sanitary	\$ 15,000				
					Storm	\$ 550,000				
					Assessments	\$ 279,000				
					State Highway	\$ 676,000				
						\$ 1,860,000				
						\$ 680,000				
14	ENGR.	University - Gausche to Palmer	\$ 607,000	Engineering	Capital Imp.	\$ 44,000				
				Right of Way	Capital Imp.	\$ 25,000				
					Water	\$ 105,000				
					Sanitary	\$ 12,000				
					Storm	\$ 88,000				
				75%	Assessments	\$ 183,000				
					Capital Imp.	\$ 150,000				
						\$ 607,000				
15	ENGR.	Cleveland - Highland Ave. Intersection	\$ 128,000	Engineering	Permissive Tax	\$ 20,000				
				Right of Way	Permissive Tax	\$ 7,000				
					Water	\$ 5,000				
					Sanitary	\$ -				
					Storm	\$ 15,000				
					Permissive Tax	\$ 81,000				
						\$ 128,000				
16	ENGR.	Burbank Rd. - Riffel to Smithville Western	\$ 675,000	Engineering	State Highway	\$ 100,000				
				Right of Way	State Highway	\$ 50,000				
					Water	\$ 155,000				
					Sanitary	\$ 7,000				
					Storm	\$ 7,000				
					Assessments	\$ 101,000				
					State Highway	\$ 255,000				
						\$ 675,000				
17	ENGR.	W. Highland Ave.	\$ 1,035,000	Engineering	Capital Imp.	\$ 150,000				
				Right of Way	Capital Imp.	\$ 50,000				
					Water	\$ 50,000				
					Sanitary	\$ 40,000				
					Storm	\$ 160,000				
					Assessments	\$ 155,000				
					Capital Imp.	\$ 430,000				
						\$ 1,035,000				
18	ENGR.	E. Highland Avenue Reconstruction	\$ 651,588	Engineering	Permissive Tax	\$ 90,000				
				Right of Way	Permissive Tax	\$ 51,000				
					Water	\$ 10,000				
					Sanitary	\$ 5,000				
					Storm	\$ 60,000				
					Assessments	\$ 98,000				
					Permissive Tax	\$ 337,588				
						\$ 651,588				
19	ENGR.	Palmer - Bowman to Wayne	\$ 1,574,000	Engineering	Capital Imp.	\$ 116,000				
				Right of Way	Capital Imp.	\$ 50,000				
					Water	\$ 375,000				
					Sanitary	\$ 7,000				
					Storm	\$ 226,000				
				25%	Assessments	\$ 225,000				
					Capital Imp.	\$ 575,000				
						\$ 1,574,000				

2011	2012	2013	2014	2015	2016	Future	Future	COMMENTS
				\$ 131,000				
				\$ 120,000				
					\$ 11,000			
					\$ 8,000			
					\$ 484,000			
					\$ 879,000			
					\$ 294,000			
						\$ 75,000		
							\$ 110,000	
							\$ 25,000	
							\$ 260,000	
							\$ 172,700	
							\$ 400,000	
							\$ 27,300	
					\$ 175,000			ODOT planning 2-lane
						\$ 150,000		resurfacing in FY 2008
							\$ 15,000	
							\$ 15,000	
							\$ 550,000	
							\$ 279,000	
							\$ 676,000	
						\$ 44,000		
							\$ 25,000	
							\$ 105,000	
							\$ 12,000	
							\$ 88,000	
							\$ 183,000	
							\$ 150,000	
						\$ 20,000		After W/L Project
							\$ 7,000	
							\$ 5,000	
							\$ -	
							\$ 15,000	
							\$ 81,000	
					\$ 100,000			
						\$ 50,000		
							\$ 155,000	
							\$ 7,000	
							\$ 7,000	
							\$ 101,000	
							\$ 255,000	
					\$ 150,000			Maint plans to pave in 2008
					\$ 50,000			
						\$ 50,000		
						\$ 40,000		
						\$ 160,000		
						\$ 155,000		
						\$ 430,000		
					\$ 90,000			
						\$ 51,000		
							\$ 10,000	
							\$ 5,000	
							\$ 60,000	
							\$ 98,000	
							\$ 337,588	
						\$ 116,000		
							\$ 50,000	
							\$ 375,000	
							\$ 7,000	
							\$ 226,000	
							\$ 225,000	
							\$ 575,000	

CITY OF WOOSTER 10-YEAR INFRASTRUCTURE STRATEGIC PLAN STREETS										
PRIORITY	DIVISION	DESCRIPTION	TOTAL COST		FUNDING SOURCE	10-YEAR AMOUNT	CURRENT YEAR	2008	2009	2010
20	ENGR.	Riffel - Friendsville to Cleveland	\$ 107,000	Engineering Right of Way	SCMR	\$ 107,000				
					SCMR	\$ 1,000				
					Water	\$ 182,000				
					Sanitary	\$ 32,000				
					Storm	\$ 355,000				
					Assessments	\$ 236,000				
					SCMR	\$ 665,000				
						\$ 1,578,000				
21	ENGR.	W. Milltown Road	\$ 934,000	Engineering Right of Way	Capital Imp.	\$ 150,000				
					Capital Imp.	\$ 50,000				
					Water	\$ 10,000				
					Sanitary	\$ 6,000				
					Storm	\$ 125,000				
					Assessments	\$ 140,000				
					Capital Imp.	\$ 453,000				
						\$ 934,000				
22	ENGR.	Oldman - Oak to Mechanicsburg	\$ 112,000	Engineering Right of Way	SCMR	\$ 112,000				
					SCMR	\$ 50,000				
					Water	\$ 215,000				
					Sanitary	\$ 32,000				
					Storm	\$ 370,500				
					Assessments	\$ 249,000				
					SCMR	\$ 629,500				
						\$ 1,658,000				
23	ENGR.	SR 83 - Addtl Turn Lane Friendsville to Milltown		Engineering Right of Way	State Highway	\$ 20,000				
					State Highway	\$ 10,000				
					Water	\$ -				
					Sanitary	\$ -				
					Storm	\$ 67,000				
					State Highway	\$ 214,000				
						\$ 311,000				
24	ENGR.	Burbank & Smithville Western Intersection	\$ 170,000		Storm	\$ 20,000				
					Permissive Tax	\$ 150,000				
						\$ 170,000				
25	ENGR.	Silver Road Reconstruction (Mechanicsburg to Venture)								
26	ENGR.	Walnut Street Streetscape								
27	ENGR.	Beall Ave. Reconstruction (Bloomington to Cleveland)								
28	ENGR.	Liberty Street Streetscape (Grant to Columbus)								
29	Maint.	Highland & Portage Intersection	\$ -		Permissive Tax	\$ -				
30	Maint.	Madison & Timken Intersection	\$ -		Permissive Tax	\$ -				

2011	2012	2013	2014	2015	2016	Future	Future	COMMENTS
					\$ 107,000			
					\$ 1,000			
						\$ 182,000		
						\$ 32,000		
						\$ 355,000		
						\$ 236,000		
						\$ 665,000		
				\$ 150,000	\$ 50,000			
						\$ 10,000		
						\$ 6,000		
						\$ 125,000		
						\$ 140,000		
						\$ 453,000		
				\$ 112,000	\$ 50,000			
						\$ 215,000		
						\$ 32,000		
						\$ 370,500		
						\$ 249,000		
						\$ 629,500		
						\$ 20,000		Pending ODOT Safety Study
						\$ 10,000		
						\$ -		
						\$ -		
						\$ 67,000		
						\$ 214,000		
						\$ 20,000		
						\$ 150,000		
\$ 3,037,400	\$ 380,000	\$ 325,000	\$ 1,485,000					
\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ 50,000	\$ 1,182,000	
\$ 20,000	\$ -	\$ -	\$ 25,000	\$ -	\$ 8,000	\$ 40,000	\$ 141,000	
\$ 631,000	\$ -	\$ -	\$ 160,000	\$ -	\$ 484,000	\$ 160,000	\$ 2,143,500	
\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 431,000	\$ 200,000	\$ 640,000	\$ 1,253,000	
\$ 50,000	\$ 180,000	\$ 125,000	\$ 700,000	\$ 120,000	\$ 384,000	\$ 146,000	\$ 602,888	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112,000	\$ 158,000	\$ 1,294,500	
\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 879,000	\$ 155,000	\$ 1,683,700	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ 200,000	\$ 1,175,000	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ 2,116,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ 3,037,400	\$ 380,000	\$ 325,000	\$ 1,485,000	\$ 551,000	\$ 2,353,000	\$ 1,549,000	\$ 9,875,588	





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**Section 5**  
**2009 Wooster**  
**Community Hospital**  
**Budget**



# Wooster Community Hospital

1761 Beall Avenue, Wooster, Ohio 44691-2342

330-263-8100

*Providing Services At  
The Following  
Locations:*

## *Main Campus*

1761 Beall Ave.  
Phone: 330-263-8100

## **Home Health**

1761 Beall Ave.  
Phone: 330-263-8636  
Fax: 330-263-8541

## **Wound Healing Ctr.**

1761 Beall Ave.  
Phone: 330-263-8750  
Fax: 330-263-8752

## *North Campus*


## **Milltown**

**Professional Bldg.**  
128 E. Milltown Rd.  
Phone: 330-202-3371  
Fax: 330-202-3381

## **HealthPoint**

3727 Friendsville Rd.  
Phone: 330-202-3300  
Fax: 330-202-3304

**TO:** Wooster City Council Members

**FROM:** Scott Boyes, CFO 

**DATE:** November 26, 2008

**SUBJECT:** Wooster Community Hospital 2009  
Operating & Capital Budget

At today's Board of Governors meeting, they approved the Hospital's 2009 Operating & Capital Budget.

I plan on attending a City Council Finance Committee meeting in December, once date and time has been finalized, to review the attached budget packet.

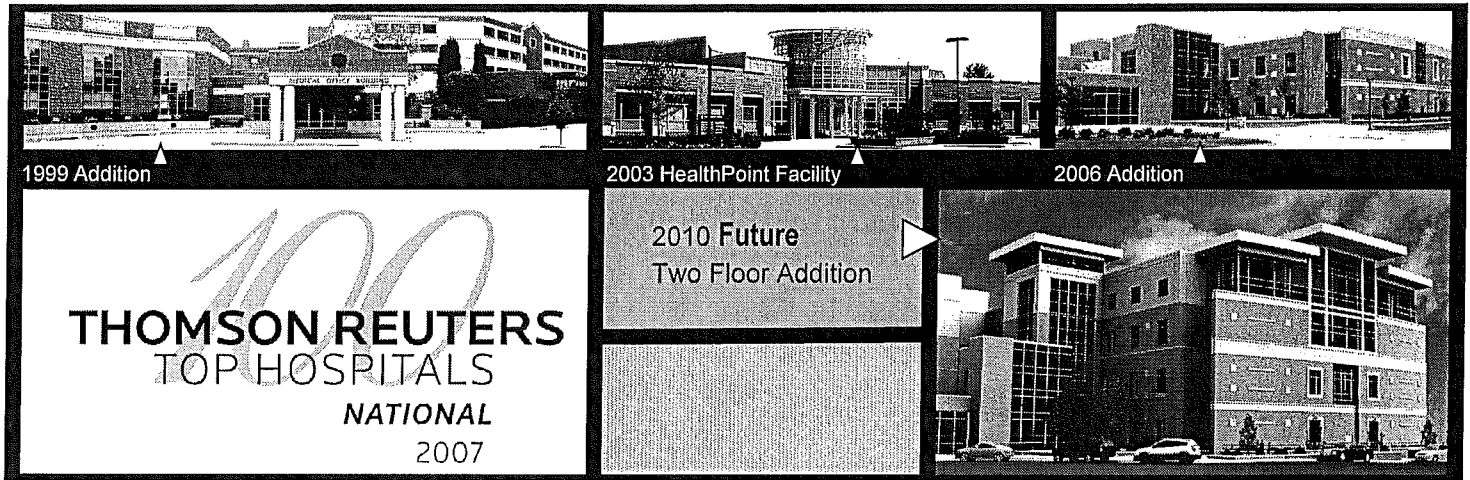
In the interim, if you have any questions, please feel free to call me at (330) 263-8148 or email me at [sboyes@wchosp.org](mailto:sboyes@wchosp.org).

c: Mayor Breneman  
Bill Sheron, CEO  
Andrei Dordea



# Wooster Community Hospital

## Budget Workshop



## Operating, Capital & FTE Budgets

November 19, 2008

Your Community, Your Hospital, Your Choice



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# WOOSTER COMMUNITY HOSPITAL

## SERVICE DEMAND AND BUDGET ASSUMPTIONS FOR BUDGET YEAR ENDING DECEMBER 31, 2009

	Actual <u>'05</u>	Actual <u>'06</u>	Actual <u>'07</u>	Projected <u>'08</u>	Budget <u>'09</u>	From Proj. '08 <u>% Change</u>
1 Acute Inpatient Admissions	5,318	5,690	5,501	5,576	5,673	1.7%
2 Inpatient Rehab Admissions	0	0	199	199	232	16.6%
3 Total Admissions	5,318	5,690	5,700	5,775	5,905	2.3%
4 % Occupancy (109 Open Beds '06; 119 Open Beds '07)	51.4%	52.2%	48.8%	48.2%	49.7%	3.0%
5 Acute Inpatient Patient Days	18,777	19,771	19,108	18,782	19,013	1.2%
6 Inpatient Rehab Patient Days	0	0	2,095	2,222	2,555	15.0%
7 Total Patient Days	18,777	19,771	21,203	21,004	21,568	2.7%
8 Observation Days	1,478	1,590	1,469	2,013	2,019	0.3%
9 Births	984	1,008	1,080	1,134	1,157	2.0%
10 Acute Average Length Of Stay	3.53	3.47	3.47	3.37	3.35	-0.6%
11 Inpatient Rehab Average Length Of Stay	0.00	0.00	10.53	11.17	11.01	-1.4%
12 Total Average Length Of Stay	3.53	3.47	3.72	3.64	3.65	0.3%
13 Average Daily Census	51	54	58	57	59	3.5%
14 Surgical Visits:						
15 Inpatient	1,155	1,201	1,314	1,274	1,299	2.0%
16 Outpatient	4,310	4,082	3,941	3,516	2,666	-24.2%
17 Total	5,465	5,283	5,255	4,790	3,965	-17.2%
18 Emergency Room Visits	25,484	27,239	28,764	30,019	30,920	3.0%
19 Home Health Admissions	860	980	871	935	1,023	9.5%
20 Total Outpatient Registrations	92,380	95,228	96,562	95,316	94,458	-0.9%
21 Adjusted Patient Days	48,064	50,261	52,601	53,650	53,335	-0.6%

### ASSUMPTIONS

22 FTEs (Including HH & Contract)	668	684	700	714	711
23 Manhours Per Patient Day	74.04	71.97	68.64	70.93	68.55
24 FTEs/Occupied Bed	12.99	12.63	12.04	12.43	12.03
25 Manhours Per APD	28.93	28.31	27.67	27.77	27.72
26 FTEs/Adjusted Patient Day	5.08	4.97	4.86	4.87	4.86
27 Salary Increase	01/09/05 Net 4%	01/08/06 All 3%	01/07/07 All 2.5%	01/06/08 All 2.5%	01/04/09 All 2.5%
Salary Increase \$ Impact:					
28 Est'd Annual Increase	\$1,104,441	\$894,006	\$797,351	\$837,060	\$869,115
29 Dates of Rate Increase	01-Jan-05	01-Jan-06	01-Jan-07	01-Jan-08	01-Jan-09
30 Rate Increase Percentage	5%	5%	4.5%	5%	6%
31 Income from Operations	7,168,640	6,318,944	7,275,382	7,286,007	5,243,676
32 Non-Operating Income	1,542,327	2,692,161	3,687,819	2,846,968	2,316,951
33 Non-Operating Expenses	(143,517)	(656,692)	(1,317,393)	(3,084,422)	(2,270,000)
34 Net Income	8,567,450	8,354,413	9,645,808	7,048,553	5,290,627
35 EBIDA	14,087,313	14,619,403	16,358,789	13,669,842	11,756,859
36 Operating Margin	9.10%	7.56%	8.07%	7.71%	5.45%

**WOOSTER COMMUNITY HOSPITAL**  
**2009 BUDGET VOLUME ASSUMPTIONS**

**Inpatient**

- Med/Surg - PCU Patient Census	Constant	39.0
- ICU	16% Increase	4.8
- Pediatrics	17% Decrease	0.5
- Women's Pavilion	2% Increase	7.8
- Nursery	2% Increase	7.3
- Inpatient Rehab	15% Increase	<u>7.0</u>
Total Patient Days		<u>66.4</u>

* Inpatient Surgery Cases	2% Increase	1,299
Outpatient Surgery Cases	24% Decrease	2,666
Emergency Visits	3% Increase	30,920

\* Includes C-Sections

**Outpatient**                      **Increase/(Decrease) Activity**

Ambulatory Care	-17%
* Breast Imaging	1%
Cardiac Rehab	2%
Cardio Vascular	9%
* CT Scan	2%
Endoscopy/Medical Outpatient	-25%
Laboratory	2%
Milltown Lab	1%
Health & Wellness	3%
Home Health	9%
* MRI	-23%
Nuclear Medicine	2%
Occupational Therapy	-3%
PET/CT	3%
Pharmacy	-1%
Physical Therapy	-1%
Radiology	1%
Radiology-Milltown	4%
Special Procedures	26%
Speech	11%
Wound Clinic	-1%

\* Includes Hospital & HealthPoint

**Remaining Activities - same level as 2008**

Bone Densitometry
Nutritional Services
Pulmonary/ Neurology
Sleep Center
* Ultrasound

# WOOSTER COMMUNITY HOSPITAL

## RATE INCREASES EFFECTIVE

1-Jan-09

	<u>Proposed % Increase</u>	<u>Current Rate</u>	<u>Adjusted Rate</u>
<b>Room Rates</b>			
<b>Med/Surg &amp; Peds</b>			
Private	6.00%	\$558	\$591
Semi Private	6.00%	\$488	\$517
Telemetry	6.00%	\$629	\$667
Step Down	6.00%	\$947	\$1,004
<b>Women's Pavilion</b>	6.00%	\$526	\$558
<b>Nursery</b>	6.00%	\$366	\$388
<b>ICU</b>			
Intensive	6.00%	\$1,267	\$1,343
Acute	6.00%	\$1,095	\$1,161
Step Down	6.00%	\$947	\$1,004
Telemetry	6.00%	\$629	\$667
Semi Private	6.00%	\$488	\$517
<b>Inpatient Rehab</b>	6.00%	\$788	\$835
<b>Ancillary Services</b>	6.00%		
<b>Outpatient Services</b>	6.00%		
<b>Pharmacy</b>	Cost Based		
<b>Medical Supplies</b>	Cost Based		
<b>Overall Average</b>	6.00%		

\* Adjusted rates may vary based upon market pricing data  
while still achieving overall weighted average 6% increases

**WOOSTER COMMUNITY HOSPITAL**  
**CURRENT YEAR COMPARED TO BUDGET**

	PROJECTED 2008	BUDGET 2009	INCREASE/ (DECREASE)
1 ROUTINE INPATIENT SERVICES	14,017,529	15,465,229	1,447,700
2 ANCILLARY INPATIENT SERVICES	41,179,311	43,963,656	2,784,345
3 <b>TOTAL INPATIENT REVENUE</b>	55,196,840	59,428,885	4,232,045
4 OUTPATIENT SERVICES	85,785,284	87,532,441	1,747,157
5 <b>GROSS PATIENT REVENUE</b>	140,982,124	146,961,326	5,979,202
<b>REVENUE DEDUCTIONS</b>			
6 CONTRACTUAL DEDUCTIONS	47,240,723	51,827,610	4,586,887
7 CHARITY DEDUCTIONS	2,248,109	2,382,996	134,887
8 OTHER DEDUCTIONS	22,916	24,291	1,375
9 <b>TOTAL REVENUE DEDUCTIONS</b>	49,511,748	54,234,897	4,723,149
10 <b>NET PATIENT REVENUE</b>	91,470,376	92,726,429	1,256,053
11 OTHER REVENUE	2,991,496	3,517,352	525,856
12 <b>TOTAL NET REVENUE</b>	94,461,872	96,243,781	1,781,909
<b>OPERATING EXPENSES</b>			
13 SALARIES AND WAGES	34,319,455	35,633,715	1,314,260
14 BENEFITS	12,968,779	13,931,806	963,027
15 FEES-PHYSICIANS	100,000	100,000	0
16 FEES-OTHER	6,858,224	7,216,172	357,948
17 SUPPLIES	15,514,863	16,596,800	1,081,937
18 UTILITIES	1,538,496	1,724,400	185,904
19 REPAIRS & MAINTENANCE	2,609,100	2,613,442	4,342
20 LEASES AND RENTALS	1,343,858	1,125,874	(217,984)
21 TAXES, INSURANCE & RISK MANAGEMENT	977,073	1,097,034	119,961
23 OTHER EXPENSE	666,851	674,159	7,308
24 BAD DEBT	3,657,877	3,820,471	162,594
25 <b>TOTAL OPERATING EXPENSES</b>	80,554,576	84,533,873	3,979,297
26 DEPRECIATION	6,621,289	6,466,232	(155,057)
27 <b>TOTAL OPERATING COSTS</b>	87,175,865	91,000,105	3,824,240
28 <b>OPERATING INCOME</b>	7,286,007	5,243,676	(2,042,331)
<b>NON-OPERATING INCOME &amp; EXPENSES</b>			
29 INTEREST INCOME-OPERATING	363,550	362,638	(912)
30 INTEREST INCOME-PLANT	2,483,418	1,954,313	(529,105)
31 OTHER EXPENSE	(3,084,422)	(2,270,000)	(814,422)
32 <b>TOTAL NON-OPERATING INCOME</b>	(237,454)	46,951	284,405
33 <b>NET INCOME</b>	7,048,553	5,290,627	(1,757,926)

# WOOSTER COMMUNITY HOSPITAL

## EXPENSES BY CATEGORY

	2008 PROJECTED	2009 BUDGET
<b>1 SALARIES &amp; WAGES</b>		
2 SALARIES & WAGES	33,875,203	35,328,527
3 GAIN SHARING EXPENSE	444,252	305,188
4 TOTAL SALARIES & WAGES	34,319,455	35,633,715
<b>5 BENEFITS</b>		
6 PERS	4,690,961	4,910,712
7 WORKER'S COMPENSATION	662,413	687,780
8 MEDICARE	416,218	436,549
9 QHR	81,961	86,906
10 UNEMPLOYMENT	20,621	21,000
11 HEALTH & DENTAL INSURANCE	6,829,244	7,510,105
12 LIFE INSURANCE	18,457	19,583
13 DISABILITY INSURANCE	160,268	167,471
14 EDUCATIONAL ASSISTANCE	49,802	52,000
15 EMPLOYEE HEALTH	1,562	1,700
16 EMPLOYEE RELATIONS	37,272	38,000
17 TOTAL BENEFITS	12,968,779	13,931,806
<b>18 PHYSICIAN CONSULTING</b>	100,000	100,000
<b>19 FEES-OTHER</b>		
20 CONSULTING	43,156	44,872
21 ADVERTISING	210,979	196,071
22 AUDITING	35,700	36,050
23 MANAGEMENT FEES-QUORUM	331,367	331,367
24 LEGAL FEES	135,059	140,000
25 MICROFILMING	49,639	10,000
26 PURCHASED SECURITY	124,703	124,900
27 OUTSIDE SERVICES	5,857,099	6,255,946
28 CHAPLAIN PROGRAM	24,397	24,722
29 COMPLIANCE	46,125	52,244
30 TOTAL FEES-OTHER	6,858,224	7,216,172
<b>31 SUPPLIES</b>		
32 OFFICE SUPPLIES	97,209	99,993
33 COPIER SUPPLIES	12,410	13,030
34 CHARGEABLE SUPPLIES	6,281,672	6,852,013
35 DIRECT DEPT SUPPLIES	2,998,789	3,016,610
36 CONTRAST MEDIA	515,757	527,516
37 FILM	714	879
38 PRINTING FORMS	12,328	13,872
39 OXYGEN & OTHER SUPPLIES	25,844	27,324
40 DRUGS	2,966,850	2,955,168
41 DRUGS-RETAIL	1,062,839	1,478,020

# WOOSTER COMMUNITY HOSPITAL

## EXPENSES BY CATEGORY

	2008 PROJECTED	2009 BUDGET
<b>42 SUPPLIES - CONTINUED</b>		
43 DAIRY	35,648	37,136
44 FOOD	151,579	162,770
45 MEAT	98,245	104,951
46 PRODUCE	37,458	39,120
47 LINEN REPLACEMENT	-	-
48 UNIFORM REPLACEMENT	10,640	13,238
49 MINOR EQUIPMENT	376,662	399,295
50 BLOOD PROCESSING	745,759	769,000
51 FREIGHT	84,460	86,865
52 TOTAL SUPPLIES	15,514,863	16,596,800
<b>53 UTILITIES</b>		
54 ELECTRICITY	637,009	737,867
55 FUEL	672,805	752,809
56 WATER	64,028	67,056
57 SEWER	45,119	47,329
58 TELEPHONE	119,535	119,339
59 TOTAL UTILITIES	1,538,496	1,724,400
<b>60 REPAIRS AND MAINTENANCE</b>		
61 REPAIR AND MAINTENANCE	221,869	213,888
62 MAINTENANCE CONTRACTS	2,349,046	2,353,850
63 TRUCK EXPENSE	38,185	45,704
64 TOTAL REPAIRS & MAINTENANCE	2,609,100	2,613,442
<b>65 LEASE/RENTAL</b>	1,343,858	1,125,874
<b>66 TAXES &amp; INSURANCE</b>		
67 PROPERTY & LIABILITY & RISK MNGT	817,329	933,776
68 REAL ESTATE TAXES	159,744	163,258
69 TOTAL TAXES & INSURANCE	977,073	1,097,034
<b>70 OTHER EXPENSES</b>		
71 MEDICAL LIBRARY	2,467	3,605
72 EDUCATION & TRAVEL	292,171	292,678
73 DUES AND SUBSCRIPTIONS	242,247	248,332
74 POSTAGE	75,298	76,042
75 SCHOLARSHIPS	54,668	53,502
76 TOTAL OTHER EXPENSE	666,851	674,159
<b>77 BAD DEBT</b>		
78 COLLECTION EXPENSE	285,632	297,745
79 BAD DEBT	3,372,245	3,522,726
80 TOTAL BAD DEBT EXPENSE	3,657,877	3,820,471



**WOOSTER COMMUNITY HOSPITAL**  
**EXPENSES BY CATEGORY**

	<b>2008 PROJECTED</b>	<b>2009 BUDGET</b>
81 SUBTOTAL OPERATING EXPENSES W/O DEPRECIATION	<u>80,554,576</u>	<u>84,533,873</u>
82 DEPRECIATION	<u>6,621,289</u>	<u>6,466,232</u>
83 TOTAL OPERATING EXPENSE	<u>87,175,865</u>	<u>91,000,105</u>
84 NON-OPERATING OTHER EXPENSE	3,084,422	2,270,000
85 TOTAL EXPENSES	<u>90,260,287</u>	<u>93,270,105</u>

# WOOSTER COMMUNITY HOSPITAL

## EXPLANATION OF INCREASES/DECREASES

### 2009 BUDGET COMPARED TO CURRENT YEAR

	Increase (Decrease)
<b><u>Patient Revenue</u></b>	
<u>Routine Inpatient Services:</u> In addition to the proposed 6% price increase, this increase reflects a 2% growth in activity for the Women's Pavilion, a 15% growth in Inpatient Rehab and a 16% growth in activity in ICU.	1,447,700
<u>Ancillary Inpatient Services:</u> In addition to the proposed 6% price increase, Acute ancillary inpatient service volumes are projected to increase due to a projected increase in admissions of 2.3%. Pharmaceutical and Medical Surgical charges directly correlate to their respective costs which are expected to increase.	2,784,345
<b><u>Total Inpatient Revenue</u></b>	4,232,045
<u>Outpatient Revenue:</u> In addition to the proposed 6% rate increase, this increase is attributable to fluctuations in activity levels and services. Please refer to page 2 for the key volume assumptions.	1,747,157
<b><u>Total Patient Revenue:</u></b>	5,979,202
<b><u>Revenue Deductions:</u></b>	
<u>Contractual allowances:</u> The increase in contractual allowances is due to the increase in patient revenue along with anticipated continued payor mix shift and decreasing Care Assurance funding. Contractual assumptions also reflect the Federal Fiscal Year 2009 Final Rules.	4,586,887
<u>Charity Deductions:</u> Increase corresponds to change in patient revenue due to price increase.	134,887
<u>Other Deductions:</u> Administrative adjustments are projected to be consistent in 2009.	1,375
<b><u>Total Revenue Deductions:</u></b>	4,723,149
<b><u>Net Patient Revenue:</u></b>	1,256,053
<u>Other Revenue:</u> Increase is mainly due to the Retail Pharmacy, Health & Wellness and Rental of Office Space.	525,856
<b><u>Total Net Revenue:</u></b>	1,781,909

# WOOSTER COMMUNITY HOSPITAL

## EXPLANATION OF INCREASES/DECREASES

### 2009 BUDGET COMPARED TO CURRENT YEAR

	Increase (Decrease)
<b><u>Operating Expenses:</u></b>	
<u>Salaries &amp; Wages:</u> Increase is due to the anticipated 2.5% wage increase proposed for January 2009 in addition to ongoing step increases which is estimated to result in an overall 3% increase. Gainsharing is budgeted at 5.5% of the projected operating margin. This increase is partially offset by the decrease of 2.7 FTE's in 2009.	1,314,260
<u>Benefits:</u> Increase is primarily due to health insurance and OPERS expense. Worker's Compensation and OPERS expense will also increase proportionately to the increase in salary & wages for 2009.	963,027
<u>Fees Physician:</u> Will remain the same for 2009.	0
<u>Fees Other:</u> Increase in fees is due to the impact of a full year of contracted anesthesia services, the physician electronic medical record system assistance program, and the increased cost of night coverage for the pharmacy.	357,948
<u>Supplies:</u> Increase in supplies is due to the anticipated changes in activity, inflation, ICD's and the Retail Pharmacy.	1,081,937
<u>Utilities:</u> Increased cost of utilities is primarily due to inflation adjustments.	185,904
<u>Repairs &amp; Maintenance:</u> Repairs will remain consistent for 2009,	4,342
<u>Leases &amp; Rentals:</u> Decrease in lease expense is due to the savings from the new lease agreement for PACS in 2009 which is partially offset by the proposed lease of additional drug dispensing machines.	(217,984)
<u>Taxes &amp; Insurance:</u> Increase in insurance expense is due to an increase in the rates from actual and anticipated renewals.	119,961
<u>Other Expenses:</u> Increase is mainly due to scholarship employment agreements that will be fulfilled in 2009.	7,308

# WOOSTER COMMUNITY HOSPITAL

## EXPLANATION OF INCREASES/DECREASES

### 2009 BUDGET COMPARED TO CURRENT YEAR

	Increase (Decrease)
<u>Bad Debt:</u>	162,594
The increase in bad debt expense is directly related to the increase in patient service revenue for 2009.	
<u>Depreciation:</u>	(155,057)
The decrease is due to PP&E that will be fully depreciated in 2008 offset by new capital items purchased in 2008 with a full year depreciation starting in 2009 and new 2009 capital purchases.	
<u>Total Operating Costs:</u>	3,824,240
<u>Operating Income:</u>	(2,042,331)
<u>Non-Operating Income Expenses:</u>	
<u>Interest Income - Operating Fund</u>	(912)
Decrease is due to the anticipated lower return on investments.	
<u>Interest Income - Plant Fund</u>	(529,105)
Decrease is due to the anticipated reduction in cash balances with a lower rate of return on investments.	
<u>Other Expenses:</u>	(814,422)
This account is used to transfer funds to the Wooster Community Hospital Foundation for ongoing recruitment, transportation program and Physician Management Services.	
<u>Net Income:</u>	(1,757,926)

# WOOSTER COMMUNITY HOSPITAL

## COMPARISON OF REVENUES AND EXPENSES BY DEPARTMENT

### BUDGET 2009

#### REVENUE

#### EXPENSES

	NURSING ADMINISTRATION	737,568
2,000	EDUCATION & PRACTICE	467,594
262,734	IV THERAPY	457,965
	PARISH NURSE	
3,843,883	WOUND CENTER	1,201,855
	FLOAT	330,546
5,049,098	PCU	3,546,848
4,652,421	3RD FLOOR	4,160,568
156,508	PEDIATRICS	360,478
2,311,261	ICU	1,601,602
7,019,013	WOMEN'S PAVILION	4,611,146
2,159,924	INPATIENT REHAB	1,480,633
12,441,026	SURGERY	6,867,086
1,060,100	AMBULATORY CARE / P.A.C.U.	1,266,604
2,222,510	ANESTHESIA	537,260
808,240	ENDOSCOPY	122,494
9,091,964	MEDICAL SUPPLIES EXPENSE	ALLOCATED
17,671	STERILE PROCESSING	617,144
11,186,109	EMERGENCY DEPARTMENT	3,566,713
19,562	SANE NURSE PROGRAM	42,239
7,900	ED-EMS	141,595
18,622,677	LABORATORY	5,095,390
240,811	MILLTOWN LABORATORY	129,801
185,352	HEALTHPOINT BONE DENSITOMETRY	57,953
3,658,927	RADIOLOGY	1,667,319
817,287	MILLTOWN RADIOLOGY	145,584
664,491	ULTRASOUND	177,760
475,865	HEALTHPOINT ULTRASOUND	110,721
3,908,686	NUCLEAR MEDICINE	753,413
10,015,351	CAT SCAN	1,183,127
1,895,199	HEALTHPOINT CAT SCAN	143,383
639,532	HEALTHPOINT BREAST HEALTH CENTER	337,104
414,337	BREAST IMAGING HOSPITAL	214,747
4,006,541	MRI	420,937
1,966,265	HEALTHPOINT MRI	400,828
881,493	PET/CT	155,765
8,287,829	PHARMACY	4,409,546
1,752,522	RETAIL PHARMACY	1,802,408
2,195,046	SLEEP LAB	457,489
4,660,544	PULMONARY/NEUROLOGY	2,034,151
2,618,834	PHYSICAL THERAPY	1,382,098
473,027	PHYSICAL THERAPY INPATIENT	262,377
648,614	PHYSICAL THERAPY INPATIENT REHAB	186,177
374,980	SPEECH THERAPY	233,860
102,966	SPEECH THERAPY INPATIENT	38,824
168,764	SPEECH THERAPY INPATIENT REHAB	49,919

# WOOSTER COMMUNITY HOSPITAL

## COMPARISON OF REVENUES AND EXPENSES BY DEPARTMENT

### BUDGET 2009

#### REVENUE

#### EXPENSES

585,705	OCCUPATIONAL THERAPY	353,172
218,668	OCCUPATIONAL THERAPY INPATIENT	141,124
696,185	OCCUPATIONAL THERAPY INPATIENT REHAB	174,663
704,099	HEALTHPOINT HEALTH & WELLNESS	651,859
459,193	CARDIAC REHAB	307,505
5,282,507	CARDIOVASCULAR	1,358,158
7,515,659	SPECIAL PROCEDURES	2,099,224
225,630	NUTRITIONAL SERVICES	339,356
1,854,963	HOME HEALTH	1,856,864
33,110	PRIVATE DUTY	31,533
	TUMOR REGISTRY	37,390
6,800	HEALTH INFORMATION MANAGEMENT	1,585,503
	CASE MANAGEMENT	1,073,779
263,218	FOOD SERVICE	1,220,719
15,000	PLANT OPERATIONS	6,041,300
	MAINTENANCE	633,643
	MILLTOWN MAINTENANCE	20,195
	HEALTHPOINT MAINTENANCE	28,824
50,203	ENVIRONMENTAL SERVICES	2,206,229
23,000	ACCOUNTING	511,828
	CREDIT AND COLLECTION	862,701
	REGISTRATION	492,067
	MILLTOWN REGISTRATION	100,469
	SCHEDULING	101,006
	HEALTHPOINT REGISTRATION	106,900
	ED REGISTRATION	282,998
10,550	PATIENT FINANCIAL SERVICES	1,134,487
29,880	COMMUNICATIONS	316,689
	TELECOMMUNICATIONS	218,680
	INFORMATION SYSTEMS	1,874,992
	EMPLOYEE RETRAINING	5,764
	EMPLOYEE HEALTH	68,112
	ADMINISTRATION	2,770,496
	HUMAN RESOURCES	705,559
	RETURN TO WORK	4,060
	MEDICAL STAFF SERVICES	111,002
3,000	MATERIALS MANAGEMENT	506,025
	MARKETING/TRANSPORTATION	644,211
	PHYSICIAN PRACTICE MANAGEMENT	(93,860)
	VOLUNTEER SERVICES	67,206
	INSURANCE	843,465
	BAD DEBT EXPENSE	3,522,726
	GAIN SHARING	305,188
	LEGAL & TREASURY ALLOCATION	98,596
232,634	MILLTOWN PROFESSIONAL BUILDING	383,812
151,561	ON CAMPUS MEDICAL OFFICE BUILDING	167,654

# WOOSTER COMMUNITY HOSPITAL

## COMPARISON OF REVENUES AND EXPENSES BY DEPARTMENT

### BUDGET 2009

<u>REVENUE</u>		<u>EXPENSES</u>
126,573	HEALTHPOINT BUILDING	702,291
	PROPERTY 708 WINTER STREET	8,100
	PROPERTY 720 WINTER STREET	12,072
285	FRIENDSVILLE ROAD PROPERTY	22,745
	1734 GASCHÉ STREET	9,248
	1710 GASCHÉ STREET	3,157
2,391	MISCELLANEOUS INCOME	
150,478,678	TOTALS	91,000,105
(54,234,897)	REVENUE DEDUCTIONS	
2,316,951	INTEREST INCOME	
	WCH FOUNDATION	2,270,000
98,560,732	NET TOTALS	93,270,105
	NET INCOME	5,290,627

\* Final price increase by department may be higher or lower than the overall price increase which will result in varying adjustments to individual department revenue numbers while the overall weighted average price increase will be 6%.

**WOOSTER COMMUNITY HOSPITAL**  
**2009 SALARY BUDGET (HOSPITAL SUMMARY)**  
**BUDGET YEAR LABOR DATA PROJECTIONS**

2008 BUDGETED FTEs					2008 ACTUAL FTEs THRU 10/31/08				2009 BUDGETED FTEs			
	WORKED FTEs	PAID FTEs	CONTRACT FTEs	TOTAL PAID FTEs	WORKED FTEs	PAID FTEs	CONTRACT FTEs	TOTAL PAID FTEs	WORKED FTEs	PAID FTEs	CONTRACT FTEs	TOTAL PAID FTEs
<b>NURSING SERVICES - LORAIN FRANK-LIGHTFOOT</b>												
01.6000 NURSING ADMINISTRATION	6.79	7.60	0.03	7.63	6.78	7.75	0.04	7.79	6.75	7.72	0.04	7.76
01.6010 EDUCATION & PRACTICE	3.49	4.00	0.00	4.00	2.80	3.19	0.00	3.19	3.29	3.75	0.00	3.75
01.6050 IV THERAPY	3.47	3.85	0.00	3.85	3.43	3.88	0.00	3.88	3.44	3.89	0.00	3.89
01.6060 PARISH NURSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01.6090 MED/SURG FLOAT	1.66	5.01	0.00	5.01	1.15	2.93	0.00	2.93	1.96	4.99	0.00	4.99
01.6100 PCU	37.48	40.78	0.01	40.79	39.75	43.39	0.00	43.39	40.06	43.72	0.00	43.72
01.6200 MED/SURG - 3RD	46.52	52.02	0.01	52.03	45.87	52.20	0.00	52.20	46.26	52.64	0.00	52.64
01.6300 PEDIATRICS	4.43	5.19	0.00	5.19	4.34	5.19	0.00	5.19	3.19	3.82	0.00	3.82
01.6410 ICU	14.40	16.53	0.00	16.53	14.96	16.98	0.00	16.98	15.48	17.57	0.00	17.57
01.6460 WOMEN'S PAVILION	37.63	42.74	0.00	42.74	41.12	45.77	0.00	45.77	41.51	46.20	0.00	46.20
01.6550 INPATIENT REHAB	12.24	13.21	1.01	14.22	12.14	13.59	1.00	14.59	13.34	14.93	1.00	15.93
01.6600 SURGERY	22.98	26.59	0.00	26.59	22.20	25.46	0.00	25.46	19.64	22.52	0.00	22.52
01.6610 AMBULATORY CARE/P.A.C.U.	13.40	16.01	0.00	16.01	1.52	16.16	0.00	16.16	1.32	13.98	0.00	13.98
01.6640 ENDOSCOPY	4.68	5.27	0.00	5.27	3.70	4.18	0.00	4.18	0.00	0.00	0.00	0.00
01.6760 STERILE PROCESSING	6.73	7.65	0.00	7.65	7.07	8.10	0.00	8.10	7.16	8.20	0.00	8.20
01.6780 EMERGENCY DEPARTMENT	36.53	41.05	0.00	41.05	36.04	40.90	0.00	40.90	37.40	42.45	0.00	42.45
01.6790 SANE NURSE	0.16	0.16	0.00	0.16	0.13	0.07	0.00	0.07	0.28	0.15	0.00	0.15
01.6800 EMERGENCY - EMS	1.54	1.65	0.00	1.65	1.47	1.66	0.00	1.66	1.46	1.65	0.00	1.65
01.7300 PHARMACY	12.88	14.50	0.00	14.50	12.20	13.18	0.00	13.18	12.64	13.66	0.00	13.66
01.7310 RETAIL PHARMACY	2.75	3.10	0.00	3.10	2.32	2.56	0.00	2.56	2.87	3.10	0.00	3.10
01.7420 CARDIAC REHAB	2.56	3.04	0.00	3.04	2.88	3.27	0.00	3.27	3.08	3.50	0.00	3.50
01.7430 CARDIOVASCULAR	9.53	10.67	0.08	10.75	9.67	10.74	0.00	10.74	9.60	10.67	0.00	10.67
01.7440 SPECIAL PROCEDURES	3.89	4.50	0.00	4.50	3.96	4.48	0.00	4.48	4.86	5.50	0.00	5.50
01.7640 HOME HEALTH	18.22	20.36	0.00	20.36	18.44	20.55	0.00	20.55	19.38	21.59	0.00	21.59
01.7650 PRIVATE DUTY	0.00	0.00	0.00	0.00	0.34	0.35	0.00	0.35	0.79	0.81	0.00	0.81
<b>TOTAL NURSING SERVICES FTEs</b>	<b>303.98</b>	<b>345.48</b>	<b>1.14</b>	<b>346.62</b>	<b>294.28</b>	<b>346.53</b>	<b>1.04</b>	<b>347.57</b>	<b>295.75</b>	<b>347.01</b>	<b>1.04</b>	<b>348.05</b>
<b>CLINICAL SERVICES - CRAIG SHERMAN</b>												
01.6070 WOUND CARE	3.69	4.13	3.01	7.14	4.17	4.88	3.00	7.88	5.15	6.02	3.00	9.02
01.7020 LABORATORY	31.60	35.80	0.02	35.82	32.59	36.15	0.01	36.16	30.96	34.34	0.01	34.35
01.7021 MILLTOWN LABORATORY	2.18	2.38	0.00	2.38	1.79	2.07	0.00	2.07	1.96	2.27	0.00	2.27
01.7204 HEALTHPOINT BONE DENSITOMETRY	0.54	0.64	0.00	0.64	0.56	0.68	0.00	0.68	0.56	0.64	0.00	0.64
01.7210 RADIOLOGY	13.25	15.67	0.00	15.67	13.97	16.04	0.00	16.04	14.15	16.25	0.00	16.25
01.7211 MILLTOWN RADIOLOGY	1.17	1.41	0.00	1.41	1.12	1.31	0.00	1.31	1.28	1.50	0.00	1.50
01.7220 ULTRASOUND	1.07	1.20	0.00	1.20	1.42	1.72	0.00	1.72	1.03	1.25	0.00	1.25
01.7224 HEALTHPOINT ULTRASOUND	0.89	1.00	0.00	1.00	0.86	0.86	0.00	0.86	0.83	1.00	0.00	1.00
01.7230 NUCLEAR MEDICINE	1.83	2.12	0.00	2.12	2.02	2.24	0.00	2.24	1.92	2.13	0.00	2.13
01.7240 CAT SCAN	6.30	7.38	0.00	7.38	6.26	6.96	0.00	6.96	6.75	7.50	0.00	7.50
01.7244 HEALTHPOINT CAT SCAN	0.85	1.00	0.00	1.00	0.84	0.98	0.00	0.98	0.90	1.00	0.00	1.00
01.7250 HEALTHPOINT BREAST IMAGING	2.94	3.42	0.00	3.42	2.93	3.39	0.00	3.39	2.94	3.40	0.00	3.40
01.7253 BREAST IMAGING INPATIENT	0.43	0.50	0.00	0.50	0.57	0.58	0.00	0.58	0.52	0.60	0.00	0.60
01.7260 MRI	1.77	2.00	0.00	2.00	1.63	1.95	0.00	1.95	1.46	1.75	0.00	1.75
01.7264 HEALTHPOINT MRI	1.13	1.22	0.46	1.68	0.92	1.21	0.00	1.21	0.91	1.20	0.00	1.20
01.7350 SLEEP LAB	4.82	5.63	0.01	5.64	5.24	5.74	0.00	5.74	5.14	5.63	0.00	5.63
01.7360 PULMONARY/NEUROLOGY	20.19	22.32	0.00	22.32	20.24	22.47	0.00	22.47	20.07	22.28	0.00	22.28
01.7500 NUTRITIONAL SERVICES	3.96	4.30	0.00	4.30	4.02	4.46	0.00	4.46	4.06	4.50	0.00	4.50
01.8010 FOOD SERVICES	17.10	20.15	0.00	20.15	17.95	19.87	0.00	19.87	17.59	19.47	0.00	19.47
01.8310 PLANT OPERATIONS	7.92	8.81	6.52	15.33	7.80	8.78	6.86	15.64	7.70	8.67	6.86	15.53



**2009 SALARY BUDGET (HOSPITAL SUMMARY)  
BUDGET YEAR LABOR DATA PROJECTIONS**

2008 BUDGETED FTEs					2008 ACTUAL FTEs THRU 10/31/08				2009 BUDGETED FTEs			
	WORKED FTEs	PAID FTEs	CONTRACT FTEs	TOTAL PAID FTEs	WORKED FTEs	PAID FTEs	CONTRACT FTEs	TOTAL PAID FTEs	WORKED FTEs	PAID FTEs	CONTRACT FTEs	TOTAL PAID FTEs
<b>CLINICAL SERVICES CONT.- CRAIG SHERMAN</b>												
01.8340 MAINTENANCE	7.65	9.29	0.00	9.29	8.13	9.34	0.00	9.34	8.95	10.28	0.00	10.28
01.8341 MILLTOWN MAINTENANCE	0.29	0.33	0.00	0.33	0.31	0.32	0.00	0.32	0.31	0.32	0.00	0.32
01.8344 HEALTHPOINT MAINTENANCE	0.29	0.33	0.00	0.33	0.31	0.32	0.00	0.32	0.31	0.32	0.00	0.32
01.8500 ENVIRONMENTAL SERVICES	26.30	29.64	1.48	31.12	28.15	31.01	1.52	32.53	24.89	27.42	1.52	28.94
01.8501 MILLTOWN ENVIRONMENTAL SERVICES	2.29	2.49	0.00	2.49	2.34	2.57	0.00	2.57	2.26	2.49	0.00	2.49
01.8502 ON-CAMPUS ENVIRONMENTAL	1.20	1.31	0.00	1.31	1.06	1.09	0.00	1.09	1.27	1.31	0.00	1.31
01.8504 HEALTHPOINT ENVIRONMENTAL SERVICES	2.84	2.98	0.00	2.98	2.42	2.63	0.00	2.63	2.74	2.98	0.00	2.98
<b>TOTAL CLINICAL SERVICES FTEs</b>	<b>164.50</b>	<b>187.45</b>	<b>11.50</b>	<b>198.95</b>	<b>169.60</b>	<b>189.62</b>	<b>11.39</b>	<b>201.01</b>	<b>166.60</b>	<b>186.52</b>	<b>11.39</b>	<b>197.91</b>
<b>CLINICAL SERVICES - WILLIAM SHERON</b>												
01.7370 HEALTHPOINT PHYSICAL THERAPY	14.81	16.47	0.00	16.47	14.69	16.42	0.00	16.42	14.63	16.36	0.00	16.36
01.7373 PHYSICAL THERAPY INPATIENT ACUTE	2.34	2.43	0.00	2.43	2.79	2.91	0.00	2.91	2.90	3.02	0.00	3.02
01.7374 PT INPT REHAB	1.74	1.77	0.23	2.00	1.16	1.26	0.00	1.26	1.81	1.97	0.00	1.97
01.7380 HEALTHPOINT SPEECH THERAPY	1.90	2.14	0.00	2.14	1.84	2.14	0.00	2.14	2.55	2.96	0.00	2.96
01.7383 SPEECH THERAPY INPATIENT ACUTE	0.32	0.32	0.00	0.32	0.18	0.18	0.00	0.18	0.41	0.40	0.00	0.40
01.7384 SPEECH IP REHAB	0.37	0.38	0.00	0.38	0.86	1.03	0.00	1.03	0.50	0.60	0.00	0.60
01.7390 HEALTHPOINT OCCUPATIONAL THERAPY	3.27	3.80	0.00	3.80	3.30	3.71	0.00	3.71	3.45	3.87	0.00	3.87
01.7393 OCCUPATIONAL THERAPY INPATIENT ACUTE	0.54	0.54	0.00	0.54	0.84	0.96	0.00	0.96	1.50	1.70	0.00	1.70
01.7394 OT INPT REHAB	2.04	2.11	0.00	2.11	1.90	2.02	0.00	2.02	1.98	2.10	0.00	2.10
01.7404 HEALTHPOINT HEALTH & WELNNESS	8.48	9.30	0.25	9.55	9.29	10.41	0.72	11.13	8.65	9.69	0.72	10.41
<b>TOTAL CLINICAL SERVICES FTEs</b>	<b>35.81</b>	<b>39.26</b>	<b>0.48</b>	<b>39.74</b>	<b>36.87</b>	<b>41.04</b>	<b>0.72</b>	<b>41.76</b>	<b>38.36</b>	<b>42.67</b>	<b>0.72</b>	<b>43.39</b>
<b>FISCAL SERVICES - SCOTT BOYES</b>												
01.7680 HEALTH INFORMATION MANAGEMENT	18.92	22.00	1.09	23.09	18.39	21.35	1.21	22.56	16.88	19.60	1.33	20.93
01.9010 GENERAL ACCOUNTING	4.93	5.85	0.00	5.85	5.87	6.58	0.00	6.58	5.94	6.66	0.00	6.66
01.9200 REGISTRATION	7.97	9.50	0.00	9.50	8.07	9.24	0.00	9.24	8.08	9.25	0.00	9.25
01.9201 MILLTOWN REGISTRATION	1.77	2.01	0.00	2.01	2.17	2.37	0.00	2.37	2.06	2.25	0.00	2.25
01.9202 DIAGNOSTIC SERVICE RECEPTION	1.33	1.80	0.00	1.80	1.12	1.46	0.00	1.46	0.00	0.00	0.00	0.00
01.9203 SCHEDULING	1.91	2.12	0.00	2.12	1.84	2.10	0.00	2.10	1.85	2.12	0.00	2.12
01.9204 HEALTHPOINT REGISTRATION	1.89	2.00	0.00	2.00	1.30	1.43	0.00	1.43	2.10	2.30	0.00	2.30
01.9205 ED REGISTRATION	5.12	6.10	0.00	6.10	5.61	6.11	0.00	6.11	5.33	6.10	0.00	6.10
01.9300 PATIENT FINANCIAL SERVICES	13.62	15.12	0.00	15.12	14.04	15.98	0.00	15.98	14.23	16.20	0.00	16.20
01.9310 COMMUNICATIONS	4.47	5.27	0.00	5.27	4.80	5.72	0.00	5.72	4.40	5.25	0.00	5.25
01.9550 MATERIALS MANAGEMENT	5.23	6.00	1.06	7.06	5.27	5.88	1.01	6.89	5.29	5.90	1.01	6.91
<b>TOTAL FISCAL SERVICES FTEs</b>	<b>67.16</b>	<b>77.77</b>	<b>2.15</b>	<b>79.92</b>	<b>68.47</b>	<b>78.22</b>	<b>2.22</b>	<b>80.44</b>	<b>66.17</b>	<b>75.63</b>	<b>2.34</b>	<b>77.97</b>
<b>ADMINISTRATIVE SERVICES - WILLIAM SHERON</b>												
01.9500 ADMINISTRATION	4.31	5.00	1.44	6.44	4.77	5.45	1.63	7.08	5.08	5.80	1.63	7.43
01.9560 MARKETING	7.21	7.96	0.00	7.96	7.18	7.86	0.00	7.86	6.94	7.60	0.00	7.60
01.9570 PHYSICIAN PRACTICE	0.00	0.00	0.00	0.00	0.84	0.90	0.00	0.90	0.93	1.00	0.00	1.00
01.9700 VOLUNTEER SERVICES	0.90	1.00	0.00	1.00	0.91	1.00	0.00	1.00	0.91	1.00	0.00	1.00
<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>12.42</b>	<b>13.96</b>	<b>1.44</b>	<b>15.40</b>	<b>13.69</b>	<b>15.21</b>	<b>1.63</b>	<b>16.84</b>	<b>13.85</b>	<b>15.40</b>	<b>1.63</b>	<b>17.03</b>

**2009 SALARY BUDGET (HOSPITAL SUMMARY)  
BUDGET YEAR LABOR DATA PROJECTIONS**

2008 BUDGETED FTEs					2008 ACTUAL FTEs THRU 10/31/08				2009 BUDGETED FTEs			
	WORKED FTEs	PAID FTEs	CONTRACT FTEs	TOTAL PAID FTEs	WORKED FTEs	PAID FTEs	CONTRACT FTEs	TOTAL PAID FTEs	WORKED FTEs	PAID FTEs	CONTRACT FTEs	TOTAL PAID FTEs
<b>QUALITY MANAGEMENT - KATHY SIFFERLIN</b>												
01.7690 CASE MANAGEMENT	10.17	11.82	0.00	11.82	8.35	10.11	0.00	10.11	9.34	11.30	0.00	11.30
01.9540 MEDICAL STAFF SERVICES	0.89	1.02	0.00	1.02	0.86	1.01	0.00	1.01	0.86	1.02	0.00	1.02
<b>TOTAL QUALITY MANAGEMENT FTE'S</b>	<b>11.06</b>	<b>12.84</b>	<b>0.00</b>	<b>12.84</b>	<b>9.21</b>	<b>11.12</b>	<b>0.00</b>	<b>11.12</b>	<b>10.20</b>	<b>12.32</b>	<b>0.00</b>	<b>12.32</b>
<b>INFORMATION TECHNOLOGY - CARLA FONTE</b>												
01.9350 TELECOMMUNICATIONS	0.52	0.60	0.00	0.60	0.25	0.30	0.00	0.30	0.51	0.60	0.00	0.60
01.9360 INFORMATION SERVICES	9.01	10.13	0.00	10.13	8.84	10.51	0.00	10.51	8.20	9.75	0.00	9.75
<b>TOTAL INFORMATION TECHNOLOGY FTE'S</b>	<b>9.53</b>	<b>10.73</b>	<b>0.00</b>	<b>10.73</b>	<b>9.10</b>	<b>10.81</b>	<b>0.00</b>	<b>10.81</b>	<b>8.71</b>	<b>10.35</b>	<b>0.00</b>	<b>10.35</b>
<b>HUMAN RESOURCES - STAN HOCHSTETLER</b>												
01.9480 EMPLOYEE HEALTH	0.60	0.63	0.00	0.63	0.62	0.65	0.00	0.65	0.60	0.63	0.00	0.63
01.9510 HUMAN RESOURCES	2.50	3.00	0.00	3.00	2.60	3.00	0.00	3.00	2.60	3.00	0.00	3.00
01.9470 EMPLOYEE RETRAINING	0.00	0.00	0.00	0.00	0.04	0.04	0.00	0.04	0.08	0.07	0.00	0.07
01.9530 RETURN TO WORK	0.11	0.10	0.00	0.10	0.28	0.28	0.00	0.28	0.10	0.10	0.00	0.10
<b>TOTAL HUMAN RESOURCES FTEs</b>	<b>3.21</b>	<b>3.73</b>	<b>0.00</b>	<b>3.73</b>	<b>3.55</b>	<b>3.97</b>	<b>0.00</b>	<b>3.97</b>	<b>3.38</b>	<b>3.80</b>	<b>0.00</b>	<b>3.80</b>
<b>TOTAL NURSING SERVICES FTEs</b>	<b>303.98</b>	<b>345.48</b>	<b>1.14</b>	<b>346.62</b>	<b>294.28</b>	<b>346.53</b>	<b>1.04</b>	<b>347.57</b>	<b>295.75</b>	<b>347.01</b>	<b>1.04</b>	<b>348.05</b>
<b>TOTAL CLINICAL SERVICES FTEs</b>	<b>200.31</b>	<b>226.71</b>	<b>11.98</b>	<b>238.69</b>	<b>206.47</b>	<b>230.66</b>	<b>12.11</b>	<b>242.77</b>	<b>204.97</b>	<b>229.19</b>	<b>12.11</b>	<b>241.30</b>
<b>TOTAL FISCAL SERVICES FTEs</b>	<b>67.16</b>	<b>77.77</b>	<b>2.15</b>	<b>79.92</b>	<b>68.47</b>	<b>78.22</b>	<b>2.22</b>	<b>80.44</b>	<b>66.17</b>	<b>75.63</b>	<b>2.34</b>	<b>77.97</b>
<b>TOTAL ADMINISTRATIVE FTEs</b>	<b>12.42</b>	<b>13.96</b>	<b>1.44</b>	<b>15.40</b>	<b>13.69</b>	<b>15.21</b>	<b>1.63</b>	<b>16.84</b>	<b>13.85</b>	<b>15.40</b>	<b>1.63</b>	<b>17.03</b>
<b>TOTAL QUALITY MANAGEMENT FTE'S</b>	<b>11.06</b>	<b>12.84</b>	<b>0.00</b>	<b>12.84</b>	<b>9.21</b>	<b>11.12</b>	<b>0.00</b>	<b>11.12</b>	<b>10.20</b>	<b>12.32</b>	<b>0.00</b>	<b>12.32</b>
<b>TOTAL INFORMATION TECHNOLOGY FTE'S</b>	<b>9.53</b>	<b>10.73</b>	<b>0.00</b>	<b>10.73</b>	<b>9.10</b>	<b>10.81</b>	<b>0.00</b>	<b>10.81</b>	<b>8.71</b>	<b>10.35</b>	<b>0.00</b>	<b>10.35</b>
<b>TOTAL HUMAN RESOURCES FTEs</b>	<b>3.21</b>	<b>3.73</b>	<b>0.00</b>	<b>3.73</b>	<b>3.55</b>	<b>3.97</b>	<b>0.00</b>	<b>3.97</b>	<b>3.38</b>	<b>3.80</b>	<b>0.00</b>	<b>3.80</b>
<b>TOTAL HOSPITAL FTEs</b>	<b>607.66</b>	<b>691.22</b>	<b>16.71</b>	<b>707.93</b>	<b>604.77</b>	<b>696.52</b>	<b>17.00</b>	<b>713.52</b>	<b>603.04</b>	<b>693.70</b>	<b>17.12</b>	<b>710.82</b>

# WOOSTER COMMUNITY HOSPITAL

## 2009 - 2013 CAPITAL BUDGET SUMMARY

	<u>2009</u>	<u>2010</u>	<u>2011</u>
<b>FACILITY PLAN</b>			
Patient Tower 2 Floor Expansion	\$6,774,000		
<b>INFORMATION SYSTEMS</b>			
Interfaces	\$130,700		
Network Equipment	\$66,500		
Biometric Licensure	\$20,000		
<b>SANE PROGRAM</b>			
Colposcope	\$4,500		
<b>TOTAL 2008 CARRYOVER</b>	<u>\$6,995,700</u>		

## 2009 - 2011 Capital Budget Itemized Request / Projections - REGULAR CAPITAL

<b>IV THERAPY</b>			
IV Pumps - Large Volume Single Channel	\$36,800		
<b>WOUND HEALING CENTER</b>			
Podiatry Chair	\$6,000		
Radiometer Electrodes for Oxygen Monitor	\$2,500	\$2,500	
Blood Pressure Monitor	\$2,300		
<b>MEDICAL/SURGICAL</b>			
Vital Signs Monitor	\$10,000	\$10,000	
Bladder Scanner		\$13,000	
<b>INPATIENT REHAB</b>			
Multipurpose Room Renovation	\$15,000		
<b>SURGICAL SERVICES</b>			
Orthopedic Power Instruments	\$130,000	\$65,000	\$65,000
Ultrasound Unit	\$55,000		
OR Lights	\$50,000	\$50,000	
Brachytherapy System	\$23,100		
Warming Pads	\$16,000	\$16,000	\$16,000
Surgical Blades	\$15,000		
Heat Sealer	\$3,000		
Knee Computerized Instrumentation		\$250,000	
EKG Monitoring System		\$200,000	
Radio-Frequency Ablation System		\$36,000	
Hysteroscope		\$30,000	
Video Camera		\$20,000	
Transport Monitor		\$10,000	
Case Carts		\$7,000	
OR TV Screens		\$6,000	\$6,000
Surgical Robotics Equipment			\$1,500,000
Fluoro Table			\$100,000

# WOOSTER COMMUNITY HOSPITAL

## 2009 - 2013 CAPITAL BUDGET SUMMARY

	<u>2009</u>	<u>2010</u>	<u>2011</u>
<b>PROGRESSIVE CARE</b>			
Blood Pressure Monitor (3)	\$8,700		
<b>INTENSIVE CARE</b>			
Rolling Stools for Caregivers (3)	\$2,100		
<b>WOMEN'S PAVILION</b>			
Infant Hearing Screening System	\$25,000		
Maternal/Fetal Monitor	\$14,900		
Newborn Isolette	\$13,000	\$13,000	
Patient Monitor	\$9,000		
Infuser - Level 1	\$8,400		
Workstation including Monitor, Cart and Scanner	\$4,000		
Stirrups	\$3,700		
Projector, Printer & Software for Childbirth Education	\$3,000		
<b>EMERGENCY DEPARTMENT</b>			
Motorized Stretcher	\$30,400	\$30,400	\$30,400
Ultrasound IV Site System	\$13,000		
Stretcher - Large 750# Load Limit	\$4,200	\$4,200	
<b>ED - EMS</b>			
Laptop & Projector	\$2,900		
<b>SANE PROGRAM</b>			
Colposcope	\$5,200		
<b>LABORATORY</b>			
Ortho Pro-View Automation System	\$99,500		
Gene 4-Module Expansion to Existing System	\$86,300		
CBS Biotech Recycler		\$21,200	
Blood Culture Analyzer			\$75,000
<b>IMAGING SERVICES</b>			
Radiology Dual Panel System for Room 2	\$604,000		
Mammography Large Digital Detector Unit	\$315,000		
PACS Lease Buyout	\$78,500		
CT Power Injector for HealthPoint	\$29,000		
MRI 3T		\$1,600,000	
Digital Radiology Room - Milltown		\$350,000	
Digital Radiology Upgrade for ED Rad Room		\$289,500	
MRI Coles & Software Upgrade		\$200,000	
Voice Recognition Software		\$150,000	
Imaging Lab Testing Equipment		\$75,000	
MSQA Mammography Tracking Software			\$60,000
<b>PHARMACY</b>			
Drug Dispensing Machine Software Upgrade	\$50,000		
Temperature Monitoring System	\$13,000		
IV Prep Room Renovation	\$10,000		

# WOOSTER COMMUNITY HOSPITAL

## 2009 - 2013 CAPITAL BUDGET SUMMARY

	<u>2009</u>	<u>2010</u>	<u>2011</u>
<b>SLEEP LAB</b>			
Furniture	\$8,000		
Portable Sleep Study Equipment	\$7,300	\$7,300	
Capnograph	\$5,000		
Video & Audio Upgrades		\$40,000	
Sleep Study Software		\$20,000	
Remote Study Sleep System			\$35,000
<b>REHABILITATION &amp; WELLNESS</b>			
Technogym Run System	\$32,500		
Neuro System	\$12,000		
Health Analysis Software	\$10,000		
Fit Workout Station for Inpatient Rehab	\$6,000		
Pilates Reformer Unit	\$6,000		
Occupational Therapy Laser Device	\$4,000		
Concrete Replacement - External	\$3,000		
Standing Calf Machine	\$2,600		
Weight Assisted Chin/Dip Machine	\$2,600		
Glute/Hamstring Machine	\$2,500		
HP Facility Expansion		\$387,000	
<b>PULMONARY/NEUROLOGY</b>			
Ventilator	\$27,000	\$27,000	
Bipap	\$11,000	\$11,000	\$22,000
Treadmill	\$11,000	\$5,500	
Laptop & Projector	\$3,500		
EKG Machine		\$30,000	\$15,000
Transport Ventilator		\$14,000	
Pulmonary Rehab Equipment		\$12,000	\$12,000
Capnograph		\$10,000	
Pulmonary Function Machine			\$120,000
<b>CARDIO/VASCULAR</b>			
Exercise Stress System (2)	\$47,600		\$23,800
PACS Lease Buyout	\$32,200		
Cardiac Ultrasound System Upgrades		\$440,300	
<b>SPECIAL PROCEDURES LAB</b>			
Table Temperature Control Pad	\$4,000		
Witt Software Upgrade		\$50,000	
Balloon Pump		\$45,000	
Cath Lab Expansion			\$3,000,000
ACC Server			\$150,000
Intravascular Ultrasound			\$100,000
<b>HOME HEALTH</b>			
Laptops (2)	\$5,100		
<b>HEALTH INFORMATION SYSTEMS</b>			
Coding Audit Software	\$43,000		

# WOOSTER COMMUNITY HOSPITAL

## 2009 - 2013 CAPITAL BUDGET SUMMARY

	<u>2009</u>	<u>2010</u>	<u>2011</u>
<b>DIETARY</b>			
Cafeteria Line Renovation	\$140,000		
Air Curtain Refrigerator	\$5,800		
Foodservice Operational Software		\$35,000	
PCU Kitchen Equipment		\$25,000	
Power Soak System			\$18,000
Walk-In Freezer			\$10,000
<b>PLANT OPERATIONS &amp; MAINTENANCE</b>			
Truck	\$40,000		
Boiler Main Valve Replacement	\$40,000	\$40,000	
AHU 6 Controls & Drives	\$35,000		
AHU 2 Controls & Drives	\$35,000		
Retube Boilers	\$35,000	\$35,000	
HealthPoint Storage Building	\$25,000		
Groundskeeping Equipment	\$22,000		
Water Line to PCU	\$20,000		
Farm Upgrades/Equipment	\$15,000	\$15,000	\$15,000
Parking Lot C & D Restriping	\$7,000	\$7,000	
Plant Condensate Pump Replacements	\$12,000		
200 Ton Chiller Study/Replacement	\$12,000	\$400,000	
Security Cameras	\$10,000		
Access Platforms from Cooling Towers	\$9,000		
Personal Computers (3)	\$3,000		
Labriscopic Tower	\$2,800		
Miscellaneous Projects	\$200,000	\$200,000	\$200,000
Annex Building Renovation		\$500,000	
Repave Lot E		\$80,000	
HealthPoint Boiler Control Panel Upgrade		\$6,200	
RTU #5 Replacement			\$145,000
Repave North Drive			\$60,000
<b>PATIENT FINANCIAL SERVICES</b>			
Furniture	\$12,000		
<b>INFORMATION SYSTEMS</b>			
Data Repository	\$230,700		
Network Upgrade	\$182,500		
Server Upgrades/Replacements	\$95,000		
Core Switch Replacement	\$90,000		
Patient Kiosk Trial	\$80,000		
ePrescribing Licensure	\$71,900		
Computer Replacements	\$50,000		
Phlebotomy Positive ID ( 15 Hand Held Units)	\$49,800		
Imaging &Therapeutic Service Meditech Conversion	\$40,000		
Biometrics Licensure	\$20,000		
<b>MATERIALS MANAGEMENT</b>			
Supply Distribution System	\$75,000		
Folder for Print Shop		\$5,600	

# WOOSTER COMMUNITY HOSPITAL

## 2009 - 2013 CAPITAL BUDGET SUMMARY

	<u>2009</u>	<u>2010</u>	<u>2011</u>
CONTINGENCY EQUIPMENT	\$300,000	\$300,000	\$300,000
2009 - 2011 ITEMIZED REGULAR CAPITAL BUDGET	\$4,048,900	\$6,196,700	\$6,078,200

### 2009 - 2011 Capital Budget - STRATEGIC & FACILITY PLAN ITEMS

Patient Tower 2 Floor Expansion	\$11,939,000		
Emergency Department	\$2,000,000	\$26,270,000	\$5,000,000
Strategic Property Acquisitions	\$4,300,000		
Community Medical Office Building	\$800,000		
Medical Office Building		\$8,600,000	
House	\$120,000		\$120,000
2009 - 2011 STRATEGIC & FACILITY PLAN ITEMS	\$19,159,000	\$34,870,000	\$5,120,000

<b>GRAND TOTALS - 2009 to 2011</b>	<b>\$30,203,600</b>	<b>\$41,066,700</b>	<b>\$11,198,200</b>
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Year 2012	\$6,500,000
Year 2013	\$6,500,000

# WOOSTER COMMUNITY HOSPITAL

## Proposed Auxiliary Request for 2009

Department/Description

Budgeted Cost

Passenger Van

\$30,000



# **WOOSTER COMMUNITY HOSPITAL**

## **2009 CASH FLOW PROJECTIONS OPERATING FUND**

<u>Cash Balance December 31, 2008</u>	11,414,446
<u>Cash provided by Operations</u>	
Operating Income	5,243,676
Depreciation	6,466,232
Interest Income	2,316,951
<u>Net Cash Increase from Operating Activities</u>	14,026,859
<u>Other</u>	
Transfer to Plant Fund - Funded Depreciation	(6,466,232)
Interest Income	(2,316,951)
Additional Transfer to Plant Fund	(4,500,000)
Payments to WCH Foundation	(2,270,000)
<u>Cash Balance December 31, 2009</u>	9,888,122

# **WOOSTER COMMUNITY HOSPITAL**

## **2009 CASH FLOW PROJECTIONS**

### **PLANT FUND**

<u>Cash Balance December 31, 2008</u>	66,842,534
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<u>Transfer from Operating Fund</u>	
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Funded Depreciation	6,466,232
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Interest Income	2,316,951
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Transfer from Operations	4,500,000
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<u>Funds Available</u>	80,125,717
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Less:

2008 Carry forward & 2009 Capital (Strategic & Facility Plan Items)	(5,057,064)
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Strategic & Facility Plan (cash expenditure of total appropriation)	(20,725,000)
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<u>Cash Balance December 31, 2009</u>	54,343,653
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**WOOSTER COMMUNITY HOSPITAL**  
**2009 APPROPRIATION REQUEST**

Once the Board of Governors passes the Hospital's annual Operating and Capital Budget, we forward these figures to the City of Wooster to be incorporated into the City Appropriation Budget. For the purposes of the City Budget, we need to identify all cash payments or transfers that will be made in or out of the hospital's four cash funds. For 2009, the following cash payments and transfers are anticipated:

**Operating Fund**

2009 Operating Budget	\$91,000,105
Less: Bad Debt Allowance	(\$3,522,726)
Plus: Transfer to WCH Foundation	\$2,270,000
Operating Transfer to Plant Fund	\$4,500,000
Patient/Insurance Refunds	\$900,000
Care Assurance Assessment	\$770,000
Operating Fund Contingency	\$2,500,000

**Plant Fund**

2009 Capital Budget	\$33,433,600
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**Restricted Funds**

Endowment Fund	
Balance as of 10/31/08	\$1,123,578
Beaverson Fund	
Balance as of 10/31/08 Plus Anticipated Donation In 2009	\$207,144