Self- Screening Questionnaire

**PUBLIC SAFETY dispatcher POSITION**

**Wooster-Ashland Regional Council of Governments**

The following requirements need to be understood by all candidates for this position. Please carefully consider your answer to each question. The Self-Screening Questionnaire is for your use in determining whether you are making the correct decision in applying for the job of Public Safety Dispatcher at the Wooster-Ashland Council of Governments Communication Center. **You do not need to return the completed Questionnaire with your application.**

1. Are you willing and able to work a large percentage of weekends and holidays?

 Yes No

2. Are you willing and able to work any shift assigned? (i.e., day, evening, or midnights)?

 Yes No

3. Are you willing to accept last minute changes in your work schedule that might require you to cancel personal plans?

 Yes No

4. Are you willing and able to work emergency call-in overtime?

 Yes No

5. Are you willing to take directions and corrections from a supervisor in front of your peers?

 Yes No

6. There may be times when you are required to forego breaks due to understaffing or shift activity. Are you willing to give up breaks, when necessary?

 Yes No

7. Are you willing and able to remain at the same workstation (seated or standing) for extended periods of time?

 Yes No

8. Are you willing to be subjected to occasional abusive and profane language over the phone?

 Yes No

9. Are you willing to read and study several hundred pages of manuals, complete assignments and take written tests during your training period?

 Yes No

10. Are you able to understand and accept that when you process a call incorrectly it could contribute to someone’s property being lost or damaged, or someone being seriously injured or dying?

 Yes No

11. Are you willing to accept close supervision and daily critique of your work performance during the on-the-job training period?

 Yes No

12. Are you willing and able to deal calmly and respectfully with angry people when the problem is not your fault?

 Yes No

13. Are you willing and able to handle workloads that may change dramatically during the course of the shift (e.g., periods of high activity, followed by periods of low activity)?

 Yes No

14. If you smoke, are you willing to go without a cigarette for an entire shift if necessary, or smoke during scheduled breaks or lunch periods? (The building and grounds are considered a “smoke-free” territory)

 Yes No

15. Are you willing to work under constant electronic surveillance of all your telephone and radio messages?

 Yes No

16. Are you willing to accept that you typically will not know the final outcome of a call for service?

 Yes No

**IF YOU ANSWERED NO TO ANY OF THE ABOVE QUESTIONS,**

**PLEASE RECONSIDER APPLYING FOR THIS POSITION.**