

2018

Appropriations Budget

Ordinance 2017-36

ORDINANCE NO. 2017-36

AN ORDINANCE APPROPRIATING FROM VARIOUS FUNDS TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF WOOSTER FOR THE FISCAL YEAR ENDING DECEMBER 31, 2018

WHEREAS, the Charter of the City of Wooster provides, at §6.04, that no later than the second regular meeting of November the Mayor will prepare and present to the City Council for adoption an annual Appropriation Ordinance providing for the expenses of the municipal government for the coming fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That to provide for the current expenses and other expenditures of the City of Wooster for the Fiscal Year ending December 31, 2018, the following appropriations are authorized. (copy attached)

SECTION 2. The budget approved by Council and the appropriation of funds to implement the budget represent the estimated expenditures needed to administer programs approved for the coming fiscal year. The budget is a work plan of the estimate of future needs for a given program as determined by Council when the budget is adopted.

In adopting the budget, Council recognizes that conditions may change during the fiscal year that may call for staff reductions or increases depending upon the facts in each instance.

In recognition of this fluid, constantly changing condition, the Mayor shall review requests for additional positions and for filling vacant positions within the limitations of the budget. After making a study of each request, he shall have the authority to approve, disallow or postpone such requests for additional personnel. In addition, he shall be responsible for resolving questions related to the staffing pattern of each department and division as determined by Council action on the annual budget.

Personnel requests in excess of the annual budget shall be studied, and recommendations developed for the consideration of Council.

The Mayor shall be responsible for ascertaining that personnel requirements do not exceed those included or implied in the budget and/or Appropriation Ordinances.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this

Council or its committees, in compliance with law.

SECTION 4. This Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

1st reading 11-20-17 2nd reading 12-4-17 3rd reading 12-18-17

Passed: 12-18, 2017 Vote: 6-0

Attest:  Clerk of Council
 President of Council

Approved: December 19, 2017 
Mayor

Introduced by: Jon Ansel



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Budget Information

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2018 City Budget

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2018 City Capital Plan

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City Planning
2019 - 2023

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2018 Wooster Community
Hospital Budget

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**CITY OF WOOSTER, OHIO
MAYOR'S BUDGET DOCUMENT – PREPARED FOR WOOSTER CITY COUNCIL
FOR THE CALENDAR YEAR 2018**

Has this requirement been met for 2018?

The 2018 budget document for the City of Wooster has been prepared in accordance with the following policies and initiatives:

Budget Requirements and Accounting for all funds

- Yes** A. Annual budgets are adopted for all City funds. Under state law, the Mayor submits an annual budget (a preliminary financial plan often referred to as the 'tax budget') to Council for consideration and approval no later than July 15. Such budget is based on expected expenditures by program within a fund and estimated resources by source for all funds.
- Yes** B. By Charter the Mayor must submit an annual appropriation ordinance to City Council (this document). This ordinance builds upon the tax budget of the previous July and is updated for any estimate revisions as well as year-end encumbrances and may include any additional information requested by Council. Council may subsequently amend such ordinance.
- Yes** C. For day-to-day management control, expenditures plus encumbrances may not exceed budget at the expenditure-type (i.e., personal services, operations and maintenance, capital, etc.) level of each cost center (activity within a program within a fund). The Mayor may transfer unencumbered appropriations within divisions within funds.
- Yes** D. Appropriation control (City Council appropriated budget) is by program (i.e., safety, leisure, health, etc.) within a fund. City Council may, by ordinance, transfer amounts among programs within and between funds. Budgetary comparison schedules are presented in the Supplemental Section as Required Supplemental Information.

Financial Policies

On January 17, 1995, and amended in 1999, Council passed and the Mayor approved new financial policies for the governmental funds of the City. In part, the ordinance states:

- No** (1) The governmental funds shall be budgeted to have a rate of return on all assets greater than or equal to the rate of inflation;
- Yes** (2) Council will not provide new services unless new revenue is available or there is a cost reduction in another service;
- Yes** (3) By 1999, the General Fund shall have an unencumbered cash balance of at least 60 days of expenditures, but no more than 240 days;
- No** (4) By 2001, the Capital Improvements Fund shall have a cash balance at least equal to the value of the annual depreciation of the governmental fund assets; and,
- N/A** (5) If the General Fund cash exceeds the 240 day requirement and the Capital Improvements Fund cash requirement is achieved and the return on assets in the governmental funds is greater than the rate of inflation Council will lower either the property tax rate or the income tax rate.

**CITY OF WOOSTER, OHIO
MAYOR'S BUDGET DOCUMENT – PREPARED FOR WOOSTER CITY COUNCIL
FOR THE CALENDAR YEAR 2018**

In November of 1989, Council passed an ordinance that set forth the following policy regarding all enterprise funds user charges (rates).

- Yes** 1. Sufficient revenue must be generated by the charges to ensure high quality service for an indefinite period of time. Therefore, the return on assets must approximate inflation after consideration of gifts, donations, grants and subsidized loans.
- Yes** 2. Sufficient cash flow must be generated by the charges to ensure all expenditures, including debt service, can be paid in a timely manner.

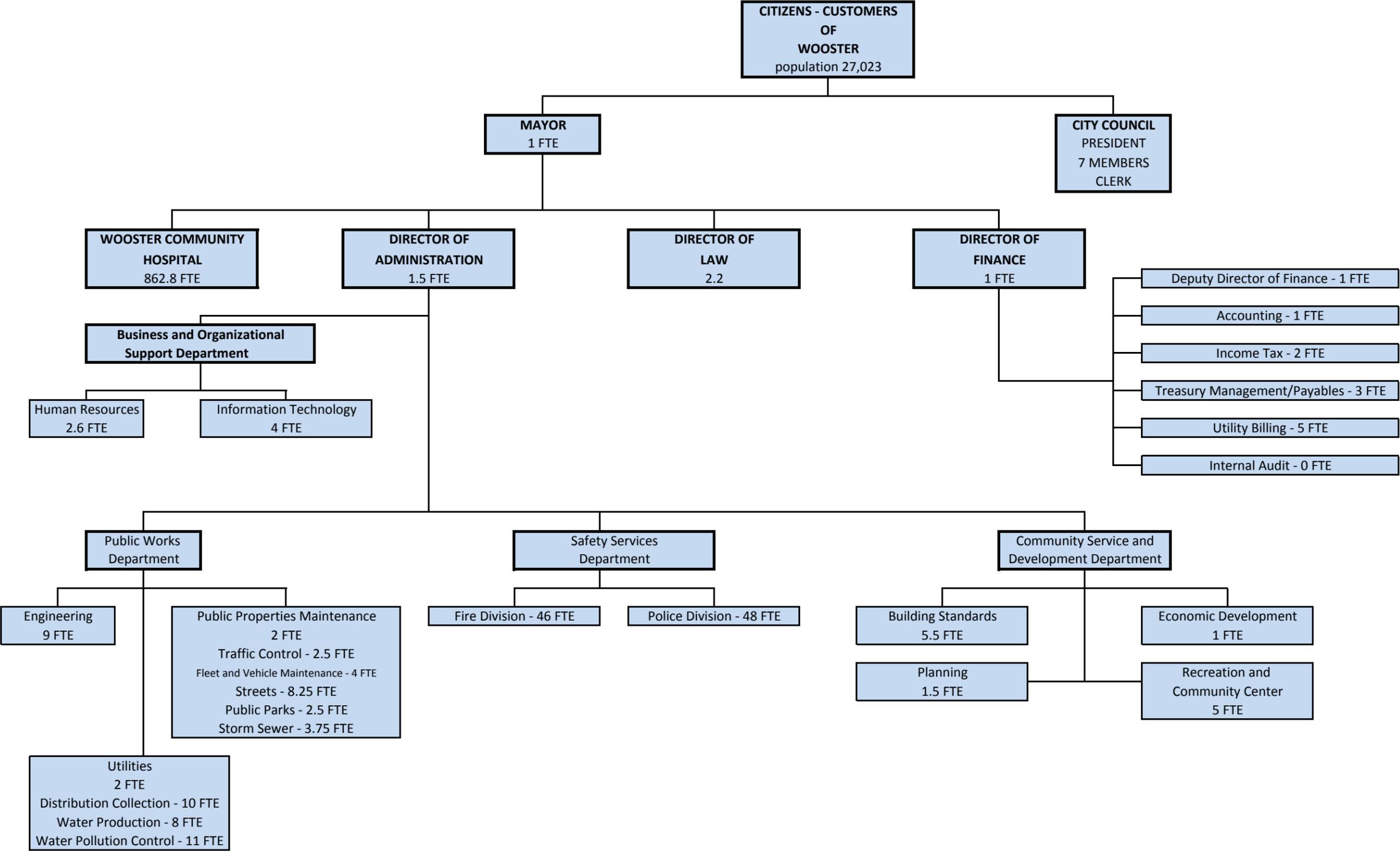
Investment Policies (summarized)

The City of Wooster's policy is to invest public funds in a manner which protects the citizens and the investors from a loss of principal while attaining a competitively high rate of return on investment and maintaining adequate liquidity. The interest revenue included in the 2018 budget has been prepared understanding that the portfolio is continuously analyzed to attain the following objectives:

- A. Preserve capital and protect investment principal in conformance with federal, state and local requirements.
- B. Maintain sufficient liquidity to meet operating requirements.
- C. Diversify the portfolio to avoid incurring unreasonable risks regarding specific security type or individual financial institutions.
- D. Attain a market rate of return throughout budgetary and economic cycles.
- E. Protect the principal of lenders.
- F. Encourage community growth.

General Fund					
Tax Dollars Used To Fund Capital/Infrastructure Investment					
	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Forecast	Budgeted
Transfer to Capital Improvements Fund	\$ 2,830,000	\$ 3,402,100	\$ 4,332,190	\$ 4,317,000	\$ 4,000,000
Debt Service Road Improvements	4,311	-	-	-	-
Debt Service City Hall Renovation	145,213	142,613	140,013	142,088	139,000
Debt Service Safety Service Center	-	-	477,310	471,410	471,410
Total	\$ 2,979,524	\$ 3,544,713	\$ 4,949,513	\$ 4,930,498	\$ 4,610,410

**FUNCTIONAL ORGANIZATION CHART
with Full-Time Equivalent (FTE) positions**



**CITY OF WOOSTER, OHIO
 FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES
 LAST TEN YEARS and 2018 PROJECTED BUDGET**

	1995	1996	2002	2008	2009	2010	2011	2012	2013	2014	2015	2016	(A) 2017	projected 2018
Governmental Services:														
Safety services:														
Police Division	38.0	40.0	49.0	43.0	42.0	38.00	43.0	39.5	36.8	43.0	43.0	45.0	46.0	48.0
Fire Division	43.0	43.0	44.0	43.0	43.0	42.00	43.0	42.0	42.0	45.0	47.0	46.0	46.0	46.0
Traffic Control	4.0	4.0	4.0	4.0	4.0	2.00	2.0	2.0	2.3	3.1	2.7	2.7	2.7	2.7
Total Safety Services	85.0	87.0	97.0	90.0	89.0	82.00	88.0	83.5	81.1	91.1	92.7	93.7	94.7	96.7
Leisure services	16.0	15.0	14.9	16.0	16.0	10.50	9.9	8.9	10.2	9.5	9.1	9.1	9.1	9.1
Environment and development	6.0	6.0	7.0	7.0	7.0	8.40	8.0	9.5	7.0	7.0	8.0	10.2	10.2	10.2
Transportation services	24.2	20.2	19.4	15.7	17.5	16.50	17.4	15.0	11.3	13.4	14.9	11.7	11.7	12.7
Administrative services	19.0	17.0	19.9	19.5	19.5	16.40	19.0	15.9	17.3	18.0	17.2	19.2	19.6	20.3
Total Governmental Services	150.2	145.2	158.2	148.2	149.0	133.80	142.3	132.8	126.9	139.0	141.9	143.9	145.3	149.0
Business-type services (Note 2):														
Wooster Community Hospital	487.1	509.7	593.1	711.9	701.2	705.00	704.5	714.3	760.6	785.0	766.1	794.4	842.5	862.8
Water - Treatment & Distribution	18.8	17.8	18.1	20.4	20.4	14.00	13.8	14.1	18.3	19.4	16.3	16.8	17.8	18.3 (1)
Water Pollution Control - Collection & Treatment	17.5	18.5	17.8	20.1	20.1	13.50	13.3	16.1	15.9	16.4	20.8	22.3	21.3	21.7 (1)
Storm Drainage - Collection	4.5	4.5	4.8	5.6	5.6	5.30	5.3	2.5	3.8	4.2	5.1	5.3	5.3	5.3 (1)
Total Business-type Services	527.9	550.5	633.8	758.0	747.3	737.80	736.9	747.0	798.6	825.0	808.3	838.8	838.8	908.1
TOTAL PRIMARY GOVERNMENT	191.00	186.00	198.88	906.2	896.3	871.6	879.2	879.8	925.5	964.0	950.2	982.7	984.1	1153.8

Source: City Human Resources Division and Finance Department payroll and budget office.

(A) As of 11/02/2017 - budgeted positions; filled or in-process

Notes:

Note 1 - Maintenance and Engineering employees are allocated to transportation services, water, water pollution control and storm drainage based on estimated time worked in that activity.

BALANCED BUDGET: DEFINITION

There are three scenarios under which the City considers a budget to be “balanced”:

Scenario One: Revenues = Expenditures

Current year revenues are equal to current year expenditures.

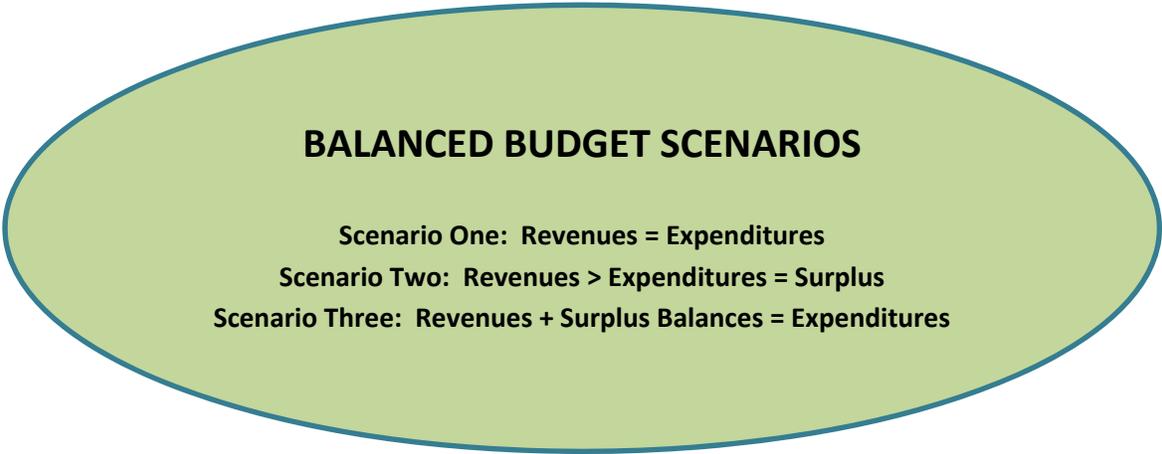
Scenario Two: Revenues > Expenditures

Current year revenues exceed current year expenditures, resulting in a surplus.

Scenario Three: Revenues + Surplus Balances = Expenditures

Previous years’ surplus balances added to current year revenues equal current year expenditures. This scenario is used for one-time or non-routine expenditures which usually fund infrastructure or large capital purchases. Such purchases will not result in on-going expenditures or legacy costs.

For calendar year 2018, the City’s budget is balanced under the third scenario.



BALANCED BUDGET SCENARIOS

Scenario One: Revenues = Expenditures

Scenario Two: Revenues > Expenditures = Surplus

Scenario Three: Revenues + Surplus Balances = Expenditures

PROGRAM NARRATIVE 2018 BUDGET

This narrative is organized by organizational chart structure. The activities (divisions or departments) under each heading include a mission statement, one or more 2018 objective(s) and significant changes in the personnel and operations portions of the budget. These narratives are authored by the responsible manager. The Wooster Community Hospital is not included in this program narrative.

ADMINISTRATIVE SERVICES

Director of Administration

Service Pledge

City services are a valuable piece of what makes Wooster great. Providing those services in the most cost effective way possible is one of the primary goals of the Administration. Maintaining our infrastructure, parks and equipment requires a considerable investment in any year, and adding the additional costs of catching up after years of capital deferment during the recession is even more challenging. The Administration is dedicated to maintaining these services and protecting our quality of life, while staying within our means.

The City's administration and staff share a commitment to the City's Core Values of Stewardship, Trust and Accountability. We desire to be good stewards of the public's resources, deliver costs effective and efficient services, and make decisions that meet the desires and needs of our citizens. We continue to fully fund our capital improvements as required by our charter, completing and planning for many capital & infrastructure improvements.

We also continue to be frugal and reasonable with our spending. The Administration and management of the City evaluate every line item in the operations and capital budgets only proceed with the request or expenditure if deemed necessary for operations and maintaining services. We promised to move forward with balanced budgets, and we intend keep that promise.

SAFETY FORCES

Fire

Mission Statement:

To prepare for, respond to, and mitigate all calls for duty in an efficient and cost-effective manner. This will occur by providing an all-hazards approach to emergency services requested by the citizens, visitors, and businesses of the City of Wooster.

To meet this mission, we will aggressively provide fire suppression, emergency medical services, rescue operations, fire prevention, code enforcement, emergency preparedness, and training activities.

Executive Summary:

2017 was an exciting year for the Wooster Division of Fire. The City finalized the Safety Center project, which capped off a facilities upgrade that lasted over three years. This facilities upgrade project included; the renovation of a new Fire Station #3 and the construction of the Safety Center (Fire Station #2). This project allowed us to strategically place our emergency response facilities in centrally located areas of the City, which will ensure a rapid response to our community's emergencies.

In August of 2017, the City opened the Safety Center (Fire Station #2), which marked years of planning, dedication, and hard work of so many city employees. At this time, the Fire Division completed a system-wide update of our operational response methodology. The new facilities and updated response methodology will allow our fire officers and firefighters to continue to provide excellent service and meet the mission of the Fire Division.

The Fire Division purchased a badly needed fire engine and EMS Medic unit in 2017. These capital equipment purchases will ensure that the Fire Division is prepared for and able to respond to emergency incidents without delay.

The GOAL of the FY2018 budget is to enhance the training, operational effectiveness, and safety of our greatest assets. Our staff members.

Personnel:

The Fire Division will see one planned retirement in 2018, which will require the hiring of a probationary firefighter to fill the vacant position. The rapid appointment of this position is critical to ensure we can maintain our current staffing levels to handle the growing call volume.

As the Fire Division continues to see a 4-5% increase in annual call volume, the fire administration will continue to utilize analytics to develop staffing & operational models that will serve the City in the most efficient and cost-effective manner.

The Fire Division plans to increase the training levels to our staff members. This includes; advanced training in rope rescue, confined space rescue, fire investigations, and community risk reduction.

The City and the Wooster Firefighters Local-764 have started contract negotiations in October of 2017. Without a contract finalized, places an unknown variable into the personnel budget. Negotiations with Wooster Firefighter L-764 will dictate any additional personnel cost for the remainder of the year.

Operations:

To meet our FY2018 goals; the fire division's operations section will focus on two broad objectives. 1) Updated Staff Training and 2) Updating our Strategic Plan, Standards of Coverage, & Standard Operating Procedures to continue the accreditation process by the Center for Public Safety Excellence.

Capital Improvement:

The focus of the FY2018 Capital Improvement plan is to acquire and place in-service utility and safety equipment. This includes the purchase of staff vehicles and Medic Unit loading systems. This equipment will reduce increasing maintenance costs and reduce the potential for back injuries to our staff.

This plan will allow the division to safely continue the desired level of service to all response districts within the City in the most efficient and cost-effective manner.

Police

Vision Statement: The Wooster Police Department strives to be a premier law enforcement agency by providing law enforcement service in an efficient and effective manner.

Mission: The Wooster Police Department is a committed partner with our community. Ethics, Integrity and Professionalism are the core values which lead us forward. These core values are the foundation upon which we base our mission. We realize that our most important asset is our employees who strive to make our organization a premier law enforcement agency. Our employees are dedicated to protecting and preserving life while providing fair and impartial law enforcement services to all. It is these core values, dedication and community partnership that make our agency distinguished.

Guiding principles:

We value dignity and respect for all persons.

We value integrity and honesty as the basis for community trust.

We value excellence and professional growth.

We value the highest standards of moral and ethical conduct.

2018 Objective: To provide the best possible service to the community with the resources we have. Educate the public and foster relationships through community involvement and programs like our Citizen's Police Academy. We will also continue to take a proactive approach to law enforcement in our community.

Personnel: The addition of several new officers to our department has helped the agency shift from a reactive policing approach to a proactive approach. We have assigned an officer to a full-time community relations position. Many of the projects he has worked on have strengthened the police department's relationship within our community. We have also assigned two officers to a full time Community Impact Unit. Working in coordination with Medway, their primary purpose is to help tackle the ever present drug problem in our community. We have also changed the structure of the department and replaced Lieutenants with Captains and added an Assistant Chief. These changes mean we have additional supervisors who are not union members and can provide structure and leadership to our agency.

The School Resource Officer program is currently being funded by a grant awarded to Wooster City Schools. Wooster Community Hospital continues to see the benefits of having two full-time officers to serve in the capacity of Hospital Resource Officers. These position increases safety and security at the hospital while providing a valuable link between our two agencies.

Operations: We will continue to scrutinize and review equipment that will increase the efficiency of the department prior to purchase. We will continue to implement and utilize programs that may help our agency become more efficient at daily operations. In addition, we will continue all of the programs that foster relationships and educate the community about the police department.

We will continue to examine and revise training on a department wide basis. The goal of this will be to continue to provide yearly in-service training to officers where all required certifications will be updated. Furthermore, this will assist the department in the continued implementation of a career development plan for department personnel.

COMMUNITY SERVICES AND DEVELOPMENT

Building Standards

The purpose of the budget narrative is to supplement the information provided in the budget spreadsheet by justifying how the budget cost elements are necessary to the Division's mission. Together, the budget narrative and budget spreadsheets should provide a complete financial and qualitative description that supports the mission.

Mission: The mission of the Building Standards Division of the City of Wooster is to protect the public from hazards incidental to the design, erection, repair, demolition or use and occupancy of all buildings or structures and to ensure the safe and sanitary maintenance of existing buildings using effective code enforcement while providing open communication, courtesy and respect.

2018 Objectives:

1. The online tracking of backflow device testing began during 2016 and the on line cloud based permitting software came on line at the start of 2017 including: Plan reviews, issuing permits, taking payment, conducting inspections, boards and commissions, planning and zoning, engineering, special events, utilities and code enforcement. During 2018 we will work to improve this process.
2. Adding new departments to the online system such as: parking permits/leased parking and HR functions.

Personnel: With the new on line permitting system and new codes taking effect in 2018, it will be important to continue employee training.

Operations: Construction activity during 2017 continued the record levels from 2016 not seen before for number of permits, value of construction, inspections and fee collection. Again in 2018 only necessary items have been budgeted with no material increase in any line item.

Economic Development

Mission: "Works to cultivate economic opportunities for Wooster's current and future businesses and residents." The Department exists to encourage and support strategic economic and community growth within the city of Wooster by focusing on the retention and expansion of local enterprises as well as assisting new business ventures that correspond with Wooster community values, interests and needs, while striving to improve the quality of life for Wooster residents and businesses by concentrating on ensuring that Wooster is an attractive place to live, work, and play.

2018 Objectives: To continue on-going community and economic development efforts and projects throughout the City of Wooster by researching, applying for, and securing financial resources that are vital components to the completion of these projects. These efforts include administration of several on-going Community Development Block Grant projects, Community Reinvestment Area program, the Enterprise Zone program, and pursuit of unique grants for special projects, such the Wooster Bike Trail Loop or Melrose Elementary Safe Routes to Schools improvements. This office also continued coordination with the City of Wooster's economic development partners to concentrate on building closer relationships with area to acclimate and educate city administration of current and/or anticipated future issues that employers may face with doing business in the city of Wooster.

This Department also coordinates with Wooster Growth on real estate and economic development incentive efforts, as well as the Wooster Opportunity Loan Fund. Outreach and education on economic development matters remains a key goal, with this office conducting analyses of economic impacts for major future developments.

The Office also hosts the Wooster Fair Housing Program, assembling the educational, outreach, and referral services required by CDBG participation and working to help affirm equal opportunities in housing choice and fair real estate business practices. Working in collaboration with stakeholders, this office also creates outreach tools and develops procedures to improve marketing of Wooster to prospective businesses.

This office also provides oversight for the Community Housing Impact and Preservation Program, which secures and administers funds on behalf of the Wooster, Orville, Wayne County CHIP Partnership (with Wayne Metropolitan Housing Authority) in order to repair older homes for needy families and stabilize neighborhoods. Additionally, this Department seeks to secure an intern for a season in order to conduct research on how Wooster utilizes its incentive resources in comparison to other cities, in addition to developing additional tools for economic development outreach, and also assisting with CDBG-related tasks.

Operations: To serve the businesses, entrepreneurs, and residents through the economic and community development efforts of the City of Wooster by providing a professional resource for all aspects related to the betterment of Wooster's business community.

Planning and Zoning

Mission: The mission of the Planning and Zoning Division is to guide the use of land, growth, and development in the City of Wooster through the implementation of adopted codes, policies and plans. The division strives to promote a vibrant, attractive and prosperous community through cooperation and coordination with elected officials, appointed boards and commissions, city departments, citizens, and developers.

2017 Goals Accomplished:

- Worked with a Compass Point Planning to initiated an update to the City of Wooster Planning and Zoning Code, formulated draft code chapters, and hold multiple meetings with the project steering committee, City Council, and the public.
- Worked with the Building Standards Division to implement Viewpoint Cloud software for permitting, inspections, and plan review.
- Migrated all existing plans and permits to a digital format.

Staffing Changes: No staff changes are anticipated for the division in 2018

Operation Notes: No operational changes are anticipated for the division in 2018.

2018 Goals:

- Complete an update to the City of Wooster Planning and Zoning Code with the assistance of Compass Point Planning.

- Work with the Building Standards Division to expand the use of ViewPoint Cloud within the Development Department and to other City Departments.
- Conduct an inventory of a portion of the historical buildings and sites in the City with the assistance of a historic preservation consultant.

Recreation and Community Center

Mission: The mission of the Wooster Recreation and Community Center is to enrich the lives of our community members through parks, programs and play!

2018 Objective:

- Provide additional access to and educate the public on online membership & reservations.
- Increase & deliver innovative and flexible programming to meet the changing needs of the community.
- Use creative forms of publicity and take advantage of the many available free advertising resources. Continue to work on internal cooperation between City departments to conserve resources. Promote and continue to establish partnerships with outside organizations to increase efficiency and reduce expenses. Increase presence of social media.
- Continue to find innovative ways to increase use of space available and reduce expenses.

Personnel: No additions.

Operations: Provide and implement as many quality programs and services as possible using the Community Center and other area facilities.

Pools

Mission: To provide safe and compliant aquatic facilities that offer opportunities and features that will attract customers and provide a positive experience at our pools and sprayground.

2018 Objective:

- Maintain and update aquatic facilities for safe and enjoyable use for all participants.
- Evaluate and continue to implement ADA accessible initiatives.
- Establish partnerships that will increase revenue and reduce expenses.

Personnel: The City will be seeking to contract with the YMCA to schedule staff and manage daily operations of the pools in 2018. Continue to work with the YMCA to reduce expenses and deliver quality aquatic programs for our community. City

employees and contractors will still provide maintenance as has been done in the past.

Operations: Days of operation may change slightly in 2018 for Christmas Run Pool and Knights Field Sprayground. Through our contract with the YMCA, both City of Wooster pool pass holders and YMCA of Wooster members will have access to Freedlander Pool, Christmas Run Pool, Knights Field Sprayground and the Ellen Shapiro Natatorium beginning Memorial Day weekend through Labor Day.

Business and Organizational Support

Human Resources

Mission Our mission is to provide exceptional customer service through all aspects of the human resources profession for all city of Wooster employees and external customers.

2017 Goals accomplished:

- With the assistance of insurance broker, selected alternative vendors to supply City benefits which saved money and/or no cost increases guaranteed until 2019/2020.
- All employees completed Harassment Training and Ethics Training by December 2017.
- Met OSHA regulations by training all impacted employees on Blood borne Pathogens.
- Serve as the HR representation for the Wooster Ashland Regional Council of Government to create and implement all new HR processes including but not limited to; compensation, benefits, recruiting, policies/procedures, workers compensation, employee relations, etc.
- Completed audit with broker and became 100% compliant with all federal, state and local legal notices and requirements.

2018 Objectives:

- Continue to evaluate and update the City of Wooster's safety programs throughout the 2018 calendar year.
- Evaluate Employee Handbook and make any necessary updates and issue an updated Employee Handbook in 2018.
- Monitor and ensure City of Wooster compliance for possible changing Federal and Ohio laws which impact the workplace and its employees.
- Participate on committee and with the implementation of an upgraded HR / Payroll system during 2018.
- Conduct FMLA and other needed training for Managers and Supervisors in 2018 to ensure management has education, knowledge and tools needed to comply with legal regulations.

Information Technology

Mission: To provide leadership in information technology and systems, with a focus on providing strategic direction on technology issues, leading technology innovation initiatives, facilitating reliable, timely and easy access to information for employees and citizens, while responsibly managing the City of Wooster's technology infrastructure and applications and maintaining the highest level of reliable service and support.

2018 Objective: Reduce "soft" costs and lost productivity by implementing server and workstation hardware end-of-life policies and establishing consistent hardware standards. Migrate away from open source solutions that do not provide an acceptable level of support and require an increased amount of personnel training.

Personnel: Staffing levels have remained the same since 2010 when the division took a 20% decrease from the VSP. Increase cross-training efforts to reduce skill specialization that frequently has a negative impact on our ability to provide timely internal support services.

Operations: Continued focus on achieving 99.999% uptime of all mission-critical systems and providing support services to our end users within accepted service level agreements.

PUBLIC WORKS

Engineering

Mission: Our mission in the City of Wooster, Division of Engineering is to serve the public by providing professional engineering services for safe, quality and sustainable infrastructure and development. This is accomplished as we plan, advise, administer, oversee implementation of and document all public works improvements and subdivision development with the aim of providing these services cost effectively and timely while protecting the public health, safety and welfare. Success is measured by the stewardship of the public funds and public trust.

2018 Objectives & Goals:

1. To continue to manage the City's infrastructure construction and documentation in a way that will provide adequate service to residents, sustain development, and allow for intelligent infrastructure planning.
2. To continue to acquire, analyze and maintain accurate information of the City's infrastructure assets, capacity and needs and provide that information to the City Administration for City growth, economic development, and planning decisions.
3. To provide easy access to City information regarding properties, utilities, mapping, and development regulations to the general public and development community.

4. To support private development through reviewing, approving, inspecting and providing standards and guidance for all residential, commercial and industrial development activities.
5. To support and maintain close relationships with the City's development, educational and business partners, including the Wooster Community Hospital, Wooster Growth Corp, Wayne Economic Development Council, Main Street Wooster, College of Wooster, OARDC & ATI, Wooster City Schools and the Wooster Area Chamber of Commerce.
6. Provide engineering support and consulting services to other City departments and divisions.
7. To continue to review, analyze and improve Engineering Division operations and methods for quality, efficiency and cost effectiveness.

Operations Initiatives:

1. Personnel Costs: The Engineering Division continues to have an increased workload due to the increased level of management needed for complying with ODOT funded projects and Ohio EPA's requirements for storm water management. It will be necessary in the near future to hire another inspector to alleviate the backlog. We have hired an outside inspector the last three construction seasons to help with the workload and we expect it will be necessary to do the same in 2018. We will again utilize at least one intern during the summer and would prefer to have two. Our tuition line item has been reduced because our Staff Engineer will complete his Masters Degree from Ohio University in December 2017.
2. Operations Costs: O&M costs have been reduced for 2018 based on the historical spending trend. All employees' computers have been updated in the past three years and our other office equipment is in good condition. We are requesting funding for manhole adjustments and replacement along with concrete for storm water maintenance issues such as catch basin repair as we did in 2017.
3. Capital Costs: We have no capital requests for 2018.

Infrastructure Initiatives:

We will continue to vigorously pursue outside funding from ODOT, OPWC and OEPA to offset the high costs of infrastructure improvements.

The Division of Engineering attempts to balance the infrastructure needs of the city with the financial resources available. At the same time, current and future development and its associated demands are considered when attempting to develop a strategic plan for City growth and infrastructure improvements.

Public Properties Maintenance

Mission: Through a cost-effective manner, provide essential City services, leisure opportunities and community beautification while enhancing the quality and safety of our city, to continue to make Wooster a place that we are proud to call home.

Maintenance (Streets):

2018 Objective: To continue our goal of improving the City's infrastructure that includes streets and sidewalks by assessing the condition of the asset and forming a planned maintenance/repair work order. The methods used for Snow and Ice Control Operations will continue to improve.

Personnel: No changes anticipated in 2018.

Operational Goals: Improving the conditions of our roadways will continue be on the forefront of our focus in 2018. Complete the last 3 miles of our chip seal program in our alleys. Concrete repairs on many alleys will begin in 2018 as well. Once through the alley maintenance and repairs we begin repairing as many residential secondary streets - like in 2017 - throughout the City that score lowest on the PCI rating that our budget allows. PPM will also continue working with the Engineering Division in coordinating projects and maintenance issues as they arise. We continue enhancing services through improved procedures for snow and ice control. New to our snow and ice control operations will be the pre-wetting of salt. On two of our trucks a liquid de-icing agent will be applied when the salt is being applied to the roadway. Using this method of treatment we anticipate a 30% reduction of salt on these trucks. Roadside mowing will continue as part of our normal operation.

Maintenance (Storm Drainage):

2018 Objective: To provide leaf collection that is timely and efficient. Continue to repair/replace the storm sewer infrastructure like inlets and storm pipe. Our annual inlet and pipe cleaning will be conducted. Two citywide street sweepings – one each Spring and Fall – along with many others downtown throughout the year.

Personnel: No changes anticipated in 2018.

Operational Goals: Minimize the amount of overtime needed to perform two cycles of leaf collection and other maintenance issues throughout the City.

Traffic

2018 Objective: Continue to replace traffic signage and deficient equipment throughout the City to meet current MUTCD Standards. To rebuild deficient intersections based on engineering assessments of intersections. Update our traffic detection system to better allow traffic patterns and to improve the flow of traffic.

Personnel: No changes anticipated in 2018.

Operational Goals: To focus on sign replacements based on the MasterMind software system. Maintain detailed record keeping of the changes to the in-field signage installation that is essential for PPM to properly maintain. Maximize our use of the new communication modems that have been installed and train to use them concurrently with our Tactics program. We will also be focusing on the

efficiency of our department to be able to provide better service and maintenance in a timely manner.

Parks & Shade Tree

2018 Objective: Improve the overall aesthetics of each of our parks throughout the City. By focusing on preventative maintenance issues before they become immediate response type issues will drastically decrease the amount of call in complaints/concerns that come in each week. We will also focus attention to safety issues like installing more PIP around swings, slide, etc. Shade tree will continue to use contractors for the larger removal and maintenance projects. Downtown flowers and planting beds along with our varied landscape features citywide will be managed through Shade Tree and its contractors.

Personnel: No changes anticipated in 2018.

Operational Goals: Our goal is to improve the timeliness of our routine maintenance that our citizens will come to appreciate even more in our wonderful parks. Having an additional employee designated to our parks would greatly enhance the overall aesthetics and ensure timeliness by contractors performing contract work agreements.

Garage

2018 Objective: We will continue to look at new ways to meet the rising need of maintenance on the City's fleet and equipment.

Personnel: We would like to add a Mechanic-Welder to our Garage staff in 2018.

Operational Goals: With approximately 260 pieces of equipment and vehicles that are in need of maintenance, it is essential that we decrease the amount of downtime and minimize the outsourcing of repairs. Relying on outside services to perform repairs to be done in a timely manner in most cases is out of our hands. When outsourcing repairs some pieces that are in for repair can sit 10 to 14 days before a diagnosis is even performed. The last two years the amount of welding/fabrication work alone accounted for about \$50,000 just at PPM. It's quite possible that other divisions outsourced welding and fabrication as well increasing the overall expenses to the City. By adding an additional Mechanic-Welder will place our Garage in a better position moving forward and improve the needs of all of the Divisions in the City. This position would enable us to not only get caught up with routine maintenance, but would handle the heavy load of welding and fabrication that is missing from the garage. This position would also be able to assist in snow and ice operations, leaf collection, etc.

Utilities

With the recent acquisition of the anaerobic digestion system (ADS), completed upgrades at the Water Resource Recovery Facility (WRRF), remodeling of the Distribution/Collection/Meters building and additional storage and pumping in the

water distribution system in the last few years, the primary focus for 2018 will be to maintain and optimize the current processes, replace older, obsolete equipment and investigate opportunities to make all the Division's functions more efficient/cost effective.

The Water Treatment Plant (WTP) will plan to replace the aging Allen Bradley PLC-5 Processor that controls and monitors the electronic functions within the plant and throughout the distribution system. This is the second processor to operate the facility (in the 20 years that the plant has been online) and is no longer manufactured or supported by Rockwell Automation. The only options are to purchase a used PLC-5 processor and store it for future use (without customer support) or upgrade to the new line of Control Logix processors that is now being sold as the replacement line. Also, the addition of a variable frequency drive to the S-1 Production Well will allow for better control of raw water flow into the plant and the ability to reduce excessive pressure in the influent line that is causing premature wear of the pump volutes, bearings and shaft. The WTP is also examining the possibility of storing lime softening residuals on site rather than using valuable storage space in the WRRF's biosolids storage lagoons.

The Distribution/Collection/Meters (D&C&M) subdivision will continue to selectively replace transmitter units (and meters as needed) in order to maintain the replacement cycle of every 15 years. D&C&M will also seek to replace the 19 year old Jetter/Vac Truck. This truck serves as the "emergency response" vehicle for the division to clear blocked sewer mains, excavation of work sites and allows the division to quickly restore service to customers.

The Water Resource Recovery Facility will focus on utilizing excess capacity in the ADS and generate additional revenues through third party waste tipping fees with the added incentive to produce electricity to be used at both treatment plants. Other priorities will be refurbishing pumps, mixers and other process equipment along with expanding the City's solids handling capabilities through additional storage and sludge dewatering.

As always, professional development and training with our staff will continue across the entire Division to ensure the future of reliable service to our industrial, commercial and residential customers.

GLOSSARY

Account: A record of public funds showing receipts, disbursements, and the balance.

Accounting Basis: The rules that determine recognition of income, expense, assets, liabilities and equity (cash basis and accrual basis are the most widely known). The City of Wooster employs the accrual basis of accounting.

Accrual Accounting: A generally accepted accounting method where revenue is recognized when earned and expenses when incurred. These revenues and expenses are recorded at the end of an accounting period even if cash has not been received or paid.

Amortization: Spreading out the cost of an intangible asset or debt over the useful life of the asset.

Appropriation: An expenditure authorization granted by the City Council to incur obligations for specific purposes. Appropriations are usually limited by amount, purpose and time.

Approved Budget: The budget as formally adopted by City Council with legal appropriations for the upcoming fiscal year.

Balanced budget: A budget in which expenditures are funded by revenues and/or reserves.

Budget: A policy setting document that outlines a financial plan for a time period that matches all planned revenues with expenditures for various municipal services. The City of Wooster budgets for one calendar year period at a time.

Budget Transfer: An administrative measure to move budget resources from one budget account or project account to another.

Comprehensive Annual Financial Report (CAFR): The official annual financial report of the City. It includes financial statements prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, required supplementary information, extensive introductory material and illustrative information about the city.

Capital Asset: A long-term tangible piece of property, owned and used for public purpose. For the City's purposes, capital assets must cost \$10,000 or more and have an estimated useful life of two (2) years or more. Buildings, land, equipment and infrastructure are examples of capital assets.

Capital Outlay: Expenditures that result in the acquisition of or addition to capital assets.

Capital Projects: Projects for the purchase or construction of capital assets.

Community Development Block Grant (CDBG): A federal funding source that allows local officials and residents flexibility in designing their own programs within a wide-range of eligible activities. The CDBG program encourages more broadly conceived community development projects, and expanded housing opportunities for people living in low and moderate-income households.

Charges for Service: Fees charged for various government operations that are based on a cost recovery model, specifically in enterprise funds. Examples include refuse collection, water and sanitary sewer use as well as storm sewer fees.

Capital Improvement Plan: The budget document presents proposed capital expenditures for the current period. Also included is the Capital Improvement Plan, which outlines five-year projections for equipment and 10-year infrastructure plans, which documents proposed expenditures by fund for future capital needs.

Contractual Service: Service provided by an outside entity that is mutually agreed upon between the City and the service provider, documented in a legal agreement.

Debt Service: The annual payment of principal and interest on the city's indebtedness.

Deficit: The excess of expenditures or expenses over revenues during a single budget year. The excess of an entity's or fund's liabilities over its assets (see Fund Balance).

Depreciation: The portion of a capital asset's value which is charged as an expense during a particular period for reporting purposes in proprietary funds. The capital outlay, rather than the periodic depreciation expense, is recorded under the modified accrual basis of budgeting and accounting.

Encumbrance: An obligation against appropriated funds in the form of a purchase order, contract, salary commitment or other reservation of available funds.

Enterprise Fund: A separate fund used to account for operations financed and operated similar to private business enterprises. Enterprise fund expenses, including the cost of depreciation and the cost of providing services, are to be financed or recovered primarily through user charges. The City's enterprise funds are the Water Fund, Water Pollution Control Fund, Storm Drainage Fund and the Refuse Fund. Financial activity of the Wooster Community Hospital is also reported as an enterprise fund.

Expenditure: Payment made to secure a good or service.

Fiduciary Funds: Funds used to account for resources held for the benefit of parties outside the city.

Financial Policy: The City's policy in respect to fund balance, budgeting and investing, as related to the provision of City services, programs and capital investment.

Fines and Forfeitures: Revenue received by the City from court fines, forfeitures, and parking fines.

Fiscal Year (FY): A 12-month period the annual operating budget applies to. At the end of the period, the City determines its financial position and results of its operations. The City's fiscal year is a calendar year, January 1 – December 31.

Fringe Benefits: A non-salary component of the Personal Services appropriation level, which is included in total compensation of City employees. Some benefits are legally required, such as Medicare. Other benefits, such as health insurance, are not legally mandated.

Full-Time Equivalent (FTE): The percentage of a full-time position, typically based upon 2,080 worked per year. Outside of the Fire Division, full-time position scheduled for 2,080 annual hours is equal to one (1) FTE. A position that has been budgeted to work less than full-time will work the number of hours which equate to that budgeted FTE amount; for example, a half FTE (0.5) budgeted position can work 40 hours a week for six months, or 20 hours a week for one year.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording its assets, liabilities, fund balances, and revenues and expenditures/expenses.

Fund Balances: In the context of the City's budget discussions, fund balance refers to the undesignated General Fund Balance. This is the accumulated total of all prior years' actual General Fund revenues in excess of expenditures not appropriated by City Council and has not been designated for other uses.

General Fund: The operating fund which finances the necessary day-to-day actions within the city through taxes, fees, and other revenue sources. This fund includes all revenues and expenditures not accounted for in specific purpose funds.

Generally Accepted Accounting Principles (GAAP): The common set of accounting principles, standards, and procedures that are used to complete financial statements.

General Obligation Bonds: Bonds pledging the full faith and credit of the City.

Goal: A long-range desirable development attained by time phased objectives and designed to carry out a strategy.

Governmental Funds: Funds used to account for tax-supported activities. The City uses four different types of governmental funds: the general fund, special revenue funds, debt service funds and capital project funds. Government funds are reported using the current financial resources and the modified accrual basis of accounting.

Grant: A non-repayable fund disbursed by one party (grant makers), generally a government department, corporation, foundation or trust, to a recipient, for a specific project or purpose. There is typically an application process to qualify and be approved for a grant.

Insurance: A contract to pay a premium in return for which the insurer will pay compensation in certain eventualities such as fire, theft, motor accident. The premiums are calculated so that, on average, they are sufficient to pay compensation for the policyholders who will make a claim together with a margin to cover administration cost and profit. In effect, insurance spreads the risk so that the loss by policyholder is compensated at the expense of all those who insure against it.

Internal Service Funds: Funds accounting for the financing of goods and services supplied to other funds of the City and other governmental units on a cost-reimbursement basis. The City has two Internal Service Funds: the Garage Fund and the Employee Benefits Fund.

Maintenance: The act of keeping capital assets in a state of good repair. It includes preventative maintenance, normal periodic repairs, replacement of parts or structural components, and other activities needed to maintain the asset to provide normal services and achieve its optimal life.

Modified Accrual Basis: The basis of accounting under which revenues are recognized in the period they become available and measurable, and expenditures are recognized in the period the associated liability is incurred.

Net assets: Total assets minus total liabilities of an individual or entity.

One-time: a nonrecurring revenue or expenditure within the current fiscal year.

Operating Budget: An Operating Budget is the annual financial plan of operating expenditures encompassing all the fund types within the City. It is the approved means by which most of the financing, acquisition, spending and service delivery activities of a government are planned and controlled.

Operations and Maintenance (O&M): An appropriation level within the budget that includes expenditures for supplies, contracted services, and equipment maintenance.

Operating Revenues and Expenditures: Operating revenues and expenditures result from providing regularly scheduled services.

Ordinance: A formal legislative enactment by the City Council, which has the full force and effect of law within the boundaries of the City.

Personnel Services: Compensation for direct labor of persons in the employment of the city and/or salaries and wages paid to employees for full-time, part-time, and temporary work, including overtime, shift differential, and similar compensation. The personnel services account group also includes fringe benefits paid for employees. Personnel Services is an appropriation level recognized by the City.

Proposed Budget: The budget formally submitted by the Mayor to City Council for its consideration and approval.

Proprietary Fund: A fund that accounts for operations similar to those in the private sector. This includes the enterprise funds and internal service funds. The focus is on determination of net income, financial position and changes in financial position.

Real Property Taxes: Revenue derived from the tax assessed on residential, commercial or industrial property.

Revenue: The yield from various sources of income such as taxes the City collects and receives into the treasury for public use.

Service: The on-going sequence of specific tasks and activities representing a continuous and distinct benefit provided to internal and external customers.

Special Revenue Fund: An account established to collect money that must be used for a specific purpose, the existence of which enhance transparency and accountability. The City uses multiple Special Revenue funds including: Street Construction Maintenance and Repair, State Highway, Permissive Tax, Enforcement and Education, Mandatory Drug Fines, Community Development Block Grant (CDBG), Economic Development, Law Enforcement Trust, Police Pension, Fire Pension, Federal Equitable Sharing, CDBG CHIP Home Revolving Loan, Economic/Downtown Loan, Shade Tree, Law Enforcement Professional Training, Lillian Long Estate, Recreation Supplement and Christmas Run Park Restoration.

Strategic Planning: The continuous and systematic process whereby guiding members of the City make decisions about its future, and develop procedures and operations to achieve future objectives.

Surplus: The excess of an entity's or fund's assets over its liabilities (see also fund balance). The excess of revenues and fund balance over expenditures or expenses.

Tax Base: All forms of income which are taxable under the City's jurisdiction.

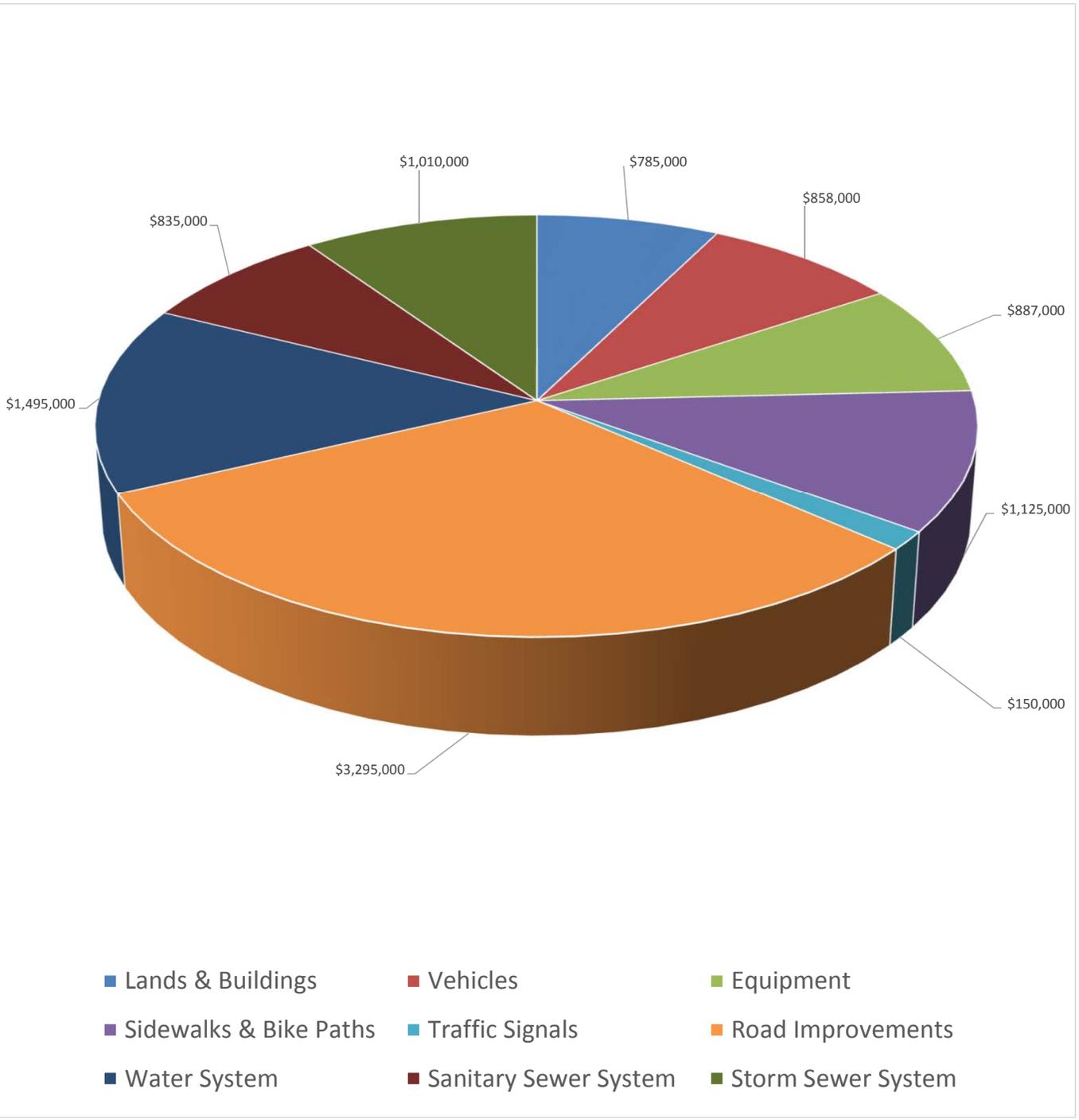
Vision: An objective statement that describes an entity's most desirable future. An organization's vision employs the skills, knowledge, innovation and foresight of management and the workforce to communicate effectively the desired future state.

Working Capital: Current assets minus current liabilities. Working capital measures how much in liquid assets an entity has available to build its business or activity.

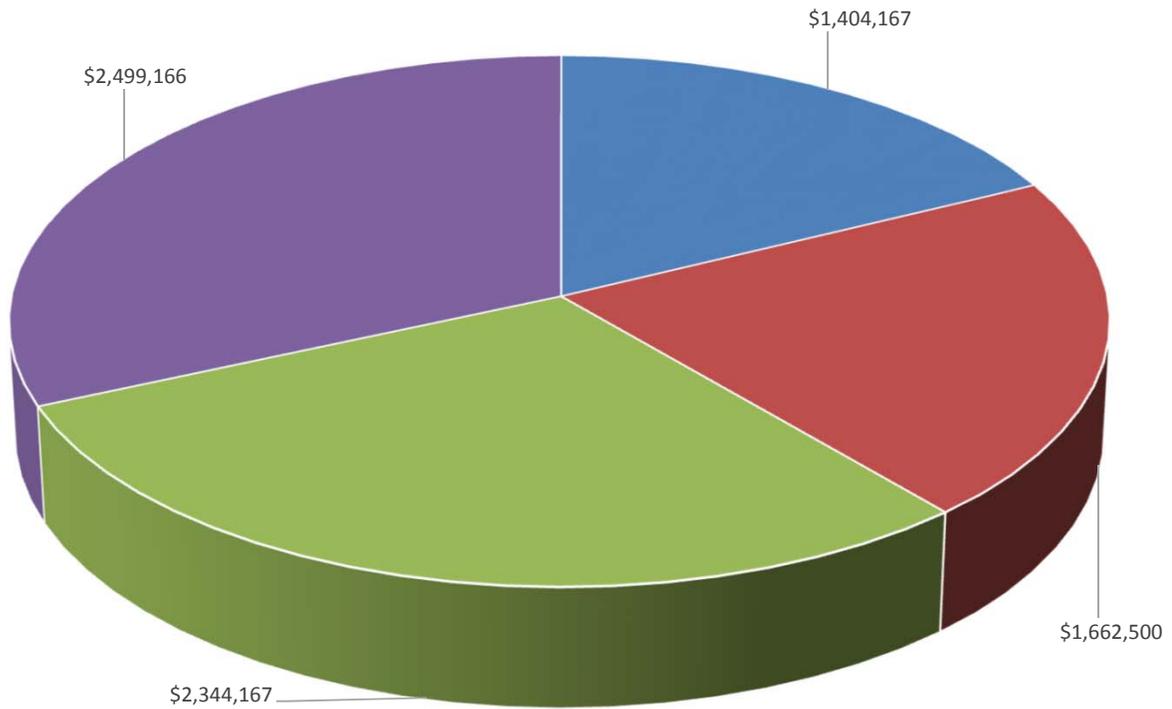
The City of Wooster provides an extensive range of municipal services. The following is a list of City funds with average annual revenues of \$1 million or greater with major revenue sources and major services provided.

<u>Fund Title</u>	<u>Description</u>	<u>Major Revenue Sources</u>	<u>Major Services Provided</u>
General	The City's general operating fund used to account for all financial resources except those required to be accounted for in another fund.	<ul style="list-style-type: none"> * Income Tax * Property Tax * Emergency Medical Services * State Revenues 	<ul style="list-style-type: none"> * Public Safety * General Government * Road Maintenance * Parks & Recreation
Street Construction, Maintenance & Repair	Used to account for gasoline taxes and vehicle registration fees use for maintenance of City streets.	<ul style="list-style-type: none"> * Gasoline Tax * Vehicle Registration Fees 	<ul style="list-style-type: none"> * Street Repair * Snow & Ice Removal * Street Cleaning * Traffic Signals
Capital Improvements	Used to account for capital projects and equipment financed by general fund revenues.	<ul style="list-style-type: none"> * Transfers from General Fund * Grants 	<ul style="list-style-type: none"> * Road Construction * Road Resurfacing * Vehicle Purchases
Water	Used to account for the operations and capital purchases of the City's water treatment plant	<ul style="list-style-type: none"> * Debt Proceeds * Sales of Water * Investment Income * Grants * Debt Proceeds 	<ul style="list-style-type: none"> * Equipment Purchases * Purification of Water * Maintenance of Water Lines * Utility Billing
Water Pollution Control	Used to account for the operations and capital purchases of the City's water pollution control plant.	<ul style="list-style-type: none"> * Treatment of Sewage * Investment Income * Grants * Debt Proceeds 	<ul style="list-style-type: none"> * Treatment of wastewater * Maintenance of Sewer Lines * Utility Billing
Wooster Community Hospital Operating	Used to account for the operations of the Wooster Community Hospital and related healthcare activities.	<ul style="list-style-type: none"> * Patient Revenue 	<ul style="list-style-type: none"> * Inpatient Services * Outpatient Services * Emergency Room * Rehabilitation Services
Wooster Community Hospital Plant	Used to account for the construction of Hospital facilities and the acquisition of capital equipment.	<ul style="list-style-type: none"> * Transfers from Hospital Operating Fund * Investment Income 	<ul style="list-style-type: none"> * Facility Construction * Medical Equipment
Storm Drainage	Used to account for managing storm drainage runoff within the City.	<ul style="list-style-type: none"> * Charges for Services 	<ul style="list-style-type: none"> * Construction and Maintenance of Storm Sewers.
Employee Benefits	Used to account for the medical and prescription drug benefits for City employees on a self-insured basis.	<ul style="list-style-type: none"> * Department Charges * Employee Contributions 	<ul style="list-style-type: none"> * Medical Benefits * Prescription Drugs

City of Wooster 2018 Capital Investment



City of Wooster 2018 Infrastructure Investment by Ward



■ Ward 1 ■ Ward 2 ■ Ward 3 ■ Ward 4



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3 2018 City Capital Plan

4 City Planning
2019 - 2023

5 2018 Wooster Community
Hospital Budget

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Ordinance No. 2017-36
Exhibit - A
CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES AND BALANCES
Office of Auditor, Wayne County, Ohio
Wooster, Ohio 44691

	Cash Balance	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
	as of	Revenues	Expenditures	Cash Balance	Encumbrances	Advances	Carryover Balance	Projected	Total Amount	Appropriations	Amount
FUND TYPE/CLASSIFICATIONS	31-Dec-16	2017	2017	as of	as of	not	Available for	Revenues	Available plus	2018	2018 Approp.
				31-Dec-17	31-Dec-17	Repaid	Appropriation	2018	Balances	2018	2018 Approp.
GOVERNMENTAL FUND TYPE											
General Fund	14,552,373	25,413,835	24,473,982	15,492,226	2,650,000	0	12,842,226	25,644,183	38,486,409	27,128,318	11,358,091
Special Revenue Funds	1,371,487	2,370,176	2,724,335	1,017,327	625,046	0	392,281	3,184,528	3,576,809	3,260,992	315,817
Debt Service Funds	1,126,211	162,700	127,200	1,161,711	0	0	1,161,711	163,000	1,324,711	546,200	778,511
Capital Projects Funds	8,107,356	4,820,301	8,350,044	4,577,613	3,772,083	0	805,530	5,295,000	6,100,530	5,902,187	198,343
PROPRIETARY FUND TYPE											
Enterprise Funds	105,303,326	169,223,020	183,032,134	91,494,211	13,725,153	0	77,769,058	184,591,856	262,360,914	186,256,901	76,104,013
Internal Service Funds	492,494	4,344,400	4,218,815	618,079	55,000	0	563,079	4,825,000	5,388,079	5,114,094	273,985
FIDUCIARY FUND TYPE											
Trust and Agency Funds	1,040,467	199,318	0	1,239,785	0	0	1,239,785	0	1,239,785	0	1,239,785
TOTAL ALL FUNDS	131,993,713	206,533,750	222,926,511	115,600,952	20,827,282	0	94,773,670	223,703,567	318,477,237	228,208,692	90,268,545
FUND CLASSIFICATION/NAME-SCC											
GOVERNMENTAL FUND TYPES											
General Fund - 001	14,552,373	25,413,835	24,473,982	15,492,226	2,650,000	-	12,842,226	25,644,183	38,486,409	27,128,318	11,358,091
SPECIAL REVENUE FUNDS											
Street Construction Maintenance & Repair Fund - 101	379,073	1,039,539	1,375,381	43,231	40,000	-	3,231	1,033,000	1,036,231	1,015,139	21,092
State Highway Fund - 102	234,916	82,239	114,788	202,368	7,500	-	194,868	88,000	282,868	144,360	138,508
Permissive Tax Fund - 103	288,866	274,600	288,395	275,071	201,630	-	73,441	274,000	347,441	301,441	46,000
Enforcement and Education Fund - 104	63,117	6,597	-	69,715	-	-	69,715	3,750	73,465	70,000	3,465
Mandatory Drug Fines Fund - 105	31,727	13,299	804	44,222	-	-	44,222	10,353	54,575	50,000	4,575
Community Development Block Grant Fund - 107	40,445	388,800	377,300	51,945	367,200	-	(315,255)	1,329,700	1,014,445	962,500	51,945
Economic Development Fund - 108	90,221	132,800	135,500	87,521	3,700	-	83,821	134,390	218,211	200,000	18,211
Law Enforcement Trust Fund - 110	57,525	92,385	82,368	67,541	-	-	67,541	600	68,141	65,000	3,141
Police Pension Fund - 111	24,637	158,967	161,997	21,606	-	-	21,606	154,799	176,405	163,000	13,405
Fire Pension Fund - 112	26,105	157,902	161,997	22,009	-	-	22,009	154,799	176,808	163,000	13,808
Federal Equitable Sharing Fund - 113	14,115	130	-	14,245	-	-	14,245	135	14,380	14,000	380
CDBG Chip Home RLF Fund - 115	45,352	22,337	-	67,689	5,016	-	62,673	600	63,273	62,391	882
CDBG Economic Development Loan Fund - 508	30,902	200	25,806	5,296	-	-	5,296	2	5,298	5,298	(0)
Law Enforcement Training Fund - 703	3,980	-	-	3,980	-	-	3,980	-	3,980	3,980	-
Recreation Supplement Fund - 706	7,183	-	-	7,183	-	-	7,183	-	7,183	7,183	0
Christmas Run Park Restoration - 715	33,325	380	-	33,705	-	-	33,705	400	34,105	33,700	405
TOTAL SPECIAL REVENUE FUNDS	1,371,487	2,370,176	2,724,335	1,017,327	625,046	-	392,281	3,184,528	3,576,809	3,260,992	315,817
DEBT SERVICE FUNDS											
Debt Service Fund - 401	1,126,211	162,700	127,200	1,161,711	-	-	1,161,711	163,000	1,324,711	546,200	778,511
TOTAL DEBT SERVICE	1,126,211	162,700	127,200	1,161,711	-	-	1,161,711	163,000	1,324,711	546,200	778,511
Capital Project Funds											

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 CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES AND BALANCES
 Office of Auditor, Wayne County, Ohio
 Wooster, Ohio 44691

	Cash Balance	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
	as of	Revenues	Expenditures	Cash Balance	Encumbrances	Advances	Carryover Balance	Projected	Total Amount	Appropriations	Amount
FUND TYPE/CLASSIFICATIONS	31-Dec-16	2017	2017	31-Dec-17	31-Dec-17	not Repaid	Available for Appropriation	Revenues 2018	Available plus Balances	2018	2018 Approp.
Capital Improvements Fund - 301	8,088,169	4,820,301	8,350,044	4,558,426	3,772,083	-	786,343	5,295,000	6,081,343	5,883,000	198,343
Economic Development Capital Improvements Fund - 302	19,187	-	-	19,187	-	-	19,187	-	19,187	19,187	(0)
TOTAL CAPITAL PROJECTS	8,107,356	4,820,301	8,350,044	4,577,613	3,772,083	-	805,530	5,295,000	6,100,530	5,902,187	198,343
TOTAL GOVERNMENTAL FUNDS	25,157,427	32,767,012	35,675,561	22,248,877	7,047,129	-	15,201,748	34,286,711	49,488,459	36,837,697	12,650,762
PROPRIETARY FUND TYPE											
Enterprise Funds											
Water Fund - 501	2,684,807	5,606,410	5,564,373	2,726,844	1,020,576	-	1,706,268	5,988,300	7,694,568	7,693,159	1,409
Water Pollution Control Fund - 502	3,878,970	11,287,813	11,344,034	3,822,749	892,062	-	2,930,687	11,031,800	13,962,487	12,758,842	1,203,645
Wooster Community Hospital Fund - 503	17,813,728	134,325,935	136,498,971	15,640,692	6,639,206	-	9,001,486	152,178,725	161,180,211	151,206,371	9,973,840
Wooster Community Hospital Plant Fund - 504	76,813,567	14,862,329	27,121,824	64,554,072	3,105,298	-	61,448,774	12,439,012	73,887,786	9,485,500	64,402,286
Wooster Community Hospital Beaverson EMS Fund - 505	273,145	52,064	65,387	259,822	-	-	259,822	3,000	262,822	259,822	3,000
Wooster Community Hospital Endowment Fund - 506	731,127	184,485	42,254	873,358	-	-	873,358	11,000	884,358	873,358	11,000
Storm Drainage Fund - 507	2,218,346	1,557,873	1,017,291	2,758,928	1,843,011	-	915,917	1,594,019	2,509,936	2,509,849	87
Wooster Community Hospital Bevington Fund - 510	55	1	-	55	-	-	55	-	55	-	55
Refuse Collection Fund - 514	889,579	1,346,110	1,378,000	857,689	225,000	-	632,689	1,346,000	1,978,689	1,470,000	508,689
TOTAL ENTERPRISE FUNDS	105,303,326	169,223,020	183,032,134	91,494,211	13,725,153	-	77,769,058	184,591,856	262,360,914	186,256,901	76,104,013
INTERNAL SERVICE FUNDS											
Garage Fund - 601	21,133	560,000	557,922	23,211	15,000	-	8,211	703,000	711,211	704,094	7,117
Employee Benefits Fund - 602	471,360	3,719,400	3,595,893	594,867	40,000	-	554,867	4,042,000	4,596,867	4,330,000	266,867
Investment Fund - 720	-	65,000	65,000	-	-	-	-	80,000	80,000	80,000	-
TOTAL INTERNAL SERVICE FUNDS	492,494	4,344,400	4,218,815	618,079	55,000	-	563,079	4,825,000	5,388,079	5,114,094	273,985
TOTAL PROPRIETARY FUNDS	105,795,819	173,567,420	187,250,949	92,112,290	13,780,153	-	78,332,137	189,416,856	267,748,993	191,370,995	76,377,998
FIDUCIARY FUND TYPE											
AGENCY FUNDS											
Guarantee Deposit Fund - 702	201,638	-	-	201,638	-	-	201,638	-	201,638	-	201,638
Clearing Fund - 705	11,485	199,318	-	210,803	-	-	210,803	-	210,803	-	210,803
Wooster Growth Corporation Fund - 719	824,043	-	-	824,043	-	-	824,043	-	824,043	-	824,043
Wooster-Ashland Regional Council of Govts - 725	3,301	-	-	3,301	-	-	3,301	-	3,301	-	3,301
TOTAL AGENCY FUNDS	1,040,467	199,318	-	1,239,785	-	-	1,239,785	-	1,239,785	-	1,239,785
TRUST FUNDS (PPT)											
Lillian Long Estate Fund - 704	-	-	-	-	-	-	-	-	-	-	-
TOTAL TRUST FUNDS	-	-	-	-	-	-	-	-	-	-	-
TOTAL FIDUCIARY FUNDS	1,040,467	199,318	-	1,239,785	-	-	1,239,785	-	1,239,785	-	1,239,785
TOTAL ALL FUNDS	131,993,713	206,533,750	222,926,511	115,600,952	20,827,282	-	94,773,670	223,703,567	318,477,237	228,208,692	90,268,545

General Fund Program Key

100 - SAFETY

211101 POLICE
212109 FIRE
231102 TRAFFIC CONTROL
280102 STREET LIGHTING

200 - HEALTH

270210 HEALTH DEPARTMENT

300 - LEISURE

251301 PUBLIC PROPERTIES & PARKS
252302 FIELDHOUSE/ICE RINK
252303 NATATORIUM
252304 COMMUNITY CENTER
252305 SWIMMING POOLS
252306 FREEDLANDER POOL
252307 CHRISTMAS RUN POOL
252308 KNIGHTS FIELD SPRAYGROUND
252311 RECREATION PROGRAMS

400 - ENVIRONMENT & DEVELOPMENT

222401 ZONING
233409 BUILDING STANDARDS
251401 SHADE TREE PROGRAM
280402 DEVELOPMENT

600 - TRANSPORTATION

231602 STREET MAINTENANCE
231606 STREET CLEANING
231607 SNOW REMOVAL
231643 PARKING
252611 TAXI PROGRAM
270601 DEBT SERVICE

700 - ADMINISTRATION

231716 LANDS & BUILDINGS MAINTENANCE
233716 LANDS & BUILDINGS BUILDING STANDARDS
234717 ENGINEERING
260705 LAW DEPARTMENT
270703 FINANCE ADMINISTRATION
270726 INTERFUND TRANSACTIONS
271703 ACCOUNTING DIVISION
272703 CITY INCOME TAX DIVISION
273703 TREASURY DIVISION
280702 DIRECTOR OF ADMINISTRATION
280703 PRINTING & COPYING
281702 HUMAN RESOURCES
282706 INFORMATION TECHNOLOGY DIVISION
290701 MAYOR
291708 CITY COUNCIL

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**CITY OF WOOSTER, OHIO
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

GENERAL FUND – This fund is used to account for all financial resources of the City except those required to be accounted for in another fund. The General Fund generates a majority of its revenue from taxes.

	General Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Forecast
Revenues :				
Taxes	\$ 16,712,690	\$ 18,544,312	\$ 19,845,837	\$ 20,346,893
Intergovernmental	886,532	1,136,616	885,566	755,354
Charges for services	1,251,704	1,342,621	1,399,118	1,433,999
Fines, licenses, permits	875,647	692,411	899,921	687,793
Interfund services provided	1,799,216	1,880,182	1,859,242	1,850,000
Interest income	49,166	49,121	80,372	201,890
Miscellaneous	204,379	150,283	135,532	137,906
Total Revenues	<u>21,779,334</u>	<u>23,795,545</u>	<u>25,105,586</u>	<u>25,413,835</u>

Expenditures :				
Safety services	10,260,748	10,993,667	12,762,966	12,729,037
Health and social services	132,785	132,300	126,241	129,000
Leisure services	1,548,370	1,587,360	1,705,918	1,778,995
Environment & development	848,599	1,051,847	898,668	1,061,608
Transportation services	669,071	743,698	708,901	850,530
Administrative services	3,839,724	3,770,067	3,826,413	3,607,812
Total Expenditures	<u>17,299,297</u>	<u>18,278,940</u>	<u>20,029,107</u>	<u>20,156,982</u>
Excess revenues over (under) expenditures	4,480,037	5,516,606	5,076,479	5,256,854
Transfers in	0	0	0	0
Transfers out [To capital fund]	(2,830,000)	(3,402,100)	(4,322,190)	(4,317,000)
Net change in fund balance**	1,650,037	2,114,506	754,289	939,854

** Positive number added to savings

** Negative number deducted from savings

Fund balance at beginning of year	11,031,013	12,681,050	14,795,556	15,549,845
Fund balance at end of year	<u>\$ 12,681,050</u>	<u>\$ 14,795,556</u>	<u>\$ 15,549,845</u>	<u>\$ 16,489,698</u>

Cash balance beginning of year	14,552,373
Cash balance end of year	15,492,227
Encumbrances	(2,650,000)
Cash available	12,842,227
Cost per day (Expenditures)	55,225
Days-in-cash	233
Cost per day (Expenditures + Transfers out)	67,052
Days-in-cash	192

	General Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Budgeted	Projected	Projected	Projected	Projected
Revenues :						
Taxes	\$ 19,932,500	\$ 20,626,006	\$ 20,935,396	21,249,427	21,568,168	21,891,691
Intergovernmental	740,348	730,732	738,039	740,000	742,000	745,000
Charges for services	1,378,433	1,459,500	1,481,393	1,503,613	1,526,168	1,549,060
Fines, licenses, permits	590,299	665,660	675,645	685,780	696,066	706,507
Interfund services provided	1,850,000	1,850,000	1,877,750	1,905,916	1,934,505	1,963,523
Interest income	115,000	210,000	214,200	218,484	222,854	227,311
Miscellaneous	96,014	102,285	100,000	100,000	100,000	100,000
Total Revenues	<u>24,702,594</u>	<u>25,644,183</u>	<u>26,022,423</u>	<u>26,403,220</u>	<u>26,789,761</u>	<u>27,183,092</u>

Expenditures :						
Safety services	13,810,771	14,268,893	14,013,038	14,393,427	14,790,015	15,198,028
Health and social services	130,000	128,000	130,560	133,171	135,835	138,551
Leisure services	1,881,672	1,876,683	1,922,251	1,968,972	2,016,876	2,065,993
Environment & development	1,041,960	1,085,556	1,118,123	1,151,666	1,186,216	1,221,803
Transportation services	921,748	1,150,088	1,067,014	1,095,600	1,124,975	1,155,161
Administrative services	4,394,256	4,619,098	3,701,239	3,798,934	3,899,293	4,002,390
Total Expenditures	<u>22,180,407</u>	<u>23,128,318</u>	<u>21,952,226</u>	<u>22,541,771</u>	<u>23,153,209</u>	<u>23,781,927</u>
Excess revenues over (under) expenditures	2,522,187	2,515,865	4,070,197	3,861,449	3,636,552	3,401,164
Transfers in	0	0	0	0	0	0
Transfers out [To capital fund]	(4,317,000)	(4,000,000)	(4,000,000)	(4,000,000)	(4,000,000)	(4,000,000)
Net change in fund balance**	(1,794,813)	(1,484,135)	70,197	(138,551)	(363,448)	(598,836)

Fund balance at beginning of year	15,612,204	16,489,698	15,005,563	15,075,760	14,937,209	14,573,761
Fund balance at end of year	<u>\$ 13,817,391</u>	<u>\$ 15,005,563</u>	<u>\$ 15,075,760</u>	<u>14,937,209</u>	<u>14,573,761</u>	<u>13,974,925</u>

Cash balance beginning of year	13,682,299	15,492,227	14,008,092	14,078,288	13,939,737	13,576,289
Cash balance end of year	11,887,486	14,008,092	14,078,288	13,939,737	13,576,289	12,977,453
Encumbrances	(2,575,000)	(2,650,000)	(2,729,500)	(2,811,385)	(2,895,727)	(2,982,598)
Cash available	9,312,486	11,358,092	11,348,788	11,128,352	10,680,562	9,994,855
Cost per day (Expenditures)	60,768	63,365	60,143	61,758	63,433	65,156
Days-in-cash	153	179	189	180	168	153
Cost per day (Expenditures + Transfers out)	72,596	74,324	71,102	72,717	74,392	76,115
Days-in-cash	128	153	160	153	144	131

The following is a break-down of expenditures by appropriation level within each activity for the General Fund

GENERAL FUND – This fund is used to account for all financial resources except those required to be accounted for in another fund.

	General Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Forecast
Expenditures :				
Personnel Services	\$ 8,562,462	\$ 8,993,377	\$ 9,533,583	\$ 10,343,703
Operations and Maintenance	1,553,594	1,846,285	2,578,007	1,801,720
Interfund	144,692	154,006	174,065	112,204
Debt Service	0	0	477,310	471,410
Total Safety services	<u>10,260,748</u>	<u>10,993,667</u>	<u>12,762,966</u>	<u>12,729,037</u>
Operations and Maintenance	132,785	132,300	126,241	129,000
Total Health and social services	<u>132,785</u>	<u>132,300</u>	<u>126,241</u>	<u>129,000</u>
Personnel Services	622,374	639,164	716,651	808,485
Operations and Maintenance	913,924	931,778	957,221	963,310
Interfund	12,072	16,418	32,046	7,200
Total Leisure services	<u>1,548,370</u>	<u>1,587,360</u>	<u>1,705,918</u>	<u>1,778,995</u>
Personnel Services	664,160	698,378	717,776	762,405
Operations and Maintenance	182,723	348,591	178,684	296,420
Interfund	1,716	4,878	2,208	2,783
Total Environment & development	<u>848,599</u>	<u>1,051,847</u>	<u>898,668</u>	<u>1,061,608</u>
Personnel Services	573,409	588,371	605,888	750,149
Operations and Maintenance	91,351	155,327	103,013	100,381
Interfund	4,311	0	0	0
Total Transportation services	<u>669,071</u>	<u>743,698</u>	<u>708,901</u>	<u>850,530</u>
Personnel Services	1,757,149	2,156,818	2,332,996	2,289,017
Operations and Maintenance	1,933,691	1,468,965	1,352,775	1,175,463
Interfund	3,672	1,671	629	1,244
Debt Service	145,212	142,613	140,013	142,088
Total Administrative services	<u>3,839,724</u>	<u>3,770,067</u>	<u>3,826,413</u>	<u>3,607,812</u>
Total Expenditures	<u>\$ 17,299,297</u>	<u>\$ 18,278,940</u>	<u>\$ 20,029,107</u>	<u>\$ 20,156,982</u>

	General Fund					
	2017 Budgeted	2018 Budgeted	2019 Forecasted	2020 Forecasted	2021 Forecasted	2022 Forecasted
Personnel Services	10,891,288	\$ 11,673,310	\$ 11,374,636	\$ 11,715,875	\$ 12,067,352	\$ 12,429,372
Operations and Maintenance	2,332,983	1,942,830	1,981,687	2,021,320	2,061,747	2,102,982
Interfund	115,000	181,753	187,206	192,822	198,606	204,565
Debt Service	471,500	471,000	469,510	463,410	462,310	461,110
Total Safety services	<u>13,810,771</u>	<u>14,268,893</u>	<u>14,013,038</u>	<u>14,393,427</u>	<u>14,790,015</u>	<u>15,198,028</u>
Operations and Maintenance	130,000	128,000	130,560	133,171	135,835	138,551
Total Health and social services	<u>130,000</u>	<u>128,000</u>	<u>130,560</u>	<u>133,171</u>	<u>135,835</u>	<u>138,551</u>
Personnel Services	778,568	767,437	790,460	814,174	838,599	863,757
Operations and Maintenance	1,080,104	1,073,200	1,094,664	1,116,557	1,138,888	1,161,666
Interfund	23,000	36,046	37,127	38,241	39,388	40,570
Total Leisure services	<u>1,881,672</u>	<u>1,876,683</u>	<u>1,922,251</u>	<u>1,968,972</u>	<u>2,016,876</u>	<u>2,065,993</u>
Personnel Services	784,010	816,503	840,998	866,228	892,215	918,981
Operations and Maintenance	257,950	264,922	272,870	281,056	289,487	298,172
Interfund	0	4,131	4,255	4,383	4,514	4,649
Total Environment & development	<u>1,041,960</u>	<u>1,085,556</u>	<u>1,118,123</u>	<u>1,151,666</u>	<u>1,186,216</u>	<u>1,221,803</u>
Personnel Services	720,548	703,446	724,549	746,286	768,674	791,735
Operations and Maintenance	201,200	335,750	342,465	349,314	356,301	363,427
Interfund	0	110,892	0	0	0	0
Total Transportation services	<u>921,748</u>	<u>1,150,088</u>	<u>1,067,014</u>	<u>1,095,600</u>	<u>1,124,975</u>	<u>1,155,161</u>
Personnel Services	2,557,329	2,750,957	2,357,688	2,428,418	2,501,271	2,576,309
Operations and Maintenance	1,690,553	1,720,097	1,334,236	1,360,921	1,388,139	1,415,902
Interfund	3,874	9,044	9,315	9,595	9,883	10,179
Debt Service	142,500	139,000	0	0	0	0
Total Administrative services	<u>4,394,256</u>	<u>4,619,098</u>	<u>3,701,239</u>	<u>3,798,934</u>	<u>3,899,293</u>	<u>4,002,390</u>
Total Expenditures	<u>22,180,407</u>	<u>\$ 23,128,318</u>	<u>\$ 21,952,226</u>	<u>\$ 22,541,771</u>	<u>\$ 23,153,209</u>	<u>\$ 23,781,927</u>

**CITY OF WOOSTER, OHIO
STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

STREET CONSTRUCTION MAINTENANCE AND REPAIR – This fund is required by the Ohio Revised Code to account for that portion of state gasoline tax and motor vehicle registration fees, which are to be used for maintenance of streets within the City.

	Street Construction, Maintenance and Repair Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Forecast
Revenues :				
Intergovernmental	\$ 1,077,158	\$ 1,103,385	\$ 1,041,186	\$ 986,943
Interest income	4,005	2,795	2,728	5,001
Miscellaneous	47,139	107,016	106,454	317,595
Total Revenues	<u>1,128,302</u>	<u>1,213,196</u>	<u>1,150,368</u>	<u>1,309,539</u>
Expenditures :				
Personal Services	120,871	422	1,486	-
Operations and Maintenance	1,241,202	917,134	948,252	827,063
Capital Outlay	113,793	53,590	-	241,031
Interfund	197,281	218,973	201,126	217,287
Debt Service	97,858	90,024	90,686	90,000
Total Expenditures	<u>1,771,006</u>	<u>1,280,144</u>	<u>1,241,550</u>	<u>1,375,381</u>
Net change in fund balance	(642,704)	(66,948)	(91,182)	(65,842)
Fund balance at beginning of year	<u>1,345,840</u>	<u>703,136</u>	<u>636,189</u>	<u>545,007</u>
Fund balance at end of year	<u>\$ 703,136</u>	<u>\$ 636,189</u>	<u>\$ 545,007</u>	<u>\$ 479,165</u>

	Street Construction, Maintenance and Repair Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
	\$ 1,071,000	\$ 995,000	\$ 995,000	\$ 995,000	\$ 995,000	\$ 995,000
	2,500	5,000	2,000	2,000	2,000	2,000
	39,000	33,000	33,000	33,000	33,000	33,000
	<u>1,112,500</u>	<u>1,033,000</u>	<u>1,030,000</u>	<u>1,030,000</u>	<u>1,030,000</u>	<u>1,030,000</u>
	4,290	1,303	1,342	1,382	1,424	1,467
	1,061,623	736,198	600,000	600,000	600,000	600,000
	-	-	189,000	188,500	205,000	205,000
	180,750	187,638	150,000	150,000	150,000	150,000
	90,000	90,000	72,157	72,570	72,927	73,227
	<u>1,336,663</u>	<u>1,015,139</u>	<u>1,012,499</u>	<u>1,012,452</u>	<u>1,029,351</u>	<u>1,029,694</u>
	(224,163)	17,861	17,501	17,548	649	306
	<u>811,777</u>	<u>479,165</u>	<u>497,026</u>	<u>514,527</u>	<u>532,075</u>	<u>532,724</u>
	<u>\$ 587,614</u>	<u>\$ 497,026</u>	<u>\$ 514,527</u>	<u>\$ 532,075</u>	<u>\$ 532,724</u>	<u>\$ 533,030</u>

**CITY OF WOOSTER, OHIO
STATE HIGHWAY FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

STATE HIGHWAY – This fund is required by the Ohio Revised Code to account for that portion of the state gasoline tax and motor vehicle registration fees which are to be used for maintenance of state highways within the City.

	State Highway Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Projected
Revenues :				
Intergovernmental	\$ 87,337	\$ 89,464	\$ 84,421	\$ 79,974
Interest income	2,336	2,244	1,442	2,265
Miscellaneous	1	0	0	0
Total Revenues	89,673	91,708	85,863	82,239
Expenditures :				
Operations and Maintenance	31,090	160,252	72,101	113,068
Capital Outlay	79,314	146,586	0	0
Debt Service	1,715	858	2,573	1,720
Total Expenditures	112,119	307,695	74,674	114,788
Net change in fund balance	(22,446)	(215,988)	11,189	(32,549)
Fund balance at beginning of year	501,903	479,457	263,469	274,658
Fund balance at end of year	<u>\$ 479,457</u>	<u>\$ 263,469</u>	<u>\$ 274,658</u>	<u>\$ 242,109</u>

	State Highway Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Budgeted	Projected	Projected	Projected	Projected
Intergovernmental	\$ 86,000	\$ 85,000	\$ 86,000	86,000	86,000	86,000
Interest income	1,500	3,000	3,000	3,000	3,000	3,000
Miscellaneous	0	0	0	0	0	0
Total Revenues	87,500	88,000	89,000	89,000	89,000	89,000
Operations and Maintenance	188,500	143,500	86,000	87,000	88,000	88,000
Capital Outlay	0	0	0	0	0	0
Debt Service	1,720	860	1,716	860	0	0
Total Expenditures	190,220	144,360	87,716	87,860	88,000	88,000
Net change in fund balance	(102,720)	(56,360)	1,284	1,140	1,000	1,000
Fund balance at beginning of year	216,478	242,109	185,749	187,033	188,173	189,173
Fund balance at end of year	<u>\$ 113,758</u>	<u>\$ 185,749</u>	<u>\$ 187,033</u>	<u>\$ 188,173</u>	<u>\$ 189,173</u>	<u>\$ 190,173</u>

**CITY OF WOOSTER, OHIO
PERMISSIVE TAX FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

PERMISSIVE TAX – This fund is required by the Ohio Revised Code to account for that portion of motor vehicle registration fees allocated to assist in maintaining those city streets designated as contributing to the effective and efficient flow of traffic through and within the county.

	Permissive Tax Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Taxes	\$ 175,319	\$ 177,927	\$ 0	\$ 157,998
Intergovernmental	102,382	120,467	284,200	109,668
Interest income	2,457	2,382	2,424	6,936
Miscellaneous	921	749	160	0
Total Revenues	<u>281,079</u>	<u>301,525</u>	<u>286,784</u>	<u>274,602</u>
Expenditures :				
Personal Services	120,868	422	0	0
Operations and Maintenance	16,827	13,752	25,811	4,746
Capital Outlay	164,564	120,910	547,450	198,949
Debt Service	75,050	25,724	37,389	84,700
Total Expenditures	<u>377,309</u>	<u>160,808</u>	<u>610,650</u>	<u>288,395</u>
Net change in fund balance	<u>(96,230)</u>	<u>140,718</u>	<u>(323,866)</u>	<u>(13,793)</u>
Fund balance at beginning of year	<u>575,077</u>	<u>478,847</u>	<u>619,565</u>	<u>295,699</u>
Fund balance at end of year	<u>\$ 478,847</u>	<u>\$ 619,565</u>	<u>\$ 295,699</u>	<u>\$ 281,906</u>

	Permissive Tax Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Taxes	\$ 190,000	\$ 168,000	\$ 168,840	\$ 169,684	\$ 170,533	\$ 171,385
Intergovernmental	90,000	100,000	100,500	101,003	101,508	102,015
Interest income	2,000	6,000	6,000	6,100	6,150	6,250
Miscellaneous	0	0	0	0	0	0
Total Revenues	<u>282,000</u>	<u>274,000</u>	<u>275,340</u>	<u>276,787</u>	<u>278,190</u>	<u>279,650</u>
Personal Services	4,290	1,303	75,000	75,000	75,000	75,000
Operations and Maintenance	15,623	16,438	20,000	20,000	20,000	20,000
Capital Outlay	400,000	200,000	104,000	98,250	124,500	124,500
Debt Service	84,700	83,700	59,086	59,621	59,432	53,088
Total Expenditures	<u>504,613</u>	<u>301,441</u>	<u>258,086</u>	<u>252,871</u>	<u>278,932</u>	<u>272,588</u>
Net change in fund balance	<u>(222,613)</u>	<u>(27,441)</u>	<u>17,254</u>	<u>23,916</u>	<u>(742)</u>	<u>7,062</u>
Fund balance at beginning of year	<u>290,211</u>	<u>281,906</u>	<u>254,465</u>	<u>271,719</u>	<u>295,634</u>	<u>294,893</u>
Fund balance at end of year	<u>\$ 67,598</u>	<u>\$ 254,465</u>	<u>\$ 271,719</u>	<u>\$ 295,634</u>	<u>\$ 294,893</u>	<u>\$ 301,955</u>

**CITY OF WOOSTER, OHIO
 ENFORCEMENT AND EDUCATION FUND
 SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
 NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

ENFORCEMENT AND EDUCATION – This fund is used to account for monies from the Municipal Court designated to enforce drunk driving laws and related educational programs.

	Enforcement and Education Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Fines, licenses, permits	\$ 2,520	\$ 2,911	\$ 2,099	\$ 5,897
Interest Income	262	311	346	700
Total Revenues	<u>2,782</u>	<u>3,222</u>	<u>2,445</u>	<u>6,597</u>
Expenditures :				
Operations and Maintenance	0	0	0	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net change in fund balance	2,782	3,222	2,445	6,597
Fund balance at beginning of year	54,653	57,435	60,658	63,103
Fund balance at end of year	<u>\$ 57,435</u>	<u>\$ 60,658</u>	<u>\$ 63,103</u>	<u>\$ 69,700</u>

	Enforcement and Education Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Fines, licenses, permits	\$ 2,600	\$ 3,000	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600
Interest Income	300	750	300	300	300	300
Total Revenues	<u>2,900</u>	<u>3,750</u>	<u>2,900</u>	<u>2,900</u>	<u>2,900</u>	<u>2,900</u>
Operations and Maintenance	60,000	70,000	2,900	2,900	2,900	2,900
Total Expenditures	<u>60,000</u>	<u>70,000</u>	<u>2,900</u>	<u>2,900</u>	<u>2,900</u>	<u>2,900</u>
Net change in fund balance	(57,100)	(66,250)	0	0	0	0
Fund balance at beginning of year	63,408	69,700	3,450	3,450	3,450	3,450
Fund balance at end of year	<u>\$ 6,308</u>	<u>\$ 3,450</u>	<u>\$ 3,450</u>	<u>\$ 3,450</u>	<u>\$ 3,450</u>	<u>\$ 3,450</u>

**CITY OF WOOSTER, OHIO
MANDATORY DRUG FINES FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

MANDATORY DRUG FINES - This fund is used to account for monies from the Municipal Court designated to subsidize each agency's law enforcement efforts that pertain to drug offenses.

	Mandatory Drug Fines Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Fines, licenses, permits	\$ 9,407	\$ 10,469	\$ 7,002	\$ 12,949
Interest Income	126	181	161	350
Total Revenues	<u>9,533</u>	<u>10,651</u>	<u>7,163</u>	<u>13,299</u>
Expenditures :				
Operations and Maintenance	743	17,574	6,402	804
Total Expenditures	<u>743</u>	<u>17,574</u>	<u>6,402</u>	<u>804</u>
Net change in fund balance	8,790	(6,923)	761	12,495
Fund balance at beginning of year	<u>25,702</u>	<u>34,492</u>	<u>27,569</u>	<u>28,330</u>
Fund balance at end of year	<u>\$ 34,492</u>	<u>\$ 27,569</u>	<u>\$ 28,330</u>	<u>\$ 40,825</u>

	Mandatory Drug Fines Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Fines, licenses, permits	\$ 9,600	\$ 10,000	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
Interest Income	150	353	180	180	180	180
Total Revenues	<u>9,750</u>	<u>10,353</u>	<u>9,680</u>	<u>9,680</u>	<u>9,680</u>	<u>9,680</u>
Operations and Maintenance	35,000	50,000	9,500	9,500	9,500	9,500
Total Expenditures	<u>35,000</u>	<u>50,000</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
Net change in fund balance	(25,250)	(39,647)	180	180	180	180
Fund balance at beginning of year	<u>32,403</u>	<u>40,825</u>	<u>1,178</u>	<u>1,358</u>	<u>1,538</u>	<u>1,718</u>
Fund balance at end of year	<u>\$ 7,153</u>	<u>\$ 1,178</u>	<u>\$ 1,358</u>	<u>\$ 1,538</u>	<u>\$ 1,718</u>	<u>\$ 1,898</u>

**CITY OF WOOSTER, OHIO
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

COMMUNITY DEVELOPMENT BLOCK GRANT– This fund is used to account for monies received from the federal government under the Community Development Block Grant program for providing decent housing and a suitable living environment, and expanded economic opportunities principally for persons of low and moderate income and administrative costs associated with those projects.

	Community Development Block Grant Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Projected
Revenues :				
Intergovernmental	\$ 327,490	\$ 1,040,389	\$ 417,843	\$ 388,800
Total Revenues	<u>327,490</u>	<u>1,040,389</u>	<u>417,843</u>	<u>388,800</u>
Expenditures :				
Operations and Maintenance	276,075	616,938	408,641	11,800
Capital Outlay	0	560,775	0	365,500
Interfund	0	0	0	0
Total Expenditures	<u>276,075</u>	<u>1,177,713</u>	<u>408,641</u>	<u>377,300</u>
Net change in fund balance	51,415	(137,324)	9,202	11,500
Fund balance at beginning of year	(42,240)	9,175	(128,149)	(118,947)
Fund balance at end of year	<u>\$ 9,175</u>	<u>\$ (128,149)</u>	<u>\$ (118,947)</u>	<u>\$ (107,447)</u>

	Community Development Block Grant Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Projected	Projected	Projected	Projected	Projected
Intergovernmental	\$ 768,995	\$ 1,329,700	\$ 962,500	\$ 962,500	\$ 962,500	\$ 962,500
Total Revenues	<u>768,995</u>	<u>1,329,700</u>	<u>962,500</u>	<u>962,500</u>	<u>962,500</u>	<u>962,500</u>
Operations and Maintenance	11,800	962,500	962,500	962,500	962,500	962,500
Capital Outlay	367,200	0	0	0	0	0
Interfund	0	0	0	0	0	0
Total Expenditures	<u>379,000</u>	<u>962,500</u>	<u>962,500</u>	<u>962,500</u>	<u>962,500</u>	<u>962,500</u>
Net change in fund balance	389,995	367,200	0	0	0	0
Fund balance at beginning of year	61,593	(107,447)	259,753	259,753	259,753	259,753
Fund balance at end of year	<u>\$ 451,588</u>	<u>\$ 259,753</u>				

**CITY OF WOOSTER, OHIO
ECONOMIC DEVELOPMENT FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

ECONOMIC DEVELOPMENT – This fund is used to account for the portion of the transient occupancy tax and the Wooster Opportunities Loan Fund to be used for promoting economic development within the City.

	Economic Development Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Projected
Revenues :				
Taxes	\$ 116,507	\$ 129,619	\$ 131,507	\$ 132,000
Interest Income	907	961	435	800
Miscellaneous	0	0	0	0
Total Revenues	<u>117,414</u>	<u>130,580</u>	<u>131,942</u>	<u>132,800</u>
Expenditures :				
Personal Services	0	0	0	0
Operations and Maintenance	116,410	120,002	134,485	135,500
Total Expenditures	<u>116,410</u>	<u>120,002</u>	<u>134,485</u>	<u>135,500</u>
Excess revenues over(under)				
expenditures	1,004	10,578	(2,543)	(2,700)
Transfers In	0	0	0	0
Net change in fund balance	1,004	10,578	(2,543)	(2,700)
Fund balance at beginning of year	<u>123,025</u>	<u>124,029</u>	<u>134,607</u>	<u>132,064</u>
Fund balance at end of year	<u>\$ 124,029</u>	<u>\$ 134,607</u>	<u>\$ 132,064</u>	<u>\$ 129,364</u>

	Economic Development Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Budgeted	Projected	Projected	Projected	Projected
Taxes	\$ 133,500	\$ 133,540	\$ 135,503	\$ 137,535	\$ 139,598	\$ 141,692
Interest Income	400	850	600	600	600	600
Miscellaneous	0	0	0	0	0	0
Total Revenues	<u>133,900</u>	<u>134,390</u>	<u>136,103</u>	<u>138,135</u>	<u>140,198</u>	<u>142,292</u>
Personal Services	0	0	0	0	0	0
Operations and Maintenance	196,500	200,000	136,000	138,000	140,000	142,000
Total Expenditures	<u>196,500</u>	<u>200,000</u>	<u>136,000</u>	<u>138,000</u>	<u>140,000</u>	<u>142,000</u>
Excess revenues over(under)						
expenditures	(62,600)	(65,610)	103	135	198	292
Transfers In	0	0	0	0	0	0
Net change in fund balance	(62,600)	(65,610)	103	135	198	292
Fund balance at beginning of year	<u>134,111</u>	<u>129,364</u>	<u>63,754</u>	<u>63,856</u>	<u>63,991</u>	<u>64,189</u>
Fund balance at end of year	<u>\$ 71,511</u>	<u>\$ 63,754</u>	<u>\$ 63,856</u>	<u>\$ 63,991</u>	<u>\$ 64,189</u>	<u>\$ 64,481</u>

**CITY OF WOOSTER, OHIO
LAW ENFORCEMENT TRUST FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

LAW ENFORCEMENT TRUST – This fund is used to account for receipts and expenditures of funds from sale of contraband. These funds can only be expended to pay the costs of protracted or complex investigations or prosecutions, to provide reasonable technical training or expertise, to provide matching funds to obtain federal grants to aid law enforcement, or for such other law enforcement purposes that Council determines to be appropriate.

	Law Enforcement Trust Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Fines	\$ 164,424	\$ 0	\$ 0	\$ 62,980
Interest Income	201	961	512	1,300
Miscellaneous	6,022	121	0	28,105
Total Revenues	<u>170,647</u>	<u>1,082</u>	<u>512</u>	<u>92,385</u>
Expenditures :				
Operations and Maintenance	17,081	101,780	35,925	82,368
Total Expenditures	<u>17,081</u>	<u>101,780</u>	<u>35,925</u>	<u>82,368</u>
Net change in fund balance	153,566	(100,698)	(35,413)	10,017
Fund balance at beginning of year	40,014	193,580	92,882	57,469
Fund balance at end of year	<u>\$ 193,580</u>	<u>\$ 92,882</u>	<u>\$ 57,469</u>	<u>\$ 67,486</u>

	Law Enforcement Trust Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Fines	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Income	400	600	300	100	10	10
Miscellaneous	0	0	0	0	0	0
Total Revenues	<u>400</u>	<u>600</u>	<u>300</u>	<u>100</u>	<u>10</u>	<u>10</u>
Operations and Maintenance	55,000	65,000	1,000	1,000	1,000	115
Total Expenditures	<u>55,000</u>	<u>65,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>115</u>
Net change in fund balance	(54,600)	(64,400)	(700)	(900)	(990)	(105)
Fund balance at beginning of year	151,748	67,486	3,086	2,386	1,486	496
Fund balance at end of year	<u>\$ 97,148</u>	<u>\$ 3,086</u>	<u>\$ 2,386</u>	<u>\$ 1,486</u>	<u>\$ 496</u>	<u>\$ 391</u>

**CITY OF WOOSTER, OHIO
POLICE PENSION FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

POLICE PENSION – This fund is used to accumulate property taxes levied for the partial payment of the current and accrued liability for police disability and pension.
Amounts collected for the police disability and pension are periodically remitted to the Ohio Police and Fire Pension Fund.

	Police Pension Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Projected
Revenues :				
Taxes	\$ 139,336	\$ 140,823	\$ 142,050	\$ 141,275
Intergovernmental	33,116	20,743	16,720	16,767
Interest Income	954	173	477	925
Total Revenues	<u>173,407</u>	<u>161,740</u>	<u>159,247</u>	<u>158,967</u>
Expenditures :				
Personal Services	205,000	197,000	152,000	159,600
Operations and Maintenance	2,573	2,609	2,529	2,397
Total Expenditures	<u>207,573</u>	<u>199,609</u>	<u>154,529</u>	<u>161,997</u>
Net change in fund balance	(34,167)	(37,869)	4,718	(3,030)
Fund balance at beginning of year	<u>92,187</u>	<u>58,020</u>	<u>20,151</u>	<u>24,869</u>
Fund balance at end of year	<u>\$ 58,020</u>	<u>\$ 20,151</u>	<u>\$ 24,869</u>	<u>\$ 21,839</u>

	Police Pension Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Budgeted	Projected	Projected	Projected	Projected
	\$ 145,299	\$ 137,995	\$ 138,685	\$ 139,378	\$ 140,075	\$ 140,776
	8,601	16,204	16,000	16,080	16,160	16,241
	150	600	400	260	160	168
	<u>154,050</u>	<u>154,799</u>	<u>155,085</u>	<u>155,718</u>	<u>156,396</u>	<u>157,185</u>
	160,000	160,000	160,000	155,000	155,000	155,000
	2,000	3,000	3,000	3,000	3,100	3,100
	<u>162,000</u>	<u>163,000</u>	<u>163,000</u>	<u>158,000</u>	<u>158,100</u>	<u>158,100</u>
	(7,950)	(8,201)	(7,915)	(2,282)	(1,704)	(915)
	<u>16,406</u>	<u>21,839</u>	<u>13,638</u>	<u>5,723</u>	<u>3,441</u>	<u>1,737</u>
	<u>\$ 8,456</u>	<u>\$ 13,638</u>	<u>\$ 5,723</u>	<u>\$ 3,441</u>	<u>\$ 1,737</u>	<u>\$ 822</u>

**CITY OF WOOSTER, OHIO
FIRE PENSION FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

FIRE PENSION – This fund is used to accumulate property taxes levied for the partial payment of the current and accrued liability for firefighter's disability and pension. Amounts collected for the firefighter's disability and pension are periodically remitted to the Ohio Police and Fire Pension Fund.

	Fire Pension Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Projected
Revenues :				
Taxes	\$ 139,336	\$ 140,823	\$ 142,050	\$ 140,975
Intergovernmental	32,182	20,633	16,720	16,767
Interest Income	900	711	367	160
Total Revenues	<u>172,418</u>	<u>162,168</u>	<u>159,137</u>	<u>157,902</u>
Expenditures :				
Personal Services	205,000	180,000	157,000	159,600
Operations and Maintenance	2,573	2,609	2,529	2,397
Total Expenditures	<u>207,573</u>	<u>182,609</u>	<u>159,529</u>	<u>161,997</u>
Net change in fund balance	(35,155)	(20,442)	(392)	(4,095)
Fund balance at beginning of year	<u>81,974</u>	<u>46,819</u>	<u>26,377</u>	<u>25,985</u>
Fund balance at end of year	<u>\$ 46,819</u>	<u>\$ 26,377</u>	<u>\$ 25,985</u>	<u>\$ 21,890</u>

	Fire Pension Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Budgeted	Projected	Projected	Projected	Forecasted
Taxes	\$ 145,299	\$ 137,695	\$ 138,383	\$ 139,075	\$ 139,771	\$ 140,470
Intergovernmental	8,601	16,204	16,285	16,285	16,285	16,285
Interest Income	150	900	420	260	210	176
Total Revenues	<u>154,050</u>	<u>154,799</u>	<u>155,088</u>	<u>155,620</u>	<u>156,266</u>	<u>156,931</u>
Personal Services	160,000	160,000	155,000	155,000	155,000	155,000
Operations and Maintenance	2,000	3,000	3,000	3,000	3,100	3,100
Total Expenditures	<u>162,000</u>	<u>163,000</u>	<u>158,000</u>	<u>158,000</u>	<u>158,100</u>	<u>158,100</u>
Net change in fund balance	(7,950)	(8,201)	(2,912)	(2,380)	(1,834)	(1,169)
Fund balance at beginning of year	<u>16,715</u>	<u>21,890</u>	<u>13,689</u>	<u>10,778</u>	<u>8,398</u>	<u>6,564</u>
Fund balance at end of year	<u>\$ 8,765</u>	<u>\$ 13,689</u>	<u>\$ 10,778</u>	<u>\$ 8,398</u>	<u>\$ 6,564</u>	<u>\$ 5,394</u>

**CITY OF WOOSTER, OHIO
 FEDERAL EQUITABLE SHARING FUND
 SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
 NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

FEDERAL EQUITABLE SHARING – This fund is used to account for the City’s portion of federally forfeited property resulting from the Wooster Police Department’s participation with a federal agency, which resulted in forfeiture of property.

	Federal Equitable Sharing Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Intergovernmental	\$ 0	\$ 0	\$ 0	\$ 0
Interest Income	57	81	67	130
Total Revenues	57	81	67	130
Expenditures :				
Operations and Maintenance	0	0	0	0
Total Expenditures	0	0	0	0
Net change in fund balance	57	81	67	130
Fund balance at beginning of year	13,888	13,945	14,026	14,093
Fund balance at end of year	\$ 13,945	\$ 14,026	\$ 14,093	\$ 14,223

	Federal Equitable Sharing Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Forecasted
Intergovernmental	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest Income	75	135	7	5	4	2
Total Revenues	75	135	7	5	4	2
Operations and Maintenance	14,000	14,000	100	100	100	75
Total Expenditures	14,000	14,000	100	100	100	75
Net change in fund balance	(13,925)	(13,865)	(93)	(95)	(96)	(73)
Fund balance at beginning of year	14,070	14,223	358	265	170	73
Fund balance at end of year	\$ 145	\$ 358	\$ 265	\$ 170	\$ 73	\$ 0

**CITY OF WOOSTER, OHIO
CDBG CHIP HOME REVOLVING LOAN FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

CDBG Chip Home Revolving Loan Fund – This fund is used to account for the City’s portion of program income resulting from repayment of grant funds.

	CDBG Chip Home Revolving Loan Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Intergovernmental	\$ 9,214	\$ 23,219	\$ 15,047	\$ 21,777
Interest Income	59	145	265	560
Total Revenues	<u>9,274</u>	<u>23,363</u>	<u>15,312</u>	<u>22,337</u>
Expenditures :				
Operations and Maintenance	200	0	17,297	0
Capital Outlay	0	0	0	0
Total Expenditures	<u>200</u>	<u>0</u>	<u>17,297</u>	<u>0</u>
Net change in fund balance	9,074	23,363	(1,985)	22,337
Fund balance at beginning of year	<u>14,867</u>	<u>23,941</u>	<u>47,304</u>	<u>45,319</u>
Fund balance at end of year	<u>\$ 23,941</u>	<u>\$ 47,304</u>	<u>\$ 45,319</u>	<u>\$ 67,656</u>

	CDBG Chip Home Revolving Loan Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	175	600	100	20	4	1
	<u>175</u>	<u>600</u>	<u>100</u>	<u>20</u>	<u>4</u>	<u>1</u>
	50,984	62,391	5,000	750	200	40
	5,016	0				
	<u>56,000</u>	<u>62,391</u>	<u>5,000</u>	<u>750</u>	<u>200</u>	<u>40</u>
	(55,825)	(61,791)	(4,900)	(730)	(196)	(39)
	<u>53,377</u>	<u>67,656</u>	<u>5,865</u>	<u>965</u>	<u>235</u>	<u>39</u>
	<u>\$ (2,448)</u>	<u>\$ 5,865</u>	<u>\$ 965</u>	<u>\$ 235</u>	<u>\$ 39</u>	<u>\$ 0</u>

**CITY OF WOOSTER, OHIO
ECONOMIC/DOWNTOWN DEVELOPMENT LOANS FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

ECONOMIC DEVELOPMENT LOANS – This fund is used to account for the loans, repayments, and subsequent loans provided for economic development purposes and downtown revitalization. This fund was established as a result of the City's obtaining a federal grant (HUD) with the requirements for establishing the loan program.

	Economic Development Loans Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Charges for services	\$ 73	\$ 0	\$ 0	\$ 0
Interest income	120	161	173	200
Total Revenues	<u>193</u>	<u>161</u>	<u>173</u>	<u>200</u>
Expenditures :				
Operations and Maintenance	0	0	0	0
Capital Outlay	0	0	0	25,806
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>25,806</u>
Excess revenues over(under) expenditures	193	161	173	(25,606)
Proceeds from debt issue	0	0	0	0
Net change in fund balance	<u>193</u>	<u>161</u>	<u>173</u>	<u>(25,606)</u>
Fund balance at beginning of year	<u>52,820</u>	<u>53,013</u>	<u>53,174</u>	<u>53,347</u>
Fund balance at end of year	<u>\$ 53,013</u>	<u>\$ 53,174</u>	<u>\$ 53,347</u>	<u>\$ 27,741</u>

	Economic Development Loans Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Charges for services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest income	2	2	30	30	30	30
Total Revenues	<u>2</u>	<u>2</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>30</u>
Operations and Maintenance	0	0	0	0	0	0
Capital Outlay	0	5,298	30	30	30	30
Total Expenditures	<u>0</u>	<u>5,298</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>30</u>
Excess revenues over(under) expenditures	2	(5,296)	0	0	0	0
Proceeds from debt issue	0	0	0	0	0	0
Net change in fund balance	<u>2</u>	<u>(5,296)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund balance at beginning of year	<u>53,238</u>	<u>27,741</u>	<u>22,445</u>	<u>22,445</u>	<u>22,445</u>	<u>22,445</u>
Fund balance at end of year	<u>\$ 53,240</u>	<u>\$ 22,445</u>	<u>\$ 22,445</u>	<u>\$ 22,445</u>	<u>\$ 22,445</u>	<u>\$ 22,445</u>

**CITY OF WOOSTER, OHIO
LAW ENFORCEMENT TRAINING FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

LAW ENFORCEMENT TRAINING FUND – This fund is used to account for reimbursement from the State of Ohio for State mandated training for police officers.

	Law Enforcement Training Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Interest Income	\$ 0	\$ 0	\$ 0	\$ 0
Intergovernmental	0	0	0	0
Total Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expenditures :				
Operations and Maintenance	0	0	0	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess revenues over(under) expenditures	0	0	0	0
Transfers In			0	0
Fund balance at beginning of year	<u>3,980</u>	<u>3,980</u>	<u>3,980</u>	<u>3,980</u>
Fund balance at end of year	<u>\$ 3,980</u>	<u>\$ 3,980</u>	<u>\$ 3,980</u>	<u>\$ 3,980</u>

	Law Enforcement Training Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Interest Income	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Intergovernmental	0	0	0	0	0	0
Total Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operations and Maintenance	3,980	3,980	0	0	0	0
Total Expenditures	<u>3,980</u>	<u>3,980</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess revenues over(under) expenditures	(3,980)	(3,980)	0	0	0	0
Transfers In	(3,980)	(3,980)	0	0	0	0
Fund balance at beginning of year	<u>3,980</u>	<u>3,980</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund balance at end of year	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**CITY OF WOOSTER, OHIO
RECREATION SUPPLEMENT FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

RECREATION SUPPLEMENT – This fund is used to account for financial donations from individuals and organizations that wish to specify that their gifts and donations support recreational opportunities for underprivileged youth in the community

	Recreation Supplement Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Interest Income	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous	1	0	0	0
Total Revenues	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expenditures :				
Operations and Maintenance	0	0	0	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net change in fund balance	1	0	0	0
Fund balance at beginning of year	<u>7,182</u>	<u>7,183</u>	<u>7,183</u>	<u>7,183</u>
Fund balance at end of year	<u><u>\$ 7,183</u></u>	<u><u>\$ 7,183</u></u>	<u><u>\$ 7,183</u></u>	<u><u>\$ 7,183</u></u>

	Recreation Supplement Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Interest Income	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous	0	0	0	0	0	0
Total Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operations and Maintenance	7,183	7,183	0	0	0	0
Total Expenditures	<u>7,183</u>	<u>7,183</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net change in fund balance	(7,183)	(7,183)	0	0	0	0
Fund balance at beginning of year	<u>7,183</u>	<u>7,183</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund balance at end of year	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**CITY OF WOOSTER, OHIO
CHRISTMAS RUN PARK RESTORATION FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

CHRISTMAS RUN PARK RESTORATION – This fund is used to collect donations intended for the reforestation of Christmas Run Park and any remaining City parks.

	Christmas Run Park Restoration Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Interest Income	\$ 131	\$ 153	171	380
Miscellaneous	0	0	4,514	1,558
Total Revenues	<u>131</u>	<u>153</u>	<u>4,685</u>	<u>1,938</u>
Expenditures :				
Operations and Maintenance	0	0	2,000	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>0</u>
Net change in fund balance	131	153	2,685	1,938
Fund balance at beginning of year	<u>28,391</u>	<u>28,522</u>	<u>28,675</u>	<u>31,360</u>
Fund balance at end of year	<u>\$ 28,522</u>	<u>\$ 28,675</u>	<u>\$ 31,360</u>	<u>\$ 33,298</u>

	Christmas Run Park Restoration Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Interest Income	\$ 150	\$ 400	\$ 0	0	0	0
Miscellaneous	0	0	0	0	0	0
Total Revenues	<u>150</u>	<u>400</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operations and Maintenance	33,000	33,700	0	0	0	0
Total Expenditures	<u>33,000</u>	<u>33,700</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net change in fund balance	(32,850)	(33,300)	0	0	0	0
Fund balance at beginning of year	<u>33,351</u>	<u>33,298</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>	<u>(2)</u>
Fund balance at end of year	<u>\$ 501</u>	<u>\$ (2)</u>	<u>\$ (2)</u>	<u>\$ (2)</u>	<u>\$ (2)</u>	<u>\$ (2)</u>

**CITY OF WOOSTER, OHIO
DEBT SERVICE FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

DEBT SERVICE FUND – This fund is used to accumulate special assessment revenues collected by the County Treasurer and remitted to the City by the County Auditor for payment of special assessment principal and interest. These debt issues were sold to finance construction of various projects that were deemed to benefit only those residents in the immediate area of the projects and are paid for by those residents through assessments against their property.

	Debt Service Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Projected
Revenues :				
Special Assessments	\$ 200,433	\$ 203,300	\$ 199,891	\$ 150,000
Interest Income	5,299	4,260	6,312	12,700
Total Revenues	<u>205,732</u>	<u>207,560</u>	<u>206,203</u>	<u>162,700</u>
Expenditures :				
Operations and Maintenance	2,408	3,148	2,962	2,200
Debt Service	<u>301,827</u>	<u>434,044</u>	<u>202,678</u>	<u>125,000</u>
Total Expenditures	<u>304,235</u>	<u>437,193</u>	<u>205,640</u>	<u>127,200</u>
Net change in fund balance	(98,503)	(229,632)	563	35,500
Proceeds from Debt Issuance	116,317	88,253	0	0
Transfers out	0	0	(41,400)	0
Fund cash balance at beginning of year	<u>1,288,666</u>	<u>1,306,480</u>	<u>1,165,101</u>	<u>1,124,264</u>
Fund cash balance at end of year	<u>\$ 1,306,480</u>	<u>\$ 1,165,101</u>	<u>\$ 1,124,264</u>	<u>\$ 1,159,764</u>

	Debt Service Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Budgeted	Projected	Projected	Projected	Projected
	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
	<u>3,000</u>	<u>13,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	<u>153,000</u>	<u>163,000</u>	<u>151,000</u>	<u>151,000</u>	<u>151,000</u>	<u>151,000</u>
	4,000	4,000	4,100	4,200	4,300	4,400
	<u>500,000</u>	<u>542,200</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>175,000</u>
	<u>504,000</u>	<u>546,200</u>	<u>354,100</u>	<u>354,200</u>	<u>354,300</u>	<u>179,400</u>
	(351,000)	(383,200)	(203,100)	(203,200)	(203,300)	(28,400)
	0	0	0	0	0	0
	0	0	0	0	0	0
	<u>1,015,322</u>	<u>1,159,764</u>	<u>664,322</u>	<u>461,222</u>	<u>258,022</u>	<u>54,722</u>
	<u>\$ 664,322</u>	<u>\$ 776,564</u>	<u>\$ 461,222</u>	<u>\$ 258,022</u>	<u>\$ 54,722</u>	<u>\$ 26,322</u>

**CITY OF WOOSTER, OHIO
CAPITAL IMPROVEMENTS FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

CAPITAL IMPROVEMENTS – This fund is used to account for various capital projects financed by general fund revenues.

	Capital Improvements Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Projected
Revenues :				
Intergovernmental	\$ 2,879,996	\$ 1,934,753	\$ 1,268,209	\$ 287,959
Special Assessments	104,238	1,506	53,900	82,251
Interest Income	2,875	2,875	45,280	70,000
Miscellaneous	34,205	477,327	74,534	63,091
Total Revenues	3,021,315	2,416,461	1,441,923	503,301
Expenditures :				
Personal Services	0	0	0	0
Operations and Maintenance	0	0	0	0
Interfund	0	0	0	0
Capital Outlay	5,323,397	5,415,054	6,547,216	8,350,044
Total Expenditures	5,323,397	5,415,054	6,547,216	8,350,044
Excess revenues over(under) expenditures	(2,302,083)	(2,998,593)	(5,105,293)	(7,846,743)
Proceeds from debt issue	0	7,000,000	0	0
Transfers in	2,830,000	3,402,100	4,322,190	4,317,000
Net change in fund balance	527,917	7,403,507	(783,103)	(3,529,743)
Fund balance at beginning of year	639,349	1,167,266	8,570,773	7,787,670
Fund balance at end of year	<u>\$ 1,167,266</u>	<u>\$ 8,570,773</u>	<u>\$ 7,787,670</u>	<u>\$ 4,257,927</u>

	Capital Improvements Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Budgeted	Projected	Projected	Projected	Projected
	\$ 596,000	\$ 1,245,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
	2,000	0	0	0	0	0
	50,000	50,000	15,000	15,000	15,000	15,000
	0	0	0	0	0	0
	<u>648,000</u>	<u>1,295,000</u>	<u>415,000</u>	<u>415,000</u>	<u>415,000</u>	<u>415,000</u>
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	<u>4,770,921</u>	<u>5,883,000</u>	<u>4,400,000</u>	<u>4,400,000</u>	<u>4,400,000</u>	<u>4,400,000</u>
	<u>4,770,921</u>	<u>5,883,000</u>	<u>4,400,000</u>	<u>4,400,000</u>	<u>4,400,000</u>	<u>4,400,000</u>
	(4,122,921)	(4,588,000)	(3,985,000)	(3,985,000)	(3,985,000)	(3,985,000)
	0	0	0	0	0	0
	<u>4,317,000</u>	<u>4,000,000</u>	<u>4,000,000</u>	<u>4,000,000</u>	<u>4,000,000</u>	<u>4,000,000</u>
	194,079	(588,000)	15,000	15,000	15,000	15,000
	<u>9,061,958</u>	<u>4,257,927</u>	<u>3,669,927</u>	<u>3,684,927</u>	<u>3,699,927</u>	<u>3,714,927</u>
	<u>\$ 9,256,037</u>	<u>\$ 3,669,927</u>	<u>\$ 3,684,927</u>	<u>\$ 3,699,927</u>	<u>\$ 3,714,927</u>	<u>\$ 3,729,927</u>

**CITY OF WOOSTER, OHIO
ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT – This fund is used to account for “one-time” revenues (revenues which are generated only one time and usually in connection with an event such as a sale of major assets, the merger or sale of a company, or insurance proceeds where the asset will not be replaced). These resources can be appropriated for capital expenditures intended to promote economic development within the community. Economic development may be defined as the retention of existing jobs or businesses; the creation of new jobs or businesses; the creation of capital investment through construction of new or the renovation of existing buildings; and the purchase of real estate, buildings or machinery.

	Economic Development Capital Improvement Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Interest Income	\$ 0	\$ 0	\$ 0	\$ 0
Total Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expenditures :				
Operations and Maintenance	0	0	0	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net change in fund balance	0	0	0	0
Fund balance at beginning of year	<u>19,187</u>	<u>19,187</u>	<u>19,187</u>	<u>19,187</u>
Fund balance at end of year	<u>\$ 19,187</u>	<u>\$ 19,187</u>	<u>\$ 19,187</u>	<u>\$ 19,187</u>

	Economic Development Capital Improvement Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	19,186	19,187	0	0	0	0
	<u>19,186</u>	<u>19,187</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	(19,186)	(19,187)	0	0	0	0
	<u>19,187</u>	<u>19,187</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	<u>\$ 1</u>	<u>\$ 0</u>	<u>\$ 1</u>	<u>\$ 1</u>	<u>\$ 1</u>	<u>\$ 1</u>

CITY OF WOOSTER, OHIO
WATER FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED

WATER - This fund is used to account for the provision of water treatment and distribution to the residents and commercial users of the City and a limited number of county residents.

	Water Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Projected
Revenues :				
Charges for services	\$ 5,141,225	\$ 5,275,088	\$ 5,370,318	\$ 5,419,022
Intergovernmental	0	203,163	195,477	37,000
Fines, licenses, permits	24,703	24,346	15,847	20,549
Interest income	26,988	29,718	19,457	30,000
Miscellaneous	525,481	121,453	151,007	99,839
Total Revenues	5,718,396	5,653,768	5,752,106	5,606,410
Expenditures :				
Personal Services	1,629,031	1,911,260	1,890,523	1,866,662
Operations and Maintenance	2,046,249	2,395,597	1,778,254	1,572,756
Capital Outlay	2,240,669	3,467,448	1,830,740	1,168,972
Interfund Services Used	247,738	203,538	207,148	197,983
Debt Service	664,389	750,052	756,769	758,000
Total Expenditures	6,828,076	8,727,895	6,463,434	5,564,373
Excess revenues over(under) expenditures	(1,109,680)	(3,074,127)	(711,328)	42,037
Transfers In	0	928,095	41,400	0
Proceeds from debt issue	3,025,000	0	0	0
Net change in fund balance	1,915,320	(2,146,032)	(669,928)	42,037
Fund Balance at beginning of year	4,008,258	5,923,578	3,777,546	3,107,618
Fund Balance at end of year	\$ <u>5,923,578</u>	\$ <u>3,777,546</u>	\$ <u>3,107,618</u>	\$ <u>3,149,655</u>

	Water Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Budgeted	Projected	Projected	Projected	Projected
	\$ 5,361,250	\$ 5,380,000	\$ 5,595,200	\$ 5,819,008	\$ 6,051,768	\$ 6,293,839
	200,000	463,000	0	0	0	
	15,800	23,300	16,000	16,000	16,000	16,000
	22,500	30,000	30,000	35,000	40,000	54,000
	77,000	92,000	50,000	50,000	50,000	50,000
	<u>5,676,550</u>	<u>5,988,300</u>	<u>5,691,200</u>	<u>5,920,008</u>	<u>6,157,768</u>	<u>6,413,839</u>
	2,113,439	2,150,378	2,197,977	2,307,875	2,423,269	2,544,433
	2,544,127	2,589,942	1,612,075	1,652,377	1,693,686	1,736,028
	1,552,000	1,945,000	900,000	900,000	1,000,000	1,000,000
	263,500	244,439	202,933	208,006	213,206	218,536
	758,000	763,400	756,915	760,611	704,676	703,226
	<u>7,231,066</u>	<u>7,693,159</u>	<u>5,669,899</u>	<u>5,828,869</u>	<u>6,034,837</u>	<u>6,202,223</u>
	(1,554,516)	(1,704,859)	21,301	91,139	122,931	211,616
	0	0	0	0	0	0
	0	0	0	0	0	0
	<u>(1,554,516)</u>	<u>(1,704,859)</u>	<u>21,301</u>	<u>91,139</u>	<u>122,931</u>	<u>211,616</u>
	6,575,259	3,149,655	1,444,796	1,466,097	1,557,236	1,680,167
	\$ <u>5,020,743</u>	\$ <u>1,444,796</u>	\$ <u>1,466,097</u>	\$ <u>1,557,236</u>	\$ <u>1,680,167</u>	\$ <u>1,891,783</u>

CITY OF WOOSTER, OHIO
WATER POLLUTION CONTROL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED

WATER POLLUTION CONTROL – This fund is used to account for sanitary sewer services provided to the residential and commercial users of the City and some residents of the county.

	Water Pollution Control Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Projected
Revenues :				
Intergovernmental	\$ 0	\$ 500,000	\$ 0	\$ 0
Charges for services	6,170,970	6,362,951	6,279,126	6,463,879
Fines, licenses, permits	25,264	26,342	18,389	19,410
Interest income	10,487	31,342	32,050	50,000
Miscellaneous	38,139	2,308,613	119,540	54,524
Total Revenues	6,244,860	9,229,248	6,449,105	6,587,813
Expenditures :				
Personal Services	1,202,145	1,265,687	1,527,509	1,483,550
Operations and Maintenance	1,552,724	2,219,117	1,299,340	1,579,550
Capital Outlay	2,076,507	3,485,652	2,135,344	5,264,232
Interfund Services Used	1,266,678	1,330,678	1,305,782	1,120,602
Debt Service	1,425,765	1,605,504	1,736,298	1,896,100
Total Expenditures	7,523,820	9,906,638	8,004,273	11,344,034
Excess revenues over(under) expenditures	(1,278,960)	(677,389)	(1,555,168)	(4,756,221)
Proceeds from debt issue	4,327,699	135,461	549,833	4,700,000
Net change in fund balance	3,048,739	(541,929)	(1,005,335)	(56,221)
Fund balance at beginning of year	2,927,215	5,975,954	5,434,026	4,428,691
Fund balances at end of year	\$ <u>5,975,954</u>	\$ <u>5,434,026</u>	\$ <u>4,428,691</u>	\$ <u>4,372,470</u>

	Water Pollution Control Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Budgeted	Projected	Projected	Projected	Projected
Intergovernmental	\$ 20,000	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0
Charges for services	6,322,000	6,425,500	6,682,520	6,949,821	7,227,814	7,516,926
Fines, licenses, permits	20,300	23,800	25,000	25,000	25,000	25,000
Interest income	40,000	50,000	25,000	25,000	25,000	25,000
Miscellaneous	0	12,500	40,000	40,000	40,000	400,000
Total Revenues	6,402,300	6,531,800	6,772,520	7,039,821	7,317,814	7,966,926
Personal Services	1,653,889	1,685,896	1,753,332	1,823,465	1,896,404	1,972,260
Operations and Maintenance	2,303,272	1,937,922	1,619,039	1,659,515	1,701,003	1,743,528
Capital Outlay	1,096,000	1,142,000	200,000	200,000	300,000	500,000
Interfund Services Used	1,121,000	1,335,524	1,148,617	1,177,332	1,206,766	1,236,935
Debt Service	1,896,100	6,657,500	2,200,000	2,204,000	2,202,000	1,948,000
Total Expenditures	8,070,261	12,758,842	6,920,988	7,064,312	7,306,172	7,400,722
Excess revenues over(under) expenditures	(1,667,961)	(6,227,042)	(148,468)	(24,492)	11,642	566,204
Proceeds from debt issue	0	4,500,000	0	0	0	0
Net change in fund balance	(1,667,961)	(1,727,042)	(148,468)	(24,492)	11,642	566,204
Fund balance at beginning of year	5,111,374	4,372,470	2,645,428	2,496,960	2,472,469	2,484,110
Fund balances at end of year	\$ <u>3,443,413</u>	\$ <u>2,645,428</u>	\$ <u>2,496,960</u>	\$ <u>2,472,469</u>	\$ <u>2,484,110</u>	\$ <u>3,050,314</u>

**CITY OF WOOSTER, OHIO
STORM DRAINAGE FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

STORM DRAINAGE – This fund is used to account for and manage the storm drainage runoff service provided to the residential and commercial users of the City.

	Storm Drainage Fund				Storm Drainage Fund					
	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
Revenues :										
Charges for services	\$ 1,431,740	\$ 1,489,461	\$ 1,509,181	\$ 1,514,400	\$ 1,508,000	\$ 1,514,400	\$ 1,511,016	\$ 1,514,038	\$ 1,517,066	\$ 1,520,100
Intergovernmental	0	0	0	13,881	65,000	51,119	0	0	0	0
Fines, licenses, permits	6,276	3,580	3,872	3,500	3,500	3,500	3,500	3,000	3,000	3,000
Interest income	8,387	10,064	14,187	25,000	15,000	25,000	15,500	20,000	20,000	20,000
Miscellaneous	2,422	2,178	1,974	1,092	0	0	0	0	0	0
Total Revenues	<u>1,448,825</u>	<u>1,505,283</u>	<u>1,529,214</u>	<u>1,557,873</u>	<u>1,591,500</u>	<u>1,594,019</u>	<u>1,530,016</u>	<u>1,537,038</u>	<u>1,540,066</u>	<u>1,543,100</u>
Expenditures :										
Personal Services	254,615	267,135	301,288	294,391	380,355	443,341	389,864	399,610	409,601	419,841
Operations and Maintenance	155,629	173,704	231,729	86,730	310,388	305,638	318,148	326,101	334,254	342,610
Capital Outlay	1,099,423	34,482	518,667	235,647	1,955,000	1,270,000	425,000	450,000	500,000	500,000
Interfund Services Used	183,221	217,579	262,560	204,423	191,250	293,570	196,031	200,932	205,955	211,104
Debt Service	191,985	183,363	223,089	196,100	196,100	197,300	38,000	38,000	38,000	38,000
Total Expenditures	<u>1,884,872</u>	<u>876,263</u>	<u>1,537,333</u>	<u>1,017,291</u>	<u>3,033,093</u>	<u>2,509,849</u>	<u>1,367,043</u>	<u>1,414,644</u>	<u>1,487,810</u>	<u>1,511,555</u>
Excess revenues over(under) expenditures	(436,048)	629,020	(8,119)	540,582	(1,441,593)	(915,830)	162,973	122,394	52,256	31,545
Proceeds from debt issue	<u>336,139</u>	<u>0</u>								
Net change in fund balance	<u>(99,908)</u>	<u>629,020</u>	<u>(8,119)</u>	<u>540,582</u>	<u>(1,441,593)</u>	<u>(915,830)</u>	<u>162,973</u>	<u>122,394</u>	<u>52,256</u>	<u>31,545</u>
Fund balance at beginning of year	<u>1,811,729</u>	<u>1,711,821</u>	<u>2,340,841</u>	<u>2,332,722</u>	<u>2,755,443</u>	<u>2,873,304</u>	<u>1,957,474</u>	<u>2,120,447</u>	<u>2,242,841</u>	<u>2,295,097</u>
Fund balance at end of year	<u>\$ 1,711,821</u>	<u>\$ 2,340,841</u>	<u>\$ 2,332,722</u>	<u>\$ 2,873,304</u>	<u>\$ 1,313,850</u>	<u>\$ 1,957,474</u>	<u>\$ 2,120,447</u>	<u>\$ 2,242,841</u>	<u>\$ 2,295,097</u>	<u>\$ 2,326,642</u>

**CITY OF WOOSTER, OHIO
REFUSE COLLECTION FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

REFUSE COLLECTION – This fund is used to account for trash collection services provided to the residential and some commercial users of the City by a third party vendor.

	Refuse Collection Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Projected
Revenues :				
Intergovernmental	\$ 42,909	\$ 65,613	\$ 81,378	\$ 59,310
Charges for services	1,464,723	1,388,727	1,274,671	1,272,000
Fines, licenses, permits	6,822	5,948	4,790	4,800
Interest income	4,471	5,176	5,849	10,000
Miscellaneous	0	0	0	0
Total Revenues	1,518,925	1,465,464	1,366,688	1,346,110
Expenditures :				
Operations and Maintenance	1,455,627	1,348,127	1,148,775	1,260,000
Interfund Services Used	113,007	127,299	118,775	118,000
Total Expenditures	1,568,634	1,475,426	1,267,550	1,378,000
Net change in fund balance	(49,708)	(9,962)	99,138	(31,890)
Fund balance at beginning of year	901,283	851,575	841,613	940,751
Fund balance at end of year	\$ 851,575	\$ 841,613	\$ 940,751	\$ 908,861

	Refuse Collection Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Budgeted	Projected	Projected	Projected	Projected
Intergovernmental	\$ 50,000	\$ 59,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Charges for services	1,272,000	1,272,000	1,272,000	1,297,440	1,323,389	1,349,857
Fines, licenses, permits	5,000	5,000	5,000	5,000	5,000	5,000
Interest income	5,000	10,000	5,000	5,000	5,000	5,000
Miscellaneous	0	0	0	0	0	0
Total Revenues	1,332,000	1,346,000	1,332,000	1,357,440	1,383,389	1,409,857
Operations and Maintenance	1,300,000	1,350,000	1,332,500	1,365,813	1,399,958	1,434,957
Interfund Services Used	115,000	120,000	115,000	115,000	115,000	115,000
Total Expenditures	1,415,000	1,470,000	1,447,500	1,480,813	1,514,958	1,549,957
Net change in fund balance	(83,000)	(124,000)	(115,500)	(123,373)	(131,569)	(140,100)
Fund balance at beginning of year	822,776	908,861	784,861	669,361	545,989	414,420
Fund balance at end of year	\$ 739,776	\$ 784,861	\$ 669,361	\$ 545,989	\$ 414,420	\$ 274,319

**CITY OF WOOSTER, OHIO
MUNICIPAL GARAGE FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

MUNICIPAL GARAGE – This fund is used to account for the operations of the City garage which provides maintenance and repair services on City Vehicles and Equipment.

	Municipal Garage Fund			
	2014	2015	2016	2017
	Actual	Actual	Actual	Projected
Revenues :				
Interfund	\$ 444,182	\$ 467,640	\$ 517,949	\$ 561,300
Miscellaneous	2,977	434	130	0
Total Revenues	<u>447,159</u>	<u>468,074</u>	<u>518,079</u>	<u>561,300</u>
Expenditures :				
Personal Services	265,586	301,061	299,056	339,836
Operations and Maintenance	181,695	188,105	199,373	218,086
Interfund	0	0	0	0
Total Expenditures	<u>447,281</u>	<u>489,166</u>	<u>498,429</u>	<u>557,922</u>
Net change in fund balance	(122)	(21,092)	19,650	3,378
Fund balance at beginning of year	266	144	(20,948)	(1,298)
Fund balance at end of year	<u>\$ 144</u>	<u>\$ (20,948)</u>	<u>\$ (1,298)</u>	<u>\$ 2,080</u>

	Municipal Garage Fund					
	2017	2018	2019	2020	2021	2022
	Budgeted	Budgeted	Projected	Projected	Projected	Projected
	\$ 580,000	\$ 703,000	\$ 730,000	\$ 751,000	\$ 773,530	\$ 796,736
	0	0	0	0	0	0
	<u>580,000</u>	<u>703,000</u>	<u>730,000</u>	<u>751,000</u>	<u>773,530</u>	<u>796,736</u>
	327,806	452,894	471,010	485,140	499,694	514,685
	251,200	251,200	258,736	265,204	271,835	278,630
	0	0	0	0	0	0
	<u>579,006</u>	<u>704,094</u>	<u>729,746</u>	<u>750,344</u>	<u>771,529</u>	<u>793,315</u>
	994	(1,094)	254	656	2,001	3,420
	(21,703)	2,080	986	1,240	1,896	3,897
	<u>\$ (20,709)</u>	<u>\$ 986</u>	<u>\$ 1,240</u>	<u>\$ 1,896</u>	<u>\$ 3,897</u>	<u>\$ 7,317</u>

**CITY OF WOOSTER, OHIO
EMPLOYEE BENEFITS FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

EMPLOYEE BENEFITS – This fund is established to account for all claims filed against and paid by the city (as the employer) under the City's self-funded program of group health insurance and life, dental and optical insurance premiums.

	Employee Benefits Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Interfund	\$ 2,149,635	\$ 2,605,689	\$ 2,878,675	\$ 3,399,600
Miscellaneous	234,098	207,688	315,762	319,800
Total Revenues	<u>2,383,733</u>	<u>2,813,377</u>	<u>3,194,437</u>	<u>3,719,400</u>
Expenditures :				
Personal Services	<u>2,680,639</u>	<u>2,808,427</u>	<u>3,092,875</u>	<u>3,595,893</u>
Total Expenditures	<u>2,680,639</u>	<u>2,808,427</u>	<u>3,092,875</u>	<u>3,595,893</u>
Net change in fund balance	(296,906)	4,950	101,562	123,507
Fund balance at beginning of year	<u>588,616</u>	<u>291,710</u>	<u>296,660</u>	<u>398,222</u>
Fund balance at end of year	<u>\$ 291,710</u>	<u>\$ 296,660</u>	<u>\$ 398,222</u>	<u>\$ 521,729</u>

	Employee Benefits Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
	\$ 3,160,400	\$ 3,722,000	\$ 3,908,100	\$ 4,162,127	\$ 4,432,665	\$ 4,720,788
	<u>301,600</u>	<u>320,000</u>	<u>301,600</u>	<u>304,616</u>	<u>307,662</u>	<u>310,739</u>
	<u>3,462,000</u>	<u>4,042,000</u>	<u>4,209,700</u>	<u>4,466,743</u>	<u>4,740,327</u>	<u>5,031,527</u>
	<u>3,462,000</u>	<u>4,330,000</u>	<u>4,100,000</u>	<u>4,346,000</u>	<u>4,606,760</u>	<u>4,883,166</u>
	<u>3,462,000</u>	<u>4,330,000</u>	<u>4,100,000</u>	<u>4,346,000</u>	<u>4,606,760</u>	<u>4,883,166</u>
	0	(288,000)	109,700	120,743	133,567	148,361
	<u>275,832</u>	<u>521,729</u>	<u>233,729</u>	<u>343,429</u>	<u>464,171</u>	<u>597,738</u>
	<u>\$ 275,832</u>	<u>\$ 233,729</u>	<u>\$ 343,429</u>	<u>\$ 464,171</u>	<u>\$ 597,738</u>	<u>\$ 746,099</u>

**CITY OF WOOSTER, OHIO
 INVESTMENT FUND
 SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 PREVIOUS THREE YEARS ACTUAL, CURRENT YEAR PROJECTED AND BUDGETED,
 NEXT YEAR BUDGETED, FOUR FUTURE YEARS PROJECTED**

INVESTMENT – This fund is established by statute to accumulate interest earnings from pooled investments and to pay expenses incurred in the handling of investments and banking matters until such time as the net proceeds can be distributed to the other funds.

	Investment Fund			
	2014 Actual	2015 Actual	2016 Actual	2017 Projected
Revenues :				
Interest Income	\$ 48,083	\$ 48,018	\$ 61,273	\$ 65,000
Miscellaneous	0	0	0	0
Total Revenues	<u>48,083</u>	<u>48,018</u>	<u>61,273</u>	<u>65,000</u>
Expenditures :				
Operations and Maintenance	48,083	48,018	61,273	65,000
Total Expenditures	<u>48,083</u>	<u>48,018</u>	<u>61,273</u>	<u>65,000</u>
Net change in fund balance	0	0	0	0
Fund balance at beginning of year	0	0	0	0
Fund balance at end of year	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

	Investment Fund					
	2017 Budgeted	2018 Budgeted	2019 Projected	2020 Projected	2021 Projected	2022 Projected
	\$ 100,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
	0	0	0	0	0	0
	<u>100,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
	100,000	80,000	80,000	80,000	80,000	80,000
	<u>100,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
	0	0	0	0	0	0
	0	0	0	0	0	0
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>



1 Budget Information

2 2018 City Budget

3 2018 City Capital Plan

4 City Planning
2019 - 2023

5 2018 Wooster Community
Hospital Budget

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**City of Wooster, Ohio
Capital Budget Summary
For the year 2018**

	CAPITAL EQUIPMENT	CAPITAL INFRASTRUCTURE	TOTALS
FUND LEVEL SUMMARY			
FUND			
301 Capital Improvements Fund	\$ 1,513,000	\$ 4,370,000	\$ 5,883,000
101 Street Construction Maintenance and Repair	\$ -	\$ -	\$ -
103 Permissive Tax Fund	\$ -	\$ 200,000	\$ 200,000
107 CDBG Critical Infrastructure/Allocation	\$ -	\$ -	\$ -
501 Water Fund	\$ 450,000	\$ 1,495,000	\$ 1,945,000
502 Sanitary Sewer Fund	\$ 307,000	\$ 835,000	\$ 1,142,000
507 Storm Sewer Fund	\$ 260,000	\$ 1,010,000	\$ 1,270,000
115 CDBG CHIP Home RLF	\$ -	\$ -	\$ -
601 Garage	\$ -	\$ -	\$ -
	<u>\$ 2,530,000</u>	<u>\$ 7,910,000</u>	<u>\$ 10,440,000</u>
Less: Grant Reimbursements	-	(1,545,000)	(1,545,000)
	<u>\$ 2,530,000</u>	<u>\$ 6,365,000</u>	<u>\$ 8,895,000</u>

COST CENTER LEVEL SUMMARY

FUND	COST CENTER				
301	580702	Capital Improvements	\$ 1,513,000	\$ 4,370,000	\$ 5,883,000
103	334604	Permissive Tax	\$ -	\$ 200,000	\$ 200,000
501	742504	Water Treatment Plant	\$ 200,000	\$ -	\$ 200,000
501	734510	Water Lines - Engineering	\$ -	\$ 1,495,000	\$ 1,495,000
501	742502	Water Line Maintenance (Distribution)	\$ 250,000	\$ -	\$ 250,000
502	743514	Water Pollution Control Plant	\$ 72,000	\$ -	\$ 72,000
502	734501	Sewer Lines - Engineering	\$ -	\$ 835,000	\$ 835,000
502	743502	Sewer Line Maintenance (Collection)	\$ 235,000	\$ -	\$ 235,000
507	731500	Storm Water Maintenance	\$ -	\$ -	\$ -
507	731502	Storm Drainage - Maintenance	\$ 260,000	\$ -	\$ 260,000
507	734502	Storm Sewer - Engineering	\$ -	\$ 1,010,000	\$ 1,010,000
601	831801	Garage	\$ -	\$ -	\$ -
115	270402	CDBG CHIP Home RLF	\$ -	\$ -	\$ -
			<u>\$ 2,530,000</u>	<u>\$ 7,910,000</u>	<u>\$ 10,440,000</u>

City of Wooster, Ohio

Proposed Capital Equipment Budget

For the year 2018

Priority	Description	New? Replace?	Budget Requested	Funding Source	General Ledger	Job Ledger
<u>DEPARTMENT/DIVISION</u>						
Safety						
Fire						
1	Stryker Patient Loading System (Three systems)		\$ 85,000	301 Capital Improvements Fund	580702	
	Grant: Ohio Bureau of Workers' Compensation			\$ 40,000.00		
	Net cost to City			\$ 45,000.00		
1	Purchase 442 N. Market Property		\$ 110,000	301 Capital Improvements Fund	580702	
1	Replace Chevrolet Tahoe - Command Vehicle	Replacement	\$ 45,000	301 Capital Improvements Fund	580702	
3	Replace Jeep Patriot	Replacement	\$ 45,000	301 Capital Improvements Fund	580702	
4	Replace Utility Vehicle - used at Station #3	Replacement	\$ 45,000	301 Capital Improvements Fund	580702	
	Total Cost		\$ 330,000			
	Net Cost			\$ 290,000.00		
Police						
1	Patrol Vehicles	Replacement	\$ 138,000	301 Capital Improvements Fund	580702	
Finance						
1	Financial Software Upgrade/Replacement	Replacement	\$ -	301 Capital Improvements Fund	580702	
Lands & Buildings						
1	Municipal Building Upgrades	Upgrade/Repairs	\$ 140,000	301 Capital Improvements Fund	580702	

City of Wooster, Ohio

Proposed Capital Equipment Budget

For the year 2018

Priority	Description	New? Replace?	Budget Requested	Funding Source	General Ledger	Job Ledger
<u>DEPARTMENT/DIVISION</u>						
Community Service & Development Department						
Recreation/ Pools/Community Center						
1	Community Center Room Renovation	Renovation	\$ 90,000	301 Capital Improvements Fund	580702	
Public Works Department						
Public Properties Maintenance						
PPM						
1	10 Ton Single Axle Dump Truck	Replacement	\$ 160,000	301 Capital Improvements Fund	580702	
1	Mechanics 30 Ton Vehicle Lift		\$ 30,000	301 Capital Improvements Fund	580702	
2	4x4 Backhoe-Front Loader	Replacement	\$ 95,000	301 Capital Improvements Fund	580702	
2	PPM Siding Replacement	Replacement	\$ 150,000	301 Capital Improvements Fund	580702	
3	Mechanical Street Sweeper		\$ 260,000	507 Storm Sewer Fund	731502	
3	PPM Generator		\$ 85,000	301 Capital Improvements Fund	580702	
Parks						
1	Freedlander Chalet Renovations	Renovation	\$ 200,000	301 Capital Improvements Fund	580702	
2	Christmas Run Tennis Courts Resurfacing		\$ 40,000	301 Capital Improvements Fund	580702	
3	Christmas Run Rosa Parks & Basketball Pavement		\$ 35,000	301 Capital Improvements Fund	580702	
4	Freedlander Pond Dredging		\$ 20,000	301 Capital Improvements Fund	580702	
			Totals by Fund:	\$ 815,000	Capital Improvements Fund	
				\$ -	Garage Fund	
				\$ 260,000	Storm Sewer Fund	
			Total PPM Division	\$ 1,075,000		

City of Wooster, Ohio

Proposed Capital Equipment Budget

For the year 2018

Priority	Description	New? Replace?	Budget Requested	Funding Source	General Ledger	Job Ledger
DEPARTMENT/DIVISION						
Utilities Divisions						
Water Pollution Control Plant						
1	Refurbish Influent Pump	Maintenance	\$ 15,000	502 Sanitary Sewer Fund	743514	
2	Replace Sludge Pump	Replacement	\$ 15,000	502 Sanitary Sewer Fund	743514	
3	Replace Miscellaneous Capital	As needed	\$ 30,000	502 Sanitary Sewer Fund	743514	
4	Replace Digester Mixer		<u>\$ 12,000</u>	502 Sanitary Sewer Fund	743514	
			\$ 72,000			
Water Treatment Plant						
1	Replace PLC5 Control System	Maintenance	\$ 150,000	501 Water Fund	742504	
2	Install Variable Frequency Drive - S-1 Well		\$ 20,000	501 Water Fund	742504	
3	Replace Miscellaneous Capital	As needed	<u>\$ 30,000</u>	501 Water Fund	742504	
			\$ 200,000			
Distribution and Collection						
1	Jetter/Vac Combination Truck		\$ 212,500	501 Water Fund	742502	
			<u>\$ 212,500</u>	502 Sewer Fund	743502	
			\$ 425,000			
2	Safety Equipment Trailer		\$ 7,500	501 Water Fund	742502	
			<u>\$ 7,500</u>	502 Sewer Fund	743502	
			\$ 15,000			
3	Repair/Replace Capital Items		\$ 15,000	501 Water Fund	742502	
			<u>\$ 15,000</u>	502 Sewer Fund	743502	
			\$ 30,000			

City of Wooster, Ohio

Proposed Capital Equipment Budget

For the year 2018

Priority	Description	New? Replace?	Budget Requested	Funding Source	General Ledger	Job Ledger
DEPARTMENT/DIVISION						
Distribution and Collection, continued						
4	Meter Test Bench		\$ 15,000	501 Water Fund	742502	
	Totals by Fund		\$ 250,000	Water Fund		
			\$ 235,000	Sewer Fund		
	Total Distribution and Collection		\$ 485,000			

Utilities Divisions						
	Totals by Fund:		\$ 450,000	Water Fund		
			\$ 307,000	Sewer Fund		
	Total: Utilities Divisions		\$ 757,000			

TOTAL ALL CAPITAL REQUESTS - MEMORANDUM ONLY			\$ 2,530,000			
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FUND LEVEL SUMMARY

Capital Improvements Fund	\$ 1,513,000
Water Fund	\$ 450,000
Sanitary Sewer Fund	\$ 307,000
Storm Sewer Fund	\$ 260,000
Garage Fund	\$ -
	\$ 2,530,000

City of Wooster, Ohio

Proposed Capital Equipment Budget

For the year 2018

Priority	Description	New? Replace?	Budget Requested	Funding Source	General Ledger	Job Ledger
<u>DEPARTMENT/DIVISION</u>						
COST CENTER LEVEL SUMMARY						
	Capital Improvements	580702 -3360	\$ 1,513,000	301 Capital Improvements		
	Water Lines - Engineering	734510 -3360	\$ -	501 Water		
	Water Treatment Plant	742504 -3360	\$ 200,000	501 Water		
	Water Line Maintenance (Distribution)	742502 -3360	\$ 250,000	501 Water		
	Sewer Lines - Engineering	734501 -3360	\$ -	502 Sanitary Sewer		
	Sewer Line Maintenance (Collection)	743502 -3360	\$ 235,000	502 Sanitary Sewer		
	Water Pollution Control Plant	743514 -3360	\$ 72,000	502 Sanitary Sewer		
	Storm Sewer Maintenance	731502 -3360	\$ 260,000	507 Storm Sewer		
	Garage	831801 -3360	\$ -	601 Garage		
			<u>\$ 2,530,000</u>			

City of Wooster, Ohio
 Budgeted Capital Infrastructure Projects
 For the year 2018

MEMO ONLY	Division	Project Description	Revenue Notations	Project Notations	Budget Requested	Funding Source	General Ledger
TOTAL	Engineering	Sidewalk Improvements	Gen. Fund Trans.		\$ 50,000	301 Capital Improvements	580702
TOTAL	Engineering	Sidewalk Replacement	Gen. Fund Trans.		\$ 50,000	301 Capital Improvements	580702
TOTAL	Engineering	Miscellaneous	Gen. Fund Trans.		\$ 50,000	301 Capital Improvements	580702
TOTAL	Engineering	Traffic Signal Improvements (Madison/SR 83)	Gen. Fund Trans.		\$ 150,000	301 Capital Improvements	580702
	Engineering	Downtown Streetscape (Courth House to Merchants Block)	Gen. Fund Trans.		\$ 75,000	301 Capital Improvements	580702
TOTAL					\$ 200,000	301 Capital Improvements	580702
					\$ 275,000		
	Engineering	Bike Path - Phase 1	Transportation Enhancement Grant		\$ 715,000	301 Capital Improvements	580702
TOTAL			Gen. Fund Trans.		\$ 35,000	301 Capital Improvements	580702
					\$ 750,000		
TOTAL	PPM	Paving: Resurface Various Streets			\$ 75,000.00	301 Capital Improvements	580702
	Engineering	Paving: Skylark Ave	Gen. Fund Trans.		\$ 100,000.00	301 Capital Improvements	580702
		Catalina Ave	Gen. Fund Trans.		\$ 75,000.00	301 Capital Improvements	580702
		Monterey St	Gen. Fund Trans.		\$ 80,000.00	301 Capital Improvements	580702
		Highland Park Rd	Gen. Fund Trans.		\$ 200,000.00	301 Capital Improvements	580702
		Highland Park Rd	Permissive Tax		\$ 100,000.00	103 Permissive Tax	334604
		Highland Ave (Cleveland to Portage)	Gen. Fund Trans.		\$ 150,000.00	301 Capital Improvements	580702
		Marilyn Drive	Gen. Fund Trans.		\$ 55,000.00	301 Capital Improvements	580702
		Mindy Ln	Gen. Fund Trans.		\$ 55,000.00	301 Capital Improvements	580702
		Country Club Ln	Gen. Fund Trans.		\$ 45,000.00	301 Capital Improvements	580702
		Normandy Drive	Gen. Fund Trans.		\$ 75,000.00	301 Capital Improvements	580702
		Patrick Pl	Gen. Fund Trans.		\$ 25,000.00	301 Capital Improvements	580702
		Brooke Way	Gen. Fund Trans.		\$ 25,000.00	301 Capital Improvements	580702
		Melanie Drive	Gen. Fund Trans.		\$ 25,000.00	301 Capital Improvements	580702
		Grautstark Path	Gen. Fund Trans.		\$ 100,000.00	301 Capital Improvements	580702
		Impala Ave	Gen. Fund Trans.		\$ 50,000.00	301 Capital Improvements	580702
		Montclair Ave	Gen. Fund Trans.		\$ 75,000.00	301 Capital Improvements	580702
TOTAL					\$ 1,235,000.00		
TOTAL	Engineering	Dix Repairs	Gen. Fund Trans.		\$ 200,000	301 Capital Improvements	580702
TOTAL	Engineering	Northwestern Sidewalks	Gen. Fund Trans.		\$ 75,000	301 Capital Improvements	580702
TOTAL	Engineering	Bike Path - Phase 2 - Right of Way Acquisition	Gen. Fund Trans.	Engineering	\$ 200,000	301 Capital Improvements	580702
TOTAL	Engineering	Sunset Lane - Engineering	Gen. Fund Trans.	Engineering	\$ 50,000	301 Capital Improvements	580702
TOTAL	Engineering	SR 83 Resurfacing ODOT Urban Paving	Gen. Fund Trans.	Engineering	\$ 200,000	301 Capital Improvements	580702

City of Wooster, Ohio
 Budgeted Capital Infrastructure Projects
 For the year 2018

MEMO ONLY	Division	Project Description	Revenue Notations	Project Notations	Budget Requested	Funding Source	General Ledger
	Engineering	Oak Hill, Bever, Smithville-Western (East)	Gen. Fund Trans.		\$ 220,000	301 Capital Improvements	580702
			ODOT Large City		\$ 410,000	301 Capital Improvements	580702
			Wayne County		\$ 130,000	301 Capital Improvements	580702
			Permissive Tax		100,000	103 Permissive Tax	334604
TOTAL					\$ 860,000		
	Engineering	Oakley/Brookside	Gen. Fund Trans.	Paving	\$ 180,000	301 Capital Improvements	580702
			OPWC	Paving	\$ 120,000	301 Capital Improvements	580702
			Water	Waterlines	\$ 445,000	501 Water Fund	734510
			OPWC	Waterlines	\$ 300,000	501 Water Fund	734510
TOTAL					\$ 1,045,000		
TOTAL	Engineering	W Highland Ave	Gen. Fund Trans.	Engineering	\$ 50,000	301 Capital Improvements	580702
TOTAL	Engineering	Water Line Replacements			\$ 50,000	501 Water Fund	734510
TOTAL	Engineering	Replace 2" Waterlines (2017: Bechtel, Troyer, Spring Diller)			\$ 50,000	501 Water Fund	734510
TOTAL	Engineering	North High Waterline Extension to Tank (Daisy)		Construction	\$ 400,000	501 Water Fund	734510
	Engineering	Lime Storage Tank at WTP		Engineering	\$ 50,000	501 Water Fund	734510
				Construction	\$ 100,000	501 Water Fund	734510
TOTAL					\$ 150,000		
TOTAL	Engineering	Wayne (Bever to Beall)		Construction	\$ 100,000	501 Water Fund	734510
TOTAL	Engineering	Sanitary Sewer Misc			\$ 50,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering	Sanitary Sewer Lining Projects			\$ 200,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering/Utilities	Walmart Lift Station Gravity Study		Engineering	\$ 30,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering	Stibbs (West of Grasche)			\$ 100,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering	Prospect			\$ 75,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering	W Liberty St Area			\$ 330,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering/Utilities	Digester Facility Equipment Replacement		Construction	\$ 50,000	502 Sanitary Sewer Fund	734501
TOTAL	Engineering	NPDES Storm Water Permit Program (OEPA)		Engineering	\$ 50,000	507 Storm Sewer Fund	734502
TOTAL	Engineering	Storm Sewer Replacements		Engineering	\$ 100,000	507 Storm Sewer Fund	734502
TOTAL	Engineering	Lemar Storm Sewer Replacement		Construction	\$ 85,000	507 Storm Sewer Fund	734502
TOTAL	Engineering	Cleveland Road Storm Sewer (near Valvoline)		Construction	\$ 150,000	507 Storm Sewer Fund	734502
TOTAL	Engineering	Wayne Avenue Culvert Replacement		Construction	\$ 150,000	507 Storm Sewer Fund	734502

City of Wooster, Ohio
 Budgeted Capital Infrastructure Projects
 For the year 2018

MEMO ONLY	Division	Project Description	Revenue Notations	Project Notations	Budget Requested	Funding Source	General Ledger
TOTAL	Engineering	E University Storm Sewer (Quinby to Bever)		Construction	\$ 250,000	507 Storm Sewer Fund	734502
TOTAL	Engineering	Cedar Ln Stream Stabilization		Construction	\$ 65,000	507 Storm Sewer Fund	734502
TOTAL	Engineering	Friar Tuck Storm Sewer Replacements		Construction	\$ 160,000	507 Storm Sewer Fund	734502
TOTAL		TOTAL ALL INFRASTRUCTURE REQUESTS - MEMORANDUM ONLY			\$ 7,910,000		

City of Wooster, Ohio
 Budgeted Capital Infrastructure Projects
 For the year 2018

MEMO ONLY	Division	Project Description	Revenue Notations	Project Notations	Budget Requested	Funding Source	General Ledger
FUND LEVEL SUMMARY							
	See Below Recon**		Capital Improvements Fund		\$ 4,370,000		
			Street Construction Maintenance and Repair Fund		\$ -		
			Permissive Tax Fund		\$ 200,000		
	See Below Recon**		CDBG Fund		\$ -		
			Water Fund		\$ 1,495,000		
			Sanitary Sewer Fund		\$ 835,000		
			Storm Sewer Fund		\$ 1,010,000		
			CDBG CHIP Home RLF		\$ -		
					<u>\$ 7,910,000</u>		

COST CENTER LEVEL SUMMARY							
		Capital Improvements	580702 -3360		\$ 4,370,000	301	Capital Improvements
		Street Construction Maintenance & Repair	331602 -3360		\$ -	101	SCM&R
		Street Construction Maintenance & Repair	334602 -3360		\$ -	101	SCM&R
		Permissive Tax - Street Maintenance	334604 -3360		\$ 200,000	103	Permissive Tax
	See Below Recon**	CDBG Critical Infrastructure/Allocation	380404 -3360		\$ -	107	CDBG
		Water Lines	734510 -3360		\$ 1,495,000	501	Water
		Sewer Lines - Engineering	734501 -3360		\$ 835,000	502	Sanitary Sewer
		Storm Sewer - Engineering	734502 -3360		\$ 1,010,000	507	Storm Drainage
	See Below Recon**	CDBG CHIP Home RLF	270402 -3360		\$ -	115	CDBG CHIP Home RLF
					<u>\$ 7,910,000</u>		

Fund Reconciliations			
	Capital Improvements Fund	Water Fund	
**Reconciliation			
Total Fund Infrastructure Budgeted:	\$ 4,370,000	\$ 1,495,000	
Less: Other Funding Sources			
Transportation Enhancement Grant	\$ (715,000)		
ODOT Large City Funds	\$ (410,000)		
OPWC Grant	\$ (120,000)	\$ (300,000)	
Net Fund Infrastructure Budgeted:	<u>\$ 3,125,000</u>	<u>\$ 1,195,000</u>	



1	Budget Information
2	2018 City Budget
3	2018 City Capital Plan
4	City Planning 2019 - 2023
5	2018 Wooster Community Hospital Budget
6	
7	
8	
9	
10	

City of Wooster, Ohio

UPDATED: 11/14/2017

Planned Equipment Budget Requested
For the years 201-2023

		Cut from					Funding	Percentage	
		2018 Budget	2019	2020	2021	2022	2023	Source	Split
Police									
1	Police Vehicle Replacement - 4 units	\$	200,000	\$	-			301 Capital Improvements Fund	
1	Police Vehicle Replacement - 4 units			\$	210,000			301 Capital Improvements Fund	
1	Police Vehicle Replacement - 5 units				\$	270,000		301 Capital Improvements Fund	
		\$	-	\$	200,000	\$	210,000	\$	270,000
						\$	-		\$ -
Fire									
1	Replace Medic Unit 1306 - Horton Ambulance	\$	260,000					301 Capital Improvements Fund	
2	Replace Utility Truck 1313- Chevy Pick-up	\$	45,000					301 Capital Improvements Fund	
3	Replace three (3) Hydraulic Cots	\$	80,000					301 Capital Improvements Fund	
1	Replace Engine 137- Pierce			\$	650,000			301 Capital Improvements Fund	
2	Replace Inspector 1310- Chevy Colorado			\$	30,000			301 Capital Improvements Fund	
1	Station 1 Renovations				\$	1,500,000		301 Capital Improvements Fund	
1	Replace Jaws of Life- Extrication tools				\$	50,000		301 Capital Improvements Fund	
1	Replace Ladder Truck #1					\$	1,200,000	301 Capital Improvements Fund	
1	Replace Medic 1307- Horton Ambulance						\$	275,000	301 Capital Improvements Fund
		\$	-	\$	385,000	\$	680,000	\$	1,550,000
						\$	1,200,000	\$	275,000
Public Properties Maintenance									
	Paving Various Streets (Budget reduced)	\$	75,000					301 Capital Improvements Fund	
1	North Buckeye Parking Resurfaced	\$	45,000					301 Capital Improvements Fund	
1	10 Ton Dual Axel Dump Truck	\$	160,000					301 Capital Improvements Fund	
2	4x4 Backhoe/Front Loader	\$	95,000					301 Capital Improvements Fund	
1	Office Security & Improvements	\$	65,000					301 Capital Improvements Fund	
2	Security Fence with Openers	\$	20,000					301 Capital Improvements Fund	
2	South Buckeye Parking Resurfaced	\$	40,000					301 Capital Improvements Fund	
3	Oak Hill Parking Lot Pavement	\$	55,000					301 Capital Improvements Fund	
3	Crew Cab Truck with Service Box	\$	42,000					301 Capital Improvements Fund	
3	Main Parking Lot Resurfaced	\$	70,000					301 Capital Improvements Fund	
1	Two (2) Leaf Machines			\$	70,000			507 Storm Sewer Fund	
1	West Storage Shed Parking Lot Resurfaced			\$	20,000			301 Capital Improvements Fund	
1	Freedlander Main Parking Resurfaced			\$	75,000			301 Capital Improvements Fund	
2	Knights Field Parking Resurfaced			\$	10,000			301 Capital Improvements Fund	
2	Drives & Parking Lot Resurfacing			\$	50,000			301 Capital Improvements Fund	
2	Front End Wheel Loader			\$	160,000			301 Capital Improvements Fund	
3	Crew Cab Truck with Service Box			\$	42,000			301 Capital Improvements Fund	
3	Schellin Parking Resurfaced			\$	15,000			301 Capital Improvements Fund	
1	10 Ton Dual Axel Dump Truck				\$	160,000		301 Capital Improvements Fund	
1	Garage Door Replacements				\$	180,000		301 Capital Improvements Fund	
2	Crew Cab Truck with Service Box				\$	42,000		301 Capital Improvements Fund	
3	Two (2) Leaf Machines				\$	70,000		507 Storm Sewer Fund	

City of Wooster, Ohio
Planned Equipment Budget Requested
For the years 201-2023

UPDATED: 11/14/2017

	Cut from						Funding Source	Percentage Split
	2018 Budget	2019	2020	2021	2022	2023		
1 Oak Hill Pond Dredging and Improvements				\$ 15,000			301 Capital Improvements Fund	
1 10 Ton Dual Axel Dump Truck					\$ 160,000		301 Capital Improvements Fund	
2 Crew Cab Truck with Service Box					\$ 42,000		301 Capital Improvements Fund	
1 Resurface Various Streets		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	101 SCM&R	
	\$ 75,000	\$ 742,000	\$ 592,000	\$ 617,000	\$ 352,000	\$ 150,000		

Engineering

Paving: Park Ave	\$ 35,000						301 Capital Improvements Fund	
Paving: Wayne Avenue (Oak Hill to Quinby)	\$ 150,000						301 Capital Improvements Fund	
Replace 2" Waterlines (Budget Reduced)	\$ 50,000						501 Water Fund	
Lime Storage Tank at WTP - Construction (Budget Reduced)	\$ 300,000						501 Water Fund	
Waterlines: McKinley, Lincoln (South of Bowman)	\$ 200,000						501 Water Fund	
Clearwell Painting (Tank #1)	\$ 150,000						501 Water Fund	
NPDES Storm Water Permit Program (OEPA) (Budget Reduced)	\$ 50,000						507 Storm Sewer Fund	
Storm Sewer Replacements (Budget Reduced)	\$ 100,000						507 Storm Sewer Fund	
Replace 2004 Ford Van (Inspection Vehicle)	\$ 20,000						301 Capital Improvements Fund	50.00%
	\$ 10,000						501 Water Fund	25.00%
	\$ 10,000						502 Sanitary Sewer Fund	25.00%
total Replace 2004 Ford Van	\$ 40,000							
Replace copier	\$ 12,000						301 Capital Improvements Fund	
Ortho Photography Updates		\$ 25,000					301 Capital Improvements Fund	
Replace scanner				\$ 15,000			301 Capital Improvements Fund	
	\$ 1,035,000	\$ 52,000	\$ 25,000	\$ 15,000	\$ -	\$ -		

Recreation/Community Center/ Pools

1 Replace Boiler at Freedlander Pool	\$ 25,000						301 Capital Improvements Fund	
1 Replace HVAC at Community Center	\$ 45,000						301 Capital Improvements Fund	
3 Replace Mazda 3	\$ 30,000						301 Capital Improvements Fund	
1 Replace main roof at Community Center		\$ 55,000					301 Capital Improvements Fund	
1 Replace Wading Pool - Freedlander		\$ 150,000					301 Capital Improvements Fund	
1 Freedlander Pool Painting			\$ 45,000				301 Capital Improvements Fund	
2 Soccer Concession Stand Roof (metal)			\$ 15,000				301 Capital Improvements Fund	
1 Christmas Run Pool Painting				\$ 40,000			301 Capital Improvements Fund	
1 Replace Wading Pool - Christmas Run					\$ 150,000		301 Capital Improvements Fund	
	\$ -	\$ 100,000	\$ 205,000	\$ 60,000	\$ 40,000	\$ 150,000		

Utilities

Water Pollution Control

Rebuild Cogen Engine (Top End)	\$ 40,000				\$ 40,000		502 Sanitary Sewer Fund	
Replace Pick up Truck	\$ 35,000						502 Sanitary Sewer Fund	
Replace Lab Van		\$ 30,000					502 Sanitary Sewer Fund	

City of Wooster, Ohio
Planned Equipment Budget Requested
For the years 201-2023

UPDATED: 11/14/2017

	Cut from						Funding Source	Percentage Split
	2018 Budget	2019	2020	2021	2022	2023		
Rebuild Cogen Engine (Complete)				\$ 80,000			502 Sanitary Sewer Fund	
Replace digester membrane (3) (every 8 to 10 years)						\$ 40,000	502 Sanitary Sewer Fund	
Replace Digester Mixers (1 per year)	\$	12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	502 Sanitary Sewer Fund	
Refurbish Influent Pumps (1 per year)	\$	15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	502 Sanitary Sewer Fund	
Miscellaneous Capital	\$	30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	502 Sanitary Sewer Fund	
	\$ -	\$ 132,000	\$ 87,000	\$ 137,000	\$ 57,000	\$ 137,000		
Water Treatment								
Replace Pick-Up Truck	\$	30,000					501 Water Fund	
Rebuild Vertical Turbin Pumps (3)			\$ 25,000		\$ 25,000		501 Water Fund	
Replace Cl2 Storage Tanks				\$ 45,000			501 Water Fund	
Miscellaneous Capital	\$	30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	501 Water Fund	
	\$ -	\$ 60,000	\$ 55,000	\$ 75,000	\$ 55,000	\$ 30,000		
Distribution and Collection								
Replace Heavy Duty Pick-Up Truck	\$	22,500		\$ 22,500			501 Water Fund	50.00%
	\$	22,500		\$ 22,500			502 Sanitary Sewer Fund	50.00%
total Replace Heavy Duty Pick-Up Truck	\$	45,000		\$ 45,000				
Valve Turning Truck			\$ 32,500				501 Water Fund	50.00%
			\$ 32,500				502 Sanitary Sewer Fund	50.00%
total Replace Heavy Duty Pick-Up Truck			\$ 65,000					
Replace Back Hoe					\$ 42,500		501 Water Fund	50.00%
					\$ 42,500		502 Sanitary Sewer Fund	50.00%
total Replace Back Hoe					\$ 85,000			
Repair/Replace Capital Items	\$	15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	501 Water Fund	50.00%
	\$	15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	502 Sanitary Sewer Fund	50.00%
total Repair/Replace Capital Items	\$	30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000		
	\$ -	\$ 75,000	\$ 95,000	\$ 75,000	\$ 115,000	\$ 30,000		
Totals by Fund (memorandum only)								
	\$ 260,000	\$ 1,309,000	\$ 1,492,000	\$ 2,292,000	\$ 1,442,000	\$ 425,000	301 Capital Improvements Fund	
	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	101 SCM&R	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	102 State Highway Fund	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	103 Permissive Tax	
	\$ 700,000	\$ 107,500	\$ 102,500	\$ 112,500	\$ 112,500	\$ 45,000	501 Water Fund	
	\$ -	\$ 179,500	\$ 134,500	\$ 174,500	\$ 114,500	\$ 152,000	502 Sewer Fund	
	\$ 150,000	\$ -	\$ 70,000	\$ 70,000	\$ -	\$ -	507 Storm Sewer Fund	
	\$ 1,110,000	\$ 1,746,000	\$ 1,949,000	\$ 2,799,000	\$ 1,819,000	\$ 772,000		

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The following pages were prepared by the City Engineer and reflect infrastructure and capital planning needs. Because these calculations were an integral part of the budgeting process, we chose to include them in this document. However, the figures included in the 2018 column do not reconcile to the appropriation requests presented in sections two (2) and three (3) of this budget document.

CITY OF WOOSTER 10-YEAR INFRASTRUCTURE STRATEGIC PLAN STREETS																			
PRIORITY	DIVISION	DESCRIPTION	TOTAL COST	FUNDING SOURCE	10-YEAR AMOUNT	CURRENT YEAR											COMMENTS		
						2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Future			
Ongoing	ENGR.	Sidewalk Improvements	\$ 775,000	Capital Imp.	\$ 775,000	\$ 75,000	\$ 50,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000			
Ongoing	ENGR.	Sidewalk Replacement Program	\$ 750,000	Capital Imp.	\$ 750,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000		
Ongoing	ENGR.	Miscellaneous	\$ 500,000	Capital Imp.	\$ 500,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		
Ongoing	ENGR.	Miscellaneous	\$ 460,000	Permissive Tax	\$ 460,000	\$ 10,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		
Ongoing	ENGR.	Traffic Signal Improvements (Madison/SR 83)	\$ 2,750,000	Capital Imp.	\$ 2,750,000		\$ 150,000	\$ 200,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000		
Ongoing	ENGR.	Traffic Studies		Capital Imp.	\$ 180,000		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000		
	ENGR.	Downtown Streetscape (Northeast Quad and Alleys)	\$ 1,370,000	Engineering	Capital Imp. \$ 70,000 Capital Imp. \$ 1,300,000 Assessments \$ - \$ 1,370,000	\$ 70,000 \$ 1,300,000													
	ENGR.	Downtown Streetscape (Court House to Merchants Block)	\$ 275,000	Engineering	Capital Imp. \$ 75,000 Capital Imp. \$ 200,000 Assessments \$ - \$ 275,000	\$ 75,000 \$ 200,000													
	ENGR.	Downtown Streetscape (South side of Liberty and South Market)	\$ 2,050,000	Engineering	Capital Imp. \$ 150,000 Capital Imp. \$ 1,900,000 Assessments \$ - \$ 2,050,000	\$ 150,000 \$ 1,900,000		\$ 150,000	\$ 1,900,000										
	ENGR.	Downtown Streetscape (East Liberty)	\$ 1,050,000	Engineering	Capital Imp. \$ 100,000 Capital Imp. \$ 950,000 Assessments \$ - \$ 1,050,000	\$ 100,000 \$ 950,000		\$ 100,000	\$ 950,000										
	ENGR.	North Street Traffic Signals	\$ 727,000	Engineering	Capital Imp. \$ 75,000 Capital Imp. \$ 250,000 CDBG Formula \$ 102,000 CDBG Critical Infr. \$ 300,000 \$ 727,000	\$ 75,000 \$ 250,000 \$ 102,000 \$ 300,000												CDBG Grants	
	ENGR.	Bike Path Phase 1	\$ 1,050,000	Engineering	Capital Imp. \$ 100,000 Right of Way Capital Imp. \$ 200,000 TE \$ 715,000 Capital Imp. \$ 35,000 \$ 1,050,000	\$ 100,000 \$ 200,000		\$ 715,000	\$ 35,000										ODOT Grant
\$ 175,000	ENGR.	Old Airport Road	\$ 175,000	General	Capital Imp.	\$ 175,000	\$ 175,000												
\$ 260,000		Buckeye Street (South to Larwill)	\$ 85,000	General	Capital Imp.	\$ 85,000	\$ 85,000												
\$ 325,000		Ihrig	\$ 65,000	General	Capital Imp.	\$ 65,000	\$ 65,000												
\$ 350,000		Sherman	\$ 25,000	General	Capital Imp.	\$ 25,000	\$ 25,000												
\$ 375,000		Henry Street	\$ 25,000	General	Capital Imp.	\$ 25,000	\$ 25,000												
\$ 425,000		Kurtz Avenue	\$ 50,000	General	Capital Imp.	\$ 50,000	\$ 50,000												
\$ 500,000		Winter Street (Cleveland to Beall)	\$ 75,000	General	Capital Imp.	\$ 75,000	\$ 75,000												
	ENGR.	Burbank Rd. - Highland to Oldman	\$ 2,260,000	Engineering	In-house Right of Way Permissive Tax \$ 75,000 Water \$ 450,000 Sanitary \$ 65,000 Storm \$ 250,000 OPWC \$ 500,000 Assessments \$ 170,000 Capital Imp. \$ 750,000 \$ 2,260,000	\$ 75,000 \$ 450,000 \$ 65,000 \$ 250,000 \$ 500,000 \$ 170,000 \$ 750,000													
	ENGR.	Burbank, Friendsville, Bowman, Milltown	\$ 304,000		Capital Imp.	\$ 304,000	\$ 304,000												
			\$ 381,000		ODOT Large City	\$ 381,000	\$ 381,000												
\$ 100,000	ENGR.	Skylark Avenue	\$ 100,000	General	SCMR	\$ 100,000	\$ 100,000												
\$ 175,000		Catalina Avenue	\$ 75,000	General	Capital Imp.	\$ 75,000	\$ 75,000												
\$ 255,000		Monterey Street	\$ 80,000	General	Capital Imp.	\$ 80,000	\$ 80,000												
\$ 555,000		Highland Park Road	\$ 300,000	General	Capital Imp.	\$ 300,000	\$ 300,000												
\$ 705,000		Highland Avenue (Cleveland to Portage)	\$ 150,000	General	Capital Imp.	\$ 150,000	\$ 150,000												
\$ 760,000		Marilyn Drive	\$ 55,000	General	Capital Imp.	\$ 55,000	\$ 55,000												
\$ 815,000		Mindy Lane	\$ 55,000	General	Capital Imp.	\$ 55,000	\$ 55,000												
\$ 860,000		Country Club Lane	\$ 45,000	General	Capital Imp.	\$ 45,000	\$ 45,000												
\$ 935,000		Normandy Drive	\$ 75,000	General	Capital Imp.	\$ 75,000	\$ 75,000												
\$ 960,000		Patrick Place	\$ 25,000	General	Capital Imp.	\$ 25,000	\$ 25,000												
\$ 985,000		Brooke Way	\$ 25,000	General	Capital Imp.	\$ 25,000	\$ 25,000												
\$ 1,010,000		Melanie Drive	\$ 25,000	General	Capital Imp.	\$ 25,000	\$ 25,000												
\$ 1,110,000		Graustark Path	\$ 100,000	General	Capital Imp.	\$ 100,000	\$ 100,000												
\$ 1,160,000		Impala Avenue	\$ 50,000	General	Capital Imp.	\$ 50,000	\$ 50,000												
\$ 1,235,000		Montclair Avenue	\$ 75,000	General	Capital Imp.	\$ 75,000	\$ 75,000												
\$ 1,270,000		Park Avenue	\$ 35,000	General	Capital Imp.	\$ 35,000	\$ 35,000												
\$ 1,420,000		Wayne Avenue (Oak Hill to Quinby)	\$ 150,000	General	Capital Imp.	\$ 150,000	\$ 150,000												
	ENGR.	Dix Repairs	\$ 200,000	Engineering	Capital Imp.	\$ 200,000	\$ 200,000												
	ENGR.	Northwestern Sidewalks	\$ 75,000	Engineering	Capital Imp.	\$ 75,000	\$ 75,000												
	ENGR.	Extra lanes Milltown at Buehler's	\$ 150,000	Engineering	Capital Imp.	\$ 150,000	\$ 150,000												
	ENGR.	Liberty Street Signal Replacement	\$ 772,216	Engineering	Capital Imp. \$ 65,000 Capital Imp. \$ 335,000 CDBG RLF \$ 5,016 CDBG Application \$ 67,200	\$ 65,000 \$ 335,000 \$ 5,016 \$ 67,200													CDBG Grants

CITY OF WOOSTER 10-YEAR INFRASTRUCTURE STRATEGIC PLAN STREETS																	
PRIORITY	DIVISION	DESCRIPTION	TOTAL COST	FUNDING SOURCE	10-YEAR AMOUNT	CURRENT YEAR										Future	COMMENTS
						2017	2018	2019	2020	2021	2022	2023	2024	2025	2026		
					CDBG Critical Infr.	\$ 300,000	\$ 300,000										
						\$ 772,216											
	ENGR.	Bike Path Phase 2	\$ 1,113,000	Engineering Right of Way	Capital Imp.	\$ 150,000	\$ 150,000									ODOT Grant	
					Capital Imp.	\$ 200,000		\$ 200,000									
					TE	\$ 717,600		\$ 717,600									
					Capital Imp.	\$ 45,400		\$ 45,400									
						\$ 1,113,000											
	ENGR.	Sunset Lane	\$ 600,000	Engineering Right of Way	Capital Imp.	\$ 50,000	\$ 50,000										
					Capital Imp.	\$ 75,000		\$ 75,000									
					Water	\$ 50,000		\$ 50,000									
					Sanitary	\$ 25,000		\$ 25,000									
					Storm	\$ 75,000		\$ 75,000									
					Assessments	\$ 75,000		\$ 75,000									
					Capital Imp.	\$ 250,000		\$ 250,000									
						\$ 600,000											
	ENGR.	SR 83 Resurfacing ODOT Urban Paving	\$ 200,000	Engineering	Capital Imp.	\$ 200,000	\$ 200,000										
	ENGR.	Oak Hill, Bever, Smithville-Western (East)	\$ 630,000		SCMR	\$ 220,000	\$ 220,000										
					ODOT Large City	\$ 410,000	\$ 410,000										
					Wayne County	\$ 130,000	\$ 130,000										
					Permissive Tax	\$ 100,000	\$ 100,000										
						\$ 630,000											
	ENGR	Oakley/Brookside Paving	\$ 300,000	Engineering	In-house												
					Capital Imp.	\$ 180,000	\$ 180,000										
					OPWC	\$ 120,000	\$ 120,000										
						\$ 300,000											
\$ 45,000	ENGR	Cedar Lane	\$ 45,000	General	Capital Imp.	\$ 45,000		\$ 45,000									
\$ 90,000		Woodcrest Drive	\$ 45,000	General	Capital Imp.	\$ 45,000		\$ 45,000									
\$ 135,000		Locust Court	\$ 45,000	General	Capital Imp.	\$ 45,000		\$ 45,000									
\$ 180,000		Lemar Drive	\$ 45,000	General	Capital Imp.	\$ 45,000		\$ 45,000									
\$ 225,000		Sycamore Lane	\$ 45,000	General	Capital Imp.	\$ 45,000		\$ 45,000									
\$ 270,000		Imperial Street	\$ 45,000	General	Capital Imp.	\$ 45,000		\$ 45,000									
\$ 315,000		Windsor Avenue	\$ 45,000	General	Capital Imp.	\$ 45,000		\$ 45,000									
\$ 360,000		Victoria Street	\$ 45,000	General	Capital Imp.	\$ 45,000		\$ 45,000									
\$ 405,000		Parkview Avenue	\$ 45,000	General	Capital Imp.	\$ 45,000		\$ 45,000									
\$ 475,000		Woodlake Trail	\$ 70,000	General	Capital Imp.	\$ 70,000		\$ 70,000									
\$ 525,000		Deerfield Drive	\$ 50,000	General	Capital Imp.	\$ 50,000		\$ 50,000									
\$ 615,000		Riffel Road	\$ 90,000	General	Capital Imp.	\$ 90,000		\$ 90,000									
\$ 665,000		Callowhill Street	\$ 50,000	General	Capital Imp.	\$ 50,000		\$ 50,000									
\$ 710,000		Prospect Street	\$ 45,000	General	Capital Imp.	\$ 45,000		\$ 45,000									
\$ 745,000		Maiden Lane	\$ 35,000	General	Capital Imp.	\$ 35,000		\$ 35,000									
\$ 790,000		Hancock Street	\$ 45,000	General	Capital Imp.	\$ 45,000		\$ 45,000									
		Beall (Bloom/Cleve), Cleveland(High/SR83), Bever(Bow/Point), Wayne (Bever/Beall)	\$ 425,000		SCMR	\$ 425,000	\$ 425,000										
			\$ 428,000		ODOT Large City	\$ 428,000	\$ 428,000										
	ENGR.	W. Highland Ave.	\$ 1,625,000	Engineering Right of Way	Capital Imp.	\$ 50,000	\$ 50,000										
					Capital Imp.	\$ 100,000		\$ 100,000									
					Water	\$ 150,000		\$ 150,000									
					Sanitary	\$ 50,000		\$ 50,000									
					Storm	\$ 100,000		\$ 100,000									
					OPWC	\$ 300,000		\$ 300,000									
					Assessments	\$ 125,000		\$ 125,000									
					Capital Imp.	\$ 750,000		\$ 750,000									
						\$ 1,625,000											
	ENGR.	Akron Road Widening	\$ 385,000	Engineering Const. Cost	Capital Imp.	\$ 35,000		\$ 35,000									
					Capital Imp.	\$ 350,000		\$ 350,000									
						\$ 385,000											
	ENGR.	Peanut Roundabout	\$ 2,720,000	Engineering Utility Relocatio	Capital Imp.	\$ 320,000		\$ 320,000									
					Capital Imp.	\$ 150,000		\$ 150,000									
					Water	\$ 200,000		\$ 200,000									
					Sanitary	\$ 100,000		\$ 100,000									
					Storm	\$ 200,000		\$ 200,000									
					OPWC	\$ 500,000		\$ 500,000									
					Capital Imp.	\$ 1,250,000		\$ 1,250,000									
						\$ 2,720,000											
	ENGR.	Oak Hill/Milltown Intersection (City and County)	\$ 200,000	Engineering Right of Way	Capital Imp.	\$ 150,000		\$ 150,000									
					Capital Imp.	\$ 100,000		\$ 100,000									
					Wayne County	\$ 450,000		\$ 450,000								Wayne County's Contribution	
					OPWC	\$ 250,000		\$ 250,000									
					Capital Imp.	\$ 200,000		\$ 200,000									
						\$ 1,150,000											
\$ 100,000	ENGR.	Lincoln Street	\$ 100,000	General	Capital Imp.	\$ 100,000		\$ 100,000									
\$ 200,000		Washington Street	\$ 100,000	General	Capital Imp.	\$ 100,000		\$ 100,000									
\$ 300,000		McKinley Street	\$ 100,000	General	Capital Imp.	\$ 100,000		\$ 100,000									
\$ 550,000		Christmas Run Blvd.	\$ 250,000	General	Capital Imp.	\$ 250,000		\$ 250,000									
\$ 600,000		Townsend Drive	\$ 50,000	General	Capital Imp.	\$ 50,000		\$ 50,000									
\$ 650,000		Edwards	\$ 50,000	General	Capital Imp.	\$ 50,000		\$ 50,000									
\$ 700,000		Neal Drive	\$ 50,000	General	Capital Imp.	\$ 50,000		\$ 50,000									
\$ 725,000		Lee Drive	\$ 25,000	General	Capital Imp.	\$ 25,000		\$ 25,000									
\$ 775,000		Linden Drive	\$ 50,000	General	Capital Imp.	\$ 50,000		\$ 50,000									
\$ 825,000		Douglas Drive	\$ 50,000	General	Capital Imp.	\$ 50,000		\$ 50,000									
\$ 900,000		Hamilton Avenue	\$ 75,000	General	Capital Imp.	\$ 75,000		\$ 75,000									
\$ 975,000		Buchholz Drive	\$ 75,000	General	Capital Imp.	\$ 75,000		\$ 75,000									
\$ 1,050,000		Greensview Drive	\$ 75,000	General	Capital Imp.	\$ 75,000		\$ 75,000									
\$ 1,100,000		Northwestern Avenue	\$ 50,000	General	Capital Imp.	\$ 50,000		\$ 50,000									

CITY OF WOOSTER 10-YEAR INFRASTRUCTURE STRATEGIC PLAN STREETS																	
PRIORITY	DIVISION	DESCRIPTION	TOTAL COST	FUNDING SOURCE	10-YEAR AMOUNT	CURRENT YEAR										Future	COMMENTS
						2017	2018	2019	2020	2021	2022	2023	2024	2025	2026		
		Smithville-Western (west), Quinby	\$ 330,000	SCMR	\$ 330,000				\$ 330,000								
			\$ 381,000	ODOT Large City	\$ 381,000				\$ 381,000								
\$ 150,000	ENGR.	Armstrong Drive	\$ 150,000	General	Capital Imp.	\$ 150,000				\$ 150,000							
\$ 215,000		Sunset Lane	\$ 65,000	General	Capital Imp.	\$ 65,000				\$ 65,000							
\$ 290,000		Hickory Lane	\$ 75,000	General	Capital Imp.	\$ 75,000				\$ 75,000							
\$ 340,000		Vine Street	\$ 50,000	General	Capital Imp.	\$ 50,000				\$ 50,000							
\$ 375,000		Mulberry Street	\$ 35,000	General	Capital Imp.	\$ 35,000				\$ 35,000							
\$ 395,000		Leroy Ct.	\$ 20,000	General	Capital Imp.	\$ 20,000				\$ 20,000							
\$ 435,000		Chestnut Street	\$ 40,000	General	Capital Imp.	\$ 40,000				\$ 40,000							
\$ 465,000		Ohio Street	\$ 30,000	General	Capital Imp.	\$ 30,000				\$ 30,000							
\$ 550,000		Branstetter Road	\$ 85,000	General	Capital Imp.	\$ 85,000				\$ 85,000							
\$ 700,000		Venture Blvd.	\$ 150,000	General	Capital Imp.	\$ 150,000				\$ 150,000							
\$ 950,000		Microsurfacing Misc.	\$ 250,000	General	Capital Imp.	\$ 250,000				\$ 250,000							
	ENGR.	Grant, Henry, North	\$ 150,000	SCMR	\$ 150,000				\$ 150,000								
			\$ 381,000	ODOT Large City	\$ 381,000				\$ 381,000								
\$ 50,000	ENGR.	Eastern Avenue	\$ 50,000	General	Capital Imp.	\$ 50,000				\$ 50,000							
\$ 190,000		Rebecca Street	\$ 140,000	General	Capital Imp.	\$ 140,000				\$ 140,000							
\$ 230,000		Billiar Street	\$ 40,000	General	Capital Imp.	\$ 40,000				\$ 40,000							
\$ 270,000		Theodore Street	\$ 40,000	General	Capital Imp.	\$ 40,000				\$ 40,000							
\$ 410,000		Rebecca Street	\$ 140,000	General	Capital Imp.	\$ 140,000				\$ 140,000							
\$ 535,000		Winkler Drive	\$ 125,000	General	Capital Imp.	\$ 125,000				\$ 125,000							
\$ 620,000		Blair Blvd.	\$ 85,000	General	Capital Imp.	\$ 85,000				\$ 85,000							
\$ 665,000		Elm Drive	\$ 45,000	General	Capital Imp.	\$ 45,000				\$ 45,000							
	ENGR.	Palmer - Bowman to Wayne	\$ 1,920,000	Engineering	Capital Imp.	\$ 120,000				\$ 120,000							
				Right of Way	Capital Imp.	\$ 150,000					\$ 150,000						
					Water	\$ 250,000					\$ 250,000						
					Storm	\$ 200,000					\$ 200,000						
					Assessments	\$ 200,000					\$ 200,000						
					Capital Imp.	\$ 1,000,000					\$ 1,000,000						
						\$ 1,920,000											
	ENGR.	Bever, Bowman	\$ 250,000	SCMR	\$ 250,000					\$ 250,000							
			\$ 381,000	ODOT Large City	\$ 381,000					\$ 381,000							
	ENGR.	Melrose - Milltown to Smithville Western	\$ 2,055,000	Engineering	Capital Imp.	\$ 131,000					\$ 131,000						
					Water	\$ 11,000					\$ 11,000						
					Storm	\$ 484,000					\$ 484,000						
				75%	Assessments	\$ 879,000					\$ 879,000						
					Storm	\$ 550,000								\$ 550,000			
						\$ 2,055,000											
	ENGR.	University - Gausche to Palmer	\$ 486,000	Engineering	Capital Imp.	\$ 44,000					\$ 44,000						
					Water	\$ 5,000								\$ 5,000			
					Sanitary	\$ -								\$ -			
					Storm	\$ 5,000								\$ 5,000			
					Storm	\$ 7,000								\$ 7,000			
					Water	\$ 182,000								\$ 182,000			
					Assessments	\$ 236,000								\$ 236,000			
						\$ 486,000											
	ENGR.	W. Milltown Road	\$ 824,000	Engineering	Capital Imp.	\$ 150,000					\$ 150,000						
					Sanitary	\$ 6,000								\$ 6,000			
					Capital Imp.	\$ 453,000								\$ 453,000			
					Water	\$ 215,000								\$ 215,000			
					Sanitary	\$ -								\$ -			
						\$ 824,000											
GRAND TOTAL						\$ 38,456,216	\$ 6,899,216	\$ 4,680,000	\$ 5,676,000	\$ 5,761,000	\$ 2,301,000	\$ 5,136,000	\$ 2,501,000	\$ 2,094,000	\$ 614,000	\$ 2,224,000	\$ 570,000
* Monies already expended.																	
					Water	\$ 450,000	\$ -	\$ 50,000	\$ 150,000	\$ -	\$ 200,000	\$ 250,000	\$ 11,000	\$ -	\$ 402,000	\$ -	
					Sanitary	\$ 65,000	\$ -	\$ 25,000	\$ 50,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 6,000	\$ -	
					Storm	\$ 250,000	\$ -	\$ 75,000	\$ 100,000	\$ -	\$ 200,000	\$ 200,000	\$ 484,000	\$ -	\$ 557,000	\$ -	
					Capital Imp.	\$ 4,224,000	\$ 2,885,000	\$ 3,830,400	\$ 4,275,000	\$ 1,720,000	\$ 2,755,000	\$ 1,801,000	\$ 670,000	\$ 564,000	\$ 973,000	\$ 520,000	
					Permissive Tax	\$ 85,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
					SCMR	\$ -	\$ 320,000	\$ 425,000	\$ 330,000	\$ 150,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	
					CDBG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
					ODOT Large City	\$ 381,000	\$ 410,000	\$ 428,000	\$ 381,000	\$ 381,000	\$ 381,000	\$ 381,000	\$ -	\$ -	\$ -	\$ -	
					OPWC	\$ 500,000	\$ 120,000	\$ -	\$ 300,000	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	
					TE	\$ -	\$ 715,000	\$ 717,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
					Wayne County	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	
					Assessments	\$ 170,000	\$ -	\$ 75,000	\$ 125,000	\$ -	\$ -	\$ -	\$ 879,000	\$ -	\$ 236,000	\$ -	
					Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
					Total	\$ 6,125,000	\$ 4,680,000	\$ 5,676,000	\$ 5,761,000	\$ 2,301,000	\$ 4,836,000	\$ 2,051,000	\$ 2,083,000	\$ 614,000	\$ 1,816,000	\$ 570,000	

CITY OF WOOSTER 10-YEAR INFRASTRUCTURE STRATEGIC PLAN WATER																
PRIORITY/ STATUS	DIVISION	DESCRIPTION	ITEM	10-YEAR AMOUNT	CURRENT YEAR										COMMENTS	
					2017	2018	2019	2020	2021	2022	2023	2024	2025	2026		
Ongoing	ENGR.	Water Line Replacements		\$ 1,500,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 300,000		
Ongoing	ENGR.	Replace 2" Waterlines Bechtel, Troyer, Spring, Diller	Construction	\$ 200,000		\$ 100,000	\$ 100,000									
Complete	ENGR.	Northview Dr. W/L Replacement	Construction	\$ 150,000	\$ 150,000											
In Progress	ENGR.	North Well Field Check Valve Replacement	Engineering	\$ 20,000	\$ 20,000											
			Construction	\$ 350,000	\$ 350,000											
Complete	ENGR.	Skylark, Catalina	Construction	\$ 300,000	\$ 300,000											
1	ENGR.	Oakley/Brookside W/L Replacement	Construction	\$ 445,000		\$ 445,000									40% OPWC	
			OPWC	\$ 300,000		\$ 300,000										
2	ENGR.	North High W/L Extension to Tank (Daisy)	Construction	\$ 400,000		\$ 400,000										
3	ENGR.	Lime Storage tank at WTP	Engineering	\$ 50,000		\$ 50,000										
			Construction	\$ 150,000		\$ 150,000										
4	ENGR.	McKinley, Lincoln (South of Bowman)	Construction	\$ 200,000		\$ 200,000										
5	ENGR.	Wayne (Bever to Beall)	Construction	\$ 100,000		\$ 100,000										
6	ENGR.	Clearwell Painting (Tank #1)	Construction	\$ 150,000		\$ 150,000										
7	ENGR.	Clearwell Painting (Tank #2)	Construction	\$ 150,000			\$ 150,000									
8	ENGR.	Gasche, Thorne W/L Replacement	Construction	\$ 325,000			\$ 325,000									
9	ENGR.	WTP Clarifier Painting (Both)	Construction	\$ 250,000			\$ 250,000									
	ENGR.	Long Road Tank Painting	Construction	\$ 400,000			\$ 400,000									
10	ENGR.	Robinhood, Friar Tuck W/L Replacement	Construction	\$ 300,000				\$ 300,000								
11	ENGR.	OARDC Tank Painting	Construction	\$ 325,000				\$ 325,000								
12	ENGR.	Long Road Booster Station Upgrade	Engineering	\$ 50,000				\$ 50,000								
			Construction	\$ 350,000					\$ 350,000							
13	ENGR.	West Wayne W/L (CC Culvert to Christmas Run)	Construction	\$ 250,000					\$ 250,000							
14	WTP	WTP Filter Addition	Engineering	\$ 150,000				\$ 150,000								
			Construction	\$ 1,500,000					\$ 1,500,000							
15	ENGR.	Madison Booster Station Upgrades	Engineering	\$ 50,000				\$ 50,000								
			Construction						\$ 350,000							
16	ENGR.	Chemical Addition at S-1	Construction	\$ 100,000						\$ 100,000						
17	ENGR.	Bloomington W/L	Construction	\$ 130,000						\$ 130,000						
18	ENGR.	Palmer (Bowman to Wayne)	Construction	\$ 375,000							\$ 375,000					
19	ENGR.	Back Orrville Road Water Line Looping	Construction	\$ 250,000							\$ 250,000					
20	ENGR.	Grant Street - Park to Quinby	Construction	\$ 300,000							\$ 300,000					
21	ENGR.	Stibbs Replacement Buckeye to Beall														
22	ENGR.	Prairie Lane Water Line (WTP to Timken Road)	Engineering	\$ 30,000							\$ 30,000					
			Permits	\$ 6,000							\$ 6,000					
			Construction	\$ 290,000							\$ 290,000					
23	ENGR.	IP Tank Painting	Construction	\$ 400,000								\$ 400,000				
24	ENGR.	750,000 Gallon WTP Clearwell Addition	Construction	\$ 1,500,000								\$ 1,500,000				
25	ENGR.	West Wayne W/L (.Christmas Run to Quinby)		\$ 250,000									\$ 250,000			
26	ENGR.	E. Highland Ave. W/L (Portage to curve)		\$ 200,000									\$ 200,000			
27	ENGR.	Forest Drive - Foster to Henrietta (2")		\$ 150,000									\$ 150,000			
28	ENGR.	Woodcrest Waterline Replacement		\$ 300,000									\$ 300,000			
29	ENGR.	Robinson/Biohio W/L loop		\$ 200,000									\$ 200,000			
SHEET TOTAL				\$ 13,246,000	\$ 870,000	\$ 1,945,000	\$ 1,325,000	\$ 775,000	\$ 900,000	\$ 2,050,000	\$ 430,000	\$ 1,451,000	\$ 2,100,000	\$ 1,400,000		
TOTAL FROM STREETS				\$ 450,000	\$ -	\$ 50,000	\$ 150,000	\$ -	\$ 200,000	\$ 250,000	\$ 11,000	\$ -	\$ 402,000			
SUBTOTAL				\$ 1,320,000	\$ 1,945,000	\$ 1,375,000	\$ 925,000	\$ 900,000	\$ 2,250,000	\$ 680,000	\$ 1,462,000	\$ 2,100,000	\$ 1,802,000			
GRANT FUNDS				\$ -	\$ 300,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
GRAND TOTAL WATER FUND				\$ 14,359,000	\$ 1,320,000	\$ 1,645,000	\$ 1,275,000	\$ 925,000	\$ 900,000	\$ 2,250,000	\$ 680,000	\$ 1,462,000	\$ 2,100,000	\$ 1,802,000		

CITY OF WOOSTER 10-YEAR INFRASTRUCTURE STRATEGIC PLAN SANITARY SEWER															
PRIORITY	DIVISION	DESCRIPTION	ITEM	10-YEAR AMOUNT	CURRENT YEAR										COMMENTS
					2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	
ONGOING	ENGR	Sanitary Sewer Misc.		\$ 1,750,000	\$ 100,000	\$ 50,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	
ONGOING	ENGR	Sanitary Sewer Lining Projects		\$ 1,950,000	\$ 150,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	
ONGOING	ENGR & WRRF	CSO Abatement Projects		\$ 200,000	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
In Progress	ENGR	Nupp Drive Lift Station Upgrades		\$ 350,000	\$ 350,000										
In Progress	ENGR	Spink St. Area** (South of Bowman)		\$ 130,000	\$ 130,000										
In Progress	ENGR	Gasche St** (South of Nold)		\$ 85,000	\$ 85,000										
In Progress	ENGR	E. University Replacement (Beall to east)	Construction	\$ 50,000	\$ 50,000										
In Progress	ENGR	E. Henry and Minerva Replacement	Construction	\$ 50,000	\$ 50,000										
1	ENGR	Wal-Mart Lift Station Gravity Study (Gravity Main)	Engineering Construction	\$ 30,000 \$ 750,000	\$ 30,000	\$ 750,000									
2	ENGR	Stibbs (west of Gasche)		\$ 100,000	\$ 100,000										
3	ENGR	Prospect		\$ 75,000	\$ 75,000										
4	ENGR	Cleveland Road Lift Station Upgrades (Force main)	Engineering Construction	\$ 25,000 \$ 400,000		\$ 25,000	\$ 400,000								
5	ENGR	W. Liberty St. Area		\$ 330,000	\$ 330,000										
6	ENGR	Digester Facility Equipment Replacement	Construction		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000							
7	ENGR	Henry Street Lift Station Upgrades	Engineering Construction	\$ 25,000 \$ 350,000		\$ 25,000	\$ 350,000								
8	ENGR	Solids Handling Improvements	Engineering Construction			\$ 50,000 \$ 400,000									
9	ENGR	Mechanicsburg Rd - Bell & Howell		\$ 200,000		\$ 200,000									
10	ENGR	Solids Handling Improvements (Press Building and Piping)	Engineering Construction	\$ 50,000 \$ 200,000		\$ 50,000	\$ 200,000								
11	ENGR	Solids Handling Improvements (Membrane replacement)	Engineering Construction	\$ 25,000 \$ 120,000		\$ 25,000	\$ 40,000	\$ 40,000	\$ 40,000						
12	ENGR	Lab Electrical Upgrade		\$ 185,000						\$ 35,000	\$ 150,000				
13	WRRF	CSO Regulators		\$ 150,000							\$ 150,000				
14	WRRF	CSO Disinfection		\$ 100,000							\$ 100,000				
15	ENGR	Oak Hill Sewer - Highland to Oldman	Engineering Construction	\$ 25,000 \$ 240,000										\$ 25,000 \$ 240,000	
16	ENGR & WRRF	Cleveland Road North Lift Sta. Repl.		\$ 250,000										\$ 250,000	
17	ENGR & WRRF	Secondary Interceptor Sewer (Bever Swirl to WPCP)	Construction	\$ 1,000,000										\$ 1,000,000	
18	ENGR	Wayne Ave. Sewer Extension (Christmas Run to Thoreau)	Construction	\$ 50,000										\$ 50,000	
19	ENGR	Geyers Chapel Sewer Extension (South of Long Road)	Construction	\$ 300,000										\$ 300,000	
20	ENGR	Miller Lakes Sewer Rehab/Replacement	Construction	\$ 100,000										\$ 100,000	
21	ENGR	Brookside Sewer Improvements (Christmas Run to 2001 Brookside)	Construction	\$ 50,000										\$ 50,000	
	WRRF	Design Lagoon #2		\$ 50,000										\$ 50,000	
	WRRF	Lagoon #2 Rehab		\$ 250,000										\$ 250,000	
SHEET TOTAL				\$ 10,645,000	\$ 915,000	\$ 835,000	\$ 2,000,000	\$ 1,465,000	\$ 515,000	\$ 465,000	\$ 460,000	\$ 825,000	\$ 425,000	\$ 2,740,000	
TOTAL FROM STREETS				\$ 65,000	\$ -	\$ 25,000	\$ 50,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000	
GRAND TOTAL SANITARY SEWER FUND				\$ 10,891,000	\$ 980,000	\$ 835,000	\$ 2,025,000	\$ 1,515,000	\$ 515,000	\$ 565,000	\$ 460,000	\$ 825,000	\$ 425,000	\$ 2,746,000	

CITY OF WOOSTER 10-YEAR INFRASTRUCTURE STRATEGIC PLAN STORM SEWER															
														CURRENT YEAR	
PRIORITY/ STATUS	DIVISION	DESCRIPTION	ITEM	10-YEAR AMOUNT	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	COMMENTS
Ongoing	ENGR	NPDES Stormwater Permit Program (OEPA)		\$ 175,000	\$ 30,000	\$ 100,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	EPA Mandate for 5 years
Ongoing	ENGR	Storm Sewer Replacements		\$ 3,650,000	\$ 50,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	
In Progress	ENGR	Bowman Street Culvert Rehabilitation	Construction	\$ 50,000	\$ 50,000										
In Progress	ENGR	Geyers Chapel Culvert (Between Back Orrville and SR 56)	Construction	\$ 125,000	\$ 125,000										
In Progress	ENGR	Melrose Dr Culvert Replacement	Construction	\$ 25,000	\$ 25,000										
In Progress	ENGR	Spink St.** (South of Bowman)	Construction	\$ 430,000	\$ 430,000										23% Sanitary Separation, 77% Storm
In Progress	ENGR	Gasche St.** (South of Nold)	Construction	\$ 285,000	\$ 285,000										23% Sanitary Separation, 77% Storm
3	ENGR	Lemar Storm Sewer Replacement	Construction	\$ 85,000		\$ 85,000									
4	ENGR	Cleveland Road Storm Sewer (by Valvoline)	Construction	\$ 150,000		\$ 150,000									
5	ENGR	Wayne Avenue Culvert Replacement	Construction	\$ 150,000		\$ 150,000									
8	ENGR	E. University Storm Sewer (Quinby to Bever)	Construction	\$ 250,000		\$ 250,000									
9	ENGR	Cedar Lane Stream Stabilization	Construction	\$ 65,000		\$ 65,000									
10	ENGR	Friar Tuck Storm Sewer Replacements	Construction	\$ 160,000		\$ 160,000									
11	ENGR	Gasche to Barbara Storm Replacement (Along Fence Line)	Construction	\$ 20,000			\$ 20,000								
12	ENGR	Schellin Park Stream Rip-rap Replacement	Construction	\$ 150,000			\$ 150,000								
SHEET TOTAL				\$ 5,770,000	\$ 995,000	\$ 1,160,000	\$ 380,000	\$ 205,000	\$ 505,000	\$ 505,000					
TOTAL FROM STREETS					\$ 250,000	\$ -	\$ 75,000	\$ 100,000	\$ -	\$ 200,000	\$ 200,000	\$ 484,000	\$ -	\$ 557,000	
SUBTOTAL					\$ 1,245,000	\$ 1,160,000	\$ 455,000	\$ 305,000	\$ 505,000	\$ 705,000	\$ 705,000	\$ 989,000	\$ 505,000	\$ 1,062,000	
STATE -ODOT					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
GRAND TOTAL STORM SEWER FUND				\$ 7,636,000	\$ 1,245,000	\$ 1,160,000	\$ 455,000	\$ 305,000	\$ 505,000	\$ 705,000	\$ 705,000	\$ 989,000	\$ 505,000	\$ 1,062,000	

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Budget Information

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2018 City Budget

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2018 City Capital Plan

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City Planning
2019 - 2023

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2018 Wooster Community
Hospital Budget

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Wooster Community Hospital



**BUILDING
THE
FUTURE**

2018 Budget Workshop
Operating, Capital & FTE Budgets

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WOOSTER COMMUNITY HOSPITAL
SERVICE DEMAND AND BUDGET ASSUMPTIONS
FOR BUDGET YEAR ENDING DECEMBER 31, 2018

	Actual <u>'14</u>	Actual <u>'15</u>	Actual <u>'16</u>	Projected <u>'17</u>	Budget <u>'18</u>
<u>SERVICE DEMAND</u>					
1 Acute Inpatient Admissions	5,452	5,274	5,558	6,036	6,204
2 Inpatient Rehab Admissions	234	229	203	187	187
3 Transitional Care Admissions	403	459	467	455	455
4 Total Admissions	6,089	5,962	6,228	6,678	6,846
5 % Occupancy (125 Open Beds '10 -'12, 147 '13, 138	47.6%	46.3%	50.8%	54.6%	55.6%
6 Acute Inpatient Patient Days	15,613	14,916	15,577	17,695	18,239
7 Inpatient Rehab Patient Days	2,897	3,028	2,885	2,468	2,466
8 Transitional Care Patient Days	7,006	6,870	7,196	7,316	7,313
9 Total Patient Days	25,516	24,814	25,658	27,479	28,018
10 Observation Days	2,436	2,371	2,013	2,260	2,500
11 Births	1,066	1,134	1,151	1,156	1,209
12 Acute Average Length Of Stay	2.86	2.83	2.80	2.93	2.94
13 Inpatient Rehab Average Length Of Stay	12.38	13.22	14.21	13.20	13.19
14 Transitional Care Average Length Of Stay	17.38	14.97	15.41	16.08	16.07
15 Total Average Length Of Stay	4.19	4.16	4.12	4.11	4.09
16 Average Daily Census	70	68	70	75	77
17 Surgical Cases:					
18 Inpatient - including c-sections	1,323	1,397	1,509	1,491	1,566
19 Outpatient	3,005	3,403	3,439	3,371	3,673
20 Total	4,328	4,800	4,948	4,862	5,239
21 Emergency Room Visits	33,416	34,957	35,056	35,013	35,189
22 Home Health Admissions	792	954	1,104	1,055	905
23 Total Outpatient Registrations	116,003	128,143	134,425	135,922	144,341
24 Adjusted Patient Days	66,403	68,386	67,749	69,264	72,194
<u>ASSUMPTIONS</u>					
25 FTEs (including HH & Contract)	778	802	832	846	856
26 Manhours Per Patient Day	63.46	67.20	67.68	64.04	63.58
27 FTEs/Occupied Bed	11.14	11.79	11.86	11.24	11.16
28 Manhours Per APD	24.38	24.39	25.63	25.41	24.67
29 FTEs/Adjusted Patient Day	4.28	4.28	4.49	4.46	4.33
30 Across Wage Grades	n/a	03/08/15	01/10/16	01/08/17	n/a
31 Salary Increase	No Increase	All 2.0%	All 2.0%	All 2.0%	No Increase
32 Est'd Budget Year Impact	\$0	\$725,131	\$908,616	\$961,068	\$0
33 Dates of Rate Increase	01-Jan-14	01-Jan-15	01-Jan-16	01-Jan-17	01-Jan-18
34 Rate Increase Percentage	5%	5%	5%	5%	5%
35 Income from Operations	8,894,950	11,785,482	13,941,518	11,657,364	11,722,354
36 Non-Operating Income	425,893	489,725	563,333	1,068,662	1,219,096
37 Non-Operating Expenses	(5,980,000)	(6,331,000)	(6,890,000)	(9,075,000)	(9,750,000)
38 Net Income	3,340,843	5,944,207	7,614,851	3,651,026	3,191,450
39 EBIDA	10,794,374	13,161,824	14,961,944	12,634,955	13,411,366
40 Operating Cash Margin %	14.4%	15.5%	16.1%	15.4%	15.1%
41 Operating Margin	7.8%	9.6%	10.5%	8.7%	8.1%

**WOOSTER COMMUNITY HOSPITAL
2018 BUDGET VOLUME ASSUMPTIONS**

Inpatient

- Med/Surg - Peds - PCU	1.6% Increase	37.5
- ICU	5.8% Increase	4.8
- Women's Pavilion	5.0% Increase	7.7
- Inpatient Rehab	Constant	6.8
- Transitional Care Unit	Constant	<u>20.0</u>
Total Adult & Pediatric Patient Days		<u>76.8</u>
- Nursery	5.0% Increase	<u>6.6</u>
Total Patient Days		<u>83.4</u>
* Inpatient Surgery Cases	5.2% Increase	1,566
Outpatient Surgery Cases	8.9% Increase	3,673
Emergency Visits	0.5% Increase	35,189

* Includes C-Sections

Outpatient

Increase/(Decrease) Activity

Infusion Services	50%
Endoscopy	36%
Ambulatory Care	14%
PET	10%
Outreach Lab	10%
Special Procedures	10%
Cardiovascular	10%
Behavioral Health	7%
Wound Clinic	7%
Occupational Therapy	5%
Retail Pharmacy	4%
Laboratory	4%
Speech Therapy	4%
Cardiac Rehab	3%
* Ultrasound	3%
Physician Phlebotomist	2%
Physical Therapy	2%
Radiology-Main Campus	2%
Radiology-Healthpoint	2%
Bone Densitometry	1%
CT Scan	1%
Nuclear Medicine	1%
Milltown Lab	-2%
Medical Outpatient	-9%
Home Health	-14%
Private Duty	-15%
Eagle Pass Lab	Closing

* Includes Hospital & HealthPoint

Remaining Activities - same level as 2017

- * Breast Imaging
- Health & Wellness
- MRI
- Nutritional Services
- Pulmonary/ Neurology
- Radiology-Milltown
- Sleep Center

WOOSTER COMMUNITY HOSPITAL
CURRENT YEAR COMPARED TO BUDGET

	PROJECTED 2017	BUDGET 2018	INCREASE/ (DECREASE)	
1	ROUTINE INPATIENT SERVICES	26,579,003	28,859,710	2,280,707
2	ANCILLARY INPATIENT SERVICES	79,518,975	87,330,984	7,812,009
3	TOTAL INPATIENT REVENUE	106,097,978	116,190,694	10,092,716
4	OUTPATIENT SERVICES	161,334,335	183,198,460	21,864,125
5	GROSS PATIENT REVENUE	267,432,313	299,389,154	31,956,841
REVENUE DEDUCTIONS				
6	CONTRACTUAL DEDUCTIONS	131,983,329	152,510,219	20,526,890
7	CHARITY DEDUCTIONS	675,603	785,180	109,577
8	OTHER DEDUCTIONS	192,301	215,280	22,979
9	BAD DEBT	5,540,700	6,387,639	846,939
10	TOTAL REVENUE DEDUCTIONS	138,391,933	159,898,318	21,506,385
11	NET PATIENT REVENUE	129,040,380	139,490,836	10,450,456
12	OTHER REVENUE	5,285,555	5,564,698	279,143
13	TOTAL NET REVENUE	134,325,935	145,055,534	10,729,599
OPERATING EXPENSES				
14	SALARIES AND WAGES	49,972,854	51,946,483	1,973,629
15	BENEFITS	16,946,712	17,559,217	612,505
16	FEES-PHYSICIANS & OTHER	12,084,589	13,912,052	1,827,463
17	SUPPLIES	26,414,175	30,399,799	3,985,624
18	UTILITIES	2,077,751	2,097,676	19,925
19	REPAIRS & MAINTENANCE	3,759,200	4,703,413	944,213
20	LEASES AND RENTALS	713,503	714,529	1,026
21	TAXES, INSURANCE & RISK MANAGEMENT	936,692	1,038,428	101,736
22	OTHER EXPENSE	779,166	741,667	(37,499)
23	TOTAL OPERATING EXPENSES	113,684,642	123,113,264	9,428,622
24	DEPRECIATION	8,983,929	10,219,916	1,235,987
25	TOTAL OPERATING COSTS	122,668,571	133,333,180	10,664,609
26	OPERATING INCOME	11,657,364	11,722,354	64,990
NON-OPERATING INCOME & EXPENSES				
27	INTEREST INCOME-OPERATING	138,536	156,826	18,290
28	INTEREST INCOME-PLANT	930,126	1,062,270	132,144
29	OTHER EXPENSE	(9,075,000)	(9,750,000)	675,000
30	TOTAL NON-OPERATING INCOME	(8,006,338)	(8,530,904)	(524,566)
31	NET INCOME	3,651,026	3,191,450	(459,576)

WOOSTER COMMUNITY HOSPITAL
EXPENSES BY CATEGORY

	2017 PROJECTED	2018 BUDGET
1 SALARIES & WAGES		
2 SALARIES & WAGES	49,470,862	51,394,121
3 GAIN SHARING EXPENSE	501,992	552,362
4 TOTAL SALARIES & WAGES	<u>49,972,854</u>	<u>51,946,483</u>
5 BENEFITS		
6 PERS	6,868,748	7,185,946
7 WORKER'S COMPENSATION	106,517	278,556
8 MEDICARE	671,736	744,261
9 QHR	136,256	136,256
10 UNEMPLOYMENT	12,607	17,959
11 HEALTH & DENTAL INSURANCE	8,678,586	8,727,513
12 LIFE INSURANCE	26,745	27,012
13 DISABILITY INSURANCE	252,193	255,312
14 EDUCATIONAL ASSISTANCE	114,972	114,970
15 EMPLOYEE HEALTH	181	136
16 EMPLOYEE RELATIONS	78,171	71,296
17 TOTAL BENEFITS	<u>16,946,712</u>	<u>17,559,217</u>
18 FEES-OTHER		
19 FEES- PHYSICIAN & OTHER	152,527	492,955
20 ADVERTISING	300,200	290,064
21 AUDITING	42,000	42,000
22 MANAGEMENT FEES-QUORUM	383,325	383,325
23 LEGAL FEES	97,825	73,924
24 PURCHASED SECURITY	274,767	276,456
25 OUTSIDE SERVICES	10,763,883	12,279,167
26 COMPLIANCE	70,062	74,161
27 TOTAL FEES-OTHER	<u>12,084,589</u>	<u>13,912,052</u>
28 SUPPLIES		
29 OFFICE SUPPLIES	59,059	60,679
30 COPIER SUPPLIES	11,574	12,099
31 CHARGEABLE SUPPLIES	11,086,365	12,253,339
32 DIRECT DEPT SUPPLIES	4,027,953	4,365,637
33 CONTRAST MEDIA	475,058	499,827
34 PRINTING FORMS	4,629	5,289
35 OXYGEN & OTHER SUPPLIES	14,962	14,962
36 DRUGS	4,162,264	4,691,190
37 CHEMOTHERAPY	2,360,481	3,845,258

WOOSTER COMMUNITY HOSPITAL
EXPENSES BY CATEGORY

	2017 PROJECTED	2018 BUDGET
38 SUPPLIES - CONTINUED		
39 RETAIL PHARMACY	2,535,032	2,799,560
40 FOOD	363,104	369,146
41 UNIFORM REPLACEMENT	8,794	12,439
42 MINOR EQUIPMENT	553,694	673,955
43 BLOOD PROCESSING	616,821	650,960
44 FREIGHT	134,385	145,459
45 TOTAL SUPPLIES	<u>26,414,175</u>	<u>30,399,799</u>
46 UTILITIES		
47 ELECTRICITY	1,412,491	1,419,040
48 FUEL	324,260	333,701
49 WATER	98,319	100,696
50 SEWER	94,832	96,390
51 TELEPHONE	147,849	147,849
52 TOTAL UTILITIES	<u>2,077,751</u>	<u>2,097,676</u>
53 REPAIRS AND MAINTENANCE		
54 REPAIR AND MAINTENANCE	299,523	375,838
55 MAINTENANCE CONTRACTS	3,439,303	4,303,239
56 TRUCK EXPENSE	20,374	24,336
57 TOTAL REPAIRS & MAINTENANCE	<u>3,759,200</u>	<u>4,703,413</u>
58 LEASE/RENTAL	713,503	714,529
59 TAXES & INSURANCE		
60 PROPERTY & LIABILITY & RISK MNGT	743,208	785,710
61 REAL ESTATE & FRANCHISE BED TAXES	193,484	252,718
62 TOTAL TAXES & INSURANCE	<u>936,692</u>	<u>1,038,428</u>
63 OTHER EXPENSES		
64 EDUCATION & TRAVEL	408,755	366,430
65 DUES AND SUBSCRIPTIONS	285,699	289,034
66 POSTAGE	55,002	60,203
67 SCHOLARSHIPS	29,710	26,000
68 TOTAL OTHER EXPENSE	<u>779,166</u>	<u>741,667</u>
69 SUBTOTAL OPERATING EXPENSES W/O DEPR.	<u>113,684,642</u>	<u>123,113,264</u>
70 DEPRECIATION	<u>8,983,929</u>	<u>10,219,916</u>
71 TOTAL OPERATING EXPENSE	<u>122,668,571</u>	<u>133,333,180</u>
72 NON-OPERATING OTHER EXPENSE	9,075,000	9,750,000
73 TOTAL EXPENSES	<u>131,743,571</u>	<u>143,083,180</u>

EXPLANATION OF INCREASES/DECREASES 2018 BUDGET COMPARED TO CURRENT YEAR

	Increase (Decrease)
<u>Patient Revenue</u>	
<u>Routine Inpatient Services:</u>	2,280,707
In addition to the proposed 5% price increase, we are predicting an increase in inpatient volume due to Interventional Cardiology, Surgery, and Women's Pavilion.	
<u>Ancillary Inpatient Services:</u>	7,812,009
In addition to the proposed 5% price increase, acute ancillary inpatient service volumes are also projected to increase due to Interventional Cardiology, Surgery, and Women's Pavilion. Pharmaceutical and Medical Surgical charges directly correlate to their respective costs.	
<u>Total Inpatient Revenue</u>	10,092,716
<u>Outpatient Revenue:</u>	21,864,125
In addition to the proposed 5% rate increase, this increase is attributable to fluctuations in activity levels. Please refer to page 2 for key volume assumptions.	
<u>Total Patient Revenue:</u>	31,956,841
<u>Revenue Deductions:</u>	
<u>Contractual allowances:</u>	20,526,890
The increase in contractual allowances is due to the increase in patient revenue. Contractual assumptions also reflect the Federal Fiscal Year 2018 Final Rules and a shift in payer mix.	
<u>Charity Deductions:</u>	109,577
Increase corresponds to changes in patient revenue due to price and volume increases.	
<u>Other Deductions:</u>	22,979
Increase corresponds to changes in patient revenue due to price and volume increases.	
<u>Bad Debt</u>	846,939
Increase corresponds to changes in patient revenue due to price and volume increases.	
<u>Total Revenue Deductions:</u>	21,506,385
<u>Net Patient Revenue:</u>	10,450,456
<u>Other Revenue:</u>	279,143
Increase is due to a projected volume increase in Retail Pharmacy and Physician Office space rental in the Outpatient Pavilion.	
<u>Total Net Revenue:</u>	10,729,599

EXPLANATION OF INCREASES/DECREASES 2018 BUDGET COMPARED TO CURRENT YEAR

	Increase (Decrease)
<u>Operating Expenses:</u>	
<u>Salaries & Wages:</u>	1,973,629
Increase is due to FTE's and anticipated step increases in 2018 which together are estimated to result in an overall 3.95% increase. Gainsharing is budgeted at 4.5% of the projected operating margin.	
<u>Benefits:</u>	612,505
Increase is primarily due to OPERS, Medicare, and Worker's compensation expenses. Worker's compensation, OPERS and Medicare expenses increase proportionately to the increase in salaries and wages for 2018.	
<u>Fees Physician & Other:</u>	1,827,463
Increase is due to increase cost of Hospitalist Physician coverage, increase cost of Cath Lab Physician coverage and contracted Clinical Pharmacist coverage for 2018.	
<u>Supplies:</u>	3,985,624
Increase in supplies is due to anticipated increases in inpatient and outpatient volumes and inflation assumptions.	
<u>Utilities:</u>	19,925
Increase in cost is primarily due to inflation and additional square footage related to the Outpatient Pavilion which is partially offset by more efficient Ohio Special Boilers.	
<u>Repairs & Maintenance:</u>	944,213
Increase is primarily due to IT system maintenance, Endoscopy scope maintenance, and the expiration of warranties on diagnostic equipment for the Cath Lab, Imaging Services and Radiation Oncology.	
<u>Leases & Rentals:</u>	1,026
Will remain fairly constant for 2018.	
<u>Taxes & Insurance:</u>	101,736
Increase is due to the estimated increase in Property & Liability Insurance. The increase is also due to Real Estate Taxes as our tax exemption on the College Hills property was approved and a refund was received in 2017 for prior year taxes paid.	
<u>Other Expenses:</u>	(37,499)
Decrease is mainly education & travel due to the change in the mileage rate for 2018.	
<u>Depreciation:</u>	1,235,987
The increase is due to construction projects and new capital items purchased in 2017 that will have a full year of depreciation in 2018 and new 2018 capital purchases which is partially offset by items that will be fully depreciated in 2017. The Outpatient Pavilion and Cath lab projects are two significant items impacting this projection.	
<u>Total Operating Costs:</u>	10,664,609
<u>Operating Income:</u>	64,990

**EXPLANATION OF INCREASES/DECREASES
2018 BUDGET COMPARED TO CURRENT YEAR**

	Increase (Decrease)
<u>Non-Operating Income Expenses:</u>	
<u>Interest Income - Operating Fund</u> Increase is due to an anticipated increase in the rate of return.	18,290
<u>Interest Income - Plant Fund</u> Increase is due to an anticipated increase in the rate of return.	132,144
<u>Other Expenses:</u> This account is used to transfer funds to the Wooster Community Hospital Foundation for ongoing recruitment, transportation program and required support of physician employment model.	675,000
<u>Net Income:</u>	(459,576)

COMPARISON OF REVENUES AND EXPENSES BY DEPARTMENT BUDGET 2018

NET PATIENT SERVICE REVENUE: \$139,490,836

DIRECT PATIENT CARE EXPENSE:

IV THERAPY	308,322
INFUSION SERVICES	829,886
WOUND CENTER	2,060,373
FLOAT	214,680
PCU	3,900,394
MED/SURG-2	2,737,453
MED/SURG-3	3,095,418
ICU	2,383,222
WOMEN'S PAVILION	5,177,346
SCN- AKRON CHILDRENS COLLABORATION	13,954
INPATIENT REHAB	1,155,392
SURGERY	12,534,690
AMBULATORY CARE / P.A.C.U.	1,662,793
ANESTHESIA	594,452
ENDOSCOPY/MEDICAL OUTPATIENTS	1,032,025
MEDICAL SUPPLIES EXPENSE	874
EMERGENCY DEPARTMENT	4,118,842
SANE NURSE PROGRAM	51,282
LABORATORY	6,104,033
MILLTOWN LABORATORY	114,548
EAGLE PASS LAB STATION	1,102
PHYSICIAN PHLEBOTOMY SERVICES	282,256
LABORATORY OUTREACH	128,754
WOMENS HEALTH BONE DENSITOMETRY	42,143
RADIOLOGY	1,778,172
MILLTOWN RADIOLOGY	107,011
HEALTHPOINT RADIOLOGY	120,079
ULTRASOUND	437,273
WOMENS HEALTH ULTRASOUND	121,543
NUCLEAR MEDICINE	764,897
CAT SCAN	1,161,614
WOMENS BREAST HEALTH CENTER	271,339
BREAST IMAGING HOSPITAL	123,761
MRI	583,160
PET/CT	170,236
RADIATION ONCOLOGY	1,172,682
PHARMACY	7,784,952
PHARMACY ONCOLOGY	4,084,674
SLEEP LAB	476,575
PULMONARY/NEUROLOGY	2,464,600
PHYSICAL THERAPY OUTPATIENT	1,849,646
PHYSICAL THERAPY ACUTE	315,607
PHYSICAL THERAPY REHAB	212,408
PHYSICAL THERAPY TCU	348,692

COMPARISON OF REVENUES AND EXPENSES BY DEPARTMENT BUDGET 2018

DIRECT PATIENT CARE EXPENSE - CONTINUED:

SPEECH THERAPY OUTPATIENT	247,614
SPEECH THERAPY ACUTE	138,366
SPEECH THERAPY REHAB	67,867
SPEECH THERAPY TCU	105,197
OCCUPATIONAL THERAPY OUTPATIENT	393,523
OCCUPATIONAL THERAPY ACUTE	281,440
OCCUPATIONAL THERAPY REHAB	201,213
OCCUPATIONAL THERAPY TCU	332,530
CARDIAC REHAB	227,421
CARDIOVASCULAR	1,122,015
SPECIAL PROCEDURES	4,299,046
INTENSIVE OUTPATIENT PSYCHIATRIC THERAPY	520,212
NUTRITIONAL SERVICES	499,986
HOME HEALTH	2,251,211
TRANSITIONAL CARE UNIT	2,262,827
QUALITY MANAGEMENT	2,254,475
	88,098,098

DIRECT PATIENT CARE CONTRIBUTION MARGIN	51,392,738
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OTHER OPERATING REVENUE:	5,564,698
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OTHER OPERATING SUPPORTING DEPARTMENT EXPENSES:

ED-EMS	66,852
TRANSPORT TEAM	-
AMERICAN HEART CLASSES	82,507
RETAIL PHARMACY	3,006,783
HEALTHPOINT HEALTH & WELLNESS	917,461
PRIVATE DUTY	426,454
MILLTOWN PROFESSIONAL BUILDING	427,092
ON CAMPUS MEDICAL OFFICE BUILDING	206,284
EAGLE PASS BUILDING	58,477
HEALTHPOINT BUILDING	854,055
	6,045,965

OTHER OPERATIONS CONTRIBUTION MARGIN	(481,267)
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OVERHEAD & SUPPORT SERVICE EXPENSES:

NURSING ADMINISTRATION	1,119,587
EDUCATION & PRACTICE	577,314
STERILE PROCESSING	710,517

COMPARISON OF REVENUES AND EXPENSES BY DEPARTMENT BUDGET 2018

OVERHEAD & SUPPORT SERVICE EXPENSES - CONTINUED:

HEALTH INFORMATION MANAGEMENT	1,500,483
FOOD SERVICE	1,645,673
PLANT OPERATIONS	8,216,286
MAINTENANCE	682,134
MILLTOWN MAINTENANCE	-
HEALTHPOINT MAINTENANCE	15,885
ENVIRONMENTAL SERVICES	2,757,151
ACCOUNTING	669,400
CREDIT AND COLLECTION	956,785
REGISTRATION	1,402,748
ED REGISTRATION	330,703
PATIENT FINANCIAL SERVICES	1,705,707
COMMUNICATIONS	335,235
TELEHEALTH	171,417
TELECOMMUNICATIONS	344,909
INFORMATION SYSTEMS	5,241,857
CORPORATE CARE OF WOOSTER	145,389
COMMUNITY CARE NETWORK/ACO	339,904
EMPLOYEE HEALTH	111,904
ADMINISTRATION	5,935,870
HUMAN RESOURCES	1,227,526
MEDICAL STAFF SERVICES	99,758
MATERIALS MANAGEMENT	616,542
MARKETING/TRANSPORTATION	852,169
PHYSICIAN PRACTICE MANAGEMENT	(309,031)
DEVELOPMENT	353,117
VOLUNTEER SERVICES	98,467
INSURANCE	671,641
GAIN SHARING	552,362
LEGAL & TREASURY ALLOCATION	72,613
PROPERTY 708 WINTER STREET	10,149
PROPERTY 720 WINTER STREET	9,250
FRIENDSVILLE ROAD PROPERTY	5,879
1734 GASCHER STREET	5,355
1710 GASCHER STREET	6,462
	39,189,117
OPERATING MARGIN:	11,722,354
INVESTMENT INCOME	1,219,096
WCH FOUNDATION	(9,750,000)
	(8,530,904)
NET INCOME	3,191,450

**2018 SALARY BUDGET (HOSPITAL SUMMARY)
BUDGET YEAR LABOR DATA PROJECTIONS**

	2017 THRU 10/31/17				2018 BUDGETED FTEs			
	WORKED	PAID	CONTRACT	TOTAL	WORKED	PAID	CONTRACT	TOTAL
	FTEs	FTEs	FTEs	PAID FTEs	FTEs	FTEs	FTEs	PAID FTEs
NURSING SERVICES - SHELLY HUFF								
NURSING ADMINISTRATION	7.70	8.65	1.00	9.65	8.05	9.04	1.00	10.04
EDUCATION & PRACTICE	2.41	2.95	0.00	2.95	2.74	3.35	0.00	3.35
PT NAV/ONCOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IV THERAPY	3.26	3.83	0.00	3.83	1.50	1.76	0.00	1.76
INFUSION SERVICES	5.00	5.72	0.23	5.95	6.15	7.03	0.23	7.26
MED/SURG FLOAT	0.20	1.17	0.00	1.17	0.33	1.90	0.00	1.90
PCU	38.28	42.20	0.00	42.20	40.21	44.32	0.00	44.32
MED/SURG - 2	21.55	25.35	0.00	25.35	22.09	25.98	0.00	25.98
MED/SURG - 3	30.77	33.48	0.00	33.48	30.70	33.41	0.00	33.41
ICU	18.06	20.55	0.00	20.55	20.10	22.87	0.00	22.87
WOMEN'S PAVILON	41.68	47.98	0.00	47.98	41.48	47.75	0.00	47.75
SCN AKRON CHILDRENS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INPATIENT REHAB	11.83	13.13	0.00	13.13	11.63	12.90	0.00	12.90
SURGERY	27.43	31.71	0.00	31.71	28.89	33.39	0.00	33.39
AMBULATORY CARE/PACU.	12.84	14.45	0.00	14.45	13.67	15.38	0.00	15.38
ENDOSCOPY	2.80	3.09	0.00	3.09	4.41	4.87	0.00	4.87
MEDICAL OUTPATIENTS	1.97	2.18	0.00	2.18	1.88	2.08	0.00	2.08
STERILE PROCESSING	6.92	8.02	0.00	8.02	6.93	8.03	0.00	8.03
AMERICAN HEART	0.70	0.79	0.00	0.79	0.53	0.60	0.00	0.60
EMERGENCY DEPARTMENT	38.51	42.18	0.00	42.18	38.58	42.25	0.00	42.25
SANE NURSE	0.25	0.24	0.00	0.24	0.31	0.30	0.00	0.30
EMERGENCY - EMS	0.53	0.58	0.00	0.58	0.55	0.60	0.00	0.60
TRANSPORT TEAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PHARMACY	15.37	17.02	0.00	17.02	15.79	17.49	0.00	17.49
ONCOLOGY PHARMACY	0.00	0.00	0.00	0.00	1.81	2.00	0.00	2.00
RETAIL PHARMACY	2.59	2.93	0.00	2.93	2.61	2.95	0.00	2.95
CARDIAC REHAB	2.30	2.37	0.00	2.37	2.30	2.37	0.00	2.37
CARDIO/VASCULAR	8.07	9.02	0.00	9.02	8.71	9.74	0.00	9.74
SPECIAL PROCEDURES	7.12	7.97	0.00	7.97	8.26	9.25	0.00	9.25
HOME HEALTH	27.80	31.30	0.00	31.30	18.61	20.95	0.00	20.95
PRIVATE DUTY	1.08	1.20	13.42	14.62	1.08	1.20	13.42	14.62
TRANSITIONAL CARE UNIT	25.88	28.11	0.00	28.11	24.97	27.12	0.00	27.12
TOTAL NURSING SERVICES FTEs	362.92	408.17	14.65	422.82	364.84	410.88	14.65	425.53

**2018 SALARY BUDGET (HOSPITAL SUMMARY)
BUDGET YEAR LABOR DATA PROJECTIONS**

	2017 THRU 10/31/17				2018 BUDGETED FTEs			
	WORKED	PAID	CONTRACT	TOTAL	WORKED	PAID	CONTRACT	TOTAL
	FTEs	FTEs	FTEs	PAID FTEs	FTEs	FTEs	FTEs	PAID FTEs
CLINICAL SERVICES - CRAIG SHERMAN								
WOUND CARE	2.02	2.18	6.98	9.16	2.15	2.32	6.98	9.30
LABORATORY	32.60	35.94	0.00	35.94	31.62	34.86	0.00	34.86
MILLTOWN LABORATORY	0.44	0.44	0.00	0.44	1.60	1.60	0.00	1.60
EAGLE PASS LAB	0.01	0.01	0.00	0.01	0.00	0.00	0.00	0.00
PHYSICIAN PHLEBOTOMIST	4.57	5.06	0.00	5.06	4.69	5.20	0.00	5.20
OUTREACH LAB	2.01	2.10	0.00	2.10	1.91	2.00	0.00	2.00
HEALTHPOINT BONE DENSITOMETRY	0.43	0.62	0.00	0.62	0.36	0.52	0.00	0.52
RADIOLOGY	14.40	16.00	0.00	16.00	14.85	16.50	0.00	16.50
MILLTOWN RADIOLOGY	0.99	1.08	0.00	1.08	0.97	1.06	0.00	1.06
HEALTHPOINT RADIOLOGY	1.10	1.13	0.00	1.13	1.16	1.19	0.00	1.19
ULTRASOUND	2.46	2.75	0.00	2.75	2.97	3.32	0.00	3.32
HEALTHPOINT ULTRASOUND	0.89	0.89	0.00	0.89	0.87	0.87	0.00	0.87
NUCLEAR MEDICINE	1.85	2.11	0.00	2.11	1.84	2.10	0.00	2.10
CAT SCAN	7.01	7.95	0.00	7.95	7.05	8.00	0.00	8.00
HEALTHPOINT BREAST IMAGING	1.98	2.14	0.00	2.14	1.98	2.14	0.00	2.14
BREAST IMAGING INPATIENT	0.25	0.25	0.00	0.25	0.25	0.25	0.00	0.25
MRI	2.69	2.88	0.00	2.88	3.25	3.48	0.00	3.48
RADIATION ONCOLOGY	0.57	0.59	0.00	0.59	2.91	3.00	0.00	3.00
SLEEP LAB	4.35	4.43	0.00	4.43	4.35	4.43	0.00	4.43
PULMONARY/NEUROLOGY	22.06	24.71	0.00	24.71	21.43	24.01	0.00	24.01
NUTRITIONAL SERVICES	5.44	5.94	0.00	5.94	5.25	5.74	0.00	5.74
FOOD SERVICES	22.69	24.78	0.00	24.78	22.86	24.96	0.00	24.96
PLANT OPERATIONS	6.76	8.49	6.37	14.86	6.01	7.55	6.37	13.92
MAINTENANCE	6.83	7.90	0.00	7.90	8.36	9.66	0.00	9.66
MILLTOWN MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HEALTHPOINT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENVIRONMENTAL SERVICES	31.34	34.67	1.19	35.86	34.05	37.67	1.19	38.86
MILLTOWN ENVIRONMENTAL SERVICES	1.88	2.05	0.00	2.05	0.00	0.00	0.00	0.00
ON-CAMPUS ENVIRONMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HEALTHPOINT ENVIRONMENTAL SERVICES	2.56	2.94	0.00	2.94	2.79	3.20	0.00	3.20
TOTAL CLINICAL SERVICES FTEs	180.16	200.03	14.54	214.57	185.52	205.63	14.54	220.17

**2018 SALARY BUDGET (HOSPITAL SUMMARY)
BUDGET YEAR LABOR DATA PROJECTIONS**

	2017 THRU 10/31/17				2018 BUDGETED FTEs			
	WORKED	PAID	CONTRACT	TOTAL	WORKED	PAID	CONTRACT	TOTAL
	FTEs	FTEs	FTEs	PAID FTEs	FTEs	FTEs	FTEs	PAID FTEs
CLINICAL SERVICES - WILLIAM SHERON								
HEALTHPOINT PHYSICAL THERAPY	16.00	18.08	0.00	18.08	14.88	16.81	0.00	16.81
PHYSICAL THERAPY INPATIENT ACUTE	2.48	2.71	0.00	2.71	2.52	2.75	0.00	2.75
PT INPT REHAB	1.70	1.87	0.00	1.87	1.66	1.83	0.00	1.83
PT TCU	2.96	3.47	0.00	3.47	3.03	3.56	0.00	3.56
HEALTHPOINT SPEECH THERAPY	1.77	2.01	0.00	2.01	2.03	2.30	0.00	2.30
SPEECH THERAPY INPATIENT ACUTE	0.70	0.93	0.00	0.93	0.85	1.14	0.00	1.14
SPEECH IP REHAB	0.49	0.55	0.00	0.55	0.45	0.50	0.00	0.50
SPEECH TCU	1.03	1.21	0.00	1.21	0.85	1.00	0.00	1.00
HEALTHPOINT OCCUPATIONAL THERAPY	2.26	2.73	0.00	2.73	2.98	3.61	0.00	3.61
OCCUPATIONAL THERAPY INPATIENT ACUTE	2.39	2.65	0.00	2.65	2.37	2.63	0.00	2.63
OT INPT REHAB	1.66	1.93	0.00	1.93	1.68	1.95	0.00	1.95
OT TCU	3.29	3.51	0.00	3.51	3.34	3.57	0.00	3.57
HEALTHPOINT HEALTH & WELLNESS	11.30	12.56	0.29	12.85	11.53	12.82	0.29	13.11
CORPORATE CARE OF WOOSTER	1.09	1.21	0.00	1.21	1.74	1.94	0.00	1.94
TOTAL CLINICAL SERVICES FTEs	49.11	55.42	0.29	55.71	49.93	56.41	0.29	56.70
FISCAL SERVICES - SCOTT BOYES								
HEALTH INFORMATION MANAGEMENT	12.36	13.77	0.74	14.51	12.30	13.70	0.74	14.44
GENERAL ACCOUNTING	7.05	7.80	0.00	7.80	7.06	7.81	0.00	7.81
REGISTRATION	21.59	23.68	0.00	23.68	21.18	23.23	0.00	23.23
ED REGISTRATION	5.90	6.34	0.00	6.34	6.05	6.50	0.00	6.50
PATIENT FINANCIAL SERVICES	19.06	21.19	0.00	21.19	19.70	21.90	0.00	21.90
COMMUNICATIONS	4.72	5.21	0.00	5.21	4.90	5.41	0.00	5.41
MATERIALS MANAGEMENT	5.67	6.32	0.00	6.32	4.80	5.35	0.00	5.35
TOTAL FISCAL SERVICES FTEs	76.37	84.31	0.74	85.05	76.00	83.90	0.74	84.64

**2018 SALARY BUDGET (HOSPITAL SUMMARY)
BUDGET YEAR LABOR DATA PROJECTIONS**

	2017 THRU 10/31/17				2018 BUDGETED FTEs			
	WORKED	PAID	CONTRACT	TOTAL	WORKED	PAID	CONTRACT	TOTAL
	FTEs	FTEs	FTEs	PAID FTEs	FTEs	FTEs	FTEs	PAID FTEs
ADMINISTRATIVE SERVICES - WILLIAM SHERON								
COMMUNITY CARE NETWORK/ACO	3.23	3.75	0.02	3.77	3.10	3.60	0.02	3.62
ADMINISTRATION	6.09	6.82	0.00	6.82	5.72	6.40	0.00	6.40
DEVELOPMENT	0.90	0.98	0.00	0.98	0.90	1.00	0.00	1.00
MARKETING	6.10	6.53	0.00	6.53	6.51	6.97	0.00	6.97
PHYSICIAN PRACTICE	1.80	2.00	0.00	2.00	1.06	1.17	0.00	1.17
TOTAL ADMINISTRATIVE SERVICES	18.14	20.08	0.02	20.10	17.28	19.14	0.02	19.16
QUALITY MANAGEMENT - KATHY SIFFERLIN								
SOCIAL SERVICES	0.00	0.00	0.00	0.00	5.91	6.85	0.00	6.85
OUTPATIENT PSYCHIATRIC THERAPY	3.83	4.51	0.00	4.51	4.42	5.20	0.00	5.20
QUALITY MANAGEMENT	15.22	17.35	0.00	17.35	12.12	13.82	0.00	13.82
MEDICAL STAFF SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL QUALITY MANAGEMENT FTE'S	19.05	21.86	0.00	21.86	22.45	25.87	0.00	25.87
INFORMATION TECHNOLOGY -								
TELECOMMUNICATIONS	0.36	0.40	0.00	0.40	0.54	0.60	0.00	0.60
INFORMATION SERVICES	13.17	15.11	0.00	15.11	15.65	17.95	0.00	17.95
COMPUTER IMPLEMENTATION	0.88	0.87	0.00	0.87	0.00	0.00	0.00	0.00
TOTAL INFORMATION TECHNOLOGY FTE'S	14.42	16.38	0.00	16.38	16.19	18.55	0.00	18.55
HUMAN RESOURCES - MARLON TAYLOR								
EMPLOYEE HEALTH	0.59	0.64	0.00	0.64	0.74	0.80	0.00	0.80
HUMAN RESOURCES	3.40	4.01	0.00	4.01	3.39	4.00	0.00	4.00
EMPLOYEE RETRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RETURN TO WORK	0.20	0.20	0.00	0.20	0.00	0.00	0.00	0.00
VOLUNTEER SERVICES	0.89	1.02	0.00	1.02	0.87	1.00	0.00	1.00
TOTAL HUMAN RESOURCES FTEs	5.08	5.87	0.00	5.87	5.00	5.80	0.00	5.80

**2018 SALARY BUDGET (HOSPITAL SUMMARY)
BUDGET YEAR LABOR DATA PROJECTIONS**

	2017 THRU 10/31/17				2018 BUDGETED FTEs			
	WORKED FTEs	PAID FTEs	CONTRACT FTEs	TOTAL PAID FTEs	WORKED FTEs	PAID FTEs	CONTRACT FTEs	TOTAL PAID FTEs
TOTAL NURSING SERVICES FTEs	362.92	408.17	14.65	422.82	364.84	410.88	14.65	425.53
TOTAL CLINICAL SERVICES FTEs	229.27	255.45	14.83	270.28	235.45	262.04	14.83	276.87
TOTAL FISCAL SERVICES FTEs	76.37	84.31	0.74	85.05	76.00	83.90	0.74	84.64
TOTAL ADMINISTRATIVE FTEs	18.14	20.08	0.02	20.10	17.28	19.14	0.02	19.16
TOTAL QUALITY MANAGEMENT FTE'S	19.05	21.86	0.00	21.86	22.45	25.87	0.00	25.87
TOTAL INFORMATION TECHNOLOGY FTE'S	14.42	16.38	0.00	16.38	16.19	18.55	0.00	18.55
TOTAL HUMAN RESOURCES FTEs	5.08	5.87	0.00	5.87	5.00	5.80	0.00	5.80
TOTAL HOSPITAL FTEs	725.24	812.12	30.24	842.36	737.22	826.18	30.24	856.42

WOOSTER COMMUNITY HOSPITAL**2018 - 2022 CAPITAL REQUESTS - DRAFT SUMMARY NOVEMBER 13TH**201820192020**2017 Carryover Capital Items****FACILITIES**

Outpatient Pavilion Project and Equipment \$125,000

IMAGING SERVICES

Breast Specimen Imager \$84,500

Women's Center Equipment Relocation \$23,000

INFORMATION SYSTEMS

Meditech 6.1 Conversion \$148,500

HIPAA & Security \$103,500

"Meaningful Use" Requirements \$90,500

Telehealth Equipment \$50,000

PHARMACY

Automated Medication Dispensing Cabinet \$52,500

Temperature Monitoring System \$12,500

PLANT OPERATIONS

HealthPoint Treatment Rooms \$20,000

Major House Repairs \$15,000

WOMEN'S PAVILION

Phototherapy Equipment \$7,000

TOTAL 2017 CARRYOVER\$732,000**2018 - 2020 Capital Budget Itemized Request/Projections - REGULAR CAPITAL****CARDIAC REHAB**

Rowing Machines \$10,000

CARDIOVASCULAR SERVICES

Vena Pulse Device \$5,000

Vascular Ultrasound System \$110,000

Echo Table \$18,500

DIETARY

Dietary Room Service System \$115,000

Conveyor Dishwasher \$45,000

Dishwasher Hood \$30,000

Work Tables & Prep Area \$20,000

Induction Charge for Heated Bases \$11,000

Thermal Pellet Bases/Underliner \$8,500

WOOSTER COMMUNITY HOSPITAL

2018 - 2022 CAPITAL REQUESTS - DRAFT SUMMARY NOVEMBER 13TH

	<u>2018</u>	<u>2019</u>	<u>2020</u>
DIETARY - CONTINUED			
Reach-In Freezer			\$13,000
EDUCATION			
Standardized Clinical Decision Support System	\$10,000		
EMERGENCY DEPARTMENT			
Motorized Carts with Bedscales (5)	\$90,000		
ENDOSCOPY			
Colonscope (2)	\$56,000		
Electrosurgical System		\$41,000	
ENVIRONMENTAL SERVICES			
Medical Waste Disposal System	\$55,000		
HEALTH INFORMATION SYSTEMS			
Encoder System Upgrade including Professional Fees	\$239,500		
IMAGING SERVICES			
C-Arm Supporting Surgical Services	\$156,000		
Portable Bedside Patient Monitor	\$33,000		
Radiation Therapy Prone Breast Board	\$7,500		
Digital Mammography System		\$350,000	
MRI System			\$1,100,000
Bone Density System			\$151,000
Portable X-Ray System			\$150,000
MRI Upgrade to Include Cardiac Package			\$140,000
INFORMATION SYSTEMS			
Network & Servers	\$200,000	\$200,000	\$200,000
3D Medication Barcode Scanners	\$103,500	\$103,500	
Phlebotomy Handheld Devices	\$20,000		
Mobile Cart Batteries	\$17,000	\$3,000	
Communication Directing System - Inbound Faxing	\$14,000		
Meditech Quality & Surveillance Module		\$115,500	
Meditech Critical Care Module		\$77,000	
Meditech Cost Accounting Module		\$57,000	
Meditech Fetal Monitoring Interface		\$45,000	
Meditech Business & Clinical Analytics Module			\$115,500
INPATIENT REHAB			
Water/Ice Machine	\$4,000		

WOOSTER COMMUNITY HOSPITAL

2018 - 2022 CAPITAL REQUESTS - DRAFT SUMMARY NOVEMBER 13TH

	<u>2018</u>	<u>2019</u>	<u>2020</u>
ICU			
ICU Bed	\$24,000		
Bariatric Recliner		\$5,000	
IV THERAPY			
IV Pumps (10)		\$31,500	
LABORATORY			
Microbial Identification System	\$159,000		
Tissue Processing System	\$62,000		
Blood Culture Expansion System	\$17,000		
Analyzer/Reagent System		\$160,000	
Microprocessor Analyzer System		\$150,000	
Hematology Analyzer		\$145,000	
Refrigerated Centrifuge		\$19,000	
Osmometer		\$14,000	
Centrifuge		\$5,000	
MARKETING/TRANSPORTATION SERVICES			
Intelligent Email/Target Marketing System	\$15,500		
Food Truck		\$80,000	
Transportation Van		\$26,000	
Transportation Van			\$26,000
PHARMACY			
Tablet Packaging System	\$279,000		
Automated Medication Dispensing Cabinet	\$120,000		
IV Compounding System			\$121,000
Wireless Pump Upgrade		\$160,000	
PLANT OPERATIONS			
Boiler Plant Upgrade	\$1,900,000		
ED Renovation/Expansion	\$150,000		
50's Building and Southeast Entrance Roofing System	\$135,000		
House Renovations	\$100,000		
HealthPoint Café Addition	\$75,000		
Structural Fixes to Exterior ED Support Columns	\$35,000		
Milltown Professional Building HVAC Replacement	\$35,000		
Operating Room Floor & Door Replacement	\$32,000		
Air Conditioning Unit Replacements	\$30,000		
Window Blinds/Frosting for Womens Pavilion	\$11,000		
Operating Room Relative Humidity Design Services	\$8,000		
Parking Lot Addition		\$225,000	
Diesel Fire Pump Replacement		\$110,000	
Employee Wellness Fitness Room Renovation		\$55,000	\$5,000
Patient Tower Filtration System		\$50,000	

WOOSTER COMMUNITY HOSPITAL

2018 - 2022 CAPITAL REQUESTS - DRAFT SUMMARY NOVEMBER 13TH

	<u>2018</u>	<u>2019</u>	<u>2020</u>
PLANT OPERATIONS - CONTINUED			
Replacement Windows in 50's Building		\$30,000	
Renovation for Pediatric Space at Healthpoint		\$20,000	
Fire Pump Controls		\$10,000	
Generator Support Area Renovation		\$5,000	
Service Elevator Replacement - 1970 Tower			\$350,000
50 Building Brick Restoration Project			\$290,000
Storage Building			\$50,000
Lift			\$15,500
LED Lighting Project			\$15,000
Miscellaneous Projects	\$250,000	\$250,000	\$250,000
PULMONARY/NEUROLOGY			
Ventilator	\$90,000		\$100,000
Bipap Machine	\$40,000	\$40,000	\$60,000
EKG Machine	\$30,000	\$40,000	\$40,000
Recumbent Cross Trainer	\$6,500		
Nerve Conduction Machine		\$30,000	
Misc Pulmonary Rehab Equipment		\$15,000	\$20,000
EEG Machine			\$50,000
QUALITY MANAGEMENT			
Medical Necessity Artificial Intelligence System	\$140,000		
REHAB (PT, OT, SP) & HEALTH & WELLNESS			
Core/LE Strength Machine	\$20,000		
Inclined Stepping Machine	\$14,000		
Health and Wellness Fitness Floor Desk		\$12,000	
Privacy Wall Extension - Glass		\$8,000	
Masotherapy Table		\$4,000	
Group Exercise Room Automatic Door		\$4,000	
Pool Room Renovation		\$3,500	
Windresistant Exercise Bikes		\$2,000	
SLEEP LAB			
Disinfecting System	\$9,500		
Sleep Testing Belt Replacement		\$15,500	
Sleep Center Linen and Pillow Replacements		\$6,000	
Sleep Testing Recliner		\$3,000	\$3,000
Portable Sleep Testing Equipment			\$28,000
Auto CPAP Devices			\$13,000
SPECIAL PROCEDURES LAB			
Cardiology Procedure Documentation System		\$150,000	
Heart Pump		\$150,000	
Rapid Infusor		\$10,000	

WOOSTER COMMUNITY HOSPITAL

2018 - 2022 CAPITAL REQUESTS - DRAFT SUMMARY NOVEMBER 13TH

	<u>2018</u>	<u>2019</u>	<u>2020</u>
SURGERY/STERILE PROCESSING/ANESTHESIA			
Multi-Purpose Laser	\$200,000		
Revision Total Knees Instrumentation	\$150,000		
Instrument Tracking System for Sterile Processing Storage System	\$100,000		
Surgical Tables	\$70,000		
Ultrasound Machine	\$50,000	\$50,000	
Blanket Warmer	\$42,000		
Insufflation Management System	\$41,500		
Video Head Devices	\$40,000	\$32,000	
Hard Containers	\$9,000	\$18,000	
Ortho Total Joint Robotic Saw	\$5,000	\$5,000	
Cysto Instruments		\$1,300,000	
Anesthesia Machines x 4		\$70,000	
Electrosurgery Devices		\$48,000	\$48,000
		\$20,000	\$20,000
SURGICAL DAY CARE			
Patient Gurney (5)	\$19,000	\$6,500	\$6,500
Hydraulic Patient Lift with Scale		\$6,500	
TRANSITIONAL CARE UNIT			
Patient Beds	\$22,500	\$22,500	\$22,500
WOMEN'S PAVILION			
Labor Beds	\$49,000	\$37,000	
Perinatal Software System for External Access	\$32,000		
Cubicle Curtains	\$15,000		
Mini-Telemetry Monitor	\$7,500		
Phototherapy Equipment	\$7,000		
Recliners	\$7,000	\$7,000	
CONTINGENCY EQUIPMENT			
	\$300,000	\$300,000	\$300,000
2018 - 2020 ITEMIZED REGULAR CAPITAL BUDGET	\$5,964,500	\$5,326,000	\$3,703,000

2018 - 2020 Capital Budget - STRATEGIC & FACILITY PLAN ITEMS

STRATEGIC & FACILITY PLAN ITEMS	
Outpatient Pavilion OB Suite - First Floor	\$750,000
Renovate Milltown Professional Building Suite 101	\$633,000
Renovate HealthPoint Ortho/Imaging/NowClinic House(s)	\$486,000
EaglePass Facility Renovation	\$300,000
Sleep Lab Renovation	\$300,000
50 Building Front Stoop Renovation	\$140,000
	\$115,000

WOOSTER COMMUNITY HOSPITAL

2018 - 2022 CAPITAL REQUESTS - DRAFT SUMMARY NOVEMBER 13TH

	<u>2018</u>	<u>2019</u>	<u>2020</u>
STRATEGIC & FACILITY PLAN ITEMS - CONTINUED			
Surgery Services Renovation & Expansion	\$50,000	\$2,200,000	
Wound Center Canopy	\$15,000		
Outpatient Pavilion Build-Out Shell Space - First Floor		\$889,000	
Vacated Central Sterile Renovation		\$650,000	
Buildout Courtyard with 2-Story Shell Space			\$4,023,000
Renovate and Combine Third Floor Suites 3B and 3D			\$458,000
Renovate Milltown Professional Building Suites 205/6			\$344,000
2018 - 2020 STRATEGIC & FACILITY PLAN ITEMS	<u>\$2,789,000</u>	<u>\$3,739,000</u>	<u>\$4,825,000</u>
GRAND TOTALS - 2018 to 2020	\$9,485,500	\$9,065,000	\$8,528,000
Year 2021	\$8,500,000		
Year 2022	\$8,500,000		

**2018 CASH FLOW PROJECTIONS
OPERATING FUND**

<u>Cash Balance December 31, 2017</u>	9,001,486
<u>Cash provided by Operations</u>	
Operating Income	11,722,354
Depreciation	10,219,916
Interest Income	1,219,096
<u>Net Cash Increase from Operating Activities</u>	23,161,366
<u>Other</u>	
Transfer to Plant Fund - Funded Depreciation	(10,219,916)
Interest Income	(1,219,096)
Additional Transfer to Plant Fund	(1,000,000)
Payments to WCH Foundation	(9,750,000)
<u>Cash Balance December 31, 2018</u>	9,973,840

WOOSTER COMMUNITY HOSPITAL

2018 CASH FLOW PROJECTIONS

PLANT FUND

<u>Cash Balance December 31, 2017</u>	64,554,072
<u>Transfer from Operating Fund</u>	
Funded Depreciation	10,219,916
Interest Income	1,219,096
Transfer from Operations	1,000,000
<u>Funds Available</u>	76,993,084
Less:	
2017 Carry forward & 2018 Capital *	(12,590,798)
<u>Cash Balance December 31, 2018</u>	64,402,286

* Represents anticipated cash outflow associated with the items included in the 2018 Capital Budget.

WOOSTER COMMUNITY HOSPITAL
2018 APPROPRIATION REQUEST

Once the Board of Governors passes the Hospital's annual Operating and Capital Budget, we forward these figures to the City of Wooster to be incorporated into the City Appropriation Budget. For the purposes of the City Budget, we need to identify all cash payments or transfers that will be made in or out of the hospital's four cash funds. For 2018, the following cash payments and transfers are anticipated:

Operating Fund

2018 Operating Budget	\$133,333,180
Plus: Transfer to WCH Foundation	9,750,000
Operating Transfer to Plant Fund	\$1,000,000
Hospital Franchise Fee Assessment	\$1,832,565
Patient/Insurance Refunds	\$2,061,679
Care Assurance Assessment	\$728,947

Operating Fund Contingency	\$2,500,000
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Plant Fund

2018 Capital Budget	\$9,485,500
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Restricted Funds

Endowment Fund	
Balance as of 10/31/17	\$873,358

Beaverson Fund	
Balance as of 10/31/17 Plus Anticipated Donation In 2018	\$259,822