

CITY COUNCIL AGENDA
January 7, 2019
7:30p.m.

The meeting convenes at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

- I. ROLL CALL & ORDERING OF AGENDA**
- II. APPROVAL OF MINUTES**
- III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**
- IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**
- V. COMMITTEE REPORTS; PUBLIC HEARINGS**
- VI. UNFINISHED BUSINESS - NONE**
- VII. NEW BUSINESS**
 - 1. First Reading – RESOLUTION NO. 2019-01
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A PROFESSIONAL OR TECHNICAL SERVICES CONTRACT WITH THE WOOSTER SOCCER ASSOCIATION FOR SOCCER-RELATED ACTIVITIES SERVICES (Myers)
 - 2. First Reading – RESOLUTION NO. 2019-02
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR CLEAR WELL STORAGE TANK IMPROVEMENTS AND DECLARING AN EMERGENCY (Silvestri)
 - 3. First Reading – RESOLUTION NO. 2019-03
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR WTP CLARIFIER IMPROVEMENTS AND DECLARING AN EMERGENCY (Silvestri)
 - 4. First Reading – RESOLUTION NO. 2019-04
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE WOODCREST WATERLINE REPLACEMENT AND PAVEMENT REPAIR PROJECT AND DECLARING AN EMERGENCY (Silvestri)
 - 5. First Reading – RESOLUTION NO. 2019-05
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR PAVEMENT REPAIRS, AND DECLARING AN EMERGENCY (Bostancic)
 - 6. First Reading – RESOLUTION NO. 2019-06
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE LEMAR DRIVE STORM SEWER REPLACEMENT PROJECT AND DECLARING AN EMERGENCY (Bostancic)

7. First Reading – RESOLUTION NO. 2019-07

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR OARDC WATER STORAGE TANK IMPROVEMENTS AND DECLARING AN EMERGENCY (Silvestri)

8. First Reading – RESOLUTION NO. 2019-08

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF SIDEWALKS ALONG SUNSET LANE, ARMSTRONG DRIVE, AND HIGHLAND PARK, WITHIN THE CITY OF WOOSTER, AND DECLARING AN EMERGENCY (Bostancic)

9. First Reading – RESOLUTION NO. 2019-09

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE RESURFACING OF EAST MILLTOWN ROAD, QUINBY AVENUE, NORTH STREET, AND HIGHLAND AVENUE, WITHIN THE CITY OF WOOSTER, AND DECLARING AN EMERGENCY (Bostancic)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

Memo

To: Members of Wooster City Council

From: Mayor Bob Breneman

Date: January 3, 2019

Re: Boards and Commissions

I am recommending Mr. Packard be reappointed to the following board and am requesting Dr. Reynolds to be a new appointee. Thank you for your consideration.

| <u>HOSPITAL BOARD OF GOVERNORS</u> | | <u>Ward</u> | <u>Term-4 yrs.</u> |
|------------------------------------|-------------------|-------------|-----------------------|
| Jerry Packard | 1530 McNutt Drive | 2 | 1/1/2019 - 12/31/2022 |
| David Reynolds | 1521 Gasche | 2 | 1/1/2019 - 12/31/2022 |

Robert F. Breneman
Mayor



Andrei A. Dordea, CPA
Director of Finance
Phone (330) 263-5225
Fax: (330) 263-5262
Email: adordea@woosteroh.com

CITY OF WOOSTER
538 N. Market Street, P.O. Box 1128
Wooster, Ohio 44691-7082

INTEROFFICE MEMORANDUM

TO: MAYOR BRENEMAN & CITY COUNCIL
FROM: ANDREI DORDEA 
SUBJECT: LINKED DEPOSIT PROGRAM ACTIVITY 2018
DATE: JANUARY 2, 2019
CC: JOEL MONTGOMERY – DIRECTOR OF ADMINISTRATION, JOHN SCAVELLI – LAW
DIRECTOR, LYNNE DEPAULO – CLERK OF COUNCIL

Pursuant to Section 159.06 (b) of the Codified Ordinances of the City of Wooster, I am required to report to the Mayor and Council on the Linked Deposit Program for the preceding calendar year. In accordance with this section, I hereby report that there was no activity relating to the City's Linked Deposit Program during the year ended December 31, 2018.

Please do not hesitate to call me should you have any questions (Work: 330.263.5225 or Cell: 330.845.0130).

#1 1-7-19

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

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|---|---|
| Division Recreation | Meeting Date Requested |
| Project Name WSA Contract | Estimated Total Funds/Costs \$75,000 |
| Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED | |
| If No, How is the Purchase to be Funded? | |
| Description of Request The Wooster Recreation Dept. wishes to enter into a contract with the Wooster Soccer Association for the administration of the 2019 soccer program. This includes payment and training of referees and field supervisors, training of coaches and placement of players on teams. | |
| Justification / Benefits We serve over 1,000 soccer players each week (spring and fall) who either train and/or play at our facility. This partnership allows for this process to take place in an orderly and efficient manner. | |
| Will this Project affect the City's Operating Costs Yes | |
| What Alternatives Exist and what are the Implications of the Alternatives No local alternative options. The City could elect to operate the soccer program, but at a higher financial amount. | |
| Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: | |
| Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons | |
| NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE. | |
| Manager Requesting: Jeff Battig | Date: January 7, 2019 |

Approved for Agenda Yes No

#2

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

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|--|---|
| Division: Engineering | Meeting Date Requested January 7, 2019 |
| Project Name Clear Well Storage Tanks Improvements | Estimated Total Funds/Costs \$250,000 Water Fund |
| Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED | |
| If No, How is the Purchase to be Funded? | |
| Description of Request This is a request to authorize advertisement for bids and to enter into a contract with the lowest and best bidder for the Clear Well Storage Tanks Improvements. This project will sand blast the interior of the roof and down to the waterline then recoat the interior. The exterior of the tanks will only be over coated. The new coating should last over 20 years. Engineering design and construction administration will be performed in-house by the engineering staff. | |
| Justification / Benefits The tanks were last painted in the year 1996 and were currently inspected and the study recommended that the paint system be improved to extend the life of both tanks. | |
| Will this Project affect the City's Operating Costs This project should lower operation and maintenance costs. | |
| What Alternatives Exist and what are the Implications of the Alternatives We could do nothing and the tank will continue to deteriorate and require increased maintenance. | |
| Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: | |
| Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not necessary but earlier passage would allow the opportunity to bid this project as early as possible in order to obtain the best possible bids. | |
| NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE. | |
| Manager Requesting: Roger Kobilarsik | Date: December 28, 2018 |
| Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No | |

#3

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

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| Division: Engineering | Meeting Date Requested January 7, 2019 |
| Project Name WTP Clarifiers Improvements | Estimated Total Funds/Costs \$250,000 Water Fund |
| Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED | |
| If No, How is the Purchase to be Funded? | |
| Description of Request This is a request to authorize advertisement for bids and to enter into a contract with the lowest and best bidder for the WTP Clarifier Tanks Improvements. This project will sand blast the surfaces above the waterline of the tank and apply a new coating. The new coating should last over 20 years. Engineering design and construction administration will be performed in-house by the engineering staff. | |
| Justification / Benefits The tanks were last painted in the year 1996 and were currently inspected and the study recommended that the paint system be improved to extend the life of both tanks. | |
| Will this Project affect the City's Operating Costs This project should lower operation and maintenance costs. | |
| What Alternatives Exist and what are the Implications of the Alternatives We could do nothing and the tank will continue to deteriorate and require increased maintenance. | |
| Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: | |
| Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not necessary but earlier passage would allow the opportunity to bid this project as early as possible in order to obtain the best possible bids. | |
| NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE. | |
| Manager Requesting: Roger Kobilarcsik | Date: December 28, 2018 |
| Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No | |

Request for Agenda Item

Authorization for Bid



Purchase Capital Item



Non-Capital



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| Division: Engineering | Meeting Date Requested January 7, 2019 |
| Project Name Woodcrest Waterline Replacement and Pavement Repair Project | Estimated Total Funds/Costs \$200,000 Water Fund |
| Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED | |
| If No, How is the Purchase to be Funded? | |
| Description of Request This is a request to authorize the advertisement for bids and to enter into a contract with the lowest and best bidder for the replacement of the waterline and pavement repairs on Woodcrest Drive. This project involves the replacement of approximately 2,000 linear feet of 6" cast iron W/L with a history of breaks. The replacement pipe shall be 8" ductile iron pipe. The project includes replacing 46 water services, 7 fire hydrants and repairing approximately 700 square yards of concrete. All of the engineering design, construction administration and inspection will be performed in-house by the engineering staff. | |
| Justification / Benefits The project will replace an aging waterline with a history of breaks and help to improve the overall quality in the area. | |
| Will this Project affect the City's Operating Costs This project should lower operation and maintenance costs. | |
| What Alternatives Exist and what are the Implications of the Alternatives We could do nothing and continue to perform maintenance on the aging waterline. | |
| Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: | |
| Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not necessary but earlier passage would allow the opportunity to bid this project as early as possible in order to obtain the best possible bids. | |
| NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE. | |
| Manager Requesting: Roger Kobilarcsik | Date: December 28, 2018 |
| Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No | |

RESOLUTION NO. 2019-05

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR PAVEMENT REPAIRS, AND DECLARING AN EMERGENCY

WHEREAS, the Director of Administration, in consultation with the City Engineer, has recommended repairs to Wayne Avenue (Oak Hill to Quinby), Spink Street (Liberty to Bowman), Nold Avenue (Beall to Palmer), High Street, Walnut Street (South to Larwill), Henry Street (Grant to Walnut), South Street (Grant to Market), Vanover Street, Columbus Avenue (Liberty to Saybolt), Cedar Lane, Brentwood, Locust Court and Lemar Drive, for the safety of vehicular traffic traveling through that area.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Administration is hereby authorized to advertise according to law and enter into a contract with the lowest and best bidder for pavement repairs to Wayne Avenue (Oak Hill to Quinby), Spink Street (Liberty to Bowman), Nold Avenue (Beall to Palmer), High Street, Walnut Street (South to Larwill), Henry Street (Grant to Walnut), South Street (Grant to Market), Vanover Street, Columbus Avenue (Liberty to Saybolt), Cedar Lane, Brentwood, Locust Court and Lemar Drive, in accordance with final plans and specifications on file in the office of the Director of Administration.

SECTION 2. The cost of such contract will not exceed the amount budgeted.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary to improve the pavement of City Streets for the safety of vehicular traffic; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2019 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2019
Mayor

Introduced by: Bill Bostancic

#5

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

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| Division: Engineering | Meeting Date Requested January 7, 2019 |
| Project Name 2019 Asphalt Pavement Repairs | Estimated Total Funds/Costs \$1,090,000 (Capital Improvement Fund) |
| Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED | |
| If No, How is the Purchase to be Funded? | |
| Description of Request This is a request to authorize advertise and award of a contract to the lowest and best bidder for asphalt pavement repairs on Wayne Avenue (Oak Hill to Quinby), Spink Street (Liberty to Bowman), Nold Avenue (Beall to Palmer), High Street, Walnut Street (South to Larwill), Henry Street (Grant to Walnut), South Street (Grant to Market), Vanover Street, Columbus Avenue (Liberty to Saybolt), Cedar Lane, Brentwood, Locust Court and Lemar Drive. The project consists of pavement planning, adjustment of manholes and water valve boxes to grade, and placement of asphalt and pavement markings. All engineering design, construction administration and inspection will be performed by the engineering staff. | |
| Justification / Benefits These streets are at the top of the road priority list for streets needing resurfacing. Utility work was also completed last year on Spink, High and Nold. The existing pavement has deteriorated and pavement repairs are necessary to maintain and upgrade the streets. | |
| Will this Project affect the City's Operating Costs This project will reduce the City's operating costs by repairing deteriorating roads. | |
| What Alternatives Exist and what are the Implications of the Alternatives We can do nothing and continue to patch holes as best as possible. | |
| Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: | |
| Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not necessary but earlier passage would allow the opportunity to bid this project as early as possible in order to obtain the best possible bids and to schedule the paving as soon as possible. | |
| NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE. | |
| Manager Requesting: Roger Kobilarcsik | Date: December 28, 2018 |
| Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No | |

Request for Agenda Item

#6

Authorization for Bid



Purchase Capital Item



Non-Capital



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| Division: Engineering | Meeting Date Requested January 7, 2019 |
| Project Name Lemar Drive Storm Sewer Replacement Project | Estimated Total Funds/Costs \$350,000 (Storm Sewer Fund) |
| Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED | |
| If No, How is the Purchase to be Funded? | |
| Description of Request This is a request to advertise for bids and to enter into a contract with the lowest and best bidder for the replacement of the storm sewer along Lemar Drive. The existing storm sewer is deteriorated and is ready to fail. The project consists of replacing approximately 1,050 linear feet of deteriorated concrete pipe with new reinforced concrete pipe, 16 catch basins and 15 storm manholes. All engineering design, construction administration and inspection will be performed by the engineering staff. | |
| Justification / Benefits The project will replace an existing deteriorated storm sewer with new conduit. There have been numerous sink holes in the area caused by the deteriorated pipe. Replacement work will be scheduled before 2019 paving project. | |
| Will this Project affect the City's Operating Costs This project will reduce the City's operating costs. | |
| What Alternatives Exist and what are the Implications of the Alternatives The alternative is to do nothing and continue to make any emergency repairs. | |
| Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: | |
| Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not necessary but earlier passage would allow the opportunity to bid this project as early as possible for completion this year. | |
| NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE. | |
| Manager Requesting: Roger Kobilarcsik | Date: December 28, 2018 |
| Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No | |

Request for Agenda Item

#17

Authorization for Bid



Purchase Capital Item



Non-Capital



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| Division: Engineering | Meeting Date Requested January 7, 2019 |
| Project Name OARDC Water Storage Tank Improvements | Estimated Total Funds/Costs \$350,000 Water Fund |
| Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED | |
| If No, How is the Purchase to be Funded? | |
| Description of Request This is a request to authorize advertisement for bids and to enter into a contract with the lowest and best bidder for the OARDC Water Tank Improvements. This project will sand blast the interior and exterior surfaces of the tank and apply a new coating. The new coating should last over 20 years. Engineering design and construction administration will be performed in-house by the engineering staff. | |
| Justification / Benefits The tank was last painted in the year 1994 and was currently inspected and the study recommended that the paint system be improved to extend the life of the tank. | |
| Will this Project affect the City's Operating Costs This project should lower operation and maintenance costs. | |
| What Alternatives Exist and what are the Implications of the Alternatives We could do nothing and the tank will continue to deteriorate and require increased maintenance. | |
| Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: | |
| Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not necessary but earlier passage would allow the opportunity to bid this project as early as possible in order to obtain the best possible bids. | |
| NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE. | |
| Manager Requesting: Roger Kobilarcsik | Date: December 28, 2018 |
| Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No | |

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

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| Division: Engineering | Meeting Date Requested January 7, 2019 |
| Project Name SRTS sidewalks along Sunset Lane, Armstrong Drive and Highland Park | Estimated Total Funds/Costs \$380,000 (ODOT \$342,000)(Capital Fund \$38,000) |
| Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED | |
| If No, How is the Purchase to be Funded? Funding for this project will be included in the 2021 Appropriation Budget. | |
| Description of Request This is a request to authorize the Director of Administration to enter into a cooperative agreement with the Ohio Department of Transportation (ODOT) for the construction of sidewalks along Sunset Lane, Armstrong Drive and Highland Park. Engineering design, contract administration and inspection will be performed in-house by the engineering staff. | |
| Justification / Benefits The Ohio Department of Transportation has committed to funding 90% of the construction costs for this project in their FY 2021. | |
| Will this Project affect the City's Operating Costs This project will have no effect on the City's operating budget. | |
| What Alternatives Exist and what are the Implications of the Alternatives We could do nothing and turn down the grant funds. We could proceed with the project using other interest accruing financing methods. | |
| Is this a Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: This is a request to simply accept the funds already awarded for this project, and is a requirement of the funding process. | |
| Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not required but earlier passage would allow the return of the signed agreement to ODOT in a timely manner per their request. ODOT's plan approval process cannot begin until the LPA agreement is signed. | |
| NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE. | |
| Manager Requesting: Roger Kobilarcsik | Date: December 28, 2018 |
| Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No | |

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

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| Division: Engineering | Meeting Date Requested January 7, 2019 |
| Project Name Resurfacing East Milltown Road, Quinby Avenue, North Street and Portions of Highland Avenue | Estimated Total Funds/Costs \$785,301.25 (ODOT \$428,241.00)(Capital Fund \$357,060.25) |
| Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED | |
| If No, How is the Purchase to be Funded? Funding for this project will be included in the 2020 Appropriation Budget. | |
| Description of Request This is a request to authorize the Director of Administration to enter into a cooperative agreement with the Ohio Department of Transportation (ODOT) for the resurfacing of East Milltown Road, Quinby Avenue, North Street and Highland Avenue from Christmas Run to Cleveland Road. Engineering design, contract administration and inspection will be performed in-house by the engineering staff. | |
| Justification / Benefits The Ohio Department of Transportation has committed to funding 55% of the construction costs for this project in their FY 2020. | |
| Will this Project affect the City's Operating Costs This project should lower operation and maintenance costs. | |
| What Alternatives Exist and what are the Implications of the Alternatives We could do nothing and turn down the grant funds. We could proceed with the project using other interest accruing financing methods. | |
| Is this a Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: This is a request to simply accept the funds already awarded for this project, and is a requirement of the funding process. | |
| Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons Suspension of the rules is not required but earlier passage would allow the return of the signed agreement to ODOT in a timely fashion per their request. ODOT's plan approval process cannot begin until the LPA agreement is signed. | |
| NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE. | |
| Manager Requesting: Roger Kobilarcsik | Date: December 28, 2018 |
| Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No | |