

REVISED - CITY COUNCIL AGENDA

September 6, 2016

7:30 p.m.

All meetings are held in Council Chambers, 1st Floor, 538 N. Market Street

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

New application for a Class D5L Liquor License for H2 Wine Merchants Wooster LLC and H2 Huth & Harris Wine Merchants. Business located at 211 S. Market Street, Wooster, Ohio 44691

New application for a Class A3A Liquor License for Minglewood Distillery Company, LTD, Minglewood Distillery. Business located at 437 E. South St., Wooster, Ohio 44691

V. COMMITTEE REPORTS/PUBLIC HEARINGS

VI. OLD BUSINESS

1. Tabled - RESOLUTION NO. 2016-40

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH OHM ADVISORS FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DOWNTOWN STREETScape (Ulbright)

VII. NEW BUSINESS

1. First Reading- RESOLUTION NO. 2016-46

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), TO ACCEPT AND APPLY SUCH FUNDS, IF AWARDED, AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH, AND DECLARING AN EMERGENCY (Sanders)

2. First Reading- RESOLUTION NO. 2016-47

A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO APPROPRIATE INSURANCE PROCEEDS TO THE WATER POLLUTION CONTROL PLANT FUND (Ansel)

3. First Reading- RESOLUTION NO. 2016-48

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE ITEMS OF SPECIALIZED TECHNOLOGY, ACLARA METER TRANSMITTING UNITS FOR THE UTILITIES DIVISION; AND ENTER INTO CONTRACT (Sanders)

4. First Reading- RESOLUTION NO. 2016-49

USBR 40 BICYCLE ROUTE RESOLUTION (Ulbright)

VIII. EXECUTIVE SESSION

To discuss operations, pursuant to WCO 8.06 €(3), at the Wooster Waste Water Treatment Plant.

IX. MISCELLANEOUS

X. ADJOURNMENT

WOOSTER CITY COUNCIL MINUTES
August 15, 2016

I. ROLL CALL & ORDERING OF AGENDA

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. in council chambers. All members of City Council were present. City Administration present: Mayor Bob Breneman, Finance Director Andrei Dordea, Director of Administration Joel Montgomery, Law Directors Richard Benson and Linda Applebaum, Kevin Givins, Roger Kobilarcsik, and Chief Matt Fisher.

II. APPROVAL OF MINUTES

Councilman Silvestri moved to approve the minutes of the July 5, 2016 meeting, seconded by Councilwoman Knapic. Councilman Ansel moved to approve the minutes of the July 7, 2016 special meeting, seconded by Councilman Myers. Councilman Myers moved to approve the minutes of the July 8, 2016 special meeting, seconded by Councilman Silvestri. By voice vote all motions passed unanimously.

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

Mayor Breneman shared that the roundabout opened. The City was awarded CDBG funds to fix stoplight issues downtown. The Ohio Department of Transportation sent a letter concerning a proposed bicycle network. They recommended the city adopt legislation for the proposed route by September 16, 2016. The state would fund the cost. The tree house at Christmas Run Park had been delivered. It has been a great addition to the park. Dick Benson's retirement open house was held earlier in the afternoon and was a huge success. The City celebrates his 26 years of contribution.

Mr. Ulbright recommended an infrastructure meeting for September 6, 2016.

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC [none]

V. COMMITTEE REPORTS; PUBLIC HEARINGS [none]

VI. OLD BUSINESS

1. Third Reading- RESOLUTION NO. 2016-40

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH OGM ADVISORS FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DOWNTOWN STREETScape (Ulbright)

Andrew Domini from OHM Advisors gave a presentation to the Council concerning the downtown streetscape project and its history. The project was discussed at length. Councilman Ulbright moved to once again table the item until the next regularly scheduled council meeting.

VII. NEW BUSINESS

1. First Reading- ORDINANCE NO. 2016-20

AN ORDINANCE APPROPRIATING FUNDS FROM THE GENERAL FUND TO THE FIRE DIVISION FOR THE PURCHASE AND INSTALLATION OF 700-800 MHZ PORTABLE AND MOBILE RADIOS (Cavin)

The Police Department has an opportunity to purchase deeply discounted, slightly used or new radios appropriated and used during the RNC.

Councilman Cavin moved to suspend the rules and place on third and final reading, seconded by Councilwoman Knapic. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes). Councilman Cavin moved, seconded by

Councilman Ansel moved to suspend the rules and place on third and final reading, seconded by Councilman Myers. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes). Councilman Ansel moved, seconded by Councilwoman Knapic, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

5. First Reading- RESOLUTION NO. 2016-43
A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (Ansel)

Councilman Ansel moved to suspend the rules and place on third and final reading, seconded by Councilman Myers. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes). Councilman Ansel moved, seconded by Councilwoman Knapic, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

6. First Reading- RESOLUTION NO. 2016-44
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE VEHICLES AND/OR EQUIPMENT IN ACCORDANCE WITH THE CAPITAL PLAN FOR 2016; AND DECLARING AN EMERGENCY (Ulbright)

Authorization is requested purchase a budget item, a Ford F-550 Truck Chassis to be utilized for the maintenance of over 6700 traffic signs throughout the City.

Councilman Ulbright moved, seconded by Councilman Myers, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

7. First Reading- RESOLUTION NO. 2016-45
A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO ISSUE PAYMENT FOR SERVICES RENDERED WITH VARIOUS VENDORS; AND DECLARING AN EMERGENCY (Ansel)

Councilman Ansel moved to suspend the rules and place on third and final reading, seconded by Councilwoman Knapic. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes). Councilman Ansel moved, seconded by Councilman Myers, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

VIII. EXECUTIVE SESSION

To discuss operations, pursuant to WCO 8.06 (e) (3), at the Wooster Waste Water Treatment Plant

Councilman Ulbright moved to enter executive session, seconded by Councilman Sanders. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

Councilman Ansel moved to return from executive session, seconded by Councilman Silvestri. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

IX. MISCELLANEOUS

Councilman Silvestri thanked Aaron Domini from OHM for his presentation. He is looking forward to supporting the legislation at the next meeting to move the project forward. He also thanked the Mayor for sharing the ODOT letter so quickly concerning the proposed bike path.

X. ADJOURNMENT

Councilman Ulbright moved to adjourn, seconded by Councilman Myers. By voice vote the motion passed unanimously.

Michael G. Buytendyk
President of Council

Christa Sturgeon
Clerk of Council



August 8, 2016

Wooster City Council
City of Wooster
Municipal Building
538 North Market Street
Wooster, OH 44691

RE: The Ohio State University Capital Projects, Senate Bill 310

Wooster City Council:

Pursuant to Section 3345.12.1 of the Ohio Revised Code, this letter is to notify you that Senate Bill 310 contains an appropriation to The Ohio State University for capital improvement projects to the OARDC and ATI campuses. The Board of Trustees at The Ohio State University intends to proceed with these projects. The projects are described on the attached list.

In accordance with Section 3345.12.1, the Wooster City Council has 60 days from the receipt of this notice to forward to the University any comments or objections you may have regarding these projects. Comments should be directed to:

Jay Kasey, Senior Vice President
Administration and Planning
The Ohio State University
101 Bricker Hall
190 North Oval Mall
Columbus, OH 43210

Should you not have any comments regarding these projects we would appreciate a reply to that effect so that we may proceed with the projects as soon as practicable.

It is our intent that these projects will aid significantly in carrying out the University's educational mission and our hope is that it will also be a positive contribution to the surrounding community.

Sincerely yours,

Jay Kasey
Senior Vice President

CC: Keith Myers
Lynn Readey
Teresa Yu
Respective Regional, ATI, and/or OARDC staff

Attachment: OARDC and ATI Campus Projects

**The Ohio State University SB 310 FYs 2017-2018 Capital Appropriation Bill
Wayne County, Ohio**

Agency/Institution	Fund	ALI	ALI/Project Description	FY 2017-18 Appropriation	County
Ohio State University	7034	C315DX	Thorne Hall - Wooster	\$ 5,000,000	Wayne
Ohio State University	7034	C315FT	Bidwell/OSU Cattle Processing Facility	\$ 500,000	Wayne

ORC Section 3345.121

Not later than the ninetieth day after the effective date of an initial appropriation by the general assembly for the construction or renovation of an educational facility that exceeds one hundred thousand dollars, the board of trustees of the institution receiving the appropriation shall, by certified mail, return receipt requested, submit to the legislative authority of each political subdivision within which the institution is located or to which it is contiguous, a written notice of the board's intention to proceed with such construction or renovation. This notice shall include a description of the construction or renovation, the estimated date for opening bids therefor, and the estimated date of the completion of the construction or renovation.

Not later than the sixtieth day after it receives the notice, the legislative authority may, by certified mail, return receipt requested, forward its comments or objections on the proposed construction or renovation to the board, which shall include, but need not be limited to, a description of any capital facilities it determines the political subdivision will be required to make as a direct or indirect consequence of the construction or renovation and the estimated costs of such capital facilities. The board shall not advertise for bids for the construction or renovation until it has received comments or objections from the legislative authority or until sixty days have elapsed since the legislative authority received the notice, whichever is earlier. The board shall maintain as part of its permanent records, any comments or objections received from the legislative authority and any action taken by the board with respect to such comments or objections.

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

34695220005 <small>PERMIT NUMBER</small>		NEW <small>TYPE</small>	H2 WINE MERCHANTS WOOSTER LLC H2 HUTH & HARRIS WINE MERCHANTS 211 S MARKET STREET WOOSTER OH 44691	
ISSUE DATE				
08 12 2016 <small>FILING DATE</small>				
D5L <small>PERMIT CLASSES</small>				
85 <small>TAX DISTRICT</small>	165 <small>PERMIT CLASS</small>	B <small>PERMIT CLASS</small>	B27666 <small>RECEIPT NO.</small>	

FROM 08/17/2016

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT	PERMIT CLASS	RECEIPT NO.



MAILED 08/17/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN. 09/19/2016

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **B NEW 3469522-0005**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF WOOSTER CITY COUNCIL
538 N MARKET ST
PO BOX 1128
WOOSTER OHIO 44691

34695220005 PERMIT NBR
H2 WINE MERCHANTS WOOSTER LLC
H2 HUTH & HARRIS WINE MERCHANTS
211 S MARKET STREET
WOOSTER OH 44691

WHITNEY E HARRIS

08/15/2016 ACTIVE

PRESIDENT

MNMB5%V5%M

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested September 6, 2016
Project Name Spink Street and Gasche Street Sewer Separation Project-OPWC Participation	Approved for Agenda
Estimated Total Cost \$913,000 If approved, the Ohio Public Works Commission would fund \$365,200 of project costs with grant funds, the remaining costs will be from the Storm Sewer (\$421,806) and Sanitary Sewer Funds (\$125,994).	
Is Full Amount Budgeted <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If No, How Is The Purchase To Be Funded? This project is scheduled for 2017. The City's portion of the project will be budgeted in FY 2017.	
Description Of Purchase This is a request to authorize application for and acceptance of \$365,200 in grant money from the Ohio Public Works Commission for sewer separation in the south Spink Street, Gasche Street and Nold Avenue area. This project would install over 3,400 linear feet of storm sewer, 26 catch basins and 15 storm manholes.	
Justification / Benefits This funding will cover 40% of the project costs with grant money. This project is the last sewer separation project as outlined in the Master Plan for Sewer Separation. This project is required in order to reduce combined sewer overflows and help eliminate sewer backups.	
Will This Project Effect the City's Operating Costs This project should have little or no affect on the City's operating costs.	
What Alternatives Exist and What Are The Implications of The Alternatives Do nothing, and fail to comply with EPA's mandate to eliminate CSO's. We could postpone the project, which will push other projects further into the future, will cost more as construction costs increase, and have no guarantee of future funding. We could proceed with this project using other interest accruing financing methods.	
Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Explain The Circumstances OPWC is the only agency offering funding for this type of project at this time.	
Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Note Reasons The OPWC funding application is due September 22, 2016 and passage and inclusion of this legislation is part of the application.	
Division Manager Roger Kobilarcsik	Date August 25, 2016

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division Utilities

Project Name Insurance Proceeds/Boiler Replacement

Requested Meeting Date 9/6/2016

Approved for Agenda

Full Amount is Budgeted

If not, how is purchase to be funded?

Proceeds from an insurance claim.

Description of Purchase

During a flood from a leaking tank, the boiler in the basement of switchgear building at the Water Resource Recovery Facility (WRRF) was totally submerged. The equipment was found to be irreparable and a claim was filed with the City's insurance provider. In accordance of Section 161.02 of the Codified Ordinance, any insurance proceeds over \$15,000 must be presented to council for formal acceptance and appropriation. The appropriated funds will be used to replace the damaged equipment and attached systems.

Justifications / Benefits

The boiler is the secondary heat source for the WRRF's anaerobic digesters. If the cogeneration system fails or is offline for preventative maintenance, there is currently no backup heat source to maintain the proper digester temperatures.

How will this project effect the City's operating budget?

What alternatives exist, and what are the implications of the alternatives?

Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances

Requesting suspension of the rules?

If Yes, explain reasons.

The anaerobic system is vulnerable until a redundant heat source is replaced to ensure adequate treatment. Longer delays will increase the likelihood that the system experiences heat loss.

Division Manager

Kevin P Givins

Date

8/29/2016

743514-0556

Check Number: 49177

Ohio Plan Risk Management Inc.

Payee: City of Wooster

Check Date: 07/14/2016

Amount: \$109,931.00

Member Name: City of Wooster - Wayne County

Policy Number: 10000438PKGOHP1

Claim Number: 10000438-C81

Description: Replace boiler less \$10,000 d/d

Date of Loss: 2015-10-23

Adjuster: Mike Stueve
(513) 354-1641

Agent:

TaxID Number:

HAS Claims Service • P.O. Box 2083 • Toledo, Ohio 43603-2083

THIS DOCUMENT IS PROTECTED BY INVISIBLE FIBERS AND CHEMICALLY REACTIVE PAPER. HOLD TO LIGHT TO VERIFY A TRUE WATERMARK.

HAS CLAIMS SERVICE
P.O. Box 2083 • Toledo, Ohio 43603-2083

WATERFORD BANK, N.A.
56-1585/412

49177

Member Name: City of Wooster - Wayne County

Claim Number: 10000438-C81

Description: Replace boiler less \$10,000 d/d

Date of Loss: 2015-10-23

*****One hundred nine thousand nine hundred thirty one dollars and zero cents*****

DATE

AMOUNT

07/14/2016

\$109,931.00

VOID AFTER 90 DAYS

Chauvin G. Malley MP

SECOND SIGNATURE REQUIRED IF OVER \$2500.00

City of Wooster
Attn: Richard Benson
538 N. Market St.
Wooster, OH 44691

ADDITIONAL SECURITY FEATURES. DETAILS ON BACK.

⑈49177⑈ ⑆041215854⑆ 1002856⑈

RESOLUTION NO. 2016-48

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE ITEMS OF SPECIALIZED TECHNOLOGY, ACLARA METER TRANSMITTING UNITS FOR THE UTILITIES DIVISION; AND ENTER INTO CONTRACT

WHEREAS, the City plans to implement a transmitter replacement plan for the automated meter reading system (AMR), where the City will replace approximately 650 transmitting units per year over a 15 year period;

WHEREAS, the Director of Administration has recommended the purchase of Aclara transmitting units, items of specialized technology for the Utilities Division, for the AMR system; and the cost of this purchase is included in the operating budget;

WHEREAS, by entering into a five (5) year contract with Aclara for the purchase of 3,300 transmitting units, the City will realize a 12% cost reduction and lock in the price for the term of the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Administration is authorized to make a purchase of specialized technology without competitive bidding, the acquisition 3,300 Aclara meter transmitting units.

SECTION 2. That the Director of Administration is authorized to enter into a five (5) year contract with Aclara for the purchase of 3,300 transmitting units.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____, 2016 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2016
Mayor

Introduced by: Craig Sanders

**Request for Agenda Item
Non-Capital**

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

Wooster City Services utilizes an automated meter reading system (AMR) which transmits usage data via radio frequency for use in the billing process. A staged replacement has been planned to reduce the possibility of system failure and spreading the task of transmitter replacement over 15 years. During that time period, City personnel will be replacing approximately 650 transmitting units per year. By replacing the units over 15 years, this project can be accomplished as a normally budgeted item without adding additional staff.

We request authorization to enter into a 5 year contract with Aclara for the purchase of 3,300 transmitting units. By entering into a long term contract, the City will realize a 12% cost reduction and lock the price for the term of the contract. This is a budgeted expense.

Is there a need for rules suspension or time limitation when this must be passed?

Yes, the City's current supply of units is low and the lead time for transmitters is in excess of 30 days.

Manager Requesting

Date

Approved for Agenda

USBR 40 Bicycle Route Resolution

WHEREAS, bicycle tourism is a growing industry in North America, contributing \$133 billion a year to the economies of communities that provide facilities for such tourists; and

WHEREAS, the American Association of State Highway and Transportation Officials (AASHTO) has designated a west-east corridor crossing northern Ohio to be developed as United States Bike Route 40 (USBR 40), and

WHEREAS, the Ohio Department of Transportation (ODOT) has designated a west-east corridor crossing northern Ohio to connect the US Bicycle Routes and communities as United States Bike Route 40 (USBR 40), and

WHEREAS, the Ohio Department of Transportation (ODOT) has designated a series of corridors crossing Ohio to be developed as various US Bicycle Routes.

WHEREAS, the Ohio Department of Transportation is supportive of AASHTO designated bicycle routes through Ohio, subject to ongoing collaboration with affected jurisdictions to inventory, analyze, and designate specific facilities the routes will traverse, and

WHEREAS, the City of Wooster and the Adventure Cycling Association, with the cooperation of the Ohio Department of Transportation and other stakeholders, have proposed a specific route to be designated as USBR 40, a map of which is herein incorporated into this resolution by reference, and

WHEREAS, we have investigated the proposed route and found it to be a suitable route, and desire that the route be designated so that it can be mapped and signed, thereby promoting bicycle tourism in our area,

WHEREAS, we acknowledge the route may change over time because new facilities are being constructed that are more suitable for bicyclists,

THEREFORE BE IT RESOLVED that the City of Wooster hereby expresses its approval and support for the development of USBR 40, and requests that the appropriate officials see to it that the route is officially designated by AASHTO and the Ohio Department of Transportation. Once the Route is approved, there may be efforts to publicize the route via internet maps, incorporating the Route on local maps, etc. Tourism agencies may be involved in these efforts.

Attest: _____, Date _____
Clerk, City of Wooster Mayor, City of Wooster

1st reading _____
2nd reading _____, Date _____
3rd reading _____ President of Council, City of Wooster

Vote: _____

Introduced by: Jon Ulbright



OHIO DEPARTMENT OF TRANSPORTATION

DISTRICT 3 • 906 CLARK AVE • ASHLAND, OHIO 44805 • (800) 276-4188
JOHN R. KASICH, GOVERNOR • JERRY WRAY, DIRECTOR • HOWARD P. HUEBNER, DISTRICT DEPUTY DIRECTOR

August 11, 2016

Re: Proposed National and Statewide Bicycle Route Network

Dear Mayor Breneman:

A recommendation from the Ohio Department of Transportation's long range plan, Access Ohio 2040, is to coordinate efforts with local jurisdictions to designate Ohio's first U.S. and State Bike Route network. This network will be similar to the interstate and state route system of highways. ODOT intends to have 5 U.S. bike routes and 18 state bike routes, and one or more of these proposed routes are planned to follow roadways or trails that are under your jurisdiction.

Please note the following items about this proposed bike route network. The routes:

- Are intended for use by long distance, experienced commuters
- Generally will connect communities or points of interest
- Are a combination of trails and on-road facilities
- Will use facilities that are available today
- **Are not** a recreational route
- **Are not** a construction project
- **Are not** a wish list for future roadway or trail improvements

Included with this letter are two maps, one showing the proposed bike routes in your general area, and one showing the proposed bike routes under your jurisdiction. I have coordinated these proposed routes with planning organizations, park boards and committees, some elected officials and bicycle advocates in area communities. In addition, I have driven each route (in a car) to ensure the routes are appropriate for their intent. If you desire to modify the proposed routes, please let me know.

ODOT's intent is to complete the designation of these routes during the fall of 2016. Once designated, ODOT will identify the routes on our website and will eventually place signs along the routes, at no cost to your agency. After the initial installation, any maintenance of the signs will fall under the responsibility of your jurisdiction.

I am asking that your agency please consider for enactment the attached resolution. ODOT must have your agency's approval of this resolution before we can complete the designation. I am available to answer any questions that you may have and can be reached at 419-207-7179 or Adam.Mellen@dot.ohio.gov. Please contact me or send me a copy of the approved legislation by **September 16, 2016**.

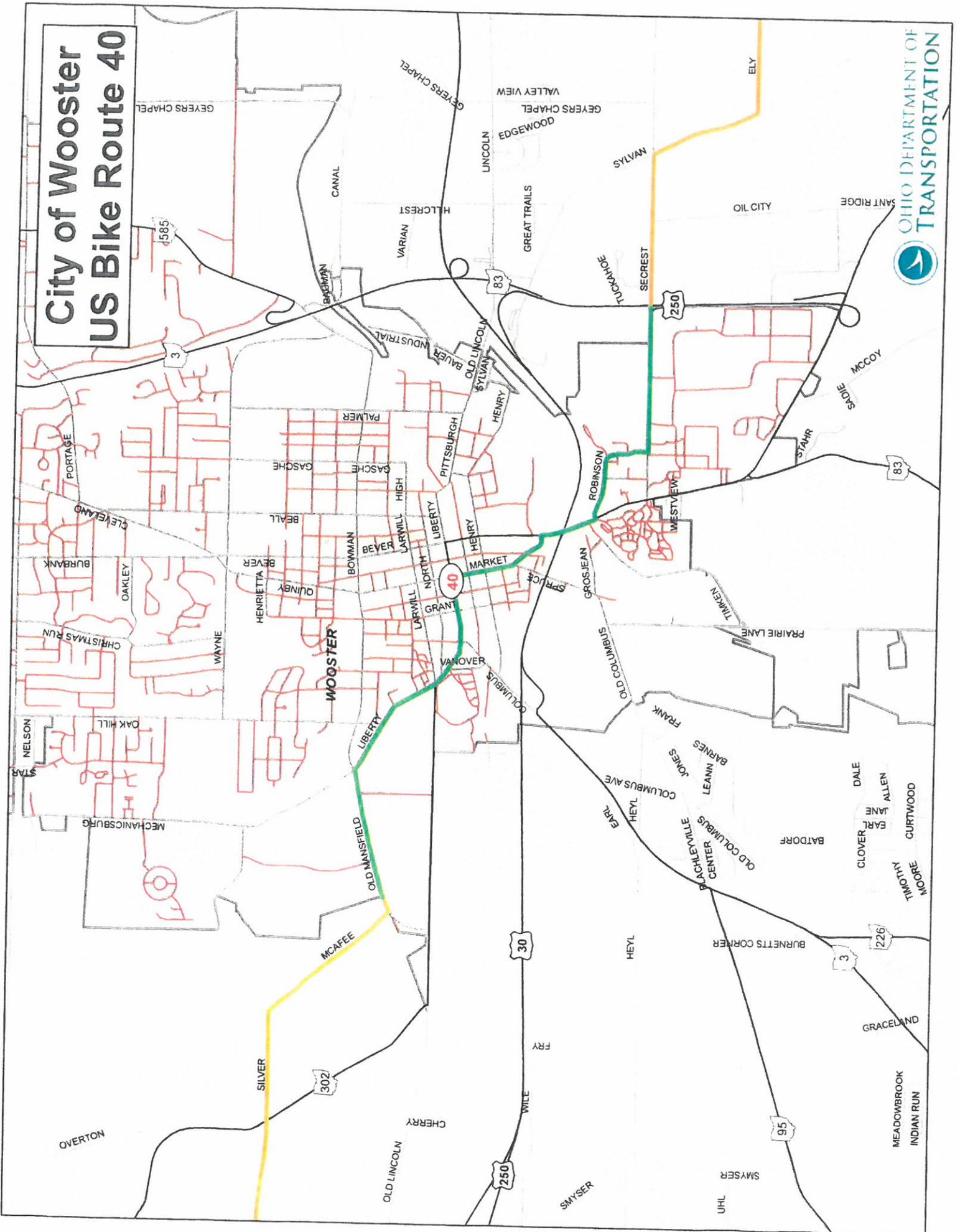
Respectfully,

Adam C. Mellen
District 3 Bike/Ped Coordinator

Enclosures

Xc: file

City of Wooster US Bike Route 40



Wayne County US Bike Route 40

