

CITY COUNCIL MINUTES
September 17, 2012

I. ROLL CALL & ORDERING OF AGENDA

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. in council chambers by asking everyone to rise and join in the Pledge of Allegiance. The following members were present: Jon Ansel, Mark Cavin, Barbara Knapic, Craig Sanders, David Silvestri, Jeff Steiner and Jon Ulbright.

Mr. Buytendyk noted there would be an executive session after Old Business.

II. APPROVAL OF MINUTES

Mr. Steiner moved, seconded by Mr. Mr. Cavin, to approve the August 20, 2012 meeting minutes. Upon voice vote, motion carried unanimously.

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

Mayor Breneman updated council on various activities in the city: 1) Four community informational meetings will be held in each ward, on the first four Tuesdays in October, from 7:00-8:30 p.m., to discuss the current fiscal condition of the city and the necessity to either raise new revenues or cut city services. The meetings are scheduled for:

- October 2ND @ Wooster Community Center Community Room
- October 9TH @ Wooster Community Hospital Auditorium
- October 16TH @ Edgewood Middle School Cafeteria
- October 23RD @ Parkview Elementary School Cafeteria

2) Mayor Breneman announced the appointment of Joel Montgomery as Director of Administration. Mr. Montgomery most recently served as the Public Works Administrator during the vacancy of the Director of Administration position, splitting duties with Justin Starlin who served as the Community Service and Development Administrator. With this appointment, Mr. Starlin will return to his role as the Economic Development Administrator, and Mayor Breneman extended his sincere thanks to Mr. Starlin for his service to the organization.

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

Buehler Food Markets, Inc., DBA Buehlers Milltown, 3540 Burbank Road, applied for a new D2 liquor permit with the Ohio Department of Liquor Control. Ms. Knapic moved, seconded by Mr. Ulbright, not to request a hearing on the issuance of the liquor permit. Motion carried 6-0, with Mr. Cavin abstaining from the vote.

Capt. Rhodes Walter, representing the Wooster Fire Division and Wooster Firefighters Association Local 764, invited council members and city administration to participate in a one-day Fire Ops 101 program on September 20, 2012 at the WFD training facility, 3333 Burbank Road. This exercise will allow others to experience first hand the environment in which firefighters work on a daily basis. Capt. Walter addressed council regarding the pivotal point the city is at regarding asking the citizens to vote on an income tax increase which will affect the future services the city can provide. Listed as a proposed change in those services is a significant reduction of staffing within the fire division. The firefighters would like public officials to understand and support the number of firefighters and EMS personnel the division believes is adequate to assure citizens of Wooster a safe, efficient, and effective operation on the scene of a fire or medical emergency. Capt. Walters said a second Fire Ops program is planned for in the spring.

V. COMMITTEE REPORTS; PUBLIC HEARINGS (none)

VI. OLD BUSINESS (none)

VII. EXECUTIVE SESSION

Mr. Ansel moved, seconded by Mr. Ulbright, to go into executive session to discuss litigation issues surrounding the Water Treatment Plant. Motion carried unanimously. 7:50 p.m.

Ms. Knapic moved, seconded by Mr. Steiner, to reconvene from executive session. Motion to adopt carried unanimously. 8:50 p.m.

VIII. NEW BUSINESS

1. First Reading - RESOLUTION NO. 2012-87 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF A PORTION OF THE BURBANK ROAD SANITARY SEWER LINE (Sanders)

Mr. Sanders explained this request is to enter into a contract for the sewer line replacement on Burbank Road from Cleveland Road to Elm Drive, and a new storm sewer in the same area, in anticipation of road resurfacing in 2013. There are currently two parallel old clay pipe sewers with significant deterioration, cracks and infiltration. The road also has only two catch basins for over half a mile of roadway. These utilities need to be improved prior to the resurfacing. Total estimated cost of the project is \$730,000 with \$460,000 budgeted from the Sanitary Sewer Fund and \$250,000 out of the Storm Sewer Fund. Mr. Montgomery said the amount originally budgeted for the project was \$710,000, however the current estimate is \$730,000. He anticipates receiving bids below the estimated amount, but if necessary, miscellaneous money is budgeted in the Sanitary Sewer Fund which can be used.

Mr. Sanders moved, seconded by Mr. Silvestri, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

2. First Reading - RESOLUTION NO. 2012-88 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE CONSTRUCTION OF SEPARATE SANITARY AND STORM SEWERS IN THE SOUTH MARKET/SPRUCE STREETS AREA, AND DECLARING AN EMERGENCY (Sanders)

Mr. Sanders said this request is to begin the bidding process for the storm sewer separation project in the South Market and Spruce Street areas. The project would install over 1400 feet of storm sewer and 20 catch basins, and separate storm sewer connections into the sanitary sewer. Estimated total cost of the project is \$370,000, with \$265,000 funded from the Ohio Public Works Commission grant, \$75,000 Storm Sewer Fund and \$30,000 Sanitary Sewer Fund. This is the next sewer separation project on the city's ten year infrastructure plan and is required in order to reduce combined sewer overflows and help eliminate sewer back-ups. Mr. Montgomery said Spink Street will be the next and last sewer separation project on the city's master plan for sewer separation.

Mr. Sanders moved, seconded by Mr. Ulbright, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

3. First Reading - RESOLUTION NO. 2012-89 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF THE WATER LINE SERVING THE SPRING STREET AREA (Sanders)

Mr. Sanders indicated this request is to authorize and award a contract for the replacement of the waterline in the Spring Street area. The project involves replacing a 12" and 16" waterline connected to the Spring/Buckeye booster station, which is the main feed for the intermediate zone for the city's water system, serving over 9500 households and businesses. Estimated total cost of the project is \$522,500 of which \$300,000 will be funded with Ohio Public

Works Commission grant funds and \$222,500 from the Water Fund. Mr. Sanders said this project is the next water system priority on the city's ten year infrastructure plan. Mr. Montgomery further explained the range of the project area.

Mr. Sanders moved, seconded by Mr. Steiner, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

4. First Reading - RESOLUTION NO. 2012-90 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH BURGESS & NIPLE OF PAINESVILLE, OHIO FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DEVELOPMENT OF A TRAFFIC STUDY FOR THE STATE ROUTE 83 CORRIDOR, BETWEEN FRIENDSVILLE AND SMITHVILLE WESTERN ROADS (Sanders)

Mr. Sanders said this request is to provide engineering services for a traffic study in the northern commercial area which will include traffic counts, intersection analysis for signal timing and coordination, pedestrian access analysis, and design proposals for the entire north SR83 corridor between Friendsville Road and Smithville Western Road. Mr. Sanders said this corridor experiences significant congestion, difficult pedestrian access and crossing, inadequate corridor intersection sequencing, and there is a potential for additional signals at Smithville Western and the Milltown shopping center drive intersection. The contractor has been prequalified by ODOT. Estimated total cost is \$26,250, budgeted from the Street, Construction, Maintenance and Repair Fund. This project has been budgeted for a couple years but according to Mr. Montgomery is just now moving forward as pedestrian complaints have continued to mount over the years and ODOT has targeted the Smithville Western and SR83 intersection due to the number of accidents there. In order to coordinate all the intersections and crosswalks, the entire corridor will need to be done. Mr. Montgomery said it would be a big endeavor for the project to be handled in-house and the cost of the required software would probably exceed the cost to contract it out. He further answered council's questions regarding the project.

Mr. Sanders moved, seconded by Mr. Ansel, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

5. First Reading - RESOLUTION NO. 2012-91 AUTHORIZING THE MAYOR TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE RESURFACING OF PORTIONS OF UNIVERSITY STREET AND WAYNE AVENUE (Ulbright)

Mr. Ulbright said the total estimated cost to resurface and repair the pavement on University Street from Gasche to Palmer, and on Wayne Avenue from Bever to Palmer, is \$180,000, which is budgeted from the Street, Construction, Maintenance and Repair Fund. These two streets are at the top of the street resurfacing list based on pavement condition rating, usage and traffic.

Mr. Ulbright moved, seconded by Ms. Knapic, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

6. First Reading - RESOLUTION NO. 2012-92 AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION FOR FINANCIAL ASSISTANCE FOR IMPROVEMENTS TO THE WASTEWATER TREATMENT PLANT; TO ACCEPT AND APPLY SUCH FUNDS, IF AWARDED; AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH, AND DECLARING AN EMERGENCY (Sanders)

Mr. Sanders said this is to authorize applying and accepting \$500,000 in grant money from the Ohio Public Works Commission for improvements to the Waste Water Treatment Plant as outlined in the URS plant evaluation and biosolids alternative analysis. The grant funding would cover approximately 7% of the total project cost (\$7,350,000). This project is required to maintain compliance with the city's NPDES permit. Mr. Montgomery said other funding may be available, but this is the maximum amount of money that can be applied for from this grant.

Mr. Sanders moved, seconded by Mr. Ulbright, to suspend the rules and place on third and final reading. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

Mr. Sanders moved, seconded by Mr. Silvestri, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

IX. MISCELLANEOUS

Mr. Ulbright questioned if city council would be briefed on the tax abatement renewals that the Wooster TIRC recently approved. Mr. Dordea confirmed that city council will be receiving the formal recommendations from the Wooster and Wayne County TIRC in the upcoming months. Mr. Ulbright complimented Capt. Walter on his presentation earlier in the meeting and is looking forward to the fire department's demonstration on October 20th. Lastly, Mr. Ulbright congratulated Joel Montgomery on his appointment to Director of Administration and feels the mayor made a tremendous choice.

Mr. Ansel too congratulated Mr. Montgomery on his well deserved promotion.

Mr. Silvestri echoed congratulations to Mr. Montgomery and wished him all the best in his new role. Mr. Silvestri was glad to hear of the Fire Ops 101 program, but will not be able to attend the October 20th demonstration, but hopes to attend the second session.

Ms. Knapic congratulated Joel Montgomery on his new position and also thanked Justin Starlin for all the hard work he did in the interim and was pleased to know he will continue with economic development, as he very valuable to the city as well. Ms. Knapic said she too is looking forward to the October 20th Fire Ops 101 demonstration.

Mr. Cavin congratulated Mr. Montgomery who he said is a professional in every sense of the word. Mr. Cavin is looking forward to October 20th to learn more about the function of the fire division.

Mr. Buytendyk agreed appointing Joel Montgomery as Director of Administration was a good choice and congratulated him.

X. ADJOURNMENT

Mr. Ulbright moved, seconded by Ms. Knapic to adjourn. Motion carried and meeting so adjourned at ___ p.m.

Michael G. Buytendyk
President of Council

Cheryl K. Collins
Clerk of Council