

CITY COUNCIL AGENDA

October 17, 2011

7:30 p.m.

The meeting will be held at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

VI. OLD BUSINESS

VII. NEW BUSINESS

1. First Reading - ORDINANCE NO. 2011-26 AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH REPRESENTATIVES OF THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION REGARDING WAGES, BENEFITS AND TERMS AND CONDITIONS OF EMPLOYMENT, AND DECLARING AN EMERGENCY (Steiner)
2. First Reading - ORDINANCE NO. 2011-27 AMENDING CHAPTER 923, SEWERAGE, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO TO IMPROVE THE MECHANISM FOR ENFORCEMENT OF SANITARY SEWER CONNECTIONS WITHIN AREAS SERVED BY COOPERATIVE AGREEMENTS (Buytendyk)
3. First Reading - ORDINANCE NO. 2011-28 AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SEAMAN CORPORATION FOR TAX ABATEMENT, AND DECLARING AN EMERGENCY (Ansel)
4. First Reading - RESOLUTION NO. 2011-82 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A CONTRACT WITH STAFFING PARTNERS OF WOOSTER, OHIO FOR SEASONAL TEMPORARY SERVICES, AND DECLARING AN EMERGENCY (Ansel)
5. First Reading - RESOLUTION NO. 2011-83 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ISSUE PAYMENT TO WHITAKER MYERS INSURANCE GROUP FOR RENEWAL OF THE CITY'S MEMBERSHIP IN THE OHIO PLAN FOR PROPERTY AND GENERAL LIABILITY INSURANCE, AND DECLARING AN EMERGENCY (Ansel)
6. First Reading - RESOLUTION NO. 2011-84 AUTHORIZING THE CITY OF WOOSTER TO FILE AN APPLICATION TO THE STATE OF OHIO DEPARTMENT OF DEVELOPMENT TO SUPPORT AN APPLICATION FOR ASSISTANCE UNDER THE OHIO JOB READY SITES PROGRAM (Ansel)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

ORDINANCE NO. 2011-27

AN ORDINANCE AMENDING CHAPTER 923, SEWERAGE,
OF THE CODIFIED ORDINANCES OF THE CITY OF
WOOSTER, OHIO TO IMPROVE THE MECHANISM FOR
ENFORCEMENT OF SANITARY SEWER CONNECTIONS
WITHIN AREAS SERVED BY COOPERATIVE
AGREEMENTS

WHEREAS, it is necessary to amend Chapter 923, Sewerage, in order to improve the mechanism for the enforcement of sanitary sewer connections within areas outside the corporation limits, but that are served by the City pursuant to cooperative agreements with other local governmental entities.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Chapter 923, Sewerage, of the Codified Ordinance of the city of Wooster, Ohio be amended at Section 923.02, USE OF PUBLIC SEWERS REQUIRED, to read as follows:

923.02 USE OF PUBLIC SEWERS REQUIRED.

(a) [No change]

(b) [No change]

(c) [No change]

(d) The owner of any house, building or property used for human occupancy, employment, recreation or other purposes situated *either* within the City *or outside the corporation limits of the City and within a designated sewer district or otherwise subject to a cooperative agreement with Wayne County or an adjoining township for the provision of sanitary sewerage services by the City*, and abutting on any street, alley or right of way in which there is now located or may in the future be located a public sanitary or combined sewer of the City, is hereby required at his expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this chapter, within ninety days after date of official notice to do so provided that such public sewer is within 100 feet of the property line.

(e) [No change]

(f) [No change]

(g) [No change]

(h) [No change]

**Request for Agenda Item
Non-Capital**

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

Refer to attached documentation for specific details related to the Seaman Corporation's 50% 10 year Enterprise Zone Tax Incentive Request.

Please feel free to phone me if you have any questions or need additional information.

Best regards,

Justin Starlin

330-465-4700

Is there a need for rules suspension or time limitation when this must be passed?

Yes – Approval by council during the October 17th meeting will confirm the Wooster community's strong support of this competitive proposed project.

Manager Requesting

Date

Approved for Agenda

**Request for Agenda Item
Non-Capital**

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

With the reduction of PPM staff due to the reorganization of 2010 our staffing levels are insufficient to provide an effective and efficient process for picking up leaves. With the addition of private streets to the leaf schedule our current staff would not be able to provide the efficient service of picking up leaves in a timely manner. We are requesting the approval to secure the possibility of hiring 9 to 12 temporary staff personnel from Staffing Partners for the six week period of leaf pick-up. The additional temporary staffing would allow us to use full time staff on other projects during leaf pick-up and the ability to increase our staff for leaf pick-up during heavy leaf fall.

Is there a need for rules suspension or time limitation when this must be passed?

Suspension of the rules is requested. October 31st is the tentative date to start leaf pick-up.

Manager Requesting

Date

Approved for Agenda

RESOLUTION NO. 2011-83

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ISSUE PAYMENT TO WHITAKER MYERS INSURANCE GROUP FOR RENEWAL OF THE CITY'S MEMBERSHIP IN THE OHIO PLAN FOR PROPERTY AND GENERAL LIABILITY INSURANCE, AND DECLARING AN EMERGENCY

WHEREAS, this Council, having previously authorized the city administration to contract with the Ohio Plan for property and general liability insurance services for the municipal government, it is necessary to issue payment to Whitaker Myers Insurance Group, local agent for The Ohio Plan, for such coverage for 2012, and the cost thereof is included in the budget for FY 2011.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Administration is hereby authorized to issue payment to Whitaker Myers Insurance Group for renewal of the City's membership in The Ohio Plan (providing for the City's policy of property and general liability insurance).

SECTION 2. The cost of such renewal will not exceed the amounts appropriated for this purpose in the Appropriations Budget adopted by this Council in Ordinance No. 2010-37.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that the payment of this premium is necessary to maintain coverage under the policy; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2011 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2011
Mayor

Introduced by: Jon Ansel

RESOLUTION NO. 2011-84

A RESOLUTION AUTHORIZING THE CITY OF WOOSTER TO FILE AN APPLICATION TO THE STATE OF OHIO DEPARTMENT OF DEVELOPMENT TO SUPPORT AN APPLICATION FOR ASSISTANCE UNDER THE OHIO JOB READY SITES PROGRAM.

WHEREAS, the State of Ohio Department of Development provides financial assistance to local governments for the purpose of speculative sites for future economic development opportunities; and

WHEREAS, the City of Wooster desires to participate by receiving financial assistance under the Ohio Job Ready Sites Program for the Ohio Agricultural Research and Development Center's BiOhio Research and Development Park; and

WHEREAS, the City of Wooster has the authority to apply for financial assistance and to administer the amounts received from the State of Ohio Department of Development through its Ohio Job Ready Sites Program; and

WHEREAS, the City of Wooster must direct and authorize the Site Improvement Project Manager to act in connection with the application and to provide such additional information as may be required.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Wooster, Ohio, all members thereof concurring that:

SECTION 1. That the City of Wooster hereby authorizes the Mayor or his/her designee, as the official representative (the "Site Improvement Project Manager") of the City of Wooster, to file an application to participate in the State of Ohio Department of Development's Ohio Job Ready Sites Program, and provide all information and documentation required in the application for submission.

SECTION 2. That the Mayor hereby approves filing an application for financial assistance under the Ohio Job Ready Sites Program.

SECTION 3. That the City of Wooster hereby understands and agrees that participation in the program will require compliance with program guidelines and assurances.

SECTION 4. That the City of Wooster hereby commits itself to provide the required local match investment as described in the application, subject to the OARDC making a similar commitment to the City of Wooster in the amount of the local match.

SECTION 5. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

**Request for Agenda Item
Non-Capital**

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

City Administration in partnership with the Wayne Economic Development Council, BioHio Research Board and the Ohio Agricultural Research and Development Center are requesting approval from Wooster City Council to apply to the Ohio Department of Developments Job Ready Sites Program. The Ohio Job Ready Sites Program was created to bolster the State of Ohio's portfolio of commercial and industrial developable sites. Properties in this program are strategically chosen for their ability to provide optimal infrastructure capabilities and attract economy shifting investment. Funds from the Ohio Job Ready Sites Program are targeted to offset costs traditionally incurred in speculative commercial and industrial development to accelerate investment decisions and to maximize the development potential of each property.

The BioHio Research park, an economic development project on the campus of the Ohio State University's Agricultural Research and Development Center in Wooster, is an ideal project for the Job Ready Sites Program. Over the past two months, City Administration, Wayne Economic Development Council and Ohio State University have been working on the development of an application to the Job Ready Sites Program. The application requests grant funding in the amount of \$3.2 million dollars for the extension of infrastructure into the BioHio Research Park site off of Secrest Road. The City of Wooster's involvement in this process is to partner with the university in developing the application and to be the lead agency in the submission of the application. The Job Ready Sites Program requires that applications are submitted by a municipality in the State of Ohio.

The City of Wooster is not committing to financial support of the project, with all match monies coming from the Ohio State University.

Is there a need for rules suspension or time limitation when this must be passed?

Yes – Approval by council during the October 17th meeting will allow City Administration to file the application by the November 1st deadline.

Manager Requesting

Date

Approved for Agenda