

CITY COUNCIL MINUTES
May 20, 2013

I. ROLL CALL & ORDERING OF AGENDA

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. in council chambers. The following members were present: Jon Ansel, Mark Cavin, Barbara Knapic, Craig Sanders, David Silvestri, Jeff Steiner, and Jon Ulbright.

City Administration present: Mayor Bob Breneman, Director of Administration Joel Montgomery, Finance Director Andrei Dordea, and Law Director Dick Benson.

II. APPROVAL OF MINUTES

Mr. Steiner moved, seconded by Mr. Silvestri, to approve the May 6, 2013 meeting minutes. Upon voice vote, the motion carried unanimously. Mr. Ansel moved, seconded by Mr. Sanders, to approve the May 13, 2013 special meeting minutes. Upon voice vote, the motion carried unanimously.

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

Mayor Breneman addressed council and the public to say thank you for voting to pass the income tax levy that was on the May 7, 2013 ballot. Mr. Breneman noted that a letter to the editor had been submitted to the Daily Record newspaper to thank the residents of Wooster for passing the levy. Mr. Breneman also spoke briefly about the construction and road repair projects on the agenda for the evening. He said the city will place emphasis on making repairs to city infrastructure now that summer help employees are starting work for the season.

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

None.

V. COMMITTEE REPORTS; PUBLIC HEARINGS

Ms. Knapic stated that the Laws & Ordinances Committee met prior to the council meeting to discuss proposed changes to the zoning code as outlined in Ord. No. 2013-17.

VI. OLD BUSINESS

1. Second Reading – ORDINANCE NO. 2013-17 AN ORDINANCE AMENDING PART ELEVEN, PLANNING AND ZONING CODE, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, BY THE ADOPTION OF VARIOUS TEXT AMENDMENTS TO TITLES ONE, THREE AND FIVE OF THE CODE. (Knapic)

Ms. Knapic asked council to keep this ordinance on second reading because she is expecting an amendment to be presented at the next council meeting.

VII. NEW BUSINESS

1. First Reading – ORDINANCE NO. 2013-20 AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE (Ansel)

Mr. Ansel explained that the city has received donations for improvements to Wooster Memorial Park that need to be transferred from the city's general fund to the capital fund. Mr. Ansel said that this is essentially an accounting entry that needs to be made.

Mr. Ansel moved, seconded by Mr. Cavin, to suspend the rules and place on third and final reading. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

Mr. Ansel moved, seconded by Mr. Cavin, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

2. First Reading – ORDINANCE NO. 2013-21 AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE IMPROVEMENT OF MELROSE DRIVE BETWEEN CERTAIN TERMINI BY GRADING, DRAINING, WIDENING, PAVING, RESURFACING, CONSTRUCTING CURBS, GUTTERS, SIDEWALKS AND DRIVEWAY APPROACHES, CONSTRUCTING A TURNING LANE, INSTALLING STORM SEWERS, CATCH BASINS, MANHOLES, WATER MAINS, FIRE HYDRANTS, AND TRAFFIC CONTROL SIGNS AND DEVICES, AND ACQUIRING ANY REAL ESTATE AND INTERESTS THEREIN REQUIRED THEREBY, ALL TOGETHER WITH THE NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY (Ulbright)

Mr. Ulbright noted that the City Engineer, Roger Kobilarcsik, was present and is available to answer any specific questions that council members might have about this ordinance. Mr. Ulbright recapitulated the timeline of legislation and the progress of the Melrose Drive project. Mr. Ulbright explained that this ordinance would allow the city to send the assessments to the property owners that live either on Melrose Drive itself or were determined to have a direct benefit from the work done. Mr. Ulbright also went through the funding sources used for the project, noting that actual project costs were lower than projected, which lowered the assessments for property owners. Mr. Kobilarcsik further explained that the residents receiving assessments that do not live on Melrose Drive are those that have no other access from their street and must use Melrose Drive to get to and from their homes. Mr. Kobilarcsik also added that the residents in the Wildwood allotment who were assessed during the Milltown Road project will not receive assessments for this project. Only those in the Wildwood allotment who were not assessed for the Milltown Road project will receive assessments for the Melrose Drive work.

Mr. Ulbright moved, seconded by Mr. Steiner, to suspend the rules and place on third and final reading. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

Mr. Ulbright moved, seconded by Mr. Silvestri, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

3. First Reading – RESOLUTION NO. 2013-46 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF THE WATER LINE SERVING HAMILTON AVENUE (Sanders)

Mr. Sanders sought clarification as to whether or not this resolution would require three readings. Mr. Buytendyk confirmed with Mr. Benson that it does not need three readings. Mr. Sanders stated that the water line serving Hamilton Avenue needs to be replaced and it would be best to do so prior to the resurfacing project on Oak Hill Road.

Mr. Sanders moved, seconded by Mr. Ansel, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

4. First Reading – RESOLUTION NO. 2013-47 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR RESURFACING OAK HILL ROAD (Ulbright)

Mr. Ulbright noted that the finished road will be asphalt from Liberty Street to Wayne Avenue. ODOT will pay for 80% of the cost of the project, which amounts to \$271,338.40. The city will be responsible for the remaining 20%, or \$88,661.60. Mr. Ulbright also pointed out that Oak Hill Road is a heavily traveled north-south route in the city.

Mr. Ulbright moved, seconded by Ms. Knapic, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

5. First Reading – RESOLUTION NO. 2013-48 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR RESURFACING BURBANK ROAD (Ulbright)

Mr. Ulbright noted that this paving project will also be paid for with 80% of the funds coming from ODOT (\$154,394.240) and 20% from the city (\$45,805.76.) Mr. Ulbright also noted that Burbank Road is one of the most traveled roads in Wooster and needs to be repaved after the construction that has taken place there on sewer and gas lines. Mr. Cavin asked Mr. Montgomery if the city was still on target for the scheduled completion date. Mr. Montgomery deferred the question to Mr. Kobilarcsik who replied that the underground work is done and all that is left to do is to pave the road. The project is on schedule.

Mr. Ulbright moved, seconded by Mr. Steiner, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

6. First Reading – RESOLUTION NO. 2013-49 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE AND INSTALLATION OF A TRAFFIC SIGNAL AND RELATED EQUIPMENT ON BEALL AVENUE, AT ITS INTERSECTION WITH WINTER STREET (Ulbright)

Mr. Ulbright stated that he had talked to Mr. Kobilarcsik about this traffic signal and learned the city has had a few problems with it and it is now time to replace the signal entirely with a new one using up-to-date technology. Mr. Ulbright also informed council members that the new traffic signal is a budgeted item.

Mr. Ulbright moved, seconded by Ms. Knapic, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Knapic-yes; Sanders-yes; Silvestri-yes; Steiner-yes and Ulbright-yes).

7. First Reading – RESOLUTION NO. 2013-50 A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE PAYMENT TO THE WAYNE ECONOMIC DEVELOPMENT COUNCIL FOR ECONOMIC DEVELOPMENT SERVICES (Ansel)

Mr. Ansel stated that the city receives worthwhile benefits from its support of and involvement with the Wayne Economic Development Council (WEDC). This resolution would allow the city to continue that relationship. Mr. Ansel requested that council members not vote on this measure until the next council meeting. Mr. Rod Crider is available to address council members at the next meeting and he would like to report on the activities and progress made by the efforts of the WEDC.

VIII. MISCELLANEOUS

Mr. Buytendyk reminded council members that the Wooster branch of the Cleveland Clinic Foundation is offering CPR training for council members at 5:30p.m. on Monday, June 3 and Monday, June 20, 2013 in council chambers. A meal will be provided.

IX. ADJOURNMENT

Mr. Ulbright moved, seconded by Mr. Steiner, to adjourn. Motion carried and meeting so adjourned at 8:12 p.m.

Michael G. Buytendyk
President of Council

Amy M. Hamilton
Clerk of Council