



**WOOSTER CITY COUNCIL MINUTES**  
**June 16, 2014**

**I. ROLL CALL & ORDERING OF AGENDA**

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. in council chambers. The following members were present: Mark Cavin, Barbara Knapic, Scott Myers, Craig Sanders, David Silvestri, and Jon Ulbright. Jon Ansel was absent.

Mr. Buytendyk noted that a special council meeting may be necessary on Monday, August 4, 2014 as City Administration expects a report from the fact-finder who is working with the City and the Wooster Employees' Association on the union contract.

City Administration present: Mayor Bob Breneman, Director of Administration Joel Montgomery, Finance Director Andrei Dordea, and Law Director Dick Benson.

**II. APPROVAL OF MINUTES**

Mr. Cavin moved, seconded by Mr. Silvestri, to approve the June 2, 2014 meeting minutes. Upon voice vote, the motion carried unanimously.

**III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**

Mayor Breneman introduced the newly promoted Assistant Fire Chief, Nathan Murphy. Mr. Murphy is a longtime resident of Wooster, has served on the Wooster Fire Department for over 16 years, and has a total of over 24 years firefighting experience. Mr. Murphy stated he was thankful for the opportunity and is looking forward to serving the City in his new capacity. Mr. Murphy reported on a small explosion inside a structure on Eastern Avenue earlier in the day. He added that everyone is OK, though there were some injuries to the residents of the home.

Mr. Breneman stated that he attended a luncheon held by the College of Wooster the focus of which was the Ohio Light Opera and what it brings into the community. Mr. Breneman also reported that he met with the NORC (Northeast Ohio Regional Center) Board to discuss how the EB-5 program was progressing. The Board also discussed a project, which is a hotel in the Cleveland area. This would be the first project for the NORC. Mr. Breneman said that Mayor Healy, the mayor of Canton, stopped by for a visit to discuss commonalities between the cities. Mr. Breneman added that Kids' Day activities recently took place downtown and close to 300 children participated in the Bicycle Rodeo, which was held in conjunction with Kids' Day. Mr. Breneman stated that he attended a Wayne Economic Development Council meeting in Rittman and welcomed the state Re-entry Coalition to Wooster. Mr. Breneman also stated that he attended the Wooster Area Chamber of Commerce's Small Business Awards reception. Finally, Mr. Breneman stated that he met with a representative from the Auditor of State's, Dave Yost, office to go over the recommendations had during the performance audit and to see how the city is doing. Mr. Breneman reported that the city has been able to complete much of their recommendations.

**IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**

None.

**V. COMMITTEE REPORTS; PUBLIC HEARINGS**

Public Hearing: 2015 Tax Budget

Mr. Sanders opened the public hearing on the 2015 Tax Budget. Mr. Sanders explained that the tax budget is a general financial plan for the operations of the next calendar year. Mr. Sanders stated that the budget is required to be submitted to the Wayne County Auditor's office and is used to calculate property tax rates. Audience member Mr. Greg Gehris asked if the city anticipated a property tax increase. Mr. Breneman stated that there are no intentions to ask for an increase in property taxes. Mr. Buytendyk

added that all city property taxes are within the permitted millage and said there are no anticipated millage increases. There being no more questions, Mr. Sanders closed the public hearing.

## **VI. OLD BUSINESS**

1. Second Reading – RESOLUTION NO. 2014-38 RESOLUTION PROVIDING FOR THE ANNUAL TAX BUDGET FOR 2015 (Ansel)

Mr. Sanders presented the legislation for its second reading in the absence of Mr. Ansel. Mr. Dordea explained that the 2015 tax budget is primarily based on a forecast done while the city prepares its annual appropriations budget. Any numbers that change in the meantime, where applicable, are updated for the 2015 tax budget.

## **VII. NEW BUSINESS**

1. First Reading – RESOLUTION NO. 2014-41 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE VEHICLES IN ACCORDANCE WITH THE CAPITAL PLAN FOR 2014 (Ulbright)

Mr. Ulbright stated that the PPM division is requesting permission to purchase a new single axle, two-ton dump truck for lighter duty. The unit will also be four-wheel drive so that it could be used for snow removal when needed. Mr. Ulbright said that the truck to be replaced is a 1998 one-ton, two-wheel drive dump truck with significant rust. Mr. Ulbright stated the cost of the vehicle is \$54,409, and will be purchased using the State of Ohio bid.

Mr. Ulbright moved, seconded by Mr. Cavin, to adopt. Upon roll call, motion to adopt carried unanimously (Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

2. First Reading – RESOLUTION NO. 2014-42 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF SIDEWALKS AND CURB RAMPS IN THE SOUTHEAST QUADRANT OF THE CITY OF WOOSTER (Ulbright)

Mr. Ulbright stated that this project will replace 8,050 square feet of sidewalks and is reimbursable up to \$58,200.00 through a Community Development Block Grant (CDBG). The repairs will take place along various streets in the southeast quadrant of the city. Mr. Buytendyk asked how many linear feet of sidewalk this project entails. Mr. Millea replied that it is approximately 2,050 feet. Mr. Millea stated that the project will repair sections of sidewalks that have become a problem and will, for the most part, not entail long swaths of new sections. Mr. Ulbright expressed excitement over the benefits that the affected neighborhoods will receive. Mr. Cavin also stated he was pleased and excited to see this project move forward.

Mr. Ulbright moved, seconded by Mr. Cavin, to adopt. Upon roll call, motion to adopt carried unanimously (Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

3. First Reading – RESOLUTION NO. 2014-43 A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE STATE OF OHIO DEVELOPMENT SERVICES AGENCY FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT; TO ACCEPT SUCH MONIES, IF AWARDED; TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH; AND DECLARING AN EMERGENCY (Ansel)

Mr. Myers presented this legislation in Mr. Ansel's absence. Mr. Myers stated that this legislation would permit the city to apply for grant monies from the State of Ohio. He also noted that the grant specifies the use of the funds: \$3,500 would go toward the City of Wooster's fair housing services, \$10,725 would be used to support the Viola Startzman Free Clinic, and \$60,775 would be used for 7,652 square feet of sidewalk repairs in the southwest quadrant of the city. Mr. Breneman added that city administration has used CDBG funds in the past to construct part of the Merchant's Block project, and, as promised at that time, CDBG funds are now being used in other parts of the city where the need exists in residential neighborhoods.

Mr. Myers moved, seconded by Mr. Ulbright, to suspend the rules and place on third and final reading. Upon roll call, motion carried unanimously (Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

Mr. Myers moved, seconded by Mr. Silvestri, to adopt. Upon roll call, motion to adopt carried unanimously (Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; Silvestri-yes; and Ulbright-yes).

### **VIII. MISCELLANEOUS**

Mr. Ulbright informed council that several residents had contacted him with concerns about a set of posts and chain that had been in place at the Rebecca Street/Palm House Apartments to keep through traffic out of the parking lot. Residents reported one of the posts had been knocked down during construction on the Rebecca Street/Palm House Apartments. Mr. Ulbright reported that he had spoken with Mr. Roger Kobilarcsik who stated he had contacted the contractor. The contractor has promised to replace the post and to restore the chain soon. Mr. Cavin said he had also received phone calls, and was pleased to hear the problem would be fixed.

### **IX. ADJOURNMENT**

Mr. Ulbright moved, seconded by Mr. Silvestri, to adjourn. Motion carried and meeting so adjourned at 8:12 p.m.

---

Michael G. Buytendyk  
President of Council

---

Amy M. Hamilton  
Clerk of Council