

CITY COUNCIL AGENDA

January 3, 2012

7:30 p.m.

The meeting will be held at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

1. Approval of Council Committees
2. Election of the President *pro tempore*

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

VI. OLD BUSINESS

1. Second Reading - RESOLUTION NO. 2011-102 AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH THE AUDITOR OF STATE FOR PERFORMANCE AUDITING SERVICES, AND DECLARING AN EMERGENCY (Ansel)

VII. NEW BUSINESS

1. First Reading - RESOLUTION NO. 2012-01 RESOLUTION STATING TO THE WAYNE COUNTY COMMISSIONERS, PURSUANT TO REVISED CODE SECTION 709.03, THE SERVICES WHICH THE CITY OF WOOSTER WOULD BE ABLE TO PROVIDE FOR TERRITORY LOCATED ON THE EAST SIDE OF MELROSE DRIVE, NORTH OF ITS INTERSECITON WITH PORTAGE ROAD, AND CONTIGUOUS TO THE CORPORATION LIMITS, AND DECLARING AN EMERGENCY
2. First Reading - RESOLUTION NO. 2012-02 RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT AND APPLY GRANT MONIES FROM THE DEPARTMENT OF HOMELAND SECURITY, AND DECLARING AN EMERGENCY
3. First Reading - RESOLUTION NO. 2012-03 RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR PURCHASING ROAD SALT
4. First Reading - RESOLUTION NO. 2012-04 RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO RENEW A CONTRACT FOR FUEL SERVICES FOR CITY VEHICLES

VIII. MISCELLANEOUS

IX. ADJOURNMENT

RESOLUTION NO. 2012-01

A RESOLUTION STATING TO THE WAYNE COUNTY COMMISSIONERS, PURSUANT TO REVISED CODE SECTION 709.03, THE SERVICES WHICH THE CITY OF WOOSTER WOULD BE ABLE TO PROVIDE FOR TERRITORY LOCATED ON THE EAST SIDE OF MELROSE DRIVE, NORTH OF ITS INTERSECTION WITH PORTAGE ROAD, AND CONTIGUOUS TO THE CORPORATION LIMITS, AND DECLARING AN EMERGENCY. (Matthew A. Long, Esq., Agent for Petitioners Tim Hall and Carol Hall)

WHEREAS, Matthew A. Long, Esq., agent for Petitioners, has, pursuant to Revised Code Section 709.02, filed a petition with the Wayne County Commissioners seeking annexation of 0.920 acres of land owned by petitioners in Wayne Township, adjacent to the City of Wooster (a map of said area is attached hereto); and

WHEREAS, Revised Code Section 709.03 provides that upon the clerk of the municipal legislative authority receiving notice of a proposed annexation, the municipal legislative authority shall, by ordinance or resolution, adopt a statement indicating what services, if any, the municipal corporation will be able to provide upon annexation of the territory proposed for annexation.

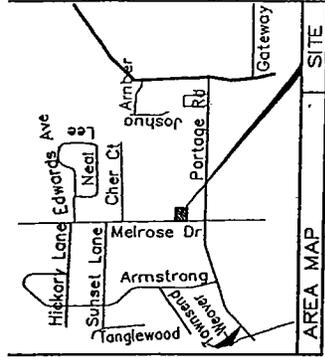
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1: That upon annexation to the City of Wooster, the land contained in the petition for annexation would receive the following services from the City of Wooster:

- A. Police protection from the full-time police department of the City of Wooster; and fire protection and emergency squad services from the full-time fire department of the City of Wooster. The projected response time for fire and emergency squad is 4 minutes from Station 2, first-in unit; and 6 minutes from Station 1, second-in unit. These services would be immediately available.
- B. An eight-inch water line is located on Melrose Drive, adjacent to the territory proposed for annexation, and immediately accessible for extension thereto. The water plant and water resources of the City of Wooster have sufficient capacity to serve this property. This service would be immediately available upon the Petitioners paying the necessary fees and obtaining the necessary permits.
- C. An eight-inch sanitary sewer line is located on Melrose Drive, adjacent to the territory proposed for annexation, and immediately accessible for extension thereto. The water pollution control plant has sufficient capacity to serve this property. This service would be immediately available upon the Petitioners paying the necessary fees and obtaining the necessary permits.



I believe this survey to be correct to the best of my knowledge.
 Wm. R. Gasbarre
 William R. Gasbarre, P.S. 6529
 11-12-11
 Date



Approved this ___ day of ___ 2011 by the Council of the City of Wooster.

Ordinance No. _____ Print _____ Sign _____

Approved this ___ day of ___ 2011 by the Wayne County Commissioners.

Scott S. Wiggam _____ Jim Carmichael _____ Ann M. Obrecht _____

Received for transfer this ___ day of ___ 2011 by the Wayne County Auditor.

Fee: _____ BY: Linda Rohrer _____

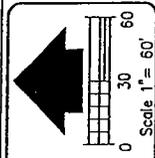
Received for recording this ___ day of ___ 2011 by the Wayne County Recorder.

Fee: _____ Total: _____ BY: Jane Carmichael _____

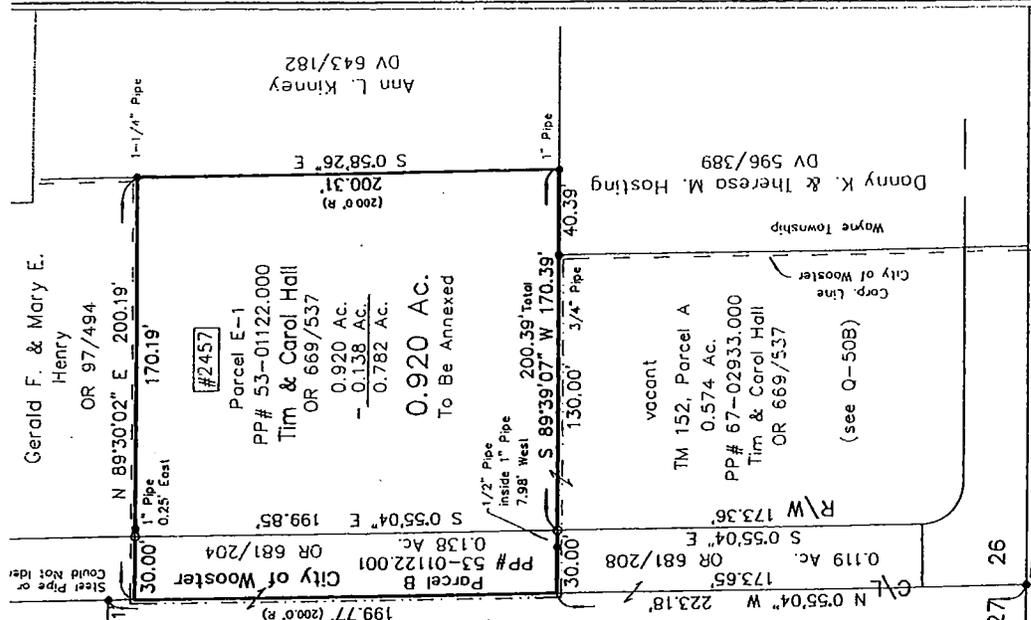
Recorded in plat book ___ page ___ No. ___ at ___ o'clock ___ Fee: _____

Annexation Plat for 0.920 Acres
 to Extend the Corporation Limits of the City of Wooster
 Wayne Township
 SW Qtr. Sec. 26, T-16N, R-13W
 Wayne County, Ohio

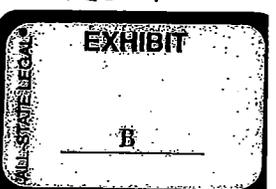
- Legend**
- set set previously found
 - △ - Spike or maginal set
 - 5/8"x3/8" Steel Rod w/Yellow I.D. Cap
 - ▲ - Spike or maginal found
 - Marked Gasbarre Wooster, Ohio
 - * - Fence Line Evident
 - R - Record Dimension
 - M - Measured Dimension
 - U - Used Record Dimension
 - - Stone monument found
 - - Iron/Steel monument found
 - - Described in Drawing
 - - Stone monument found



Basis of Bearings: Bearings are common with record survey JUI-401
 Drawing 211125.dwg
 November 16, 2011
 Professional Land Surveyors
 401 South Market St. - P.O. Box 44
 Wooster, Ohio 44691
 PH 330-264-9499
GASBARRE & Associates, Inc.



1" Pin in MBOX
 Line Notes (±0.03')
 Pins to be set after the new road construction is completed



**Request for Agenda Item
Non-Capital**

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

The Wooster Fire Division has applied for and awarded a grant from the U.S. Department of Homeland Security. The funds are from the Assistance to Firefighters Grant program under Operations and Safety.

The purpose of the grant is to provide funding to protect the health and safety of firefighting personnel.

The Fire Division is requesting the acceptance of the grant funding so we may advise of our intention to except the grant as well as start the process of purchasing the equipment specified within the grant program.

The grant awarded is for the purchase and installation of a direct air extraction system for the division vehicles located at both station #1 and station #2. . This system is used to expel diesel exhaust fumes from the vehicles as they are leaving and returning into the fire stations. The grant is a 90/10 grant with the city responsible for a 10% match of the funding requested. The federal share is \$81,000 and the city share will be \$9,000.

With your approval, the division will begin the purchasing process per city ordinances.

Is there a need for rules suspension or time limitation when this must be passed?

The grant must be accepted within 30 days of notification of the award in writing. I received the notification on December 15th, so I must respond by the 15th with acceptance or the grant award is returned.

Manager Requesting

Date

Approved for Agenda

Res #2

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division Public Properties Maintenance Project Name Purchase of Road Salt Requested Meeting Date 1/02/12

- Approved for Agenda
 Full Amount is Budgeted

If not, how is purchase to be funded?

Description of Purchase

We have purchased road salt for winter snow and ice control through the Ohio Department of Transportation Cooperative Purchasing Program. This program spans the winter of 2011 and 2012 during which time we will continue to replenish our supply of salt.

Justifications / Benefits

Allows streets to be cleared of snow and ice for the safety of the motoring public.

How will this project effect the City's operating budget?

The purchase of road salt will reduce the operating budget.

What alternatives exist, and what are the implications of the alternatives?

Alternatives for snow and ice control have been researched. Alternatives would require the addition of specialized equipment, additional storage space, and additional staffing, increasing the strain on the operating budget.

- Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances

This is a non-bid circumstance, we have purchased salt through the Ohio Department of Transportation Cooperative Purchasing Program.

- Requesting suspension of the rules?

If Yes, explain reasons.

As we progress through the winter of 2011 and 2012 we replenish our supply of salt as needed.

Division Manager

Jim Uhler

Date

12/29/11

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division Public Properties Maintenance Project Name City wide purchase of fuel Requested Meeting Date 1/02/12

- Approved for Agenda
 Full Amount is Budgeted

If not, how is purchase to be funded?

Description of Purchase

A multi-year contract for fuel services for city owned vehicles.
As per Resolution no. 2010-20

Justifications / Benefits

To provide fuel for City owned vehicles and equipment.

How will this project effect the City's operating budget?

The cost of gas and fuel will reduce the operating budget.

What alternatives exist, and what are the implecations of the alternatives?

There are no alternatives. We need to purchase fuel to keep vehicles running.

- Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances

This is a multi-year contract that spans three years, beginning on February 25, 2010 and expiring on February 25, 2013.

- Requesting suspension of the rules?

If Yes, explain reasons.

To expedite the purchase process to keep keep fuel in the tanks and vehicles on the go.

Division Manager

Jim Uhler

Date

12/29/11