

CITY COUNCIL AGENDA
January 22, 2013
7:30 p.m.

The meeting will be held at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA
II. APPROVAL OF MINUTES
III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION
IV. PETITIONS/COMMUNICATIONS FROM PUBLIC
V. COMMITTEE REPORTS; PUBLIC HEARINGS
VI. OLD BUSINESS
VII. NEW BUSINESS

1. First Reading – ORDINANCE NO. 2013-04 AN ORDINANCE AMENDING CHAPTER 162, MANAGEMENT BENEFITS, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO (Knapic)
2. First Reading – ORDINANCE NO. 2013-05 AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE (Ansel)
3. First Reading – ORDINANCE NO. 2013-06 AN ORDINANCE TO APPROVE AND ADOPT CURRENT REPLACEMENT PAGES TO THE CODIFIED ORDINANCES AND DECLARING AND EMERGENCY (Knapic)
4. First Reading – ORDINANCE NO. 2013-07 AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE (Ansel)
5. First Reading – RESOLUTION NO. 2013-13 A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO ISSUE PAYMENT FOR SERVICES RENDERED UNDER CONTRACTS WITH VARIOUS VENDORS AND DECLARING AN EMERGENCY. (Ansel)
6. First Reading – RESOLUTION NO. 2013-14 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT(S) WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE OF CERTAIN MATERIALS FOR THE WATER TREATMENT PLANT (Sanders)
7. First Reading – RESOLUTION NO. 2013-15 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR MOWING SERVICES ON US 30 WITHIN THE CORPORATION LIMITS, AND DECLARING AN EMERGENCY (Ulbright)

VIII. MISCELLANEOUS
IX. ADJOURNMENT

ORDINANCE NO. 2013-04

AN ORDINANCE AMENDING CHAPTER 162, MANAGEMENT
BENEFITS, OF THE CODIFIED ORDINANCES OF THE CITY OF
WOOSTER, OHIO

WHEREAS, in an effort to accommodate recent staffing changes, the Public Works Administrator has recommended certain changes to the Management Benefits ordinance to allow existing personnel to assume a supervisory role, as needed, within the Utilities Division, thereby resulting in a net savings to the division.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Chapter 162 of the Codified Ordinances, entitled Management Benefits, be amended at Section 162.09, MANAGEMENT POSITIONS, to read as follows:

162.09 MANAGEMENT POSITIONS.

(a) In accordance with Article V, Section 5.03 of the Charter of the City of Wooster, and the Codified Ordinance Section 162.09, the following management positions are hereby identified and authorized:

<u>POSITION</u>	<u>STATUS</u>
Administrative Assistant	Unclassified
<i>Assistant City Engineer</i>	<i>Unclassified</i>
Assistant Fire Chief	Classified
Building Standards Manager	Unclassified
City Planner	Unclassified
Community Service and Development Administrator	Unclassified
Deputy Director of Finance	Unclassified
Director of Administration	Unclassified
Director of Finance	Unclassified
Director of Law	Unclassified
Economic Development Coordinator	Unclassified
Engineering and Planning Manager	Unclassified
Finance Manager	Unclassified
Fire Chief	Classified
Human Resources Professional Manager	Unclassified
Human Resources Specialist	Classified
Information Systems Manager	Unclassified
<i>Planning and Zoning Manager</i>	<i>Unclassified</i>
Police Captain	Classified
Police Chief	Classified
Public Properties Maintenance Manager	Unclassified
Public Properties Maintenance Assistant Manager	Unclassified

Classified
Unclassified
Unclassified
Classified
Unclassified
Unclassified
Unclassified
Classified

SECTION 4. This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2013 Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2013 _____ Mayor

Introduced by: Barbara A. Knapic

AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
WOOSTER, OHIO:

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with law.

1st reading _____ 2nd reading _____ 3rd reading _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2013
Mayor

Introduced by: Jon Ansel

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested January 22, 2013
Project Name ODOT SR 83 Minor Rehab	Approved for Agenda
Estimated Total Cost \$105,000.00	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded?	
Description Of Purchase This is a request to appropriate City funds for a portion of the ODOT SR 83 (Dix Highway) Minor Rehabilitation Project. The portion of the City's contribution would be from the northern segment of concrete pavement from the end of the divided highway to Friendsville Road. Resolution 1012-108 has authorized cooperation with the State Department of Transportation for this project while this request will fund the work. The City is responsible for 50% of the inside City corp. concrete repair costs and 20% of the remainder of the work.	
Justification / Benefits The Ohio Department of Transportation has committed to funding 80% of the construction costs for this project in FY 2013, with construction taking place in 2013. The City will be responsible for 20% of the construction costs located within the City corp. and 50% of any concrete repairs.	
Will This Project Effect the City's Operating Costs This project should have little or no effect on the City's operating costs. Road maintenance should be reduced after the project is completed.	
What Alternatives Exist and What Are The Implications of The Alternatives We could do nothing and forfeit the ODOT funds.	
Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances This is a request to fund the City's portion of the repair costs within the Corporation Limits.	
Are You Requesting Suspension Of The Rules <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons ODOT will be requesting the funds toward the end of February.	
Division Manager Roger Kobilarcsik	Date January 10, 2013

Ord # 5

ORDINANCE NO. 2013-06

AN ORDINANCE TO APPROVE AND ADOPT
CURRENT REPLACEMENT PAGES TO THE
CODIFIED ORDINANCES AND DECLARING AN
EMERGENCY.

WHEREAS, various ordinances of a general and permanent nature have been passed which should be included in the Codified Ordinances, and

WHEREAS, certain traffic and misdemeanor provisions should be revised to comply with current State law; and

WHEREAS, the codification of such ordinances, together with the new matter to be adopted, the matters to be amended and those to be repealed are before the Council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wooster, Ohio:

SECTION 1. That the ordinances of the City of Wooster, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the 2012 Replacement Pages to the Codified Ordinances are hereby approved and adopted.

SECTION 2. That the following sections are hereby amended, enacted or repealed as respectively indicated in order to comply with current State law:

Traffic Code

301.031	Beacon; Hybrid Beacon. (Added)
301.161	Highway Traffic Signal. (Added)
301.17	Intersection. (Amended)
301.181	Median. (Added)
301.26(b)	Private Road or Driveway. (Added)
301.361	Shared-Use Path. (Added)
301.45	Traffic (Amended).
301.46	Traffic Control Device. (Amended)
301.47	Traffic Control Signal. (Amended)
303.01	Compliance With Order of Police Officer. (Amended)
303.041	Emergency, Public Safety and Coroner's Vehicles Exempt. (Amended)
303.99	General Traffic Code Penalty. (Amended)
313.03	Traffic Signal Indications. (Amended)
313.04	Lane-Use Control Signal Indications. (Amended)
313.05	Special Pedestrian Control Signals. (Amended)
313.06	Flashing Traffic Signals. (Repealed)
331.12	U-Turns Restricted. (Amended)
333.11	Texting While Driving Prohibited. (Added)

Traffic Code (Cont.)

335.032	Electronic Wireless Communication Device Prohibited. (Added)
335.07	Driving Under License Suspension or Restriction. (Amended)
335.072	Driving Under Financial Responsibility Law Suspension or Cancellation. (Amended)
335.074	Driving Under License Forfeiture or Child Support Suspension. (Amended)
337.01	Driving Unsafe Vehicles. (Amended)
337.09	Lights on Parked or Stopped Vehicles. (Amended)
337.18	Motor Vehicle and Motorcycle Brakes. (Amended)
337.23	Limited Load Extension on Left Side of Passenger Vehicle. (Amended)
337.29	Bumper Heights. (Amended)
339.01	Oversize or Overweight Vehicle on State Routes. (Amended)
339.03	Maximum Width, Height and Length. (Amended)
339.06	Vehicles Transporting Explosives. (Amended)
339.07	Towing Requirements. (Amended)
339.08	Loads Dropping or Leaking. (Amended)
341.01	Commercial Vehicle Definitions. (Amended)
341.03	Prerequisites to Operation of a Commercial Motor Vehicle. (Amended)
341.05	Commercial Drivers' Criminal Offenses. (Amended)
351.04	Parking Near Curb; Handicapped Parking. (Amended)

General Offenses Code

501.11 Organizational Criminal Liability. (Amended)

SECTION 3. The complete text of the sections of the Codified Ordinances listed above are set forth in full in the current replacement pages to the Codified Ordinances which are hereby attached to this ordinance as Exhibit A. As provided in Section 2.19 of the Charter, notice of the proposed revision of the Codified Ordinances shall be published one time in a newspaper of general circulation in the City at least seven days prior to its final approval and no other publication thereof shall be required.

SECTION 4. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 5. This Ordinance is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, and for the further reason that prompt implementation is necessary to insure compatibility between state and local code provisions; wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 20__ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 20
Mayor

Introduced by: _____

ORDINANCE NO. 2013-07

AN ORDINANCE AMENDING THE ANNUAL
APPROPRIATION ORDINANCE

WHEREAS, the Council of the City of Wooster adopted an Annual Appropriation Ordinance No. 2012-32 for Fiscal Year 2013, and from time-to-time it becomes necessary to amend that Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. In order to pay for costs associated with utilizing outside counsel in pending litigation, the amount of \$30,000.00 is hereby appropriated from the unappropriated balance in the General Fund.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2013 Vote: _____

Attest: _____
 Clerk of Council President of Council

Approved: _____, 2013 _____
 Mayor

Introduced by: Jon Ansel

RESOLUTION NO. 2013-13

A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE
TO ISSUE PAYMENT FOR SERVICES RENDERED UNDER
CONTRACTS WITH VARIOUS VENDORS AND DECLARING
AN EMERGENCY.

WHEREAS, the Director of Administration proposed to enter into contracts with various vendors who have provided services essential to municipal operations; and

WHEREAS, Ohio law and local fiscal policy require that expenditures in excess of \$3,000.00 be accompanied by a fiscal officer's certification of the availability of funds issued at or before the time the contract is executed; and

WHEREAS, in the cases below neither the purchase order nor the fiscal officer's certification were issued at the time performance of the contracts commenced, thus necessitating that these matters come to the legislative authority for authorization of the drawing of warrants in payment of amounts due upon the contracts; and

WHEREAS, the expenditures in question were included within the division's budgets, and the contractors have performed services in accordance with the terms of the contracts, such that authorization of payments is appropriate.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Finance is hereby authorized to draw a warrant for the payment of the following purchase orders, all of which are budgeted expenditures:

- A) The Walter Drane Company of Shaker Heights, Ohio in the amount of \$5,609.71 for the 2012 revision of the Codified Ordinances of the city of Wooster, Ohio, including revision of the Code in Folio format and annual maintenance fees for the internet version; and
- B) Best Western Wooster, Inc. in the amount of \$4,500.00 for the rental of parking spaces north of and adjacent to the Community Center during 2013.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary to compensate the foregoing contractors for services rendered; wherefore,

1st reading _____ 2nd reading _____ 3rd reading _____

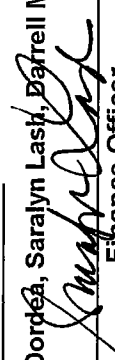
Attest: _____
Clerk of Council

President of Council

Introduced by: Jon Ansel

CITY OF WOOSTER BILL TO: Accounts Payable 538 N Market Street PO Box 1128 Wooster, OH 44691 Phone: (330) 263-5200 FAX: (330) 263-5262	PURCHASE ORDER NO: Vendor No.: 341945119 BEST WOOSTER INC 243 E LIBERTY ST WOOSTER, OH 44691	PURCHASE ORDER NO.: A28383 Page 1 of 1 DATE: 01/09/13 P.O. number must be shown on invoice, packing list, statements and correspondence.
SHIP TO: RECREATION/COMMUNITY CENTER 241 S BEVER ST WOOSTER, OH 44691	Vendor Phone: Vendor FAX: City is Sales TAX EXEMPT TERMS:	INVOICE NUMBER: INVOICE DATE: PAYMENT DUE DATE: TOTAL AMOUNT DUE:

Item No.	DESCRIPTION	Quantity	Price	Extension
0001	PARKING LOT RENTAL PER CONTRACT 252304-2240	1	4,500.00	4,500.00

ORDERING DEPT: Didi McCune The following conditions and guarantees are a material part of the contract and acceptance of this order will be an acceptance of the conditions and guarantees. You must comply with all applicable federal, state, or local laws and regulations such as equal opportunity employment, prevailing wage, etc. F.O.B. delivered address unless otherwise specified. If unable to ship material when and as promised, please advise when shipment can be made. The right is reserved to cancel all or any part if not shipped as specified. Substitutions or alterations of this order not allowed. Faxed invoices will be accepted but invoices in lead pencil or carbon will not. Seller guarantees that the goods furnished on this order are first class as to material and workmanship and suitable for the purpose for which they are bought.	TOTAL APPROVED AMOUNT \$ 4,500.00 Services/Goods Received: _____ Date: _____ Validation: Andrei A. Dordca, Saralyn Lash, Darrell Moser, Stacey L. Thomas  Finance Officer This validation certifies availability of funds. Purchase order is invalid without Finance Officer's Signature
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Walter H. Drane Company

Municipal Codes
Suite 344
23811 Chagrin Boulevard
Beachwood, Ohio 44122-5525

Phone (216) 514-1022
E-mail whdrane1@aol.com

Fax (216) 514-4740
Web Site www.walterdrane.com

Richard Benson, Esq
Director of Law
P.O. Box 1128
Wooster, Ohio 44692-7082

DATE 1/15/2013

P.O.

CONTRACT

INVOICE NO. 16246

Editorial	850.00
140 changed pages @ \$24.00	3,360.00
80 photo pages @ \$10.00	800.00
40 extra Tr. and G.O. replacement pages; 80 pages @ \$2.00	160.00
Updating Internet	420.00
Shipping and Handling	19.71

Total	\$5,609.71
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Payments/Credits	\$0.00
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Balance Due	\$5,609.71
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LEASE AGREEMENT

This lease, made at Wooster, Ohio, this 18 day of December 2012, between Best Western Wooster Inc., a corporation in the State of Ohio, Lessor, and the City of Wooster, a municipal corporation in the State of Ohio, Lessee.

WITNESSETH:

The said Lessor, in consideration of the rents and covenants hereinafter contained, and by said lessee to be paid and preformed, hereby leases to the said lessee the following described premises:

And being thirty-two (32) (#2001-2032) parking spaces located in the south lot owned by Lessor located on the southwest corner of the intersection of South Street and Bever Street in said City of Wooster, Ohio.

For a period not longer than twelve (12) months beginning on the 1st day of January 2013, and ending on the 31st of December 2013.

The rental of said twelve (12) months period shall be nine thousand dollars (\$9,000.00) payable in semi-annual payments of four thousand five hundred dollars (\$4,500.00) for the first six months and four thousand five hundred dollars (\$4,500.00) for the second six months. The semi-annual rental payments shall be made on January 1, 2013 and July 1, 2013.

Lessor shall provide all maintenance necessary on said parking spaces and shall monitor said parking for the control of unauthorized use of such spaces.

Lessee shall save Lessor harmless from any and all liability or claims arising from the use of such parking spaces by Lessee including, but not limited to, liability for damage to or by any vehicle or person using such parking spaces.

This agreement may be renewed for additional one (1) year terms by the parties following the end of the term hereto and upon such terms being mutually agreed to by both parties.

IN WITNESS WHEREOF, the said parties have hereunto set their hands on the day and year first above written.

Signed in the presence of:

BEST WESTERN WOOSTER INC.

BY: _____

(Stephen Sun, President)

THE CITY OF WOOSTER, OHIO

BY: _____

Jeff Battig

RESOLUTION NO. 2013-14

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT(S) WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE OF CERTAIN MATERIALS FOR THE WATER TREATMENT PLANT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER:

SECTION 1. That in accordance with the estimated needs of the City of Wooster for the proper treatment of water in 2013, the Director of Administration is hereby authorized to advertise according to law and enter into a contract(s) with the lowest and best bidder for the purchase of the following budgeted materials, the specifications for which are now on file in the office of said Director, to-wit: Lime, Carbon Dioxide, Sodium Hypochlorite and Soda Ash for the Water Plant.

SECTION 2. That the cost of said materials shall not exceed the amount appropriated for this purpose in the 2013 Appropriations Budget adopted by this Council in Ordinance No. 2012-32.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____, 2013 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2013
Mayor

Introduced by: Craig Sanders

**Request for Agenda Item
Non-Capital**

Division

Meeting Date Requested

Project Name

☐ **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

To authorize entering into a contract with lowest and best bidder for purchase and delivery of lime, soda ash, carbon dioxide and sodium hypochlorite.

These chemicals are necessary to maintain water quality and ensure the safety of drinking water. Lime and soda ash are used in the softening process, carbon dioxide stabilizes the corrosive properties of softened water and sodium hypochlorite is a disinfectant that prevents bacterial growth in the event of distribution system depressurization or line break.

Is there a need for rules suspension or time limitation when this must be passed?

No. Chemicals will not be bid until March

Manager Requesting

Date

Approved for Agenda

PRELIMINARY LEGISLATION

RC 5521.01

Ordinance/Resolution# 2013-15

PID No. 95251

County/Route/Section STW NE Mowing FY2013

The following is a Resolution enacted by the City of Wooster of Wayne
(An Ordinance/a Resolution) (Local Public Agency)
County, Ohio, hereinafter referred to as the Local Public Agency (LPA).

SECTION I - Project Description

WHEREAS, the (LPA/STATE) has identified the need for the described project:

Mowing in various spots on US30 within the City limits

NOW THEREFORE, be it ordained by the City of Wooster of Wayne County, Ohio.
(LPA)

SECTION II - Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

The State shall assume and bear 100% of all of the costs of the improvement.

The LPA further agrees to pay One Hundred Percent (100%) of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

SECTION IV - Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of way costs include eligible utility costs.

SECTION V - Maintenance

Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal law, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

SECTION VI - Authority to Sign

The Director of Administration of said City of Wooster is hereby empowered on behalf of
the (Contractual Agent) (LPA)
City of Wooster to enter into contracts with the Director of Transportation which is
(LPA)

necessary to complete the above described project.

Passed: _____, 20 13
(Date)

Attested: _____
(Clerk) _____
(Officer of LPA - title) Director of Administration

Attested: _____
(Title) _____
(President of Council)

This Resolution is hereby declared to be an emergency measure to
(Ordinance/Resolution)
expedite the highway project(s) and to promote highway safety. Following appropriate legislative
action, it shall take effect and be in force immediately upon its passage and approval, otherwise it
shall take effect and be in force from and after the earliest period allowed by law.

CERTIFICATE OF COPY
STATE OF OHIO

City of Wooster of Wayne County, Ohio
(LPA)

I, Amy M. Hamilton, as Clerk of the City of Wooster
(LPA)
of Wayne County, Ohio, do hereby certify that the forgoing is a true and
correct copy of Resolution adopted by the legislative Authority of the said
(Ordinance/Resolution)
City of Wooster on the _____ day of _____, 20 13
(LPA)
that the publication of such Resolution has been made and certified of
(Ordinance/Resolution)
record according to law; that no proceedings looking to a referendum upon such
Resolution have been taken; and that such Resolution
(Ordinance/Resolution) (Ordinance/Resolution)
and certificate of publication thereof are of record in Resolution Page 2013-15
(Ordinance/Resolution Record No.)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if
applicable, this _____ day of _____, 20 13

CITY SEAL

Clerk

City of Wooster of Wayne County, Ohio
(LPA)

(If the LPA is designated as a City then the "City Seal" is required. If no Seal, then a letter stating "No
Seal is required to accompany the executed legislation.)

The foregoing is accepted as a basis for proceeding with the project herein described.
For the City of Wooster of Wayne County, Ohio
(LPA)

Attest: _____, Date _____

For the State of Ohio

Attest: _____, Date _____
Director, Ohio Department of Transportation