

CITY COUNCIL AGENDA

February, 4, 2013

7:30 p.m.

The meeting will be held at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

- I. ROLL CALL & ORDERING OF AGENDA**
- II. APPROVAL OF MINUTES**
- III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**
- IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**
- V. COMMITTEE REPORTS; PUBLIC HEARINGS**
- VI. OLD BUSINESS**
- VII. NEW BUSINESS**

- 1. First Reading – ORDINANCE NO. 2013-08 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CONDOR PACIFIC PROPERTIES, LLC FOR COMMUNITY REINVESTMENT AREA TAX INCENTIVES, AND DECLARING AN EMERGENCY (Ansel)
- 2. First Reading – ORDINANCE NO. 2013-09 AN ORDINANCE AMENDING CHAPTER 137, SHADE TREE COMMISSION, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO BY MODIFYING THE MEMBERSHIP THEREOF (Knapic)
- 3. First Reading – ORDINANCE NO. 2013-10 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO BY PROVIDING FOR THE SALE OR OTHER DISPOSITION OF SURPLUS MUNICIPAL OR HOSPITAL PERSONAL PROPERTY BY MEANS OF ELECTRONIC AUCTION (Knapic)
- 4. First Reading – RESOLUTION NO. 2013-16 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WAYNE METROPOLITAN HOUSING AUTHORITY FOR ADMINISTRATIVE CONSULTING SERVICES FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR A COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP), AND DECLARING AN EMERGENCY (Ansel)
- 5. First Reading – RESOLUTION NO. 2013-17 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE ITEMS OF SPECIALIZED TECHNOLOGY, TO WIT: VIDEO RECORDING SYSTEMS FOR THE POLICE DIVISION (Steiner)
- 6. First Reading – RESOLUTION NO. 2013-18 A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ISSUE PAYMENT TO OUTSIDE COUNSEL FOR REPRESENTATION WITH RESPECT TO ONGOING WASTEWATER TREATMENT PLANT ISSUES, AND DECLARING AN EMERGENCY (Sanders)

- VIII. MISCELLANEOUS**
- IX. ADJOURNMENT**

Memo

To: Members of Wooster City Council

From: Mayor Bob Breneman

RFB
→

Date: February 1, 2013

Re: Boards and Commissions

I am recommending the following list for appointment/reappointment to the Shade Tree Commission. Thank you for your consideration.

SHADE TREE COMMISSION

Kent Baker	1571 Gasche St.	Ward 2	Term - 3 yrs. 01/01/13 – 12/31/15
Dan Head	1394 Smith Dr	Ward 3	01/01/13 – 12/31/15
Raymond Leisy	450 N. Bever St.	Ward 1	01/01/13 – 12/31/15
Bob Romig	3511 Clearview Pl	Ward 4	01/01/13 – 12/31/15

RFB/amh

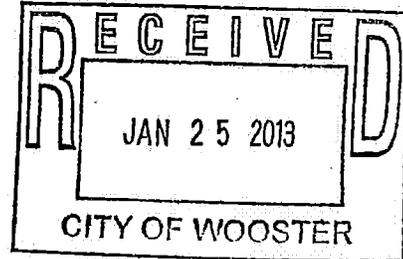


WAYNE METROPOLITAN HOUSING AUTHORITY

January 24, 2013

CERTIFIED MAIL RETURN RECEIPT REQUESTED

Wooster City Council
Ms. Amy Hamilton, Clerk of Council
538 N. Market Street
Wooster, Ohio 44691



RE: Remington Manor – Wooster, Ohio

Dear Ms. Hamilton and Members of Council:

The purpose of this letter is to apprise your office that the Wayne Metropolitan Housing Authority/WMHA Remington Manor Corp. will be the sponsor and managing general partner of a residential rental development located in or within a one-half mile radius of your political jurisdiction, and plans to utilize the multifamily funding programs of the Ohio Housing Finance Agency (OHFA) for the development of this property.

Please find attached a detailed Project Narrative that sets forth the pertinent facts regarding the proposed Remington Manor for your review.

The project will draw from a Primary Market Area (PMA) consisting of the City of Wooster and unincorporated areas of Wayne County. The area is approximately bounded by Hutton Road to the north, Geyers Chapel Road, County Highway 359 and Honeytown Road to the east, U.S. Highway 250, Fredericksburg Road and State Route 83 to the south, and Valley Road, Township Highway 35, State Route 539 and Overton Road to the west. Approximately 1,463 families in the market area are eligible to live in the development.

The development will be financed with a conventional first mortgage, Housing Credit proceeds, HDAP funds and possible local funding sources as well.

Timeline: Construction cycle beginning in February, 2014 and ending in February, 2015. The lease-up period will be within six (6) months from completion with an estimated one hundred percent (100%) stabilized occupancy rate.

Income and Rent Targeting

- 7 % of the units at or below 30% of area median gross income (\$60,900.00).
- 34 % of the units at or below 50% of area median gross income (\$60,900.00).
- 59 % of the units at or below 60% of area median gross income (\$60,900.00).

Development Team:

General Partners – WMHA Remington Manor Corp. and JIC Remington Manor LLC.

Developer – Jonesboro Investments Corp.

Contractor - TBD

Property Manager – Wayne Metropolitan Housing Authority

Proposed Rents:

The proposed net rents for a two bedroom unit at 30% (or less) of AMI will be \$348.00, \$610.00 at 50% of AMI and \$610.00 at 60% of AMI. The proposed net rents for a three bedroom unit at 30% (or less) of AMI will be \$399.00, \$630.00 at 50% of AMI and \$630.00 at 60% of AMI.

Project Address: 2024 Akron Road, Wooster, Ohio 44691

Number of Units: Forty-Four (44)

Program(s) Utilized
in the Project:

OHFA sources to be utilized include the Housing Credit Program, Housing Development Assistance Program, and Housing Development Loan Program.

Right to Submit
Comments:

You have the right to submit comments to OHFA regarding the development's impact on the community. If you intend to submit a statement of disapproval or objection, you must submit a written statement that is signed by a majority of the voting members of the legislative body governing your jurisdiction. This written statement must be forwarded to the Executive Director of OHFA and be delivered by certified mail, return receipt requested.

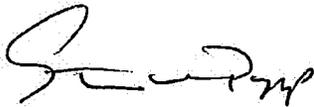
The person to be notified at OHFA and their address is:

Mr. Douglas A. Garver, Executive Director
Ohio Housing Finance Agency
57 E. Main Street
Columbus, OH 43215

A written statement of disapproval or objection must be submitted within 30 days of your receipt of this notice, and must be received by OHFA within 45 days of the date of this letter.

OHFA is required to respond to any written statement submitted under the terms outlined above.

Sincerely,



Stan W. Popp
Executive Director

Information for Wooster City Council

RE: Remington Manor

On January 22, 2013, following a discussion with the Wooster City Council regarding our request for a letter of support for our proposed housing development called Remington Manor, I was provided a copy of an email sent to Councilman Ansel from the president of the Wooster City Schools Board of Education. That communication asked Council Members to consider the answers to the following questions to clearly understand what potential impact this project has on the community and the school district.

Mr. Ansel had asked that the sponsors of this proposed housing development provide answers to the questions to assist council in making a decision regarding support for the project.

Question 1: *Is poverty increasing in this community as would be suggested by our rising free & reduced lunch population in Wooster City Schools?*

Answer: The poverty level has increased over the entire United States over the past few years as a result of the economic recession. The state-wide poverty level for 2011 was at 14.9 % and the City of Wooster at 14.8%. U.S. Census figures show Wooster poverty rate being fairly level for the past couple years.

Question 2: *What other measurements can we identify to evaluate poverty trends in this community?*

Answer: While I'm not sure that question is for us, poverty growth or decline is most often driven by employment opportunities in a specific area. While the Wooster area is fortunate to be in a job growth environment currently, which is supported by published facts by the Wooster Area Chamber of Commerce, it is a slow process at best to full recovery. Actual measurements of poverty trends would depend on whether you are considering absolute or relative poverty, etc.

Question 3: *If poverty is on the rise, can we pinpoint a primary cause? Is it truly the economy? Is it a substantial increase in the working poor? Is it the attractiveness of subsidized housing and a robust social service network?*

Answer: The increase in working poor is in fact a result of the economy, and it's not just the unemployed but also people who are working hard – as hard as they ever have – but their hours have been cut or the family has gone from two to one wage earner, their health insurance or other benefits have been reduced or eliminated. That's the face of poverty we are confronted with every day, but it doesn't make those families unworthy of our consideration which may consist of some assistance with decent housing or assistance with providing a decent lunch for their children. I don't believe there are very many of our clients who find it attractive to live in subsidized housing or to wait for up to three years to receive assistance, and while we do have an excellent social service network in the Wooster area, I have never heard it referred to as robust. Many of those services also have waiting lists which would not be seen as an attraction.

Question 4: *Do we have any benchmarks as to subsidized housing for communities our size?*

Answer: I have not been able to find specific benchmarks for subsidized housing units, but some poverty comparisons for communities with similar populations are:

Wooster: Population = 26,139, poverty = 14.9%, total housing units include owner occupied and rental = 11,822 Total number of subsidized units in the City of Wooster = less than 450

Barberton: Population = 26,455, poverty = 20.4%, total housing units = 11,210

Medina: Population = 26,822, poverty = 13.3%, total housing units = 10,204.

Massillon: Population = 32,106, poverty = 15.7%, total housing units = 13,352.

Ashland: Population = 20,367, poverty = 15.5%, total housing units = 7,763.

Question 5: *I understand that this new project would accommodate people already residing in subsidized housing in this community, but where do the people come from that will fill those vacated spaces?*

Answer: The Housing Authority has waiting lists that include approximately 1,300 applicants. Those applicants represent families and individuals who are currently living in substandard housing, living with friends and family in overcrowded conditions, living in shelters, or virtually homeless. Those are the people who would be filling in the units vacated by those moving up to better or more stable housing.

Question 6: *If poverty is on the rise, can our social service network accommodate that growth? Most organizations that we work with closely are having serious budget crunch issues which result in challenges to service delivery.*

Answer: We believe that continued job growth will keep poverty from rising, but social services have never had enough to meet all the need. Most agencies currently have waiting lists for new clients and will continue to do so as long as the need is greater than the supply. Again, that does not indicate an attractive or robust social service environment which would attract poverty level residents to Wooster for housing opportunities that are three years out.

Question from Mr. Ansel regarding the estimated amount of real estate taxes the property would be paying.

Answer: Obviously I was not prepared previously to answer that question accurately but we have estimated the real estate taxes to be approximately \$44,000 per year. While the total development cost is estimated at \$7,715,000, the estimated appraised value at full occupancy will be considerable less than that and consistent with other housing developments in the area.

I plan to be available at least 30 minutes pre-council meeting on Monday, February 4, 2013 to answer any additional questions.

Stan W. Popp, Executive Director
Wayne Metropolitan Housing Authority

ORDINANCE NO. 2013-08

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CONDOR PACIFIC PROPERTIES, LLC FOR COMMUNITY REINVESTMENT AREA TAX INCENTIVES, AND DECLARING AN EMERGENCY

WHEREAS, Condor Pacific Properties, LLC, dba Gomaplast Machinery, Inc., is a for-profit enterprise which desires to construct new facilities, including offices, a showroom, and fabrication, assembly and warehousing facilities, on property located on Long Road in the city of Wooster, within the area designated by Wooster City Council as the community reinvestment area (CRA), including a capital investment of up to \$1,620,000.00 for improvements to the existing facility; and it has requested tax abatement as an incentive to make these improvements; and

WHEREAS, the Wooster Growth Corporation, as the designated community improvement corporation for the City of Wooster, has reviewed the request for CRA tax incentives and has recommended its adoption; and the Wooster City Schools board of education has also reviewed the request and given its approval thereof.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into an agreement on behalf of the City of Wooster with Condor Pacific Properties, LLC, dba Gomaplast Machinery, Inc., for CRA tax incentives. The terms of such agreement will include, but not be limited to, the following: (1) abatement of real estate taxes of 50%; (2) for a maximum term not to exceed twelve (12) years; (4) retention of at least six (6) full-time jobs; and (4) such other terms as the Mayor, in his/her discretion, deems appropriate.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this ordinance occurred in an open meeting of this Council, in compliance with law.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary in order to facilitate implementation of the expansion project by the applicant; wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2013

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2013

Mayor

Introduced by: Jon Ansel

**CITY OF WOOSTER
COMMUNITY REINVESTMENT AREA PROGRAM**

**APPLICATION
(OHIO DEPARTMENT OF DEVELOPMENT SUGGESTED FORMAT)**

PROPOSED AGREEMENT for Community Reinvestment Area Tax Incentives between the City of Wooster, located in Wayne County, Ohio, and

CONDOR PACIFIC PROPERTIES, LLC

(Property Owner)

1. a. *Name of property owner, home or main office address, contact person, and telephone number (attach additional pages if multiple enterprise participants).*

Condor Pacific Properties, LLC

Marcelo S. Hildebrandt

Enterprise Name

Contact Person

500 E. Henry Street

330-263-7845

Address

Telephone Number

- b. *Project site:*

Gomoplast Machinery, Inc. (GMI)

Marcelo S. Hildebrandt

Location Name

Contact Person

Parcel # 67-00283.002 (Long Rd)

330-263-7845

Address

Telephone Number

2. a. *Nature of commercial/industrial activity (manufacturing, warehousing, wholesale or retail stores, or other) to be conducted at the site.*
Machinery Sales, Design, Fabrication, Assembly, Warehousing, Showroom

- b. *List primary 6 digit North American Industry Classification System (NAICS) #*

Business may list other relevant SIC numbers: _____

c. *If a consolidation, what are the components of the consolidation? (must itemize the location, assets, and employment positions to be transferred):*

N/A

d. *Form of business of enterprise (corporation, partnership, proprietorship, or other).*

CORPORATION

3. *Name of principal owner(s) or officers of the business.*

Marcelo S. Hildebrandt

Nancy W. Hildebrandt

4. a. *State the enterprise's current employment level at the proposed project site:*

Full-time, permanent: N/A

Full-time, temporary: N/A

Part-time, permanent: N/A

Part-time, temporary: N/A

Total:

b. *Will the project involve the relocation of employment positions or assets from one Ohio location to another? Yes ___ No X*

c. *If yes, state the locations from which employment positions or assets will be relocated and the location to where the employment positions or assets will be located:*

N/A

d. *State the enterprise's current employment level in Ohio (itemized for full and part-time and permanent and temporary employees):*

Full-time, permanent: 6

Full-time, temporary:

Part-time, permanent: 1

Part-time, temporary:

Total: 7

- e. State the enterprise's **current employment level** for each facility to be **affected by the relocation** of employment positions or assets (add additional sheets if necessary):

Facility/Location(s):	<u>N/A</u>	_____	_____
Full-time, permanent:	<u>N/A</u>	_____	_____
Full-time, temporary:	<u>N/A</u>	_____	_____
Part-time, permanent:	<u>N/A</u>	_____	_____
Part-time, temporary:	<u>N/A</u>	_____	_____
Total:	<u>N/A</u>	_____	_____

- f. What is the projected impact of the relocation? Detail the number and type of employees and/or assets to be relocated:

N/A

5. Does the Property Owner owe:

- a. Any delinquent taxes to the State of Ohio or a political subdivision of the state?
Yes ___ No X
- b. Any moneys to the State or a state agency for the administration or enforcement of any environmental laws of the State? Yes ___ No X
- c. Any other moneys to the State, a state agency or a political subdivision of the State that are past due, whether the amounts owed are being contested in a court of law or not? Yes ___ No X
- d. If yes to any of the above, please provide details of each instance including but not limited to the location, amounts and/or case identification numbers (add additional sheets).

6. Project Description: (Attach additional sheets if necessary)

GMI is a machinery company with domestic and international sales. The proposed expansion project will give GMI space to grow, while consolidating its existing offices into one larger/central office and a new machinery showroom. It would also provide additional fabricating, assembling and warehousing space. GMI could locate this new office/building in Orrville, Wadsworth, or Akron, which would mean relocating most or all of its existing employees.

7. Project will begin April, 2013,

and be completed April, 2014, provided a tax exemption is provided.

8. a. Estimate the number of **new employees** the property owner will cause to be created at the facility that is the project site (job creation projection must be itemized by the name of the employer, full and part-time and permanent and temporary, as applicable):

Employer(s):	<u>N/A</u>	_____	_____
Full-time, permanent:	<u>N/A</u>	_____	_____
Full-time, temporary:	<u>N/A</u>	_____	_____
Part-time, permanent:	<u>N/A</u>	_____	_____
Part-time, temporary:	<u>N/A</u>	_____	_____
Total:	<u>N/A</u>	_____	_____

b. State the time frame of this projected hiring: N/A yrs.

- c. State proposed **schedule for hiring** (itemize by full and part-time and permanent and temporary employees, as applicable):

Full-time, permanent:	<u>N/A</u>
Full-time, temporary:	<u>N/A</u>
Part-time, permanent:	<u>N/A</u>
Part-time, temporary:	<u>N/A</u>

9. a. Estimated amount of annual payroll such new employees will add: (**new annual payroll** must be itemized by full and part-time and permanent and temporary new employees, as applicable).

Full-time, permanent:	<u>\$ N/A</u>
Full-time, temporary:	<u>\$ N/A</u>
Part-time, permanent:	<u>\$ N/A</u>
Part-time, temporary:	<u>\$ N/A</u>
Total:	<u>\$ N/A</u>

- b. **If claiming job retention** in support of CRA Application, indicate separately the amount of existing annual payroll relating to any job retention claim resulting from the project:

Full-time, permanent:	<u>\$ 350,000</u>
Full-time, temporary:	<u>\$ 10,000</u>
Part-time, permanent:	<u>\$</u>
Part-time, temporary:	<u>\$</u>
Total:	<u>\$ 360,000</u>

10. An estimate of the **amount to be invested** by the enterprise to establish, expand, renovate or occupy a facility:

A. Acquisition of Buildings:	\$ 220,000 - Land
B. Additions/New Construction:	\$ 1'200,000-1'400,000
C. Improvements to existing buildings:	\$ _____
D. Machinery & Equipment:	\$ _____
E. Furniture & Fixtures:	\$ _____
F. Inventory:	\$ _____

Total New Project Investment: \$ 1'420,000 - 1'620,000

11. a. Business requests the following tax exemption incentives; 50% for years, covering \$ 1,620,000 of real property improvements as shown above. (Be specific as to the percentage and term.)
- b. Business's reasons for requesting tax incentives (be as quantitatively specific as possible):

See attached

Submission of this application expressly authorizes the City of Wooster to contact the Ohio Environmental Protection Agency to confirm statements contained within this application, including Item # 5, and to review applicable confidential records. As part of this application, the property owner may also be required to directly request from the Ohio Department of Taxation, or complete a waiver form allowing the Department of Taxation to release specific tax records to the local jurisdiction considering the request.

The Applicant agrees to supply additional information upon request.

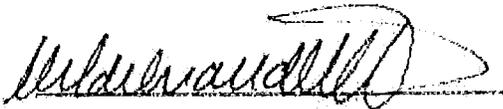
The Applicant affirmatively covenants that the information contained in and submitted with this application is complete and correct and is aware of the ORC Sections 9.66(C)(1) and 2921.13(D)(1) penalties for falsification which could result in the forfeiture of all current and future economic development assistance benefits as well as a fine of not more than \$1,000 and/or a term of imprisonment of not more than six months.

Marcelo S. Hildebrandt

December 28, 2012

(Name of Property Owner)

(Date)



Marcelo S. Hildebrandt - President

(Signature)

(Typed Name and Title)

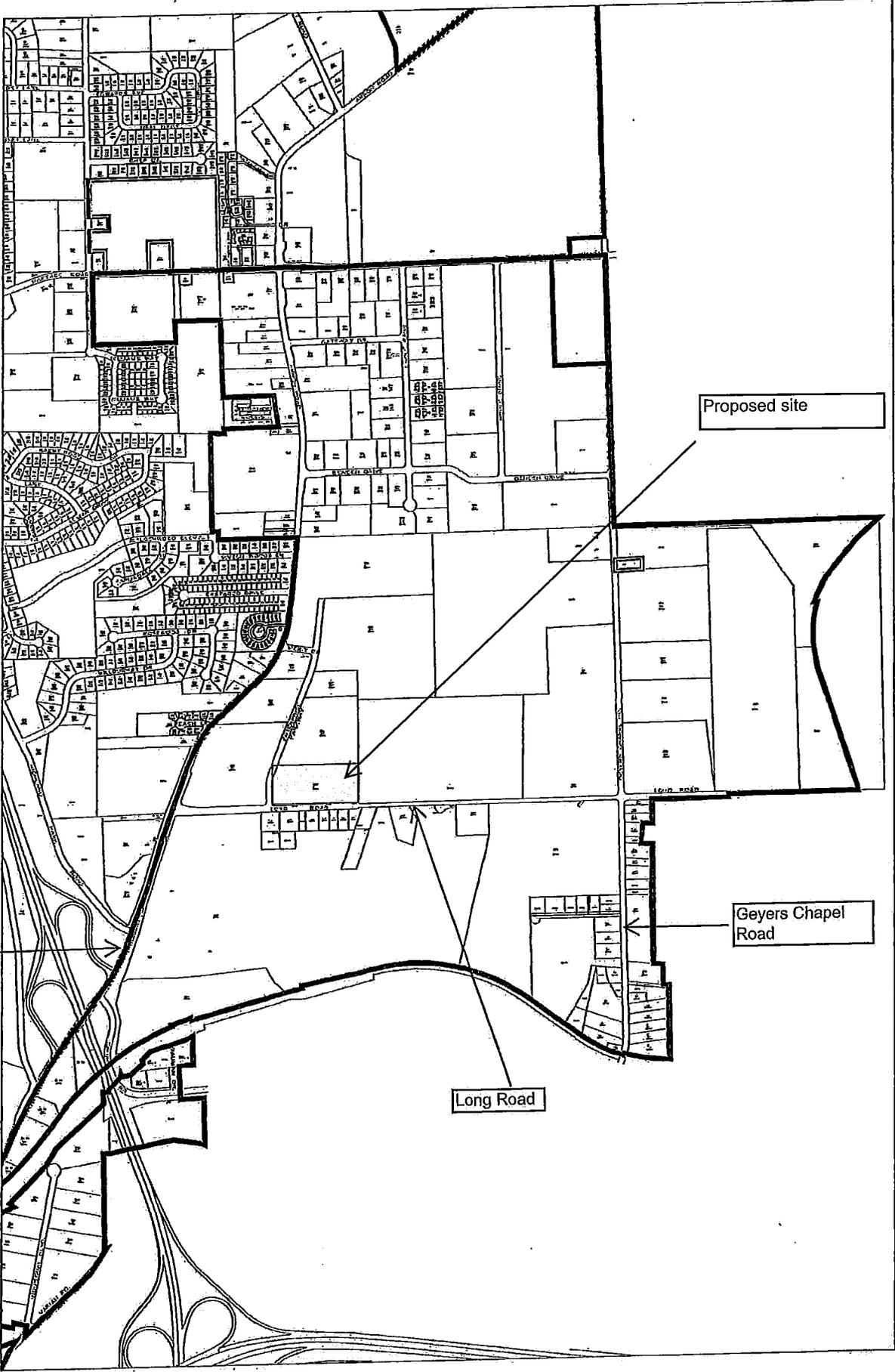
* A copy of this proposal must be forwarded by the local governments to the affected Board of Education along with notice of the meeting date on which the local government will review the proposal. Notice must be given a minimum of fourteen (14) days prior to the scheduled meeting to permit the Board of Education to appear and/or comment before the legislative authorities considering the request.

** Attach to Final Community Reinvestment Area Agreement as Exhibit A

Please note that copies of this proposal must be included in the finalized Community Reinvestment Area Agreement and be forwarded to the Ohio Department of Taxation and the Ohio Department of Development within fifteen (15) days of final approval.

11.b

GMI is a machinery company with domestic and international sales. The proposed expansion project will give GMI space to grow, while consolidating its existing offices into one larger/central office and a new machinery showroom. It would also provide additional warehousing/assembly space. GMI could locate this new office/building in Orrville, Wadsworth, or Akron, which would mean relocating most or all of its existing employees.



Proposed site

SR585

Geyers Chapel Road

Long Road

**REQUEST FOR AGENDA ITEM
AUTHORIZATION FOR CONTRACT**

Division: **Administration**

Meeting Date Requested: **February 4, 2013**

Project Name: **Shade Tree Commission**

1. Estimated Total Cost: **None**
2. Is the full amount budgeted? **N/A**
3. Description of Project: **Request to revise codified ordinance chapter 137, Shade Tree Commission, part 137.01, entitled "Membership".**
4. Justification\Benefits:
 - A. **There is currently only one (1) active, citizen member, and four (4) additional citizens who have expressed willingness to serve.**
 - B. **The current language requires a minimum of seven (7) and maximum of nine (9) citizens.**
 - C. **The current language requires only the City Engineer and a designee of the Director of Administration to be members representing city staff.**
 - D. **The proposed language would reduce the minimum citizen membership to five (5), and the city staff to three (3).**
 - E. **City staff would consist of the City Engineer, City Planner, Dir. of Administration, or their designees.**
 - F. **All citizen members would be appointed by the Mayor, as with other commissions.**
 - G. **This would provide representation of each city Ward and would allow for adequate and appropriate City staff representation.**
5. Will this project affect the city's operating costs? **No.**
6. What alternatives exist and what are the implications of the alternatives. **We could continue with current membership requirements, but we have not been able to fill all vacancies due to the large number of required membership.**
7. Is this a sole source request? YES **NO** If yes, explain the circumstances:
8. Are you requesting suspension of the rules and passage on one reading? If yes, note reasons. **No.**

Joel Montgomery
Director of Administration

Date: January 30, 2013

CRS #9

ORDINANCE NO. 2013-10

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO BY PROVIDING FOR THE SALE OR OTHER DISPOSITION OF SURPLUS MUNICIPAL OR HOSPITAL PERSONAL PROPERTY BY MEANS OF ELECTRONIC AUCTION

WHEREAS, from time-to-time it becomes necessary to dispose of personal property which is owed by the municipal government or hospital, and which is no longer needed for any municipal or hospital purpose; and

WHEREAS, it is desirable to be able to utilize the best available technology, including electronic auction sites, to obtain the best possible price.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Codified Ordinances of the City of Wooster, Ohio are hereby amended by the adoption of a new Chapter 110, DISPOSITION OF PUBLIC PROPERTY, to read as follows:

CHAPTER 110, DISPOSITION OF PUBLIC PROPERTY

110.01 DISPOSITION OF SURPLUS MUNICIPAL AND HOSPITAL PERSONAL PROPERTY

The Director of Administration, or in the case of the hospital, the Administrator, is hereby granted the authority and responsibility to provide for the orderly disposition of surplus municipal or hospital personal property. This authority shall be exercised in the following manner:

- (a) The Director of Administration or the Administrator shall periodically prepare an itemized list of surplus municipal or hospital personal property which is no longer useful or necessary for any current municipal or hospital purpose. The list shall be in such form so as to separately list all items determined by the designated official to have a fair market value of more than ~~three~~ *ten* thousand dollars (~~\$310,000~~), and all items determined by him/her to have a fair market value of ~~three~~ *ten* thousand dollars (~~\$310,000~~) or less.
- (b) For those items on the surplus property list that have been determined to have a fair market value of ~~three~~ *ten* thousand dollars (~~\$310,000~~) or less, s/he shall dispose of the property upon such terms and conditions as s/he shall deem to be appropriate and in the best interests of the City.
- (c) For those items on the surplus property list that have been determined to have a fair market value of more than ~~three~~ *ten* thousand dollars (~~\$310,000~~), s/he shall submit a list of items to be disposed of to city council or the hospital board of governors for approval by ordinance, and the items shall be disposed of in one of the following ways:

**REQUEST FOR AGENDA ITEM
AUTHORIZATION FOR CONTRACT**

Division: **Administration**

Meeting Date Requested: **February 4, 2013**

Project Name: **Disposition of Property**
=====

1. Estimated Total Cost: **None**
2. Is the full amount budgeted? **N/A**
3. Description of Project: **Request to revise part 110.01 of the codified ordinances, entitled "Disposition of Surplus Municipal and Hospital Personal Property".**
4. Justification\Benefits:
 - A. **The definition of capital items has changed from those having a value of over \$3,000 to those having a value over \$10,000. References to this value would be revised.**
 - B. **The current ordinance does not allow for the donation of surplus property to charity. The propose wording establishes this as an option, and creates criteria for doing so.**
5. Will this project affect the city's operating costs? **This should have no affect on the City's operating costs.**
6. What alternatives exist and what are the implications of the alternatives. **We currently accumulate unwanted property that is difficult to dispose of.**
7. Is this a sole source request? YES **NO** If yes, explain the circumstances:
8. Are you requesting suspension of the rules and passage on one reading? If yes, note reasons. **No.**

Joel Montgomery
Director of Administration

Date: January 30, 2013

Ord 10

RESOLUTION NO. 2013-16

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WAYNE METROPOLITAN HOUSING AUTHORITY FOR ADMINISTRATIVE CONSULTING SERVICES FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FOR A COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP), AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio Department of Development provides financial assistance to local governments for the purpose of addressing local housing needs for low and moderate income persons; and

WHEREAS, this City Council desires to authorize an agreement with the Wayne Metropolitan Housing Authority for administrative consulting services for the city of Wooster's Small Cities Community Development Block Grant Community Housing Improvement Program (CHIP) for FY 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Mayor is hereby authorized to enter into an agreement with the Wayne Metropolitan Housing Authority for administrative consulting services in connection with a grant application filed by the city of Wooster for a Small Cities Community Development Block Grant for a Community Housing Improvement Program (CHIP).

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary in order that the application to the State of Ohio Department of Development for a Small Cities Community Development Block Grant may be submitted by the April 5, 2013 deadline; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2013

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2013

Mayor

Introduced by: Jon Ansel

**Request for Agenda Item
Non-Capital**

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

These are new in-car video recording systems to replace existing systems in police cruisers. The old systems were purchased over six years ago and are beginning to fail. Further, these systems were designed to be an in-dash unit for the Ford Crown Victoria. With the Crown Vic no longer available the old systems will not fit in the dash of any existing model.

The new systems have a control panel built into the rearview mirror and are able to be controlled through the mobile data terminal in the car. They also have a wireless download capability that will automatically download the data when the vehicle pulls into the Justice Center.

These video systems provide a clear liability shield against unfounded accusations towards officers. In addition, they frequently provide evidence that is crucial in court cases such as DUI investigations.

These new systems are on state bid and are being purchased at that price.

Requesting Approval for eight systems funds are in 2013 equipment budget.

Kustom Signal Quote is attached

Is there a need for rules suspension or time limitation when this must be passed?

No

Manager Requesting

Date

Approved for Agenda

Ros #17



KUSTOM SIGNALS, INC.

9662 Lolret, Lenexa KS 66219
913-492-1400 Fax 913-492-1703
sales@kustomsignals.com www.kustomsignals.com

Quotation

Date 01/02/2013

To... CHIEF MATT FISHER
WOOSTER POLICE DEPARTMENT

201 W NORTH ST
WOOSTER OH 44691-4805

Quote # 26819999273446

Terms Net 30

This Quote Expires on 01/31/2013

Phone 330-287-5700

Fax 330-287-5787

<u>Qty</u>	<u>Product Description</u>	<u>UnitPrice</u>	<u>SubTotal</u>
	OHIO STATE CONTRACT PRICING ON VIDEO SYSTEMS		
8	G3 VISION 40GB HDD, MIRROR/MONITOR/CONTROLLER, ICM, SIMULTANEOUS RECORD, GPS, REAR CAM, CRASH RECORD ACTIVATION, 2.4GHz EXPANSE WIRELESS AUDIO, IN-CAR MIC, CABLES/MNTG BRACKETS	\$4,846.08	\$38,768.64
8	G3 AND G3 VISION WIRELESS PACKAGE INCLUDES WIRELESS COMPONENTS, MENU SECURITY, IGNITION MOD, AND DELAY POWER OFF	\$251.88	\$2,015.04
8	DUAL CONTROL/MONITOR (MOBILE DATA COMPUTER WITH DVR CONTROLLER)	\$106.80	\$854.40
1	DEMM SOFTWARE LICENSE INCLUDES INTERNAL AND EXTERNAL (ENCODERS, NERO, & MYSQL) SOFTWARE LICENSES AND DEMM MEDIA SOFTWARE	\$2,000.00	\$2,000.00
1	WIFI ACCESS POINT (AEROHIVE 350 5.0 GHz KIT)	\$1,450.00	\$1,450.00
1	PROFESSIONAL SERVICES- FIELD APPLICATION ENGINEER ON SITE TO LOAD SOFTWARE, TEST WIRELESS, TRAIN ON BACK OFFICE SOFTWARE	\$500.00	\$500.00
1	G3 DESKTOP DRIVE RECEIVER	\$174.00	\$174.00
	Total		\$45,762.08

Signature

* Applicable Sales Tax Not Included. Seller may charge Buyer a 25% restocking fee.

*** Order subject to agreement between Kustom Signals and customer on configuration and terms ***

*** Payment Terms: Net 30 from date of Invoice ***

Sydney Burke
Account Manager

Toll Free 800-4KUSTOM (800-458-7866)

