

CITY COUNCIL AGENDA
December 19, 2011
7:30 p.m.

The meeting will be held at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

VI. OLD BUSINESS

1. Third Reading - ORDINANCE NO. 2011-33 APPROPRIATING FROM VARIOUS FUNDS TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF WOOSTER FOR THE FISCAL YEAR ENDING DECEMBER 31, 2012, AND DECLARING AN EMERGENCY (Ansel)

2. Third Reading - RESOLUTION NO. 2011-96 ACCEPTING THE RECOMMENDATIONS OF THE WOOSTER TAX INCENTIVE REVIEW COUNCIL WITH RESPECT TO EXISTING ENTERPRISE ZONE AND COMMUNITY REINVESTMENT ACT AGREEMENTS (Ansel)

3. Second Reading - ORDINANCE NO. 2011-37 REVISING THE AUTHORIZED RANGE OF PAY SCALES AND BENEFITS FOR HOURLY RATED AND SALARIED EMPLOYEES AT WOOSTER COMMUNITY HOSPITAL, AND REPEALING FORMER ORDINANCES (Ansel)

4. Second Reading - ORDINANCE NO. 2011-38 AUTHORIZING THE MAYOR TO EXECUTE AN ACCESS AGREEMENT FOR GROUNDWATER TESTING AT GROSJEAN PARK (Knapic)

5. Second Reading - RESOLUTION NO. 2011-98 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO AN AGREEMENT WITH THE WAYNE COUNTY HUMANE SOCIETY FOR CAT CONTROL SERVICES WITHIN THE CITY OF WOOSTER (Steiner)

6. Second Reading - RESOLUTION NO. 2011-99 AUTHORIZING THE MAYOR TO ISSUE PAYMENT TO THE WAYNE ECONOMIC DEVELOPMENT COUNCIL FOR ECONOMIC DEVELOPMENT SERVICES (Ansel)

VII. NEW BUSINESS

1. First Reading - ORDINANCE NO. 2011-39 AUTHORIZING THE DIRECTOR OF FINANCE TO ADVANCE MONIES FROM THE GENERAL FUND TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND, AND DECLARING AN EMERGENCY (Ansel)

2. First Reading - ORDINANCE NO. 2011-40 AMENDING THE ANNUAL APPROPRIATION ORDINANCE (Ansel)

3. First Reading - ORDINANCE NO. 2011-41 AMENDING THE ANNUAL APPROPRIATION ORDINANCE (Ansel)

4. First Reading - RESOLUTION NO. 2011-100 AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE FEDERAL HIGHWAY ADMINISTRATION FOR A TRANSPORTATION, COMMUNITY AND SYSTEM PRESERVATION GRANT, TO ACCEPT SUCH MONIES, IF AWARDED; TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH; AND DECLARING AN EMERGENCY (Ulbright)
5. First Reading - RESOLUTION NO. 2011-101 AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO INTO A CONTRACT FOR THE PURCHASE OF AN ACCOUNTABILITY SYSTEM FOR THE FIRE DIVISION (Steiner)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

**Request for Agenda Item
Non-Capital**

Division Meeting Date Requested

Project Name Approved for Agenda

Description (be as descriptive as possible, given space limitations)

On 2/28/11 during areawide flooding, the WPCP experienced a flooded basement in the Main Operations Building. This flooding damaged a 1965 installed motor control center (MCC). After multiple attempts to repair, the MCC is, according to the manufacturer, "just safe enough to energize, and any further insulation degradation would result in not recommending the panel be energized...". As such, the City's insurance company has written it off as a loss. A check in the amount of \$60,000 has been delivered to the City and this request will allocate the check to the WPCP funds towards the replacement and rewiring of a new MCC in 2012.

The 2012 budget includes additional funds for this project as the insurance proceeds are not sufficient for the full replacement plus rewiring that is required to complete the project. Additionally, Utilities Management is using this as an opportunity to relocate the MCC so that it is protected from future flooding since this MCC has been flooded at least once previously (1969).

Is there a need for rules suspension or time limitation when this must be passed?

No, but would like to bring forth authorization to bid the project during the first meeting in 2012 so it would be prudent to have all the funding in place at that time.

Manager Requesting

Date

Approved for Agenda

440

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division Information Technology Project Name Alterations to IT Office Area Requested Meeting Date 12/19/11

- Approved for Agenda
 Full Amount is Budgeted

If not, how is purchase to be funded?

Description of Purchase

Remove wall paneling and existing lay-in ceiling and lighting. Remove existing non metallic electrical cable that is not code compliant (this area not altered with 2002 renovation). Remove carpeting (static electricity problem).
Install code compliant electrical wiring. Install new drywall and paint walls. Install commercial rated suspended ceiling and new energy efficient T-8 parabolic light fixtures. Install new VCT flooring to eliminate static electricity problem.
Reassemble existing office cubicles.

Justifications / Benefits

Eliminating electrical fixtures that are not code compliant.
Eliminating carpeting that is generating static electricity and posing a problem for IT staff.

How will this project effect the City's operating budget?

No effect, as the work was budgeted.

What alternatives exist, and what are the implications of the alternatives?

The only alternative is to leave things as they are, which will not solve the problems noted above.

- Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances

Non-bid, as the work is under \$25,000.
\$8,800.00 of the project is labor costs for work being performed by PPM staff.

- Requesting suspension of the rules?

If Yes, explain reasons.

In order to complete work by the end of the year.

Division Manager

James Dodd

Date

12/16/11

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**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering and Planning	Meeting Date Requested December 19, 2011
Project Name Transportation, Community, and System Preservation Grant	Approved for Agenda
Estimated Total Cost \$ Will have dollar amount by Council meeting. If approved, the Federal Highway Administration would cover 80 percent of the project costs with grant funds.	
Is Full Amount Budgeted <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If No, How Is The Purchase To Be Funded? This application would be for year 2012 planning and construction, but would be dependent on the funding agency schedule. If awarded the funds, we would anticipate using existing, budgeted funds for sidewalks and street improvements as much as possible. We would also be soliciting private contributions from known, interested parties.	
Description Of Purchase This is a request to authorize application for and acceptance of Transportation, Community, and System Preservation (TCSP) grant money from the Federal Highway Administration (FHWA) for the creation of a comprehensive multimodal transportation plan (e.g., cycling, walking, cross country skiing). This plan will connect locations in Wooster with each other via alternative modes of transportation and connect Wooster to surrounding communities	
Justification / Benefits . The FHWA funding will cover 80 percent of the project with grant money. This project will benefit the community by improving livability, providing transportation alternatives while reducing environmental impacts of transportation, improving citizen health through active transportation, encouraging private sector development patterns along bike routes, and promoting regional tourism by connecting to larger paths. It relates to our Safe Routes to School initiative, and recent road improvement projects which included the provision of bike paths. It will also be used to update sections of the City of Wooster Comprehensive Plan, which is growing outdated.	
Will This Project Effect the City's Operating Costs This project should have little or no affect on the City's operating costs.	
What Alternatives Exist and What Are The Implications of The Alternatives We could let the grant opportunity pass, and only perform as much planning as needed to update the City Comprehensive Plan. There would be a cost to complete this in the future. Letting the grant opportunity pass could also affect our ability to leverage private funding.	
Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Explain The Circumstances This is only a grant application at this point. If funding is secured for a project, that would be brought before Council separately for approval to bid and award.	
Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Note Reasons The TCSP funding application process is just beginning, but this legislation is required as soon as possible in order to complete the application package.	
Division Manager Joel Montgomery	Date December 14, 2011

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Request for Agenda Item Non-Capital

Division Meeting Date Requested

Project Name Approved for Agenda

Description (be as descriptive as possible, given space limitations)

As per City Ordinance, I am requesting approval, to purchase equipment that will be expected to cost over \$15,000. The Fire Division is requesting to spend the funds as defined by Resolution 2011-24 concerning grant funding received from the department of Homeland Security. Grant #EMW-2010-FO-05140.

This funding request is to purchase from Mid America Business Systems an accountability system for the fire division. This system is used to track and account for all personnel and equipment used at the scene of an emergency as described per Ohio Administrative Code.

This system will replace the existing system that is currently being used. Although the system is similar to our current system in process, the new system will allow us to expand the system from a one or several department system to a county wide as well as multi-county accountability as the need arises for an escalating emergency response.

We are expecting to pay for the system \$24,133.50. This grant is a 90/10 match from the DHS with the City of Wooster responsible for the 10%.

See attached literature concerning the equipment. If you have any questions, contact me at anytime.

Is there a need for rules suspension or time limitation when this must be passed?

At the current time I have 90 days to complete the purchase agreement, draw down federal funds and have the equipment in place per the grant agreement.

Manager Requesting

Date

Approved for Agenda