

**WOOSTER CITY COUNCIL MINUTES**  
**December 18, 2017**

**I. ROLL CALL & ORDERING OF AGENDA**

President Mike Buytendyk called the regular meeting of Wooster City Council to order at 7:30 p.m. in council chambers. Lynne DePaulo, Council Clerk, called roll with the following members present; Jon Ansel, Mark Cavin, Scott Myers, Craig Sanders, Barb Knapic and Jon Ulbright. David Silvestri was absent. City Administration present: Mayor Bob Breneman, Director of Administration Joel Montgomery, Captain Scott Rotolo, Director of Law Linda Applebaum, Director of Finance Andrei Dordea, Recreation Supervisor Ashley Brillhart and Development Coordinator Jonathan Millea.

**II. APPROVAL OF MINUTES**

Councilman Ansel moved to approve the minutes of the December 4, 2017, meeting, seconded by Councilman Ulbright. By voice vote, the motion passed unanimously.

**III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**

Mayor Breneman reviewed the budget ordinance 2017-36 and encouraged council to pass the legislation this evening.

He spoke on the December 5<sup>th</sup> Wooster Police episode involving a police chase through the county and praised the police force for the professionalism and service.

The Mayor expressed his appreciation for the service to the community that both Barb Knapic and Jon Ulbright have demonstrated throughout their council careers. Ms. Knapic has served for eight years, and Mr. Ulbright has served for 28 years.

**IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**

Councilman Ulbright motioned to waive the Ohio Liquor Control Hearing for PopularFuel LLC, seconded by Councilman Myers. Upon roll call, motion to waive hearing carried 6-0 (Ansel-yes; Cavin-yes; Knapic-yes; Myers-yes; Sanders-yes; and Ulbright-yes; Silvestri – absent)

**V. COMMITTEE REPORTS; PUBLIC HEARINGS**

A public hearing was held for the annexation and zoning of Parcel 56-01929.000, Ohio Power property located on Long Road. Tom Scanlon, the representative for Ohio Power, gave a quick update on the proposed project. There is already an annexation agreement in place, the ordinances for the annexation and zoning will be the official record for the annexation. A short discussion was had regarding what type of building is being constructed. It is a service center.

Councilwoman Knapic gave a review of the Law & Ordinance Committee meeting held prior to council. Attorney Susan Bungard from the firm Walter Haverfield gave a presentation on the State's progress with the medical marijuana issue. No dispensary sites have been chosen yet. City Council will need to change some city ordinances once the law comes into effect. Ms. Knapic stated it was a very informative meeting.

Councilman Ulbright stated Ohio is being very strict with the rules and it will be interesting to see how it all works out. Ohio has not decided how the revenue will be distributed once things get rolling.

Councilman Ansel does not think this will be a very convenient process. There are 66 dispensaries to service 88 counties.

## **VI. OLD BUSINESS**

1. Third Reading – Ordinance 2017-36  
AN ORDINANCE APPROPRIATING FROM VARIOUS FUNDS TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF WOOSTER FOR THE FISCAL YEAR ENDING DECEMBER 31, 2018 (Ansel)

Councilman Ansel stated that council has had two months to deliberate on the budget and Mr. Dordea and Mr. Boyes were here to answer any further questions. Neither Councilman Myers nor Councilman Sanders is happy with the addition of a part-time lawyer. Councilman Sanders asked why the City didn't just go full-time. Mayor Breneman said that it hasn't been until the last few years that the City was financially able to support additional employees and that the City was getting an excellent deal adding a part-time seasoned professional lawyer to the roster.

Councilman Ansel moved, seconded by Councilwoman Knapic, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent).

2. Second Reading – ORDINANCE NO. 2017-37  
AN ORDINANCE AMENDING ORDINANCE NO. 2012-10 BY INCREASING THE TERMS OF THE COMMUNITY REINVESTMENT AREA COMMITMENT, AND DECLARING AN EMERGENCY (Ansel)

Councilman Ansel stated that this Ordinance had been modified per the 12-4-17 meeting for the number of employees Brasfond needed to commit.

Councilman Ansel moved to suspend the rules and place on third and final reading, seconded by Councilman Myers. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent). Councilman Ansel moved, seconded by Councilman Myers, to adopt. Upon roll call, motion to adopt carried 5-1 (Ansel-yes; Cavin-no; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent). There was discussion as to whether this legislation actually passed due to the emergency clause in the title. Ms. Applebaum stated that since the language declaring this an emergency was not included in the body of the legislation that it did indeed pass.

3. Second Reading – ORDINANCE NO. 2017-38  
AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$5,000,000 FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY'S SANITARY SEWERAGE SYSTEM BY ACQUIRING WASTEWATER TREATMENT FACILITIES AND EQUIPMENT, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY (Ansel)

Councilman Ansel reviewed the need to issue long-term financing. Mr. Dordea shared that Standard & Poor has rated the City of Wooster with a strong debt profile and Moody's remarks that the City of Wooster has an exceptionally low debt liability. Mr. Dordea is currently working on finalizing the prospectus and other paperwork necessary to proceed.

Councilman Ansel moved to suspend the rules and place on third and final reading, seconded by Councilman Ulbright. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent). Councilman Ansel moved, seconded by Councilman Sanders, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-no; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent).

## **VII. NEW BUSINESS**

1. First Reading – ORDINANCE NO. 2017-41  
AN ORDINANCE ACCEPTING THE ANNEXATION OF TERRITORY LOCATED ON THE SOUTH SIDE OF LONG ROAD, KNOWN AS PARCEL 56-01929.000, AND CONTIGUOUS TO THE CORPORATION LIMITS (P. Todd Ireland, Esq., Agent for Petitioners OHIO POWER COMPANY) (Knapic)

Councilwoman Knapic introduced the legislation stating the necessary public hearings had been done, the annexation agreement had been signed, and this ordinance is the final step in the process.

Councilwoman Knapic moved to suspend the rules and place on third and final reading, seconded by Councilman Ulbright. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent). Councilwoman Knapic moved, seconded by Councilman Ansel, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent).

2. First Reading – ORDINANCE NO. 2017-42  
AN ORDINANCE AMENDING TITLE ELEVEN, ZONING, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, TO ZONE NEWLY-ANNEXED LAND (89.510 ACRES) TO AN M-2 (GENERAL MANUFACTURING) FOR PROPERTY LOCATED ON THE SOUTH SIDE OF LONG ROAD, KNOWN AS PARCEL 56-01929.000 (Knapic)

Councilwoman Knapic introduced the legislation stating the necessary public hearings had been done, the zoning board had made their recommendation to zone this parcel M-2, and it goes along with the annexation ordinance.

Councilwoman Knapic moved to suspend the rules and place on third and final reading, seconded by Councilman Cavin. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent). Councilwoman Knapic moved, seconded by Councilman Cavin, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-no; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent).

3. First Reading – RESOLUTION NO. 2017-54  
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO RENEW AN AGREEMENT WITH THE STATE OF OHIO, DEVELOPMENT SERVICES AGENCY FOR THE ADMINISTRATION OF A REVOLVING LOAN FUND, AND DECLARING AN EMERGENCY (Ansel)

Councilman Ansel stated this routine legislation. Funding levels have decreased significantly over the years. The paperwork for the renewal needs to be submitted before January 9, 2018.

Councilman Ansel moved to suspend the rules and place on third and final reading, seconded by Councilman Myers. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent). Councilman Ansel moved, seconded by Councilwoman Knapic, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-no; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent).

4. First Reading – RESOLUTION NO. 2017-55

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE OHIO STATE HISTORIC PRESERVATION OFFICE FOR GRANT MONIES; TO APPLY SUCH FUNDS, IF AWARDED; AND TO EXECUTE ANY NECESSARY DOCUMENTS  
(Ansel)

Councilman Ansel said that Mr. Dutton was applying for a grant to update historical forms for approximately one-quarter of the City's historical sites. He had applied in 2014 but was not awarded the grant, so is trying again for 2018. Mr. Dutton said that official records of the historical properties were done 30-40 years ago. His goal is to get the historical data and forms updated over the next 5-10 years. There are approximately 170 properties to review and update.

Councilman Ansel moved to suspend the rules and place on third and final reading, seconded by Councilwoman Knapic. Upon roll call, motion carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent). Councilman Ansel moved, seconded by Councilwoman Knapic, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent).

5. First Reading – RESOLUTION NO. 2017-56  
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO CONTRACT WITH THE COMMUNITY ACTION OF WAYNE/MEDINA COUNTIES FOR THE PROVISION OF TRANSPORTATION SERVICES FOR QUALIFIED PARTICIPANTS  
(Myers)

Councilman Myers reviewed how the transportation program had been revamped in the last few years. Ms. Brillhart introduced key personnel and supporters of the program and went over the highlights and the progress made in ridership and services offered. Councilwoman Knapic said the program was doing an amazing job reaching the most vulnerable part of our society, children and the elderly. Councilman Myers stated that the program had come in under budget for 2017 and is slated to have the same budget for 2018.

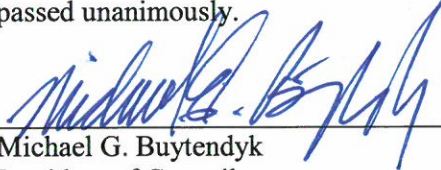
Councilman Myers moved, seconded by Councilwoman Knapic, to adopt. Upon roll call, motion to adopt carried unanimously (Ansel-yes; Cavin-yes; Myers-yes; Sanders-yes; Knapic-yes; and Ulbright-yes; Silvestri - absent).


### VIII. MISCELLANEOUS

Council members Cavin, Myers, Ansel, Sanders, and Buytendyk all spoke fondly and thanked Ulbright and Knapic for their service and helpfulness while serving on city council. Councilwoman Knapic thanked each member and said she sincerely enjoyed being on city council the past eight years. Councilman Ulbright gave a heartfelt thank you to the citizens, fellow council members, and the administration for his years of service.

### IX. ADJOURNMENT

Councilman Ulbright moved to adjourn, seconded by Councilman Cavin. By voice vote, the motion passed unanimously.

  
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Michael G. Buytendyk  
President of Council

  
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Lynne DePaulo  
Clerk of Council