

## City of Wooster Hotel Tax Return

Remit to:

**City of Wooster**  
**Finance Department**  
**PO Box 1128**  
**Wooster, OH 44691**

Hotel Name:

Hotel Tax ID Number:

Address:

Phone Number:

Period From: \_\_\_\_\_ To: \_\_\_\_\_

Due on or before the 15th of the following month  
 Example: Tax on January Rents is due on or before February 15th.

<b>1</b>	Gross Rents	\$
<b>2</b>	Exempt Rents	\$
<b>3</b>	Other Exemptions (attach exemption certificate)	\$
<b>4</b>	Total Exempt Rents (add lines 2 and 3)	\$
<b>5</b>	Taxable Rents (line 1 less line 4)	\$
<b>6</b>	3% of taxable rents	\$
<b>7</b>	Adjustments - Prior Period (attach explanation)	\$
<b>8</b>	Penalty for late filing (10% per month from date tax due)	\$
<b>9</b>	Interest (1% per month from date tax due)	\$
<b>10</b>	Total Tax Due (sum of lines 6 thru 9)	\$

Submit payment with this return.  
 Make Check Payable to City of Wooster.

I hereby certify that the information and statements contained herein and in any attachments are true and correct to the best of my knowledge.

Signature: \_\_\_\_\_ Title \_\_\_\_\_

Notify the **City of Wooster, Finance Department** promptly of any change in ownership or name and address.