



Zoning Map Amendment Application Submittal Requirements

No Zoning Map Amendment application will be accepted for review, per Section 1105.02 of the Planning and Zoning Code, without the submission of all of the following items, unless any such items are determined to be unnecessary or not applicable to the application by the Zoning Administrator

Information entered into a Zoning Map Amendment Application on Viewpoint Cloud

1. The location of the subject property or properties;
2. A description of the proposed Zoning Map Amendment application;
3. The Wayne County Auditor's parcel identification number of all affected properties;
4. The current and proposed zoning of all affected properties;
5. Verification that the owner of the property or an authorized applicant is submitting the application per Section 1105.02(a) of the Planning and Zoning Code; and
6. The required application fee per Section 1105.02(f) of the Planning and Zoning Code.

Information uploaded to a Zoning Map Amendment Application on Viewpoint Cloud

7. A scaled map identifying the subject properties including the properties' dimensions, acreage and the location of adjacent public rights of way;
8. A scaled location map indicating all land and existing zoning within 500 ft. of the subject properties; and
9. A scaled map indicating existing site conditions of the subject properties including buildings, drives, parking, detention/retention basins, wooded areas, bodies of water, and topography.

Additional Information

10. Any other information necessary for the evaluation of the Zoning Map Amendment application as deemed necessary by the Zoning Administrator.