

CITY COUNCIL AGENDA
October 2, 2017
7:30p.m.

The meeting convenes at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

- I. ROLL CALL & ORDERING OF AGENDA**
- II. APPROVAL OF MINUTES**
- III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**
- IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**
 - 1. Public Hearing – Alley Vacate – Maiden Lane to Maple Street
- V. COMMITTEE REPORTS; PUBLIC HEARINGS**
 - Laws and Ordinance Committee Report
 - Infrastructure Committee Report
- VI. OLD BUSINESS**
- VII. NEW BUSINESS**
 - 1. First Reading – RESOLUTION NO. 2017-42
A RESOLUTION AUTHORIZING THE EXPENDITURE OF ADDITIONAL FUNDS TO A SINGLE VENDOR FOR UTILITY DIVISION SUPPLIES (Sanders)
 - 2. First Reading – ORDINANCE NO. 2017-29
AN ORDINANCE AMENDING CHAPTER 162, MANAGEMENT BENEFITS, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, AND DECLARING AN EMERGENCY (Knapic)
 - 3. First Reading – ORDINANCE NO. 2017-30
AN ORDINANCE AMENDING CHAPTER 162, MANAGEMENT BENEFITS, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, AND DECLARING AN EMERGENCY (Knapic)
 - 4. First Reading - ORDINANCE NO. 2017-31
AN ORDINANCE VACATING AN UNNAMED EAST/WEST ALLEY IN THE CITY OF WOOSTER (BETWEEN MAIDEN LANE AND MAPLE STREET), AND DECLARING AN EMERGENCY (Ulbright)
- VIII. MISCELLANEOUS**
- IX. ADJOURNMENT**

**Request for Agenda Item
Non-Capital**

Division **Meeting Date Requested**

Project Name **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

In accordance with Wooster Administrative Code Chapter 160.03, this request is for the authorization for expenditures exceeding \$50,000 to a single vendor or service provider (Core & Main, formerly HD Supply). To date, \$46,500 has been paid to Core & Main since January 1, 2017. Future purchases will exceed the \$50,000 threshold. This amount is budgeted in the 2017 Operations and Maintenance Budget.

Additional water, sewer and storm water line supplies (fittings, pipes, clamps, hydrants, etc.) are needed for continued maintenance, operation and repair of the Utility systems. Core & Main is a local supplier of parts and specialty pieces that warehouses most of the needed items and located within 30 minutes if an emergency arises. Funds are available, but passage is needed to allow additional purchases up to \$25,000 over the \$50,000 threshold.

Is there a need for rules suspension or time limitation when this must be passed?

Manager Requesting

Date

Approved for Agenda

ORDINANCE NO. 2017-29

AN ORDINANCE AMENDING CHAPTER 162,
MANAGEMENT BENEFITS, OF THE CODIFIED
ORDINANCES OF THE CITY OF WOOSTER, OHIO,
AND DECLARING AN EMERGENCY

WHEREAS, the Director of Administration has recommended that certain management positions be created and assigned to the ordinance on Management Positions for placement into an appropriate pay range.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Chapter 162 of the Codified Ordinances, entitled Management Benefits, be amended at Section 162.09, MANAGEMENT POSITIONS, to read as follows:

162.09 MANAGEMENT POSITIONS.

(a) In accordance with Article V, Section 5.03 of the Charter of the City of Wooster, and the Codified Ordinance Section 162.09, the following management positions are hereby identified and authorized:

<u>POSITION</u>	<u>STATUS</u>
Accountant I	Unclassified
Accountant II	Unclassified
Administrative Assistant	Unclassified
Assistant City Engineer	Unclassified
Assistant Fire Chief	Classified
Assistant Police Chief	Classified
Building Standards Manager	Unclassified
City Planner	Unclassified
Community Service and Development Administrator	Unclassified
Deputy Director of Finance	Unclassified
Director of Administration	Unclassified
Director of Finance	Unclassified
Director of Law	Unclassified
Development Coordinator	Unclassified
Engineering Manager	Unclassified
Finance Manager	Unclassified
Fire Chief	Classified
Human Resources Manager	Unclassified
Human Resources Specialist	Unclassified
Information Systems Manager	Unclassified
Planning and Zoning Manager	Unclassified
Police Captain	Classified

Police Chief	Classified
Project Manager	Unclassified
Public Properties Maintenance Manager	Unclassified
Public Properties Maintenance Assistant Manager	Unclassified
Public Properties Maintenance Supervisor	Classified
Public Works Administrator	Unclassified
Recreation/Community Center Manager	Unclassified
Recreation Supervisor	Unclassified
Safety Administrative Supervisor	Classified
Staff Engineer	Unclassified
Utilities Manager	Unclassified
Utilities Assistant Manager	Unclassified
Utilities Supervisor	Classified

(b) [No change]

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2017 Vote: _____

Attest: _____
 _____ Clerk of Council President of Council

Approved: _____, 2017 _____
 Mayor

Introduced by: Barbara A. Knapic

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Director of Finance	Unclassified
Director of Law	Unclassified
Development Coordinator	Unclassified
Engineering Manager	Unclassified
Finance Manager	Unclassified
Fire Chief	Classified
Human Resources Manager	Unclassified
Human Resources Specialist	Unclassified
Human Resources Coordinator	Unclassified
Information Systems Manager	Unclassified
Planning and Zoning Manager	Unclassified
Police Captain	Classified

Police Chief	Classified
Project Manager	Unclassified
Public Properties Maintenance Manager	Unclassified
Public Properties Maintenance Assistant Manager	Unclassified
Public Properties Maintenance Supervisor	Classified
Public Works Administrator	Unclassified
Recreation/Community Center Manager	Unclassified
Recreation Supervisor	Unclassified
Safety Administrative Supervisor	Classified
Staff Engineer	Unclassified
Utilities Manager	Unclassified
Utilities Assistant Manager	Unclassified
Utilities Supervisor	Classified

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1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2017 Vote:

Attest: _____
Clerk of Council President of Council

Approved: _____, 2017 Mayor _____

Introduced by: Barbara A. Knapic

ORDINANCE NO. 2017-31

AN ORDINANCE VACATING AN UNNAMED EAST/WEST ALLEY IN THE CITY OF WOOSTER (BETWEEN MAIDEN LANE AND MAPLE STREET), AND DECLARING AN EMERGENCY

WHEREAS, the owners of Lot Nos. 1048, 1049, 1050, 1051, and 6500 have petitioned for the vacation of a twenty (20) foot public alley running east from Maple Street to an unnamed north/south public alley north of Hancock St., and between those lots, as shown by the attached petition to vacate and map thereof; and

WHEREAS, the petitioners are owners of lots adjacent and contiguous to the subject alley; and

WHEREAS, notice of said petition was published in a newspaper of general circulation for six (6) consecutive weeks within the municipality and a public hearing was held; and

WHEREAS, this City Council is satisfied that there is good cause for vacating said alley, and that it will not be detrimental to the general interest of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the twenty (20) foot public alley running east from Maple Street to an unnamed north/south public alley north of Hancock Street, and between those lots, as shown on the map, attached, is vacated.

SECTION 2. The Clerk of Council is directed to certify a copy of this Ordinance, together with a map of the vacated alley, and record the same in the Office of the Recorder of Wayne County, Ohio.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Ordinance is declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary to facilitate the alley vacation in order to enable one of the petitioners to improve his residential site; wherefore, this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2017 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2017
Mayor

Introduced by: Jon E. Ulbright

Request for Agenda Item
Authorization for Bid or Purchase of Capital Item

Division Engineering Project Name Alley Vacate Requested Meeting Date October 2 2017

- Approved for Agenda
- Full Amount is Budgeted

If not, how is purchase to be funded?

Description of Purchase
Legislation to vacate the alley east of Maple Street and stopping at the north/south alley north of Hancock Street. Adjoining properties are Parcel Numbers: 65-01971.000, 65-04536.000, 65-01537.000, 65-00789.000, 65-00788.000, 65-01191.000 and 65-01192.000.
Notices were sent to residents within 200 feet

Justifications / Benefits
This alley has not been maintain and vacating it would release any future City involvement.

How will this project effect the City's operating budget?
No effect

What alternatives exist, and what are the implications of the alternatives?

Sole Source Bid or Non-Bid Situation?

If Yes, explain the circumstances

Requesting suspension of the rules?

If Yes, explain reasons.
This request has been on ging and advertised for the minimum of 6 continuous weeks.

Division Manager Roger Kobilarcsik Date September 26, 2017



65-1219

MAIDEN LN

1020
65-1640

1019
65-66

529 E. Henry

1018
65-1355

6500
65-1971

*DIANE MILLER
515 E. Henry*

1015
65-1536

1014
65-1537

*BAND
GUINTER
513 E. Henry*

PROPOSED ALLEY VACATION

1048 65-789

1049
65-788

1050
65-1191

1051 65-1192

*520 HANCOCK
DAVID CLARK
510 HANCOCK
JAMES BLACKBURN*

HANCOCK ST

MAPLE ST

Pt 1013 65-2046

1012
65-2045

Npt OL 79
65-2042

723.04 Change of name, vacating, or narrowing streets on petition.

The legislative authority of a municipal corporation, on petition by a person owning a lot in the municipal corporation praying that a street or alley in the immediate vicinity of such lot be vacated or narrowed, or the name thereof changed, upon hearing, and upon being satisfied that there is good cause for such change of name, vacation, or narrowing, that it will not be detrimental to the general interest, and that it should be made, may, by ordinance, declare such street or alley vacated, narrowed, or the name thereof changed. The legislative authority may include in one ordinance the change of name, vacation, or narrowing of more than one street, avenue, or alley. The original ordinance or a certified copy thereof shall be recorded in the official records of the county recorder.

Cite as R.C. § 723.04

Amended by 130th General Assembly File No. 41, HB 72, §1, eff. 1/30/2014.

Effective Date: 10-01-1953 .

