

CITY COUNCIL AGENDA

October 16, 2017

7:30p.m.

The meeting convenes at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

1. Liquor Control Hearing Notice – New – D5
South of Oz
156 E Liberty Street
Wooster, OH 44691

V. COMMITTEE REPORTS; PUBLIC HEARINGS

VI. OLD BUSINESS

1. Second Reading – ORDINANCE NO. 2017-30
AN ORDINANCE AMENDING CHAPTER 162, MANAGEMENT BENEFITS, OF THE CODIFIED ORDINANCES OF THE CITY OF WOOSTER, OHIO, AND DECLARING AN EMERGENCY (Knapic)

VII. NEW BUSINESS

1. First Reading – RESOLUTION NO. 2017-43
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE RESURFACING OF PORTIONS OF CERTAIN ROADS IN THE CITY OF WOOSTER (Ulbright)
2. First Reading – ORDINANCE NO. 2017-32
AN ORDINANCE AMENDING CHAPTER 163 OF THE WOOSTER CODIFIED ORDINANCES, WITH RESPECT TO PART-TIME AND TEMPORARY EMPLOYEES BY ADDING NEW SECTION 163.07 (Knapic)
3. First Reading - RESOLUTION 2017-44
A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE WOOSTER YMCA FOR PROFESSIONAL ADMINISTRATIVE SERVICES RELATED TO THE MANAGEMENT AND OPERATION OF THE CITY OF WOOSTER'S SWIMMING FACILITIES (Myers)
4. First Reading – RESOLUTION NO. 2017-45
A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO ENTER INTO A ONE-YEAR CONTRACT WITH SUPERION, INC. FOR BOTH ASP AND TECHNICAL SUPPORT SERVICES FOR BOTH THE FINANCE DEPARTMENT AND THE HUMAN RESOURCES DIVISION (Ansel)

VIII. EXECUTIVE SESSION – ORC121.22 G(2)

To discuss real estate/property acquisition and sale.

IX. MISCELLANEOUS

X. ADJOURNMENT

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX (614)644-3166

TO

8394992		NEW		SOUTH OF OZ LLC 156 E LIBERTY ST WOOSTER OH 44691
PERMIT NUMBER		TYPE		
ISSUE DATE				
09 29 2017				
FILING DATE				
D5				
PERMIT CLASSES				
85	165	B	B75966	
TAX DISTRICT		RECEIPT NO.		

FROM 10/05/2017

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 10/05/2017

RESPONSES MUST BE POSTMARKED NO LATER THAN. 11/06/2017

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **B NEW 8394992**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF WOOSTER CITY COUNCIL
538 N MARKET ST
PO BOX 1128
WOOSTER OHIO 44691

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. **For best results, search only ONE criteria at a time.** If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

SEARCH CRITERIA**Permit Number**

8394992

Permit Name / DBA**Member / Officer Name****Search****Reset****Main Menu**

	Member/Officer Name	Shares/Interest	Office Held
Permit Number: 8394992; Name: SOUTH OF OZ LLC; DBA: ; Address: 156 E LIBERTY ST WOOSTER 44691			
	DENISE M OUESLATI	MANAGE MEM	

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- [Ohio Department of Commerce](#)

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ORDINANCE NO. 2017-30

AN ORDINANCE AMENDING CHAPTER 162,
MANAGEMENT BENEFITS, OF THE CODIFIED
ORDINANCES OF THE CITY OF WOOSTER, OHIO

WHEREAS, the Director of Administration has recommended that certain management positions be created and assigned to the ordinance on Management Positions for placement into an appropriate pay range.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That Chapter 162 of the Codified Ordinances, entitled Management Benefits, be amended at Section 162.09, MANAGEMENT POSITIONS, to read as follows:

162.09 MANAGEMENT POSITIONS.

(a) In accordance with Article V, Section 5.03 of the Charter of the City of Wooster, and the Codified Ordinance Section 162.09, the following management positions are hereby identified and authorized:

<u>POSITION</u>	<u>STATUS</u>
Accountant I	Unclassified
Accountant II	Unclassified
Administrative Assistant	Unclassified
Assistant City Engineer	Unclassified
Assistant Fire Chief	Classified
Building Standards Manager	Unclassified
City Planner	Unclassified
Community Service and Development Administrator	Unclassified
Deputy Director of Finance	Unclassified
Director of Administration	Unclassified
Director of Finance	Unclassified
Director of Law	Unclassified
Development Coordinator	Unclassified
Engineering Manager	Unclassified
Finance Manager	Unclassified
Fire Chief	Classified
Human Resources Manager	Unclassified
Human Resources Specialist	Unclassified
Human Resources Coordinator	Unclassified
Information Systems Manager	Unclassified
Planning and Zoning Manager	Unclassified
Police Captain	Classified

Police Chief	Classified
Project Manager	Unclassified
Public Properties Maintenance Manager	Unclassified
Public Properties Maintenance Assistant Manager	Unclassified
Public Properties Maintenance Supervisor	Classified
Public Works Administrator	Unclassified
Recreation/Community Center Manager	Unclassified
Recreation Supervisor	Unclassified
Safety Administrative Supervisor	Classified
Staff Engineer	Unclassified
Utilities Manager	Unclassified
Utilities Assistant Manager	Unclassified
Utilities Supervisor	Classified

(b) [No change]

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

1st reading 10-2-17 2nd reading _____ 3rd reading _____

Passed: _____, 2017 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2017
Mayor

Introduced by: Barbara A. Knapic

RESOLUTION NO. 2017-43

A RESOLUTION AUTHORIZING THE DIRECTOR OF
ADMINISTRATION TO ENTER INTO A COOPERATIVE
AGREEMENT WITH THE OHIO DEPARTMENT OF
TRANSPORTATION FOR THE RESURFACING OF PORTIONS
OF CERTAIN ROADS IN THE CITY OF WOOSTER

WHEREAS, Section 5501.03 (C) of the Ohio Revised Code provides that the Director of the Ohio Department of Transportation (ODOT) may coordinate the activities of the Department with other appropriate public authorities and enter into contracts with such authorities as necessary to carry out its duties, powers and functions; and

WHEREAS, the Bever Street, Wayne Avenue, Beall Avenue, and Cleveland Road Resurfacing Project (PID 106726) is a transportation activity eligible to receive federal/state funding; and

WHEREAS, the LPA (Local Public Agency), the City of Wooster, has received funding approval for the project listed above from the Program Manager having responsibility for the federal/state funds involved, and

WHEREAS, it is the mutual desire of both ODOT and the LPA to have the LPA serve as the responsible lead agency for the administration of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Administration is authorized to enter into an agreement with ODOT for the purpose of facilitating the above-described improvements.

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 3. This Resolution shall take effect and be in full force from and after the earliest date allowed by law.

Passed: _____, 2017

Vote: _____

Attest: _____
Clerk of Council

President of Council

Approved: _____, 2017

Mayor

Introduced by: Jon E. Ulbright

**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested October 16, 2017
Project Name Resurfacing Portions of Bever Street, Wayne Avenue, Beall Avenue and Cleveland Road PID 106726	Approved for Agenda
Estimated Total Cost \$750,000.00 ODOT Grant = \$428,000 (57%), Local Funds = \$322,000 (43%) (Capital Funds)	
Is Full Amount Budgeted <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, How Is The Purchase To Be Funded? Funding for this project will be included in the 2019 Appropriation Budget.	
Description Of Purchase This is a request to authorize the Mayor to enter into a cooperative agreement with the Ohio Department of Transportation (ODOT) for the resurfacing of Bever Street from Bowman to Diller Point, Wayne Avenue from Bever to Beall, Beall Avenue from Bloomington to the point and Cleveland Road from Highland to SR83. All of the construction engineering, contract management and inspection will be performed in-house by the engineering division staff.	
Justification/Benefits The Ohio Department of Transportation has committed to funding 57% of the construction costs for this project in FY 2018.	
Will This Project Effect the City's Operating Costs This project should have little or no effect on the City's operating costs.	
What Alternatives Exist and What Are The Implications of The Alternatives We could do nothing, and turn down the grant funds. We could proceed with the project using other interest accruing financing methods.	
Is This A Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances This is a request to simply accept the funds already awarded for this project, and is a requirement of the funding process.	
Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons ODOT plan approval process can not begin until the LPA agreement is signed.	
Division Manager Roger Kobilarcsik	Date October 6, 2017

ORDINANCE NO. 2017-32

AN ORDINANCE AMENDING CHAPTER 163 OF THE
WOOSTER CODIFIED ORDINANCES, WITH RESPECT TO
PART-TIME AND TEMPORARY EMPLOYEES BY ADDING
NEW SECTION 163.07

WHEREAS, the City recently amended Chapter 163 of the Wooster Codified Ordinances, concerning Part-Time and Temporary Employees, in order to be compliant with the Affordable Care Act ("ACA") and associated federal regulations; and

WHEREAS, an hourly pay range for both non-professional and professional part-time, temporary, and seasonal employees has not been adjusted since 2005, was never properly codified in our ordinances during the last revision, and currently needs to be adjusted to reflect the 30 hour work week maximum.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
WOOSTER, OHIO:

SECTION 1. That WCO 163.07 is added to Chapter 163, as designated in Attachment A (a copy of which is attached to this legislation).

SECTION 2. This Council finds and declares that all formal actions concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 7. This Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2017 Vote: _____

Attest: _____
 Clerk of Council President of Council

Approved: _____, 2017 _____
 Mayor

Introduced by: Barbara Knapic

Attachment A

CHAPTER 163

Part-Time, Seasonal, Temporary, Special and Auxiliary Employees

- [163.01](#) Administration.
- [163.02](#) Part-time employees.
- [163.03](#) Seasonal employees.
- [163.04](#) Temporary employees.
- [163.05](#) Special and auxiliary employees.
- [163.06](#) Special employment program.

163.01 ADMINISTRATION.

(a) Employees covered by this chapter shall be defined as those employees listed on the attachment of the Annual Salary and Wage Ordinance entitled "Temporary, Seasonal and Part-time Employees".

(b) The Mayor and/or Director of Administration shall establish rules and procedures and develop any forms necessary for administering the various benefit programs in this chapter.

(c) The Mayor and/or Director is authorized to assign employees to the appropriate job classifications and assign the various positions to the proper range.

(d) The Mayor and/or Director may establish hours of work and the work schedule for such employees. (Ord. 1987-13. Passed 2-17-87.)

163.02 PART-TIME EMPLOYEES.

(a) Part-time employees shall be defined as those individuals employed to work less than 30 hour work week of an assigned division/department.

(b) Employees meeting the criteria as described in subsection (a) shall receive the following fringe benefits as terms of employment provided they qualify for such benefits.

(1) Holidays. The recognized holidays shall be those stated in 162.05, Holidays.

(2) Holiday pay. Employees shall work their normal scheduled hours through the calendar year and shall be paid for each hour worked. In addition, if an employee is scheduled to work on a recognized City holiday, such employee shall receive pay at his regular hourly rate for the scheduled hours on the recognized holiday and for those hours worked.

(3) Overtime pay. Employees shall be compensated at the rate of one and one-half times the employee's hourly rate for all work performed in excess of forty hours per week. Employees cannot accumulate compensatory time in lieu of overtime payment.

(4) Uniforms. The City shall provide uniforms to all part-time employees as necessary.

(5) Years of service. Employees working in such category shall accrue years of service based upon the following formula: 2080 regular hours worked shall equal one year of City service.

(6) Sick leave. Employees shall earn sick leave on the following formula: For each completed hour of service, the employee shall earn .0577 sick leave hours. Sick leave accumulation shall be unlimited.

(7) Additional benefits. Part-time employees do not qualify for any additional fringe benefits other than those described in the above subsections.

(Ord. 1987-13. Passed 2-17-87.)

163.03 SEASONAL EMPLOYEES.

Seasonal employees shall be defined as those individuals employed by the City to work a prescribed seasonal work schedule. Such employees shall receive or qualify for the following fringe benefits as terms of employment, provided they qualify for such benefits.

(a) Overtime Pay. Employees shall be compensated at the rate of one and one-half times the employee's hourly rate for all work performed in excess of forty hours per week. Employees cannot accumulate compensatory time in lieu of overtime payment.

(b) Years of Service. Employees working in such category shall accrue years of service based upon the following formula: 2080 regular hours worked shall equal one year of City service.

(c) Uniforms. The City shall provide uniforms to all seasonal employees as necessary.

(d) Additional Benefits. Seasonal employees in this category do not qualify for any additional fringe benefits other than those described in the above subsections.

(Ord. 1987-13. Passed 2-17-87.)

163.04 TEMPORARY EMPLOYEES.

Temporary employees shall be defined as those individuals employed to work to fulfill a specific need or reason, that is sickness, disability or leaves of absence, which is not expected to continue for an extended period of time. Such employees shall receive the following benefits as terms of employment provided they qualify for such benefits.

(a) Holidays. The recognized holidays shall be those stated in 162.05, Holidays.

(b) Holiday Pay. Employees shall work their normal scheduled hours through the calendar year and shall be paid for each hour worked. In addition, if an employee is scheduled to work on a recognized City holiday, such employee shall receive pay at his regular hourly rate for the scheduled hours on the recognized holiday and for those hours worked.

(c) Overtime Pay. Employees shall be compensated at the rate of one and one-half times the employee's hourly rate for all work performed in excess of forty hours per week. Employees cannot accumulate compensatory time in lieu of overtime payment.

(d) Uniforms. The City shall provide uniforms to temporary employees as necessary.

(e) Additional Benefits. Temporary employees in this category do not qualify for any additional fringe benefits other than those described in the above subsections.

If it becomes necessary to continue to employ a temporary employee beyond a one-year period, the Mayor and/or Director of Administration may extend the temporary status for additional periods as may be required.

When the temporary employee's term is extended beyond the one-year period all benefits in [163.02\(c\)](#) shall apply. (Ord. 1987-13. Passed 2-17-87.)

163.05 SPECIAL AND AUXILIARY EMPLOYEES.

(a) Special and Auxiliary Employees shall be defined as those individuals utilized by the City to assist or support the regular work force. Such employees may or may not be compensated for such services, depending on the type of services rendered for the City. If compensated, individuals shall receive pay for hours worked times the employee's hourly rate. Such employees do not qualify for overtime payment.

(b) Benefits. Employees in this category do not receive any benefits, including the accrual of years of service. (Ord. 1987-13. Passed 2-17-87.)

163.06 SPECIAL EMPLOYMENT PROGRAMS.

Employees who are hired under special employment programs sponsored by other agencies shall be granted benefits required by the agencies. If such benefits are not specifically stated, the Mayor and/or Director of Administration shall determine the appropriate benefits for the employees in the program(s).

(Ord. 1987-13. Passed 2-17-87.)

163.07 HOURLY PAY RANGE FOR TEMPORARY, SEASONAL, AND PART-TIME EMPLOYEES.

NON-PROFESSIONAL EMPLOYEES

MINIMUM		MAXIMUM
Hourly	minimum wage, pursuant to state and federal laws	\$23.00

PROFESSIONAL EMPLOYEES

MINIMUM		MAXIMUM
Hourly	\$23.00	\$50.00

Commencing January 1, 2018, and every January 1st thereafter, the hourly ranges for temporary, seasonal, and part-time employees shall be adjusted based upon market survey data, but not in excess of the annual cost of living adjustment published by the Ohio Public Employees Retirement System.

October 11, 2017

To: Council Members

From: Linda Applebaum, Law Director

Back during 2005, Ordinance No. 2005-45 was passed to adjust the pay ranges for temporary, seasonal, and part-time employees (collectively "part-time employees"). Although this legislation passed, the schedule with the pay ranges was never appropriately codified in our ordinances, as it should have been, especially because it was a schedule designating pay ranges.

Since that time we have been operating under a schedule, which provides for non-professional part-time employees to be paid in a range from \$5.15 an hour to a maximum of \$18.00 an hour, and professional part-time employees from a range of \$18.00 an hour to a maximum of \$40.00 an hour. For some reason, an annual "salary" cap was also designated to reflect the minimum and maximum ranges based on a 20 hour work week.¹

Because of our recent changes to Chapter 163, defining part-time employees as employees with less than 30 hours of work a week, consistent with provisions of the ACA, and the need to adjust and properly codify these pay ranges, a new section 163.07 is proposed for Chapter 163. (*See, redlined table*)

Finance Director Andrei Dordea adjusted the 2005 pay ranges in accordance with the consumer price index as published by the Bureau of Labor Statistics, as reflected in Table A. Instead of stating a dollar amount for the minimum wage, language was used to ensure the city will always be compliant with the minimum wage requirement.

¹ Part-time employees are not salaried employees and must keep track of their hours worked. They are also paid based on hours worked, not on an annual salary basis.

TABLE A
CPI Calculation 2005 - 2017

	BLS/CPI	\$ CHNG	\$ 18.00	\$ CHNG	\$ 40.00
2006	3.2%	\$ 0.58	\$ 18.58	\$ 1.28	\$ 41.28
2007	2.8%	\$ 0.52	\$ 19.10	\$ 1.16	\$ 42.44
2008	3.8%	\$ 0.73	\$ 19.82	\$ 1.61	\$ 44.05
2009	-0.4%	\$ (0.08)	\$ 19.74	\$ (0.18)	\$ 43.87
2010	1.6%	\$ 0.32	\$ 20.06	\$ 0.70	\$ 44.57
2011	3.2%	\$ 0.64	\$ 20.70	\$ 1.43	\$ 46.00
2012	2.1%	\$ 0.43	\$ 21.13	\$ 0.97	\$ 46.97
2013	1.5%	\$ 0.32	\$ 21.45	\$ 0.70	\$ 47.67
2014	1.6%	\$ 0.34	\$ 21.80	\$ 0.76	\$ 48.43
2015	0.1%	\$ 0.02	\$ 21.82	\$ 0.05	\$ 48.48
2016	1.3%	\$ 0.28	\$ 22.10	\$ 0.63	\$ 49.11
2017	2.2%	\$ 0.49	\$ 22.59	\$ 1.08	\$ 50.19

**Request for Agenda Item
Non-Capital**

Division

Meeting Date Requested

Project Name

☐ **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

The hourly pay range for both non-professional and professional part-time, temporary, and seasonal employees has not been adjusted since 2005, and needs to be modified in accordance with the current consumer price index.

In addition, at the time the prior ordinance was passed, the schedule was never properly codified in our ordinances and pay ranges were also capped on this schedule with a salary limit that reflects a 20 hour work week, which is not consistent with the maximum 30 hours per week, as recently adopted by this Council to be consistent with the Affordable Care Act.

(See memo from the Law Director)

Is there a need for rules suspension or time limitation when this must be passed?

Manager Requesting

Date

Approved for Agenda

RESOLUTION NO. 2017-44

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO A CONTRACT WITH THE WOOSTER YMCA FOR
PROFESSIONAL ADMINISTRATIVE SERVICES RELATED
TO THE MANAGEMENT AND OPERATION OF THE CITY
OF WOOSTER'S SWIMMING FACILITIES

WHEREAS, it is necessary to provide for the operation of the city of Wooster's outdoor swimming pools and spray ground during the summer months, and the Mayor has determined that these facilities can be operated more efficiently by contracting with an administrative services company; and

WHEREAS, the Wooster YMCA possesses the professional expertise to provide the administrative services necessary for the management and operation of the city's swimming facilities; and

WHEREAS, this City Council has determined that prompt action is necessary to begin the process of implementing this program and the cost of such services for FY 2018 is budgeted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Mayor or his/her designee is authorized to enter into a professional administrative services contract with the Wooster YMCA for services related to the management and operation of the city of Wooster's swimming facilities, in accordance with specifications on file in the office of the Director of Administration.

SECTION 2. Such contract will not exceed the amounts appropriated for this project in the 2018 annual Appropriations Budget.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council, in compliance with law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2017
Mayor

Introduced by: Scott Myers

Request for Agenda Item Non-Capital

Division Recreation

Meeting Date Requested October 16, 2017

Project Name YMCA/City Aquatic Management Partnership

☐ **Approved for Agenda**

Description (be as descriptive as possible, given space limitations)

The City of Wooster and Wooster YMCA would enter into a partnership to manage the City of Wooster's Aquatic Facilities for the summer 2018 season. The scope of the partnership would include day to day operations, staffing, light maintenance (cleaning), pool set-up and end of season winterization of all facilities. The goal of the partnership is to reduce expenses at all City and YMCA Aquatic Facilities while still providing the same level of Recreational and Competitive swimming opportunities. Contract amount-\$141,000.00/\$148,056.00. Please note that the higher amount is for a possible State of Ohio requirement (rule change) that will affect Knights Field Sprayground. If implemented, would require the City to have a Lifeguard at the Sprayground, in addition to a Cashier. We will know in the next 4-6 weeks of any changes in State requirements.

The costs are budgeted for 2018.

Is there a need for rules suspension or time limitation when this must be passed?

No

Manager Requesting Jeff Battig

Date October 16, 2017

Approved for Agenda

2017 SWIMMING POOL STATISTICS

FREEDLANDER POOL	MAY	JUNE	JULY	AUGUST	TOTALS
Season Passes	80	1432	1078	295	2885
Adult Admissions	53	605	479	135	1272
Child Admissions	58	980	729	234	2001
Under 2 Years	4	106	115	32	257
Swim Meet	0	650	1400	0	2050
Swim Meet Spectators	0	1100	5200	0	6300
Rentals/Other/ Noon Lap	3	118	188	19	328
Masters	10	130	129	50	319
Sr. Aquaerobics	0	0	0	68	68
Morning Aquaerobics	3	25	40	12	80
Kids and Giggles	0	0	0	71	118
Boys & Girls Club	0	587	853	100	1540
YMCA Membership	116	1098	844	278	2336
Swim Team	104	2184	1872	0	4160
YMCA Camp	0	746	504	600	1850
TOTAL unique entries					19264
Total Camp Entries					1850
Total YMCA Membership Entries					2336

CHRISTMAS RUN POOL	MAY	JUNE	JULY	AUGUST	
Season Passes	0	1737	1621	212	3570
Adult Admissions	0	352	433	54	839
Child Admissions	0	444	580	108	1132
Under 2 Years	0	56	84	12	152
Rentals/Other	0	89	74	0	605
Sr. Aquaerobics	0	204	221	17	442
Preschool Swim	0	13	7	0	20
Kids and Giggles	0	359	568	75	1002
YMCA Membership	0	766	753	99	1618
YMCA Camp	0	1514	1877	360	3751
TOTAL unique entries					13131
Total Camp Entries					3751
Total YMCA Memberships Entries					1618

KNIGHT'S FIELD SPRAYGROUND	MAY	JUNE	JULY	AUGUST	TOTALS
Season Passes	3	128	117	55	303
Adult Admissions	3	156	145	121	425
Child Admissions	5	187	244	170	606
Under 2 Years	2	74	49	33	158
Rentals/Other	0	0	29	70	99
YMCA Camp	0	183	32	65	280
YMCA Membership	0	185	111	46	342
TOTAL unique entries					2213
TOTAL camp entires					280
Total YMCA Memberships Entries					342

2017 SWIMMING POOL STATISTICS

TOTALS BY CLASSIFICATION	MAY	JUNE	JULY	AUGUST	TOTALS
Season Passes	83	3297	2816	562	6758
Adult Admissions	56	1113	1057	310	2536
Child Admissions	63	1611	1553	512	3739
Under 2 Years	6	236	248	77	567
Swim Meet Spectators	0	1100	5200	0	6300
Rentals/Other	3	207	291	89	590
Masters	10	130	129	50	319
Swim Team	104	2184	1872	0	4160
Sr. Aquaerobics	0	204	221	85	510
Morning Aquaerobics	3	25	40	12	80
Preschool Swim	0	13	7	0	20
Kids and Giggles	0	359	568	146	1073
Boys & Girls Club	0	587	853	100	1540
YMCA Membership	116	2049	1708	423	4296
YMCA Camp	0	2443	2413	1025	5881

Total pool attendance Summer 2017	34608
Total Camp Attendance Summer 2017	8494
City Pool Pass use at YMCA Pools	1575
Total YMCAMembership Use at City Pools	4296

Summer 2016 Summer 2017 Pool Comparison

Pool Pass Sales	
Summer 2016	639
Summer 2017	635
Pool Gate Receipts	
Summer 2016	\$49,311.51
Summer 2017	\$47,922.16

RESOLUTION NO. 2017-45

A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE
TO ENTER INTO A ONE-YEAR CONTRACT WITH SUPERION,
INC. FOR BOTH ASP AND TECHNICAL SUPPORT SERVICES FOR
BOTH THE FINANCE DEPARTMENT AND THE HUMAN
RESOURCES DIVISION

WHEREAS, the Director of Finance has recommended that the city continue its existing contract with Superion, formerly known as SunGard Public Sector, Inc., for ASP and technical support services for both the Finance Department and the Human Resources Division, and the costs are included in the annual appropriation ordinance for 2018; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Finance is authorized to renew a one-year contract with Superion, Inc. of Chico, CA for both ASP services and technical support services for the Finance Department and Human Resources Division software.

SECTION 2. The cost of such contract will not exceed the amounts budgeted in 2017 through 2018.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2017 Vote: _____

Attest: _____
 Clerk of Council President of Council

Approved: _____, 2017 _____
 Mayor

Introduced by: Jon Ansel

**Request for Agenda Item
Non-Capital**

Division **Meeting Date Requested**

Project Name ☐ **Approved for Agenda**

The Finance Department wishes to renew the contract the City has with Superion (formerly known as Sungard) to provide support services and Application Service Provider (ASP) services for a one-year period. The contract will cost \$130,600 during the time period.

Services included in this contract: product licensing for all modules, licensing for all third-party products, and software support as well as ASP services including software hosting on Superion-provided hardware and disaster recovery services.

There are sufficient funds in the 2017 budget to cover the contract and the Mayor's proposed 2018 budget will provide for this contract as well.

Is there a need for rules suspension or time limitation when this must be passed?

There is no need for rules suspension.

Manager Requesting

Date

Approved for Agenda