

**MINUTES
DESIGN & REVIEW BOARD**

October 13, 2015

MEMBERS PRESENT: Louise Keating, Sandra Hull, John Campbell, Dick Deffenbaugh and Susan Bates

MEMBERS ABSENT: Dick Kinder and Keith Speirs

STAFF PRESENT: Andrew Dutton

I. MINUTES

Sandra Hull moved, Dick Deffenbaugh seconded, to approve the Minutes of September 8, 2015 as received. Motion carried.

II. CERTIFICATE OF APPROPRIATENESS APPLICATIONS

- DR-548. Paul Magee of LetterGraphics, Inc., representing Consumer National Bank,** requesting Certificate of Appropriateness approval for a wall sign at 146 East Liberty Street. (Public Square Landmark District)

(Tabled at the 9-8-15 Design and Review Board meeting.)

Chris Butdorf, LetterGraphics, stated the landlord approved the proposed lettering for Consumer National Bank on the front of Liberty Street Marketplace. Mr. Butdorf stated the letters were in between the lettering for Roomscapes and Liberty Street Marketplace. Mr. Butdorf stated the signage proposed represented the corporate colors.

Louise Keating moved to approve the signage as submitted. Sandra Hull seconded the motion. Motion carried.

- DR-549. Paul Magee of LetterGraphics, Inc., representing Basil Asian Bistro,** requesting Certificate of Appropriateness approval for an awning and wall signs at 145 West Liberty Street. (Public Square Landmark District).

(Tabled at the 9-8-15 Design and Review Board meeting.)

Mr. Butdorf stated the lessee and landlord both approved the signage proposed. Mr. Butdorf stated the sign proposed was 2' in height, and the letters would be illuminated at night.

Ms. Hull questioned if Basil would be at both ends of the sign. Mr. Butdorf stated yes—there would be a small “Basil” on each end. At the street level on the corner, Mr. Butdorf stated the design was to add, at the pedestrian level on the column, a small “Basil” sign which would be a painted, aluminum panel on each corner. Ms. Hull questioned if there would be one looking north and one looking south. Mr. Butdorf stated yes.

Dick Deffenbaugh moved to approve signage as submitted. Susan Bates seconded the motion. Motion carried.

- DR-556. Chris Butdorf of LetterGraphics, Inc., representing Dan Stavnezer Therapy, requesting Certificate of Appropriateness approval for modifications to an existing entrance sign at 558 North Market Street. (North Market Street Landmark District)**

Mr. Butdorf stated the enter/exit signs were existing, and Mr. Stavnezer wished to have signage to let people know that his office was to the back of the building. Mr. Butdorf stated signage was added to the enter/exit sign to notify people of Mr. Stavnezer’s business, but he was notified that the signage was not permitted. Mr. Butdorf stated modifications were made to the “ENTER” sign which now included the logo representation of Mr. Stavnezer’s business as well. The sign would be 20” x 32” (existing sign was 16” x 32” and would now be one sign.

Susan Bates moved to approve signage as submitted for Stavnezer Therapy as proposed. Sandra Hull seconded the motion. Motion carried.

- DR-557. Doug Laditka representing the College of Wooster requesting Certificate of Appropriateness approval for a 22 unit residence hall at 1101 Beall Avenue (Rear) (now 534 East University Street). (College of Wooster Landmark District).**

Doug Laditka of the College of Wooster and Byron Manchester, Architect with BSHM Architects, were present.

Mr. Manchester stated Holden Annex, which had been demolished, was proposed to be replaced with a new building to be named Brush Hall. Brush Hall would replace a 47-bed residence hall, and the new structure would house 57 students. Mr. Manchester noted the building would be fully sprinklered, ADA compliant, 2-story, clad and brick with a copper/metal roof. Mr. Manchester stated the windows would compliment the color of the brick.

Mr. Manchester noted that a site plan and landscaping plan had been provided to the Board. Mr. Manchester noted that the landscaping would be in keeping with existing College campus landscaping.

Sandra Hull moved to accept the plans as submitted. Dick Deffenbaugh seconded the motion. Motion carried.

- DR-558. Dan Fought of Fought Signs, representing Wooster Elks Lodge #1346,** requesting Certificate of Appropriateness approval for a freestanding sign at 335 North Market Street. (North Market Street Landmark District)

Dan Fought, Fought Signs, stated the Wooster Elks purchased the former Buckeye Container sign which they wished to repaint and reuse for their purpose. Mr. Campbell questioned what the sign was made out of. Mr. Fought stated the sign was metal (aluminum). Ms. Hull asked for actual color samples to be used. Mr. Fought provided the Board with samples and noted they were the Elks colors.

Louise Keating moved to grant a Certificate of Appropriateness for the project as submitted. Sandra Hull seconded the motion. Motion carried.

- DR-560. Ken Stiffler of Sign Design, representing Templeton's Bakery & Coffee,** requesting Certificate of Appropriateness approval for a wall sign at 146 East Liberty Street. (Public Square Landmark District)

Ken Stiffler, Sign Design, stated the sign proposed was for a 2' x 3' sign with a lightbox which would hang inside the window for the tenant located in the downstairs area of the building, directly below the window. Mr. Stiffler stated the lightbox would provide visibility for the business. Mr. Stiffler stated the business owner was willing to change the lightbox to a purple background with white lettering—reversed from the proposal. Mr. Campbell questioned if the sign would be mounted behind the glass. Mr. Stiffler stated yes and noted that the tinting on the window would help to soften the white.

Louise Keating moved to approve the request with the white background as submitted. Susan Bates seconded the motion. Motion carried by a 4-1 vote, Sandra Hull voting negatively because of the white background. Ms. Hull stated she did not feel the sign went with the other buildings on the street.

- DR-561. Benjamin Herring of AoDK Inc., representing Spoon Market,** requesting Certificate of Appropriateness approval for front facade alterations, painting, a rear deck, lighting, and signage at 148 West Liberty Street. (Public Square Landmark District)

David Krebs, AoDK, stated the rear deck was not proposed and would come back before the Board at a later date.

Mr. Krebs stated the building as it existed was “covered in stucco” and had been added onto from what was original to the building. Mr. Krebs stated the owners were looking at removing the stucco and replacing it with wood trim and making the openings larger and higher than they were currently. The entrance doors would stay where they were currently; they were looking at adding doors that opened up to the street so that they could be opened on nice days. Mr. Krebs stated signage would be similar to existing signage/same color scheme for Spoon Market. Mr. Campbell questioned lighting. Mr. Krebs stated they planned to add a couple of gooseneck fixtures on the side (there was existing lighting which would be replaced). Mr. Krebs stated there would be spotlights on the sign as well, but would not be a design feature as much as it was trying to spill light onto the sign.

Sandra Hull moved to accept the proposed plans for Spoon Market, minus the rear deck. Dick Deffenbaugh seconded the motion. Motion carried.

- DR-562. Joel Montgomery, representing the City of Wooster** requesting Certificate of Appropriateness approval for the demolition of two structures and the installation of fencing and landscaping in concert with a wireless telecommunications facility on a property south of Fire Station #1 (510 North Market Street) with Parcel ID #64-02377.000. (North Market Street Landmark District)

Mr. Dutton stated the City currently had a cell tower located to the west of the Fire Station which did not meet the City’s needs for emergency telecommunications. Mr. Dutton stated the City wished to remove the existing tower and construct a new one south of the site. Mr. Dutton stated there was currently a residential-style, block garage and a shed to the rear which would be demolished. Mr. Dutton noted that the shed, in particular, was in poor condition. Mr. Dutton stated the cell tower would be surrounded by a 6’ oak fence; outside of the fenced area would be landscaping. Mr. Dutton noted that existing trees would hopefully be preserved. Mr. Dutton stated City Council held a public hearing and property owners within 200’ were notified, and there was no opposition to the project which was approved by City Council.

Louise Keating moved to approve the request as submitted. Susan Bates seconded the motion. Motion carried.

III. SIGN APPROVAL APPLICATION

- DR-559. Dan Fought of Fought Signs representing Great Finds Resale** requesting sign approval for a wall sign at 328 East Liberty Street. (C-4 Zoning District)

Mr. Fought stated a wall sign was proposed for Great Finds. The background would be black with white lettering and would include a green border; a recycle symbol would also be included.

Susan Bates moved to grant the request of Great Finds Resale as presented. Dick Deffenbaugh seconded the motion. Motion carried.

Meeting adjourned at 5:58 p.m.

Andrew Dutton, Staff Liaison