

MINUTES DESIGN & REVIEW BOARD

NOVEMBER 12, 2013

MEMBERS PRESENT: Keith Speirs, Dick Kinder, John Campbell, Sandra Hull, Dick Deffenbaugh and Susan Bates

MEMBERS ABSENT: Louise Keating

STAFF PRESENT: Andrew Dutton

I. MINUTES

Sandra Hull moved, Susan Bates seconded, to approve the Minutes of October 8, 2013 as received. Motion carried unanimously.

II. PROJECT REVIEW AND/OR APPROVAL

- A. **DR-478. (C-4, Public Square Historic District). Agile Sign & Lighting, on behalf of Washington Properties,** requesting Board approval of a 1' 8 ³/₄" x 7 5/8" building mounted sign for property located at 121 North Market Street (Huntington Insurance).

Nancy (inaudible), Agile Sign & Lighting, stated Huntington Insurance wished to place a sign on the front of the building. She indicated that the drawing submitted showed the sign to be larger than it would actually be. She stated the sign would be 20" wide by 7 1/2" in height and would be aluminum and mounted to the building. She indicated invisible fasteners would be used to mount the sign to the building; the sign would not be illuminated.

Sandra Hull moved, Dick Deffenbaugh seconded, to approve the sign as presented for Huntington Insurance at 121 North Market Street. Motion carried unanimously.

- B. **DR-479. (C-4, North Market Street Landmark District). Central Christian Church** requesting Board approval to install nine storm windows for property located at 407 North Market Street.

Tom Ewing, Trustee at Central Christian Church, submitted window/color samples to the Board. Mr. Ewing stated approximately 5 years ago, the Board approved the storm windows for the church, but because of funding, the windows were never installed. Mr. Ewing indicated the existing windows were 60-70 years old and were wood, and there had been issues with the glazing coming off; they were all single pane windows. The bars would match the existing, and Mr. Ewing indicated thermopane windows were

proposed which would help with both heating and cooling. Mr. Ewing noted the windows would be completed in January/February.

Dick Deffenbaugh moved, Keith Speirs seconded, to approve the request of Central Christian Church at 407 North Market Street as proposed. Motion carried unanimously.

- C. **DR-480. (C-4, North Market Street Landmark District). Robert Rouse, on behalf of Lee's Consignment**, requesting non-illuminated building mounted signage, non-illuminated window signage and a neon window sign for property located at 416 North Market Street.

Robert Rouse and Josh Gray were present. Mr. Rouse indicated a sign was proposed for the Lee's Consignment business. A building mounted sign was proposed in addition to signage on the front door; the existing neon light on the inside of the door would remain. Mr. Campbell questioned the materials which would be used for the proposed sign. Mr. Rouse indicated plywood or oak; vinyl lettering was proposed on the door.

Susan Bates moved, Dick Kinder seconded, to approve signage as proposed for Lee's Consignment at 416 North Market Street. Motion carried unanimously.

III. MISCELLANEOUS

Mr. Dutton reminded members that he needed their resumes for the CLG application.

Meeting adjourned at 5:40 p.m.

Andrew Dutton, Staff Liaison