

MINUTES
CITY OF WOOSTER
DESIGN AND REVIEW BOARD

March 8, 2016

MEMBERS PRESENT: Dick Kinder, John Campbell, Sandra Hull, Louise Keating, Keith Speirs, Susan Bates, and Dick Deffenbaugh

STAFF PRESENT: Andrew Dutton

I. MINUTES

Sandra Hull moved to approve the Minutes of the February 9, 2016 Design and Review Board meeting, as submitted. Dick Kinder seconded the motion. The motion carried 7-0.

II. DESIGN AND REVIEW BOARD APPLICATIONS

DR-576 Bill and Jackie Buckwalter requested sign approval from the Board for wall signs and a freestanding sign at 146 West South Street in the C-4 Zoning District.

Sandra Hull asked if landscaping would be installed around the freestanding sign. Bill Buckwalter, representing Ride On, stated he was available to any questions from the Board. Mr. Buckwalter responded that landscaping would be placed around the sign.

Dick Kinder asked Mr. Buckwalter to further describe the proposed large sign. Mr. Buckwalter replied that the large proposed wall sign would be a vinyl sign placed on a framed wood board and would be attached to the block wall across above the awning.

Sandra Hull asked Andrew Dutton if the signage complied with the sign code. Mr. Dutton responded that the building signs complied with sign area requirements. He continued that the freestanding sign, which was previously constructed on the site, could only be six feet in height and would need to be lowered if the sign currently exceeds the maximum six feet in height.

Dick Kinder reviewed the proposed signs included in the application with Mr. Buckwalter.

Dick Kinder moved to accept the application as presented. Susan Bates seconded the motion. The motion carried 7-0.

DR-577 Bill and Jackie Buckwalter requested an approval recommendation from the Board for a mural at 146 West South Street in the C-4 Zoning District.

Bill Buckwalter stated that the proposed metal mural was made up of 12 panels, each 10 ft. X 4 ft., and would be located on the south and west side of the building. Mr. Buckwalter continued that the mural had a picture of a bicycle with 4 riders and the College of Wooster Art Center students may add caricatures of faces painted in the crowd.

Susan Bates moved to accept the mural as presented. Louise Keating seconded the motion. The motion carried 7-0.

DR-578 Byron Manchester of BSHM Architects representing Wooster City Schools Board of Education requested Certificate of Appropriateness approval for a playground reconstruction, fencing, landscaping, seating, walkways, and signage at 101 West Bowman Street, an Other Landmark Property.

Byron Manchester stated that a revised plan was provided at the meeting which included fence location, fence materials and the relocation of the northern sign to a 3 ft. setback. Mr. Manchester stated the playground equipment would be vinyl coated for safety and for children with disabilities. He also indicated that pathways would be concrete. Mr. Manchester also stated that the signage above the archways to the entrance of the playground would be arched and include an educational message.

Dick Deffenbaugh moved to approve the application as presented. Sandra Hull seconded the motion. The motion carried 7-0.

DR-579 Chris Butdorf of LetterGraphics, Inc. representing The Commercial and Savings Bank requested sign approval from the Board for wall signs and a freestanding sign at 405 East Liberty Street in the C-4 Zoning District.

Matthew Long, representing Liberty Street Partners stated The Commercial and Savings Bank would be relocating at the East end of Liberty Street. He continued that the signage was consistent with the branding of the bank.

Sandra Hull moved to approve the application as presented. Dick Kinder seconded the motion. The motion carried 7-0.

DR-580 Chris Butdorf of LetterGraphics, Inc. representing The Commercial Savings and Bank requested an approval recommendation from the Board for awnings, an ATM, parking alterations, and landscaping at 405 East Liberty Street in the C-4 Zoning District.

Matthew Long representing Liberty Street Partners presented recommendations for awnings and a drive thru ATM that located on the southwest end of the lot. Mr.

Long stated that the awnings would include the same branding and color as the previous signage.

Sandra Hull moved to approve the application as presented. Sandra Bates seconded the motion. The motion carried 7-0.

DR-581 Glen Grumbling of Four Girls Inc. representing Rox Gastropub requested Certificate of Appropriateness approval for a projecting sign and an awning at 119 East Liberty Street in the Public Square Landmark District.

Glen Grumbling, owner operator of Broken Rocks Café and Rox Gastropub, presented a projecting sign and an awning to the Board. Mr. Grumbling proposed an 8 sq. ft. projecting sign connected to the awning located above the building entrance.

Sandra Hull moved to approve the application as presented. Louise Keating seconded the motion. The motion carried 7-0.

III. Design Guidelines

Andrew Dutton stated that the Design Review Guidelines were ready for adoption. He indicated that the Guidelines hadn't been updated in about 15 years. John Campbell stated the guidelines were the best guidelines he ever saw. Sandra Hull mentioned the guidelines were very hands on.

Susan Bates moved to accept the guidelines as presented. Sandra Hull moved to seconded the motion. The motion carried 7-0.

IV. ADJOURNMENT

Susan Bates moved to adjourn the meeting. Dick Kinder seconded the motion. The motion carried 7-0.

The meeting adjourned at 6:00 pm.

Andrew Dutton, Staff Liaison