

CITY COUNCIL AGENDA

June 4, 2018

7:30p.m.

The meeting convenes at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

- I. ROLL CALL & ORDERING OF AGENDA**
- II. APPROVAL OF MINUTES**
- III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION**
- IV. PETITIONS/COMMUNICATIONS FROM PUBLIC**
 1. Liquor Control Notice – C1 & C2
Cleveland Market Inc.
DBA Save A Lot
1945 Cleveland Road
Wooster, Ohio 44691
- V. COMMITTEE REPORTS; PUBLIC HEARINGS**
- VI. OLD BUSINESS**
- VII. NEW BUSINESS**
 1. First Reading – RESOLUTION NO. 2018-034
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE PURCHASE OF BOILERS AT CITY HALL, AND DECLARING AN EMERGENCY (Warden)
 2. First Reading – RESOLUTION NO. 2018-035
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE ITEMS OF SPECIALIZED TECHNOLOGY, TO WIT: ACLARA DATA COLLECTION UNITS FOR THE FINANCE DIVISION – UTILITY BILLING, AND DECLARING AN EMERGENCY (Silvestri)
 3. First Reading – RESOLUTION NO. 2018-036
A RESOLUTION PROVIDING FOR THE ANNUAL TAX BUDGET FOR 2019 (Sanders)
 4. First Reading – RESOLUTION NO. 2018-037
A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE STATE OF OHIO DEVELOPMENT SERVICES AGENCY FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT; TO ACCEPT SUCH MONIES, IF AWARDED; TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH; AND DECLARING AN EMERGENCY (Sanders)
 5. First Reading – RESOLUTION NO. 2018-038
A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT A CRITICAL INFRASTRUCTURE APPLICATION TO THE STATE OF OHIO DEVELOPMENT SERVICES AGENCY FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT; TO ACCEPT SUCH MONIES, IF AWARDED; TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH; AND DECLARING AN EMERGENCY (Sanders)

6. First Reading – RESOLUTION NO. 2018-039

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION CLEAN OHIO PROGRAM FOR THE CREATION OF VENTURE PARK; TO APPLY SUCH FUNDS, IF AWARDED; AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH, AND DECLARING AN EMERGENCY (Meyers)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

1547170 PERMIT NUMBER		NEW TYPE	CLEVELAND MARKET INC DBA SAVE A LOT 1945 CLEVELAND RD WOOSTER OH 44691	
ISSUE DATE				
05 16 2018 FILING DATE				
C1 C2 PERMIT CLASSES				
85 TAX DISTRICT	165	B	B98461 RECEIPT NO.	

FROM 05/22/2018

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT			RECEIPT NO.	



MAILED 05/22/2018

RESPONSES MUST BE POSTMARKED NO LATER THAN. 06/22/2018

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **B NEW 1547170**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF WOOSTER CITY COUNCIL
538 N MARKET ST
PO BOX 1128
WOOSTER OHIO 44691

Request for Agenda Item

Authorization for Bid



Purchase Capital Item



Non-Capital



Division Building Standards Division	Meeting Date Requested June 4, 2018
Project Name City Hall Boiler Upgrade	Estimated Total Funds/Costs \$60,000
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request This is a request to authorize advertisement and award of a contract to the lowest and best bidder for the replacement of the boilers at City Hall. This project involves the removal of the existing and replacement of the water expansion tank and associated piping, intake air piping (and muffler), two boilers and associated piping and valves, stainless steel exhaust piping (within boiler room and up chase to roof). Installation of a new 4" concrete equipment pad.	
Justification / Benefits This project will replace two existing boilers that are past their useful life.	
Will this Project affect the City's Operating Costs This project should lower operation and maintenance costs.	
What Alternatives Exist and what are the Implications of the Alternatives We could postpone the project and continue to use the existing boilers until complete failure. These boilers have been repaired (heat exchangers repair welded) and are past their useful life and should be replaced to avoid an outage during cold weather.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons While suspension of the rules in not necessary, earlier passage would allow the opportunity to advertise and bid this project as early as possible in order to obtain the best possible bids and construction before cold weather.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Tim Monea	Date: May 21, 2018

RESOLUTION NO. 2018-035

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE ITEMS OF SPECIALIZED TECHNOLOGY, TO WIT: ACLARA DATA COLLECTION UNITS FOR THE FINANCE DIVISION – UTILITY BILLING, AND DECLARING AN EMERGENCY

WHEREAS, the Director of Administration has recommended the purchase and upgrading of items of specialized technology for the Finance Division, to wit: Alcara data collection units for the Automatic Meter Reading (AMR) system and the cost of this purchase is included in the operating budget for 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Administration is hereby authorized to make the following purchase and upgrading of specialized technology without competitive bidding: Aclara data collection units.

SECTION 2. The cost of such purchase will not exceed the amount budgeted for this purchase in the 2018 Appropriations Budget adopted by this Council in Ordinance No. 2017-036.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that prompt action is necessary to improve the efficiency of the Finance Division – Utility Billing by updating the technology available to that division; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2018
Mayor

Introduced by: David Silvestri

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

X

Division Finance – Utility Billing	Meeting Date Requested 6-4-18
Project Name DCU Upgrade	Estimated Total Funds/Costs \$70,000
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? 	
Description of Request Since 1999 the city has utilized an AMR system by Aclara for remotely collecting meter readings for billing water and sewer customers. This system utilizes 14 data collection units located throughout the city to receive radio readings from customer meters. This project will replace the hardware used for transmission of information to city hall as well as upgrade the receiver units in the data collection units. Additionally we will be relocating one DCU from Melrose Elementary to the top of the new Melrose Water Tower. This relocation will provide better reception coverage to our network and remove our last DCU from a non-city owned location.	
Justification / Benefits These data collection units utilize cellular modems to relay meter readings to a server located in city hall. Verizon has notified the city that effective June 30, 2018 they will no longer activate the devices we utilize and the devices will no longer transmit on their network in 2019. The sun setting of these devices forces us to upgrade our equipment. These upgrades are necessary for the continued operation and improvement of our AMR system.	
Will this Project affect the City's Operating Costs Yearly operating costs will be reduced by this project. We are converting the data collection units to utilize Ethernet connections on a city owned point to point network. This will eliminate our dependence upon cellular vendors whose upgrades continue to obsolete our equipment.	
What Alternatives Exist and what are the Implications of the Alternatives . There are no alternative sources for this equipment.	
Is this a Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: This hardware is available only from Aclara	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	

Exhibit A - Resolution 2018 - 34

City of Wooster
Wayne County, Ohio
June 04, 2018

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To Auditor of said County:

The following Budget year beginning January 1, 2019, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed: 
 Andrei A. Dordea
 Title: Director of Finance

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND <small>(Include only those funds which are requesting general property tax revenue)</small>	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND - 001	\$ 1,965,157				
PROPRIETARY FUNDS					
POLICE PENSION - 111	159,176				
FIRE PENSION - 112	159,176				
FIDUCIARY FUNDS					
TOTAL ALL FUNDS	\$ 2,283,509				

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2016 Actual (2)	For 2017 Actual (3)	Current Year Budget For 2018 (4)	Budget Year Estimate for 2019 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	\$ 1,900,792	\$ 1,893,676	\$ 1,945,700	\$ 1,965,157
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	18,002,927	18,091,833	18,453,669	18,804,289
Other Local Taxes	142,296	144,690	144,406	160,000
Total Local Taxes	20,046,014	20,130,199	20,543,775	20,929,446
Intergovernmental Revenues				
State Shared Taxes And Permits				
Local Government	606,296	624,071	616,032	616,000
Local Government State	27,231	8,311	-	-
Estate Tax	418	48,641	-	-
Cigarette Tax	1,151	1,077	1,100	1,100
Liquor and Beer Permits	37,477	42,005	42,000	42,000
Total State Shared Taxes & Perm	672,573	724,104	659,132	659,100
Federal Grants or Aid	-	11,240	-	-
State Grants or Aid	12,816	4,425	-	-
Other Grants or Aid	-	-	-	-
Total Intergovernmental Revenues	685,389	739,769	659,132	659,100
Special Assessments	-	-	-	-
Charges for Services	1,399,118	1,439,865	1,408,725	1,410,000
Fines, Licenses, and Permits	899,921	814,359	749,660	800,000
Miscellaneous	215,904	386,955	280,000	300,000
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	-	-	-	-
Advances	-	-	-	-
Other Sources	1,859,242	1,704,978	1,838,200	1,850,000
TOTAL REVENUE	\$ 25,105,586	\$ 25,216,125	\$ 25,479,492	\$ 25,948,546

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2016 Actual (2)	For 2017 Actual (3)	Current Year Budget For 2018 (4)	Budget Year Estimate for 2019 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	\$ 9,533,583	\$ 10,182,329	\$ 10,670,411	\$ 11,203,931
Operations and Maintenance	2,752,073	1,954,827	1,993,924	2,033,802
Capital Outlay	-	-	-	-
Total Security of Persons and Property	12,285,656	12,137,156	12,664,335	13,237,734
Public Health Services				
Operations and Maintenance	126,241	128,756	128,000	133,000
Total Public Health Services	126,241	128,756	128,000	133,000
Leisure Time Activities				
Personal Services	716,651	793,808	769,527	808,004
Operations and Maintenance	989,267	1,037,637	1,058,390	1,079,558
Capital Outlay	-	-	-	-
Total Leisure Time Activities	1,705,918	1,831,445	1,827,917	1,887,561
Community Environment				
Personal Services	717,776	775,559	791,017	830,568
Operations and Maintenance	180,892	252,167	186,963	190,702
Capital Outlay	-	-	-	-
Total Community Environment	898,668	1,027,726	977,980	1,021,270
Basic Utility Services				
Personal Services	-	-	-	-
Operations and Maintenance	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	-	-	-	-
Transportation				
Personal Services	605,888	705,533	816,443	857,265
Operations and Maintenance	103,013	156,081	245,616	250,528
Capital Outlay	-	-	-	-
Total Transportations	708,901	861,615	1,062,058	1,107,793
General Government				
Personal Services	2,332,996	2,360,598	2,513,784	2,639,473
Operations and Maintenance	1,353,404	1,333,509	1,420,957	1,449,376
Capital Outlay	-	-	-	-
Total General Government	3,686,401	3,694,107	3,934,741	4,088,850
Debt Service				
Redemption Principal	425,000	430,000	435,000	305,000
Interest	192,323	183,498	175,000	164,510
Other Debt Service	-	-	-	-
Total Debt Service	617,323	613,498	610,000	469,510
Other Uses of Funds				
Transfers	4,322,190	4,092,000	4,000,000	4,000,000
Other Uses of Funds	-	-	-	-
Total Other Use Funds	4,322,190	4,092,000	4,000,000	4,000,000
TOTAL EXPENDITURES	\$ 24,351,297	\$ 24,386,302	\$ 25,205,031	\$ 25,945,717
Revenues over/(under) Expenditures	\$ 754,289	\$ 829,823	\$ 274,461	\$ 2,829
Beginning Unencumbered Balance	13,874,735	14,629,024	15,458,847	15,733,308
Ending Cash Fund Balance	14,629,024	15,458,847	15,733,308	15,736,137
Estimated Encumbrances (outstanding at year end)	2,444,670	2,772,955	2,784,600	2,840,292
Estimated Ending Unencumbered Fund Balance	\$ 12,184,354	\$ 12,685,891	\$ 12,948,708	\$ 12,895,845

FUND NAME: POLICE PENSION FUND - 111

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2016 Actual (2)	For 2017 Actual (3)	Current Year Budget For 2018 (4)	Budget Year Estimate for 2019 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 158,767	\$ 158,042	\$ 157,600	\$ 159,176
Tangible Personal Property	3	-	-	-
Miscellaneous	476	529	1,100	1,000
TOTAL REVENUE	159,247	158,571	158,700	160,176
EXPENDITURES (PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	152,000	159,600	160,000	160,000
Contractual Services	2,529	2,397	3,000	3,000
TOTAL EXPENDITURES	\$ 154,529	\$ 161,997	\$ 163,000	\$ 163,000
Revenue Over (Under) Expenditures	\$ 4,718	\$ (3,426)	\$ (4,300)	\$ (2,824)
Beginning Unencumbered Fund Balance	19,919	24,637	21,210	16,910
Ending Cash Fund Balance	24,637	21,210	16,910	14,086
Estimated Encumbrances (outstanding at end of year)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	\$ 24,637	\$ 21,210	\$ 16,910	\$ 14,086

FUND NAME: FIRE PENSION FUND - 112

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2016 Actual (2)	For 2017 Actual (3)	Current Year Budget For 2018 (4)	Budget Year Estimate for 2019 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 158,767	\$ 158,042	\$ 157,600	\$ 159,176
Tangible Personal Property	3	-	-	-
Miscellaneous	367	491	1,100	1,000
TOTAL REVENUE	159,138	158,534	158,700	160,176
EXPENDITURES (PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	157,000	159,600	160,000	160,000
Contractual Services	2,529	2,397	3,000	3,000
TOTAL EXPENDITURES	\$ 159,529	\$ 161,997	\$ 163,000	\$ 163,000
Revenue Over (Under) Expenditures	\$ (391)	\$ (3,464)	\$ (4,300)	\$ (2,824)
Beginning Unencumbered Fund Balance	26,496	26,105	22,641	18,341
Ending Cash Fund Balance	26,105	22,641	18,341	15,517
Estimated Encumbrances (outstanding at end of year)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	\$ 26,105	\$ 22,641	\$ 18,341	\$ 15,517

FUND	Estimated Unencumbered Fund Balance 1/1/2019	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/2019
				Personal Services	Other	Total	
GOVERNMENTAL:							
SPECIAL REVENUE							
Street Const. Maint. & Repair - 101	\$ 265,720	\$ 1,030,000	\$ 1,295,720	\$ 1,350	\$ 1,011,157	\$ 1,012,507	\$ 283,213
State Highway - 102	57,760	89,000	146,760	-	100,000	100,000	46,760
Permissive Tax - 103	114,339	275,000	389,339	75,000	185,000	260,000	129,339
Enforcement & Education - 104	71,698	2,900	74,598	-	70,000	70,000	4,598
Mandatory Drug Fines - 105	40,337	9,700	50,037	-	47,500	47,500	2,537
Community Development Block Grant - 107	89,047	826,000	915,047	-	826,000	826,000	89,047
Economic Development - 108	79,183	160,000	239,183	-	235,000	235,000	4,183
Law Enforcement Trust - 110	51,751	600	52,351	-	48,000	48,000	4,351
Federal Equitable Sharing Fund - 113	14,554	50	14,604	-	14,000	14,000	604
CDBG Chip Home RLF Fund - 115	58,587	400	58,987	-	58,000	58,000	987
CDBG Econ. Dev. Loan - 508	2,554	30	2,584	-	2,584	2,584	-
Law Enforcement Training Fund - 703	3,980	-	3,980	-	3,980	3,980	-
Recreation Supplement 706	7,183	-	7,183	-	7,183	7,183	-
Christmas Run Park Restoration - 715	32,139	100	32,239	-	32,239	32,239	-
TOTAL SPECIAL REVENUE FUNDS	888,833	2,393,780	3,282,613	76,350	2,640,643	2,716,993	565,620
DEBT SERVICE FUNDS							
Debt Service - 401	945,277	150,000	1,095,277	-	354,000	354,000	741,277
TOTAL DEBT SERVICE FUNDS	945,277	150,000	1,095,277	-	354,000	354,000	741,277
CAPITAL PROJECTS FUNDS							
Capital Improvements - 301	493,131	4,415,000	4,908,131	-	4,035,000	4,035,000	873,131
Economic Development Cap. Improv. - 302	19,187	-	19,187	-	19,187	19,187	-
TOTAL CAPITAL PROJECTS	512,318	4,415,000	4,927,318	-	4,054,187	4,054,187	873,131
PROPRIETARY:							
ENTERPRISE FUNDS							
Water - 501	1,489,146	5,690,000	7,179,146	2,197,000	3,457,000	5,654,000	1,525,146
Water Pollution Control - 502	2,334,962	6,800,000	9,134,962	1,700,000	5,648,000	7,348,000	1,786,962
Hospital - 503	12,588,013	144,200,000	156,788,013	73,645,000	70,000,000	143,645,000	13,143,013
Hospital Plant - 504	68,394,940	10,000,000	78,394,940	-	9,065,000	9,065,000	69,329,940
Hospital Beaverson EMS - 505	203,491	75,000	278,491	-	250,000	250,000	28,491
Hospital Endowment - 506	613,213	100,000	713,213	-	650,000	650,000	63,213
Storm Drainage - 507	1,487,087	1,575,000	3,062,087	380,000	959,000	1,339,000	1,723,087
Hospital Bevington - 510	56	-	56	-	56	56	-
Water Capital - 511	148,000	177,600	325,600	-	295,000	295,000	30,600.00
Water Pollution Control Capital - 512	168,000	201,600	369,600	-	335,000	335,000	34,600.00
Refuse Collection - 514	695,851	1,200,000	1,895,851	-	1,425,000	1,425,000	470,851
TOTAL ENTERPRISE FUNDS	88,122,759	170,019,200	258,141,959	77,922,000	92,084,056	170,006,056	88,135,903
INTERNAL SERVICE FUNDS							
Garage - 601	1,043	730,000	731,043	471,000	260,000	731,000	43
Employee Benefits - 602	982,914	4,100,000	5,082,914	4,100,000	-	4,100,000	982,914
Investment - 720	-	90,000	90,000	-	90,000	90,000	-
TOTAL INTERNAL SERVICE FUNDS	983,958	4,920,000	5,903,958	4,571,000	350,000	4,921,000	982,958
FIDUCIARY:							
AGENCY FUNDS							
Guarantee Deposit - 702	201,638	50,000	251,638	-	150,000	150,000	101,638
Clearing - 705	61,473	-	61,473	-	25,000	25,000	36,473
Wooster Growth Corporation - 719	870,369	244,000	1,114,369	-	210,000	210,000	904,369
Wooster Ashland Regional COG - 725	9,260	1,296,000	1,305,260	1,158,000	138,000	1,296,000	9,260
TOTAL TRUST AND AGENCY FUNDS	1,142,741	1,590,000	2,732,741	1,158,000	523,000	1,681,000	1,051,741
TOTAL FOR MEMORANDUM ONLY	\$ 92,595,885	\$ 183,487,980	\$ 276,083,865	\$ 83,727,350	\$ 100,005,886	\$ 183,733,236	\$ 92,350,629

STATEMENT OF PERMANENT IMPROVEMENTS
 (Do Not Include Expense to be Paid from Bond Issues)
 (Section 7505.29 Revised Code)

DESCRIPTION	Estimated Cost of Permanent Improvement	Amount to be Budgeted During Current Year	Name of Paying Fund
Water Line Replacement Projects	\$ 500,000	\$ 500,000	Water - 501
Storm Sewer Projects	170,000	170,000	Storm Sewer Fund - 507
Sewer Line Replacements Projects	750,000	750,000	Water Pollution Control - 502
Downtown Streetscape [South Side]	2,050,000	2,050,000	Capital Improvements Fund - 301
Road Improvement Projects - Paving	1,240,000	1,240,000	Capital Improvements Fund - 301
Police Vehicles	200,000	200,000	Capital Improvements Fund - 301
Fire Vehicle - Medic Unit [Replaces Horton]	260,000	260,000	Capital Improvements Fund - 301
PPM - Vehicles & Equipment	200,000	200,000	Capital Improvements Fund - 301
Park Improvements	55,000	55,000	Capital Improvements Fund - 301
Community Center - Improvements	30,000	30,000	Capital Improvements Fund - 301
TOTAL	\$ 5,455,000	\$ 5,455,000	

City of Wooster, Ohio
Debt Schedule Excluding Compensated Absences
For the Budget Year Ending December 31, 2019

EXHIBIT VI

PURPOSE OF BONDS AND NOTES	Rate of Interest	BUDGET YEAR	
		Amounts Outstanding at Beginning of Budgeted Year January 1, 2019	Amount Required for Principal and Interest 1/1/2019 - 12/31/2019
General Fund			
Various Purpose G.O. Bonds - Muni. Bldg. (2010)	2.00% - 2.75%	\$ -	\$ -
Various Purpose G.O. Bonds - Safety Center (2015)	2.00% - 4.00%	6,110,000	469,510
Street Const. Maint. & Repair			
Various Purpose G.O. Bonds - Milltown (2010)	2.00% - 2.75%	-	-
Various Purpose G.O. Bonds - Beall (2010)	2.00% - 3.75%	705,662	72,157
State Highway			
OPWC Note - Rt. 585/Akron Rd. (1998)	0.00%	-	-
Permissive Tax			
Various Purpose G.O. Bonds - Milltown (2010)	2.00% - 2.75%	-	-
OPWC Note - East Milltown Road (2007)	0.00%	42,472	12,135
Street Improvement Bonds (2007)	4.87%	167,833	38,777
Special Assessment			
Madisonburg (1995)	5.40% - 5.75%	94,100	51,211
Buena Vista (1998)	6.00%	-	-
Milltown (2010)	2.00% - 4.20%	-	-
Beall (2010)	2.00% - 3.75%	459,408	46,976
Street Improvement Bonds (2007)	4.87%	109,167	25,223
Water Fund			
Water G.O. Bonds (1995)	5.40% - 5.75%	100,900	55,002
Water Bond Refunding G.O. (2010)	0.75% - 4.05%	1,665,000	170,106
OPWC Note - Intermediate Water Tank (2007)	0.00%	298,393	13,879
OWDA Intermed Water Tank (2007)	3.36%	951,724	108,319
OWDA Booster Station - Mindy/Buckeye (2007)	3.36%	569,760	67,556
OWDA Waterlines (2009)	4.14%	249,435	28,460
OPWC Cleveland/Portage Waterlines (2008)	0.00%	38,255	6,376
OWDA Secondary Transmission Line (2009)	3.70%	157,829	17,596
Beall Waterline G.O. Bonds (2010)	2.00% - 3.75%	470,000	48,059
OPWC Burbank W/L Replacement (2011)	0.00%	350,000	25,000
Water System GO Bonds (2014)	3.21%	2,500,000	216,563
Sanitary Sewer Fund			
WPCLF Equipment (2004)	3.25%	1,694,152	512,066
WPCLF Construction (2005)	2.67%	5,810,711	768,651
OPWC Note - Larwill Sewer Separation (2009)	0.00%	46,852	2,179
OPWC Spink St (2014)	0.00%	108,333	4,167
OWDA BioTower (2010)	1% (5) - 3% (11)	2,026,040	303,681
Beall San. Sewer G.O. (2010)	2.00% - 3.75%	244,930	25,041
OPWC Wet Stream Improvements (2015)	0.00%	678,159	23,795
Various Purpose GO Bonds Wet Stream Imp. (2015)	2.99%	3,690,000	238,600
Sanitary Sewer System Improvement Bonds (2018)	2.00% - 3.125%	4,585,000	325,831
Storm Drainage Fund			
Various Purpose G.O.- Storm (2010)	0.75% - 2.40%	-	-
Various Purpose G.O. - Quinby (2010)	0.75% - 2.40%	-	-
OPWC Spink St (2014)	0.00%	325,000	12,500
OPWC Note - Mulberry (2003)	0.00%	11,972	2,394
OPWC Note - Grant/Clark (2007)	0.00%	74,700	8,300
OPWC Note - Larwill Sewer Separation (2009)	0.00%	104,283	4,850
OPWC Note - Market/Spruce Sewer Sep. (2011)	0.00%	145,217	9,681
TOTAL		\$ 34,585,287	\$ 3,714,641

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division: Development	Meeting Date Requested: June 4, 2018
Project Name CDBG Allocation Grant	Estimated Total Funds/Costs: No cost to apply. Approximately \$50,000 contribution anticipated in 2019.
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? This request seeks permission to request \$150,000 in biannual Allocation Grant funding through the State of Ohio Development Services Agency's Community Development Block Grant program for the purposes of assisting the Viola Startzman Free Clinic and establishing a new South Street Parking Lot. At the same time, the City of Wooster will continue to provide its Fair Housing Program as an in-kind service.	
Description of Request This grant request for \$150,000 would 1.) support the Viola Startzman Free Clinic with \$22,500 in funding in return for it expanding its public service of providing medical and dental care for low-to-moderate income Wooster residents, and 2.) provide \$127,500 toward the creation of a new public parking lot at 402 E. South Street, following along with the goals of redeveloping East Liberty Street as detailed in the City's 2015 Downtown Plan. Included in the South Street Parking Lot project is the acquisition of approximately 0.45-acres of land, consisting of unimproved parking space and two buildings, each of brick construction and measuring about 1,300 square feet in area. Existing structures would be demolished, the land graded, compacted, and paved to provide between 36 and 54 parking spaces. The parking lot would include curbs, landscaping, and lighting. The project builds off previous planning efforts, including the expansion of the Downtown Parking District. Additional public parking is needed as area businesses continue to grow and invest along East Liberty Street.	
Justification / Benefits If awarded, the Allocation Grant will enhance a public health service and provide an injection of funding for new public infrastructure in Downtown Wooster to encourage new development.	
Will this Project affect the City's Operating Costs The City anticipates tentatively budgeting an additional \$50,000 for contingencies and additional work necessary to establish the parking lot beyond the \$127,500 being requested in grant funds. Improvements in this area will serve to the facilitate development planned for in the 2015 Downtown Plan, while also enhancing the grade and quality of the neighborhood, preserving an existing real estate tax base.	
What Alternatives Exist and what are the Implications of the Alternatives The City may seek Allocation funding for other routine project work in qualified areas. The proposed project best met the grant requirements as the new infrastructure would provide the largest impact to remediating existing slum and blight while enhancing the quality of life for area residents.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: This legislation only seeks authorization to apply to the Ohio Development Services Agency for funding. Should funds be awarded, additional legislation will be required for the bidding of any construction work.	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules and an Emergency is required in order to meet the June 15, 2018 funding deadline. The City will not be permitted to apply for these funds again until 2020.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea	Date: 23 May, 2018
Approved for Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division: Development	Meeting Date Requested: June 4, 2018
Project Name CDBG Critical Infrastructure Grant	Estimated Total Funds/Costs: No cost to apply, \$300,000 minimum commitment if awarded.
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? This request seeks permission to request Critical Infrastructure funding through the State of Ohio Development Services Agency's Community Development Block Grant program in the amount of \$300,000 for an estimated \$600,000 project (before contingency). If awarded, the City will be required to provide a minimum \$300,000 match, which would be budget for 2019.	
Description of Request This grant request for \$300,000 would support the replacement of four traffic signaling systems along Downtown's South Street Corridor ranked as dangerous by the City of Wooster Public Properties Maintenance Division. (The City currently has six traffic signal systems listed as dangerous, all in the immediate Downtown area.) Owing to significant age beyond originally intended life expectancy, the existing equipment has experienced significant rust and fatigue that has compromised structural integrity. Specific locations along the South Street Corridor include the Intersections of South/Walnut (~1,689 vehicles daily), South/Market (~6,276 vehicles daily), South/Buckeye (~2,171 vehicles daily), and South/Bever (~6,276 vehicles daily). The South Street Corridor directly serves three major high density residential apartment complexes, the City of Wooster Community Center, the Wayne County Public Library, two downtown hotels, and the South Buckeye Public Parking Lot. The current systems also lack signaling and operability for pedestrians, which an upgrade would rectify.	
Justification / Benefits If awarded, the Critical Infrastructure grant would result in a complete replacement of four traffic signal systems on the South Street Corridor, which is an essential component for the proper and safe flow of vehicular and pedestrian traffic throughout Downtown Wooster. The replacement would build off previous work and investment along North Street and Liberty Street, greatly enhancing safety for downtown visitors and residents alike.	
Will this Project affect the City's Operating Costs This project would be very beneficial to the City's operating costs as it would provide additional funding necessary to address critical infrastructure needs. The City of Wooster typically reserves approximately \$300,000 for traffic signal upgrades annually, which would serve as the match for the grant if awarded.	
What Alternatives Exist and what are the Implications of the Alternatives Development coordinated with Engineering to determine other feasible projects that would qualify under the highly competitive Critical Infrastructure Program. The South Street Corridor Signaling System Upgrades is the City's greatest infrastructure need that best fits the program's criteria.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: This legislation only seeks authorization to apply to the Ohio Development Services Agency for funding. Should funds be awarded, additional legislation will be required for the bidding of any work.	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules and an Emergency is required in order to meet the June 15, 2018 first funding round deadline, which provides the best chance to securing these competitive funds.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea	Date: 23 May, 2018
Approved for Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

RESOLUTION NO. 2018-039

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION CLEAN OHIO PROGRAM FOR THE CREATION OF VENTURE PARK; TO APPLY SUCH FUNDS, IF AWARDED; AND TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION THEREWITH, AND DECLARING AN EMERGENCY

WHEREAS, the Ohio Public Works Commission administers the Clean Ohio Program, by which funds are made available to local governments to, in part, preserve green space and improve outdoor recreation facilities; and

WHEREAS, the City of Wooster has been presented with the opportunity to obtain approximately 10.1 acres of industrial land located on Venture Boulevard, subject to the condition that the land be dedicated in perpetuity to use as a public park with conservation space; and

WHEREAS, the Clean Ohio funds, if awarded, will, in conjunction with other donated funds, pay for the entire cost of acquisition of the land, and a portion of the cost to establish trails to provide public access for the purposes of education, exploration, and passive recreation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Mayor is hereby authorized to apply to the OPWC for Clean Ohio funds as described above, and if such funds are awarded, to apply the funds as indicated for the purchase of the land described herein.

SECTION 2. The City, by its Mayor, is further authorized to execute any necessary documents in connection therewith for obtaining this financial assistance. Provided that the grant application is successful, it will be the intention of this City Council to appropriate funds in the 2019 annual appropriation ordinance to complete the proposed project and thereby become eligible for reimbursement of up to 75% of its costs, in accordance with the terms and conditions of the Clean Ohio Program. It is specifically understood that this appropriation is necessary to complete the grant application, and that the project will not go forward unless grant funds are awarded.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary to the immediate preservation of the public health, peace, safety and welfare of the City, or providing for the usual daily operation of a municipal department or division, and for the further reason that time is of the essence in making a timely application for the funds described above; wherefore, this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor; provided it receives the affirmative vote of at least three-fourths of the members of the Council; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

1st reading _____ 2nd reading _____ 3rd reading _____

Passed: _____, 2018 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2018
Mayor

Introduced by: Scott Meyers

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division: Development	Meeting Date Requested: June 4, 2018
Project Name Clean Ohio Grant	Estimated Total Funds/Costs: No cost to apply. Approximately \$120,000 contribution needed for 2019*.
Is Full Amount Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded? This request seeks permission to request \$360,000 in grant funding through the State of Ohio's Ohio Public Works Commission's Clean Ohio Program. The funding requires a \$120,000 match of non-state funds for hard costs, which will need to be appropriated from the City of Wooster's 2019 budget. Aspen Grove Investments, LLC, intends to make a charitable donation in this amount, less any directly incurred fair-market infrastructure cost sharing incurred to ensure vehicle access to the park.	
Description of Request This grant request for \$360,000 would 1.) cover the cost of acquiring 10.1 acres for the estimated fair market value of \$168,320 (Parcel 68-00379.008) and an acquisition of a conservation easement of 0.9 acres (Parcel 68-00379.010) at an estimated fair market value of \$14,998. 2.) Support the cost of constructing 3,900 linear feet of public access trail with boardwalk. The City's matching funds of \$120,000 will be directly invested in trail and boardwalk construction within the park and conservation easement. Property acquired with the grant funding will be required to be maintained as conservation space into perpetuity, with deed restrictions limiting future development with exception for minimal improvements required to ensure safe public access. The City anticipates recovering the majority of its matching funds through a donation provided by Aspen Grove Investments LLC, less the cost of the organization's direct fair-market costs in establishing park vehicle access. (The City will maintain an access easement over this infrastructure). By purchasing the site versus accepting the land as a donation, the City is able to cover the cost of off-site access infrastructure. With this grant, Venture Park will be constructed with a three-quarter mile multi-use pathway that will guide visitors through sensitive wetland environments, small creeks, and flourishing greenspace. Visitors to the park will be greeted with paved parking, a pavilion, and restroom facilities. A second pavilion will be added in a second phase, as funds allow.	
Justification / Benefits If awarded, the Clean Ohio Grant will enable the Venture Park project to move forward immediately and completely.	
Will this Project affect the City's Operating Costs The City anticipates tentatively budgeting an additional \$120,000 for its 25% matching portion of the Clean Ohio grant.	
What Alternatives Exist and what are the Implications of the Alternatives The City may decline to apply for the funds, increasing the amount required by the City of Wooster to accomplish the park's creation, or delaying the park's creation altogether.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances: This legislation only seeks authorization to apply to the Ohio Public Works Commission for funding. Should funds be awarded, additional legislation will be required for the bidding of any construction work. Similarly, legislation will be required to accept the property.	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Note Reasons Suspension of the rules and an Emergency is required in order to meet the June 8, 2018 funding deadline. The next opportunity to apply for funds are anticipated between 6 and 12 months.	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Jonathan Millea	Date: 1 June, 2018
Approved for Agenda <input type="checkbox"/> Yes <input type="checkbox"/> No	