

CITY COUNCIL AGENDA

June 18, 2018

7:30p.m.

The meeting convenes at City Hall, in Council Chambers, 1st Floor, 538 N. Market Street, Wooster, Ohio.

I. ROLL CALL & ORDERING OF AGENDA

II. APPROVAL OF MINUTES

- 1) June 4, 2018 – Regular Meeting
- 2) June 12, 2018 – Special Meeting

III. COMMUNICATIONS FROM MAYOR/ADMINISTRATION

IV. PETITIONS/COMMUNICATIONS FROM PUBLIC

V. COMMITTEE REPORTS; PUBLIC HEARINGS

- 1) 2019 Tax Budget Public Hearing – Jon Ansel

VI. OLD BUSINESS

1. Second Reading – RESOLUTION NO. 2018-036
A RESOLUTION PROVIDING FOR THE ANNUAL TAX BUDGET FOR 2019 (Ansel)

VII. NEW BUSINESS

1. First Reading – RESOLUTION NO. 2018-040
A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE RESURFACING OF SR 585 BETWEEN SCHAEFFLER WAY AND THE NEW SR 585 WITH THE CITY OF WOOSTER, AND DECLARING AN EMERGENCY (Bostancic)
2. First Reading – RESOLUTION NO. 2018-041
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF STEEL SIDING TO THE PROPERTY AT 1151 MECHANICSBURG ROAD FOR PUBLIC PROPERTY MAINTENANCE DIVISION (Warden)
3. First Reading – RESOLUTION NO. 2018-042
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE ITEMS OF SPECIALIZED TECHNOLOGY, TO WIT: ALLEN BRADLEY'S CONTROL LOGIX FOR THE UTILITIES DIVISION – WATER TREATMENT PLANT (Silvestri)
4. First Reading – RESOLUTION NO. 2018-043
A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE A VEHICLE IN ACCORDANCE WITH THE CAPITAL PLAN FOR 2018 (Silvestri)

VIII. MISCELLANEOUS

IX. ADJOURNMENT

Exhibit A - Resolution 2018 - 34

City of Wooster
Wayne County, Ohio
June 04, 2018

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To Auditor of said County:

The following Budget year beginning January 1, 2019, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed: 
Andrei A. Dordea
Title: Director of Finance

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND <small>(Include only those funds which are requesting general property tax revenue)</small>	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND - 001	\$ 1,965,157				
PROPRIETARY FUNDS					
POLICE PENSION - 111	159,176				
FIRE PENSION - 112	159,176				
FIDUCIARY FUNDS					
TOTAL ALL FUNDS	\$ 2,283,509				

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2016 Actual (2)	For 2017 Actual (3)	Current Year Budget For 2018 (4)	Budget Year Estimate for 2019 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	\$ 1,900,792	\$ 1,893,676	\$ 1,945,700	\$ 1,965,157
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	18,002,927	18,091,833	18,453,669	18,804,289
Other Local Taxes	142,296	144,690	144,406	160,000
Total Local Taxes	20,046,014	20,130,199	20,543,775	20,929,446
Intergovernmental Revenues				
State Shared Taxes And Permits				
Local Government	606,296	624,071	616,032	616,000
Local Government State	27,231	8,311	-	-
Estate Tax	418	48,641	-	-
Cigarette Tax	1,151	1,077	1,100	1,100
Liquor and Beer Permits	37,477	42,005	42,000	42,000
Total State Shared Taxes & Perm	672,573	724,104	659,132	659,100
Federal Grants or Aid	-	11,240	-	-
State Grants or Aid	12,816	4,425	-	-
Other Grants or Aid	-	-	-	-
Total Intergovernmental Revenues	685,389	739,769	659,132	659,100
Special Assessments	-	-	-	-
Charges for Services	1,399,118	1,439,865	1,408,725	1,410,000
Fines, Licenses, and Permits	899,921	814,359	749,660	800,000
Miscellaneous	215,904	386,955	280,000	300,000
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	-	-	-	-
Advances	-	-	-	-
Other Sources	1,859,242	1,704,978	1,838,200	1,850,000
TOTAL REVENUE	\$ 25,105,586	\$ 25,216,125	\$ 25,479,492	\$ 25,948,546

This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	For 2016 Actual (2)	For 2017 Actual (3)	Current Year Budget For 2018 (4)	Budget Year Estimate for 2019 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	\$ 9,533,583	\$ 10,182,329	\$ 10,670,411	\$ 11,203,931
Operations and Maintenance	2,752,073	1,954,827	1,993,924	2,033,802
Capital Outlay	-	-	-	-
Total Security of Persons and Property	12,285,656	12,137,156	12,664,335	13,237,734
Public Health Services				
Operations and Maintenance	126,241	128,756	128,000	133,000
Total Public Health Services	126,241	128,756	128,000	133,000
Leisure Time Activities				
Personal Services	716,651	793,808	769,527	808,004
Operations and Maintenance	989,267	1,037,637	1,058,390	1,079,558
Capital Outlay	-	-	-	-
Total Leisure Time Activities	1,705,918	1,831,445	1,827,917	1,887,561
Community Environment				
Personal Services	717,776	775,559	791,017	830,568
Operations and Maintenance	180,892	252,167	186,963	190,702
Capital Outlay	-	-	-	-
Total Community Environment	898,668	1,027,726	977,980	1,021,270
Basic Utility Services				
Personal Services	-	-	-	-
Operations and Maintenance	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	-	-	-	-
Transportation				
Personal Services	605,888	705,533	816,443	857,265
Operations and Maintenance	103,013	156,081	245,616	250,528
Capital Outlay	-	-	-	-
Total Transportations	708,901	861,615	1,062,058	1,107,793
General Government				
Personal Services	2,332,996	2,360,598	2,513,784	2,639,473
Operations and Maintenance	1,353,404	1,333,509	1,420,957	1,449,376
Capital Outlay	-	-	-	-
Total General Government	3,686,401	3,694,107	3,934,741	4,088,850
Debt Service				
Redemption Principal	425,000	430,000	435,000	305,000
Interest	192,323	183,498	175,000	164,510
Other Debt Service	-	-	-	-
Total Debt Service	617,323	613,498	610,000	469,510
Other Uses of Funds				
Transfers	4,322,190	4,092,000	4,000,000	4,000,000
Other Uses of Funds	-	-	-	-
Total Other Use Funds	4,322,190	4,092,000	4,000,000	4,000,000
TOTAL EXPENDITURES	\$ 24,351,297	\$ 24,386,302	\$ 25,205,031	\$ 25,945,717
Revenues over/(under) Expenditures	\$ 754,289	\$ 829,823	\$ 274,461	\$ 2,829
Beginning Unencumbered Balance	13,874,735	14,629,024	15,458,847	15,733,308
Ending Cash Fund Balance	14,629,024	15,458,847	15,733,308	15,736,137
Estimated Encumbrances (outstanding at year end)	2,444,670	2,772,955	2,784,600	2,840,292
Estimated Ending Unencumbered Fund Balance	\$ 12,184,354	\$ 12,685,891	\$ 12,948,708	\$ 12,895,845

FUND NAME: POLICE PENSION FUND - 111

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2016 Actual (2)	For 2017 Actual (3)	Current Year Budget For 2018 (4)	Budget Year Estimate for 2019 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 158,767	\$ 158,042	\$ 157,600	\$ 159,176
Tangible Personal Property	3	-	-	-
Miscellaneous	476	529	1,100	1,000
TOTAL REVENUE	159,247	158,571	158,700	160,176
EXPENDITURES (PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	152,000	159,600	160,000	160,000
Contractual Services	2,529	2,397	3,000	3,000
TOTAL EXPENDITURES	\$ 154,529	\$ 161,997	\$ 163,000	\$ 163,000
Revenue Over (Under) Expenditures	\$ 4,718	\$ (3,426)	\$ (4,300)	\$ (2,824)
Beginning Unencumbered Fund Balance	19,919	24,637	21,210	16,910
Ending Cash Fund Balance	24,637	21,210	16,910	14,086
Estimated Encumbrances (outstanding at end of year)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	\$ 24,637	\$ 21,210	\$ 16,910	\$ 14,086

FUND NAME: FIRE PENSION FUND - 112

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	For 2016 Actual (2)	For 2017 Actual (3)	Current Year Budget For 2018 (4)	Budget Year Estimate for 2019 (5)
REVENUE				
Local Taxes				
General Property - Real Estate	\$ 158,767	\$ 158,042	\$ 157,600	\$ 159,176
Tangible Personal Property	3	-	-	-
Miscellaneous	367	491	1,100	1,000
TOTAL REVENUE	159,138	158,534	158,700	160,176
EXPENDITURES (PROGRAM) (OBJECT)				
Security of Persons and Property				
Personal Services	157,000	159,600	160,000	160,000
Contractual Services	2,529	2,397	3,000	3,000
TOTAL EXPENDITURES	\$ 159,529	\$ 161,997	\$ 163,000	\$ 163,000
Revenue Over (Under) Expenditures	\$ (391)	\$ (3,464)	\$ (4,300)	\$ (2,824)
Beginning Unencumbered Fund Balance	26,496	26,105	22,641	18,341
Ending Cash Fund Balance	26,105	22,641	18,341	15,517
Estimated Encumbrances (outstanding at end of year)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	\$ 26,105	\$ 22,641	\$ 18,341	\$ 15,517

FUND	Estimated Unencumbered Fund Balance 1/1/2019	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Balance 12/31/2019
				Personal Services	Other	Total	
GOVERNMENTAL:							
SPECIAL REVENUE							
Street Const. Maint. & Repair - 101	\$ 265,720	\$ 1,030,000	\$ 1,295,720	\$ 1,350	\$ 1,011,157	\$ 1,012,507	\$ 283,213
State Highway - 102	57,760	89,000	146,760	-	100,000	100,000	46,760
Permissive Tax - 103	114,339	275,000	389,339	75,000	185,000	280,000	129,339
Enforcement & Education - 104	71,698	2,900	74,598	-	70,000	70,000	4,598
Mandatory Drug Fines - 105	40,337	9,700	50,037	-	47,500	47,500	2,537
Community Development Block Grant - 107	89,047	826,000	915,047	-	826,000	826,000	89,047
Economic Development - 108	79,183	160,000	239,183	-	235,000	235,000	4,183
Law Enforcement Trust - 110	51,751	600	52,351	-	48,000	48,000	4,351
Federal Equitable Sharing Fund - 113	14,554	50	14,604	-	14,000	14,000	604
CDBG Chip Home RLF Fund - 115	58,587	400	58,987	-	58,000	58,000	987
CDBG Econ. Dev. Loan - 508	2,554	30	2,584	-	2,584	2,584	-
Law Enforcement Training Fund - 703	3,980	-	3,980	-	3,980	3,980	-
Recreation Supplement 706	7,183	-	7,183	-	7,183	7,183	-
Christmas Run Park Restoration - 715	32,139	100	32,239	-	32,239	32,239	-
TOTAL SPECIAL REVENUE FUNDS	888,833	2,393,780	3,282,613	76,350	2,640,643	2,716,993	565,620
DEBT SERVICE FUNDS							
Debt Service - 401	945,277	150,000	1,095,277	-	354,000	354,000	741,277
TOTAL DEBT SERVICE FUNDS	945,277	150,000	1,095,277	-	354,000	354,000	741,277
CAPITAL PROJECTS FUNDS							
Capital Improvements - 301	493,131	4,415,000	4,908,131	-	4,035,000	4,035,000	873,131
Economic Development Cap. Improv. - 302	19,187	-	19,187	-	19,187	19,187	-
TOTAL CAPITAL PROJECTS	512,318	4,415,000	4,927,318	-	4,054,187	4,054,187	873,131
PROPRIETARY:							
ENTERPRISE FUNDS							
Water - 501	1,489,146	5,690,000	7,179,146	2,197,000	3,457,000	5,654,000	1,525,146
Water Pollution Control - 502	2,334,962	6,800,000	9,134,962	1,700,000	5,648,000	7,348,000	1,786,962
Hospital - 503	12,588,013	144,200,000	156,788,013	73,645,000	70,000,000	143,645,000	13,143,013
Hospital Plant - 504	68,394,940	10,000,000	78,394,940	-	9,065,000	9,065,000	69,329,940
Hospital Beaverson EMS - 505	203,491	75,000	278,491	-	250,000	250,000	28,491
Hospital Endowment - 506	613,213	100,000	713,213	-	650,000	650,000	63,213
Storm Drainage - 507	1,487,087	1,575,000	3,062,087	380,000	959,000	1,339,000	1,723,087
Hospital Bevington - 510	56	-	56	-	56	56	-
Water Capital - 511	148,000	177,600	325,600	-	295,000	295,000	30,600.00
Water Pollution Control Capital - 512	168,000	201,600	369,600	-	335,000	335,000	34,600.00
Refuse Collection - 514	695,851	1,200,000	1,895,851	-	1,425,000	1,425,000	470,851
TOTAL ENTERPRISE FUNDS	88,122,759	170,019,200	258,141,959	77,922,000	92,084,056	170,006,056	88,135,903
INTERNAL SERVICE FUNDS							
Garage - 601	1,043	730,000	731,043	471,000	260,000	731,000	43
Employee Benefits - 602	982,914	4,100,000	5,082,914	4,100,000	-	4,100,000	982,914
Investment - 720	-	90,000	90,000	-	90,000	90,000	-
TOTAL INTERNAL SERVICE FUNDS	983,958	4,920,000	5,903,958	4,571,000	350,000	4,921,000	982,958
FIDUCIARY:							
AGENCY FUNDS							
Guarantee Deposit - 702	201,638	50,000	251,638	-	150,000	150,000	101,638
Cleaning - 705	61,473	-	61,473	-	25,000	25,000	36,473
Wooster Growth Corporation - 719	870,369	244,000	1,114,369	-	210,000	210,000	904,369
Wooster Ashland Regional COG - 725	9,260	1,296,000	1,305,260	1,158,000	138,000	1,296,000	9,260
TOTAL TRUST AND AGENCY FUNDS	1,142,741	1,590,000	2,732,741	1,158,000	523,000	1,681,000	1,051,741
TOTAL FOR MEMORANDUM ONLY	\$ 92,595,885	\$ 183,487,980	\$ 276,083,865	\$ 83,727,350	\$ 100,005,886	\$ 183,733,236	\$ 92,350,629

STATEMENT OF PERMANENT IMPROVEMENTS
 (Do Not Include Expense to be Paid from Bond Issues)
 (Section 7505.29 Revised Code)

DESCRIPTION	Estimated Cost of Permanent Improvement	Amount to be Budgeted During Current Year	Name of Paying Fund
Water Line Replacement Projects	\$ 500,000	\$ 500,000	Water - 501
Storm Sewer Projects	170,000	170,000	Storm Sewer Fund - 507
Sewer Line Replacements Projects	750,000	750,000	Water Pollution Control - 502
Downtown Streetscape [South Side]	2,050,000	2,050,000	Capital Improvements Fund - 301
Road Improvement Projects - Paving	1,240,000	1,240,000	Capital Improvements Fund - 301
Police Vehicles	200,000	200,000	Capital Improvements Fund - 301
Fire Vehicle - Medic Unit [Replaces Horton]	260,000	260,000	Capital Improvements Fund - 301
PPM - Vehicles & Equipment	200,000	200,000	Capital Improvements Fund - 301
Park Improvements	55,000	55,000	Capital Improvements Fund - 301
Community Center - Improvements	30,000	30,000	Capital Improvements Fund - 301
TOTAL	\$ 5,455,000	\$ 5,455,000	

City of Wooster, Ohio
Debt Schedule Excluding Compensated Absences
For the Budget Year Ending December 31, 2019

EXHIBIT VI

PURPOSE OF BONDS AND NOTES	Rate of Interest	BUDGET YEAR	
		Amounts Outstanding at Beginning of Budgeted Year January 1, 2019	Amount Required for Principal and Interest 1/1/2019 - 12/31/2019
General Fund			
Various Purpose G.O. Bonds - Muni. Bldg. (2010)	2.00% - 2.75%	\$ -	\$ -
Various Purpose G.O. Bonds - Safety Center (2015)	2.00% - 4.00%	6,110,000	469,510
Street Const. Maint. & Repair			
Various Purpose G.O. Bonds - Milltown (2010)	2.00% - 2.75%	-	-
Various Purpose G.O. Bonds - Beall (2010)	2.00% - 3.75%	705,662	72,157
State Highway			
OPWC Note - Rt. 585/Akron Rd. (1998)	0.00%	-	-
Permissive Tax			
Various Purpose G.O. Bonds - Milltown (2010)	2.00% - 2.75%	-	-
OPWC Note - East Milltown Road (2007)	0.00%	42,472	12,135
Street Improvement Bonds (2007)	4.87%	167,833	38,777
Special Assessment			
Madisonburg (1995)	5.40% - 5.75%	94,100	51,211
Buena Vista (1998)	6.00%	-	-
Milltown (2010)	2.00% - 4.20%	-	-
Beall (2010)	2.00% - 3.75%	459,408	46,976
Street Improvement Bonds (2007)	4.87%	109,167	25,223
Water Fund			
Water G.O. Bonds (1995)	5.40% - 5.75%	100,900	55,002
Water Bond Refunding G.O. (2010)	0.75% - 4.05%	1,665,000	170,106
OPWC Note - Intermediate Water Tank (2007)	0.00%	298,393	13,879
OWDA Intermed Water Tank (2007)	3.36%	951,724	108,319
OWDA Booster Station - Mindy/Buckeye (2007)	3.36%	569,760	67,556
OWDA Waterlines (2009)	4.14%	249,435	28,460
OPWC Cleveland/Portage Waterlines (2008)	0.00%	38,255	6,376
OWDA Secondary Transmission Line (2009)	3.70%	157,829	17,596
Beall Waterline G.O. Bonds (2010)	2.00% - 3.75%	470,000	48,059
OPWC Burbank W/L Replacement (2011)	0.00%	350,000	25,000
Water System GO Bonds (2014)	3.21%	2,500,000	216,563
Sanitary Sewer Fund			
WPCLF Equipment (2004)	3.25%	1,694,152	512,066
WPCLF Construction (2005)	2.67%	5,810,711	768,651
OPWC Note - Larwill Sewer Separation (2009)	0.00%	46,852	2,179
OPWC Spink St (2014)	0.00%	108,333	4,167
OWDA BioTower (2010)	1% (5) - 3% (11)	2,026,040	303,681
Beall San. Sewer G.O. (2010)	2.00% - 3.75%	244,930	25,041
OPWC Wet Stream Improvements (2015)	0.00%	678,159	23,795
Various Purpose GO Bonds Wet Stream Imp. (2015)	2.99%	3,690,000	238,600
Sanitary Sewer System Improvement Bonds (2018)	2.00% - 3.125%	4,585,000	325,831
Storm Drainage Fund			
Various Purpose G.O.- Storm (2010)	0.75% - 2.40%	-	-
Various Purpose G.O. - Quinby (2010)	0.75% - 2.40%	-	-
OPWC Spink St (2014)	0.00%	325,000	12,500
OPWC Note - Mulberry (2003)	0.00%	11,972	2,394
OPWC Note - Grant/Clark (2007)	0.00%	74,700	8,300
OPWC Note - Larwill Sewer Separation (2009)	0.00%	104,283	4,850
OPWC Note - Market/Spruce Sewer Sep. (2011)	0.00%	145,217	9,681
TOTAL		\$ 34,585,287	\$ 3,714,641

RESOLUTION NO. 2018-040
A RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO A COOPERATIVE AGREEMENT WITH THE
OHIO DEPARTMENT OF TRANSPORTATION FOR THE
RESURFACING OF SR 585 BETWEEN SCHAEFFLER WAY
AND THE NEW SR 585 WITH THE CITY OF WOOSTER,
AND DECLARING AN EMERGENCY

(Bostancic)

PRELIMINARY LEGISLATION

Resolution No. 2018-040
PID No. **98492**
Project Name: **WAY SR 0585 02.22**

The following Resolution enacted by the City of Wooster of Wayne County,
(Ordinance/Resolution)
Ohio, hereinafter referred to as the City, in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, the State has identified the need for the described project:

Resurfacing

WAY-585-2.22 (DON CASE INDEPENDENCE DR) to 2.38 (Pavement joint)

WAY-585-3.33 (Thompson Rd) to 11.89 (Mile Post 12)

Whereas SR 585 from SLM 2.22 (DON CASE INDEPENDENCE DR) to 2.38 (Pavement joint) is within the City of Wooster Corporation Limits.

Construction is tentatively scheduled for the summer of 2019.

NOW THEREFORE, be it ordained by the City of Wooster of Wayne County, Ohio.

SECTION II - Consent Statement

Being in the public interest, the City gives consent to the Director of Transportation to complete the above described project.

SECTION III - Cooperation Statement

The City shall cooperate with the Director of Transportation, for the portion of this project within the Wooster Corporation limit, as follows:

- 1) *ODOT agrees to assume and bear one hundred percent (100%) of the preliminary engineering costs, and environmental studies costs.*
- 2) *ODOT agrees to assume and bear eighty percent (80%) of the roadway construction and construction engineering costs;*
- 3) *The City agrees to assume and bear twenty percent (20%) of the roadway construction and construction engineering costs;*

SECTION III - Cooperation Statement continued.

- 4) *ODOT and the City agree that the following roadway construction items are eligible for 80% ODOT/20% City funding: Pavement planing, asphalt overlay, treatment of shoulder, height adjustment to existing guardrail, pavement markings, temporary and fast dry, adjustments to catch basins, manholes, valve boxes, etc., mailbox supports & approaches, and work zone signs.*
- 5) *ODOT agrees to assume and bear one hundred percent (100%) of the bridge related costs.*
- 6) *The City further agrees to pay One Hundred Percent (100%) of the cost of the following construction items: Pavement repair partial & full depth, curbs, curb ramps, sidewalks, city owned signs, guardrail- replacement of deficient existing & required new locations, and those items requested by the City which are determined to be unnecessary by the State or Federal Highway Administration for the intent of this project.*
- 7) *A preliminary cost estimate for the city's share of this project is **\$16,200** for construction costs and **\$500** for construction engineering (inspection).*

SECTION IV - Maintenance

Upon completion of the described Project, and unless otherwise agreed, the City shall:

- 1) Provide adequate maintenance for the described Project in accordance with all applicable state and federal law;
- 2) Provide ample financial provisions, as necessary, for the maintenance of the described project;
- 3) Maintain the right-of-way, keeping it free of obstructions; and hold said right-of-way inviolate for public highway purposes.

PID No. 98492
Project Name: WAY SR 0585 02.22

SECTION V – Utilities and Right-of-Way Statement

If city owned utilities, within a corporation limit or in a private easement outside corporation limits, need to be relocated due to this ODOT project, the city will be reimbursed for any relocation work; ODOT will perform the coordination, relocation, and reimbursement which shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

If other public and private utilities need to be relocated due to this ODOT project they will not be reimbursed for relocation; with exceptions due to an easement, etc.

Passed: _____, 2018.
(Date)

Attested: _____
Lynne DePaulo (Clerk) Michael Buytendyk – President of Council

Attested: _____
(Title) Robert F. Breneman - Mayor

This Resolution is hereby declared to be an emergency measure to expedite the highway
(Ordinance/Resolution)
project and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Project Name: PID No. 98492
WAY SR 0585 02.22

CERTIFICATE OF COPY
STATE OF OHIO
City of Wooster of Wayne County, Ohio

I, Lynne DePaulo, as Clerk of the City of Wooster of Wayne County, Ohio,

Do hereby certify that the foregoing is a true and correct copy of Resolution 2018 – 040 adopted
by (Ordinance/Resolution)

the legislative Authority of the said City of Wooster on this ____ day of June, 2018,

that the publication of such Resolution has been made and certified of record according to
(Ordinance/Resolution)

law; that no proceedings looking to a referendum upon such Resolution have been taken;
(Ordinance/Resolution)

and that such Resolution and certificate of publication thereof are of record in
(Ordinance/Resolution)

Resolution No. 2018-040.
(Ordinance/Resolution)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official
seal, if applicable, this ____ day of June, 2018,

(SEAL)
(If Applicable)

Clerk Signature – Lynne DePaulo
City of Wooster of Wayne County, Ohio.

The foregoing is accepted as a basis for proceeding with the project herein described.

For the City of Wooster of Wayne County, Ohio

Attest: _____, Date _____
Contractual Officer – Joel Montgomery

For the State of Ohio

Attest: _____, Date _____
Director, Ohio Department of Transportation

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**Request for Agenda Item
Authorization for Bid or Purchase of Capital Item**

Division Engineering	Meeting Date Requested June 18, 2018
Project Name SR 585 Paving PID 98492	Approved for Agenda
Estimated Total Cost \$0.00	
Is Full Amount Budgeted <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If No, How Is The Purchase To Be Funded?	
Description Of Purchase This is a request to authorize the Mayor to enter into a cooperative agreement with the Ohio Department of Transportation (ODOT) for resurfacing SR 585 between Schaeffler Way and the new SR 585. Costs to the City is estimated to be \$16,700 and will be included in the 2019 capital budget.	
Justification/Benefits The Ohio Department of Transportation has committed to resurfacing this section of SR 585 in the 2019 construction season.	
Will This Project Effect the City's Operating Costs This project will have no effect on the City's operating costs.	
What Alternatives Exist and What Are The Implications of The Alternatives The City does not accept this offer and paves the road ourselves at a cost of approximately \$48,000.	
Is This A Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, Explain The Circumstances This is a request to simply give ODOT permission to resurface this section of SR 585.	
Are You Requesting Suspension Of The Rules <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Note Reasons ODOT plan approval process can not begin until the consent is given.	
Division Manager Roger Kobilarcsik	Date June 6, 2018

RESOLUTION NO. 2018-041

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ADVERTISE ACCORDING TO LAW AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REPLACEMENT OF STEEL SIDING TO THE PROPERTY AT 1151 MECHANICSBURG ROAD FOR PUBLIC PROPERTY MAINTENANCE DIVISION

WHEREAS, the City, originally built the PPM building in 1973, and the original steel siding is now 43 years old and is past its useful life it is imperative to replace the steel siding.

WHEREAS, the City has budgeted for the construction and replacement costs in the 2018 capital budget.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. The Director of Administration is hereby authorized to advertise according to law and enter into a contract with the lowest and best bidder for the construction and replacement of the steel siding along with repairs to the column corners and new insulation installed, in accordance with specifications on file in the office of the Director.

SECTION 2. The cost of such purchase will not exceed the amount budgeted for this purchase in the 2018 Appropriations Budget adopted by this Council in Ordinance No. 2017-036.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this Resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Introduced: _____ Passed: _____ Vote: _____

Passed: _____, 2018 Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2018
Mayor

Introduced by: Jennifer Warden

2018-041

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Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division PPM	Meeting Date Requested 6/18/2018
Project Name PPM Siding Replacement Project	Estimated Total Funds/Costs \$ 150,000.00
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request The project consists of the replacement of the existing siding on PPM Building that was installed when it was originally built in 1973. The new steel siding will be installed after the existing steel siding has been removed, column corners repaired and new insulation installed. The specifications for the new steel siding will reflect current industry standards. The PPM Siding Replacement would be a fully funded capital expense in the 2018 Budget. General Ledger 580702/323601 Estimated Cost \$150,000.00	
Justification / Benefits The original siding is 43 years old and much past its useful life it is imperative that a replacement occurs soon. The PPM facility is the central hub to our operations. As the Maintenance Division the facility houses many City trucks and equipment including the fleet maintenance and repairs to 260 vehicles and equipment.	
Will this Project affect the City's Operating Costs N/A	
What Alternatives Exist and what are the Implications of the Alternatives By not replacing the siding will cause more problems like water damage to the insulation and thus cost additional monies to the City.	
Is this a Sole Source Bid or Non-Bid Situation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Explain The Circumstances:	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Curt Denning	Date: 6/12/2018

RESOLUTION NO. 2018-042

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO PURCHASE ITEMS OF SPECIALIZED TECHNOLOGY, TO WIT: ALLEN BRADLEY'S CONTROL LOGIX FOR THE UTILITIES DIVISION – WATER TREATMENT PLANT

WHEREAS, the Director of Administration has recommended the purchase and upgrading of items of specialized technology for the Utilities Division, to wit: Allen Bradley's Control Logix (replacement system for the PLC5 processor) and the cost of this purchase is included in the operating budget for 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WOOSTER, OHIO:

SECTION 1. That the Director of Administration is hereby authorized to make the following purchase and upgrading of specialized technology without competitive bidding: Allen Bradley's Control Logix.

SECTION 2. The cost of such purchase will not exceed the amount budgeted for this purchase in the 2018 Appropriations Budget adopted by this Council in Ordinance No. 2017-036.

SECTION 3. This Council finds and declares that all formal actions concerning and relating to the adoption of this resolution occurred in an open meeting of this Council or its committees, in compliance with the law.

Introduced: _____ Passed: _____ Vote: _____

Attest: _____
Clerk of Council President of Council

Approved: _____, 2018
Mayor

Introduced by: David Silvestri

2018-042

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division – UTILITIES-WTP Meeting Date Requested 6/18/2018

Project Name PLC5 Replacement Estimated Total Funds/Costs \$150,000

Is Full Amount Budgeted? Yes No
If YES, three readings NOT REQUIRED

If No, How is the Purchase to be Funded?

Description of Request
The Water Treatment Plant's PLC5 processor has been in use since the plant went online in 1998. The processor monitors and controls most of the operational functions of the facility. Rockwell Automation announced in 2012 that the PLC5 processor was going to be discontinued. As of June 2017, the processor is no longer available and not supported through the company. Parts are now only available in secondary markets from resellers like EBay. The replacement system (Control Logix) is designed to interchange with the PLC5 without rewiring, rewriting all the code or removing the existing data inputs.

Justification / Benefits: *The Control Logix platform is fully supported by Rockwell Automation and every processor, I/O and communication card is readily available. Switching to the new platform would eliminate our need to rely on purchasing used replacements and unknown availability. Reliability is crucial to operating a Water Treatment Plant.*

Will this Project affect the City's Operating Costs **NO**

What Alternatives Exist and what are the Implications of the Alternatives: *We can purchase a used PLC5 processor and store for future use (est. cost \$30,000). The used processor may not work or need reprogrammed if it is needed due to failure of the current processor. The Control Logix equipment is readily available and a replacement can be acquired in less than a day. Downtime is not an option for the Water Treatment Plant.*

Is this a Sole Source Bid or Non-Bid Situation Yes No
If Yes, Explain The Circumstances: *Migration from the PLC 5 controller to Allen Bradley's Control Logix is the most simple and cost effective way to update the system and minimize the amount of time to complete the change in control platforms.*

Is there a need for Suspension of the Rules or a Time Frame when this must be passed? Yes No
If Yes, Note Reasons

NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.

Manager Requesting: **Kevin P Givins** Date: **6/11/2018**

Approved for Agenda Yes No

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2018-043

Request for Agenda Item

Authorization for Bid

Purchase Capital Item

Non-Capital

Division - <u>UTILITIES</u>	Meeting Date Requested <u>6/18/2018</u>
Project Name <u>Vac Truck Replacement</u>	Estimated Total Funds/Costs <u>\$425,000</u>
Is Full Amount Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, three readings NOT REQUIRED	
If No, How is the Purchase to be Funded?	
Description of Request <i>The City's current Vac/Jetter Truck is now 20 years old and has had various parts replaced over its service life. The most recent replacement was the truck's four aluminum water storage tanks (\$18,600). Mechanical failures have also caused downtime for repairs. Last month, the division used a "barrowed" truck for 3 weeks while the City's Vac Truck was being repaired. The truck's age, use and the environment in which it performs has made it less reliable and in need of replacement.</i>	
Justification / Benefits <i>The Vac/Jetter truck is the Utilities Division's "emergency response vehicle". It can be used to clear blocked sewer lines, empty tanks, mitigate spills, clean manholes/lift stations and excavate work areas. This vehicle is used almost every day during the work week and often at night or weekends when emergencies occur.</i>	
Will this Project affect the City's Operating Costs NO	
What Alternatives Exist and what are the Implications of the Alternatives: <i>Similar equipment can be rented, but it may not always be available or it may be different each time which would require additional training (and downtime). The long term rental cost would also be significantly higher.</i>	
Is this a Sole Source Bid or Non-Bid Situation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain The Circumstances: <i>Utility staff have investigated and demoed multiple Vac/Jetter trucks and received quotes from each. All of the units have similar features and cost, but the City has had good service from the current Vector truck and the staff is happy with its long term performance. Price also based on Ohio Department of Administrative Services State Term Schedule.</i>	
Is there a need for Suspension of the Rules or a Time Frame when this must be passed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, Note Reasons	
NOTE: Emergency Clause Required if Legislative Effective Date is IMMEDIATE.	
Manager Requesting: Kevin P Givins	Date: 6/11/2018
Approved for Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

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