

MINUTES
City of Wooster Design and Review Board
June 14, 2016

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members John Campbell, Susan Bates, Dick Deffenbaugh, Sandra Hull, Louise Keating, Dick Kinder, and Keith Speirs were present at the meeting. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF MINUTES

Louise Keating moved to approve the Minutes of the May 10, 2016, regular meeting of the Design and Review Board. Sandra Hull seconded the motion. The motion carried 7-0.

III. CERTIFICATE OF APPROPRIATENESS APPLICATIONS

DR-601.

Paul Magee of LetterGraphics, Inc. representing Basil Asian Bistro requested Certificate of Appropriateness approval for three wall signs at 145 West Liberty Street in the Public Square Landmark District.

Chris Butdorf of LetterGraphics stated wall signs for Basil had previously received approval from the Design and Review Board on September 8, 2015. Mr. Butdorf indicated that he was requesting a change to allow a 32 sq. ft. wall sign over the entrance, rather than an awning sign. Mr. Butdorf further stated the two proposed signs on the corners of the building had been enlarged to 6.3 sq. ft. and would lay flat against the wall.

Sandra Hull moved to approve the application as presented. Dick Deffenbaugh seconded the motion. The motion carried 7-0.

DR-602.

Dan Fought of Fought Signs representing Matso Fine Foods requested Certificated of Appropriateness Approval for a projecting sign at 154 West Liberty Street in the Public Square landmark District.

Dan Fought stated the sign was a 3 sq. ft. projecting sign hanging from a bracket on the Liberty Street side of the building.

Dick Deffenbaugh moved to approve the application as presented. Susan Bates seconded the motion. The motion carried 7-0.

IV. SIGN APPROVAL APPLICATIONS

DR-599.

Tim Pence of Archer Sign representing Best Western requested sign approval from the Board for a wall sign and two freestanding signs at 243 East Liberty Street in the C-4 Zoning District.

Tim Pence stated that Best Western wanted to replace the three existing signs and do away with the message board portion of the main freestanding sign. Mr. Pence stated the main entrance sign would be lowered to 7 ft. 1 in. in height.

Sandra Hull moved to approve the application as presented. Dick Kinder seconded the motion. The motion carried 7-0.

DR-600.

Michael Dowd of The Wooster Brush Company requested sign approval from the Board for a wall sign and an accompanying graphic at 432 South Market Street in the C-4 Zoning District.

Michael Dowd stated The Wooster Brush Company wanted to place a mural on the building at 432 South Market Street. Mr. Dowd indicated the dimensions of the mural were 10 ft. by 23 ft. He continued that a 5 ft. by 7 ft. of the portion of the mural included a commercial message. Mr. Dowd stated the location of the property was the gateway into Wooster.

Louise Keating moved to approve the application as presented. Dick Kinder seconded the motion. The motion carried 7-0.

DR-603.

George Manos of Action Signs representing Sherwin-Williams Paints requested sign approval from the Board for a wall sign at 240 East Liberty Street in the C-4 Zoning District.

George Manos stated the wall sign was 50 sq. ft. in area and would be composed of white letters and a red, white and blue graphic.

Louise Keating moved to approve the application as presented. Sandra Hull seconded the motion. The motion carried 7-0.

V. C-4 DISTRICT RECOMMENDATION APPLICATIONS

DR-604.

George Manos of Action Signs representing Sherwin-Williams Paints requested an approval recommendation from the Board for an awning, lighting, and exterior painting at 240 East Liberty Street in the C-4 Zoning District.

George Manos stated the request was for blue awnings and eight goose neck lighting fixtures that illuminate the sign. Mr. Manos noted that the exterior paint colors were “Eclipse” and “Quiver Tan.”

John Campbell affirmed that the awning was changed to a Sherwin Williams blue, instead of ivory. Jack Gant of Gant Realty stated that a mural was also requested on the east side of the building and distributed a graphic of the mural. Mr. Gant also stated that the air conditioning units would be taken out of the windows and bronze windows would be installed on the second floor.

Louise Keating moved to approve the application as presented with Sherwin Williams Blue awnings, the removal of the Gant Realty sign replaced with a Welcome to Wooster graphic mural, and the replacement of second story windows with bronze windows similar to existing windows on the building. Susan Bates seconded the motion. The motion carried 7-0.

DR-605.

Dennis Tafoya representing Muddy’s requested an approval recommendation from the Board for fencing at 335 East Liberty Street in the C-4 Zoning District.

Dennis Tafoya stated the fence was 52 in. high and provided a buffer between the patio and the street. Mr. Tafoya explained that one page of the plans indicated a 2 in. tubular black steel fence, however, he did not follow the referenced detail included later in the plans. Mr. Tafoya stated that he was requesting a change to the previously approved fencing. Sandra Hull asked if the fence could be lowered, as the fence was tall. Mr. Tafoya responded that the fence was 52 in. tall and provided a buffer between the patio and the street.

John Campbell stated the previously approved fence was an architectural fence composed of tubing and cables and the one installed fence was interconnected cattle gates. Andrew Dutton stated the maximum height for a fence in the front yard was 4 ft. Mr. Campbell noted a variance would be necessary if the fence was taller than 4 ft., though a variance application would not be reviewed by the Design and Review Board. He continued that the Board’s was responsible for reviewing the appearance of the fence. Mr. Campbell further indicated that what was installed was not tubular steel.

The Board and Mr. Tafoya discussed possible landscaping that could be added to the patio area. Sandra Hull stated the proposed landscaping would help the appearance immensely.

Sandra Hull moved to approve the application as installed with the addition of significant landscaping to soften the aesthetics of the fence, subject to zoning approval. Louise Keating seconded the motion. The motion carried 6-1, with Dick Kinder voting no.

VI. ADJOURNMENT

Susan Bates moved to adjourn the meeting. Dick Deffenbaugh seconded the motion. The motion carried 7-0. The meeting adjourned at 6:05 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant