

MINUTES DESIGN & REVIEW BOARD

JUNE 11, 2013

MEMBERS PRESENT: Susan Bates, Dick Deffenbaugh, Sandra Hull, John Campbell, Dick Kinder, Louise Keating, and Keith Speirs

STAFF PRESENT: Andrew Dutton

Only a portion of the meeting was recorded. The Minutes are a compilation of Staff notes and the recorded portion of the meeting.

I. MINUTES

Sandra Hull moved, Dick Deffenbaugh seconded, to approve the Minutes of May 14, 2013 as received.

II. PROJECT REVIEW AND/OR APPROVAL

- A. **DR-469. (C-4, Public Square Landmark District). Action Sign Inc., on behalf of Allstate,** requesting Board approval of two building mounted, internally illuminated signs for property located at 136 South Market Street.

George Manos of Action Signs, Inc. was present and outlined an updated application. Mr. Manos indicated the proposal included two opaque blue panels, a blue opaque panel with internally illuminated white lettering, a "Good Hands" window sign, and informational signage on the glass door on the building's north elevation. Mr. Manos continued that there were two options for a sign on an existing sign board located on the building's west elevation; the first with internally illuminated channel letters and the second with non-illuminated vinyl lettering.

The Board discussed the proposed signage with Mr. Manos. Mrs. Hull indicated that she preferred a change of color of the existing board on the west elevation from white to blue.

The Board inquired about the large "Good Hands" window sign and indicated it was quite large. Mr. Dutton stated that the "Good Hands" window sign would exceed the maximum signage for the building and would not be permitted by the Planning and Zoning Code.

A motion was made to approve the request of Action Sign Inc. as discussed by the Board for two opaque blue panels, a blue opaque panel with backlit white translucent lettering and informational window signage on the front door on the

building's north elevation, and a sign with white vinyl lettering and a blue background on the building's west elevation. Information on which Board members made and seconded the motion was not available. The motion passed unanimously.

- B. DR-470. (C-4, Public Square Landmark District). St. James Episcopal Church** requesting Board approval in order to replace existing concrete stairs (North Street entrance) for property located at 122 East North Street.

Evelyn Manzella was present representing St. James Episcopal Church and outlined the application. Mrs. Manzella stated the existing stairs presented a safety hazard and a church member was recently seriously injured from a fall down the stairs.

Mr. Campbell stated the applicant had provided a railing sample to the Board which appeared to be similar to what existed currently at the United Methodist Church.

A motion was made to approve the request of St. James Episcopal Church to replace existing concrete stairs as presented. Information on which Board members made and seconded the motion was not available. The motion passed unanimously.

III. MISCELLANEOUS

Discussion of CLG Application/Amendments to Chapter 155.

Mr. Campbell questioned the Charter and term limits for Board members. Mr. Campbell noted he had served on the Board for more than 12 years as had Sandra Hull and Dick Deffenbaugh.

Mr. Campbell stated he felt the amendments proposed "seemed fine"; Ms. Hull agreed and stated she felt the Design Guidelines seemed fairly general in nature.

Meeting adjourned at approximately 6:00 p.m.

Andrew Dutton, Staff Liaison