

**MINUTES  
DESIGN & REVIEW BOARD**

**FEBRUARY 11, 2014**

**MEMBERS PRESENT:** Keith Speirs, Dick Kinder, John Campbell, Louise Keating, Sandra Hull, and Susan Bates

**MEMBERS ABSENT:** Dick Deffenbaugh

**I. MINUTES**

Sandra Hull moved, Dick Kinder seconded, to approve the Minutes of January 14, 2014 as received. Motion carried.

**II. PROJECT REVIEW AND/OR APPROVAL**

**DR-485. (C-4 District). The Henry Station** requesting Board approval of three new signs above the main front patio to replace existing flags for property located at 244 South Market Street.

Mitch Roman, owner of The Henry Station, stated the existing flags had to be replaced every 3-4 months and was an ongoing problem. Mr. Roman stated he consulted with Fought Signs who came up with the proposal for flag signs on each side of the patio area as shown. Mr. Roman stated each flag sign would be 15" x 31"; the letters would be 77" x 144". Mr. Campbell questioned if the existing flags would no longer be used. Mr. Roman stated that was correct. Mr. Roman stated there were plans to also update the lighting in the patio area.

Mr. Speirs questioned if there were any issues with regard to overall square footage of signage on the property. Mr. Dutton stated he did not feel there would be.

Louise Keating moved, Sandra Hull seconded, to approve signage for The Henry Station at 244 South Market Street as proposed. Motion carried.

**DR-486. (C-4 District). Amy McCloud of JJMAC, LLC,** requesting Board approval of a change to the face of an existing freestanding sign and painting of the sign pole and frame for property located at 337 West Liberty Street (Convenient Food Market).

Amy McCloud stated she recently purchased the Convenient Food Market and wished to replace existing signage which was extremely old.

Ms. Hull stated some of the businesses within the plaza had changed, but noted the signage remained. It was stated that all three signs which existed (iforce, Check Into Cash, and

Convenient) were all in business within the plaza. Ms. Hull noted that the “cardboard stuff” should not be displayed. Ms. McCloud stated they would take all of it down.

Mr. Speirs questioned the two “blank” areas on the sign pole. Ms. McCloud stated they were for the telephone and ATM and noted they were not very visible/easy to read.

Ms. Hull stated the “A” frame for Convenient that existed was on the public right-of-way and needed to be relocated onto the plaza lot.

Louise Keating moved, Dick Kinder seconded, to grant the request of Convenient Food Market at 337 West Liberty Street as proposed, subject to the cardboard signs on the poles being removed. Motion carried.

### **III. MISCELLANEOUS**

Mr. Dutton stated the Commission was given an updated copy of Chapter 155 – Design & Review Board.

Ms. Hull questioned when the CLG application would be sent to the State. Mr. Dutton stated likely “next month”.

Meeting adjourned at 5:40 p.m.

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**Andrew Dutton, Staff Liaison**