

**MINUTES
DESIGN & REVIEW BOARD**

February 10, 2015

MEMBERS PRESENT: Keith Speirs, Dick Kinder, Louise Keating, John Campbell, Sandra Hull, Dick Deffenbaugh and Susan Bates

STAFF PRESENT: Andrew Dutton

I. MINUTES

Sandra Hull moved, Susan Bates seconded, to approve the Minutes of November 12, 2014 as received. Motion carried.

II. SIGN APPROVAL APPLICATION

DR-532. Dan Fought of Fought Signs, representing Classical Science by Stephan, requesting Board approval for a wall sign and a freestanding sign at 338 South Market Street [C-4 District].

Dan Fought, Fought Signs, stated there was an existing sign on the front of the building, and plastic faces would be added to that sign. Mr. Fought stated there used to be a freestanding sign on the property which no longer existed. Mr. Fought stated they were also proposing to erect a freestanding sign for the business as well.

Mr. Campbell noted that the required setbacks would need to be met for the freestanding sign. Ms. Hull stated she did not think the previous freestanding sign complied with the regulations.

Ms. Hull questioned if another color, other than yellow, could be used which would go with other signage along the street. It was indicated that royal blue with ivory background would be an alternative. Ms. Hull stated she felt that would fit in better with existing signage. Ms. Bates stated she felt ivory would be better and would not be so glaring. It was indicated that two small floodlights would be used as they were already there from the previous sign.

It was indicated the grand opening of the store would be on Saturday, March 7. The store would sell telescopes, microscopes, binoculars, and antique and vintage science instruments.

Louise Keating moved to approve the proposal as submitted for Classical Science by Stephan with the condition that the background color be ivory (in place of yellow) and that the freestanding sign be relocated, if necessary, to meet any setback requirements currently in place.

Dick Kinder seconded the motion.

Motion carried by a 7-0 vote.

III. MISCELLANEOUS

Meeting Dates. The setting of Design and Review Board meeting dates for 2015, per the proposed schedule

Dick Deffenbaugh moved, Sandra Hull seconded, to approve the 2015 meeting dates as submitted. Motion carried by a 7-0 vote.

Commission Elections. The election of chairman and vice chairman of the Design and Review Board for 2015

Louise Keating nominated John Campbell as Chair and Sandra Hull as Vice Chair of the Design & Review Board for another term.

Keith Speirs seconded the motion.

Motion carried by a 7-0 vote.

Design Guidelines. Status of the planned update to the Design Guidelines

Mr. Dutton stated on February 2, he made an application to the Ohio Historic Preservation Office for a CLG Grant to have a specialized consultant come in and work with Staff and the Design & Review Board to update its current Design Guidelines. Mr. Dutton stated it was a 60/40 match with the City providing 40% (\$8,000) and the state providing 60%. Mr. Dutton stated the grant would be awarded in late March/early April.

Mr. Deffenbaugh questioned if the Design Guidelines would relate only to the Design & Review Board. Mr. Dutton stated yes. Mr. Dutton further noted the Guidelines would be tailored to Wooster.

Meeting adjourned at 5:41 p.m.

Andrew Dutton, Staff Liaison