

**CITY OF WOOSTER, OHIO**  
**2017 WOOSTER INDIVIDUAL INCOME TAX**  
**REQUEST FOR FILING EXTENSION, DECLARATION OF ESTIMATED TAX AND NON-FILING DECLARATION**

Full Name (include spouse if filing jointly)	
Address	
City, State & Zip Code	
Social Security No.	Spouse's S.S. No. (if joint)

Mail To:  
 CITY OF WOOSTER  
 INCOME TAX DEPT  
 PO BOX 1088  
 WOOSTER OH 44691



QUESTIONS?  
 (330) 263-5226

**REQUEST FOR AUTOMATIC EXTENSION OF TIME TO FILE**  
**This request must be filed on or before April 17, 2018 to avoid penalty charges**

- I request an extension of time until \_\_\_\_\_, 2018 to file my City of Wooster income tax return for 2017.
- The extended date requested should be no later than October 15, 2018.
- No late filing penalty will be charged; however, if there is tax due above estimated payments already remitted, penalty and interest shall be calculated on this amount. This extension does not extend the due date for any estimated taxes or tax due.
- A declaration of estimated tax should be filed, and quarterly estimates made for 2018, to avoid penalty and interest for any taxpayer required to pay 2018 estimated taxes. A taxpayer is required to pay estimated taxes if their tax liability, less credit for Wooster taxes withheld and/or taxes paid other cities, will equal or exceed \$200.
- Estimated balance due, if any, for 2017 Wooster income tax. \$ \_\_\_\_\_

**DECLARATION OF 2018 WOOSTER INCOME TAX ESTIMATE**  
**Due on or before April 17, 2018**

Extension of time to file a tax return does not apply to a declaration of estimated tax or payment of quarterly installments  
 The tax rate for 2018 is 1.5%, the City of Wooster allows 100% credit for taxes paid to another city up to 1.5%

- Total 2018 Wooster estimated taxes. (Total tax less estimated credit for Wooster tax withheld and taxes paid other cities.) \$ \_\_\_\_\_
- 25% of line 6 due with this extension \$ \_\_\_\_\_
- Total amount paid with extension request.  
 (Add lines 5 and 7 and enter here. Make check payable to "City of Wooster") \$ \_\_\_\_\_

**2017 NON-RESIDENT INDIVIDUAL NON-FILING DECLARATION**  
**Due on or before April 17, 2018**

Non-residents who received a Wooster income tax return in the mail or filed a 2016 tax return and are not required to file a 2017 Wooster tax return, should complete this non-filing declaration in lieu of filing a tax return.

I/we were not residents of Wooster at any time in 2017, any wages earned within the City of Wooster had Wooster income tax withheld at a rate of 1.5% or greater, and I/we had no business or rental activity within Wooster in 2017.

I declare that I have examined this form, and to the best of my knowledge and belief it is true, correct, and complete.  
 Do you authorize your preparer to contact us regarding this return? Yes  No

Taxpayer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Paid Preparer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Spouse's Signature (if joint return) \_\_\_\_\_ Date \_\_\_\_\_

Firm or individual \_\_\_\_\_