

City of Wooster, Ohio

Employer's Return of Tax Withheld



Who Must File:

Each employer who has employees within The City of Wooster, Ohio is required to withhold a 1% tax on all compensation paid. Any employer who deducts Five Hundred Dollars (\$500.00) or more in the first and second month of a calendar quarter shall, on or before the last day of the following month, pay to the Director of Finance the amount of taxes withheld. Any employer who deducts tax of less than Five Hundred Dollars (\$500.00) in a calendar year may pay the Director of Finance the amount of taxes withheld on the last day of January following the tax year-end.

Interest and Penalties:

Effective 1/1/1981, any money withheld, or required to be withheld, and remaining unpaid after it has become due will be subject to assessments of interest and penalties. Interest shall be assessed at the rate of 1/2% per month or fraction thereof. Penalties shall be assessed at the rate of 3% per month or fraction thereof, with a minimum penalty of \$25.00 per installment.

Withholder's Copy

How to Prepare this Form:

Line 1: Enter total compensation subject to Wooster tax during the period indicated. If no compensation was paid, enter zero (-0-) and attach explanation.

Line 2: Enter total actual tax withheld during the period indicated. If this amount is not 1% of line 1, attach explanation.

Line 3: Enter adjustment and attach explanation.

Line 4: 1/2% per month or fraction thereof; if applicable.

Line 5: 3% per month, \$25 minimum; if applicable.

Line 6: Enter the total of Tax, Interest and Penalty.

| ID Number | | Due on or Before | For Period Ending |
|-----------|---------------------------------------|------------------|-------------------|
| 1. | Wages Subject To Wooster Tax | | |
| 2. | Wooster Tax Withheld | | |
| 3. | Adjustments to Previous Filings | | |
| 4. | Interest- (1/2% Per Month) | | |
| 5. | Penalty-(3% Monthly, Minimum \$25.00) | | |
| 6. | Total Enclosed | | |

Return Envelope Enclosed

For Assistance, Please Call (330) 263-5226

Retain top portion for you records. Complete and return the bottom portion with remittance to :
City of Wooster, PO BOX 1088, WOOSTER, OH 44691-7081

DETACH HERE

City of Wooster, Ohio Employers Return of Tax Withheld Wooster Copy

| ID Number | Due on or Before | For Period Ending | | |
|--|------------------|-------------------|----|---------------------------------------|
| | | | 1. | Wages Subject To Wooster Tax |
| | | | 2. | Wooster Tax Withheld |
| Make Checks Payable to: City of Wooster, Ohio | | | 3. | Adjustments to Previous Filings |
| | | | 4. | Interest- (1/2% Per Month) |
| | | | 5. | Penalty-(3% Monthly, Minimum \$25.00) |
| | | | 6. | Total Enclosed |

I HEREBY CERTIFY THAT THE INFORMATION AND STATEMENTS CONTAINED HEREIN ARE TRUE AND CORRECT.

Signature: _____

Print Name: _____

Title: _____