

Application Number: _____

Engineering Permit Number: _____

City of Wooster Development Department
Engineering Division

City of Wooster Municipal Building
Division of Engineering
538 N. Market Street
Wooster, Ohio 44691
330-263-5251 Fax: 330-263-5283

**Permit Application For: Right of Way
Street Cut/Work Along Road**

Location of Street Cut/Excavation/Work Along Road/Right of Way:

_____ Resid'l Comm'l Indust'l Rplacem't

Owner's Name: _____ Contractor's Name: _____

Phone: _____ Phone: _____

Mailing Address: _____ Mailing Address: _____

Description of Work: _____

Work will commence on or about ____/____/____ and will be completed by ____/____/____. It should be noted that these dates are tentative and that some unforeseen event could change either.

Street numbers of adjacent properties: _____

Distance of excavation from curb or pavement edge: _____

Size of excavation: _____ width _____ length _____ depth

Purpose of excavation: _____

Number of excavations: _____ Estimated start date: ____/____/____ Completion date: ____/____/____

Insurance certificate (check one): * attached * on file

Estimated Cost of Work Performed under this Permit: _____

Applicant's Statement :

I agree to comply with the following conditions, specifications and regulations of the City of Wooster governing street cuts or excavations. I understand that failure to comply may be cause for revocation of this permit.

_____ Applicant's signature

_____ Date

Street Cut Permit Charges: ⁽¹⁾

I. Administrative & Review Fee - \$80/hr, 1 hr min. = \$ _____

II. Inspection Fee - \$50/hr. ⁽²⁾ = \$ _____

III. Restoration Deposit - _____ sq.ft. x \$10/sq. ft. (if street cut required) = \$ _____

Total Street Cut Permit Charge = \$ _____

Codified Ordinance Fee Reference: (1) 901.02
(2) non-refundable

Engineering Authorization:

The applicant is hereby authorized to make an excavation in the right of way; in or under the above-named street; or at the location designated provided, however, all work is performed in accordance with the applicant's plans, the ordinances, specifications and regulations governing street excavations and the following special conditions: _____

By: _____ Title: _____ Date: _____
City of Wooster Division of Engineering

A. CONDITIONS, SPECIFICATIONS AND REGULATIONS:

1. All disturbed surfaces, property damaged or removed during construction, or future maintenance, will be replaced or repaired to as good as or better condition than existing.
2. By signing below the applicant assumes the responsibility for and agrees to save the City of Wooster harmless from any and all claims arising from the work performed, for injuries to persons and/or and property arising from negligence of the applicant, and to defend any such action arising therefrom.
3. All work and facilities performed and/or installed under this permit shall be removed or relocated by the applicant or successors, at their cost, at such time as the City of Wooster, in its sole discretion, shall require the use of the right-of-way for improvements to the roadway or infrastructure located in proximity thereto.
4. All mailboxes, signs, yards, driveways, drainage structures, fences, ditches, sidewalks or other pertinent property damaged or removed during initial construction, or future maintenance, will be replaced or repaired as good as or better than existing. Any drainage tiles encountered will be repaired or replaced.
5. With minor exceptions, the proposed facility will be placed within the confines of public right-of-way at an approximate depth of _____.
6. The applicant shall notify all utilities in the right-of-way at least two (2) working days prior to construction by calling the Ohio Utilities Protection Service at 1-800-362-2764 for notification of member utilities. Non-members must be called directly.
7. The applicant shall notify the City of Wooster and all property owners within the construction area at least two (2) working days in advance.
8. Before excavation, the applicant shall notify the Police and Fire Departments at (330) 287-5700 and (330) 263-5266 respectfully.
9. The City of Wooster will not be held liable for damage to the facilities covered by this permit.
10. Prior to issuance of this permit, the applicant shall submit a certificate of insurance indicating that the applicant has, in force, bodily injury insurance in the amount of \$500,000 and property damage insurance in the amount of \$250,000.
11. If more than two excavations will be made at the same time on the same street within two blocks, a preconstruction meeting will be arranged with the contractor, the City Maintenance Manager, the City Street Cut Inspector and the City Engineer present.
12. **Traffic Control:** Traffic must be maintained at all times, unless special permission is granted by the City of Wooster to close the street. All necessary lights, signs, barricades and/or flagmen and watchmen, all of which are conforming to the Ohio Manual of Uniform Traffic Control Devices, will be placed on the job prior to any excavation for the protection of traffic, both vehicular and pedestrian, at all times, day and night, during the time the work is being done, and that all instructions in addition to the Ohio Manual of Uniform Traffic Control Devices required by the City of Wooster as to handling of traffic will be fully complied with.

When operations will close one lane of traffic, attached Figure C-18 shall apply for traffic control. When permission has been granted to close the street, attached Figure C-28 shall apply. Figures C-4 and C-8 show acceptable channelizing devices.

- (a) Signs shall be the new style black letters on orange background. The old style yellow signs are unacceptable.
- (b) Failure to comply strictly to these traffic control specifications will be cause for revocation of this permit.

13. Guarantee Deposit Fees Required:

- (a) A deposit fee in the amount of \$10.00 per square foot of proposed pavement excavation shall accompany this application. Said fee will be waived for public utilities required by PUCO.

- (b) Upon satisfactory repair and approval of the inspector, a refund, less inspection charges, will be made. In addition, if it becomes necessary for work to be done by the City of Wooster Maintenance Division, the cost of said work shall be deducted from the amount of the deposited funds, thereby reducing the amount of the refund.

14. Street Cut Specifications:

- (a) Refer to Engineering Construction Standards, Sheet MS-3.0 & 3.1, titled "Pavement Replacement Details" for the appropriate type street being excavated.
- (b) The outline of the pavement cut will be made with a saw to neat straight vertical lines.
- (c) All backfill shall be made with granular material compacted in 6" lifts with mechanical tampers. Bucket tamping or wheel rolling will not be acceptable.
- (d) Acceptable granular materials and trench details are shown on the attached Engineering Construction Standard, Sheet WT-9.0, titled "Water Line Trench Details".
- (e) No excavation may remain open overnight unless covered with traffic bearing steel plates.
- (f) Excavations in through streets (see attached list of through streets) when left overnight or until a permanent patch can be made must be steel plated or temporarily patched with 2" HPM, placed on compacted granular material as specified in the appropriate Engineering Construction Standard utility Trench Detail.
- (g) Excavations in streets, other than through streets, when left overnight or until a permanent patch can be made, must be steel plated or filled with compacted granular material topped off with 6" of 304 gravel or limestone. The City reserves the right to require hard surfaced temporary patches on streets other than through streets on a case by case basis. (2" HPM.)
- (h) Any street cut or excavation made between November 15 and April 15 must be temporarily patched with 2" HPM, as in item (f) above, until the permanent patch can be placed.
- (i) Temporary patches, both hard surfaced and aggregate, shall be maintained by the applicant until such time as the permanent patch is placed and accepted by the City.
- (j) When the permanent patch is ready to be made, the temporary patch must be removed to the proper depth and 6" concrete base placed in accordance to the figure titled "Pavement Replacement Details". The concrete base shall be allowed to cure a minimum of 5 days (3 days if high early strength concrete is used). During the curing time, the excavation shall be plated on through streets and adequately protected with lighted barricades on streets other than through streets.
- (k) Vertical edges of asphalt pavement cuts shall be primed with hot AC primer material before placement of the asphalt surface course.
- (l) All pavement replacement, both temporary and permanent, shall be made to meet existing surfaces when compacted and finished.

15. Inspections:

- (a) The applicant shall call the City at (330) 263-5251 for an inspection after the backfill has been placed, just before the concrete base is to be placed.
- (b) The applicant shall call for final inspection after the 404-L asphalt has been placed.
- (c) Any work requiring excavation within the right-of-way may require inspection by the Division of Engineering. This amount will be calculated using the hourly rate as designated in the City of Wooster Codified Ordinances.

ENTIRE REVISED THROUGH STREET SYSTEM

STREET	FROM	TO
Akron	Bowman	N. Corp.
Back Orrville	Akron	E. Corp.
Beall	Liberty	Cleveland
Bever	Madison	Cleveland
Bowman	Mechanicsburg	Akron
Burbank	Bever	N. Corp.
Canal	Akron	E. Corp.
Cleveland	Quinby	N. Corp.
Columbus	S. Corp.	Liberty
Friendsville	Burbank	N. Corp.
Geyers Chapel	S. Corp.	N. Corp.
Highland	W. Corp.	Portage
Highland Park	Akron	Portage
Liberty	Old Mansfield	Pittsburgh
Long	Akron	Geyers Chapel
Madison	S. Corp.	Market
Market	Spruce	Bowman
Mechanicsburg	Bowman	N. Corp.
Melrose	Portage	Smithville Western
Milltown	W. Corp.	Melrose
Oak Hill	Liberty	N. Corp.
Old Columbus	W. Corp.	Spruce
Old Mansfield	West Old Lincoln Way	Mechanicsburg
Pittsburgh	Liberty	E. Corp.
Portage	Cleveland	Akron
Prairie Lane	S. Corp.	Old Columbus
Quinby	Bowman	Cleveland
Secrest	Madison	E. Corp.
Smithville Western	W. Corp.	E. Corp.
Spruce	Old Columbus	Market
Timken	S. Corp.	Madison
W. Old Lincoln Way	W. Corp.	Liberty
Wayne	Oak Hill	Akron

Note: For roads shown outside of existing city limits,
the intent is for these to be through streets upon annexation.