

## Save Money and Keep Downtown Clean

Wooster's Downtown Waste Collection Program offers businesses an affordable alternative to renting and/or enclosing their own waste containers.

## How to Sign Up

Please complete and sign the attached **Downtown Waste Collection Application** on back of this panel and return to Wooster City Services in-person, by mail, or by email at the following:

Wooster City Services is responsible for processing monthly Downtown Waste Collection services and can answer any questions on billing or about rules and regulations. (Wooster City Services also handles water and sewer utilities.)

### Location:

Municipal Building  
Downtown Waste Collection  
538 North Market Street  
PO Box 1128  
Wooster, Ohio 44691

Or email a scanned copy to  
Email: [WCS@woosteroh.com](mailto:WCS@woosteroh.com)

Phone: 330.263.5228

### Our office hours are:

8:00 am to 5:00 pm  
Monday – Friday

For questions about billing or to report problems, please contact Wooster City Services at: 330.263.5228.

Once you have an account number, payments are accepted in-person or mail at the same address.



Help the environment and save a stamp by going Paperless. Sign up online for Automatic Billing. Please visit us at:

<http://www.woosteroh.com/wcs>

## Reporting Problems

- To report issues regarding billing or the Waste Collection Enclosures, please contact **Wooster City Services at 330.263.5228.**
- Report unauthorized use or suspicious activity to Wooster Police Dispatch at 330.587.5702

*Thank you for your interest!*



### For More Information, Please Contact:

Downtown Waste Collection Program  
Wooster City Services  
538 N. Market St.  
PO Box 1128  
Wooster, Ohio 44691

<http://www.woosteroh.com/downtownwaste>

Phone: (330) 263-5228

Fax: (330) 263-5262

Email: [wcs@woosteroh.com](mailto:wcs@woosteroh.com)

### Our office hours:

8:00 am to 5:00 pm  
Monday – Friday

*Publication Date: September 2015. Please visit the website listed above for the most up-to-date information. Thank you.*



## City of Wooster's Downtown Waste Collection Program

**Saving Businesses and Residents Money while Keeping Downtown Beautiful**



## Order Access to Downtown Waste Collection Containers

**- Application Inside -**

Downtown businesses and residents needing access to waste removal may benefit from the City of Wooster's Downtown Waste Collection Program. The City provides common Waste Collection and Recycling Enclosures within select parking lots in Downtown. Each enclosure provides secured receptacles within easy walking-distance from most central Downtown locations.

## Waste and Recycling Collection Rules

- For the safety of others, please use side entrance doors to access waste enclosures rather than gates.
- Do not dispose of any illegal materials (paint, oil, fluorescent bulbs, computer monitors, etc., as these products require special processing in order to protect the environment.) Please contact Waste Management (800.343.6047) for a list of prohibited items.
- Recycling containers will accept paper, glass, and metal products without the need for sorting.
- Please report any overfilled receptacles to Wooster City Services (330.263.5228).
- Only waste generated at the Service Address, and not at any other location, may be disposed of within the Downtown Waste Containers. Please do not allow unauthorized persons to access the waste receptacle. Waste containers are monitored. Illegal dumping increases costs for Waste Collection services, hurting residents and businesses while creating safety issues.
- This service is only available to existing utility accounts within the Central Business District. Downtown Waste Collection fees are added to regular utility bills. Where multiple tenants share a single utility account, a tenant may order service with the utility account-holder's permission. A copy of an approved application will be mailed to the utility account.
- If waste collection service is no longer desired, please contact Wooster City Services to suspend or cancel your account to avoid further billing. Waste collection fees are assessable to the service address.



### Waste Containers Within Public Spaces and Alleys

For safety reasons, waste containers are not permitted in public areas, public rights-of-way, or within public parking spaces (even if leased). Waste

receptacles on private property are permitted provided they are properly screened. (Please see *Ord. 2012-24*) Wooster's Downtown Waste Collection program offers affordable alternatives for businesses lacking space for containers or seeking lower monthly payments.

## 2015 Downtown Waste Collection Rates

Residential Units 1 Standard Waste Unit	\$11.75 per month
Retail, < 1200 SF 1 Standard Waste Units	\$11.75 per month
Retail, > 1200 SF 2 Standard Waste Units	\$23.50 per month
Restaurant 5 Standard Waste Units	\$58.75 per month
Office/Other, < 1200 SF 1 Standard Waste Unit	\$11.75 per month
Office/Other, > 1200 SF 2 Standard Waste Units	\$23.50 per month

As per *City of Wooster Ordinance 2012-20*, Waste collection rates are based on service address use and size. Fees are subject to change. Additional information is available in *City of Wooster Ordinance, Chapter 945*.

## Where To Access Waste and Recycling Containers

Waste Collection Enclosures are within easy walking distance of most Downtown Businesses.

- Merchant's Block Parking Lot (Solid Waste & Recycling)
- North Buckeye Parking Lot (Solid Waste Only)
- South Buckeye Parking Lot (Solid Waste & Recycling)



## Downtown Waste Collection Application

In order to start your access to the Downtown Waste Collection program, each property owner or authorized tenant must provide the following information. **The monthly service fee will be added to your regular utility bill.** If you are a tenant and do not have a WCS account number, please contact your building owner to set up your service. Applications are available online at: <http://www.woosteroh.com/downtownwaste>

**Required:** Existing WCS Account Number

Contact Name

Contact Phone

Wooster, Ohio

Utility Billing Address (Same as Billing for Water, Sewer, etc.)

### Please Number Applicable Rate for Service Address:

Residential Units 1 SWU <sup>1</sup>	\$11.75 mo.	_____
Retail, < 1200 Ft <sup>2</sup> 1 SWU	\$11.75 mo.	_____
Retail, > 1200 Ft <sup>2</sup> 2 SWUs	\$23.50 mo.	_____
Restaurant 5 SWUs	\$58.75 mo.	_____
Office/Other, < 1200 Ft <sup>2</sup> 1 SWUs	\$11.75 mo.	_____
Office/Other, > 1200 Ft <sup>2</sup> 2 SWUs	\$23.50 mo.	_____

1. SWU – Standard Waste Unit.

By submitting this Application, I certify that I am either the property owner of the service address, or I am a tenant authorized by the property owner to order this service. I affirm that my selection of waste collection service accurately depicts my service address. I understand that all billing and notices will be made through the existing utility account for my service address. I affirm that I have read and agree to follow all Downtown Waste Collection Rules.

**Note:** Only service addresses within the defined City of Wooster Central Business District are eligible to participate in the Downtown Waste Collection Program.

Internal - Initial for Verification: